

# **CITY OF LAREDO SPECIAL CITY COUNCIL MEETING**

**A-2015-SC-09  
CITY COUNCIL CHAMBERS  
1110 HOUSTON STREET  
LAREDO, TEXAS 78040  
NOVEMBER 10, 2015  
12:30 P.M.**



## **DISABILITY ACCESS STATEMENT**



Persons with disabilities who plan to attend this meeting and who may need auxiliary aid or services are requested to contact Gustavo Guevara, City Secretary at (956) 791-7308 at least two working days prior to the meeting so that appropriate arrangements can be made. The accessible entrance and accessible parking spaces are located at City Hall, 1100 Victoria Ave.

Out of consideration for all attendees of the City Council meetings, please turn off all cellular phones and pagers, or place on inaudible signal. Thank you for your consideration.

### **I. CALL TO ORDER**

### **II. PLEDGE OF ALLEGIANCE**

### **III. ROLL CALL**

### **IV. RESOLUTION**

1. Ordering and proclaiming a Special City Election to be held on Saturday, February 13, 2016 to fill a vacancy for Council Member for District II; designating polling places; providing for publication; and authorizing the City Manager to enter into a contract with Webb County Elections Administrator for the purpose of conducting the Election.

## **V. EXECUTIVE SESSION**

The City Council hereby reserves the right to go into executive session at any time during this public meeting, if such is requested by the City Attorney or other legal counsel for the City, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.

## **VI. ADJOURNMENT**

This notice was posted at the Municipal Government Offices, 1110 Houston Street, Laredo, Texas, at a place convenient and readily accessible to the public at all times. Said notice was posted on Friday, November 6, 2015 at 5:45 p.m.

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Gustavo Guevara, Jr.  
City Secretary

**City Council-Special**

**Meeting Date:** 11/10/2015

**Initiated By:** Gustavo Guevara Jr., City Secretary

**Initiated By:** Gustavo Guevara, Jr.

**Staff Source:** Gustavo Guevara, Jr.

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**SUBJECT**

Ordering and proclaiming a Special City Election to be held on Saturday, February 13, 2016 to fill a vacancy for Council Member for District II; designating polling places; providing for publication; and authorizing the City Manager to enter into a contract with Webb County Elections Administrator for the purpose of conducting the Election.

**PREVIOUS COUNCIL ACTION**

**BACKGROUND**

On November 3, 2015, Council Member Esteban Rangel announced his candidacy for the office of Webb County Commissioner, Precinct 1, and thus created a vacancy in his district. The vacancy must be filled within 120 days.

**COMMITTEE RECOMMENDATION**

**STAFF RECOMMENDATION**

Approval

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**Fiscal Impact**

**Fiscal Year:** 2016  
**Budgeted Y/N?:** Y  
**Source of Funds:**  
**Account #:** 10117205135596  
**Change Order: Exceeds 25% Y/N:**

**FINANCIAL IMPACT:**

\$45,000.00

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**Attachments**

District 2  
2015-R-108

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**ELECTION CONTRACT  
AND COST ESTIMATE**

**CITY OF LAREDO  
DISTRICT II  
SPECIAL ELECTION**  
*(Unexpired Term)*

**FEBRUARY 13, 2016**

*(Submitted: 11/06/15)*

**ELECTION SERVICES CONTRACT  
WITH COUNTY ELECTIONS ADMINISTRATOR  
COUNTY OF WEBB, STATE OF TEXAS**

**THIS CONTRACT** made on this 9<sup>th</sup> day of November, 2015, by and between the **City Council of the City of Laredo (through the City Secretary)**, hereinafter referred to as "Party," and Oscar Villarreal, County Elections Administrator for Webb County, Texas, hereinafter referred to as "Contracting Officer", and by authority of sections 31.092(a) and 271.002, Texas Election Code, for the conduct and supervision of the **Special District II Election of February 13, 2016**.

**THIS CONTRACT** is subject to the written approval of the political subdivision involved in the election, and shall not be binding on the party until such written approval is obtained. An estimate for services to be rendered pursuant to the terms of the contract provided by the Contracting Officer are attached herewith and labeled exhibits A thru H. It is agreed that it is in the public interest of the **City Council of the City of Laredo**, being the only entity participating in this election that Oscar Villarreal, Webb County Elections Administrator, serve as the Early Voting Clerk for any and all entities participating in this election.

