



LAREDO, TEXAS  
1755

# CITY OF LAREDO

## INTERNATIONAL AIRPORT

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### Memorandum

Date: December 7, 2011

To: Gustavo Guevara, City Secretary

CC: Jesus Olivares, Assistant City Manager

From: Jose Luis Flores, Airport Manager *Jose L. Flores*

Re: Airport Advisory Board Semi-Annual Report

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The Airport Advisory Board makes recommendations to Mayor and City Council regarding airport matters, Within the last six months, the advisory board held 6 regular meetings and 2 special meetings. Attached you will find copies of the approved minutes for the meetings of July 05, 2011 to December 06, 2011. Also, attached is the attendance record.

The Airport Advisory Board will continue to promote and support the continuous improvements of all aeronautical and non-aeronautical development of the Laredo International Airport. The board's vision is to continue working diligently with airport staff to pursue short term and long term goals and objectives of the Laredo International Airport for the betterment of the traveling community.

Please feel free to contact me at (956) 795.2000, should you have any questions.

Thank you.



**Laredo International Airport**

**Airport Advisory Board  
Attendance Log  
July to December 2011**

Member Name	District No.	July	*July	August	Sept.	*Sept.	Oct.	Nov.	Dec.	Total #	
		7/05/11	7/19/11	8/02/11	9/06/11	9/20/11	10/04/11	11/01/11	12/06/11	Present	Absent
Rufino Lopez, Jr.	Mayor	P	P	P	P	P	A	P	P	7	1
Marcus Moreno	I	P	P	P	P	P	A	A	P	6	2
Roberto Trevino	II	P	P	A	P	P	P	P	A	6	2
Jose Lopez	III	P	P	P	A	P	P	P	A	6	2
Rogelio Rodriguez	IV	P	A	P	P	P	P	P	P	7	1
Jesus D. Romero	V	P	A	P	P	A	P	P	P	6	2
Ed Bueno	VI	P	P	P	P	P	A	P	A	6	2
Peter Lizcano	VII	P	P	P	P	P	P	P	P	8	0
Oscar Hinojosa	VIII	P	P	A	A					2	2
Hector Cortez**	VIII					P	P	A	P	3	1
Total Members Present:		9	7	7	7	8	6	7	6		

**\*SPECIAL: Special meeting held.**

**\*\* Hector Cortez: Appointed September 20, 2011. District VIII**

# MINUTES

## NOTICE OF REGULAR MEETING OF THE AIRPORT ADVISORY BOARD CITY OF LAREDO, TEXAS

Written notice is hereby given of a **regular meeting** of the City of Laredo, Airport Advisory Board, to be held on Tuesday, **July 05, 2011**, at 12:00 noon at the Airport Manager's Conference Room in the Airport Passenger Terminal located in the second floor at 5210 Bob Bullock Loop, for the purpose of considering the following items of business for discussion and possible action:

- I. **CALL TO ORDER**
- II. **PLEDGE OF ALLEGIANCE**
- III. **ROLL CALL**

**Committee Members Present:**

Rufino Lopez  
Marcus Moreno  
Roberto Trevino  
Jose Lopez  
Rogelio Rodriguez  
Jesus D. Romero  
Ed Bueno  
Peter Lizcano  
Oscar Hinojosa

**Airport Staff/ Other Present:**

Jose Luis Flores, Airport Manager  
Humberto Garza, Airport Operations Manager  
Elsy Borgstedte, Administrative Assistant  
Cynthia Concannon, Administrative Secretary  
Alejandro Labrada, Engineering  
Valeria Acevedo, Legal- Assistant City Attorney

IV. **MINUTES**

- a) Approval of minutes for June 07, 2011 regular meeting

Motion: Rogelio Rodriguez      Second: Peter Lizcano  
For: 9      Against: 0      Abstain: 0

## V. COMMUNICATIONS

- Welcome AAB member Roberto Trevino
- Open Meetings Mandatory Training- July 12, 2011, at 12:00 pm

Motion: Marcus Moreno      Second: Jose Lopez  
For: 9                      Against: 0                      Abstain: 0

- Passenger Report- May
- Cargo Report- May
- Fuel Flow Report- May
- Delinquent Report

## VI. ORDINANCE

1. Authorizing the City Manager to execute a lease agreement with Johnny Cavazos DDS for approximately 4,272 square feet constituting Building No. 910 located at 4403 North Daugherty Avenue, at the Laredo International Airport. Lease term is for one (1) year commencing on November 1, 2011 and ending on October 31, 2012, and may be extended three (3) year(s) ending October 31, 2015. However, it is agreed by the parties that the lease may be terminated by either party upon giving sixty (60) day written notice from the party terminating to the other. Monthly rent shall be \$3700.00 and will be adjusted annually according to changes in the Consumer Price Index; providing for an effective date.

Motion: Roberto Trevino      Second: Ed Bueno  
For: 9                      Against: 0                      Abstain: 0

2. Authorizing the City Manager to execute a lease with Webb County for approximately 1,000 square feet constituting Building No. S-3 located at 1703 Sandman Street at the Laredo International Airport. Lease term is for one (1) year commencing on May 1, 2011 and ending on April 30, 2012, and may be extended for one (1) year ending on April 30, 2013. However, it is agreed by the parties that the lease may be terminated by either party upon giving a sixty (60) day written notice from the party terminating to the other. Monthly rent shall be \$558.80 and will be adjusted annually according to changes in the Consumer Price Index; providing for an effective date.

Motion: Roberto Trevino      Second: Peter Lizcano  
For: 9                      Against: 0                      Abstain: 0

3. Authorizing the City Manager to execute a Foreign Trade Zone Operator Agreement with Bruni Supply Chain Solutions as Zone Site Operator located at 13599 N. Lamar and located within Foreign Trade Zone Site No. 3 at Killam Industrial Park; effective August 1, 2011 and ending September 30, 2014. Providing for activation, administration, annual and transaction fees to be paid to the City.

Motion: Roberto Trevino      Second: Peter Lizcano  
For: 9                      Against: 0                      Abstain: 0

4. Authorizing the City Manager to execute a Foreign Trade Zone Operator Agreement with Sony Electronics Inc. as Zone Site Operator located at 11302 Eastpoint Dr. and located within Foreign Trade Zone Proposed New Site No. 11; effective October 1, 2011 and ending September 30, 2014. Providing for activation, administration, annual and transaction fees to be paid to the City.

Motion: Roberto Trevino      Second: Peter Lizcano  
For: 9                      Against: 0                      Abstain: 0

5. Authorizing the City Manager to execute a Foreign Trade Zone Operator Agreement with Uni-Trade Brokers LC as Zone Site Operator located at 130 Flecha Lane, Laredo, TX and located within Foreign Trade Zone Proposed New Site No. 12; effective October 1, 2011 and ending September 30, 2014. Providing for activation, administration, annual and transaction fees to be paid to the City.

Motion: Roberto Trevino      Second: Peter Lizcano  
For: 9                      Against: 0                      Abstain: 0

## VII. RESOLUTIONS

6. **2011-R-062** Authorizing the City Manager to submit an application to the United States Foreign-Trade Zones Board for a temporary boundary modification on behalf of Uni-Trade Brokers LC, in accordance with Ordinance No. 2000-O-183 dated July 24, 2000 and the termination of resolution 2009-O-183 effective the date the Foreign Trade Zone Board approves the new Temporary Boundary Modification. The Temporary Boundary Modification consists of temporarily transferring the designation of (2.15) acres from the City of Laredo, Foreign-Trade Zone Site No. 1, located at the Laredo International Airport to the new temporary site which shall be designated as Site No. 12 located at 130 Flecha Lane, Laredo, TX 78045.

Motion: Roberto Trevino      Second: Ed Bueno  
For: 9                      Against: 0                      Abstain: 0

7. **2011-R-063** Consider a recommendation to Mayor and City Council authorizing the City Manager to submit a grant application to the Texas Department of Transportation in the amount of \$50,000.00 and to accept said grant, if offered, for the FY 2012 Routine Airport Maintenance Program (RAMP) Grant the Laredo International Airport, and to amend the FY 2012 Airport Fund to recognize the additional revenues and expenditures. The City's local match in the amount not to exceed \$50,000.00 (50%) is available in the Airport Operations Fund.

Motion: Roberto Trevino    Second: Jose Lopez  
For: 9                      Against: 0                      Abstain: 0

#### VIII. REQUESTS

8. Request by Airport Advisory Committee Members of agenda items for the next regular meeting.

*What attributed to the drop in the fuel report for June*

#### IX. ADJOURNMENT

Motion: Roberto Trevino    Second: Peter Lizcano  
For: 9                      Against: 0                      Abstain: 0

  
\_\_\_\_\_  
Approval of Minutes  
Jesus D. Romero, Chairman

## MINUTES

### NOTICE OF SPECIAL MEETING OF THE AIRPORT ADVISORY BOARD CITY OF LAREDO, TEXAS

Written notice is hereby given of a **special meeting** of the City of Laredo, Airport Advisory Board, to be held on Tuesday, **July 19, 2011**, at 12:00 noon at the Airport Manager's Conference Room in the Airport Passenger Terminal located in the second floor at 5210 Bob Bullock Loop, for the purpose of considering the following items of business for discussion and possible action:

- I. **CALL TO ORDER**
- II. **PLEDGE OF ALLEGIANCE**
- III. **ROLL CALL**

**Committee Members Present:**

Rufino Lopez, Jr.  
Marcus Moreno  
Jose Lopez  
Ed Bueno  
Peter Lizcano  
Oscar Hinojosa

**Airport Staff/ Other Present:**

Jose Luis Flores, Airport Manager  
Cynthia Concannon, Administrative Secretary  
Valeria Acevedo, Legal-Assistant City Attorney

- IV. **TRAINING**

- a) Open Meetings Training

- V. **ADJOURNMENT**

Motion: Ed Bueno    Second: Peter Lizcano  
For: 6            Against: 0    Abstain: 0



**Approval of Minutes**  
**Jesus D. Romero, Chairman**

## MINUTES

### NOTICE OF REGULAR MEETING OF THE AIRPORT ADVISORY BOARD CITY OF LAREDO, TEXAS

Written notice is hereby given of a **regular meeting** of the City of Laredo, Airport Advisory Board, to be held on Tuesday, **August 02, 2011**, at 12:00 noon at the Airport Manager's Conference Room in the Airport Passenger Terminal located in the second floor at 5210 Bob Bullock Loop, for the purpose of considering the following items of business for discussion and possible action:

- I. **CALL TO ORDER**
- II. **PLEDGE OF ALLEGIANCE**
- III. **ROLL CALL**

**Committee Members Present:**

Rufino Lopez, JR  
Marcus Moreno  
Jose Lopez  
Rogelio Rodriguez  
Jesus D. Romero  
Ed Bueno  
Peter Lizcano

**Airport Staff/ Other Present:**

Jose Luis Flores, Airport Manager  
Elsy Borgstedte, Administrative Assistant  
Cynthia Concannon, Administrative Secretary  
Tim Franciscus- Timm, Airport Marketing Manager  
Valeria Acevedo, Legal- Assistant City Attorney  
Martin Aleman, Finance Dept.  
Oscar Hinojosa, Finance Dept.

**Other Guests:**

Doug Lacey- AeroCenter

- IV. **MINUTES**

- a) Approval of minutes for July 05, 2011 Regular Meeting
- b) Approval of minutes for July 19, 2011 Special Meeting

Motion: Rogelio Rodriguez      Second: Peter Lizcano  
For: 7      Against: 0      Abstain: 0

**V. COMMUNICATIONS**

- Status Report regarding the construction of FIS
- Status Report regarding extension of Runway 17R
- Passenger Report-June
- Cargo Report-June
- Fuel Flow Report-June: 19 % Increase
- Delinquent Report

**VI. STAFF REPORT**

1. Consider a recommendation to Mayor and City Council regarding the proposal FY 2012 Airport Fund Budget.

Motion: Jose Lopez                      Second: Ed Bueno  
For: 7                      Against: 0                      Abstain: 0

**VII. INTRODUCTORY ORDINANCE**

1. Consider a recommendation to Mayor and City Council authorizing the City Manager to amend the Lease agreement approved by Ordinance No. 2011-O-030 with Uni-Trade Forwarding, L.C., as Lessee, and the City of Laredo as Lessor, to add an additional 18,000 square feet of land to the leased premises located at 4600 Maher Avenue and known as Lot No. 1-B-1, Block No. 1 at the Laredo International Airport to enable Lessee's development of the property. Initial monthly rental will increase accordingly from \$1,800.00 to approximately \$2,416.00, providing for effective date. (pending survey to precisely determine the square footage and additional land)

Motion: Peter Lizcano                      Second: Ed Bueno  
For: 7                      Against: 0                      Abstain: 0

2. Consider a recommendation to Mayor and City Council authorizing the City Manager to recognize PV Investments, Inc. as the successor and now the Lessee to that lease agreement approved by Ordinance No. 96-O-200 between the City of Laredo, as Lessor and Eleuterio Garza, as Lessee, to tract of land being Lot No. 1 consisting of approximately 15,463.8 square feet and Lot No.3 consisting of approximately 4,769 square feet all located on Block No. 15 at the Laredo International Airport, all terms, conditions and reservations of Ordinance No; 96-O-200 remain the same.

Motion: Jose Lopez                      Second: Peter Lizcano  
For: 7                      Against: 0                      Abstain: 0

3. Consider a recommendation to Mayor and City Council authorizing the City Manager to execute a Lease with Ronny Salamon D/B/A Avionics Services Intl., as Lessee, for approximately 12,000 square feet constituting the western most section of Hangar No. 1309 located at 4207 North Jarvis Avenue at the Laredo International Airport. Lease term is for ten (10) years commencing on October 1, 2011 and ending on September 30, 2021. Monthly rent shall be \$4,505.00 and will be adjusted annually according to changes in the consumer price index; providing for an effective date.

Motion: Ed Bueno                      Second: Jose Lopez  
For: 7                      Against: 0                      Abstain: 0

VIII.            REQUESTS

N/A

IX.             ADJOURNMENT

Motion: Peter Lizcano            Second: Jose Lopez  
For: 7                      Against: 0                      Abstain: 0

Jesus D Romero

Approval of Minutes  
Jesus D. Romero, Chairman

## MINUTES

### NOTICE OF REGULAR MEETING OF THE AIRPORT ADVISORY BOARD CITY OF LAREDO, TEXAS

Written notice is hereby given of a **regular meeting** of the City of Laredo, Airport Advisory Board, to be held on Tuesday, **September 06, 2011**, at 12:00 noon at the Airport Manager's Conference Room in the Airport Passenger Terminal located in the second floor at 5210 Bob Bullock Loop, for the purpose of considering the following items of business for discussion and possible action:

- I. **CALL TO ORDER**
- II. **PLEDGE OF ALLEGIANCE**
- III. **ROLL CALL**

**Board Members Present:**

Rufino Lopez  
Marcus Moreno  
Roberto Trevino  
Rogelio Rodriguez  
Jesus D. Romero  
Ed Bueno  
Peter Lizcano

**Airport Staff/Others Present:**

Jose Luis Flores, Airport Manager  
Humberto Garza, Operations Manager  
Elsy Borgstedte, Administrative Assistant  
Cynthia Concannon, Administrative Secretary  
Tim Franciscus- Timm, Airport Marketing Manager  
Valeria Acevedo, Legal- Assistant City Attorney  
Alejandro Labrada, Engineer Dept,  
Doug Lacey, AeroCenter

- IV. **MINUTES**

- a) Approval of minutes for August 02, 2011 Regular Meeting

Motion: Marcus Moreno    Second: Rogelio Rodriguez  
For: 7                      Against: 0                      Abstain: 0

## V. COMMUNICATIONS

- Ribbon cutting ceremony for Northern Air Cargo
- Status Report regarding construction of the FIS
- Status Report FAA FY2011 Grants
- Passenger Report-July
- Cargo Report-July
- Fuel Flow Report-July
- Delinquent Rent Report

## VI. RESOLUTIONS

1. 2011-R-083 Authorizing the City Manager to submit future applications to the United States Foreign-Trade Zones Board in support of local applicants for temporary boundary modifications and permanent Foreign Trade Zone designations in accordance with Policy and Procedures Ordinance No. 2000-O-183 dated July 24, 2000, as may be amended and authorizing the City Manager to approve Foreign Trade Zone Operator Agreements in accordance with Fee Schedule Ordinance No. 2009-O-120 dated July 20, 2009, as may be amended.

Motion: Roberto Trevino    Second: Marcus Moreno  
For: 7                      Against: 0                      Abstain: 0

2. 2011-R-088 Authorizing the City Manager to negotiate with AEROVIAS DE MEXICO, S.A. DE C.V. (AREOMEXICO AIRLINES) for daily air service to and from Mexico City as enabled under Chapter 380 of the Texas Local Government Code for the promotion and encouragement of economic development and further authorizing the City Manager to execute all necessary documents. **(CO-Sponsored by Mayor Raul G. Salinas and Council Member Mike Garza)**

Motion: Marcus Moreno    Second: Rufino Lopez  
For: 7                      Against: 0                      Abstain: 0

## VII. MOTIONS

3. Award of construction contract to the lowest qualified bidder Reim Construction, Inc., Mission, Texas, in the amount of \$4,408,385.94 for the Laredo International Airport Reconstruction of General Aviation Apron Phase 6 and Realignment of Taxiway F with a construction contract time of three hundred thirty-six (336) calendar days; and authorizing the City Manager to execute all related contract documents contingent upon receipt and approval of insurance and bond documents.

The award is contingent upon the approval of acceptance and appropriation of FAA Grant No. 68 through future city ordinance. Completion date for the project is scheduled for June 2012.

Motion: Roberto Trevino    Second: Rufino Lopez  
For: 7                      Against: 0                      Abstain: 0

4. Award a construction contract to Engineered Arresting Systems Corporation (ESCO) in the amount of \$1,774,700.00 for the Laredo International Airport upgrade of the Engineered Material Arresting System (EMAS) with a construction time of 40 days. Contract to include the EMASMAX Lid upgrade, replacement of 95 damaged blocks, all necessary materials, labor and supervision; and authorizing the City Manager to execute all related contract documents. The award is contingent upon the approval of acceptance and appreciation of FAA Grant No. 68 through future city ordinance.

Motion: Peter Lizcano            Second: Ed Bueno  
For: 7                      Against: 0                      Abstain: 0

VIII.        **REQUESTS:**  
              **Monthly updates on FTZ agreements; Model Airplanes- from '47-2011.**

IX.         **ADJOURNMENT**

Motion: Peter Lizcano            Second: Ed Bueno  
For: 7                      Against: 0                      Abstain: 0

  
\_\_\_\_\_  
Approval of Minutes  
Jesus Romero, Chairman

## MINUTES

### NOTICE OF SPECIAL MEETING OF THE AIRPORT ADVISORY BOARD CITY OF LAREDO, TEXAS

Written notice is hereby given of a **special meeting** of the City of Laredo, Airport Advisory Board, to be held on Tuesday, **September 20, 2011**, at 12:00 noon at the Airport Manager's Conference Room in the Airport Passenger Terminal located in the second floor at 5210 Bob Bullock Loop, for the purpose of considering the following items of business for discussion and possible action:

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

**Board Members Present:**

Rufino Lopez, Jr.  
Marcus Moreno  
Roberto Trevino  
Jose Lopez  
Rogelio Rodriguez  
Ed Bueno  
Peter Lizcano  
Hector Cortez

**Airport Staff/Other Present:**

Jose Luis Flores, Airport Manager  
Humberto Garza, Operations Manager  
Tim Franciscus-Timm, Marketing Manager  
Elsy D. Borgstedte, Administrative Assistant II  
Cynthia Concannon, Administrative Secretary  
Alejandro Labrada, Engineering Department  
Doug Lacey, AeroCenter

**IV. MINUTES**

- a) Approval of minutes for September 06, 2011 Regular Meeting.  
Mr. Rogelio Rodriguez motion to Table for next regular board meeting

**V. COMMUNICATIONS**

- Congressman's Henry Cuellar Press Conference
- Copy of Air Cargo Report

## VI. ORDINANCE

1. Authorizing the City Manager to execute a lease with Anchor Logistics Group, Inc. for approximately 1.973 acres (85,930.81 square feet) of land located at 4700 Maher Avenue and known as Lot No. 1-B-2, Block No. 1 at the Laredo International Airport. Lease term is for twenty (20) years commencing on November 1, 2011, and ending on October 31, 2031, and may be extended for two (2) consecutive ten (10) year terms ending on October 31, 2051. Initial rental shall be \$2,610.00 per month and shall be adjusted annually according to changes in the Consumer Price Index and further adjusted by Fair Market Value appraisal on the 10<sup>th</sup>, 20<sup>th</sup>, and 30<sup>th</sup> anniversaries. Lessor waives Lessee's rental obligation for the initial six months commencing October 1, 2011 and ending on March 31, 2012 of the term of this lease; providing for an effective date.

Motion: Roberto Trevino    Second: Marcus Moreno  
For: 8                      Against: 0                      Abstain: 0

2. Authorizing the City Manager to approve an amendment to lease agreement dated May 16, 2005 and approved by Ordinance No. 2005-O-113 between the City of Laredo, as LESSOR, and L.A. Ventures Terminal, Ltd., as LESSEE for a tract of land consisting of 3.64 acres (158,558 square feet). The amendment extends the lease term from May 31, 2045 to May 31, 2051 constituting Tract 9 of Lot 1, Block 1. All other terms and conditions remain unchanged and in effect; providing for an effective date.

Motion: Roberto Trevino    Second: Ed Bueno  
For: 8                      Against: 0                      Abstain: 0

## VII. MOTION

3. Authorizing the City Manager to negotiate a contract with URS Corporation for professional services to prepare FAR Part 150 Airport Noise Contour Update Study for the Laredo International Airport in the amount not to exceed \$239,917.00. The Federal Aviation Administration Airport Improvement Grant No. 3-48-0136-67-11 will fund ninety five (95) percent of the cost. The five (5) percent local match is available in the Airport Construction Fund.

Motion: Peter Lizcano        Second: Ed Bueno  
For: 8                      Against: 0                      Abstain: 0

## VIII. REQUESTS

4. Request by Airport Advisory Board Members of agenda items for the next regular meeting.
  - Request by board member Mr. Jose Lopez for information regarding Altair/Elite Aviation sublease, of 10,000 sq. ft hangar space from JetSales.

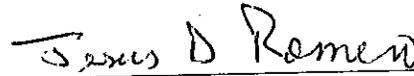
Motion: Roberto Trevino    Second: Jose Lopez  
For: 8                      Against: 0                      Abstain: 0

5. Request by board member Roberto Trevino: Discussion regarding the revised FBO with possible action:  
Motion that Staff bring back the revised FBO Ordinance to the next regular board meeting scheduled for October 04, 2011.

Motion: Roberto Trevino    Second: Jose Lopez  
For: 8                      Against: 0                      Abstain: 0

**X.            ADJOURNMENT**

Motion: Ed Bueno            Second: Marcus Moreno  
For: 8                      Against: 0                      Abstain: 0



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Approval of Minutes  
Jesus Romero, Chairman

# MINUTES

## NOTICE OF SPECIAL MEETING OF THE AIRPORT ADVISORY BOARD CITY OF LAREDO, TEXAS

Written notice is hereby given of a **regular meeting** of the City of Laredo, Airport Advisory Board, to be held on Tuesday, **October 04, 2011**, at 12:00 noon at the Airport Manager's Conference Room in the Airport Passenger Terminal located in the second floor at 5210 Bob Bullock Loop, for the purpose of considering the following items of business for discussion and possible action:

### I. CALL TO ORDER

### II. PLEDGE OF ALLEGIANCE

### III. ROLL CALL

#### Board Members Present:

Roberto Trevino  
Jose Lopez  
Rogelio Rodriguez  
Jesus D. Romero  
Peter Lizcano  
Hector Cortez

#### Airport Staff/Other Present:

Jose Luis Flores, Airport Manager  
Humberto Garza, Operations Manager  
Tim Franciscus-Timm, Marketing Manager  
Elsy D. Borgstedte, Administrative Assistant II  
Cynthia Concannon, Administrative Secretary  
Alejandro Labrada, Engineering Department

### IV. MINUTES

- a) Approval of minutes for September 06, 2011 Regular Meeting.
- b) Approval of minutes for September 20, 2011 Special Meeting.

Motion: Peter Lizcano      Second: Rogelio Rodriguez  
For: 6      Against: 0      Abstain: 0

### V. COMMUNICATIONS

- Status report on construction of G.A. Apron Phase 6 and Taxiway F realignment
- Status report on construction of FIS: **10% done, 8-10 months for completion**
- Inform Airport Advisory Board of \$3.0 Million Noise Mitigation Grant
- Passenger Report-August
- Cargo Report-August
- Fuel Flow Report-August
- Delinquent Rent Report

## VI. ORDINANCE

1. Authorizing the City Manager to amend Ordinance. 1990-O-197, dated October 16, 1990, that established the minimum standards and requirements for the conduct of commercial Aeronautical Services and Activities at the Laredo International Airport, as amended by Ordinance no. 2006-O-202 dated August 28, 2006; Thereby, amending Section II. E., "Line Services"; providing for an effective date.

Motion: Roberto Trevino    Second: Jose Lopez  
For: 6                      Against: 0                      Abstain: 0

2. Authorizing the City Manager to approve an amendment to lease agreement dated August 2, 2004 and approved by Ordinance No. 2004-O-184 and further amended on August 6, 2007 by Ordinance No. 2007-O-132 between the City of Laredo, as Lessor, and Ronnie Salomon d/b/a Avionics Services International as Lessee for the approximate 5,980 square feet constituting Hangar No. 1307 located at 4400 Maher Ave. within the Laredo International Airport. The amendment extends the lease ending date from July 31, 2012 to July 31, 2017 and allows for a rental adjustment based on the fair market value of the leased premises effective August 1, 2012. All other terms and conditions remain unchanged and in effect; providing for an effective date.

Motion: Roberto Trevino    Second: Peter Lizcano  
For: 6                      Against: 0                      Abstain: 0

3. Authorizing the City Manager to negotiate a contract with URS Corporation for professional services to prepare FAR Part 150 Airport Noise Contour Update Study for the Laredo International Airport in the amount not to exceed \$239,917.00. The Federal Aviation Administration Airport Improvement Grant No. 3-48-0136-67-11 will fund ninety five (95) percent of the cost. The five (5) percent local match is available in the Airport Construction Fund.

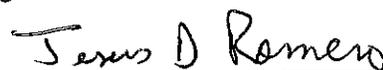
Motion: Roberto Trevino    Second: Jose Lopez  
For: 6                      Against: 0                      Abstain: 0

## VII. REQUESTS

4. Request by Airport Advisory Board Members:  
Request by board member Mr. Jose Lopez for information regarding Altair/Elite Aviation sublease, of 10,000 sq. ft hangar space from JetSales.

## VIII. ADJOURNMENT

-Motion: Roberto Trevino    Second: Jose Lopez  
For: 6                      Against: 0                      Abstain: 0



Approval of Minutes  
Jesus Romero, Chairman

# MINUTES

## NOTICE OF REGULAR MEETING OF THE AIRPORT ADVISORY BOARD CITY OF LAREDO, TEXAS

Written notice is hereby given of a **regular meeting** of the City of Laredo, Airport Advisory Board, to be held on Tuesday, **November 01, 2011**, at 12:00 noon at the Airport Manager's Conference Room in the Airport Passenger Terminal located in the second floor at 5210 Bob Bullock Loop, for the purpose of considering the following items of business for discussion and possible action:

- I. **CALL TO ORDER**
- II. **PLEDGE OF ALLEGIANCE**
- III. **ROLL CALL**

**Board Member Present:**

Rufino Lopez Jr.  
Roberto Trevino  
Jose Lopez  
Rogelio Rodriguez  
Jesus D. Romero  
Ed Bueno  
Peter Lizcano

**Airport Staff/ Others Present:**

Jose Luis Flores, Airport Manager  
Tim Franciscus-Timm, Marketing Manager  
Elsy D. Borgstedte, Administrative Assistant II  
Cynthia Concannon, Administrative Secretary  
Alejandro Labrada, Engineering Department  
Gilbert Sanchez, Risk Management  
Doug Lacey- AeroCenter  
Wayne Barker- Barker Aeromotive  
Robert Landence- Barker Aeromotive

- IV. **MINUTES**

a) Approval of minutes for October 04, 2011 Regular Meeting.

Motion: Peter Lizcano      Second: Rogelio Rodriguez  
For: 7      Against: 0      Abstain: 0

- V. **COMMUNICATIONS**

- Recognition of former AAB member Oscar Hinojosa
- Passenger Report-September
- Cargo Report-September

- Fuel Flow Report-September
- Delinquent Rent Report-September

## VI. PUBLIC HEARING AND INTRODUCTORY ORDINANCE

1. **Public Hearing-** Authorizing the City Manager to amend Ordinance. 1990-O-197, dated October 16, 1990, that established the minimum standards and requirements for the conduct of commercial Aeronautical Services and Activities at the Laredo International Airport, as amended by Ordinance no. 2006-O-202 dated August 28, 2006; Thereby, amending Section II. E., "Line Services"; providing for an effective date.

Motion to table: Roberto Trevino    Second: Peter Lizcano  
 For: 7                      Against: 0                      Abstain: 0

2. **Public Hearing-** Authorizing the City Manager to sell 1.129 acre tract of land out of block #10, Subdivision Plat of Laredo International Airport located at, 4801 Daughtery Avenue to Webb County C.A.A. El Aguila Rural Transportation. The appraised Fair Market Value of this sale is \$306, 564.00 and authorizing the City Manager to execute all necessary documents

Motion not to sale: Roberto Trevino    Second: Rufino Lopez  
 For: 7                      Against: 0                      Abstain: 0

## VII. MOTIONS

3. Authorizing the City Manager to approve an amendment to lease agreement dated September 06, 2011 and approved by Ordinance No. 2011-O-120 between the City of Laredo, as Lessor, and Ronnie Salomon d/b/a Avionics Services International as Lessee, to enable Lessee to sublease 10,000 square feet constituting the western most section of Hangar No. 1309 located at 4207 North Jarvis Avenue at the Laredo International Airport to Elite Aviation, Inc. d/b/a Altair Aviation, LLC.

Motion: Rufino Lopez                      Second: Roberto Trevino  
 For: 7                      Against: 0                      Abstain: 0

4. Authorizing the City Manager to award a professional services contract to URS Corporation, Dallas, Texas, for an amount not to exceed \$386,193.41 for design and preparation of plans and specifications for the Laredo International Airport Taxiway F Realignment, Taxiway D Reconstruction, and G. A. Apron Reconstruction Phase 7. Design work is to be on a fast track basis. Funding is available in the Airport Construction Fund.

Motion: Joe Lopez                      Second: Ed Bueno  
 For: 7                      Against: 0                      Abstain: 0

5. Authorizing the City Manager for approval of the Improvements to the Former Airport Passenger Terminal (Building No. 104) located at the Laredo International Airport **as complete**, release of retainage and approval of final payment in the amount of \$35,531.00 to Zertuche Construction, Inc., Laredo, Texas. Final construction contract amount is \$355,310.00. Funding is available in the Airport Construction Fund.

