

**CITY OF LAREDO
NOTICE OF REGULAR MEETING OF THE
AIRPORT ADVISORY BOARD
LAREDO INTERNATIONAL AIRPORT
5210 BOB BULLOCK LOOP
LAREDO, TEXAS 78041
August 9, 2023 at 12:00 PM**

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. MINUTES**

- Approval of minutes for regular scheduled meeting May 10, 2023.

Citizen comments

Citizens are required to fill out a witness card and submit it to the Chairperson no later than 12:15 p.m. and identify themselves at the meeting before speaking to the corporation. Comments are limited to three (3) minutes per speaker. No more than three (3) persons will be allowed to speak on any side of an issue. Should there be more than three (3) people who wish to speak on a particular issue, they need to select not more than three (3) representatives to speak for them and the presiding officer may limit the public comments further in the interest of an orderly meeting. Speakers may not pass their minutes to any other speaker. Comments should be relevant to Corporation business and delivered in a professional manner. No derogatory remarks will be permitted.

V. STAFF REPORTS

- Passenger Activity Report
- Cargo Activity Report
- FIS Activity Report
- Fuel Flow Activity Report
- Delinquent Rent Report
- Marketing Report
- Status of construction for Taxiways G1 & G2
- General Staff Comments
- **Agenda Item for 06/05/2023** - Authorizing the City Manager to execute a lease agreement between the Laredo International Airport and Signature Flight Support for approximately 27,252 square feet constituting Hangar No.'s 4, 5, and 6, located at 5513 Thomas Avenue, Laredo, Webb County, Texas, on a property legally described as Block No. 1, of the subdivision plat of Laredo Airport according to the map or plat thereof recorded in Volume 5, Page 1, plat records of Webb County, Texas. The proposed lease term is for ten (10) years commencing on July 1, 2023 until June 30, 2033. Initial monthly rent shall be

\$8,175.60 a month and will be adjusted annually according to changes in the Consumer Price Index (CPI); and providing for an effective date.

- **Agenda Item for 06/20/2023** - Authorizing the City Manager to execute all necessary documents granting a 6' x 3' perpetual easement and right-of-way to AEP Texas Central Company for electric distribution lines. Said easement would be located on a property legally described as a portion of Block 8, Laredo Airport Subdivision, Webb County, Texas; Said tract of land conveyed to Grantor on a deed recorded in Volume 478, Page 471, Deed Records of Webb County, Texas, as depicted in Exhibit A; and providing for an effective date.
- **Agenda Item for 06/20/2023** - Authorizing the City Manager to authorize the purchase of one 2023 Ford Interceptor Utility AWD in the total amount of \$57,069.79 and from Silsbee Toyota, Silsbee, Texas through the Goodbuy Cooperative Purchasing Program's contract pricing. This purchase will replace vehicle unit #8311 that was involved in an accident and was determined to be a total loss. The vehicle will be assigned to the Laredo International Airport and will be used by Airport Police. Funding is available in the Airport Operations Fund.
- **Agenda Item for 08/07/2023** - Consideration to authorize the awarding of a service contract to Johnson's Controls Inc, San Antonio Texas, in the amount of \$150,069.00 for the purchase and installation of a new public announcement system, at the Laredo International Airport Passenger Terminal. The new PA system is required in order for the Airport to remain in compliance with TSA regulations, as described in CFR 1542.305. Items cited on this proposal are products and services on the Johnson Controls Fire Protection LP Sourcewell Contract #03042. Funding is available in the Airport Operations Fund.
- **Agenda Item for 08/07/2023** - Amending the Laredo International Airport Operating Fund FY 2023 annual budget by appropriating a drawdown of \$1,797,014.00 from the fund balance and appropriating it for a grant match. Funding will be partially reimbursed by the Federal Aviation Administration through entitlement grants for Fiscal Years 2024, 2025, and 2026. Providing a severability clause; providing for publication; and providing an effective date.

VI. ACTION ITEMS

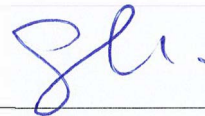
- Consideration for approval of the Laredo International Airport Cargo Apron Phase 14 Rehabilitation as complete, release of retainage and approval of final payment in the amount of \$18,468.09 to REIM Construction Inc., Mission, Texas. Final Construction amount is \$15,673,674.22. Funding is available in the Airport Construction Fund – FAA Grant 90 and 92.

- Consideration for approval to award a professional services contract to RS&H, Inc., San Antonio, Texas, for an amount not to exceed \$69,153.00 to assess all airfield signage and pavement markings and determine conformance with current FAA Advisory Circulars (ACs) and FAA requirements. Assessment of the airfield signage and pavement markings to be done on a fast track basis. Funding is available in the Airport Construction Fund
- Amending Ordinance No. 2023-O-070; Amending Section 1, “Definitions”; adding and clarifying definitions pertinent to the article; Amending Section 2, “Landing Fees”; to allow for landing fee rates to include non-based General Aviation aircraft; Amending Section 3, Section 6, Section 7; adding and clarifying definitions pertinent to the article; providing that this ordinance shall be cumulative; providing a severability clause; providing for publication; and providing an effective date.
- Public hearing and Introductory Ordinance ratifying the City Manager’s submission and acceptance of Grant Application No. 3335705 to the Office Of The Governor’s Homeland Security Grants Division (HSGD), as a supplemental award, for the purpose of funding the FY 2022 Operation Stone Garden Grant (OPSG) and amending the FY 2022 budget by appropriating revenues and expenditures in the amount of \$70,354. This funding shall be utilized for expenses used for stone garden operations by airport law enforcement. No local match is required.

VII. REQUESTS

VIII. ADJOURNMENT

This notice was posted at the Municipal Government Offices, 1110 Houston Street, Laredo, Texas at a place convenient and readily accessible to the public at all times. Said notice was posted on Friday, August 4, 2023 before 5:00 p.m.



Jose A. Valdez Jr.
City Secretary

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