**THIS AGREEMENT** is entered into in consideration of the mutual covenants and promises hereinafter set out:

**DUTIES AND SERVICES OF CONTRACTING OFFICER.** The Contracting Officer shall be responsible for performing the following duties and shall furnish the following services and equipment:

- (a) Contact the owners or custodians of county-designated polling places and arrange for their use in the election.
- (b) Contact the owner or custodian of some other public place (or if unavailable, private) building in the election precinct and arrange for its use as a polling place if the county designated polling place in the precinct is unavailable for use in the election.
- (c) Procure, prepare, and distribute all necessary election supplies, including:
  - (1) ballots;
  - (2) election kits,
  - (3) ballot boxes and voting booths, and
  - (4) all necessary ADA compliant iVotronic voting machines and equipment.
- (d) Notify election judges of the date, time, and place of any election school
- (e) Arrange for the use of a central counting station and for the tabulating personnel and equipment needed at the counting station and assist in the preparation of programs and test materials for the tabulation of the ballots to be used with electronic voting equipment.
- (f) Publish the legal notices of the date, time, and place of the tests of the electronic tabulating equipment and assist in the conduct of such tests.
- (g) Assist in the general overall supervision of the election and provide advisory services in connection with the decisions to be made and the actions to be taken by the officers who are responsible for holding the election.
- (h) Prepare any submission of voting changes to the U.S. Department of Justice under the federal Voting Rights Act of 1965, as amended, if necessary.

**GENERAL CONDITIONS**

- (a) Nothing contained in this contract shall authorize or permit a change in the officer with whom or the place at which any document or record relating to the election is to be filed, the place at which any function is to be carried out, the officers who conduct the official canvass of the election returns, the officer to serve as custodian of the voted ballots or other election records, or any other nontransferable functions specified by section 31.096 of the Texas Election Code.

- (b) The Contracting Officer is the agent of the Entity for the purposes of contacting the third parties with respect to the election expenses within the scope of the Contracting Officer's duties, and the Contracting Officer is not liable for the Entities' failure to pay a claim.
- (c) The Contracting Officer shall file copies of this contract with the County Treasurer and the County Auditor of Webb County, Texas.
- (d) Only the actual expenses directly attributable to the Contract may be charged (Section 31.100(b), Texas Election Code). The County Elections Officer must submit the actual costs incurred pursuant to this Contract to the Governmental Entity within a reasonable amount of time after the election.

**COST OF SERVICES**

- (a) In consideration for the services provided by the Contracting Officer, the Party agrees to pay Webb County the full cost (including overtime costs and weighted average and/or contract costs for county exempt & non-exempt employees) of the **February 13, 2016 Special District II Election** in accordance with the following schedule:

<b>January 04, 2016:</b>	<b>\$ 35,254.31 (<i>Down Payment</i>)</b>
<b>February 29, 2016:</b>	<b><u>\$ 8,813.58</u></b>
	<b>\$ 44,067.89</b>

- (b) Payment shall be made payable to **Webb County Elections Administrator** and hand-delivered to:

1110 Washington St., Suite 103  
Laredo, Texas 78040

Or mailed to:

P. O. Box 29  
Laredo, Texas 78042-0029

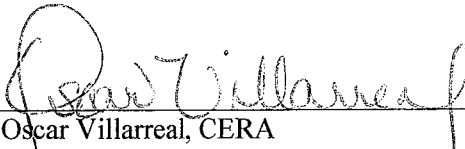
**GENERAL PROVISIONS**

- (a) This contract shall be construed under and in accordance with applicable Federal and State laws, and all obligations of the parties created hereunder are performable in Webb County, Texas.
- (b) In case any one or more of the provisions contained in this contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof, and this contract shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.
- (c) It is understood that in the case of an election contest solely challenging this Party's election results, the cost of such contest, challenge, or litigation will be borne by the Party.
- (d) It is further understood that in the case of a runoff election due to undecided races on the election, the cost of such runoff election will also be borne by the Party and will be contracted for at such time.
- (e) It is also further understood that in a joint election all participating parties share in the cost of such joint election. If one or more parties withdraw, has unopposed candidates, or has circumstances which change the precincts or districts involved in the election, the cost to the other parties will be affected and will consequently be adjusted.

- (f) This contract constitutes the sole and only agreement of the parties hereto and supersedes any prior understanding of written or oral agreement between the parties respecting the written subject matter.
- (g) No amendment, modification, or alteration of the terms hereof shall be binding unless the same is in writing, dated subsequent to the date hereof, and duly executed by the parties hereof.