Motion: Ed Bueno    Second: Roberto Trevino  
For: 7                Against: 0                Abstain: 0

6. Authorizing the City Manager for approval of the Airport Truck Route – Thomas Avenue Extension **as complete**, approval of change order no. 2 a decrease of \$36,305.14 for the balance of quantities actually constructed in place, release of retainage and approval of final payment in the amount of \$49,231.99 to Reim Construction, Inc., Alton, Texas. Final construction contract amount is \$442,911.16. Funding is available in the Airport Construction Fund.

Motion: Roberto Trevino    Second: Jose Lopez  
For: 7                Against: 0                Abstain: 0

7. Authorizing the City Manager to award a professional services contract to Castle Engineering & Testing, LLC, Laredo, Texas, for an amount of \$62,875.00 to provide laboratory, sampling and testing services of materials for quality assurance for the Laredo International Airport Reconstruction of General Aviation Apron Phase 6 and Realignment of Taxiway F. Contract time is for the duration of the project. Completion date is scheduled for October 2012. Funding is available in the Airport Construction Fund FAA Grant No. 68.

Motion: Roberto Trevino    Second: Ed Bueno  
For: 7                Against: 0                Abstain: 0

## VIII. REQUESTS

8. Request by Airport Advisory Board Members:

- a) Request by board member Mr. Jose Lopez to bring back a report on Altair/Elite Aviation at the next scheduled board meeting.  
CLOSE request by Mr. Jose Lopez ; miss understanding
- b) Request by board member Roberto Trevino to correct the Airport's website on the FBO's – link from (Fuel Based Operators to Fixed Based Operators)  
DONE.

IX. ADJOURNMENT

Motion: Ed Bueno    Second: Roberto Trevino  
For: 7                Against: 0                Abstain: 0

Jesus D Romero

Approval of Minutes  
Jesus D. Romero, Chairman

# MINUTES

## NOTICE OF REGULAR MEETING OF THE AIRPORT ADVISORY BOARD CITY OF LAREDO, TEXAS

Written notice is hereby given of a **regular meeting** of the City of Laredo, Airport Advisory Board, to be held on Tuesday, **December 06, 2011**, at 12:00 noon at the Airport Manager's Conference Room in the Airport Passenger Terminal located in the second floor at 5210 Bob Bullock Loop, for the purpose of considering the following items of business for discussion and possible action:

- I. **CALL TO ORDER**
- II. **PLEDGE OF ALLEGIANCE**
- III. **ROLL CALL**

**Board Member Present:**

Rufino Lopez Jr.  
Marcus Moreno  
Rogelio Rodriguez  
Jesus D. Romero  
Peter Lizcano  
Hector Cortez

**Airport Staff/ Others Present:**

Jose Luis Flores, Airport Manager  
Humberto Garza, Operations Manager  
Elsy D. Borgstedte, Administrative Assistant II  
Cynthia Concannon, Administrative Secretary  
Alejandro Labrada, Engineering Department  
Doug- Barker Aeromotive

- IV. **MINUTES**

- a) Approval of minutes for November 01, 2011 regular meeting.

Motion: Rogelio Rodriguez  
For: 6                      Against: 0

Second: Hector Cortez  
Abstain: 0

- V. **COMMUNICATIONS**

- Passenger Report-October
- Cargo Report- October
- Fuel Flow Report- October
- Delinquent Rent Report- October

## **VI. INTRODUCTORY ORDINANCE**

1. Authorizing the City Manager to amend Ordinance. 82-O-123, dated May 04, 1982, that established procedures for Aircraft Parking and disposal of wrecked aircraft and disposal of abandoned or derelict aircraft at the Laredo International Airport, Laredo, Texas; providing for impoundment of aircraft for nonpayment of fees; providing for lien and disposal of aircraft for nonpayment.

Motion: Rufino Lopez      Second: Peter Lizcano  
For: 6      Against: 0      Abstain: 0

2. Authorizing the City Manager to execute a lease assignment from Jose Mario Flores, Sole Proprietor, as Lessee, of that lease agreement approved by Ordinance No. 99-O-200 and as amended by Ordinance No. 2000-O-126 and Resolution No. 2002-R-028 for approximately 8,184 square feet constituting Building 2075 located at 1720 Hillside Road at the Laredo International Airport to Iglesia Casa de Alabanza, as Assignee effective January 1, 2012. The current monthly rental is \$2,590.80 and annually adjusted by changes in CPI, providing for effective date.

Motion: Marcus Moreno      Second: Rogelio Rodriguez  
For: 6      Against: 0      Abstain: 0

3. Authorizing the City Manager to approve lease agreement between the City of Laredo, as Lessor, and Laredo Aero Center, Inc., as Lessee for approximately 5,048 square feet constituting a portion of Building 104 (north section of the former Passenger Terminal) and an additional 3,000 square feet outdoor area staging area located at 4805 Maher Avenue, Laredo, Webb County, Texas. The monthly rental amount of \$6,105.00 commencing on October 1, 2011 and ending on March 31, 2012; providing for an effective date.

Motion: Marcus Moreno      Second: Peter Lizcano  
For: 6      Against: 0      Abstain: 0

## **VII. REQUESTS**

## **VIII. ADJOURNMENT**

Motion: Peter Lizcano      Second: Hector Cortez  
For: 6      Against: 0      Abstain: 0

---

**Approval of Minutes**  
**Jesus D. Romero, Chairman**  
**(next scheduled board meeting 1-10-12)**

**City of Laredo Commissions, Boards, Committees**  
**Annual report table of contents**  
**January – December 2011**

# **Zoning Board Of Adjustment**

**Bylaws**

**Members & Staff Directory**

**Membership Status**

**Meeting Attendance, Excused and Unexcused**

**Liaisons**

**Minutes of Meetings**

## **Zoning Board Of Adjustment**

### **Section 24-1.3. ZONING BOARD OF ADJUSTMENT**

#### **Section 24.1.3.1. ORGANIZATION.**

(1) A Zoning Board of Adjustment is created consisting of 5 members and four alternates. The Mayor and council members shall nominate one member each. By lottery the first five nominees selected shall be regular members and the remaining four shall be alternate members for a two year term. The two year term of a member or alternate shall run concurrently with that of the Mayor and council member who made the nomination. A member appointed to fill a vacancy shall serve for the unexpired term. No member shall serve more than four years. Hearings before the Zoning Board of Adjustment shall be public. The Board shall elect a Chairperson and Vice-Chairperson . The Board shall act by motion in which not less than four (4) concurring votes are required to reverse an administrative decision or to grant a variance.

(2) The Board may call upon the employees of the City Planning Department, Development Services Department, for assistance in the performance of the administrative duties of the Board.

(3) The Board shall establish policy and guidelines that will assist in making its determination.

(4) No Board member shall abstain from voting unless there is a conflict of interest, including the Chairperson, and four (4) members constitute a quorum.

(5) In the absence or disability of a Board member, an alternate shall serve in the same capacity, and with the same duties and responsibilities as a member.

(6) A Board member may be removed for cause on a written charge after a public hearing. An alternate is subject to removal on the same basis as a Board member.

#### **Section 2.1.3.2. RESPONSIBILITIES OF ZONING BOARD OF ADJUSTMENT**

The Zoning Board of Adjustment shall have the following duties, responsibilities and authority:

(1) Administrative Appeals. To hear and decide appeals where it is alleged that there is an error in any order, requirement, or zoning use interpretation by the Building Official, or other city officer.

(2) Substantive Appeals. To hear appeals to grant special variances in the following instances:

(a) Permitting the reconstruction of a damaged, non-conforming building.

(b) Varying the building set-back, height, distance and area requirements in peculiar and unusual circumstances which would prevent the reasonable use of the land.

(c) The Board shall have no authority to grant variances to the specific performance standards relating to off-street parking and loading; signs and outdoor advertising; fencing; landscaping; or development standards except as specifically provided.

**Section 2.1.3.3. STANDARDS FOR GRANTING VARIANCES, APPEALS, AND PERMITS**

(1) The Board in making its decisions shall be governed by the following basic standards:

(a) The basic spirit and intent of this ordinance, and the City's comprehensive master plan.

(b) The protection of residential property values.

(c) The health and safety of the general citizenry of Laredo.

(d) In applicable cases, the protection of the historic and cultural aspects of the city.

(e) In applicable cases, that the strict enforcement of this ordinance shall deny the property owner the use of his property for any reasonable land use, except as may be specifically stated in variances for parking and loading requirements.

(f) That the essential character of the neighborhood is preserved.

## Members and Staff Directory

**Board of Adjustment**

**January - December 2011**

<b>Member/ Appointment date</b>	<b>Address</b>	<b>Telephones: Home/Work</b>	<b>Fax/Email</b>	<b>Appointing Official/Term</b>
Lula Morales 8/02/06 – 5/1/10	H 319 Regal Dr.	W 724-9094	lulaemorales@aol.com	Mayor Raul G. Salinas
David J. Cantu 04/05/06	W 2710 Zacatecas	W 753-8689	F 753-6097 Email – David J Cantu (dc@deh.us.com)	CM M. Garza I
Mercurio Martinez, III	W 9114 McPherson Suite 2518	W 725-3800 C 237-8282	F 725-2212 merc@Laredoan.com	CM Esteban Rangel II Former Cm H J Garcia
Rafael A. Martinez 05/11/11	W 7114 McPherson Rd	W 722-3971 Ex 6045	F 723-4384 Rafael_a_martinez @Sbcglobal.net	Cm. Alejandro "alex" Perez III
Roberto Mancha 7/10/2006 Vice Chair	H 4120 Logan	H 724-8614		Cm. Juan Narvaez IV Fr Cm J Amaya
<b>No Appointee</b>				Cm J. Rendon V
George Altgelt 02/07/2011	H W	H W	F georgealtgelt@gmail.com	Cm Charlie San Miguel VI
Mario A. Pena 08/15/11 – 08/15/13	H 317 Lake Carnegie W 919 Victoria	H 727-2902 W 722-1816	F 815-846-1546 MARIO@HICKEYPEN A.COM	Cm. J.A Vera – VII
Andres Chavarria	W 6320 Krone	W 726-9999	F 725-8319 Email: andy@chavarrias plumbing.com	Cm. Cynthia Liendo Espinoza – VIII

**Bruni Plaza**

**1120 San Bernardo Ave. · Laredo, Texas 78040 · 956/794-1613**

**City of Laredo Commissions, Boards, Committees  
Membership Status,  
Board of Adjustment  
Planning Department**

**Membership Status**

**Board of Adjustment**

**January – December 2011**

<b>Member</b>	<b>Appointing Official(s) for term(s) beginning/ending</b>	<b>Number of years on the Board</b>	<b>Term status: current/expired</b>	<b>Comments</b>
Lula Morales 8/02/06 – 05/01/2010	Mayor Raul G. Salinas	5 yrs 4 mths	expired	New Appointment required
David J. Cantu 12/01/08 Alternate 2	Cm. M. Garza - I	5 yrs 8 mths	expired	New Appointment require
Mercurio Martinez, III 6/30/08 Chair	Cm. Esteban Rangel – II Former Cm H J Garcia	3 yr 5 mths	expired	requires Reappointment
Rafael A. Martinez 05/11/2011	Cm. Alejandro “alex” Perez, Jr. III 2014 Distict-	3 yr 10 mths	expired	
Roberto Mancha Vice – Chair 7/10/2006 Former CM J Amaya	Cm. Juan Narvaez – IV Former CM J Amaya	5 yrs 5 mths	expired	New Appointment require
No appointee	Cm. Johnny Rendon – V	.		New Appointment require
George Altgelt 02/07/2011	Charlie San Miguel VI	10 months	current	
Mario Peña Alt #3 08/15/11 – 08/15/13	Cm. Jorge A. Vera – VII	4 months	current	
Andres Chavarria 6/17/08 Alternate 1	Cm. Cynthia Liendo Espinoza – VIII	3 yr 6 months	current	Requires Reappointment

**Bruni Plaza**

**1120 San Bernando · Laredo, Texas 78040 · 956/794-1613**

**City of Laredo Commissions, Boards, Committees  
Meeting Attendance Report,  
Board of Adjustment  
Planning Department**

**Annual Report of Meeting Attendance**

**January – December 2011**

**Board of Adjustment**

<b>Member</b>	<b>Number of times present/ of number of meetings</b>	<b>Excused absences</b>	<b>Unexcused absences</b>	<b>Comments</b>
Lula Morales	5/11		6	
David J. Cantu	0/11		11	Alternate # 2
Mercurio Martinez, III Chair	8/11		2	
Rafael A. Martinez	11/11		0	
Roberto Mancha Vice-Chair	8/11		3	
No Appointee				
George Altgelt	4/11		6	
Eleuterio Garza	5/11		2	Alternate 3
Andres Chavarria	2/11		8	Alternate 1

**Bruni Plaza**

**1120 San Bernardo Ave. · Laredo, Texas 78040 · 956/794-1613**

**City of Laredo Commissions, Boards, Committees  
Members/Staff Directory,  
Zoning Board of Adjustment**

**Designated City Staff Liaisons**

<b>Name</b>	<b>Department</b>	<b>Telephones: Home/Work</b>	<b>Fax/Email</b>	<b>Pager</b>
Nathan R Bratton	Planning Dept.	W 794-1613	F 791-1624 <a href="mailto:nbratton@ci.laredo.tx.us">nbratton@ci.laredo.tx.us</a>	
Susana Ramos	Planning Dept.	W 794-1602	F 794-1624 <a href="mailto:sramosl@ci.laredo.tx.us">sramosl@ci.laredo.tx.us</a>	

**Bruni Plaza**

**1120 San Bernardo Ave. · Laredo, Texas 78040 · 956/794-1613**

**CITY OF LAREDO  
BOARD OF ADJUSTMENT**

**NOTICE OF PUBLIC MEETING**

The City of Laredo Board of Adjustment will convene in a regular meeting open to the public at 3:00 p.m. on Wednesday, January 12, 2011, in the City Council Chambers at City Hall, 1110 Houston Street, Laredo, Texas to consider the following:

I. CALL TO ORDER

II. CONSIDER APPROVAL OF THE MINUTES OF:

1. The regular meeting of December 8, 2010.

III. CHAIRMAN AND DIRECTOR'S REPORT AND COMMUNICATIONS:

IV. PUBLIC HEARING AND CONSIDERATION OF THE FOLLOWING VARIANCE REQUEST:

2. Request submitted by Raul Montemayor to authorize an exception to the literal interpretation of the Laredo Land Development Code, Section 24-77, entitled Dimensional Standards, by granting a variance to the Lot Area, Lot depth and setback requirements on the west 46.85 ft. of Lots 5 & 6, Block 689, Western Division.

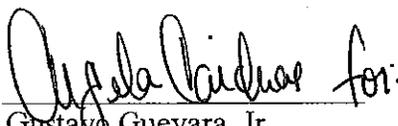
BOA-01-2011

V. ADJOURNMENT

THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET, LAREDO, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. SAID NOTICE WAS POSTED BY FRIDAY, JANUARY 7, 2011 BY 5:00 PM.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid or services are requested to contact Martha E. Bernal, Planning and Zoning Department, (956) 794-1605, at least two working days prior to the meeting so that the appropriate arrangements may be made. The accessible entrance and accessible parking spaces are located at City Hall, 1110 Victoria Avenue.

  
Keith Selman, A.I.C.P.  
Director of Planning & Zoning

  
Gustavo Guevara, Jr.  
City Secretary

**CITY OF LAREDO  
BOARD OF ADJUSTMENT**

**Minutes of the Meeting of December 8, 2010**

**The City of Laredo Board of Adjustment convened in a special meeting open to the public at 12:30 p.m. on Wednesday December 8, 2010, in the City Council Chambers, at City Hall, 1110 Houston Street, Laredo, Texas to consider the following:**

**Present:**

**Mercurio Martinez, III  
Rafael A. Martinez  
Andres Chavarria, Alternate #1  
Eleuterio Garza, Alternate # 3**

**Absent:**

**Lula Morales  
Robert Mancha  
Daniel Ryan  
David J. Cantu, Alternate # 2**

**Staff:**

**Martha E. Bernal, Planner II**

**Others:**

**Jose Jesus Garcia**

**I. CALL TO ORDER**

**Board Member (Bm.) M. Martinez called the meeting to order at 12:30 p.m.**

**II. CONSIDER APPROVAL OF THE MINUTES OF:**

**1. The regular meeting of November 10, 2010.**

**Bm. R. Martinez motioned to approve the minutes of November 10, 2010.**

**Second: Bm. E. Garza**

**In Favor: 4**

**CITY OF LAREDO  
BOARD OF ADJUSTMENT**

**Opposed: 0  
Abstained: 0      Motion carried unanimously**

**III      CHAIRMAN AND DIRECTOR'S REPORT AND COMMUNICATIONS:**

**IV      HEARING AND CONSIDERATION OF THE FOLLOWING VARIANCE  
REQUEST:**

- 2.      Request submitted by Jose Jesus Garcia to authorize an exception to the literal interpretation of the Laredo Land Development Code, Section 24-77, entitled Dimensional Standards, by granting a variance to the setback requirement of Lot 10, Block 217, Eastern Division, located at 1816 S. Bartlett Ave.  
BOA-17-2010**

**Bm. M. Martinez opened the public hearing.**

**Jose Jesus Garcia spoke in favor of the proposed variance requests.**

**Bm. R. Martinez motioned to close the public hearing.**

**Second:      Bm. A. Chavarria  
In Favor:    4  
Opposed:     0  
Abstained:   0      Motion carried unanimously**

**Bm. R. Martinez motioned to approve the proposed variance.**

**Lot 10**

**Side yard (Interior) Setback = From 10 feet to 5 feet**

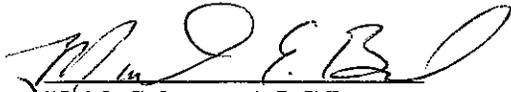
**Second:      Bm. E. Garza  
In Favor:    4  
Opposed:     0  
Abstained:   0**

**V.      ADJOURNMENT**

**Bm. R. Martinez motioned to adjourn at 12:54 pm.**

**Second:      Bm. A. Chavarria  
In Favor:    4  
Opposed:     0  
Abstained:   0      Motion carried unanimously**

**CITY OF LAREDO  
BOARD OF ADJUSTMENT**

  
(Fw) **Keith Selman, A.I.C.P.**  
**Director of Planning**

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**Mercurio Martinez, III, Chairman**  
**Board of Adjustment**

CITY OF LAREDO  
BOARD OF ADJUSTMENT

NOTICE OF PUBLIC MEETING

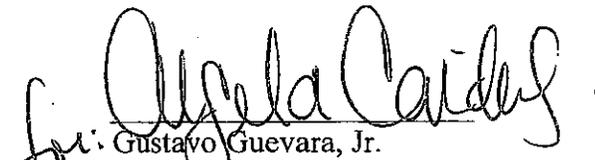
The City of Laredo Board of Adjustment will convene in a regular meeting open to the public at 12:00 p.m. on Wednesday, February 9, 2011, in the City Council Chambers at City Hall, 1110 Houston Street, Laredo, Texas to consider the following:

- I. CALL TO ORDER
- II. CONSIDER APPROVAL OF THE MINUTES OF:
  1. The regular meeting of January 12, 2011.
- III. CHAIRMAN AND DIRECTOR'S REPORT AND COMMUNICATIONS:
- IV. PUBLIC HEARING AND CONSIDERATION OF THE FOLLOWING VARIANCE REQUEST:
  2. Request submitted by Reynaldo Montemayor to authorize an exception to the literal interpretation of the Laredo Land Development Code, Section 24-77, entitled Dimensional Standards, by granting a variance to the setback requirements on the east 61 feet of Lot 2, Block 344, Western Division, located at 1418 Callahan St.  
BOA-02-2011
  3. Request submitted by Jesus J. Ruiz to authorize an exception to the literal interpretation of the Laredo Land Development Code, Section 24-77, entitled Dimensional Standards, by granting a variance to the setback requirements on Lot 3, Block 810, Western Division, located at 3012 San Eduardo Ave.  
BOA-03-2011
- V. ADJOURNMENT

THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET, LAREDO, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. SAID NOTICE WAS POSTED BY FRIDAY, FEBRUARY 4, 2011 BY 5:00 PM.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid or services are requested to contact Martha E. Bernal, Planning and Zoning Department, (956) 794-1605, at least two working days prior to the meeting so that the appropriate arrangements may be made. The accessible entrance and accessible parking spaces are located at City Hall, 1110 Victoria Avenue.

  
Keith Selman, A.I.C.P.  
Director of Planning & Zoning

  
for: Gustavo Guevara, Jr.  
City Secretary

**CITY OF LAREDO  
BOARD OF ADJUSTMENT**

**NOTICE OF PUBLIC MEETING**

The City of Laredo Board of Adjustment will convene in a regular meeting open to the public at 12:00 p.m. on Wednesday, March 9, 2011, in the City Council Chambers at City Hall, 1110 Houston Street, Laredo, Texas to consider the following:

I. CALL TO ORDER

II. CONSIDER APPROVAL OF THE MINUTES OF:

1. The regular meeting of February 9, 2011.

III. CHAIRMAN AND DIRECTOR'S REPORT AND COMMUNICATIONS:

IV. PUBLIC HEARING AND CONSIDERATION OF THE FOLLOWING VARIANCE REQUEST:

2. Request submitted by Reynaldo Montemayor to authorize an exception to the literal interpretation of the Laredo Land Development Code, Section 24-77, entitled Dimensional Standards, by granting a variance to the setback requirements on the east 61 feet of Lot 2, Block 344, Western Division, located at 1418 Callahan St.

BOA-04-2011

3. Request submitted by Aaron and Adalia Canales to authorize an exception to the literal interpretation of the Laredo Land Development Code, Section 24-77, entitled Dimensional Standards, by granting a variance to the setback requirements on Lot 7, Block 2, San Isidro Los Agaves Subdivision, Phase IV, located at 3001 Añejo Dr.

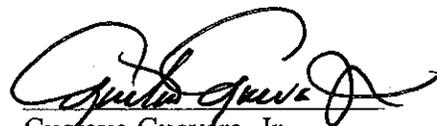
BOA-05-2011

V. ADJOURNMENT

THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET, LAREDO, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. SAID NOTICE WAS POSTED BY FRIDAY, MARCH 4, 2011 BY 5:00 PM.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid or services are requested to contact Martha E. Bernal, Planning and Zoning Department, (956) 794-1605, at least two working days prior to the meeting so that the appropriate arrangements may be made. The accessible entrance and accessible parking spaces are located at City Hall, 1110 Victoria Avenue.

  
Nathan R. Bratton  
Interim Director of Planning & Zoning

  
Gustavo Guevara, Jr.  
City Secretary

**CITY OF LAREDO  
BOARD OF ADJUSTMENT**

**Minutes of the Meeting of February 9, 2011**

The City of Laredo Board of Adjustment convened in a regular meeting open to the public at 12:00 p.m. on Wednesday February 9, 2011, in the City Council Chambers, at City Hall, 1110 Houston Street, Laredo, Texas to consider the following:

**Present:**

**Mercurio Martinez, III  
Rafael A. Martinez  
Lula Morales  
George Altgelt  
Eleuterio Garza, Alternate # 3**

**Absent:**

**Robert Mancha  
Andres Chavarria, Alternate #1  
David J. Cantu, Alternate # 2**

**Staff:**

**Martha E. Bernal, Planner II  
Fernando Morales, Planner II**

**Others:**

**Jesus Ruiz**

**I. CALL TO ORDER**

**Board Member (Bm.) M. Martinez called the meeting to order at 12:00 p.m.**

**II. CONSIDER APPROVAL OF THE MINUTES OF:**

- 1. The regular meeting of January 12, 2011.**

**Bm. R. Martinez motioned to postpone the minutes of January 12, 2011.**

**Second: Bm. G. Altgelt**

**CITY OF LAREDO  
BOARD OF ADJUSTMENT**

**In Favor: 5  
Opposed: 0  
Abstained: 0      Motion carried unanimously**

**III      CHAIRMAN AND DIRECTOR'S REPORT AND COMMUNICATIONS:**

**IV      HEARING AND CONSIDERATION OF THE FOLLOWING VARIANCE  
REQUEST:**

- 2.      Request submitted by Reynaldo Montemayor to authorize an exception to the literal interpretation of the Laredo Land Development Code, Section 24-77, entitled Dimensional Standards, by granting a variance to the setback requirements on the east 61 feet of Lot 2, Block 344, Western Division, located at 1418 Callahan St.**

**BOA-02-2011**

**Bm. M. Martinez opened the public hearing.**

**Bm. G. Altgelt motioned to close the public hearing.**

**Second:      Bm. R. Martinez  
In Favor:    5  
Opposed:     0  
Abstained:   0      Motion carried unanimously**

**Bm. G. Altgelt motioned to deny the proposed variance.**

**Second:      Bm. R. Martinez  
In Favor:    5  
Opposed:     0  
Abstained:   0      Motion carried unanimously**

- 3.      Request submitted by Jesus J. Ruiz to authorize an exception to the literal interpretation of the Laredo Land Development Code, Section 24-77, entitled Dimensional Standards, by granting a variance to the setback requirements on Lot 3, Block 810, Western Division, located at 3012 San Eduardo Ave.**

**BOA-03-2011**

**Bm. R. Martinez motioned to open the public hearing.**

**Second:      Bm. G. Altgelt  
In Favor:    5  
Opposed:     0  
Abstained:   0      Motion carried unanimously**

**CITY OF LAREDO  
BOARD OF ADJUSTMENT**

**Jesus Ruiz spoke in favor of the proposed variance.**

**Bm. G. Altgelt motioned to close the public hearing.**

**Second: Bm. R. Martinez  
In Favor: 5  
Opposed: 0  
Abstained: 0 Motion carried unanimously**

**Bm. L. Morales motioned to approve the proposed variance.**

**Second: Bm. G. Altgelt  
In Favor: 5  
Opposed: 0  
Abstained: 0 Motion carried unanimously**

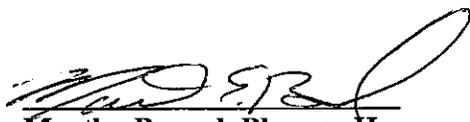
**Lot 3**

**Side yard Setback= From 10 ft. to 9.48 ft. on the south side and 6.3 ft. on the north side.**

**V. ADJOURNMENT**

**Bm. R. Martinez motioned to adjourn at 12:22 pm.**

**Second: Bm. G. Altgelt  
In Favor: 5  
Opposed: 0  
Abstained: 0 Motion carried unanimously**

  
**Martha Bernal, Planner II  
Planning & Zoning Department**

\_\_\_\_\_  
**Mercurio Martinez, III, Chairman  
Board of Adjustment**

**CITY OF LAREDO  
BOARD OF ADJUSTMENT**

**NOTICE OF PUBLIC MEETING**

The City of Laredo Board of Adjustment will convene in a regular meeting open to the public at 12:00 p.m. on Monday, April 18, 2011, in the City Council Chambers at City Hall, 1110 Houston Street, Laredo, Texas to consider the following:

I. CALL TO ORDER

II. CONSIDER APPROVAL OF THE MINUTES OF:

1. The regular meeting of March 9, 2011.

III. CHAIRMAN AND DIRECTOR'S REPORT AND COMMUNICATIONS:

IV. PUBLIC HEARING AND CONSIDERATION OF THE FOLLOWING VARIANCE REQUEST:

2. Request submitted by Aaron and Adalia Canales to authorize an exception to the literal interpretation of the Laredo Land Development Code, Section 24-77, entitled Dimensional Standards, by granting a variance to the setback requirements on Lot 7, Block 2, San Isidro Los Agaves Subdivision, Phase IV, located at 3001 Añejo Dr.  
BOA-05-2011
3. Request submitted by Gerardo Cardenas to authorize an exception to the literal interpretation of the Laredo Land Development Code, Section 24-77, entitled Dimensional Standards, by granting a variance to the setback requirements on the N 46.30 feet of the S. 92.60 feet of Lot 5, and the N 46.30 feet of the S. 92.60 feet of the E 23 feet of Lot 6, Block 1104, Eastern Division, located at 3004 N. Urbahn St.  
BOA-06-2011
4. Request submitted by Ricardo Ruvalcaba to authorize an exception to the literal interpretation of the Laredo Land Development Code, Section 24-77, entitled Dimensional Standards, by granting a variance to the setback requirements on Lot 273, Block 8, Regency Park Subdivision Section 2, Unit 2, located at 412 Brand Dr.  
BOA-07-2011

V. ADJOURNMENT

THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET, LAREDO, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. SAID NOTICE WAS POSTED BY FRIDAY, APRIL 15, 2011 BY 12:00 PM.

**CITY OF LAREDO  
BOARD OF ADJUSTMENT**

**Persons with disabilities who plan to attend this meeting and who may need auxiliary aid or services are requested to contact Susana Ramos, Planning and Zoning Department, (956) 794-1602, at least two working days prior to the meeting so that the appropriate arrangements may be made. The accessible entrance and accessible parking spaces are located at City Hall, 1110 Victoria Avenue.**

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Nathan R. Bratton  
Interim Director of Planning & Zoning

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Gustavo Guevara, Jr.  
City Secretary

**CITY OF LAREDO  
BOARD OF ADJUSTMENT**

**Minutes of the Meeting of March 9, 2011**

**The City of Laredo Board of Adjustment convened in a regular meeting open to the public at 12:00 p.m. on Wednesday March 9, 2011, in the City Council Chambers, at City Hall, 1110 Houston Street, Laredo, Texas to consider the following:**

**Present:**

**Rafael A. Martinez  
Lula Morales  
Robert Mancha  
Eleuterio Garza, Alternate # 3**

**Absent:**

**Mercurio Martinez, III  
Andres Chavarria, Alternate #1  
David J. Cantu, Alternate # 2  
George Altgelt**

**Staff:**

**Martha E. Bernal, Planner II  
Fernando Morales, Planner II**

**Others:**

**Uriel Druker  
Reynaldo Montemayor  
Aaron Canales  
Jorge Martinez**

**I. CALL TO ORDER**

**Board Member (Bm.) R. Martinez called the meeting to order at 12:00 p.m.**

**II. CONSIDER APPROVAL OF THE MINUTES OF:**

**CITY OF LAREDO  
BOARD OF ADJUSTMENT**

1. The regular meeting of February 9, 2011.

**Bm. R. Mancha** motioned to approve the minutes of February 9, 2011.

**Second:** Bm. L. Morales  
**In Favor:** 4  
**Opposed:** 0  
**Abstained:** 0      **Motion carried unanimously**

**III CHAIRMAN AND DIRECTOR'S REPORT AND COMMUNICATIONS:**

**IV HEARING AND CONSIDERATION OF THE FOLLOWING VARIANCE REQUEST:**

2. Request submitted by Reynaldo Montemayor to authorize an exception to the literal interpretation of the Laredo Land Development Code, Section 24-77, entitled Dimensional Standards, by granting a variance to the setback requirements on the east 61 feet of Lot 2, Block 344, Western Division, located at 1418 Callahan St.