**WITNESS** the following signatures and seal:

By \_\_\_\_\_ Date \_\_\_\_\_  
Jesus Olivares, City Manager

By  \_\_\_\_\_ Date \_\_\_\_\_  
Oscar Villarreal, CERA  
Elections Administrator  
Nov. 9, 2015

**EXHIBIT A**  
**CITY OF LAREDO**  
**COST ESTIMATE FOR FEBRUARY 13, 2016**  
**SPECIAL DISTRICT II ELECTION**

**1. STATISTICAL INFORMATION**

**A. PROJECTIONS**

*February 13, 2016 - CoL Special District II Election*

<i>Early Voting:</i>	1,135
<i>Election Day:</i>	462
<i>Total voter turnout:</i>	1,597

<i>Registered voters:</i>	11,200
<i>Turnout percentage:</i>	14.3%
<i>Cost per Voter:</i>	\$ 27.59

**B. ACTUAL TURNOUT**

<i>Early Voting:</i>	0
<i>Election Day:</i>	0
<i>Total voter turnout:</i>	0

<i>Registered voters:</i>	11,200
<i>Turnout percentage:</i>	0.00%
<i>Cost per Vote:</i>	=DIV 0!

**C. Number of election day polling sites:** 6

**D. Number of polling sites shared with other entities:** 0

**E. Number of sub-polling sites due to splits &/or Inside / Outside CL:** 6

**F. Number of Public Buildings used as Election Day sites:** 5

**G. Number of Permanent / Temporary Early Voting Branch Sites:** 3

**H. Number of Mobile Early Voting Branch Sites:** 0

<b>I. Voting system to be used in:</b>	<b>1. Early Voting:</b>	Optical Scan
		& ADA DREs
	<b>2. Election Day:</b>	Optical Scan
		& ADA DREs

**J. Number of ballots ordered (including additional sheets)**  
**(Not including sample ballots or test deck):** 3,600



## 2. COST OF ELECTION OPERATIONS

		Cost	Cost per Precinct	No. of Precincts	TOTAL
		↓		↓	
<b>A. BALLOTS</b>					
1	Official	\$ 1,260.00	\$ 210.00	6	\$ 1,260.00
2	Coding	\$ 7.00	\$ 1.17	6	\$ 7.00
3	Sample	\$ 7.00	\$ 1.17	6	\$ 7.00
4	Test	\$ 7.00	\$ 1.17	6	\$ 7.00
5	Shipping	\$ 650.00	\$ 108.33	6	\$ 650.00
<b>B. PROGRAMMING</b>					
1	Layout	\$ 600.00	\$ 100.00	6	\$ 600.00
2	Coding	\$ 1,800.00	\$ 300.00	6	\$ 1,800.00
3	Audio	\$ 1,800.00	\$ 300.00	6	\$ 1,800.00
4	Preventive Maintenance		\$ -	6	\$ -
5	Site Support		\$ -	6	\$ -
<b>C. RENT</b>					
1	Tabulation/ DRE Equipment	\$ 3,660.00	\$ 610.00	6	\$ 3,660.00
2	ED Site - Pct. 405	\$ -	\$ -	6	\$ -
3	ED Site - Pct. 310	\$ -	\$ -	6	\$ -
4	ED Site - Pct. 221	\$ -	\$ -	6	\$ -
5	ED Site - Pct. 124	\$ -	\$ -	6	\$ -
6	ED Site - Pct. 125	\$ 50.00	\$ 8.33	6	\$ 50.00
7	ED Site - Pct. 128	\$ -	\$ -	6	\$ -
8	ED Site - Pct. 457	\$ -	\$ -	6	\$ -
9	ED Site - Pct. 360	\$ -	\$ -	6	\$ -
10	ED Site - Pct. 361	\$ -	\$ -	6	\$ -
11	ED Site - Pct. 362	\$ -	\$ -	6	\$ -
<b>D. KITS</b>					
1	Early Voting	\$ 105.00	\$ 17.50	6	\$ 105.00
2	Election Day	\$ 210.00	\$ 35.00	6	\$ 210.00
3	Ballot Board	\$ 10.00	\$ 1.67	6	\$ 10.00
4	Shipping	\$ 50.00	\$ 8.33	6	\$ 50.00
<b>E. MISCELLANEOUS</b>					
1	Publication - Testing of Equipment	\$ 250.00	\$ 41.67	6	\$ 250.00
2	Publication - Notice of Election	\$ 750.00	\$ 125.00	6	\$ 750.00
3	Early Voting Supplies	\$ 1,000.00	\$ 166.67	6	\$ 1,000.00
4	Election Day Supplies	\$ 750.00	\$ 125.00	6	\$ 750.00
5	Gasoline - EV Vehicles	\$ 200.00	\$ 33.33	6	\$ 200.00
6	Postage - Mail Ballots	\$ 100.00	\$ 16.67	6	\$ 100.00