**BOA-04-2011**

**Bm. L. Morales** motioned to open the public hearing.

**Second:** Bm. R. Mancha  
**In Favor:** 4  
**Opposed:** 0  
**Abstained:** 0      **Motion carried unanimously**

**Uriel Druker**, representing the applicant spoke in favor of the variance.

**Bm. L. Morales** motioned to close the public hearing.

**Second:** Bm. R. Mancha  
**In Favor:** 4  
**Opposed:** 0  
**Abstained:** 0      **Motion carried unanimously**

**Bm. L. Morales** motioned to approve the proposed variance.

**East 61 ft. of Lot 2**

**Side yard (Interior) Setback = 2.5 feet to 2 feet**  
**Front yard Setback = 5 feet to 4 feet**

**CITY OF LAREDO  
BOARD OF ADJUSTMENT**

**Second: Bm. R. Mancha**  
**In Favor: 4**  
**Opposed: 0**  
**Abstained: 0 Motion carried unanimously**

3. **Request submitted by Aaron and Adalia Canales to authorize an exception to the literal interpretation of the Laredo Land Development Code, Section 24-77, entitled Dimensional Standards, by granting a variance to the setback requirements on Lot 7, Block 2, San Isidro Los Agaves Subdivision, Phase IV, located at 3001 Añejo Dr. BOA-05-2011**

**Bm. R. Mancha motioned to open the public hearing.**

**Second: Bm. L. Morales**  
**In Favor: 4**  
**Opposed: 0**  
**Abstained: 0 Motion carried unanimously**

**Aaron Canales spoke in favor of the proposed variance.**

**Bm. R. Mancha motioned to close the public hearing.**

**Second: Bm. L. Morales**  
**In Favor: 4**  
**Opposed: 0**  
**Abstained: 0 Motion carried unanimously**

**Bm. R. Mancha motioned to postpone the proposed variance.**

**Second: Bm. L. Morales**  
**In Favor: 4**  
**Opposed: 0**  
**Abstained: 0 Motion carried unanimously**

**V. ADJOURNMENT**

**Bm. R. Mancha motioned to adjourn at 12:49 pm.**

**Second: Bm. L. Morales**  
**In Favor: 4**  
**Opposed: 0**  
**Abstained: 0 Motion carried unanimously**

**CITY OF LAREDO  
BOARD OF ADJUSTMENT**

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**Nathan R. Bratton  
Interim Director,  
Planning & Zoning Department**

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**Mercurio Martinez, III, Chairman  
Board of Adjustment**

**CITY OF LAREDO  
BOARD OF ADJUSTMENT**

**NOTICE OF PUBLIC MEETING**

The City of Laredo Board of Adjustment will convene in a regular meeting open to the public at 12 noon on Wednesday, May 11, 2011, in the City Manager's Conference Room, 3<sup>rd</sup> floor at City Hall, 1110 Houston Street, Laredo, Texas to consider the following:

- I. CALL TO ORDER
- II. CONSIDER APPROVAL OF THE MINUTES OF:
  1. The regular meeting of April 18, 2011.
- III. CHAIRMAN AND DIRECTOR'S REPORT AND COMMUNICATIONS:
- IV. PUBLIC HEARING AND CONSIDERATION OF THE FOLLOWING VARIANCE REQUEST:
  2. Request submitted by Arturo Martinez to authorize an exception to the literal interpretation of the Laredo Land Development Code, Section 24-77, entitled Dimensional Standards, by granting a variance to the setback requirement on Lot 726, Block 37, Unit VII, Hillside Terrace Subdivision, located at 322 Oklahoma Street.  
BOA-08-2011
- V. ADJOURNMENT

THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET, LAREDO, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. SAID NOTICE WAS POSTED BY FRIDAY, MAY 6, 2011 BY 5:00 PM.

**Persons with disabilities who plan to attend this meeting and who may need auxiliary aid or services are requested to contact Martha E. Bernal, Planning and Zoning Department, (956) 794-1605, at least two working days prior to the meeting so that the appropriate arrangements may be made. The accessible entrance and accessible parking spaces are located at City Hall, 1110 Victoria Avenue.**

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Nathan R. Bratton  
Interim Director of Planning

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Gustavo Guevara, Jr.  
City Secretary

**CITY OF LAREDO  
BOARD OF ADJUSTMENT**

**Minutes of the Meeting of April 18, 2011**

The City of Laredo Board of Adjustment convened in a regular meeting open to the public at 12:00 p.m. on Monday, April 18, 2011, in the City Council Chambers, at City Hall, 1110 Houston Street, Laredo, Texas to consider the following:

**Present:**

**Mercurio Martinez, III  
Rafael A. Martinez  
Lula Morales  
Robert Mancha  
Andres Chavarria, Alternate #1**

**Absent:**

**George Altgelt  
David J. Cantu, Alternate # 2  
Eleuterio Garza, Alternate # 3**

**Staff:**

**Fernando Morales, Planner II  
Susana Huerta Ramos, Planner II  
Martha E. Bernal, Planner II**

**Others:**

**Hugo Martinez  
Gerardo Cardenas  
Aaron Canales**

**I. CALL TO ORDER**

**Board Member (Bm.) R. Martinez called the meeting to order at 12:07 p.m.**

**II. CONSIDER APPROVAL OF THE MINUTES OF:**

- 1. The regular meeting of March 9, 2011.**

**CITY OF LAREDO  
BOARD OF ADJUSTMENT**

**Bm. R. Mancha motioned to approve the minutes of March 9, 2011.**

**Second: Bm. L. Morales  
In Favor: 5  
Opposed: 0  
Abstained: 0 Motion carried unanimously**

**III CHAIRMAN AND DIRECTOR'S REPORT AND COMMUNICATIONS:**

**IV HEARING AND CONSIDERATION OF THE FOLLOWING VARIANCE REQUEST:**

- 2. Request submitted by Aaron and Adalia Canales to authorize an exception to the literal interpretation of the Laredo Land Development Code, Section 24-77, entitled Dimensional Standards, by granting a variance to the setback requirements on Lot 7, Block 2, San Isidro Los Agaves Subdivision, Phase IV, located at 3001 Añejo Dr.**

**BOA-05-2011**

**Bm. R. Martinez motioned to open the public hearing.**

**Second: Bm. R. Mancha  
In Favor: 5  
Opposed: 0  
Abstained: 0 Motion carried unanimously**

**Bm. R. Martinez motioned to close the public hearing.**

**Second: Bm. A. Chavarria  
In Favor: 5  
Opposed: 0  
Abstained: 0 Motion carried unanimously**

**Bm. R. Mancha motioned to deny the proposed variance.**

**Lot 7**

**Rear yard Setback = From 10 feet to 6 feet**

**Second: Bm. R. Martinez  
In Favor: 5  
Opposed: 0  
Abstained: 0**

**CITY OF LAREDO  
BOARD OF ADJUSTMENT**

3. Request submitted by Gerardo Cardenas to authorize an exception to the literal interpretation of the Laredo Land Development Code, Section 24.77.2 (8) (b), entitled Dimensional Standards, by granting a variance to the front yard setback requirement on the N 46.30 feet of the S. 92.60 feet of Lot 5, and the N 46.30 feet of the S. 92.60 feet of the E 23 feet of Lot 6, Block 1104, Eastern Division, located at 3004 N. Urbahn St. BOA-06-2011

**Bm. R. Martinez motioned to open the public hearing.**

**Second: Bm. R. Mancha  
In Favor: 5  
Opposed: 0  
Abstained: 0 Motion carried unanimously**

**Gerardo Cardenas, the applicant, spoke in favor of the variance.**

**Bm. R. Martinez motioned to close the public hearing.**

**Second: Bm. R. Mancha  
In Favor: 5  
Opposed: 0  
Abstained: 0 Motion carried unanimously**

**Bm. A. Chavarria motioned to approve the proposed variance.**

**N 46.30 ft of the S. 92.60 ft of Lot 5, & N 46.30 ft of S. 92.60 ft of E 23 ft of Lot 6**

**Front yard Setback = From 5 feet to 0 feet**

**Second: Bm. R. Mancha  
In Favor: 5  
Opposed: 0  
Abstained: 0**

4. Request submitted by Ricardo Ruvalcaba to authorize an exception to the literal interpretation of the Laredo Land Development Code, Section 24-77, entitled Dimensional Standards, by granting a variance to the setback requirements on Lot 273, Block 8, Regency Park Subdivision Section 2, Unit 2, located at 412 Brand Dr. BOA-07-2011

**Bm. R. Martinez motioned to open the public hearing.**

**Second: Bm. R. Mancha**

**CITY OF LAREDO  
BOARD OF ADJUSTMENT**

**In Favor: 5  
Opposed: 0  
Abstained: 0 Motion carried unanimously**

**Hugo Martinez, representing the applicant spoke in favor of the variance.**

**Bm. R. Martinez motioned to close the public hearing.**

**Second: Bm. R. Mancha  
In Favor: 5  
Opposed: 0  
Abstained: 0 Motion carried unanimously**

**Bm. R. Martinez motioned to deny the proposed variance.**

**Lot 273**

**Rear yard Setback = From 20 feet to 6 feet**

**Second: Bm. R. Mancha  
In Favor: 5  
Opposed: 0  
Abstained: 0**

**V. ADJOURNMENT**

**Bm. R. Martinez motioned to adjourn at 12:50 pm.**

**Second: Bm. R. Mancha  
In Favor: 5  
Opposed: 0  
Abstained: 0 Motion carried unanimously**

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**Nathan R. Bratton  
Interim Director of Planning**

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**Mercurio Martinez, III, Chairman  
Board of Adjustment**

**CITY OF LAREDO  
BOARD OF ADJUSTMENT**

**NOTICE OF PUBLIC MEETING**

The City of Laredo Board of Adjustment will convene in a regular meeting open to the public at 12 noon on Wednesday, July 13, 2011, in the City Council Chambers, 1<sup>st</sup> floor at City Hall, 1110 Houston Street, Laredo, Texas to consider the following:

I. CALL TO ORDER

II. CONSIDER APPROVAL OF THE MINUTES OF:

1. The regular meeting of May 11, 2011.

III. CHAIRMAN AND DIRECTOR'S REPORT AND COMMUNICATIONS:

IV. PUBLIC HEARING AND CONSIDERATION OF THE FOLLOWING VARIANCE REQUEST:

2. Request submitted by Jorge D. Cedillo to authorize an exception to the literal interpretation of the Laredo Land Development Code, Section 24-77, entitled Dimensional Standards, by granting a variance to the setback requirement on Lot 15, Block 1, Sonterra de San Isidro, Phase 2 Subdivision, located at 9823 Sweetwind Drive.  
BOA-09-2011

V. ADJOURNMENT

THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET, LAREDO, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. SAID NOTICE WAS POSTED BY FRIDAY, JULY 8, 2011 BY 5:00 PM.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid or services are requested to contact Susana Ramos, Planning and Zoning Department, (956) 794-1602, at least two working days prior to the meeting so that the appropriate arrangements may be made. The accessible entrance and accessible parking spaces are located at City Hall, 1110 Victoria Avenue.

  
Nathan R. Bratton  
Interim Director of Planning

  
Gustavo Guevara, Jr.  
City Secretary

**CITY OF LAREDO  
BOARD OF ADJUSTMENT**

**Minutes of the Meeting of May 11, 2011**

**The City of Laredo Board of Adjustment convened in a regular meeting open to the public at 12:00 p.m. on Monday, May 11, 2011, in the City Managers Conference Room, 3<sup>rd</sup> Floor, at City Hall, 1110 Houston Street, Laredo, Texas to consider the following:**

**Present:**

**Mercurio Martinez, III  
Rafael A. Martinez  
Eleuterio Garza, Alternate # 3  
George Altgelt**

**Absent:**

**Robert Mancha  
Lula Morales  
David J. Cantu, Alternate # 2  
Andres Chavarria, Alternate #1**

**Staff:**

**Susana Huerta Ramos, Planner II  
Martha E. Bernal, Planner II**

**Others:**

**Arturo Martinez  
Norma Martinez**

**I. CALL TO ORDER**

**Board Member (Bm.) R. Martinez called the meeting to order at 12:06 p.m.**

**II. CONSIDER APPROVAL OF THE MINUTES OF:**

**1. The regular meeting of April 18, 2011.**

**Bm. R. Martinez motioned to approve the minutes of April 18, 2011.**

**Second: Bm. G. Altgelt**

**CITY OF LAREDO  
BOARD OF ADJUSTMENT**

**In Favor: 4  
Opposed: 0  
Abstained: 0      Motion carried unanimously**

**III CHAIRMAN AND DIRECTOR'S REPORT AND COMMUNICATIONS:**

**IV HEARING AND CONSIDERATION OF THE FOLLOWING VARIANCE REQUEST:**

2. Request submitted by Arturo Martinez to authorize an exception to the literal interpretation of the Laredo Land Development Code, Section 24-77, entitled Dimensional Standards, by granting a variance to the setback requirement on Lot 726, Block 37, Unit VII, Hillside Terrace Subdivision, located at 322 Oklahoma Street.

**BOA-08-2011**

**Bm. R. Martinez motioned to open the public hearing.**

**Second: Bm. E. Garza  
In Favor: 4  
Opposed: 0  
Abstained: 0      Motion carried unanimously**

**Bm. R. Martinez motioned to close the public hearing.**

**Second: Bm. G. Altgelt  
In Favor: 4  
Opposed: 0  
Abstained: 0      Motion carried unanimously**

**Bm. R. Martinez motioned to approve the proposed variance.**

**Lot 726**

**Rear yard Setback = From 10 feet to 5 feet**

**Second: Bm. E. Garza  
In Favor: 4  
Opposed: 0  
Abstained: 0**

**V. ADJOURNMENT**

**Bm. R. Martinez motioned to adjourn at 12:22 pm.**

**CITY OF LAREDO  
BOARD OF ADJUSTMENT**

**Second: Bm. G. Altgelt**  
**In Favor: 4**  
**Opposed: 0**  
**Abstained: 0 Motion carried unanimously**

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**Nathan R. Bratton**  
**Interim Director of Planning**

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**Mercurio Martinez, III, Chairman**  
**Board of Adjustment**

CITY OF LAREDO  
BOARD OF ADJUSTMENT

NOTICE OF PUBLIC MEETING

The City of Laredo Board of Adjustment will convene in a special meeting open to the public at 12 noon on Wednesday, August 31, 2011, in the Conference Room #2, 3<sup>rd</sup> Floor, at City Hall, 1110 Houston Street, Laredo, Texas to consider the following:

I. CALL TO ORDER

II. CONSIDER APPROVAL OF THE MINUTES OF:

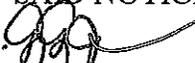
1. The regular meeting of July 13, 2011.

III. CHAIRMAN AND DIRECTOR'S REPORT AND COMMUNICATIONS:

IV. PUBLIC HEARING AND CONSIDERATION OF THE FOLLOWING VARIANCE REQUEST:

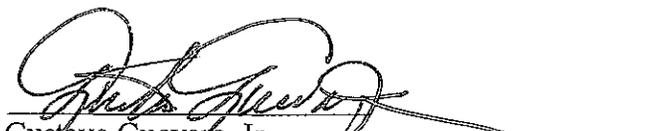
2. Request submitted by Gerardo and Norma Cantu to authorize an exception to the literal interpretation of the Laredo Land Development Code, Section 24-77, entitled Dimensional Standards, by granting a variance to the setback requirements on Lot 180, Block 2, Flynn Subdivision Section II, located at 430-A Mesquite Lane.  
BOA-10-2011
3. Request submitted by Miguel A. Rodriguez, Jr. to authorize an exception to the literal interpretation of the Laredo Land Development Code, Section 24-77, entitled Dimensional Standards, by granting a variance to the setback requirements on Lot 1334, Block 78, Del Mar Hills Section 5, Area "C" Subdivision, located at 505 Boise Way.  
BOA-11-2011

V. ADJOURNMENT

THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET, LAREDO, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. SAID NOTICE WAS POSTED BY FRIDAY, AUGUST 26, 2011 BY ~~12:00 NOON~~ 5:00 P.M. 

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid or services are requested to contact Susana Ramos, Planning and Zoning Department, (956) 794-1602, at least two working days prior to the meeting so that the appropriate arrangements may be made. The accessible entrance and accessible parking spaces are located at City Hall, 1110 Victoria Avenue.

  
Nathan R. Bratton  
Interim Director of Planning

  
Gustavo Guevara, Jr.  
City Secretary

**CITY OF LAREDO  
BOARD OF ADJUSTMENT**

**Minutes of the Meeting of July 13, 2011**

The City of Laredo Board of Adjustment convened in a regular meeting open to the public at 12:00 p.m. on Monday, July 13, 2011, in the 2<sup>nd</sup> Floor Conference Room, at City Hall, 1110 Houston Street, Laredo, Texas to consider the following:

**Present:**

**Mercurio Martinez, III  
Rafael A. Martinez  
Eleuterio Garza, Alternate # 3  
Robert Mancha**

**Absent:**

**George Altgelt  
Lula Morales  
David J. Cantu, Alternate # 2  
Andres Chavarria, Alternate #1**

**Staff:**

**Vanessa Guerra, Planner III  
Susana Huerta Ramos, Planner II  
Fernando Morales, Planner II**

**Others:**

**Jorge D. Cedillo**

**I. CALL TO ORDER**

**Board Member (Bm.) R. Martinez called the meeting to order at 12:05 p.m.**

**II. CONSIDER APPROVAL OF THE MINUTES OF:**

**1. The regular meeting of May 11, 2011.**

**Bm. R. Martinez motioned to approve the minutes of May 11, 2011.**

**Second: Bm. R. Mancha**

**CITY OF LAREDO  
BOARD OF ADJUSTMENT**

**In Favor: 4  
Opposed: 0  
Abstained: 0      Motion carried unanimously**

**III CHAIRMAN AND DIRECTOR'S REPORT AND COMMUNICATIONS:**

**IV HEARING AND CONSIDERATION OF THE FOLLOWING VARIANCE REQUEST:**

1. Request submitted by Jorge D. Cedillo to authorize an exception to the literal interpretation of the Laredo Land Development Code, Section 24-77, entitled Dimensional Standards, by granting a variance to the setback requirement on Lot 15, Block 1, Sonterra de San Isidro, Phase 2 Subdivision, located at 9823 Sweetwind Drive.

**BOA-09-2011**

**Bm. R. Martinez motioned to open the public hearing.**

**Second: Bm. R. Mancha  
In Favor: 4  
Opposed: 0  
Abstained: 0      Motion carried unanimously**

**Bm. R. Martinez motioned to close the public hearing.**

**Second: Bm. R. Mancha  
In Favor: 4  
Opposed: 0  
Abstained: 0      Motion carried unanimously**

**Bm. R. Martinez motioned to approve the proposed variance.**

**Lot 15**

**Rear yard Setback = From 20 feet to 5 feet**

**Second: Bm. E. Garza  
In Favor: 4  
Opposed: 0  
Abstained: 0**

**V. ADJOURNMENT**

**CITY OF LAREDO  
BOARD OF ADJUSTMENT**

**Bm. R. Martinez motioned to adjourn at 12:13 pm.**

**Second: Bm. R. Mancha**

**In Favor: 4**

**Opposed: 0**

**Abstained: 0 Motion carried unanimously**

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**Nathan R. Bratton  
Interim Director of Planning**

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**Mercurio Martinez, III, Chairman  
Board of Adjustment**

**CITY OF LAREDO  
BOARD OF ADJUSTMENT**

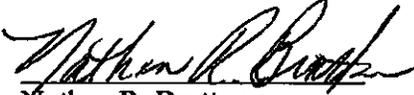
**NOTICE OF PUBLIC MEETING**

The City of Laredo Board of Adjustment will convene in a special meeting open to the public at 12 noon on Wednesday, September 14, 2011, in the Conference Room #2, 3<sup>rd</sup> Floor, at City Hall, 1110 Houston Street, Laredo, Texas to consider the following:

- I. CALL TO ORDER
- II. CONSIDER APPROVAL OF THE MINUTES OF:
  - 1. The regular meeting of August 31, 2011.
- III. CHAIRMAN AND DIRECTOR'S REPORT AND COMMUNICATIONS:
- IV. PUBLIC HEARING AND CONSIDERATION OF THE FOLLOWING VARIANCE REQUEST:
  - 2. Request submitted by Auto Zone to authorize an exception to the literal interpretation of the Laredo Land Development Code, Section 24-77, entitled Dimensional Standards, by granting a variance to the setback requirements on Lots 1, 2, 3, 10, 11 and 12, Block 850, Western Division, located at 3201 San Bernardo Avenue.  
BOA-12-2011
- V. ADJOURNMENT

**THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET, LAREDO, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. SAID NOTICE WAS POSTED BY FRIDAY, SEPTEMBER 9, 2011 BY 5:00 PM.**

**Persons with disabilities who plan to attend this meeting and who may need auxiliary aid or services are requested to contact Susana Ramos, Planning and Zoning Department, (956) 794-1602, at least two working days prior to the meeting so that the appropriate arrangements may be made. The accessible entrance and accessible parking spaces are located at City Hall, 1110 Victoria Avenue.**

  
Nathan R. Bratton  
Interim Director of Planning

  
Gustavo Guevara, Jr.  
City Secretary

**CITY OF LAREDO  
BOARD OF ADJUSTMENT**

**Minutes of the Meeting of August 31, 2011**

**The City of Laredo Board of Adjustment convened in a regular meeting open to the public at 12:00 p.m. on Monday, August 31, 2011, in the 2<sup>nd</sup> Floor Conference Room, at City Hall, 1110 Houston Street, Laredo, Texas to consider the following:**

**Present:**

**Mercurio Martinez, III  
Rafael A. Martinez  
Mario Pena  
Robert Mancha**

**Absent:**

**George Altgelt  
Lula Morales  
David J. Cantu, Alternate # 2  
Andres Chavarria, Alternate #1  
Eleuterio Garza, Alternate # 3**

**Staff:**

**Martha Bernal, Planner II  
Susana Huerta Ramos, Planner II  
Fernando Morales, Planner II**

**Others:**

**Norma Cantu  
Miguel A. Rodriguez, Jr.  
Ana Rodriguez**

**I. CALL TO ORDER**

**Board Member (Bm.) R. Martinez called the meeting to order at 12:15 p.m.**

**II. CONSIDER APPROVAL OF THE MINUTES OF:**

- 1. The regular meeting of July 13, 2011.**

**CITY OF LAREDO  
BOARD OF ADJUSTMENT**

**Bm. R. Martinez motioned to approve the minutes of August 31, 2011.**

**Second: Bm. R. Mancha  
In Favor: 4  
Opposed: 0  
Abstained: 0 Motion carried unanimously**

**III CHAIRMAN AND DIRECTOR'S REPORT AND COMMUNICATIONS:**

**IV HEARING AND CONSIDERATION OF THE FOLLOWING VARIANCE REQUEST:**

1. Request submitted by Gerardo and Norma Cantu to authorize an exception to the literal interpretation of the Laredo Land Development Code, Section 24-77, entitled Dimensional Standards, by granting a variance to the setback requirements on Lot 180, Block 2, Flynn Subdivision Section II, located at 430-A Mesquite Lane.

**BOA-10-2011**

**Bm. R. Martinez motioned to open the public hearing.**

**Second: Bm. R. Mancha  
In Favor: 4  
Opposed: 0  
Abstained: 0 Motion carried unanimously**

**Bm. R. Martinez motioned to close the public hearing.**

**Second: Bm. R. Mancha  
In Favor: 4  
Opposed: 0  
Abstained: 0 Motion carried unanimously**

**Bm. R. Martinez motioned to approve the proposed variance.**

**Lot 180**

**Front yard Setback = From 20 feet to 16 feet**

**Second: Bm. R. Mancha  
In Favor: 4  
Opposed: 0  
Abstained: 0**

**CITY OF LAREDO  
BOARD OF ADJUSTMENT**

2. Request submitted by Miguel A. Rodriguez, Jr. to authorize an exception to the literal interpretation of the Laredo Land Development Code, Section 24-77, entitled Dimensional Standards, by granting a variance to the setback requirements on Lot 1334, Block 78, Del Mar Hills Section 5, Area "C" Subdivision, located at 505 Boise Way.

**BOA-11-2011**

**Bm. R. Martinez motioned to open the public hearing.**

**Second: Bm. R. Mancha  
In Favor: 4  
Opposed: 0  
Abstained: 0 Motion carried unanimously**

**Bm. R. Martinez motioned to close the public hearing.**

**Second: Bm. R. Mancha  
In Favor: 4  
Opposed: 0  
Abstained: 0 Motion carried unanimously**

**Bm. R. Martinez motioned to approve the proposed variance.**

**Lot 1334**

**Side yard Setback = 10 feet to 6 feet  
Front yard Setback = From 30 feet to 25 feet**

**Second: Bm. R. Mancha  
In Favor: 4  
Opposed: 0  
Abstained: 0**

**V. ADJOURNMENT**

**Bm. R. Martinez motioned to adjourn at 12:40 pm.**

**Second: Bm. R. Mancha  
In Favor: 4  
Opposed: 0  
Abstained: 0 Motion carried unanimously**

**CITY OF LAREDO  
BOARD OF ADJUSTMENT**

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**Nathan R. Bratton  
Interim Director of Planning**

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**Mercurio Martinez, III, Chairman  
Board of Adjustment**

**CITY OF LAREDO  
BOARD OF ADJUSTMENT**

**NOTICE OF PUBLIC MEETING**

The City of Laredo Board of Adjustment will convene in a regular meeting open to the public at 12:00 p.m. on Wednesday, October 12, 2011, in the City Manager's Conference Room # 2 at City Hall, 1110 Houston Street, Laredo, Texas to consider the following:

I. CALL TO ORDER

II. CONSIDER APPROVAL OF THE MINUTES OF:

1. The regular meeting of September 14, 2011.

III. CHAIRMAN AND DIRECTOR'S REPORT AND COMMUNICATIONS:

IV. PUBLIC HEARING AND CONSIDERATION OF THE FOLLOWING VARIANCE REQUEST:

2. Request submitted by Alejandro De La Rosa to authorize an exception to the literal interpretation of the Laredo Land Development Code, Section 24.77.1, entitled Dimensional Standards, by granting a variance to the minimum setback requirements of Lot 7 and the North Nine (9) feet of Lot 8, Block 905, Western Division, located at 1401 Baltimore St. BOA-13-2011

3. Request submitted by Jose Arnoldo Sanchez to authorize an exception to the literal interpretation of the Laredo Land Development Code, Section 24.77.1, entitled Dimensional Standards, by granting a variance to the minimum setback requirements of Lots 3 and 5, Block 370, Western Division, located at 1808 and 1818 San Agustin Avenue. BOA-14-2011

4. Request submitted by Jose A. Ramirez to authorize an exception to the literal interpretation of the Laredo Land Development Code, Section 24.77.1, entitled Dimensional Standards, by granting a variance minimum setback requirements of the Lots 5, 6 and 7, Block 1741, Eastern Division, located at 2808 Thurman St. BOA-15-2011

V. ADJOURNMENT

THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET, LAREDO, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. SAID NOTICE WAS POSTED BY FRIDAY, OCTOBER 7, 2011 BY 5:00 P.M.

**CITY OF LAREDO  
BOARD OF ADJUSTMENT**

**Minutes of the Meeting of September 14, 2011**

**The City of Laredo Board of Adjustment convened in a regular meeting open to the public at 12:00 p.m. on Wednesday, September 14, 2011, in the 3<sup>rd</sup> Floor Conference Room #2, at City Hall, 1110 Houston Street, Laredo, Texas to consider the following:**

**Present:**

**Mercurio Martinez, III  
Rafael A. Martinez  
Mario Pena  
Robert Mancha  
Lula Morales**

**Absent:**

**George Altgelt  
David J. Cantu, Alternate # 2  
Andres Chavarria, Alternate #1  
Eleuterio Garza, Alternate # 3**

**Staff:**

**Susana Huerta Ramos, Planner II  
Fernando Morales, Planner II**

**Others:**

**John Measels**

**I. CALL TO ORDER**

**Board Member (Bm.) R. Martinez called the meeting to order at 12:04 p.m.**

**II. CONSIDER APPROVAL OF THE MINUTES OF:**

**1. The regular meeting of August 31, 2011.**

**Bm. R. Martinez motioned to approve the minutes of August 31, 2011.**

**Second: Bm. R. Mancha**

**CITY OF LAREDO  
BOARD OF ADJUSTMENT**

**In Favor: 5  
Opposed: 0  
Abstained: 0      Motion carried unanimously**

**III CHAIRMAN AND DIRECTOR'S REPORT AND COMMUNICATIONS:**

**IV HEARING AND CONSIDERATION OF THE FOLLOWING VARIANCE REQUEST:**

1. Request submitted by Auto Zone to authorize an exception to the literal interpretation of the Laredo Land Development Code, Section 24-77, entitled Dimensional Standards, by granting a variance to the setback requirements on Lots 1, 2, 3, 10, 11 and 12, Block 850, Western Division, located at 3201 San Bernardo Avenue.

**BOA-12-2011**

**Bm. R. Martinez motioned to open the public hearing.**

**Second: Bm. R. Mancha  
In Favor: 5  
Opposed: 0  
Abstained: 0      Motion carried unanimously**

**Bm. R. Martinez motioned to close the public hearing.**

**Second: Bm. R. Mancha  
In Favor: 5  
Opposed: 0  
Abstained: 0      Motion carried unanimously**

**Bm. R. Martinez motioned to approve the proposed variance.**

**Lot 180**

**Front yard Setback = From 20 feet to 16 feet**

**Second: Bm. L. Morales  
In Favor: 4  
Opposed: 1  
Abstained: 0**

**V. ADJOURNMENT**

**Bm. R. Mancha motioned to adjourn at 12:27 pm.**

**CITY OF LAREDO  
BOARD OF ADJUSTMENT**

**Second: Bm. R. Martinez**  
**In Favor: 5**  
**Opposed: 0**  
**Abstained: 0 Motion carried unanimously**

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**Nathan R. Bratton**  
**Interim Director of Planning**

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**Mercurio Martinez, III, Chairman**  
**Board of Adjustment**

**CITY OF LAREDO  
BOARD OF ADJUSTMENT**

**NOTICE OF PUBLIC MEETING**

The City of Laredo Board of Adjustment will convene in a regular meeting open to the public at 12:00 p.m. on Wednesday, November 9, 2011, in the City Council Chambers at City Hall, 1110 Houston Street, Laredo, Texas to consider the following:

I. CALL TO ORDER

II. CONSIDER APPROVAL OF THE MINUTES OF:

1. The regular meeting of October 12, 2011.
2. The special meeting of October 24, 2011.

III. CHAIRMAN AND DIRECTOR'S REPORT AND COMMUNICATIONS:

IV. PUBLIC HEARING AND CONSIDERATION OF THE FOLLOWING VARIANCE REQUEST:

3. Request submitted by Luis Buentello to authorize an exception to the literal interpretation of the Laredo Land Development Code, Section 24-77, entitled Dimensional Standards, by granting a variance to the setback requirements on Lot 391, Block 22, Lowry Farm Subdivision, Unit V, located at 121 Lynn Loop. BOA-16-2011
4. Request submitted by Ricardo Ruvalcaba to authorize an exception to the literal interpretation of the Laredo Land Development Code, Section 24-77, entitled Dimensional Standards, by granting a variance to the setback requirements on Lot 273, Block 8, Regency Park Subdivision Section 2, Unit 2, located at 412 Brand Dr. BOA-17-2011

V. ADJOURNMENT

THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET, LAREDO, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. SAID NOTICE WAS POSTED BY FRIDAY, NOVEMBER 4, 2011 BY 5:00 PM.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid or services are requested to contact Susana Ramos, Planning and Zoning Department, (956) 794-1602, at least two working days prior to the meeting so that the appropriate arrangements may be made. The accessible entrance and accessible parking spaces are located at City Hall, 1110 Victoria Avenue.