**ELECTION OPERATIONS**

**\$ 13,266.00**

### 3. COST OF EARLY VOTING PERSONNEL

		Cost ↓	Cost per Precinct	No. of Precincts ↓	TOTAL
<b>A. MAIN SITE</b>					
1	Webb County Administrative Building	\$ 3,973.00	\$ 662.17	6	\$ 3,973.00
<b>B. PERMANENT BRANCH SITES</b>					
2	City Hall Annex	\$ 3,973.00	\$ 662.17	6	\$ 3,973.00
3	Cigarroa Recreation Center	\$ 3,973.00	\$ 662.17	6	\$ 3,973.00
4		\$ -	\$ -	6	\$ -
5		\$ -	\$ -	6	\$ -
<b>C. TEMPORARY BRANCH SITE</b>					
6		\$ -	\$ -	6	\$ -
7		\$ -	\$ -	6	\$ -
<b>D. MOBILE BRANCH SITES</b>					
8		\$ -	\$ -	6	\$ -
9		\$ -	\$ -	6	\$ -
10		\$ -	\$ -	6	\$ -
11		\$ -	\$ -	6	\$ -
12		\$ -	\$ -	6	\$ -
<b>D. BALLOTS BY MAIL</b>					
13	Mail-In Ballots	\$ 1,176.00	\$ 196.00	6	\$ 1,176.00
		\$ 12,095.00			
<b>E. EV SUPPORT:</b>					
1	Coding Installation	\$ 200.00	\$ 33.33	6	\$ 200.00
2	Testing & Preparation	\$ 350.00	\$ 58.33	6	\$ 350.00
3	L & A Testing	\$ 200.00	\$ 33.33	6	\$ 200.00
4	EV Security Personnel	\$ 250.00	\$ 41.67	6	\$ 250.00

<b>EARLY VOTING PERSONNEL</b>	<b>\$ 14,095.00</b>
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#### 4. COST OF ELECTION DAY PERSONNEL

		Cost	Cost per Precinct	No. of Precincts	TOTAL
		↓		↓	
<b>A. PRESIDING JUDGES AND CLERKS</b>					
1	Judges	\$ 882.00	\$ 147.00	6	\$ 882.00
2	Delivery Fee	\$ 150.00	\$ 25.00	6	\$ 150.00
3	Clerks	\$ 1,813.00	\$ 302.17	6	\$ 1,813.00
<b>B. C.C. STATION &amp; EV BALLOT BOARD</b>					
1	CCS Manager	\$ -	\$ -	6	\$ -
2	Judge	\$ 105.00	\$ 17.50	6	\$ 105.00
3	Tabulation Supervisor	\$ 450.00	\$ 75.00	6	\$ 450.00
4	Tabulation Team Members	\$ 800.00	\$ 133.33	6	\$ 800.00
5	Signature Verification	\$ 185.00	\$ 30.83	6	\$ 185.00
6	CCS Clerks	\$ 185.00	\$ 30.83	6	\$ 185.00
<b>C. SUPPORT PERSONNEL</b>					
1	Administrative	\$ 1,000.00	\$ 166.67	6	\$ 1,000.00
2	Technical On-Site Support	\$ 350.00	\$ 58.33	6	\$ 350.00
3	Phone Support	\$ -	\$ -	6	\$ -
4	Maintenance Clerks	\$ 750.00	\$ 125.00	6	\$ 750.00
5	Security Personnel	\$ 875.00	\$ 145.83	6	\$ 875.00
6	School & Site Personnel	\$ 1,600.00	\$ 266.67	6	\$ 1,600.00

<b>ELECTION DAY PERSONNEL</b>	<b>\$ 9,145.00</b>
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## 5. TOTALS

A. ELECTION OPERATIONS				\$ 13,266.00
B. EARLY VOTING PERSONNEL				\$ 14,095.00
C. ELECTION DAY PERSONNEL				\$ 9,145.00
				<hr/>
				\$ 36,506.00
D. * FICA TAXES				
1	Early voting	15.30% x \$	14,095.00	\$ 2,156.54
2	Election day	15.30% x \$	9,145.00	\$ 1,399.19
				<hr/>
				\$ 3,555.72

\* Projected amount employees will earn over \$ 1,000.00 in a single year.

E. SUBTOTAL OF CONTRACT				\$ 40,061.72
F. COUNTY ADMINISTRATIVE FEE				\$ 4,006.17
	( 10% of E )			

**G. TOTAL ESTIMATED COST:**

**\$ 44,067.89**

**EXHIBIT B**

**RESOLUTION  
FOR JOINT ELECTIONS**

**THIS WILL NOT BE A JOINT ELECTION  
CITY RUNNING BY THEMSELVES**

**EXHIBIT C**

**RESOLUTION**

**VOTING SYSTEM**

RESOLUTION AND ORDER FOR THE **CITY OF LAREDO** TO APPROVE AND ADOPT ELECTION SYSTEMS AND SOFTWARE'S ("ES&S") *IVOTRONIC* DIRECT RECORD ELECTONIC ("DRE") VOTING SYSTEM TO BE USED IN CONJUCTION WITH THE ELECTRONIC ("OPTICAL SCAN") VOTING SYSTEM AT EACH AND EVERY EARLY VOTING AND ELECTION DAY SITE FOR THE FEBRUARY 13, 2016 **SPECIAL DISTRICT II ELECTION** UNDER THE SUPERVISION OF THE WEBB COUNTY ELECTIONS ADMINISTRATOR IN ORDER TO COMPLY WITH THE FEDERAL HELP AMERICA VOTE ACT ("HAVA").

**WHEREAS**, the **CITY OF LAREDO** recognizes that it must comply with public law by approving and adopting a voting system to comply with the Help America Vote Act ("HAVA") requirements; and

**WHEREAS**, the Commissioners Court of the County of Webb, in its regular meeting of February 14, 2005, approved the creation of a Direct Record Electronic Committee to review voting systems certified by the State of Texas, Office of the Secretary of State, and recommended a voting system to be used in Webb County that complied with said HAVA requirements; and

**WHEREAS**, upon the DRE Committee's recommendation, the Commissioners Court of the County of Webb, on their regular meeting of May 23, 2005, unanimously passed and approved Election Systems and Software's *iVotronic* DRE voting system which not only provides a viable alternative voting system while also enhancing the county's current electronic ("Optical Scan") voting system but complies with HAVA requirements and with the Americans with Disabilities Act ("ADA") requirements as well; and

**WHEREAS**, the **CITY OF LAREDO**, the authority in charge of the **2016 Special District II Election**, has contracted with the Webb County Elections Administrator for the conduct and supervision of its **Special Election** to be held on the **13<sup>th</sup> day of February, 2016**;

**THEREFORE, BE IT RESOLVED AND ORDERED BY THE CITY COUNCIL OF THE CITY OF LAREDO**, that said City Council approves and adopts Election Systems and Software's ("ES&S") *iVotronic* DRE voting system to be used at each and every early voting and election day polling site in conjunction with the existing electronic ("Optical Scan") voting system, currently owned and operated by the County of Webb in the conduct of elections, for its **February 13, 2016 Special District II Election**.

# EXHIBIT D

## RESOLUTION ELECTION DAY JUDGES AND CLERKS

**AUTHORIZING AND ESTABLISHING SALARIES FOR ELECTION DAY PRESIDING JUDGES AND CLERKS; APPOINTING OF ELECTION DAY PRESIDING JUDGES; AND ESTABLISHING THE MAXIMUM NUMBER OF ELECTION DAY CLERKS FOR EACH ELECTION PRECINCT PURSUANT TO SECTIONS 32.091(a), 32.005 & 32.033, TEXAS ELECTION CODE, FOR THE FEBRUARY 13, 2016 SPECIAL DISTRICT II ELECTION**

**WHEREAS** the provisions of Section 32.091 (a), Texas Election Code, state that a political subdivision's governing body has the authority to set election workers' compensation rate at or above the federal minimum wage; and

**WHEREAS** the provisions of Section 32.005, Texas Election Code, state that election judges shall be appointed for each election ordered by the political subdivision; and

**WHEREAS** the provisions of Section 32.033, Texas Election Code, state that the political subdivision shall prescribe the maximum number of clerks that each presiding judge may appoint for their election precinct; and