  
Nathan R. Bratton  
Interim Director of Planning & Zoning

  
Gustavo Guevara, Jr.  
City Secretary

**CITY OF LAREDO  
BOARD OF ADJUSTMENT**

**Minutes of the Meeting of October 12, 2011**

**The City of Laredo Board of Adjustment convened in a regular meeting open to the public at 12:00 p.m. on Wednesday, October 12, 2011, in the 3<sup>rd</sup> Floor Conference Room #2, at City Hall, 1110 Houston Street, Laredo, Texas to consider the following:**

**Present:**

**Rafael A. Martinez  
Mario Pena  
Robert Mancha  
Andres Chavarria, Alternate #1**

**Absent:**

**Lula Morales  
Mercurio Martinez, III  
George Altgelt  
David J. Cantu, Alternate # 2  
Eleuterio Garza, Alternate # 3**

**Staff:**

**Susana Huerta Ramos, Planner II  
Fernando Morales, Planner II**

**Others:**

**Alejandro De La Rosa**

**I. CALL TO ORDER**

**Board Member (Bm.) R. Martinez called the meeting to order at 12:10 p.m. Bm. R. Mancha motioned to appoint Bm. R. Martinez as temporary chairman. Bm. A. Chavarria seconded the motion. Motion passed unanimously.**

**II. CONSIDER APPROVAL OF THE MINUTES OF:**

- 1. The regular meeting of September 14, 2011.**

**CITY OF LAREDO  
BOARD OF ADJUSTMENT**

**Bm. R. Mancha motioned to approve the minutes of September 14, 2011.**

**Second: Bm. A. Chavarria  
In Favor: 4  
Opposed: 0  
Abstained: 0 Motion carried unanimously**

**III CHAIRMAN AND DIRECTOR'S REPORT AND COMMUNICATIONS:**

**IV HEARING AND CONSIDERATION OF THE FOLLOWING VARIANCE REQUEST:**

Request submitted by Alejandro De La Rosa to authorize an exception to the literal interpretation of the Laredo Land Development Code, Section 24.77.1, entitled Dimensional Standards, by granting a variance to the minimum setback requirements of Lot 7 and the North Nine (9) feet of Lot 8, Block 905, Western Division, located at 1401 Baltimore St.

**BOA-13-2011**

**Bm. R. Mancha motioned to open the public hearing.**

**Second: Bm. A. Chavarria  
In Favor: 4  
Opposed: 0  
Abstained: 0 Motion carried unanimously**

**Bm. R. Mancha motioned to close the public hearing.**

**Second: Bm. A. Chavarria  
In Favor: 4  
Opposed: 0  
Abstained: 0 Motion carried unanimously**

**Bm. R. Mancha motioned to approve the proposed variance.**

**Lot 7 and the North Nine feet of Lot 8**

**Rear yard Setback = From 20 feet to 5 feet**

**Second: Bm. A. Chavarria  
In Favor: 4  
Opposed: 0  
Abstained: 0**

**CITY OF LAREDO  
BOARD OF ADJUSTMENT**

2. Request submitted by Jose Arnaldo Sanchez to authorize an exception to the literal interpretation of the Laredo Land Development Code, Section 24.77.1, entitled Dimensional Standards, by granting a variance to the minimum setback requirements of Lots 3 and 5, Block 370, Western Division, located at 1808 and 1818 San Agustin Avenue. **BOA-14-2011**

**Bm. R. Mancha motioned to open the public hearing.**

**Second: Bm. A. Chavarria**  
**In Favor: 4**  
**Opposed: 0**  
**Abstained: 0 Motion carried unanimously**

**Bm. R. Mancha motioned to close the public hearing.**

**Second: Bm. A. Chavarria**  
**In Favor: 4**  
**Opposed: 0**  
**Abstained: 0 Motion carried unanimously**

**Bm. R. Mancha motioned to approve the proposed variance.**

**Lots 3 and 5**

**Rear yard Setback = From 20 feet to 10 feet**

**Second: Bm. M. Pena**  
**In Favor: 4**  
**Opposed: 0**  
**Abstained: 0**

3. Request submitted by Jose A. Ramirez to authorize an exception to the literal interpretation of the Laredo Land Development Code, Section 24.77.1, entitled Dimensional Standards, by granting a variance minimum setback requirements of the Lots 5, 6 and 7, Block 1741, Eastern Division, located at 2808 Thurman St. **BOA-15-2011**

**Bm. R. Mancha motioned to open the public hearing.**

**Second: Bm. A. Chavarria**  
**In Favor: 4**  
**Opposed: 0**  
**Abstained: 0 Motion carried unanimously**

**CITY OF LAREDO  
BOARD OF ADJUSTMENT**

**Bm. A. Pena motioned to close the public hearing.**

**Second: Bm. A. Chavarria  
In Favor: 4  
Opposed: 0  
Abstained: 0 Motion carried unanimously**

**Bm. A. Pena motioned to table the proposed variance.**

**Lots 5, 6 and 7**

**Rear yard Setback = From 20 feet to 10 feet**

**Second: Bm. R. Mancha  
In Favor: 4  
Opposed: 0  
Abstained: 0**

**V. ADJOURNMENT**

**Bm. R. Mancha motioned to adjourn at 12:27 pm.**

**Second: Bm. A. Chavarria  
In Favor: 5  
Opposed: 0  
Abstained: 0 Motion carried unanimously**

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**Nathan R. Bratton  
Interim Director of Planning**

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**Mercurio Martinez, III, Chairman  
Board of Adjustment**

**CITY OF LAREDO  
BOARD OF ADJUSTMENT**

**Minutes of the Meeting of October 24, 2011**

**The City of Laredo Board of Adjustment convened in a special meeting open to the public at 12:00 p.m. on Wednesday, October 24, 2011, in the 3<sup>rd</sup> Floor Conference Room #2, at City Hall, 1110 Houston Street, Laredo, Texas to consider the following:**

**Present:** Lula Morales  
Mercurio Martinez, III  
George Altgelt  
Rafael A. Martinez  
Mario Pena

**Absent:** Robert Mancha  
Andres Chavarria, Alternate #1  
David J. Cantu, Alternate # 2  
Eleuterio Garza, Alternate # 3

**Staff:** Susana Huerta Ramos, Planner II  
Fernando Morales, Planner II

**Others:** Pedro Alberto Avila Pina

**I. CALL TO ORDER**

**Board Member (Bm.) M. Martinez called the meeting to order at 12:05 p.m.**

**II. CHAIRMAN AND DIRECTOR'S REPORT AND COMMUNICATIONS:**

**III. HEARING AND CONSIDERATION OF THE FOLLOWING VARIANCE REQUEST:**

1. Request submitted by Jose A. Ramirez to authorize an exception to the literal interpretation of the Laredo Land Development Code, Section 24.77.1, entitled Dimensional Standards, by granting a variance minimum setback requirements of the Lots 5, 6 and 7, Block 1741, Eastern Division, located at 2808 Thurman St.

**BOA-15-2011**

**Bm. G. Altgelt motioned to open the public hearing.**

**Second: Bm. R. Martinez**

**CITY OF LAREDO  
BOARD OF ADJUSTMENT**

**In Favor: 5  
Opposed: 0  
Abstained: 0 Motion carried unanimously**

**Bm. R. Martinez motioned to close the public hearing.**

**Second: Bm. G. Altgelt  
In Favor: 5  
Opposed: 0  
Abstained: 0 Motion carried unanimously**

**Bm. L. Morales motioned to approve the proposed variance.**

**Lots 5, 6 and 7**

**Rear yard Setback = From 20 feet to 10 feet**

**Second: Bm. G. Altgelt  
In Favor: 5  
Opposed: 0  
Abstained: 0**

**V. ADJOURNMENT**

**Bm. R. Martinez motioned to adjourn at 12:25 pm.**

**Second: Bm. A. Chavarria  
In Favor: 5  
Opposed: 0  
Abstained: 0 Motion carried unanimously**

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**Nathan R. Bratton  
Director of Planning**

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**Mercurio Martinez, III, Chairman  
Board of Adjustment**

**CITY OF LAREDO  
BOARD OF ADJUSTMENT**

**NOTICE OF PUBLIC MEETING**

The City of Laredo Board of Adjustment will convene in a regular meeting open to the public at 12:00 noon on Monday, December 19, 2011, in the City Council Chambers at City Hall, 1110 Houston Street, Laredo, Texas to consider the following:

- I. CALL TO ORDER
- II. CONSIDER APPROVAL OF THE MINUTES OF:
  1. The regular meeting of November 09, 2011.
- III. CHAIRMAN AND DIRECTOR'S REPORT AND COMMUNICATIONS:
- IV. PUBLIC HEARING AND CONSIDERATION OF THE FOLLOWING VARIANCE REQUEST:
  2. Request submitted by Cecilio and Diana Sanchez to authorize an exception to the literal interpretation of the Laredo Land Development Code, Section 24-77, entitled Dimensional Standards, by granting a variance to the setback requirements on the west half of Lot 9, Block 115, Western Division, located at 315 Victoria Street.

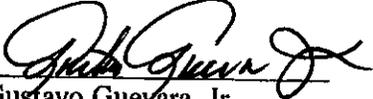
BOA-18-2011
  3. Request submitted by Fernandez Real Estate LLC to authorize an exception to the literal interpretation of the Laredo Land Development Code, Section 24-77, entitled Dimensional Standards, by granting a variance to the setback requirements on Lot 12, Block 1, The Reserves Estates Subdivision, Phase I, located at 2610 Plantation East Drive.

BOA-19-2011
- V. ADJOURNMENT

THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET, LAREDO, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. SAID NOTICE WAS POSTED BY FRIDAY, DECEMBER 16, 2011 BY 12 NOON.

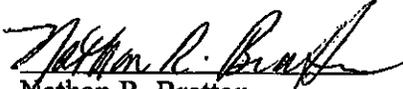
Persons with disabilities who plan to attend this meeting and who may need auxiliary aid or services are requested to contact Susana Ramos, Planning and Zoning Department, (956) 794-1602, at least two working days prior to the meeting so that the appropriate arrangements may be made. The accessible entrance and accessible parking spaces are located at City Hall, 1110 Victoria Avenue.

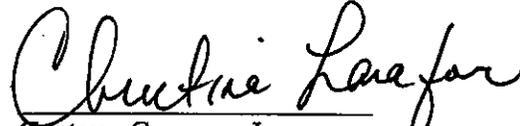
  
Nathan R. Bratton  
Interim Director of Planning & Zoning

  
Gustavo Guevara, Jr.  
City Secretary

**CITY OF LAREDO  
BOARD OF ADJUSTMENT**

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid or services are requested to contact Susana Ramos, Planning and Zoning Department, (956) 794-1602, at least two working days prior to the meeting so that the appropriate arrangements may be made. The accessible entrance and accessible parking spaces are located at City Hall, 1110 Victoria Avenue.

  
Nathan R. Bratton  
Interim Director of Planning

  
Gustavo Guevara, Jr.,  
City Secretary

**CITY OF LAREDO  
BOARD OF ADJUSTMENT**

**Minutes of the Meeting of November 9, 2011**

**The City of Laredo Board of Adjustment convened in a special meeting open to the public at 12:00 p.m. on Wednesday, November 9, 2011, in the City Council Chambers, at City Hall, 1110 Houston Street, Laredo, Texas to consider the following:**

**Present:**                    **Robert Mancha  
Mercurio Martinez, III  
George Altgelt  
Rafael A. Martinez  
Mario Pena**

**Absent:**                    **Lula Morales  
Andres Chavarria, Alternate #1  
David J. Cantu, Alternate # 2  
Eleuterio Garza, Alternate # 3**

**Staff:**                    **Susana Huerta Ramos, Planner II  
Fernando Morales, Planner II**

**Others:**                    **Luis Buentello  
Hugo Martinez**

**I.     CALL TO ORDER**

**Board Member (Bm.) M. Martinez called the meeting to order at 12:07 p.m.**

**II.    CONSIDER APPROVAL OF THE MINUTES OF:**

1.     The regular meeting of October 12, 2011.
2.     The special meeting of October 24, 2011.

Bm. R. Martinez motioned to approve the minutes of October 12, 2011 and October 24, 2011.

Second:        Bm. R. Mancha  
In Favor:       4  
Opposed:       0  
Abstained:     0        Motion carried unanimously

**CITY OF LAREDO  
BOARD OF ADJUSTMENT**

**III. CHAIRMAN AND DIRECTOR'S REPORT AND COMMUNICATIONS:**

**IV. HEARING AND CONSIDERATION OF THE FOLLOWING VARIANCE REQUEST:**

3. Request submitted by Luis Buentello to authorize an exception to the literal interpretation of the Laredo Land Development Code, Section 24-77, entitled Dimensional Standards, by granting a variance to the setback requirements on Lot 391, Block 22, Lowry Farm Subdivision, Unit V, located at 121 Lynn Loop. BOA-16-2011

**Bm. G. Altgelt motioned to open the public hearing.**

**Second: Bm. R. Martinez  
In Favor: 5  
Opposed: 0  
Abstained: 0 Motion carried unanimously**

**Bm. R. Martinez motioned to close the public hearing.**

**Second: Bm. R. Mancha  
In Favor: 5  
Opposed: 0  
Abstained: 0 Motion carried unanimously**

**Bm. M. Pena motioned to approve the proposed variance.**

**Lot 391**

**Front yard Setback = From 10 feet to 6 feet 8 inches**

**Second: Bm. R. Martinez  
In Favor: 5  
Opposed: 0  
Abstained: 0**

4. Request submitted by Ricardo Ruvalcaba to authorize an exception to the literal interpretation of the Laredo Land Development Code, Section 24-77, entitled Dimensional Standards, by granting a variance to the setback requirements on Lot 273, Block 8, Regency Park Subdivision Section 2, Unit 2, located at 412 Brand Dr. BOA-17-2011

**CITY OF LAREDO  
BOARD OF ADJUSTMENT**

**Bm. G. Altgelt motioned to open the public hearing.**

**Second: Bm. R. Martinez  
In Favor: 5  
Opposed: 0  
Abstained: 0 Motion carried unanimously**

**Bm. R. Martinez motioned to close the public hearing.**

**Second: Bm. R. Mancha  
In Favor: 5  
Opposed: 0  
Abstained: 0 Motion carried unanimously**

**Bm. G. Altgelt motioned to approve the proposed variance.**

**Lot 273**

**Front yard Setback = From 20 feet to 6 feet**

**Second: Bm. R. Martinez  
In Favor: 5  
Opposed: 0  
Abstained: 0**

**V. ADJOURNMENT**

**Bm. R. Martinez motioned to adjourn at 12:34 pm.**

**Second: Bm. G. Altgelt  
In Favor: 5  
Opposed: 0  
Abstained: 0 Motion carried unanimously**

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**Nathan R. Bratton  
Director of Planning**

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**Mercurio Martinez, III, Chairman  
Board of Adjustment**

## **Introduction**

The Laredo Mayor and Council charged the Citizens' Environmental Advisory Committee with the responsibility of acting as the liaison between the citizen's of the community of Laredo and the Mayor and the City Council on environmental issues. The City's elected leadership also directed their appointed leaders to meet standards of accountability, accessibility and excellence in customer service. Accordingly, this annual report of the Citizens' Environmental Advisory Committee chronicles progress toward meeting the directives of the Mayor and Council for the year 2011.

This report evaluates work, activities and accomplishments, evaluating them by the standards and goals reflected in vision and mission statements and in related goals and responsibilities. It also includes required reporting elements and records, including the committee and staff directory; the proposed charge to the Citizens' Environmental Advisory Committee; summaries of attendance, quorum, and training participation records; and the status of members serving current terms, vacancies and term limitations.

**Committee and Staff Directory** Please see Attachment 1.

## **Evaluation of Work, Activities and Accomplishments**

The year 2011 has been a very productive year for the Citizens' Environmental Advisory Committee. The Citizens' Environmental Advisory Committee has been working such issues as oil and gas waste and updating the liquid waste ordinance.

## **Required Records and Reports**

The Citizens' Environmental Advisory Committee pledges to meet the highest standards of accountability and of accessibility not only to the Laredo Mayor and Council, but also to the public. Such a commitment is consistent with a commitment to standards of excellence in customer service. Accordingly, members will prioritize developing, maintaining and submitting timely required records and reports, with the understanding that such records are public information.

## **Progress Report to Mayor and Council**

Due in December, 2011, this annual report by the Citizens' Environmental Advisory Committee is the basis from which semiannual reports submitted to the Laredo Mayor and Council in July of 2011.

## **Minutes of Meetings**

As required by the Laredo Mayor and Council, the Citizens' Environmental Advisory Committee shall submit copies of minutes to the City Secretary's Office. All of the minutes from previous meetings have been kept with the Environmental Services Department. Copies of these minutes will be sent to the City Secretary's Office and will be available to the public in both electronic and paper form.

## **Meeting Attendance, Excused and Unexcused Absences**

The Citizens' Environmental Advisory Committee meets regularly at 619 Reynolds St., in the Environmental Services Department's Conference room, or other location, if specified by a committee member. The Citizens' Environmental Advisory Committee meets every month on the first Wednesday and when a special request is made. In 2011 members will meet at least three times, consistent with directives from the Laredo Mayor and Council.

Attendance with new members has not been problematic.

## **Quorums at Meetings**

Establishing and maintaining quorums has not been problematic.

By ordinance 2001-O-040, a quorum consist of four (4) members.

## **Required Training Attendance**

Generally, members have not participated in the required training for members of the City's commissions, boards and committees. Since there was not any training scheduled for the year 2011, all of the committee members require the mandatory training.

## Membership Status

The status of members was reviewed in light of the qualifications and term limitations adopted by the Laredo Mayor and Council in the priority procedures handbook. Results are reflected in the related chart herein and described below:

**Members Serving Current Terms:** The current Laredo Mayor and Council Members have appointed or reappointed nine of the nine members of the Citizens' Environmental Advisory Committee, while there are no members that were appointed by former City Council Members. This means that nine of the nine members are qualified to continue their service, while none have been serving in spite of expired terms.

**Term Limitations:** City Council amended ordinance that set term limits for CEAC. Currently there is on term limit for members.

**Vacancies:** The Citizens' Environmental Advisory Committee currently does not have any vacancies.

## Rules, Regulations, Bylaws

*Robert's Rules of Procedure*, 9<sup>th</sup> edition, 1990, is the parliamentary authority authorized by the Laredo Mayor and Council. In addition, the Citizens' environmental advisory committee operates under the policies, procedures and rules defined in the following documents:

*Robert's Rules of Procedure*, 9<sup>th</sup> edition, 1990, which is authorized by the Laredo Mayor and Council.

**Compliance with Protocol, Procedures Adopted by Mayor and Council:** These documents have been reviewed and determined to be consistent with the protocol and procedures handbooks adopted by the Laredo Mayor and Council.

**Certification of Consistency:** Upon the recommendation of the Citizens' Environmental Advisory Committee designated City staff liaison, the City Secretary certified that *Robert's Rules of Procedure*, 9<sup>th</sup> edition, 1990 is consistent with directives of the Laredo Mayor and Council.

## Priorities for 2012

The Citizens' Environmental Advisory Committee plans to continue with staying abreast of all environmental issues that the City may face as well as review the Liquid Waste Ordinance.

## **Conclusion**

The Citizens' Environmental Advisory Committee strives to meet the highest standards of accountability, accessibility and excellence in customer service. The Citizens' Environmental Advisory Committee also pledges to meet the responsibilities associated with being city appointed officials. Finally, the Citizens' Environmental Advisory Committee pledges to operate in a manner that will best protect the environment in and around Laredo.

# Attachment 1

## Call list for the Citizens' Environmental Advisory Committee:

Julio Sosa  
2202 Gustavus  
H: 724-5457  
C: 334-2442

Nick Benavides  
C: 220-7001  
nick@nickbenavides.net

Judd Gilpin  
W: 753-2210  
H: 722-0272  
C: 763-2210  
F: 753-2213  
jgilpin@gilpinengineering.com

Diana Juarez Ruelweler  
1210 Longhorn  
H: 729-1967  
W: 791-1353  
C: 206-9133  
F: 791-0754

Richard Gonzales  
910 Logan Ave.  
W: 722-6011  
C: 401-6011  
Richard0477@sbcglobal.net

Peter Venegas  
C: 726-0284  
pvenegas@stwsoboy.com

John Kelley  
216 Lake Carnegie

Joseph Hein  
2600 E. Montgomery #11  
H: 723-0354  
C: 763-3355

C: 235-9961

Jorge Dominguez  
151 North Ave.  
W: 723-2309  
C: 740-0700  
provitex@sbcglobal.net

## **Staff Liaisons:**

Riazul Mia, P.E., 8608 St. John Loop c:286-4483, e:  
[rmia@ci.laredo.tx.us](mailto:rmia@ci.laredo.tx.us)

John Porter, 2057 Buenos Aires. c:236-3417, e:  
[jporter@ci.laredo.tx.us](mailto:jporter@ci.laredo.tx.us)

## **Attachment 2**

## Citizens' Environmental Advisory Committee Attendance Report

Appointee	Office	Council Member	Apr.			
			Jan. 2011	Feb. 2011	Mar. 2011	2011
Mr. Peter Venegas	Chair	Cm. Mike Garza	Pres.	Pres.	Pres.	Pres.
Mr. Judd Gilpin		Cm. Charlie San Miguel	Pres.	Pres.	Abs.	Pres.
Mr. Jaime Montes	Vice-Chair	Cm. Jose Valdez Jr.	Abs.	Abs.	Abs.	Abs.
Mr. Joseph Hein		Cm. Johnny Rendon	Pres.	Pres.	Pres.	Pres.
Ms. Diana Ruelweler		Mayor Raul G. Salinas	Pres.	Pres.	Pres.	Excus.
Dr. Tom Vaughan		Cm. Alejandro Perez, Jr.	Excus.	Pres.	Pres.	Pres.
Mr. Mario Rosales		Cm. Esteban Rangel	Excus.	Excus.	Abs.	Abs.
Mr. Julio Sosa		Cm. Juan Narvaez	Abs.	Pres.	Pres.	Pres.
Ms. Guadalupe Ancira		Cm. Cindy Liendo Espinoza	Abs.	Abs.	Abs.	Abs.
			May.			
			2011	June. 2011		
Mr. Peter Venegas	Vice-Chair	Cm. Mike Garza	Pres.	No Quorum		
Mr. Jorge Dominguez		Cm. Charlie San Miguel	Pres.	No Quorum		
Mr. Jaime Montes	Chair	Cm. Jose Valdez Jr.	Abs.	No Quorum		
Mr. Joseph Hein		Cm. Johnny Rendon	Pres.	No Quorum		
Ms. Diana Ruelweler		Mayor Raul G. Salinas	Pres.	No Quorum		
Mr. Richard Gonzales		Cm. Alejandro Perez, Jr.	Pres.	No Quorum		
Mr. Judd Gilpin	Chair	Cm. Esteban Rangel	Excus.	No Quorum		
Mr. Julio Sosa		Cm. Juan Narvaez	Pres.	No Quorum		
Ms. Guadalupe Ancira		Cm. Cindy Liendo Espinoza	Abs.	No Quorum		
			Sept.			
			July.2011	Aug. 2011	2011	
Mr. Peter Venegas	Vice-Chair	Cm. Mike Garza	Pres.	Pres.	Pres.	
Mr. Jorge Dominguez		Cm. Charlie San Miguel	Pres.	Pres.	Pres.	
Mr. John Kelley	Chair	Cm. Jorge Vera	Pres.	Pres.	Pres.	
Mr. Joseph Hein		Cm. Johnny Rendon	Pres.	Pres.	Pres.	
Ms. Diana Ruelweler		Mayor Raul G. Salinas	Pres.	Pres.	Pres.	
Mr. Richard Gonzales		Cm. Alejandro Perez, Jr.	Pres.	Pres.	Pres.	
Mr. Judd Gilpin	Chair	Cm. Esteban Rangel	Pres.	Pres.	Pres.	
Mr. Julio Sosa		Cm. Juan Narvaez	Pres.	Pres.	Excus.	
Ms. Guadalupe Ancira		Cm. Cindy Liendo Espinoza	Abs.	Abs.	Abs.	
			Dec.		2011	
			Oct. 2011	Nov.2011	2011	
Mr. Peter Venegas	Vice-Chair	Cm. Mike Garza	Pres.	Pres.	Pres.	
Mr. Jorge Dominguez		Cm. Charlie San Miguel	Excus.	Pres.	Pres.	
Mr. John Kelley	Chair	Cm. Jorge Vera	Abs.	Pres.	Pres.	
Mr. Joseph Hein		Cm. Johnny Rendon	Pres.	Pres.	Pres.	
Ms. Diana Ruelweler		Mayor Raul G. Salinas	Excus.	Excus.	Excus.	
Mr. Richard Gonzales		Cm. Alejandro Perez, Jr.	Abs.	Abs.	Abs.	
Mr. Judd Gilpin	Chair	Cm. Esteban Rangel	Excus.	Pres.	Pres.	
Mr. Julio Sosa		Cm. Juan Narvaez	Pres.	Pres.	Pres.	
Mr. Nick Benavides		Cm. Cindy Liendo Espinoza	Pres.	Pres.	Abs.	

# Laredo

TEXAS

*Rediscover our flavor*

Laredo Convention & Visitors Bureau  
CVB Advisory Committee

Biannual Report  
July 1 – December 31, 2011

## Table of Contents

- I. CVB Staff
- II. CVB Advisory Committee Members
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*Laredo Convention & Visitors Bureau Staff*

**LCVB Director**

Blasita J. Lopez

**Marketing Manager**

Aileen Ramos

**Tourism Sales Manager**

Joel Vazquez

**U.S. Marketing Assistant / Administrative Assistant I**

Selina Villarreal

**Sales Assistant / Administrative Assistant I**

Veronica Gamboa

**Administrative Assistant I**

Vacant

**Project Coordinator**

Erika Rodriguez

**Administrative Secretary**

Monica Andrade

**Receptionist & Information Counselor / Clerk I**

M. Carmen Garcia

**Airport Information Counselor / Clerk I**

Nora Bertani

**Information Counselor**

Janie E. Flores

**Messenger**

Blas Jasso

*Monterrey Office Staff*

**Executive Coordinator**

Selene Rodriguez

**Administrative Assistant**

Samuel Jimenez

**Laredo Convention & Visitors Bureau**  
**Advisory Committee Members** 10.5.11

<b>Sponsoring Representative</b>			<b>Appointees:</b>
<b>Mayor</b>	Raul G. Salinas	2nd term exp 11/14	Dan Rodriguez
<b>District I</b>	Mike Garza	2nd term exp 11/14	Raymond Camina
<b>District II</b>	Esteban Rangel	1st term exp 11/14	Barbara Camina
<b>District III</b>	Alejandro Perez	1st term exp 11/14	Hector Chapa
<b>District IV</b>	Juan Narvaez	1st term exp 11/12	Laura Bailey
<b>District V</b>	Johnny Rendon	2nd term exp 11/12	Rosy Gregory
<b>District VI</b>	Charlie San Miguel	1st term exp 11/14	Minita Ramirez
<b>District VII</b>	Jorge Vera	1 <sup>st</sup> term exp 11/15	Orlando Navarro
<b>District VIII</b>	Cindy Liendo Espinoza	1st term exp 11/12	Clema Owen

- Dan Rodriguez  
 Courtyard by Marriott  
 2410 Santa Ursula Ave, 78040  
 P: 725.5555, F: 724.8848  
[Dan.rodriquez@marriott.com](mailto:Dan.rodriquez@marriott.com)
- Raymond Camina  
 Basket & Pottery Alley  
 3519 San Bernardo, 78041  
 P: 724.2415, F: 725.4111  
[bnpalley@prodigy.net](mailto:bnpalley@prodigy.net)
- Barbara Camina  
 Retired  
 1802 Piedra China Street, 78043  
 P: 727.1904  
[bcamina@live.com](mailto:bcamina@live.com)
- Hector Chapa  
 VIP Concierge Services  
 2116 Fremont Street, 78040  
 P: 724.6400  
[hectorjchapa@gmail.com](mailto:hectorjchapa@gmail.com)
- Laura Bailey  
 Holiday Inn Civic Center  
 800 Garden St., 78040  
 P: 727.5800, F: 727.0278  
[laura.bailey@ihrc.com](mailto:laura.bailey@ihrc.com)
- Rosy Gregory  
 Gregory's Interlock of South TX  
 4019 San Dario (2-9 p.m.)  
 P: 744.7505, F: 726.0828  
[trailriderbullet@hotmail.com](mailto:trailriderbullet@hotmail.com)
- Minita Ramirez  
 TAMIU  
 5201 University Blvd USC Ste 224,  
 78041  
 P: 326.2278, F: 326.2163  
[minita@tamiu.edu](mailto:minita@tamiu.edu)
- Orlando Navarro  
 B.P. Newman Investment Co.  
 2801 E. Montgomery 78043  
 P: 722.8021, F: 722.6026  
[onavarro@bpnic.com](mailto:onavarro@bpnic.com)
- Clema Owen  
 Embassy Suites  
 110 Calle del Norte, 78041  
 P: 723.9100, F: 723.9129  
[Clema.owen@hilton.com](mailto:Clema.owen@hilton.com)

## **DIVISION 4. - CONVENTION AND VISITOR'S BUREAU ADVISORY BOARD**

### **Sec. 2-221. - Establishment and short title.**

The city convention and visitors' bureau advisory board is hereby established.

*(Ord. No. 96-186, § 1, 10-28-96)*

### **Sec. 2-222. - Definitions.**

The following terms, words, and abbreviations shall have the meanings given in this section. When not inconsistent with the context, words used in the present tense include the future, words in the plural include the singular words in the singular, words in the singular include the plural, and the use of any gender shall be applicable to all genders. The words "shall" and "will" are mandatory and the word "may" is permissive. Words or terms not defined in this section shall be given their common and ordinary meaning, except that technical words and terms used in the tourism and convention industry shall be given the meaning common to that industry. All definitions contained in the ordinance authorizing the creation of the convention and visitor's bureau advisory board, and any subsequent amendments thereto, shall also apply to this division and are hereby incorporated by reference herein.

*Board* means the City of Laredo Convention and Visitors' Bureau Advisory Board.

*Board member* means an individual who has been appointed to serve as a voting member of the convention and visitor's bureau advisory board by the city council.

*Chairperson* means the chairperson of the City of Laredo convention and visitors' bureau advisory board, except where the context clearly indicates that the chairperson of a committee is intended.

*Director* means the director of the City of Laredo convention and visitors' bureau [advisory board].

*Ex-officio member* means an individual who has been appointed to serve as a nonvoting member of the City of Laredo convention and visitors' bureau advisory board.

*(Ord. No. 96-186, § 2, 10-28-96)*

### **Sec. 2-223. - Membership criteria; term of office; method of appointment.**

(a)

The membership of the convention and visitors bureau advisory board shall be comprised of nine (9) voting members who shall reside in the city, and who shall be appointed by the mayor and city council.

(b)

All members shall serve a four-year term of office corresponding to their respective sponsoring elected official's term.

(c)

In the event that a board member's position becomes vacant due to death, discontinuance of the board member's eligibility to serve, or the board member's incapacity or unwillingness to serve for any reason whatsoever, the city council shall fill the vacancy for that board member, by appointing a new board member, upon submittal of a recommendation by the LCVB staff.

*(Ord. No. 96-186, § 3, 10-28-96; Ord. No. 2007-O-128, § 1, 7-9-07; Ord. No. 2007-O-239, § 1, 11-19-07; Ord. No. 2008-O-071, § 1, 4-11-08)*

**Sec. 2-224. - Chairperson and other officers; committees.**

- (a) The chairperson shall be elected on an annual basis by majority vote of the advisory board, and shall serve for a twelve (12) month calendar year period, and shall be eligible for reelection.
- (b) The advisory board may establish such other offices as the advisory board may deem necessary.
- (c) The advisory board may establish by resolution any such other committees as it deems necessary. The chairperson shall appoint the members and chairperson of all such committees.

*(Ord. No. 96-186, § 4, 10-28-96)*

**Sec. 2-225. - General authority.**

- (a) The advisory board shall advise the council, the city manager, or the director on any matter pertaining to the operation or management of the city convention and visitors' bureau.

*(Ord. No. 96-186, § 5, 10-28-96; Ord. No. 2008-O-071, § 1, 4-11-08)*

**Sec. 2-226. - Administrative duties.**

- (a) The chairperson may report any violation regarding unlawful, improper or questionable expenditures of hotel/motel tax revenues, and any failures of compliance, or irregularities to the city council.
- (b) The advisory board shall advise the director of the convention and visitors' bureau on the preparation of its annual operating budget for review by the city manager, prior to the submittal of the annual budget on May 1 of the current year.

*(Ord. No. 96-186, § 6, 10-28-96; Ord. No. 2008-O-071, § 1, 4-11-08)*

**Sec. 2-227. - Meetings.**

- (a) The advisory board shall not meet less than once a month, at such time and place as the chairperson shall designate. The director shall cause to be posted at City Hall, 1110 Houston St., Laredo, Texas, a notice of the date and time of said meetings and shall prepare an agenda for all items to be discussed or deliberated upon, in accordance and compliance with the Texas Open Meetings Act, as set forth in the V.T.C.A., Government Code chapter 551.
- (b) The advisory board may elect officers at its first regularly scheduled monthly meeting and thereafter at its first meeting after the expiration of twelve (12) months and may hold annual elections on the anniversary date of the elections or as near as possible to the anniversary date of the election of each succeeding year thereafter. The advisory board may elect any such other number of officers as it deems appropriate.
- (c) A quorum for any meeting shall consist of a majority or five (5) voting board members.
- (d) All meetings shall be conducted in accordance with Robert's Rules of Order.
- (e) The agenda for each meeting shall be established by the director of the convention and visitors' bureau. Any member of the convention and visitors' bureau advisory board, either voting or nonvoting, shall have the right to place any proper item of business on the agenda, by placing a written request with the director of the convention and visitors' bureau, prior to the posting of the notice of the meeting as required by law.

(f)

Attendance at regular and specially called meetings of the convention and visitors bureau advisory meetings [board] is mandatory. Any member who is absent for four (4) regularly scheduled monthly meetings in a calendar year, beginning each January and ending each December, whether excused or unexcused, avoidable or unavoidable, shall automatically forfeit his or her term of office, and the city council shall appoint a new member to complete his or her unexpired term of office.

(g)

A member of the advisory board may be removed from office before the end of his term in office by action of the city council, for any good cause, and in particular for any of the following causes:

(1)

Failure to attend properly to the duties of the convention and visitors bureau advisory board; or

(2)

Failure to comply with any of the provisions of this division.

If a member is removed from office, that member's position shall be filled in the manner provided for in this division.

*(Ord. No. 96-186, § 7, 10-28-96; Ord. No. 2006-O-270, § 1, 10-16-06; Ord. No. 2006-O-127, § 1, 7-9-07; Ord. No. 2008-O-071, § 1, 4-11-08)*

### **Sec. 2-228. - Compensation.**

No salary, fees, or compensation shall be paid to any member of the convention and visitor's bureau advisory board for their services rendered as a member of the advisory board.

*(Ord. No. 96-186, § 8, 10-28-96)*

Laredo Convention and Visitors Bureau  
Advisory Committee Meeting Attendance

Committee Members:	5-Jan-11	2-Mar-11	6-Apr-11	4-May-11	1-Jun-11	6-Jul-11	3-Aug-11	7-Sep-11	5-Oct-11	2-Nov-11	7-Dec-11
Bailey Laura	Present		Present								
Camina Barbara				Present		Present	Present	Present	Present	Present	Present
Camina Raymond		Present									
Chapa Hector				Present	Present	Present		Present	Present		Present
Gregory Rosy	Present	Present	Present	Present	Present		Present	Present	Present		Present
Navarro Oriando									Present	Present	Present
Owen Clema		Present		Present							
Ramirez Minita		Present	Present	Present	Present	Present			Present	Present	
Rodriguez Dan	Present										

Clark Brian											
Reyes Gloria	Present										
Romani Michelle	Present										

- ◆ Michelle Romani's last Committee meeting was January 2011
- ◆ Brian Clark verbally resigned via phone January 21; job transfer
- ◆ Gloria Reyes was Council Member Jose A. Valdez, Jr.'s appointee, but resigned in May; Council Member Jorge Vera was sworn in July 1
- ◆ With only 4 active members on the Committee, no meeting was held in February as a quorum is comprised of 5
- ◆ Minita Ramirez appointed to Committee at February 7 City Council Meeting; Oath taken March 1
- ◆ Clema Owen appointed to Committee at February 7 City Council Meeting; Oath taken March 1
- ◆ Raymond Camina appointed to Committee at February 22 City Council Meeting; Oath taken February 28
- ◆ Hector Chapa appointed to Committee at March 21 City Council Meeting; Oath taken May 3
- ◆ Barbara A. Camina appointed to Committee at May 2 City Council Meeting; Oath taken May 3
- ◆ Oriando Navarro appointed to Committee at September 6 City Council Meeting

**MINUTES**  
Advisory Committee Meeting  
LAREDO CONVENTION & VISITORS BUREAU  
July 6, 2011 8:30 a.m.

**Call to Order**

Ms. Bailey called the meeting to order.

**Attendance**

Committee Members: Laura Bailey, Barbara Camina, Raymond Camina, Hector Chapa, Clema Owen, Minita Ramirez, Dan Rodriguez

Staff: Blasita Lopez, Monica Andrade, Jake Rathmell, Selina Villarreal

Guests: Margarita Araiza, Brian Guerra

**Minutes for 6.1.11 meeting**

Ms. Ramirez identified a spelling error on the June 1 Minutes, Pg 3 of the Minutes, under S. Villarreal; 'Face book' should be one word:

*S. Villarreal: Ms. Villarreal reported... She reported that the ~~Face-book~~ Facebook account has over 200 fans while the Twitter account has over 1,000 followers. They are trying to build-up the Face book page so as to attract more fans.*

Motion: Ms. Ramirez moved to accept the minutes with the correction; Second by Ms. Owen. Motion carried.

**Review YTD Financial Statement**

Ms. Lopez advised that while General Fund departments have been asked to cut back on their 2012 Fiscal Year budgets, she has requested an increase for Convention & Visitors Bureau. City Manager and City Council approval is pending.

**Staff Activity Reports**

B. Lopez: Ms. Lopez stated that the South Texas All Star Bully Showdown (dog show) was originally set to take place at the L.I.F.E. fair grounds, but that venue has changed to Laredo Energy Arena. She noted that Aileen Ramos and Joel Vazquez were on personal leave and at an offsite meeting, respectively.

S. Villarreal: Ms. Villarreal reported that CVB hosted a reporter and producer with K-EYE of Austin for a segment entitled Road Trippin' and that it aired for the first time on the previous weekend. She advised that a link to the segment would be found on CVB's website. Mr. Camina asked if the segment can be downloaded to DVD and mailed out.

Minutes  
July 6, 2011

Ms. Villarreal advised that CVB had two interns. One is Jake Rathmell (who was present). Mr. Rathmell was with CVB with the main task of assisting with social medial. *Ms. Villarreal and Mr. Rathmell were excused to work off site on a photo shoot.*

A. Ramos: Ms. Lopez reported that 80 to 90 boys and girls teams are expected to participate in the Pony League Tournament and 9 Little League teams. However, the Department of Public Safety warning raised concerns for people planning to travel to Laredo for the tournament. It was then stated that reservation changes are becoming challenges as they conflict with other groups' bookings. Ms. Owen suggested to Blasita that CVB send out an email blast to hotels seeking vacancy for Pony League teams.

Discussion turned to negative news coverage about Laredo, the difference between crossing the border and being in a border city as well as the lack of distinction between Laredo, Texas and Nuevo Laredo, Tamaulipas. Ms. Ramirez stated that all TAMIU items will read 'Texas' and asked if City officials need to meet with State and National leaders.

Discussion also covered the Chamber of Commerce's request to add 'Mexico' to Interstate signage listing Nuevo Laredo and that local media's incorrect coverage turned the situation sour. Mr. Rodriguez stated that no individuals or businesses helped or supported the Chamber and added that *LareDos* made a mockery of the situation.

Mr. Camina stated that after years of communicating to *Laredo Morning Times (LMT)* Editor Bill Green the importance of specifying that articles regarding Nuevo Laredo should indicate 'Nuevo Laredo, Mexico', Mr. Green has not enforced the change and continuously states that he will take the comments under advisement. The CVB Advisory Committee, the Chamber of Commerce, Rotary meetings and the Laredo Hotel & Lodging Association have all addressed the issue with Mr. Green. Mr. Camina asked what the Committee could do in regards to the concerns regarding *LMT* and Bill Green. Ms. Lopez stated the Committee could present a Resolution to City Council. Ms. Owen suggested a lunch meeting with *LMT's* Mary Nell.

Ms. Lopez advised that qualified travel agents from Monterrey travelled to Laredo, enjoyed their time in Laredo and expressed positive feedback. Two other agencies were not able to make this trip, but CVB hopes to bring them in the near future.

Mr. Rodriguez asked how many people have registered for the Laredo International Sister Cities Festival; Ms. Lopez advised there would be 150 vendors. Ms. Camina inquired about the sales handling; Ms. Lopez advised the vendors needed a U.S. citizen or legal resident to conduct sales. Interested persons should contact Joel Vazquez as he is serving as the Volunteer Coordinator.

J. Vazquez: Ms. Lopez reported on Mr. Vazquez' travel to San Antonio to attend Blazing Gavel (along with other staff members); advising that follow up with KLRN on how the auction items went was pending.

Minutes  
July 6, 2011

### **June Media Buys**

Mr. Camina suggested that a variety of ads be published showcasing vibrant areas and not only family images.

### **Discussion items**

#### Geographical Confusion

Mr. Camina stated that Mexico flags on banks, businesses, Spanish restaurant names as well as other factors contribute to the confusion for visitors about what country they're in when they drive in to Laredo. Ms. Camina stated that in New York, an ordinance mandates that signage must be 60% in English. Mr. Guerra of Guerra Communications requested that if CVB plans efforts to promote patriotism that CVB call Guerra Communications so that they can support the effort.

#### Brian Guerra's presentation; country music talent search finals

Mr. Guerra reported the event was a costly event to host and sponsorships are being sought. There will be an estimated 100 contestants. A local final will take place in September and a state final will take place October 21.

### **Adjournment**

Motion: Ms. Owen moved to adjourn the meeting; Second by Ms. Camina; Motion carried.

Respectfully submitted by:

  
Blasita Lopez  
LCVB Director

**MINUTES**  
Advisory Committee Meeting  
LAREDO CONVENTION & VISITORS BUREAU  
August 3, 2011 8:30 a.m.

**Call to Order**

Ms. Bailey called the meeting to order.

**Attendance**

Committee Members: Laura Bailey, Barbara Camina, Raymond Camina, Rosy Gregory, Clema Owen, Dan Rodriguez

Staff: Blasita Lopez, Monica Andrade, Aileen Ramos, Joel Vazquez, Selina Villarreal

Guests: Stephanie Charles - LMT, Sandra Lopez – Laredo Main Street, Orlando Navarro – B.P. Newman Investments, Ed Ramirez – Laredo Chamber of Commerce

**Minutes for 7.6.11 meeting**

Motion: Mr. Rodriguez moved to accept the minutes; Second by Ms. Owen. Motion carried.

**Review YTD Financial Statement**

Ms. Lopez advised that 2.5 million was projected in tax collection revenues; the current collection which reflects the first nine months of the fiscal year (FY) is over 2.9 million. The close of the FY is September 30. She added that she is preparing to present the FY 11-2012 budget at the August 8 City Council meeting.

**Staff Activity Reports**

B. Lopez: Ms. Lopez reported on the Laredo International Sister Cities Festival stating that there was great attendance, but fewer booths due to struggles with importing goods – mostly food items. CVB attempted to assist in facilitating a more formal process for importing goods through three trailers, but that backfired because there appeared to be a red flag for Customs staff with these items. Ms. Lopez added that she called City Officials to assist which helped to a certain extent. Ms. Owen asked why local vendors cannot acquire booth space at the event; Ms. Lopez replied due to high demand from Mexico. Ms. Owen suggested that local vendors can fill vacant booths.

Mr. Camina stated that having Sister Cities Festival at Civic Center benefited import shops along San Bernardo because it provided exposure to people driving to the event. It was suggested that an aisle be reserved for local San Bernardo vendors.

J. Vazquez: Mr. Vazquez reported on the Sister Cities Volunteer Coordination effort; members of the community, TAMIU and Sister Cities Youth Committee volunteered to assist with handling cash transactions at each booth.

Minutes  
August 3, 2011

Mr. Vazquez advised that he would be following up with local properties via email to get the Pony League room pick up to report at the next Committee meeting.

S. Villarreal: Ms. Villarreal reported that a photo shoot took place at La Posada Hotel for meetings market ad material; she added CVB hopes to schedule the other full service hotels. She also stated that she's been working on website deadlines and copy to complete the visitlaredo.com revamp.

Monterrey: Ms. Ramos reported that Casa Laredo staff has been following up with the travel agencies that visited Laredo in June; some local properties have not submitted their special rates. Ms. Owen suggested that Ms. Ramos follow up with the hoteliers.

### **July Media Buys**

CVB presented the K-EYE's 'We Are Austin' *Road Trippin'* two minute segment; it was to air one weekend, but aired again as a 'filler' spot. The Committee had positive feedback on the footage. Ms. Ramos stated that there is a new Laredo tourism video that loops with background music which can be used at tradeshow.

### **Discussion**

#### 8 Minute Rule

Ms. Bailey stated that previous Committee Members had elected to work with an 8 minute rule that caps discussion on any particular agenda item at 8 minutes. She asked if the Committee wanted to continue use of this rule; Committee Members decided to continue the 8 minute rule.

#### Other

Meeting guests had the opportunity to introduce themselves.

- Mr. Ramirez stated he's discussed with Mr. Bill Green of Laredo Morning Times (LMT) the way the Paper covers Nuevo Laredo (NL), Mexico. He has emailed Mr. Green on behalf of the Laredo Chamber of Commerce Executive Committee asking him to stop the use of 'NL' and replace it with 'Nuevo Laredo, Mexico' on story bylines. Also, a request was made to add 'one of the safest cities in the United States' when referencing Laredo as statistics can support that. Ms. Camina added that she has stated that Laredo is safe because there are a large number of law enforcement organizations on the ground to include local Police, Sheriffs, Immigration, Customs and Border Patrol.

- Mr. Navarro stated he travels to market Laredo and attract shopping centers and stores to open here. He believes there should be a tie between development and the CVB.

- Ms. Charles advised she was present on behalf of Mr. Bill Green; she stated that she and Ms. Adriana DeValley have addressed the issue with Mr. Green. She suggested addressing the issue with Ms. Julie Silva, Managing Editor.

Minutes  
August 3, 2011

**Announcements**

- Ms. Lopez distributed a calendar of upcoming Laredo Main Street events and touched on a few of the events. She highlighted a separate event which is a benefit cocktail fundraiser to assist a woman that sells “nopal” products. The fundraiser will aid her in opening her own business.
  
- Ms. Gregory invited those present to a final project for fallen ICE Agent Jaime Zapata; a Zumba-thon outside of Guerra Communications to raise \$2,500 to complete the purchase of a bust to place at the Federal Court building. She advised that surplus funds would be applied to college scholarships for the children of federal agents. A raffle was suggested to raise additional funds.
  
- Ms. Owen asked Ms. Bailey and Mr. Rodriguez if they would be willing to participate in a hotel staff wage survey. They advised they would and Ms. Owen advised she would in turn provide them the survey feedback.

**Adjournment**

Motion: Ms. Camina moved to adjourn the meeting; Second by Mr. Camina; Motion carried.

Respectfully submitted by:

  
Blasita Lopez  
LCVB Director



Minutes  
September 7, 2011

S. Villarreal: Ms. Villarreal reported on business travel to attend the TACVB Annual Conference in San Marcos. CVB had a booth there to promote the TACVB Mid-Winter Education Conference which will be hosted by Laredo in January 2012. She added that she attended trade sessions and seminars.

Monterrey: Ms. Ramos reported that Casa Laredo staff has been participating in shows to promote Laredo as a meetings and conventions destination. They have also had presence at golf tournaments to promote the Max A. Mandel Municipal Golf Course. Ms. Owen asked if there is collateral at Robert Trent Jones courses that list their locations and if so, asked if Laredo can be added to those pieces. Ms. Ramos advised CVB would look in to this.

### **Civic Center**

Mr. Rodriguez inquired on the grounds' landscaping reporting that the foliage is dying. He noted that a sprinkler system had been installed, but a car show was allowed over the new system. Ms. Owen asked Ms. Ramos to ask Mr. Osbaldo Guzman about this. Mr. Rodriguez stated that Shirley Field would soon be reopening with many visitors attending events there with the Civic Center as an eye soar.

### **Discussion**

#### Local Show for San Bernardo vendors

Mr. Rodriguez acknowledged that many vendors are going out of business. He suggested that CVB organize an annual show at Civic Center in October (similar to Import Fest which was held years before) at no cost to San Bernardo vendors. He added the event can be promoted regionally.

### **Announcements**

- Ms. Gregory announced that September is National Recovery Month; the Webb County Coalition will hold a festival at the SCAN office September 15; the Red Ribbon Proclamation will be signed at the Mayor's office September 8, but Red Ribbon is October 18. She stated she hoped a CVB representative can attend or assist with marketing the events.
- Ms. Owen announced Embassy Suites' Brazilian Night on Saturdays at The Ambassador. She added that Sunday Brunch is now available 11:30 am – 3 pm.
- Mr. Camina touched on his attendance at a San Bernardo restoration meeting at Vega's advising that there are great ideas. However, many do not attend because the store owners are not always the property owners.
- Ms. Ramos stated that Orlando Navarro has been appointed to the CVB Advisory Committee by Council Member Jorge Vera.

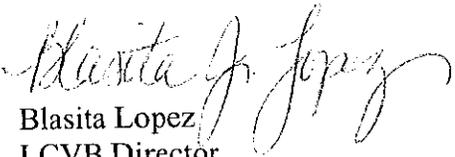
Minutes  
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- Ms. Lopez distributed a Laredo Main Street calendar of events.
  
- Ms. Araiza announced WCHF has the Haunted Heritage exhibit at the Border Heritage Museum in October with presentations by the Laredo Paranormal Research Society. Haunted Tours will also be available. She added that a haunted walking tour is also in the works. Ms. Araiza also reported that the 1<sup>st</sup> Laredo UFO Conference will take place at TAMIU on November 5.

**Adjournment**

Ms. Owen adjourned the meeting.

Respectfully submitted by:

  
Blasita Lopez  
LCVB Director



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October 5, 2011

Ms. Ramirez asked if electrical underground lines have been considered; Ms. Guerra replied it had. Mr. Bratton added that he's been told the cost of underground utilities is an estimated 1 million dollars per block.

Mr. Rodriguez asked what year they were planning to implement the project's initiation; Ms. Guerra replied there is none set as the project is contingent upon funding. She added that funding had been applied for that was not granted. Ms. Bailey asked what the project's timeline would be; Ms. Guerra stated an estimate of 5 years (2 years for design followed by 2-3 years of construction).

Mr. Navarro stated he believed the first step would be for the City to negotiate with landowners one by one. Ms. Ramirez added that in Dallas and San Antonio landowners did not want to invest in similar projects so each municipal government bought out landowners to proceed with their plans. Mr. Bratton advised that next is schematic design, which is paid for by the State.

#### **Staff Activity Reports**

B. Lopez: Ms. Lopez reported she's been elected as Texas Association of Convention & Visitor Bureaus (TACVB) Treasurer as well as elected to the Texas Travel Industry Association (TTIA) State Board.

Mr. Navarro requested more information on the Las Americas Golf Tournament which was hosted by the San Antonio CVB. Ms. Lopez advised LCVB's objective was to speak to media to promote Laredo's, soon to open, Max A. Mandel Municipal Golf Course. SACVB hosted a media familiarization (fam) tour which brought in national and international members of the media. CVB had a booth that was visited by an estimated 100 golfers where staff distributed giveaways and displayed a rendering of the golf course. Assistant City Manager Horacio De Leon, Jr. had the opportunity to invite Lorena Ochoa, a former Mexican professional golfer who played and won on the LPGA Tour, to attend Laredo's grand opening; International Bank of Commerce helped in facilitating the invitation.

Ms. Gregory advised she had attended a Jaime Zapata Golf Tournament in Brownsville which was attended by law enforcement agency personnel. She discussed prizes highlighting hotel stays and suggested CVB consider participating in next year's tournament for the opportunity to promote Laredo.

A. Ramos: Ms. Ramos briefly stated that she had been working on Mexico market media buys. Ms. Ramirez then stated that she (on behalf of TAMIU) cannot purchase media buys in Mexico publications. She asked if TAMIU could contract CVB to serve as an agency to purchase and place Mexico media buys. Ms. Collazo suggested possibly through a Memorandum of Understanding; Ms. Lopez advised she would look into it. Ms. Owen advised the State of Texas has agencies in Mexico who can perform these tasks as well.

Minutes  
October 5, 2011

J. Vazquez: Mr. Vazquez was on business travel attending the Travel, Events and Management in Sports (TEAMS) Conference with Team Texas. Ms. Lopez reported on his behalf. She stated that CVB met with Finance Department staff to create a formula that reflected the economic impact of Pony League tournaments in Laredo.

The report reflects limited information as not all local properties are willing to share their pick up information with the CVB. Ms. Lopez' goal is to find the number of room nights the tournaments produced. This information will be helpful to City Council as they are looking into infrastructure for tournament style facilities to support this business activity.

Mr. Rodriguez requested the report be broken down to reflect the pick up per lead. Ms. Lopez stated CVB would do its best to collect this information. Mr. Rodriguez stated that if the properties are not forthcoming with this information that CVB try to acquire it from the coaches.

The importance of this data was discussed. Ms. Owen suggested that a questionnaire be sent to the local hoteliers asking if they wish to receive leads from the CVB it would have to be in exchange for their room pick up data.

Mr. Navarro suggested that the hotel selection correlates to the property's amenities. Ms. Owen stated hotel selections may be based on rates, Ms. Bailey stated they may be based on the team's budget and Ms. Lopez added that vacancy is also a factor.

S. Villarreal: Ms. Owen asked if CVB was placing advertisements in golf publications; Ms. Villarreal answered yes. Mr. Navarro set a challenge to Ms. Villarreal to increase friends and followers on Facebook and Twitter, respectively. Mr. Camina asked if CVB receives a large response from presence in Fiesta Magazine; Ms. Villarreal advised this is not a lead generator and added that this particular ad space is used to promote upcoming events and not used for general leisure ads. She also stated that CVB is revisiting placing ads in this publication due to the fact that CVB noted their publication includes a Texas map that shows Nuevo Laredo across from Laredo, but fails to list other border cities on the Mexican side of the map. The contact advised that they will be adding all border cities. If this does not take place, CVB will discontinue future ad placements.

Monterrey: Ms. Ramos reported that Casa Laredo staff assisted with organizing a press conference for RioFest. Mr. Camina asked if inquiries are being received regarding violence; Ms. Lopez answered that recurring safety questions are consistent. Conversation segued to a memorandum Ms. Lopez had included in the agenda and touched on the uncertain perception that Laredo is receiving with the A&E show. Ms. Collazo stated that City Manager Carlos Villarreal has made it a priority to ask Ms. Lopez to acquire testimonials from visitors. She requested that if Committee members were aware of visitors that they advise Ms. Lopez so that she could get those testimonials.

Minutes  
October 5, 2011

**Announcements**

- Ms. Gregory stated the Jaime Zapata bust unveiling date has moved to February 15, 2012; the anniversary of his passing.
- Ms. Bailey stated that Mucia Dovalina is in charge of the Citizens' Academy and asked if anyone is interested in participating that they contact Ms. Dovalina.
- Mr. Navarro advised the International Council of Shopping Centers is holding a 2 day conference in Laredo; a speaker from El Financiero will be present and touching on the buying power of Mexican tourists in the United States.
- Ms. Gregory stated there will be a fashion show for Breast Cancer Survivors.

**Adjournment**

**Motion:** Ms. Owen moved to adjourn; Second by Mr. Camina. Motion carried.

Respectfully submitted by:

  
Blasita Lopez  
LCVB Director

**MINUTES** *WS700013*  
Advisory Committee Meeting  
LAREDO CONVENTION & VISITORS BUREAU  
November 2, 2011 8:30 a.m.

**Call to Order**

Mr. Rodriguez called the meeting to order.

**Attendance**

Committee Members: Barbara Camina, Raymond Camina, Orlando Navarro, Minita Ramirez, Dan Rodriguez

Staff: Blasita Lopez, Monica Andrade, Aileen Ramos, Erika Rodriguez, Joel Vazquez

Guests: Margarita Araiza, Webb County Heritage Foundation  
Cynthia Collazo, City of Laredo City Manager's Department  
Sandra Rocha Taylor, Laredo Main Street

**Minutes for 10.5.11 Meeting**

Motion: Ms. Ramirez moved to accept the minutes; Second by Mr. Navarro. Motion carried.

**Review YTD Financial Statements**

Ms. Lopez stated the CVB is at the start of the new fiscal year. She advised she would be working with Mr. Navarro to provide him the information he requested the previous month.

**Staff Activity Reports**

B. Lopez: Ms. Lopez stated the City is immersing itself in to the Eagle Ford Shale activity to understand its impact on Laredo; City Manager's Department has created a community coalition. Ms. Ramirez asked about the coalition's activities; Ms. Collazo advised City has been working with partners who have been charged with producing a brochure. Once that's completed, the coalition will regroup to provide feedback on it. Oil companies' human resource departments will then be approached to seek participation in a job and vendor fair that the City will host January 13 at the Laredo Energy Arena. Ms. Rocha Taylor offered to provide Jamboozie tickets and gift baskets that could be raffled off as door prizes; Ms. Ramirez offered TAMIU gift baskets. Ms. Lopez advised this is a regional approach for people seeking employment.

Mr. Navarro asked about rumored housing provided to oil field company workers by other cities, such as Cotulla. Ms. Collazo reported that Ronnie Acosta, Community Development Director, attended a meeting in which she learned that housing is becoming occupied primarily by these workers.

Ms. Ramirez stated a student told her if he enrolled full time in college and held a full time job, he would lose his housing subsidy. She called Housing and confirmed that was not correct. She stated it is important to insure that benefits are not removed too soon or before these people enter

Minutes  
November 2, 2011

the job market. Mr. Navarro stated companies are paying over double the asked rental fees to move current tenants out to move employees in.

Ms. Lopez stated there is also an Eagle Ford Consortium, that the City has become a member of, so that companies understand their impact on communities and government and vice versa. Ms. Collazo stated she would like the Consortium to meet in Laredo. She requested that if anyone has concerns or comments or hears of new committees that they share this with Ms. Lopez so that the City can address it.

A. Ramos: Ms. Ramos stated the CVB's revamped website would be unveiled November 9. Ms. Lopez advised a soft launch has been implemented and a mobile site has also been produced.

J. Vazquez: Mr. Vazquez reported that TAMIU's American College Dance Festival Association Conference no longer has available spot for participants. Schools will be coming in from out of state to participate. He added that he joined with 8 to 10 other CVBs as Team Texas at the Travel, Events and Management in Sports (TEAMS) Conference, the largest U.S. sports conference, in Las Vegas. He is following up on prospective leads.

S. Villarreal: Ms. Villarreal was on leave; Ms. Ramos reported on her behalf. She stated Ms. Villarreal has been working with Creative Deus on redesigning the U.S. campaign's look. Mr. Navarro followed up on his social media challenge; Ms. Ramos advised she would send him that information. Ms. Ramos stated that Twitter has more followers in the U.S. market while Facebook has more followers in the Mexico market. Ms. Rocha Taylor stated if CVB sent her information they could post it on their Facebook to encourage followers.

E. Rodriguez: Ms. Rodriguez stated CVB has started a See You In Laredo blog. The original intent was to stimulate interest and generate attendance for the Texas Association of Convention & Visitors Bureau (TACVB) Mid Winter Education Conference participants. The first photo shoot took place at San Bernardo Avenue import shops. The next shoot will take place at full service hotels which will be followed by a third shoot at historic sites. The blog has received a positive response.

Monterrey: Ms. Ramos reported that Casa Laredo staff has disseminated event information to Monterrey media and invited those present to send similar information to CVB so that it too can be shared with Mexico media.

### **Civic Center Report**

Ms. Camina asked if the tarp at the Civic Center was permanent; those present did not know the answer.

Mr. Navarro asked if organizations pay rent to hold events there; Ms. Collazo stated they should be charged. To defray the cost, a council member can pay the sponsorship.

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November 2, 2011

He stated that talk is circulating about LISD's interest in purchasing the Civic Center. Ms. Collazo confirmed that. This would have to go to ballot since it is considered a park, and a replacement facility would have to be established nearby.

Mr. Rodriguez asked if the City's Christmas tree would be placed at the Civic Center; Ms. Lopez stated it would and that the Christmas Tree Lighting Ceremony would take place there following a parade. Ms. Collazo added a company has approached trying to make the parade a larger event, but there are concerns because this will require more resources. Ms. Rocha Taylor asked if there would be an event downtown; Ms. Lopez advised a tree will likely be placed at San Agustin. She added that the Mexican Consulate's office is in communication with Parks & Leisure regarding the *pastolera*.

#### **Announcements**

Ms. Lopez distributed copies of World Trade Numbers which was paid for by Airport & Bridge Departments. The company that produces the magazine handles trade data and this issue features facts stating Laredo's port handles 45% of U.S./Mexico trade and \$185 billion in world trade. Ms. Ramirez asked where this magazine is being distributed; Ms. Lopez advised there are 5,000 copies and there is no distribution plan in place.

Mr. Camina asked when the new Visitors Guide will be published; Ms. Lopez advised the CVB is revisiting the way it's contracted and redesigning the product.

Ms. Rocha Taylor asked if CVB has a rack card; Ms. Lopez advised CVB is working on getting one.

Mr. Camina asked about feedback after Bordertown Laredo's airing; Ms. Lopez advised Police Department's website has had a huge increase in hits.

Mr. Navarro inquired about the Henry Cuellar / agriculture article asking if City knew who the Generals had spoken to; Ms. Collazo advised no one from Laredo.