**WHEREAS** the City Council of the **CITY OF LAREDO** believes that in order to provide the voters of the district with professional and exceptional service, a fair and reasonable wage is important and should be provided to election judges and clerks serving in this election; and

**THEREFORE, BE IT RESOLVED AND ORDERED** by the City Council of the **CITY OF LAREDO**, that pursuant to Section 32.091 (a), Texas Election Code, the compensation rate for Election Day presiding judges and clerks for the **February 13, 2016 Special District II Election** is established and approved as follows:

**Election Day and Early Voting Presiding Judges:     \$ 10.50 / Hr.**  
**Election Day and Early Voting Clerks:                 \$ 9.25 / Hr.**

**BE IT FURTHER RESOLVED AND ORDERED** by the City Council of the **CITY OF LAREDO**, that pursuant to Sections 32.005 & 32.033, the following be appointed to serve as election day presiding judges in their respective precincts with the maximum number of clerks to assist in the **February 13, 2016 Special District II Election**, as follows:

<b>Pct.</b>	<b>Location</b>	<b>Judge</b>	<b>Max # of Clerks</b>
125	Roche Residence	Aide R. Martinez	3
227	B. Johnson Center (SAC)	Carlos Castillo	3
129	Santo Niño Elementary	Ricardo Gonzalez	3
130	Cigarroa Recreation Ctr.	Alicia Cedillo	3
164	DD Hachar Elementary (LISD)	Liliana Maldonado	3
266	City Hall Annex	Leticia Ramos	3

**EXHIBIT E**  
**RESOLUTION**  
**CENTRAL COUNTING STATION PERSONNEL**

**WHEREAS** the provisions of Section 127.001(a), Texas Election Code, authorize the processing of electronic voting system results in a central counting station and set guidelines to the establishment and organization of said central counting station; and

**WHEREAS** the City Council of the **CITY OF LAREDO** desires to establish a central counting station and appoint personnel to process optical scan mail ballots, early vote and election day ballots as well as early voting and election day ballots cast electronically on the iVotronic DRE voting units for the **February 13, 2016 Special District II Election**, in accordance with Chapter 127, Texas Election Code; and

**WHEREAS** said City Council of the **CITY OF LAREDO** believes that the processing of these ballots in a central counting station will ensure that they will be processed in a fair and impartial manner thus securing the purity of the election; and

**THEREFORE, BE IT RESOLVED AND ORDERED** by the City Council of the **CITY OF LAREDO** that pursuant to Chapter 127, Texas Election Code, a central counting station is hereby established at the following location, that the following personnel be appointed to serve as stated in said central counting station, and that their respective salaries be established and approved for the **February 13, 2016 Special District II Election**, as follows:

(127.001) Central Counting Station Location:	<b>Billy Hall, Jr. Administrative Building</b>	
	<b>1<sup>st</sup> Floor Conference Room (1A)</b>	
	<b>1110 Washington St.</b>	
	<b>Laredo, Texas 78040</b>	
(127.002) Central Counting Station Manager:	<b>Oscar Villarreal</b>	<b>No Fee</b>
(127.005) Counting Station Presiding Judge:	<b>Martha C. De Llano</b>	<b>\$ 10.50/Hr</b>
(127.003) Tabulation Supervisor:	<b>John Ornes</b>	<b>\$ 38.79/Hr *</b>
(127.004) Assistant Tabulation Supervisors:	<b>Gus Ornelas</b>	<b>\$ 24.54/Hr *</b>
	<b>Hilda Trevino</b>	<b>\$ 27.78/Hr *</b>

*\* Hours worked by these employees over their regular 40 hours /week shall be paid at their time-and-a-half rate.*



**EXHIBIT F**  
**FEBRUARY 13, 2016**  
**SPECIAL DISTRICT II ELECTION**  
**EARLY VOTING SITES**

**MAIN EV SITE:**

**Billy Hall Jr. Admin. Bldg., 1110 Washington St.**

Wednesday, January 27 thru Friday,	January 29, 2016	8:00 am - 5:00 pm
Monday, February 1 thru Friday,	February 5, 2016	8:00 am - 5:00 pm
Saturday, February 6, 2016		10:00 am - 7:00 pm
Monday, February 8 and Tuesday,	February 9, 2016	8:00 am - 8:00 pm

**BRANCH EV SITES:**

**City Hall Annex Bldg., 1102 Bob Bullock Lp.**

Wednesday, January 27 thru Friday,	January 29, 2016	8:00 am - 5:00 pm
Monday, February 1 thru Friday,	February 5, 2016	8:00 am - 5:00 pm
Saturday, February 6, 2016		10:00 am - 7:00 pm
Monday, February 8 and Tuesday,	February 9, 2016	8:00 am - 8:00 pm

**Cigarroa Recreation Center, 2201 Zacatecas St.**

Wednesday, January 27 thru Friday,	January 29, 2016	8:00 am - 5:00 pm
Monday, February 1 thru Friday,	February 5, 2016	8:00 am - 5:00 pm
Saturday, February 6, 2016		10:00 am - 7:00 pm
Monday, February 8 and Tuesday,	February 9, 2016	8:00 am - 8:00 pm

**EXHIBIT G**  
**FEBRUARY 13, 2016**  
**SPECIAL DISTRICT II ELECTION**  
**ELECTION DAY SITES**

<b>Pct.</b>	<b>Location</b>	<b>Address</b>	<b>Time Open – Close</b>
125	Roche Residence	218 S. España Dr.	7:00 am – 7:00 pm
227	UISD Student Activity Ctr.	5208 Santa Claudia Ln.	7:00 am – 7:00 pm
129	Santo Nino Elementary School	2702 Bismark St.	7:00 am – 7:00 pm
130	Cigarroa Recreation Center	2201 Zacatecas St.	7:00 am – 7:00 pm
164	DD Hachar Elementary (LISD)	3000 Guadalupe St.	7:00 am – 7:00 pm
266	City Hall Annex Bldg.	1102 Bob Bullock Lp.	7:00 am – 7:00 pm

# EXHIBIT H

ELECTION BALLOT QUANTITIES  
 FEBRUARY 13, 2016  
 COL SPECIAL DISTRICT II ELECTION

WEBB COUNTY, TEXAS  
 OSCAR VILLARREAL, E. A.  
 (956) 523-4050 (956) 523-5006- Fax

Ballot Type  
 ESS  
 Optech  
 Paper

PREC NUM & SUB	OPTICAL SCAN		ELECTRONIC EQUIP			CITY OF LAREDO CITY COUNCIL DISTRICT				
	NUMBER OF BALLOTS ORDERED	OFFICIAL TEST SAMPLE	P	E	B					
125	300	5	5	1	1	II (Unex)				125
227	800	5	5	1	1	II (Unex)				227
129	200	5	5	1	1	II (Unex)				129
130	1400	5	5	1	1	II (Unex)				130
164	400	5	5	1	1	II (Unex)				164
266	500	5	5	1	1	II (Unex)				266
			3600	20	20					

## LIST OF CANDIDATES FOR SPECIAL ELECTION

**City of Laredo**

*In Order of Appearance*

### Councilman, District II

- 1 Esteban Rangel
- 2
- 3
- 4
- 5

# EXHIBIT H (a)

## CITY OF LAREDO FEBRUARY 13, 2016 - SPECIAL DISTRICT II ELECTION EARLY VOTE PEB / FLASH CARD ORDER

EARLY VOTING LOCATION	PRCTS INCLUDED IN THIS EARLY VOTING SITE (PEBS)	PERSONAL ELECTRONIC BALLOTS (PEBS)		FLASH CARD NUM.	ENTITIES TO BE INCLUDED IN THIS EARLY VOTING SITE CITY OF LAREDO	
		MASTER	VOTER			
1 Billy Hall Jr. Admin.	ALL	1	1	1	"	
2 City Hall Annex	ALL	1	1	1	"	
3 Cigarroa Recreation Ctr.	ALL	1	1	1	"	
4 SPARE	ALL	1	1	1		

CLEAR & TEST (WITH BALLS)	1		
CLEAR & TEST (WITH BALLS)	1		
	6	4	4

Please program ALL Early Voting sites to CLOSE at 8:00 P.M on 02/09/16.