- Ms. Araiza reminded those present that the UFO Conference is scheduled for Nov 5 and La Posada is the sponsor hotel.
- Ms. Rocha Taylor announced Nov 19 and Dec 10 as the next Farmers Market dates
- Ms. Rocha Taylor announced Jan 28 as the Jamboozie date with the Fabulous Thunderbirds headlining the event

Raul Lamas – Aeromar: Mr. Llamas advised he is the Aeromar Station Manager, which began direct flights from Nuevo Laredo to Mexico City on October 2. They will have connecting

Minutes  
November 2, 2011

flights with Continental. Mr. Llamas is working on a van to transport people from Laredo to the Nuevo Laredo airport. Mr. Navarro asked about the obstacles in acquiring service for Laredo. Mr. Llamas advised Laredo needs to send representatives for discussions in Mexico City. Ms. Collazo advised City staff has been going to Mexico City to secure these flights and added that the most recent information indicates AeroMexico will begin servicing Laredo January 2012.

**Adjournment**

The meeting was adjourned.

Respectfully submitted by:

  
Blasita Lopez  
LCVB Director

MINUTES *WS70014*  
Advisory Committee Meeting  
LAREDO CONVENTION & VISITORS BUREAU  
December 7, 2011 8:30 a.m.

**Call to Order**

Mr. Navarro called the meeting to order.

**Attendance**

Committee Members: Barbara Camina, Raymond Camina, Hector Chapa, Rosy Gregory, Orlando Navarro, Clema Owen, Dan Rodriguez

Staff: Blasita Lopez, Monica Andrade, Aileen Ramos, Erika Rodriguez, Joel Vazquez

Guests: Tim Franciscus-Timm, Laredo International Airport  
David Romo, Embassy Suites

**Minutes for 11.2.11 Meeting**

Motion: Ms. Camina moved to accept the minutes; Second by Mr. Rodriguez. Motion carried.

**Review YTD Financial Statements**

Ms. Lopez stated CVB begins the year replenishing supplies and replacing equipment. Those numbers are reflected in the financial reports.

**Staff Activity Reports**

B. Lopez: Ms. Lopez stated the 2012 Visitors Guide is well underway and work continues on the Eagle Ford Shale Job and Vendor Fair. Mr. Navarro stated the San Antonio Chamber of Commerce will be covering bus transportation costs to pick up oil field employees to transport them to San Antonio for nighttime leisure, he could not confirm whether or not this would be an overnight trip.

A. Ramos: Ms. Ramos stated that Society of Government Meeting Professionals (SGMP) just opened a San Antonio chapter and briefly touched on her activities and future travel.

J. Vazquez: Mr. Vazquez reported that he will travel to Grapevine as they will serve as host city for American Bus Association's (ABA) 2012 Marketplace. Mr. Navarro asked if the goal is to sell Laredo to bus tour groups; Mr. Vazquez answered yes and added he promotes activities and has 7 minute appointments with tour operators. Ms. Lopez added that ABA and National Tour Association (NTA) are the associations with membership comprised of tour operators and motor coach companies. Mr. Navarro asked Mr. Vazquez to assess what other cities are offering as incentives to group tours. Ms. Gregory recommended offering gas cards. Ms. Owen stated groups are looking for low accommodation rates.

## Minutes

Mr. Vazquez also highlighted a group of about 45 people from Monterrey who will travel to Laredo for their first overnight stay (previous travel has been day trips). He briefly reviewed the group's itinerary.

S. Villarreal: Ms. Villarreal was on leave; Ms. Ramos reported on her behalf. She stated Ms. Villarreal has been working on Visitor Guide assignments and a tear off map for walk in visitors. Ms. Owen asked about the motivation on changing the Visitor Guide vendor selection method. Ms. Ramos stated the current supplier (Graphitiks) was not available to take on the project. Ms. Lopez added the vendor was affected by Laredo Morning Times' previous sales tactics and struggled with sales. Ms. Ramos stated Lunar Cow would be publishing the Visitor Guide; this vendor specializes in producing CVB Visitor Guides.

E. Rodriguez: Ms. Rodriguez stated CVB recently published the accommodations entry for the CVB blog site. Mr. Navarro asked about the attendance for the Law Enforcement Executive Symposium (LEES); Ms. Rodriguez answered approximately 125 people with attendance increasing each year.

Monterrey: Ms. Ramos reported that Casa Laredo staff has been relaying Laredo event information to Monterrey media who has been supportive in publishing articles regarding Laredo. She added that Casa Laredo staff has been participating in golf tournaments where they are able to disseminate promotional material.

### **Civic Center Report**

Mr. Rodriguez asked about the November 13 event listed on the report as a Ballroom event under Mujeres Hispanas. He stated there was outdoor music until 1 a.m. and called the Laredo Police Department who advised a City event was going on and the music would be allowed as a permit had been acquired. He received 25 complaints from guests and advised he received poor customer service from Civic Center staff. Ms. Lopez advised she would relay the information to the Parks & Leisure Director.

He went on to discuss a direct bill problem that involved CVB's account. Mr. Navarro stated issues between a private business and CVB should not be addressed at the Committee table.

### **Discussion**

#### Paisano Rest Stop

Mr. Rodriguez asked for the Paisano Project dates; Ms. Lopez answered December 16-18 as Texas schools are expected to release students for the holiday break on December 16 while other states release December 19-23. She told Mr. Camina CVB expects more tent traffic Friday night through Saturday afternoon and that this is the 14<sup>th</sup> year this project is held. Ms. Lopez then addressed Mr. Chapa advising the tent is stocked with coffee, tea, soda, water, juice, chips, cookies and snack bars. Mr. Franciscus-Timm added that Paisanos also choose to park vehicles at the Airport and Airport Department increases security at this time. Ms. Lopez added that Civic

Minutes

Center and Veterans Field parking lots are also made available for overnight parking. Ms. Gregory asked about Public Service Announcements (PSA); Ms. Lopez advised media messages are already in effect and added a press conference would take place with PSA's to soon follow.

Laredo International Airport Projects Update

Mr. Franciscus-Timm advised Mayor and City Council had approved an incentive program to offer AeroMexico and that negotiations are underway and Airport is looking at spring 2012 for direct service to Mexico City.

He advised Allegiant will increase its flights during the holiday season and their Orlando flight will return in summer 2012. He stated Laredo now has the longest runway south of Austin, TX (from a commercial standpoint), at over 8,700 feet.

Ms. Owen inquired on the cargo inspection building; Mr. Franciscus-Timm reported there was a delay on the start of construction, but progress is taking place. She also asked if a competitive rate survey had been performed, he answered yes and added that information cannot be published because the rate information could cause a fare war between airlines. As a result of the survey, Continental has reduced their fares.

Mr. Navarro asked if it would be possible to receive a monthly passenger report to share with the CVB Advisory Committee. Mr. Franciscus-Timm advised he would check with Mr. Jose Luis Flores, Airport Manager.

**Announcements**

Ms. Ramos invited everyone to visit the CVB website.

**Adjournment**

Motion: Ms. Owen moved to adjourn; Second by Mr. Chapa. Motion carried.

Respectfully submitted by:

FOR 

Blasita Lopez  
LCVB Director



Thank you.



## Memorandum

Date: December 27, 2011

To: Gustavo Guevara, City Secretary

CC: Carlos Villarreal, City Manager  
Jose Flores, Airport Manager

From: Timothy Franciscus-Timm, Airport Marketing Manager (EDAC Liason)

Re: Economic Development Advisory Committee Semi-Annual Report

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The Economic Development Advisory Committee met for the first time on December 19, 2011 at 12:00pm in the Airport Conference Room. This committee is reviewing current City of Laredo incentives and will work to create a comprehensive incentive package for prospective new businesses and also discuss economic development.

Within the last six months, the advisory board held 1 regular meeting. At the meeting, the Committee chose a Chairman, Vice Chairman, and Secretary. Attached you will find a copy of the approved minutes for the meeting held on December 19, 2011. Also, attached is the attendance record.

The Economic Development Advisory Committee met once during 2011 following City Council approval of the nominations. The board is interested in making Laredo more competitive in the South Texas region and for global trade.

Please feel free to contact me at (956) 795.2000, should you have any questions.

Thank you.



**Economic Development Advisory Committee  
Attendance Log  
July to December 2011**

Member Name	District No.	July	AUG	SEPT	OCT	NOV	DEC 12/19	Total #	
								Present	Absen
Fred Dickey	Mayor	-	-	-	-	-	A	0	1
No Appointee	I	-	-	-	-	-	-	-	-
Armando Cisneros	II	-	-	-	-	-	P	1	0
John Villarreal	III	-	-	-	-	-	P	1	0
Marcus Holliman	IV	-	-	-	-	-	P	1	0
Robert Martinez	V	-	-	-	-	-	P	1	0
Ed Ramirez	VI	-	-	-	-	-	P	1	0
Marisa Laufer	VII	-	-	-	-	-	P	1	0
Wiviana Rotnotfsky	VIII	-	-	-	-	-	A	0	1
Total Members Present:		-	-	-	-	-	6		



**MINUTES  
NOTICE OF REGULAR MEETING OF THE  
ECONOMIC DEVELOPMENT ADVISORY COMMITTEE  
CITY OF LAREDO, TEXAS**

Written notice is hereby given of a **regular meeting** of the City of Laredo, Economic Development Advisory Committee, to be held on Tuesday, **December 19, 2011**, at 12:00 noon at the Airport Manager's Conference Room in the Airport Passenger Terminal located in the second floor at 5210 Bob Bullock Loop, for the purpose of considering the following items of business for discussion and possible action:

**I. SWEARING IN OF COMMITTEE MEMBERS**

**Roll Call**

**Committee Members Present:**

Armando Cisneros  
John Villarreal  
Marcus Holliman  
Robert Martinez  
Ed Ramirez  
Marisa Laufer

**Airport Staff/Others Present**

Gustavo Guevara, City of Laredo Secretary  
Tim Franciscus-Timm, Airport Marketing Manager, EDAC Liaison  
Cynthia Concannon, Airport Administrative Secretary

**II. NOMINATIONS AND SELECTION OF CHAIRMAN**

John Villarreal

**III. NOMINATIONS AND SELECTION OF CO-CHAIRMAN**

Ed Ramirez

**IV. NOMINATIONS AND SELECTION OF SECRETARY**

Marcus Holliman

**V. CALL TO ORDER**

**VI. PLEDGE OF ALLEGIANCE**

**VII. OVERVIEW OF COMMITTEE**

**VIII. SELECT A SCHEDULE FOR FUTURE COMMITTEE MEETINGS**

Third (3<sup>rd</sup>) Tuesday of every month

**IX. NEW BUSINESS**

**X. ITEMS FOR NEXT MEETING**

- a. Discussion and review of Tax Abatement Application and Guidelines
- b. Discussion and review of the Texas Department of Agriculture, Certified Retirement Community Program
- c. Discussion and follow up of Eagle Ford Shale Job Fair (January 13, 2012; Laredo Energy Arena)
- d. Work with committee to be proactive with Chamber of Commerce, LDF
- e. Discussion of Solar Energy opportunities
- f. Set a time and date for a Laredo Logistics/Infrastructure tour for Committee Members
- g. Discussion of 10-year Economic Development Plan for City of Laredo

**ADJOURNMENT**

Motion:            Second:  
                    For: 6            Against: 0            Abstain: 0

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**Approval of Minutes**  
**John Villarreal, Chairman**

City of Laredo Commissions, Boards, Committees  
Annual report table of contents  
January to December 2011

# Historic District Landmark Board

Bylaws  
Members & Staff Directory  
Membership Status  
Meeting Attendance, Excused and Unexcused  
Liasons  
Minutes of Meetings

## **Historic District/Landmark Board**

### **Section 24.1.2.1. Historic District/Landmark Board Created; Composition; Appointment; and Terms of Office of Members;**

(1) The Historic District/Landmark Board is hereby established. The Historic District/Landmark Board shall assume the duties and functions of the Urban Development Action Grant (U.D.A.G.) and the former San Agustin Architectural Board. Such Board shall consist of nine (9) citizen members appointed by the Mayor and subject to the approval of City Council. The Mayor shall present before City Council for their approval, nine persons who shall be:

- a. a resident of the City of Laredo; and
- b. a person with a demonstrated interest, competence, or knowledge of historic preservation; and
- c. a professional member of one of the following disciplines: architecture, history, architectural history, planning, archaeology, urban planning, American Studies, American civilization, cultural geography, cultural anthropology; or
- d. a professional member of other associated disciplines: real estate, construction, banking, or engineering, etc.

(2) Not less than one member of the Board shall attend annually an informational or educational meeting sponsored by the Texas Historical Commission.

#### **(3) Terms of Office**

The terms of the Board members shall be for two year staggered terms:

Position #1 - #4 - shall be appointed the first Tuesday in July on odd numbered years.

Position #5 - #9 - shall be appointed the first Tuesday in July on even numbered years.

Members named to replace resigning members shall be appointed for the unexpired term of the resigned member. If the Chairman resigns, members shall elect a replacement from among their membership to fill the unexpired term.

(4) **Forfeiture of Office.** A member of the Board shall forfeit his office if:

- (a) said Board Member accepts any elected or paid City Office; or
- (b) no longer resides within the City limits of the City of Laredo; or

(c) fails to attend three (3) consecutive meetings without being excused by vote of the majority of the members present (as amended 10/15/85)

Section 24.1.2.2. HISTORIC DISTRICT/LANDMARK BOARD; POWER AND DUTIES.

(1) The Historic District/Landmark Board shall meet monthly, at a time and place to be established, such meetings to be open to the public and noticed pursuant to the requirements for any application for rezoning.

(2) In granting or denying an application for the demolition, removal, alteration, restoration, reconstruction of any structure located in any historic district, or for any Locally Significant Historic Landmark, the Historic District/ Landmark Board shall utilize the Secretary of the Interior's Standards for Rehabilitation and illustrated Guidelines for Rehabilitating Historic Buildings; and the City of Laredo, Texas, Historic Urban Design Guidelines.

(3) The Historic District/Landmark Board shall not consider the proposed use, interior arrangement or interior design of any structure requiring their review.

(4) Repairs and renovations to existing buildings which do not alter the exterior appearance are excepted from review by the Historic District/Landmark Board.

(5) In all applications involving the demolition or partial demolition of a structure in a Historic District or a Locally Significant Historic Landmark, the Historic District/Landmark Board, may order the postponement of demolition for a period of time not to exceed ninety (90) days.

(6) Any person aggrieved by the decision of the Historic District/ Landmark Board may appeal the decision to the council by filing a written appeal, specifying the reasons therefore, within thirty (30) days of the time the order is issued.

(7) The Historic District/Landmark Board shall make recommendations to the City Council, Planning and Zoning Commission, City Manager and City Departments concerning the adoption of policies, the sources of funds, and designation of districts and landmarks that may further the City's preservation effort.

(8) The Board shall monitor and report to the Texas Historical Commission any actions affecting any Recorded Texas Historic Landmark, National Register Property, or Archaeological Landmark within the vicinity of the city.

## Members and Staff Directory

### Historic District Landmark Board

January – December 2011

Member	Address	Telephones: Home/Work	Fax/Email	Appointing Official/Term
Odie Arambula 7/31/06 – 5/2010	5414 Gallagher	H 723-8434 W 728-2561		Mayor Salinas
Michael Barron 8/04/08 – 5/2010 Chair	726 Lindenwood Dr. UISD/ E. Saunders Laredo, Texas 78046	H 791-0196 W 473-7968	mb10081005@ yahoo.com	Cm M. Garza District I
Eduardo Quiroga 03/30/2011 –	2407 Boros Ct. 6909 Springfield Ste. 106	H334-6430 W 568-3315 C 334-6430	Arch1212@aol.com	Cm. Esteban Rangel District II
Sandra Rocha Taylor 11/28/2011 – 11/28/15	1817 Fremont 1000 Zaragosa Suite 107 P.O.Box 634 Ldo, Tx 78042	H 723-6040 W 523-8817 C 645-2512	laredo.mainstreet@ Att.net Fax 523-8814	Cm Alex Perez Jr District III
San Juanita Martinez-Hunter 04/06/2009 – 05/31/2012	1314 Greenway Ln	H 722-3497		Cm. J. Narvaez District IV
Anna B. Galo 02/02/2009 – 05/31/2012	H 104 Brand Dr. W 1202 E. Del Mar Blvd #3 Laredo, Texas	H 723-4991 W 729-9988 C 237-1518	Fax 796-9911 annabgalo@gmail.com	Cm. J. Rendon District V
Jeffrey G. Puig Former Cm Gene Belmares	9652 McPherson Rd. Suite 7	W 729-7844		Cm. Charlie San Miguel Dist VI
Rosa Marquez de Treviño 08/01/11 – 08/01/2015	308 Windsor Rd, 101 W. Village Blvd. Laredo, Texas 78043-s (W)	H W 727-2998 C 7404017	Fax 727-3557 e-mail tesoromedical @gmail.com	Cm. J A Vera District VII
Margarita Araiza 06/16/2008 – 05/21/2012	1102 Mier St. 500 Flores Ave. (W) Laredo, Texas 78040	H 728-0701 W 727-0977 C 337-7107	Fax 727-0577 maraiza@ webbhertiage.org	Cm.Cindy Liendo Espinoza District VIII

NOTE: District VI is transition until reappointed or replaced.

**Bruni Plaza**

**1120 San Bernardo Ave. · Laredo, Texas 78040 · 956/794-1613**

**Membership Status****Historic District Landmark Board**

Planning Department

**Membership Status****Historic District Landmark Board****January – December 2011**

<b>Member</b>	<b>Appointing Official(s) for term(s) beginning/ending</b>	<b>Number of years on the Board</b>	<b>Term status: current/expired</b>	<b>Comments</b>
Odie Arambula 7/31/06 – 05/10	Mayor Raul G. Salinas	5yr 5 mth	Current	Appt by Mayor
Michael Barron 08/04/08 – 05/10 Chair	Cm. M. Garza I	3 yr. 5 mth	Current	
Eduardo Quiroga 03/30/11 -	Cm E. Rangel II	9 mth	Current	
Sandra Rocha Taylor 11/28/11 - 11-28-15	Cm A. Perez III	1 mths	Current	
San Juanita Martinez- Hunter 04/06/09 – 05/31/12	Cm J. Narvaez IV	2 yr 8mths	Current	
Anna B. Galo 02/02/09 – 5/31/12	Cm. Johnny Rendon V	2 yrs 11 mths	Current	
Jeffrey G. Puig former Cm. G. Belmares	Cm Charlie San Miguel VI	5 yr 8 mths	Current	Needs reappointment Or replacement
Rosa Marquez de Treviño 08/01/11 – 08/01/15	Cm. Jorge Vera VII	4 mths	Current	
Margarita Araiza 06/16/08 – 05/21/12	Cm. Cynthia Liendo Espinoza VIII 2008-2012 1st	3 yr 6 mths	Current	

**Bruni Plaza**

1120 San Bernardo Ave. · Laredo, Texas 78040 · 956/794-1613

**Annual Report of Meeting Attendance**  
 January – December 2011

**Historic District Landmark Board Commission**

Member	Number of times present/ of number of meetings	Excused absences	Unexcused absences	Comments
Odie Arambula 7/30/06 – 05/2010	6/10	3	0	1 no quorum
Michael Barron 08/04/08 – 05/2010 Chair	6/10	3	0	1 no quorum
Eduardo X. Quiroga 03/30/2011	7 /10	2	0	1 no quorum
Sandra Rocha Taylor 11/28/11 – 11/28/15	0	0	0	<b>Replaced Lorraine Withoff Laurel</b>
San Juanita Martinez- Hunter 04/05/09 – 5/31/ 2012	7 /10	2	0	1 no quorum
Anna B. Galo 2/2/09 – 05/31/2012	1 /10	8	0	1 no quorum
Jeffrey G. Puig Vice Chair Former Cm Belmares	5/10	4	0	1 no quorum
Rosa Marquez de Treviño 8/1/11 – 8/1/15	3/10	1	0	<b>Replaced R Sepulveda</b> 1 no quorum
Margarita Ariaza 06/16/08 – 5/21/2012	8/10	1	0	1 no quorum

**Bruni Plaza**

1120 San Bernardo Ave. · Laredo, Texas 78040 · 956/794-1613

City of Laredo Commissions, Boards, Committees  
**Meeting Attendance Report**  
**Historic District Landmark Board**  
Planning Department

**Designated City Staff Liaisons**

<b>Name</b>	<b>Department</b>	<b>Telephones: Home/Work</b>	<b>Fax/Email</b>	<b>Pager</b>
Nathan R. Bratton	Planning Dept.	W 794-1613	F 794-1624 nbratton@ci.laredo.tx.us	
Martha E. Bernal	Planning Dept.	W 794-1605	mbernal@ci.laredo.tx.us	

**Bruni Plaza**

**1120 San Bernardo Ave. · Laredo, Texas 78040 · 956/794-1613**

**CITY OF LAREDO  
HISTORIC DISTRICT/LANDMARK BOARD**

**PUBLIC NOTICE OF MEETING**

The Historic District/Landmark Board of the City of Laredo will convene in a regular meeting open to the public at 5:30 p.m. on Thursday, January 13, 2011, in the City Manager's Conference Room #2, third floor of the City Hall Building, located at 1110 Houston St., Laredo, Texas to consider the following:

- I. Call meeting to order.**
- II. Roll call.**
- III. Chairman's / Staff's Communication.**
- IV. Consider approval of minutes of:**
  1. Regular meeting of June 17, 2010.
  2. Special meeting of January 4, 2011.
- V. Election of officers.**
- VI. Public hearing and consideration of the following:**
  3. Handicap ramp:  
Location: Lot 7, Block 168, Western Division  
Commonly known as: 1020 Davis Ave.  
Petitioner: Elizabeth Martinez  
St. Peter's Historic District  
HDLB-11-2010
  4. Repair porch/balcony:  
Location: Lots 1, 2, and 3, Block 139 Western Division.  
Commonly known as: 1416 Matamoros St.  
Petitioner: Jesus Martinez  
The Bender Hotel  
HDLB-01-2011
  5. Paving:  
Location: Lot 7, north 16 feet of Lot 4, and west 5.56 feet of Lot 6, Block 129/285,  
Western Division  
Commonly known as: 1909 Matamoros St.  
Petitioner: Nestor Gonzalez  
St. Peter's Historic District  
HDLB-02-2011

6. Block and brick fence:  
Location: 14 varas of Lot 9, Block 26, Western Division  
Commonly known as: 813 Iturbide St.  
Petitioner: Bob Athanatos  
San Agustin Historic District  
HDLB-03-2011

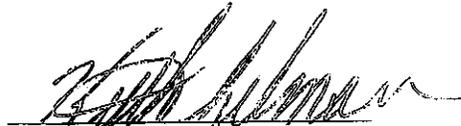
7. Signage:  
Location: Lots 7 and 8, Block 11, Western Division  
Commonly known as: 810 Zaragoza St.  
Petitioner: Webb County Heritage Foundation  
San Agustin Historic District  
HDLB-04-2011

**VII. Workshop on the revision of the historic preservation ordinance creating rules and incentives for the conservation and preservation of historic buildings.**

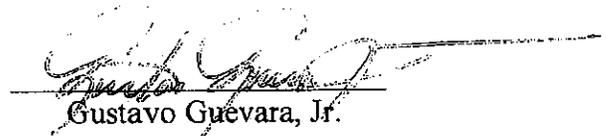
**VIII. Discussion and consideration of urban design standards for historic districts, historic properties, and properties within A&E District.**

**IX. Adjourn.**

THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET, LAREDO, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. SAID NOTICE WAS POSTED ON January 10, 2011, BEFORE 5:00 P.M.



Keith Selman  
Planning & Zoning Director



Gustavo Guevara, Jr.  
City Secretary

CITY OF LAREDO  
HISTORIC DISTRICT/LANDMARK BOARD

PUBLIC NOTICE OF MEETING

The Historic District/Landmark Board of the City of Laredo will convene in a regular meeting open to the public at 5:30 p.m. on Thursday, February 10, 2011, in the City Manager's Conference Room #2, third floor of the City Hall Building, located at 1110 Houston St., Laredo, Texas to consider the following:

- I. **Call meeting to order.**
- II. **Roll call.**
- III. **Chairman's / Staff's Communication.**
- IV. **Consider approval of minutes of:**
  1. Regular meeting of June 17, 2010.
  2. Special meeting of January 4, 2011.
  3. Special meeting of January 11, 2011.
  4. Special meeting of February 1, 2011.
- V. **Election of officers.**
- VI. **Public hearing and consideration of the following:**
  5. **Paving:**  
Location: Lot 7, north 16 feet of Lot 4, and west 5.56 feet of Lot 6, Block 129/285,  
Western Division  
Commonly known as: 1909 Matamoros St.  
Petitioner: Nestor Gonzalez  
St. Peter's Historic District  
HDLB-02-2011
  6. **Signage:**  
Location: Lots 7 and 8, Block 11, Western Division  
Commonly known as: 810 Zaragoza St.  
Petitioner: Webb County Heritage Foundation  
San Agustin Historic District  
HDLB-04-2011
  7. **Demolition:**  
Location: Lot 9, Block 43, Western Division  
Commonly known as: 817 Hidalgo St.  
Petitioner: Eduardo Quiroga/Ricardo Solis  
Old Mercado Historic District  
HDLB-05-2011

8. Signage and install canopy:  
Location: 55.56 feet x 99.11 feet of Lot 3, Block 40, Western Division.  
Commonly known as: 1210-1 Lincoln St.  
Petitioner: Benjamin Lopez  
Old Mercado Historic District  
HDLB-06-2011

VII. **Update on applications reviewed from January 2010 to April 2010.**

VIII. **Workshop on the revision of the historic preservation ordinance creating rules and incentives for the conservation and preservation of historic buildings.**

IX. **Adjourn.**

THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET, LAREDO, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. SAID NOTICE WAS POSTED ON February 7, 2011, BEFORE 5:00 P.M.

  
Carlos Ordonez  
Historic Preservation Officer

  
Gustavo Guevara, Jr.  
City Secretary

**CITY OF LAREDO  
HISTORIC DISTRICT/LANDMARK BOARD**

**Minutes of the meeting of February 10, 2011**

The Historic District/Landmark Board of the City of Laredo convened in a regular session open to the public at 5:30 p.m. on Thursday, February 10, 2011, in the City Manager's Conference Room #2, third floor of the City Hall Building, located at 1110 Houston St., Laredo, Texas considered the following:

**I. Call meeting to order.**

Bm. Barron called the meeting to order at 5:45 p.m.

**II. Roll call.**

Carlos Ordoñez, Historic Preservation Officer, took roll call. A quorum was present.

**Members present:**

Michael Barron  
Odie Arambula  
Lorraine W. Laurel  
San Juanita Martinez-Hunter  
Jeffrey Puig  
Rebecca Sepulveda  
Margarita Araiza

**Members absent:**

Anna Isabel Alvarez  
Ann B. Galo

**Staff Present:**

Carlos Ordoñez, Historic Preservation Officer

**Others Present:**

Ed Quiroga  
Ricardo Solis  
Benjamin Lopez

**III. Chairman's/Staff's Communication.**

There was nothing to report

**IV. Consider approval of the minutes of:**

Carlos Ordoñez, Historic Preservation Officer, stated staff requested to table item #4.

1. Regular meeting of June 17, 2010.
2. Special meeting of January 4, 2011.
3. Special meeting of January 11, 2011.
4. Special meeting of February 1, 2011.

Bm. Sepulveda made a motion to **postpone** the minutes of February 1, 2011.

Second: Bm. Laurel  
For: 7  
Against: 0  
Abstain: 0 Motion carried unanimously

Bm. Puig made a motion to **approve** the minutes of June 17, 2010, January 4, 2011, and January 11, 2011 subject to item #6 on the minutes of June 17, 2010 as amended and to read as followed "match one solid glass pane of the door".

Second: Bm. Laurel  
For: 7  
Against: 0  
Abstain: 0 Motion carried unanimously

**V. Election of officers.**

Bm. Martinez-Hunter made a motion to **nominate** Bm. Barron for Chairman and Margarita Araiza for Vice-Chairman.

Second: Bm. Laurel  
For: 7  
Against: 0  
Abstain: 0 Motion carried unanimously

**VI. Public hearing and consideration of the following:**

5. Paving:  
Location: Lot 7, north 16 feet of Lot 4, and west 5.56 feet of Lot 6, Block 129/  
285, Western Division  
Commonly known as: 1909 Matamoros St.  
Petitioner: Nestor Gonzalez  
St. Peter's Historic District  
HDLB-02-2011

After reading the item and having no objections, the chairman opened the public hearing.

There was no public comment.

Bm. Puig made a motion to **close** the public hearing.

Second: Bm. Araiza  
For: 7  
Against: 0  
Abstain: 0 Motion carried unanimously

Bm. Puig made motion to **approve** the item subject staff comments.

Second: Bm. Araiza  
For: 7  
Against: 0  
Abstain: 0 Motion carried unanimously

6. Signage:  
Location: Lots 7 and 8, Block 11, Western Division  
Commonly known as: 810 Zaragoza St.  
Petitioner: Webb County Heritage Foundation  
San Agustin Historic District  
HDLB-04-2011

After reading the item and having no objections, the chairman opened the public hearing.

Bm. Puig made a motion to **close** the public hearing.

Second: Bm. Laurel  
For: 7  
Against: 0  
Abstain: 0 Motion carried unanimously

Bm. Puig made motion to **approve** the item subject staff comments.

Second: Bm. Sepulveda  
For: 6  
Against: 0  
Abstain: 1 (Bm. Araiza) Motion carried

7. Demolition:  
Location: Lot 9, Block 43, Western Division  
Commonly known as: 817 Hidaglo St.  
Petitioner: Eduardo Quiroga/Ricardo Solis

Old Mercado Historic District  
HDLM-05-2011

After reading the item and having no objections, the chairman opened the public hearing.

Ricardo Solis and Ed Quiroga, applicants, spoke in favor of the proposed item.

Bm. Puig made a motion to **close** the public hearing.

Second: Bm. Laurel  
For: 7  
Against: 0  
Abstain: 0 Motion carried unanimously

Bm. Arambula made a motion to **approve** the item subject to staff do a walk through of the building.

Second: Bm. Martinez-Hunter  
For: 7  
Against: 0  
Abstain: 0 Motion carried unanimously

8. Signage and install canopy:  
Location: 55.56 feet x 99.11 feet of Lot 3, Block 40, Western Division  
Commonly known as: 1210-1 Lincoln St.  
Petitioner: Benjamin Lopez  
Old Mercado Historic District  
HDLB-06-2011

After reading the item and having no objections, the chairman opened the public hearing.

Benjamin Lopez, spoke in favor of the proposed item.

Bm. Puig made a motion to **close** the public hearing.

Second: Bm. Laurel  
For: 7  
Against: 0  
Abstain: 0 Motion carried unanimously

Bm. Araiza made a motion to **approve** the item subject to staff comments.

Second: Bm. Laurel  
For: 7  
Against: 0  
Abstain: 0 Motion carried unanimously

**VII. Update on applications reviewed from January 2010-April 2010.**

Carlos Ordoñez, Historic Preservation Officer, gave a brief update on the item.

**VIII. Workshop on revision of the historic preservation ordinance creating rules and incentives for the conservation and preservation of historic buildings.**

Carlos Ordoñez, Historic Preservation Officer, stated a workshop will be scheduled at the next regular meeting.

**IX. Adjournment**

Meeting adjourned at 7:28 p.m.



Martha Bernal  
Historic Preservation Officer

Approved by:

---

Michael Barron  
HDLB Chair

CITY OF LAREDO  
HISTORIC DISTRICT/LANDMARK BOARD

PUBLIC NOTICE OF MEETING

The Historic District/Landmark Board of the City of Laredo will convene in a regular meeting open to the public at 5:30 p.m. on Thursday, March 10, 2011, in the City Manager's Conference Room #2, third floor of the City Hall Building, located at 1110 Houston St., Laredo, Texas to consider the following:

- I. **Call meeting to order.**
- II. **Roll call.**
- III. **Chairman's / Staff's Communication.**
- IV. **Consider approval of minutes of:**
  1. Regular meeting of December 9, 2010.
  2. Regular meeting of January 13, 2011.
- V. **Public hearing and consideration of the following:**
  3. Ramp and glass door:  
Location: All of Block 10, Western Division  
Commonly known as: 214 San Bernardo Ave.  
Petitioner: Father Francisco J. Hernandez  
San Agustin Historic District  
HDLB-07-2011
  4. Signage and removal and rebuild west wall:  
Location: Lots 6 and 7, Block 43, Western Division  
Commonly known as: 801 Hidalgo St.  
Petitioner: Elsa Navarro  
Old Mercado Historic District  
HDLB-08-2011
- VI. **Workshop on the revision of the historic preservation ordinance creating rules and incentives for the conservation and preservation of historic buildings.**
- VII. **Adjourn.**

THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET, LAREDO, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. SAID NOTICE WAS POSTED ON March 7, 2011, BEFORE 5:00 P.M.

  
Nathan Bratton  
Interim Planning & Zoning Director

  
Gustavo Guevara, Jr.  
City Secretary

CITY OF LAREDO  
HISTORIC DISTRICT/LANDMARK BOARD

PUBLIC NOTICE OF MEETING

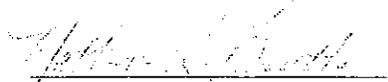
The Historic District/Landmark Board of the City of Laredo will convene in a regular meeting open to the public at 5:30 p.m. on Thursday, April 14, 2011, in the City Manager's Conference Room #2, third floor of the City Hall Building, located at 1110 Houston St., Laredo, Texas to consider the following:

- I. **Call meeting to order.**
- II. **Roll call.**
- III. **Chairman's / Staff's Communication.**
- IV. **Consider approval of minutes of:**
  1. Regular meeting of December 9, 2010.
  2. Regular meeting of January 13, 2011.
- V. **Public hearing and consideration of the following:**
  3. Add a new room to house and change stucco on the front of house.  
Location: North 34.5 feet of Lot 5, Block 129/285, Western Division  
Commonly known as: 704 Santa Rita Ave.  
Petitioner: Edgar Lara  
St. Peter's Historic District  
HDLB-09-2011
  4. Install canopy with signs.  
Location: 55.56 feet x 99.11 feet of Lot 3, Block 40, Western Division.  
Commonly known as: 1210-1 Lincoln St.  
Petitioner: Benjamin Lopez  
Old Mercado Historic District  
HDLB-10-2011
  5. Signage.  
Location: Lots 2 and 4, Block 169, Western Division.  
Commonly known as: 1520 Victoria St.  
Petitioner: Victor Aguilar  
St. Peter's Historic District  
HDLB-11-2011
  6. Re-roof existing flat roof to continue gable roof of front of house and install cedar fence at west side of structure.  
Location: Lot 7, Block 168, Western Division  
Commonly known as: 1020 Davis Ave.  
Petitioner: Elizabeth Martinez  
St. Peter's Historic District  
HDLB-12-2011

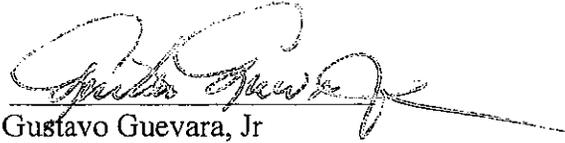
VI. Workshop on the revision of the historic preservation ordinance creating rules and incentives for the conservation and preservation of historic buildings.

VII. Adjourn.

THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET, LAREDO, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. SAID NOTICE WAS POSTED ON APRIL 11, 2011, BEFORE 5:00 P.M.



Nathan Bratton  
Interim Planning & Zoning Director



Gustavo Guevara, Jr  
City Secretary

**CITY OF LAREDO  
HISTORIC DISTRICT/LANDMARK BOARD**

**Minutes of the Meeting of April 14, 2011**

The Historic District/Landmark Board of the City of Laredo convened in a regular meeting open to the public at 5:30 p.m. on Thursday, April 14, 2011, in the City Manager's Conference Room #2, third floor of the City Hall Building, located at 1110 Houston Street, Laredo, Texas to consider the following:

**I. Call meeting to order**

Board Member (Bm.) Araiza called the meeting to order at 5:45 p.m.

**II. Roll Call**

**Present:**

**Margarita Araiza  
Lorraine Withoff Laurel  
San Juanita Martinez-Hunter  
Odie Arambula  
Eduardo Quiroga**

**Absent:**

**Michael Barron  
Jeffrey Puig  
Rebecca Sepulveda  
Anna B. Galo**

**Staff:**

**Martha E. Bernal, Historic Preservation Officer  
Fernando Morales, Planner II**

**Others:**

**Edgar Lara  
Victor Aguilar  
Elizabeth Martinez  
J. Martinez**

**III. Chairman's/ Staff Communication:**

**Martha Bernal introduced herself as the new Historic Preservation Officer.**

**Staff requested that the minutes of December 9, 2010 and January 13, 2011 be postponed time certain.**

**CITY OF LAREDO  
HISTORIC DISTRICT/LANDMARK BOARD**

**IV. Consider the approval of minutes of:**

- 1. Regular meeting of December 9, 2010.**
- 2. Regular meeting of January 13, 2011.**

**Bm. Withoff motioned to postpone the minutes of December 9, 2010 and January 13, 2011.**

**Second: Bm. Quiroga  
For: 5  
Against: 0  
Abstain: 0 Motion carried unanimously.**

**V Public hearing and consideration of the following:**

- 3. Add a new room to house and change stucco on the front of house.  
Location: North 34.5 feet of Lot 5, Block 129/285, Western Division  
Commonly known as: 704 Santa Rita Ave.  
Petitioner: Edgar Lara  
St. Peter's Historic District  
HDLB-09-2011**

**Bm. Arrambula motioned to open the public hearing.**

**Second: Bm. Quiroga  
For: 5  
Against: 0  
Abstain: 0 Motion carried unanimously.**

**Edgar Lara requested the approval of the addition and change of stucco along the front of the house.**

**Bm. Withoff motioned to close the public hearing.**

**Second: Bm. Quiroga  
In Favor: 5  
Opposed: 0  
Abstained: 0 Motion carried unanimously**

**Staff explained to the Historic Board that this property would require a variance from the Board of Adjustment prior to the issuance of any building permits.**

**Bm. Withoff motioned to approve the addition and change of stucco along the front of the house.**

**CITY OF LAREDO  
HISTORIC DISTRICT/LANDMARK BOARD**

**Second: Bm. Quiroga  
In Favor: 5  
Opposed: 0  
Abstained: 0**

- 4. Install canopy with signs.  
Location: 55.56 feet x 99.11 feet of Lot 3, Block 40, Western Division.  
Commonly known as: 1210-1 Lincoln St.  
Petitioner: Benjamin Lopez  
Old Mercado Historic District  
HDLB-10-2011**

**Bm. Araiza opened the public hearing.**

**Bm. Quiroga motioned to close the public hearing.**

**Second: Bm. Withoff  
In Favor: 5  
Opposed: 0  
Abstained: 0 Motion carried unanimously**

**Bm. Withoff motioned to approve the canopy as well as the size and colors of the signs.**

**Second: Bm. Arrambula  
In Favor: 4  
Opposed: 0  
Abstained: 1 (Bm. Quiroga)**

- 5. Signage.  
Location: Lots 2 and 4, Block 169, Western Division.  
Commonly known as: 1520 Victoria St.  
Petitioner: Victor Aguilar  
St. Peter's Historic District  
HDLB-11-2011**

**Bm. Araiza opened the public hearing.**

**Victor Aguilar spoke in favor of the proposed signs. He explained that they are meant to be temporary signs and would like to keep both signs. He requested that a proposed new sign be resubmitted to staff for review and approval**

**Bm. Quiroga motioned to close the public hearing.**

**CITY OF LAREDO  
HISTORIC DISTRICT/LANDMARK BOARD**

**Second: Bm. Withoff**  
**In Favor: 5**  
**Opposed: 0**  
**Abstained: 0 Motion carried unanimously**

**Bm. Withoff motioned to deny the proposed sign and have applicant resubmit a new proposed sign subject to staff recommendation.**

**Second: Bm. Quiroga**  
**In Favor: 5**  
**Opposed: 0**  
**Abstained: 0**

- 6. Re-roof existing flat roof to continue gable roof of front of house and install cedar fence at west side of structure.  
Location: Lot 7, Block 168, Western Division  
Commonly known as: 1020 Davis Ave.  
Petitioner: Elizabeth Martinez  
St. Peter's Historic District  
HDLB-12-2011**

**Bm. Araiza opened the public hearing.**

**Elizabeth Martinez spoke in favor of the proposed reroof and concurred that an improvement survey was required for the location of the fence.**

**Bm. Quiroga motioned to close the public hearing.**

**Second: Bm. Withoff**  
**In Favor: 5**  
**Opposed: 0**  
**Abstained: 0 Motion carried unanimously**

**Bm. Quiroga motioned to approve the reroof and postpone the fence.**

**Second: Bm. Withoff**  
**In Favor: 5**  
**Opposed: 0**  
**Abstained: 0**

**Bm. Withoff requested that all pending minutes be placed on the following agenda.**

- VI. Workshop on the revision of the historic preservation ordinance creating rules and incentives for the conservation and preservation of historic buildings.**

**Bm. Quiroga motioned to postpone the item.**

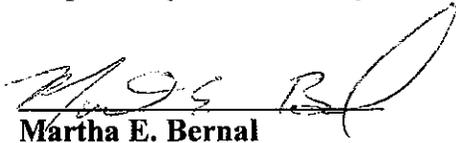
**CITY OF LAREDO  
HISTORIC DISTRICT/LANDMARK BOARD**

**Second: Bm. Withoff  
In Favor: 5  
Opposed: 0  
Abstained: 0**

**VII. Adjourn.**

**Bm. Araiza adjourned the meeting at 6:45 p.m.**

**Respectfully submitted by:**



**Martha E. Bernal  
Historic Preservation Officer**

**Approved by:**

---

**Michael Barron  
HDLB Chair**

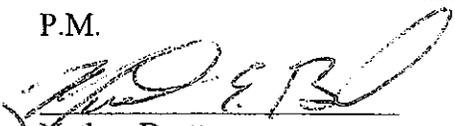
CITY OF LAREDO  
HISTORIC DISTRICT/LANDMARK BOARD

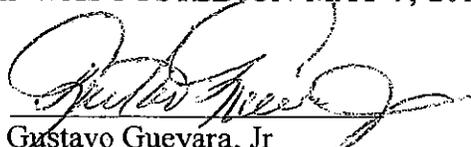
PUBLIC NOTICE OF MEETING

The Historic District/Landmark Board of the City of Laredo will convene in a regular meeting open to the public at 5:30 p.m. on Thursday, May 12, 2011, in the City Manager's Conference Room #2, third floor of the City Hall Building, located at 1110 Houston St., Laredo, Texas to consider the following:

- I. **Call meeting to order.**
- II. **Roll call.**
- III. **Chairman's / Staff's Communication.**
- IV. **Consider approval of minutes of:**
  1. Regular meeting of December 9, 2010.
  2. Regular meeting of January 13, 2011.
  3. Special meeting of February 1, 2011.
  4. Regular meeting of February 10, 2011.
  5. Regular meeting of March 10, 2011.
  6. Regular meeting of April 14 2011.
- V. **Public hearing and consideration of the following:**
  7. Fence along Matamoros St. and replacement of air conditioning units.  
Location: Lots 1, 2 and 3, Block 139, Western Division  
Commonly known as: 1416 Matamoros St.  
Petitioner: Jesus Martinez  
The Bender Hotel  
HDLB-13-2011
- VI. **Workshop on the revision of the historic preservation ordinance creating rules and incentives for the conservation and preservation of historic buildings.**
- VII. **Adjourn.**

THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET, LAREDO, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. SAID NOTICE WAS POSTED ON MAY 9, 2011, BEFORE 5:00 P.M.

  
Nathan Bratton  
Interim Planning & Zoning Director

  
Gustavo Guevara, Jr  
City Secretary

CITY OF LAREDO  
HISTORIC DISTRICT/LANDMARK BOARD

PUBLIC NOTICE OF MEETING

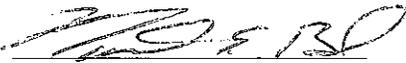
The Historic District/Landmark Board of the City of Laredo will convene in a special meeting open to the public at 5:30 p.m. on Tuesday, July 19, 2011, in the City Council Chambers at City Hall, 1110 Houston Street, Laredo, Texas to consider the following:

- I. Call meeting to order.**
- II. Roll call.**
- III. Chairman's / Staff's Communication.**
- IV. Consider approval of minutes of:**
  1. Regular meeting of January 13, 2011.
  2. Special meeting of February 1, 2011.
  3. Regular meeting of March 10, 2011.
  4. Regular meeting of April 14, 2011.
  5. Regular meeting of May 12, 2011.
- V. Public hearing and consideration of the following:**
  6. Fence along Matamoros St. and replacement of air conditioning units.  
Location: Lots 1, 2 and 3, Block 139, Western Division  
Commonly known as: 1416 Matamoros St.  
Petitioner: Jesus Martinez  
The Bender Hotel  
HDLB-13-2011
  7. New construction of the Bethany House of Laredo Shelter and housing units.  
Location: Lot 9, Block 43, Western Division  
Commonly known as: 819 Hidalgo St.  
Petitioner: Jose L. Cabellos/ Ricardo Solis  
Bethany House of Laredo  
HDLB-14-2011
  8. Additional signs  
Location: Lot 6 and 7, Block 43, Western Division  
Commonly known as: 801 Hidalgo St.  
Petitioner: Alfa Money Exchange  
HDLB-15-2011

VI. Workshop on the revision of the historic preservation ordinance creating rules and incentives for the conservation and preservation of historic buildings.

VII. Adjourn.

THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET, LAREDO, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. SAID NOTICE WAS POSTED ON JULY 15, 2011, BEFORE 5:00 P.M.

  
(FOI) Nathan Bratton  
Interim Planning & Zoning Director

  
Gustavo Guevara, Jr  
City Secretary

**CITY OF LAREDO  
HISTORIC DISTRICT/LANDMARK BOARD**

**Minutes of the meeting of July 19, 2011**

The Historic District/Landmark Board of the City of Laredo convened in a special meeting open to the public at 5:30 p.m. on Tuesday, July 19, 2011, in the City Council Chambers at City Hall, 1110 Houston Street, Laredo, Texas to consider the following:

**I. Call meeting to order.**

Board Member (Bm.) Puig called the meeting to order at 5:43 p.m.

**II. Roll call.**

Martha E. Bernal, Historic Preservation Officer, took roll call. A quorum was present.

**Members present:**

Jeffrey Puig  
Margarita Araiza  
/ Lorraine Withoff Laurel  
Odie Arambula  
Eduardo Quiroga

**Members absent:**

Michael Barron  
Rebecca Sepulveda  
Anna B. Galo  
San Juanita Martinez-Hunter

**Staff present:**

Martha E. Bernal, Historic Preservation Officer  
Fernando Morales, Planner II

**Others present:**

Jesus Martinez	Ricardo Solis
Eva Lynne Sames	Nancy Blaire
Jose L. Ceballos	Rebecca Laurel

### III. Chairman's / Staff's Communication.

Martha Bernal explained that the meeting of April 14, 2011 was previously approved and therefore required no action. Ms. Bernal also requested that the minutes March 10, 2011 be postponed.

Bm. Arambula motioned to **approve** the minutes of January 13, 2011, February 1, 2011 and May 12, 2011.

Bm. Araiza requested a correction on the January 13, 2011 on items 4 and 7.

Ms. Bernal requested the postponement of the January 13, 2011 minutes.

Bm. Arambula **amended his motion to approve** the February 1, 2011 and May 12, 2011 minutes and **postpone** the January 13, 2011 and March 10, 2011 minutes.

### IV. Consider approval of minutes of:

1. Regular meeting of January 13, 2011.
2. **Special meeting of February 1, 2011.**
3. Regular meeting of March 10, 2011.
4. ~~Regular meeting of April 14, 2011.~~
5. **Regular meeting of May 12, 2011.**

Second: Bm. Araiza  
For: 5  
Against: 0  
Abstain: 0 Motion carried unanimously.

### V. Public hearing and consideration of the following:

6. **Fence along Matamoros St. and replacement of air conditioning units.**  
**Location: Lots 1, 2 and 3, Block 139, Western Division**  
**Commonly known as: 1416 Matamoros St.**  
**Petitioner: Jesus Martinez**  
**The Bender Hotel**

**HDLB-13-2011**

Bm. Arambula motioned to open the public hearing.

Second: Bm. Withoff Laurel  
For: 5  
Against: 0  
Abstain: 0

Ms. Bernal, revised staff's position to support the relocation of the fence along the frontage.

Jesus Martinez the applicant spoke in favor of the proposed window units and explained that it was financially unfeasible to replace the window.

Bm. Quiroga requested cut sheets for the window units. He explained that mini-splits like the Rialto Hotel would be more in keeping with the overall façade of the building.

Bm. Araiza, concurred that mini-splits would better enhance the overall façade of the building. She went on to explain that the argument of finances was the same as the Rialto Hotel. She also agreed that there was a need for the cut sheets of the window units.

Bm. Quiroga motioned to close the public hearing

Second: Bm. Arambula  
For: 5  
Against: 0  
Abstain: 0 Motion carried.

Bm. Arambula insisted that staff work with Mr. Martinez for an alternative to the mini-splits without violating any Historic Guidelines.

Bm. Quiroga stated that by approving these window units, the Board would be setting a precedent for future remodeling within the Historic Districts. He also reminded the Board that they requested the applicant submit to staff elevations in order to see the units on the elevations and get a more detailed count and possible location of the proposed units.

Ms. Bernal stated that the applicant had not submitted the elevations.

Bm. Withoff Laurel agreed with Bm. Quiroga regarding setting a precedent in regards to the window units and saw no reason to postpone the item as the

applicant was insistent that it was financially unfeasible to install the mini-splits as recommended by staff.

Bm. Araiza concurred with Bm. Quiroga regarding the cut sheets.

Bm. Arambula motioned to **reopen** the public hearing.

Second: Bm. Quiroga  
For: 5  
Against: 0  
Abstain: 0

Jesus Martinez the applicant stated that he would be in favor of placing mini-splits on the inside and in doing that eliminate the window units along Santa Maria Ave., but would need flushed window units along the east side of the building.

Bm. Puig asked if he was willing to make that minor additional expense.

Mr. Martinez requested that he would if the Board allows him a period of time in which to replace them as soon as he has raised the funds to do so.

Bm. Arambula motioned to **close** the public hearing

Second: Bm. Withoff  
For: 5  
Against: 0  
Abstain: 0 Motion carried.

Bm. Quiroga suggested that the applicant could work with the interior windows and raise money to put mini-splits along the exterior facade at a later date. He offered a special meeting if the Board was willing to convene for one in the event the applicant submitted a revised alternative to staff.

Bm. Araiza concurred with Bm. Quiroga regarding the elevations.

Bm. Quiroga motioned to **approve** the proposed relocation of the fence and **deny** the proposed location of the window units as presented with the option to have the applicant discuss options with staff and resubmit at a later date:

Second: Bm. Withoff Laurel  
For: 5  
Against: 0  
Abstain: 0 Motion carried unanimously.

**7. New construction of the Bethany House of Laredo Shelter and housing Units.**

**Location: Lot 9, Block 43, Western Division**

**Commonly known as: 819 Hidalgo St.**

**Petitioner: Jose L. Ceballos/ Ricardo Solis**

**Bethany House of Laredo**

**HDLB-14-2011**

Bm. Araiza motioned to **open** the public hearing.

Second: Bm. Arrambula

For: 5

Against: 0

Abstain: 0

Jose Ceballos and Ricardo Solis, representing Bethany House, gave a joint presentation regarding the new construction.

Mr. Solis addressed the issue of privacy to the rear of the property and stated they were placing a green screen to protect the rear neighbor's privacy. As well as using translucent windows to allow natural light into the building but not allow visibility from the inside out.

Bill Lutz, representing the rear neighbor stated his appreciation for the sensitivity of the privacy issue in regards to the green screen and the translucent windows.

Bm. Araiza motioned to **close** the public hearing.

Second: Bm. Withoff

For: 5

Against: 0

Abstain: 0 Motion carried unanimously.

Bm. Quiroga abstained from the vote.

Bm. Araiza asked if the material and colors had been submitted and if they were similar with the adjacent buildings.

Ms. Bernal stated that they had been submitted and the building material and colors were exactly the same as the two adjacent buildings.

Bm. Withoff motioned to **approve** as presented including the colors presented to staff:

Second: Bm. Araiza

For: 4  
Against: 0  
Abstain: 1 (Bm. Quiroga)

**8. Additional signs**

**Location: Lot 6 and 7, Block 43, Western Division**

**Commonly known as: 801 Hidalgo St.**

**Petitioner: Alfa Money Exchange**

**HDLB-15-2011**

Ms. Bernal stated the applicant requested the item be postponed in order to discuss options regarding proper location of the signs.

Bm. Quiroga motioned to postpone the item:

Second: Bm. Withoff  
For: 5  
Against: 0  
Abstain: 0 Motion carried unanimously.

**VI. Workshop on the revision of the historic preservation ordinance creating rules and incentives for the conservation and preservation of historic buildings.**

There was nothing new to report.

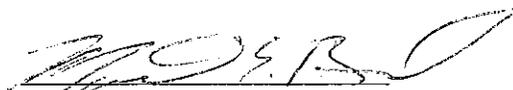
Bm. Quiroga motioned to postpone the item:

Second: Bm. Arrambula  
For: 5  
Against: 0  
Abstain: 0 Motion carried unanimously.

**VII. Adjourn.**

Meeting adjourned at 6:55 p.m.

Respectfully submitted by:

  
Martha E. Bernal

Historic Preservation Officer

Approved by:

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Michael Barron  
HDLB Chair

**CITY OF LAREDO  
HISTORIC DISTRICT/LANDMARK BOARD**

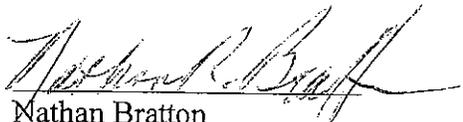
**PUBLIC NOTICE OF MEETING**

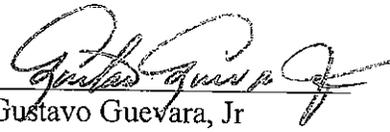
The Historic District/Landmark Board of the City of Laredo will convene in a regular meeting open to the public at 5:30 p.m. on Thursday, August 11, 2011, in the City Manager's Conference Room #2, third floor of the City Hall Building, located at 1110 Houston St., Laredo, Texas to consider the following:

- I. Call meeting to order.**
- II. Roll call.**
- III. Chairman's / Staff's Communication.**
- IV. Consider approval of minutes of:**
  1. Regular meeting of January 13, 2011.
  2. Regular meeting of March 10, 2011.
  3. Special meeting of July 19, 2011.
- V. Public hearing and consideration of the following:**
  4. Replacement of air conditioning units.  
Location: Lots 1, 2 and 3, Block 139, Western Division  
Commonly known as: 1416 Matamoros St.  
Petitioner: Jesus Martinez  
The Bender Hotel  
HDLB-13-2011
  5. Additional signs  
Location: Lot 6 and 7, Block 43, Western Division  
Commonly known as: 801 Hidalgo St.  
Petitioner: Alfa Money Exchange  
HDLB-15-2011
- VI. Workshop on the revision of the historic preservation ordinance creating rules and incentives for the conservation and preservation of historic buildings.**
- VII. Adjourn.**

THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET, LAREDO, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO

THE PUBLIC AT ALL TIMES. SAID NOTICE WAS POSTED ON AUGUST 8, 2011, BEFORE 5:00 P.M.

  
Nathan Bratton  
Interim Planning & Zoning Director

  
Gustavo Guevara, Jr  
City Secretary

**CITY OF LAREDO  
HISTORIC DISTRICT/LANDMARK BOARD**

**Minutes of the meeting of August 11, 2011**

The Historic District/Landmark Board of the City of Laredo convened in a regular meeting open to the public at 5:30 p.m. on Thursday August 11, 2011, in the City Manager's Conference Room #2, third floor of City Hall, 1110 Houston Street, Laredo, Texas to consider the following:

**I. Call meeting to order.**

Board Member (Bm.) Puig called the meeting to order at 5:43 p.m.

**II. Roll call.**

Martha E. Bernal, Historic Preservation Officer, took roll call. A quorum was present.

**Members present:**

Jeffrey Puig  
Margarita Araiza  
Eduardo Quiroga  
San Juanita Martinez-Hunter  
Rosa Marquez de Trevño

**Members absent:**

Michael Barron  
Rebecca Sepulveda  
Anna B. Galo  
Lorraine Withoff Laurel  
Odie Arambula

**Staff present:**

Martha E. Bernal, Historic Preservation Officer  
Fernando Morales, Planner II

**Others present:**

Jesus Martinez

Ms. Bernal requested the postponement of the March 10, 2011 and July 19, 2011 minutes.

Bm. Araiza **motioned to approve** the January 13, 2011 minutes and **postpone** the March 10, 2011 and July 19, 2011 minutes.

**IV. Consider approval of minutes of:**

1. **Regular meeting of January 13, 2011.**
2. Regular meeting of March 10, 2011.
3. Special meeting of July 19, 2011.

Second: Bm. Quiroga  
For: 5  
Against: 0  
Abstain: 0 Motion carried unanimously.

**V. Public hearing and consideration of the following:**

4. **Fence along Matamoros St. and replacement of air conditioning units.**  
**Location: Lots 1, 2 and 3, Block 139, Western Division**  
**Commonly known as: 1416 Matamoros St.**  
**Petitioner: Jesus Martinez**  
**The Bender Hotel**  
**HDLB-13-2011**

Bm. Araiza motioned to **open** the public hearing.

Second: Bm. Quiroga  
For: 5  
Against: 0  
Abstain: 0

Jesus Martinez the applicant spoke in favor of the proposed window units and explained that it was financially unfeasible to replace the window units as mini splits. The applicant explained that there would be no window units along Santa Maria Ave. and Matamoros St. He requested to have window units over the parking lot along the east side of the property and on the foyer. The window units will be flush with the glass of the window.

Bm. Quiroga motioned to **close** the public hearing

Second: Bm. Araiza  
For: 5  
Against: 0  
Abstain: 0 Motion carried.

Bm. Puig, The board needs to be specific on what is allowed and not allowed. We need to make it clear so it's identified what he can and can not do.

Mr. Bratton, window units drip water, will the placement of the units cause a problem.

Mr. Martinez, window units have been left on for days and they haven't drip. If they do, we will place the units on an angle, so it could drip to the front.

Bm. Quiroga, window units have a drain line in the rear of the units. The condensation could riot the brick.

Mr. Bratton, window units you see over there are designed differently to accommodate that water, but it may work.

Bm. Quiroz motioned to **approve** the what the petitioner has recommended, allowing the window units as he has presented for the parking lot side, and allowing what he has presented for the window units along the inside court yard area, and needs to submit a design that would be similar to the Realto Hotel on the façade that faces a public street (Santa Maria Ave. and Matamoros St.). Adding or modifying any of the screens and/or paint colors would need to be brought to the board separately. Window units must be flush and should not protrude more than the window jam.

Second: Bm. Hunter  
For: 5  
Against: 0  
Abstain: 0 Motion carried unanimously.

##### **5. Additional signs**

**Location: Lot 6 and 7, Block 43, Western Division**

**Commonly known as: 801 Hidalgo St.**

**Petitioner: Alfa Money Exchange**

**HDLB-15-2011**

Ms. Bernal stated the applicant requested the item be postponed in order to discuss options with the owner.

Bm. Araiza motioned to postpone the item.

Second: Bm. Quiroga

For: 5  
Against: 0  
Abstain: 0      Motion carried unanimously.

**VI. Workshop on the revision of the historic preservation ordinance creating rules and incentives for the conservation and preservation of historic buildings.**

Bm. Quiroga, request that Mr. Barron and Mr. Puig meet with staff and brief Mr. Bratton on what you were doing and should bring it back as a workshop.

Bm. Puig, would like to have an agenda item to designate a subcommittee for the establishment of the Historic preservation ordinance outline.

Bm Quiroga, we would need to bring this up at the next meeting because of all the new members.

Mr. Bratton, the board could ask for volunteers or designate. Should be a small group so they can meet when they can.

Bm. Araiza, has a very good DVD on Historic preservation and Historic Architecture that would sever as a very good training or re-training for all of us. If we have a short agenda one day, we could watch it.

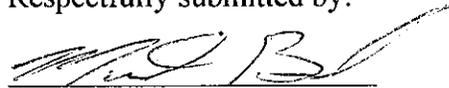
Bm. Puig, could we place it on the agenda for our next meeting and if our agenda is short, we could watch it.

Mr. Bratton, don't place it on the agenda, at the end of the meeting, whoever wants to stay and watch it.

**VII. Adjourn.**

Meeting adjourned at 6:45 p.m.

Respectfully submitted by:



Martha Bernal  
Historic Preservation Officer

Approved by:

\_\_\_\_\_  
Michael Barron  
HDLB Chair

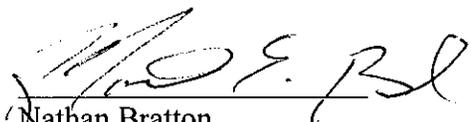
**CITY OF LAREDO  
HISTORIC DISTRICT/LANDMARK BOARD**

**PUBLIC NOTICE OF MEETING**

The Historic District/Landmark Board of the City of Laredo will convene in a regular meeting open to the public at 5:30 p.m. on Tuesday, September 13, 2011, in the third floor west at El Metro Transit Center, located at 1301 Farragut St. The following will be discussed:

- FORUM**
- I. Call meeting to order.**
  - II. Roll call.**
  - III. Chairman's / Staff's Communication.**
  - IV. Consider approval of minutes of:**
    1. Regular meeting of March 30, 2011
    2. Special meeting of July 19, 2011
    3. Regular meeting of August 11, 2011
  - V. Public hearing and consideration of the following:**
    4. Repaint along the frontage and front door.  
Location: Parts of Lots 2 and 3, Block 135, Western Division  
Commonly known as: 1816 Matamoros St.  
Petitioner: Francisco V. Garcia  
HDLB-16-2011
    5. Sign and repair the canopy.  
Location: E ½ of Lots 2, Block 33, Western Division  
Commonly known as: 913 Lincoln St.  
Petitioner: Guises Barrios  
HDLB-17-2011
  - VI. Adjourn.**

THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET, LAREDO, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. SAID NOTICE WAS POSTED ON SEPTEMBER 9, 2011, BEFORE 5:00 P.M.