## RESOLUTION 2015-R-108

**ORDERING AND PROCLAIMING A SPECIAL CITY ELECTION TO BE HELD ON SATURDAY, FEBRUARY 13, 2016 TO FILL A VACANCY FOR COUNCIL MEMBER FOR DISTRICT II; DESIGNATING POLLING PLACES; PROVIDING FOR PUBLICATION; AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH WEBB COUNTY ELECTIONS ADMINISTRATOR FOR THE PURPOSE OF CONDUCTING THE ELECTION.**

WHEREAS, District II Council Member Esteban Rangel has announced to run for Precinct 1 Webb County Commissioner; and

WHEREAS, Council Member Esteban Rangel's announcement has created a vacancy in City Council District II and a Special City Council Election to fill the vacancy must be provided by the City of Laredo City Council.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAREDO:

Section 1: That a special election be and the same is hereby ordered to be held and conducted within and for the City of Laredo on Saturday, the 13th day of February, 2016, for the purpose of filling the vacancy of the following council position:

### **COUNCIL MEMBER DISTRICT II, (*Unexpired Term*)**

Section 2: That the mode and manner of holding and conducting said election shall be in accordance with the Texas Election Code and the City Charter of the City of Laredo, and that only resident qualified voters of the District shall be eligible to vote at said election.

Section 3: That the polls at each designated polling place, as set forth in "Exhibit A" which is attached hereto and made a part of this resolution for all purposes, on said special election day shall be open from 7:00 o'clock A.M. to 7:00 o'clock P.M.

Section 4: That the Presiding Judges shall appoint not less than two qualified election clerks to serve and assist in conducting said election; provided that if the Presiding Judge actually serves as expected, the Alternate Presiding Judge shall be one of such clerks.

Section 5: That the period for early voting by personal appearance shall begin on January 27, 2016 and shall continue through the fourth day preceding the date of the election, February 9, 2016. The main polling place for early voting shall be the County Justice Center, located at 1100 Washington St., Laredo, Texas and such other early voting and mobile voting places and dates as set forth in "Exhibit A" attached hereto. The main early voting polling place shall remain open from 8:00 o'clock A.M. to 5:00 o'clock P.M. on each day designated for early voting, except for Monday, February 8<sup>th</sup> and Tuesday, February 9<sup>th</sup> when the main early voting polling place shall be open from 8:00 a.m. through 8:00 p.m. The designated polling places shall not be open on Saturdays, Sundays or official holidays, except as otherwise provided for in schedule of "Exhibit A."

Section 6: That the Early Voting Clerk for said election shall be appointed by the Webb County Elections Administrator.

Section 7: Application for ballots by mail shall be conducted by The Webb County Elections Administrator. All ballot applications and ballots voted by mail shall be sent to the Webb County Election Administrator, 1110 Washington, Suite 103, P.O. Box 29, Laredo, Texas 78042-029.

Section 8: That notice of said elections shall be given by posting a substantial copy of this resolution at the City Hall on the bulletin board used for posting notices of the meetings of the City Council. A substantial copy of this resolution also shall be published in a newspaper of general circulation published in said City, the date of publication to be not earlier than the 30th day or later than the 10th day prior to the date set for said election.

Section 9: That said election shall be conducted at each designated voting place and the ballot to be used at such election shall be printed in the form required by the Texas Election Code and manufacturer's specifications with names of candidates printed thereon in full and prepared in such manner as specified by the Texas Election Code. That this election is to be conducted utilizing iVotronic Electronic Units during the election and the AIS 315 Tabulation System Saturday, February 13, 2016.

Section 10: That immediately after the votes at such regular and special election have been conducted and proper returns thereof made to the City Council, said City Council shall meet on Tuesday, February 23, 2016 at 12:15 p.m. at the City Council Chambers, 1st floor, 1110 Houston, to canvass the election and cause to be entered in the proper records of the City of Laredo, Texas, its official declaration of, or order showing the actual and true results of said regular and special election.

Section 11: That the City Council hereby authorizes the City Manager to enter into a contract agreement with the Webb County Elections Administrator to conduct said general and special election and accept the terms and conditions as set forth in the contract attached hereto and identified as "Exhibit A."

Section 12: That the City Council hereby authorizes and establishes a Central Counting Station, appointment of the Central Counting Station Presiding Judge, Manager, Tabulation Supervisor, and Counting Station Clerks as set forth in the contract agreement with the Elections Administrator.

Section 13: That the filing dates for the Special Election are from November 13, 2015 through December 14, 2015 at 5:00 p.m.

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR ON THIS THE 9<sup>th</sup> DAY OF NOVEMBER, 2015.

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PETE SAENZ  
MAYOR

ATTEST:

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GUSTAVO GUEVARA, JR.  
CITY SECRETARY

APPROVED AS TO FORM:

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RAUL CASSO  
CITY ATTORNEY