  
(FV) Nathan Bratton  
Interim Planning & Zoning Director

\_\_\_\_\_  
Gustavo Guevara, Jr  
City Secretary

**CITY OF LAREDO  
HISTORIC DISTRICT/LANDMARK BOARD**

**PUBLIC NOTICE OF MEETING**

The Historic District/Landmark Board of the City of Laredo will convene in a regular meeting open to the public at 5:30 p.m. on Thursday, October 13, 2011, in the City Manager's Conference Room #2, third floor of the City Hall Building, located at 1110 Houston St., Laredo, Texas to consider the following:

- I. Call meeting to order.**
- II. Roll call.**
- III. Chairman's / Staff's Communication.**
- IV. Consider approval of minutes of:**
  1. Regular meeting of March 10, 2011
  2. Special meeting of July 19, 2011
  3. Regular meeting of August 11, 2011
- V. Public hearing and consideration of the following:**
  4. Repaint along the frontage.  
Location: Parts of Lot 2 and 3, Block 135, Western Division  
Commonly known as: 1816 Matamoros St.  
Petitioner: Francisco J. Garcia  
HDLB-16-2011
  5. Sign and repaint the canopy.  
Location: E ½ of Lots 2, Block 33, Western Division  
Commonly known as: 913 Lincoln St.  
Petitioner: Ulises Bolanos  
HDLB-17-2011
  6. Signage on the canopy.  
Location: Lot 1, Block 33, Western Division  
Commonly known as: 919 Lincoln St.  
Petitioner: Jose G. Guerra  
HDLB-18-2011
  7. Change glass on door  
Location: Lot 1, Block 143, Western Division  
Commonly known as: 1520 Farragut St.  
Petitioner: Zertuche Construction

HDLB-19-2011

8. Repaint the exterior of building.

Location: E 16' of Lot 3 and west 42.11' of Lot 4, Block 25, Western Division

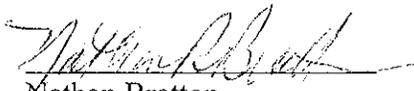
Commonly known as: 908 Grant St.

Petitioner: Jesus Bernal

HDLB-20-2011

## VI. Adjourn.

THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET, LAREDO, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. SAID NOTICE WAS POSTED ON OCTOBER 10, 2011, BEFORE 5:00 P.M.



Nathan Bratton

Interim Planning & Zoning Director



Gustavo Guevara, Jr

City Secretary

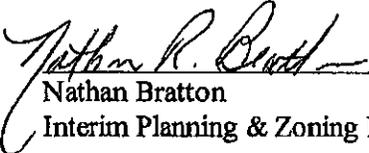
**CITY OF LAREDO  
HISTORIC DISTRICT/LANDMARK BOARD**

**PUBLIC NOTICE OF MEETING**

The Historic District/Landmark Board of the City of Laredo will convene in a regular meeting open to the public at 5:30 p.m. on Thursday, November 10, 2011, in the City Manager's Conference Room #2, third floor of the City Hall Building, located at 1110 Houston St., Laredo, Texas to consider the following:

- I. Call meeting to order.**
- II. Roll call.**
- III. Chairman's / Staff's Communication.**
- IV. Consider approval of minutes of:**
  1. Regular meeting of October 13, 2011
- V. Public hearing and consideration of the following:**
  2. New construction of a storage room.  
Location: W 42.7' of Lot 9 and E 11' Lot 10, Block 286, Western Division  
Commonly known as: 1917 Farragut St.  
Petitioner: Samuel Del Bosque  
HDLB-21-2011
- VI. Adjourn.**

THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET, LAREDO, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. SAID NOTICE WAS POSTED ON NOVEMBER 7, 2011, BEFORE 5:00 P.M.

  
Nathan Bratton  
Interim Planning & Zoning Director

  
Gustavo Guevara, Jr  
City Secretary

# International Trade Blue Ribbon Committee

Bylaws  
Members & Staff Directory  
Membership Status  
Meeting Attendance, Excused and Unexcused  
Liaisons  
Minutes of Meetings

Note:  
City Council  
dissolved committee  
on 11-07-2011.

# Charge from the Laredo Mayor and City Council, January, 2007

## To the International Trade Blue Ribbon Committee

### I. General powers and duties

The International Trade Blue Ribbon Committee is a reputable panel comprised of local experts in the trade industry that has been established as an advisory committee that shall review all aspects of International Trade business relationships in both Border cities and make recommendations to the City of Laredo Mayor. This committee was formed in January 2007 and the authority was given by the Mayor as an advisory committee that shall review information as requested regarding the appropriate State and Federal agencies as well as conduct inquiries, investigations and the like, and to receive testimony to any circumstances surrounding concerns to the Industry of International Trade based on the information presented to the committee. The committee will submit recommendations to the Mayor for his/her consideration. The International Trade Blue Ribbon Committee will develop their own By-Laws and shall make every effort to ensure that they are timely and consistent with the City's standards and practices and maintain its own consistency with its By-Laws. The International Trade Blue Ribbon Committee shall elect officers according to their respective By-Laws and shall serve in accordance with City policies and procedures.

### II. Mission statement

- A. **Mission:** The Mission of the International Trade Blue Ribbon Committee is to work as a support group that will address all aspects of the International Trade Community including, Government, Federal, State, Independent Organizations and City Agencies. The Committee will form a foundation of ideas that will strengthen our port. It will endeavor to identify issues by conducting studies that will solve problems and produce a positive outlook to promote the "Port of Los Dos Laredos" therefore, improve trade business relationships on both sides of the Border. The Committee will make recommendations to the Laredo Mayor so that he can communicate to the City Council and City Staff the need to implement suggested improvements. The Committee shall adhere to projects that will promote the "Port of Los Dos Laredos", and fortify our Border.

### III. Goals, responsibilities

- A. **Goals:** The goals of the International Trade Blue Ribbon Committee will be to promote international trade and consult with the Laredo Mayor on international trade issues.
- B. **Responsibilities:** The responsibilities of the International Trade Blue Ribbon Committee will be to investigate, meet with qualified agencies, hold public hearings, etc., and to fulfill the Committee's responsibility to advising the Laredo Mayor on international trade issues facing Laredo.

#### **IV. Officers, members**

##### **A. Officers**

1. Members shall elect a Chair, a Vice Chair and a Secretary.
  - a. These and other officers shall be elected by majority vote from among members whose terms are equal to or longer than the officer's term.
  - b. These and other officers shall serve one-year terms and may be re-elected.
2. Members may elect other officers by majority vote.
3. Members may authorize the Chair to appoint other officers, including a Parliamentarian and/or a Sergeant-at-Arms, provided the authorization to appoint is by majority vote.
  - a. Appointed officers serve at the will of the appointing official, but may be removed by a majority of the members.
  - b. Appointed officers may be re-appointed to one-year terms, provided they were not removed by majority vote.
4. Officers shall be elected by a majority vote of members voting in the presence of a quorum.

##### **B. Members**

1. Number of members: 12
2. Appointed by: Laredo Mayor and confirmed by City Council.

#### **V. Qualifications**

- A. Residency: A member shall reside in Laredo.
- B. Expertise: Member must be knowledgeable in international trade.
- C. Other:

## VI. Ethics and standards of performance

- A. Appointees of the Mayor are City Appointed Officials.
- B. They shall reflect the highest standards of ethics, performance and excellence in customer service.
- C. They also shall reflect professionalism, courtesy and proper decorum in interacting with each other and with the public and while serving as City Appointed Officials.
- D. They shall comply with the standards, parliamentary authority (Robert's Rules of Procedure, 9<sup>th</sup> edition. 1990), policies and procedures defined in the protocol and procedures handbooks adopted by the Mayor and City Council.

## VII. Training requirements

- A. **Additional training:** Members shall participate in additional training required by the Mayor and City Council and may expect a focus on topics such as protocol, procedures and customer service, including the following elements:
  - 1. Review of charge
  - 2. Parliamentary procedure and rules of decorum
  - 3. Techniques for successful meetings, hearings, forums
  - 4. Accountability and responsibility
  - 5. Public information and feedback
  - 6. Customer service in specific arenas
- B. **Failure to comply:** Failure to participate in required orientation and training shall be grounds for removal.

## VIII. Timeline, schedule, reporting dates

- A. **Timeline:** The timeline of goals shall be submitted to the Laredo Mayor and City Council immediately after the mission statement is written by the International Trade Blue Ribbon Committee members. This will be submitted to the Laredo Mayor on \_\_\_\_\_.
- B. **Schedule:** The International Trade Blue Ribbon Committee shall meet at least once a month. The International Trade Blue Ribbon Committee will meet more than once per month if requested.

### C. Reporting dates

1. **Annual report:** The committee shall submit an annual report to the Mayor.
  - a. The report shall include the work, activities and accomplishments of the calendar year.
  - b. The annual report shall be due in December.
  
2. **Bi-Annual reports:** The committee shall submit bi-annual reports to the Mayor.
  - a. Bi-annual reports shall include the work, activities and accomplishments.
  - b. Bi-annual reports shall be due in July and December.
    - (1) The December report shall be the annual report.
    - (2) Reports shall include an evaluation of progress toward accomplishing mission and goals/responsibilities.
  
3. **Minutes:** The designated staff liaison shall submit the minutes of each meeting within a week of the meeting.
  - a. The minutes shall include records of attendance, excused and unexcused absences and whether a quorum was established.
  - b. The minutes shall be signed by the Chair and designated staff liaison.
  - c. The Secretary and designated staff liaison shall be responsible for recording the subsequent approval of the minutes.

### IX. Meeting requirements

- A. Members shall meet at least three times during the calendar year.
- B. If the Chair fails to call the required number of meetings, other members may call meetings according to requirements in the priority procedures handbook adopted by the Mayor and City Council.

**X. Accountability to the Mayor and City Council**

- A. Appointees of the Mayor are accountable to the Mayor.
- B. Annual and bi-annual reports, minutes and additional oral and written reports requested by the Mayor shall reflect that accountability.
- C. The Mayor will hold all City Appointed Officials accountable for the highest standards of ethics, performance and excellence in customer service.

**XI. Accountability and accessibility to the public**

- A. Reports submitted to the Mayor shall be public information and reflect accountability to the public.
- B. Members shall be subject to the notice and openness requirements of the Texas Open Meetings Act.
  - 1. All meetings shall be posted in compliance with the procedures defined for the Mayor and City Council in the priority procedures handbook.
  - 2. All meetings shall be held in compliance with the openness provisions of the Texas Open Meetings Act defined for the Mayor and City Council in the priority procedures handbook.

**XII. Liaison with City Staff**

- A. The designated City staff liaison shall be a representative appointed by the City Manager.
- B. The designated City staff liaison shall submit all required reports and records created by the Committee to the Mayor via the City Secretary or the City Secretary's designee.
- C. The City Manager shall ensure that the designated City staff liaison works with members to comply with all directives of the Laredo Mayor, including complying with provisions of the protocol and procedures handbooks adopted by the Mayor and City Council.

## Charge Recommendation and Adoption

This charge was recommended to the Laredo Mayor and City Council by

Gustavo Guevara

City Secretary

April 11, 2007

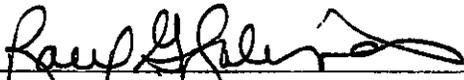
for the

International Trade Blue Ribbon Committee created by

Appointments on November 6, 2006.

This charge was approved and issued by the Laredo Mayor and City Council on

Date June 4th, 2007.



Raul G. Salinas, Mayor  
City of Laredo



Gustavo Guevara Jr.  
City Secretary

BY – LAWS  
OF  
INTERNATIONAL TRADE BLUE RIBBON COMMITTEE  
(Amended September 12, 2007)

By-Laws of the International Trade Blue Ribbon Committee amended as follows:

IV. Officers, members

B. Members

1. Number of members: 10

VI. Ethics and standards of performance

- D. They shall comply with the standards, parliamentary authority (Robert's Rules of Procedure, 10<sup>th</sup> edition, 2000), policies and procedures defined in the protocol, procedures handbook adopted by the Mayor and City Council.

VI. Ethics and standards of performance (add section E)

- E. Members whose participation records reflect three (3) unexcused absences shall forfeit their appointed positions.

This amendment approved by Committee Members on September 12, 2007.

  
\_\_\_\_\_  
Glafiro Salinas, Chairman

  
\_\_\_\_\_  
Raquel Verez, Secretary

BY – LAWS  
OF  
INTERNATIONAL TRADE BLUE RIBBON COMMITTEE  
(Amended December 3, 2009)

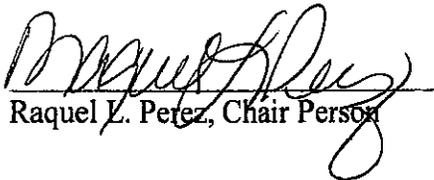
By-Laws of the International Trade Blue Ribbon Committee amended as follows:

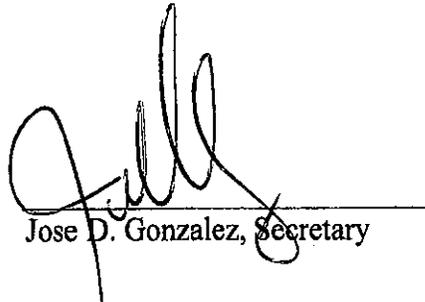
IV. Officers, members

B. Members

1. Number of members: 11

This amendment approved by Committee Members on December 3, 2009.

  
Raquel L. Perez, Chair Person

  
Jose D. Gonzalez, Secretary

### Members and Staff Directory

#### International Trade Blue Ribbon Committee

Member/ Appointment Date	Address	Telephones: Home/Work Cell	Fax/Email	Appointing Official/Term
Manuel Canales	(W) 11909 Sara Rd. El Portal Industrial Pk. Laredo, TX 78045	C 285-8471	manuel@canpagl.com	Mayor Raul G. Salinas
Alma Carrillo	(W) 6101 Riverside Laredo, TX 78041	W 722-3921 C 763-7062	beba@micarrillo.com	Mayor Raul G. Salinas
Eduardo Garza	(W) 130 Flecha Lane Laredo, TX 78045	W 727-2385 C 324-2385	edgarza@ltx.uni-trade.com	Mayor Raul G. Salinas
Hermenegildo Gonzalez	(W) 4500 Modern Lane Laredo, TX 78041	W 724-4230 C 286-7615	hmge@msn.com	Mayor Raul G. Salinas
Jose D. Gonzalez	(W) 4506 Modern Lane Laredo, TX 78041	W 728-7636 C 235-4037	jose@jdgonzalez.com	Mayor Raul G. Salinas
Gerardo Madrazo 5/7/2007	(H) 8502 Callow Laredo, TX 78045	C 334-6128	gpmadrazo@hotmail.com	Mayor Raul G. Salinas
Raquel San Miguel	(W) 809 Nafta Blvd. Laredo, TX 78045	W 725-5134 C 763-6779	raquel.perez@icbsltd.com	Mayor Raul G. Salinas
Frank Quesada	(W) 1319 Sta. Rita Laredo, TX 78040	W 722-6446 C 744-3514	pquesada@pngs.com	Mayor Raul G. Salinas
Nicholas Rocha	(W) 9114 McPherso Rd. Laredo, TX 78045	W 728-1966 C 237-8461	nrocha@cailog.com	Mayor Raul G. Salinas
Salvador Rosas	P.O. Box 451127 Laredo, TX 78045	W 417-2928 C 237-0310	srosas@srforwarding.com	Mayor Raul G. Salinas
Dr. Tagi Sagafi-Nejad	(H) 2019 Gustavus St. Laredo, TX 78043	W 326-2547 C 206-3351	tagi.sagafi@tamiu.edu	Mayor Raul G. Salinas

## Membership Status

### International Trade Blue Ribbon Committee

Member	Appointing Official(s) for term(s) beginning/ending	Number of years on the Committee	Term status: current/expired	Comments <u>Intl. Trade Blue Ribbon Committee dissolved by City Council on 11-07-2011</u>
Manuel Canales	Mayor Raul G. Salinas	4 yrs. 5 months	expired duties completed	
Alma Carrillo	Mayor Raul G. Salinas	2 yr. 5 months	expired duties completed	
Eduardo Garza	Mayor Raul G. Salinas	4 yrs. 7 months	expired duties completed	
Hermenegildo Gonzalez	Mayor Raul G. Salinas	4 yrs. 7 months	expired duties completed	
Jose D. Gonzalez	Mayor Raul G. Salinas	4 yrs. 7 months	expired duties completed	
Gerardo Madrazo	Mayor Raul G. Salinas	4 yrs. 2 months	expired duties completed	
Raquel Perez	Mayor Raul G. Salinas	4 yrs. 7 months	expired duties completed	
Frank Quesada	Mayor Raul G. Salinas	4 yrs. 7 months	expired duties completed	
Nicholas Rocha	Mayor Raul G. Salinas	2 yr. 5 months	expired duties completed	
Salvador Rosas	Mayor Raul G. Salinas	4 yrs. 7 months	expired duties completed	
Dr. Tagi Sagafi-Nejad	Mayor Raul G. Salinas	1 yr. 5 months	expired duties completed	

## Report of Meeting Attendance

July 2011 - December 2011

### International Trade Blue Ribbon Committee

Member	Number of times present/ of number of meetings	Excused absences	Unexcused absences	Comments <u>Intl. Trade Blue Ribbon Committee dissolved by City Council on 11-07-2011</u>
Manuel Canales	2/2	0	0	
Alma Carrillo	2/2	0	0	
Eduardo Garza	0/2	1	1	
Hemergildo Gonzalez	1/2	1	0	
Jose D. Gonzalez	2/2	0	0	
Gerardo Madrazo	2/2	0	0	
Raquel Perez	2/2	0	0	
Frank Quesada	1/2	0	1	
Nicholas Rocha	1/2	1	0	
Salvador Rosas	0/2	0	2	
Dr. Tagi Sagafi-Nejad	1/2	1	0	

### Designated City Staff Liaisons

Name	Department	Telephones: Home/Work	Fax/Email	Pager
Jesus Olivares	City Manager's Office	(W) 791-7302	(F) 791-7498 <a href="mailto:jolivares@ci.laredo.tx.us">jolivares@ci.laredo.tx.us</a>	
Mario I. Maldonado, Jr.	Bridge Dept.	(W) 791-2200	(F) 729-2061 <a href="mailto:mmaldonad0@ci.laredo.tx.us">mmaldonad0@ci.laredo.tx.us</a>	
Yvette Limon	Bridge Dept.	(w) 721-2070	(F) 721-2073 <a href="mailto:ylimon@ci.laredo.tx.us">ylimon@ci.laredo.tx.us</a>	
Irma Villarreal	Bridge Dept.	(w) 791-2200	(F) 729-2061 <a href="mailto:ivillarrea@ci.laredo.tx.us">ivillarrea@ci.laredo.tx.us</a>	

## **International Trade Blue Ribbon Committee Meeting Minutes for July 21, 2011**

**Date:** July 21, 2011

**Place:** International Bridge I Administration office, "El Portal", Conference Room, 2<sup>nd</sup> Floor,  
1209 Water St., Laredo, Texas

**I.** Raquel L. San Miguel called meeting to order at 9:00 a.m.

**II.** Roll Call: Raquel L. San Miguel

Members present: Raquel L. San Miguel, Manuel Canales, Jose D. Gonzalez, Alma Carrillo-Garza, Gerardo Madrazo, Hermenegildo Gonzalez, Frank Quesada

Excused members: Eduardo Garza, Nicolas Rocha, Dr. Tagi Sagafi

Unexcused members: Salvador Rosas

Others Present: Mario I. Maldonado, Jr., Bridge Manager; Jesus Olivares, Assistant City Manager; Yvette Limon, Assist. Bridge Manager; Irma A. Villarreal, Administrative Secretary

**III.** Items for Discussion:

1. Approval of minutes of May 13, 2010.

Motion: Jose D. Gonzalez to approve minutes

2<sup>nd</sup> the Motion: Manuel Canales

All members in favor

2. Discussion with possible action to elect officers for the International Trade Blue Ribbon Committee for year 2011.

Motion: Jose D. Gonzalez nominated Manuel Canales for Chair Person and Alma Carrillo-Garza for Secretary.

2<sup>nd</sup> the Motion: Gerardo Madrazo, all members in favor.

Both nominees accepted.

Motion: Alma Carrillo-Garza nominated Jose D. Gonzalez for Vice Chair.

2<sup>nd</sup> the Motion: Manuel Canales, all members in favor

Nominee accepted.

New officers for year 2011:       Manuel Canales, Chair Person  
  Jose D. Gonzalez, Vice Chair  
  Alma Carrillo-Garza, Secretary

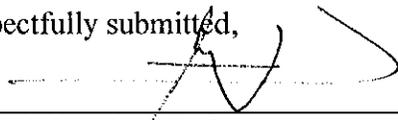
3. Conduct mandatory "Open Meetings Training" to International Trade Blue Ribbon Committee members per City Secretary's office request dated May 20, 2011.

The training was given to all committee members present and certificates of having completed the training were given to each member present.

IV. Schedule next meeting date.  
Jose D. Gonzalez said to schedule the next meeting two months from now, tentatively for September 15, 2011.

V. Adjournment  
Motion: Jose D. Gonzalez  
2<sup>nd</sup> the Motion: Raquel L. San Miguel  
All members in favor.

Respectfully submitted,

  
\_\_\_\_\_  
Manuel Canales, Chair Person

  
\_\_\_\_\_  
Mario I. Maldonado, Jr., City of Laredo Liaison

# **International Trade Blue Ribbon Committee Meeting Minutes for September 15, 2011**

**Date:** September 15, 2011

**Place:** International Bridge I Administration office, "El Portal", Conference Room, 2<sup>nd</sup> Floor, 1209 Water St., Laredo, Texas

**I.** Manuel Canales called meeting to order at 8:45 a.m.

**II.** Roll Call: Jose D. Gonzalez

Members present: Jose D. Gonzalez, Manuel Canales, Raquel L. San Miguel, Alma Carrillo-Garza, Gerardo Madrazo, Nicolas Rocha, Dr. Tagi Sagafi

Excused members: Hermenegildo Gonzalez

Unexcused members: Eduardo Garza, Salvador Rosas, Frank Quesada

Others Present: Mario I. Maldonado, Jr., Bridge Manager; Jesus Olivares, Assistant City Manager; Yvette Limon, Assist. Bridge Manager; Irma A. Villarreal, Administrative Secretary, Angela Cardenas, City Secretary Office, Alejandro Pascal and Javier Garza from Municipio of Nuevo Laredo, Tamps., MX, Ing. Alfredo Espinoza, Director, Gobierno Del Estado de Tamaulipas.

### **III.** Items for Discussion:

1. Approval of minutes of July 21, 2011.

Motion: Jose D. Gonzalez to approve minutes

2<sup>nd</sup> the Motion: Raquel San Miguel

All members in favor

2. Discussion with possible action regarding International Trade Blue Ribbon Committee members who have elected to no longer be active committee members.

Mr. Manuel Canales advised committee members of receiving written letters from Ms. Raquel San Miguel and Mr. Salvador Rosas of no longer being able to be active members and received a verbal confirmation from Eduardo Garza advising the same. Mr. Jose D. Gonzalez commended Ms. San Miguel for doing an outstanding job as chair person of the committee. Mr. Jesus Olivares informed the committee that Mayor Raul Salinas would do appointments to replace those members no longer with the committee but that any recommendations from committee members would be welcomed.

3. Discussion with possible action to prepare a meeting schedule for future meetings. Mr. Manuel Canales proceeded to ask members what schedule for the meetings would work best for everyone. Mr. Jose D. Gonzalez said the By-Laws stipulate

meeting at least once every quarter. Mr. Jesus Olivares reminded the committee use to meet every month. The committee agreed to meet every second Thursday of each month. The next meeting should be scheduled for October 13, 2011.

4. Presentation (City Of Nuevo Laredo Strategic Projects) by Ing. Alejandro Pascal, Director General del Empleo y Desarrollo Económico y Turismos from the City of Nuevo Laredo, Tamps. MX.

Mr. Manuel Canales introduced Ing. Alejandro Pascal who spoke a little of himself and what his job with the City of Nuevo Laredo entails, specifically saying the City of Nuevo Laredo officials wants to move the city forward with economic and industrial developments. Ing. Pascal proceeded to go through the presentation. Ing. Pascal invited Mr. Manuel Canales to be a part of a committee that meets in Nuevo Laredo every month in which he can provide from Laredo and return to Laredo with information of any and all ongoing projects in Nuevo Laredo, Tamps., MX. Mr. Canales asked if anyone had any questions for Ing. Pascal. Mr. Jose D. Gonzalez asked about security issues which are needed in order to promote Nuevo Laredo. Ing. Pascal explained steps being taken by the Federal Government and the State. Seems crimes are now less and the people are now helping by making reports. Mr. J.D. Gonzalez also asked what marketing strategy will be implemented. Ing. Pascal said their marketing strategy will be a joint effort with other cities. Mr. Manuel Canales thanked Ing. Pascal for his presentation that enlightened the committee of the different on-going projects in Nuevo Laredo. Mr. Nicolas Rocha asked about the Hazmat project. Mr. Jose D. Gonzalez mentioned the safety issues/concerns at World Trade Bridge when the traffic backs up and update on Refrigerated Facilities. Mr. Olivares said these three subjects (Hazmat, Safety at WTB and Refrigerated Facilities) would be on agenda for next meeting. Ing. Alfredo Espinoza was invited to next meeting to present status from the Mexican side on the Hazmat project.

- IV. Schedule next meeting date.  
Next meeting scheduled for October 13, 2011.  
Motion: Mr. Jose D. Gonzalez  
2<sup>nd</sup> the Motion: Mr. Nicolas Rocha  
All members in favor.

- V. Adjournment  
Motion: Mr. Jose D. Gonzalez  
2<sup>nd</sup> the Motion: Mr. Nicolas Rocha  
All members in favor.

Respectfully submitted,

---

Manuel Canales, Chair Person

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Mario I. Maldonado, Jr., City of Laredo Liaison

Note:  
10-27-11 - Meeting scheduled  
but there was "no quorum"  
11-7-11 - City Council  
dissolved committee  
Therefore, these minutes  
were not able to be approved.

December 30, 2011



The Honorable  
Mayor Raul G. Salinas  
And Members of the Laredo  
City Council  
1110 Houston St.  
Laredo, TX 78040

Dear Mayor Salinas and City Council;

Attached please find the 2011 Bi-Annual Report for the Commission for Women.

Committee members meet monthly and have been active on projects that benefit not only the Women of Laredo but the Community as a whole.

Should you have any questions or need additional information, please contact me at 791-7308. As always we appreciate the support you and council give the Laredo Commission for Women.

Sincerely,

Christy Lara  
Deputy City Secretary III  
Staff Liaison to the Commission for Women

**Bi-ANNUAL  
COMMISSION FOR WOMEN  
Report  
To Mayor and City Council  
2011**

**I. Introduction**

The purpose of the Commission for Women is to promote equality in legal, social, political, economic and educational opportunity and advancement for all women throughout the City of Laredo. Continually evolving, the commission has worked to identify the needs and concerns of local women and families; to develop and assess strategies to address those needs and concerns with community outreach activities, public/private partnership and coordination of local, city and state resources; and to recommend services to improve the condition of women in Laredo.

**II. Attendance**

The Commission meets every second Monday of the month. Since the last report there have been six (6) meetings scheduled, of which 2 meetings were met with a quorum.

**Meeting Dates:** July 11, 2011,  
August 8, 2011,  
September 12, 2011,  
October 10, 2011,  
November 14, 2011  
December 12, 2011.

\*\*\*(See attachment for attendance sheet)

**Members:** The Mayor and City Council each select two women to represent them.

<u>Committee Member</u>	<u>Appointed By</u>
Dolores Boswell(Parliamentarian)	Mayor Raul G Salinas
Raquel Sepúlveda Juarez	Mayor Raul G Salinas
Cordelia Flores-Jackson	Councilmember Mike Garza
Juanita Lozano	Councilmember Mike Garza
Veronica V. Paramo	Councilmember Esteban Rangel
Judith Waworski	Councilmember Esteban Rangel
Laura Arce	Councilmember Alejandro “Alex” Perez
Linda Ramirez	Councilmember Alejandro “Alex” Perez
Mary Nuñez	Councilmember Juan Narvaez
Ina A Pool	Councilmember Juan Narvaez
Alice H. Garcia	Councilmember Johnny Rendon
Frances Wawroski	Councilmember Johnny Rendon
Jacqueline Ramos	Councilmember Charlie San Miguel
Diana Rodriguez	Councilmember Charlie San Miguel
Laura A Fernandez	Councilmember Jorge Vera
Patricia Flores	Councilmember Jorge Vera
Sylvia Palumbo	Councilmember Cindy Liendo- Espinoza
Victoria Palacios	Councilmember Cindy Liendo- Espinoza

### **III. Items of Action (significant accomplishments)**

- Meeting for 2011-2012 Action Plan
- Participation in Dioceses Health Fair ( helped thousands of residents)
- Thanksgiving Bags food giveaway to 200 families
- Elderly Blanket/sock give away at Retama West Nursing Home

### **IV. Budget Recommendations**

See attached Action Plan for 2010-2011 with budget breakdown.

### **IV. Priorities for remaining 2011-2012 FY**

- Continue with Plan of Action for 2011-2012 ( Hall of Fame, Rainbow Room, Women Build Day, Fan drive, Dia de Los Abuelitos)

## Attendance

(June-December 2011)

Committee Member	Appointed By	Present	Absent
------------------	--------------	---------	--------

Dolores Boswell	Mayor Raul G Salinas	6	0
Yolanda Castillo * res 10/11	Mayor Raul G Salinas	1	3
Raquel Sepulveda Juarez appt 11/11	Mayor Raul G Salinas	2	0

Cordelia Flores- Jackson	Mike Garza	5	1
Juanita Lozano	Mike Garza	6	0

Veronica Paramo	Esteban Rangel	5	1
Judith Wawroski	Esteban Rangel	4	2

Laura Arce	Alejandro Perez Jr.	5	1
Linda R Ramirez	Alejandro Perez Jr.	4	2

Linda La Mantia **resigned 9/11	Juan Narvaez		3
Mary Nuñez	Juan Narvaez	5	1
Ina Pool *appt 11/11	Juan Narvaez	2	0

Alice Herrera	Johnny Rendon	6	0
Frances Wawroski	Johnny Rendon	5	1

Jacqueline Ramos	Charlie Sanmiguel	1	5
Diana Rodriguez *appt 11/11	Charlie Sanmiguel	2	0

Laura A Fernandez*appt 10/11	Jorge Vera	3	0
Patricia Flores *appt 10/11	Jorge Vera	2	1

Sylvia Palumbo	Cindy Liendo-Espinoza	3	3
Gloria Garza*res 10/11	Cindy Liendo-Espinoza	2	1
Victoria Palacios *appt 11/11	Cindy Liendo-Espinoza	2	0

**Action Plan for 2011-2012  
Adopted June 11, 2011**



<b>Month</b>	<b>Activity/Event</b>	<b>Committee</b>	<b>Money Allocated</b>
<b>October</b>	Select Young Women's Commission Candidates	Juanita Lozano, Chair Cordy Jackson, Co-Chair Linda Ramirez	\$0
	Dioceses Health Fair	Dolores Boswell, Chair Yolanda Castillo, Co-chair	\$700.00
<b>November</b>	Delivery of 200 Thanksgiving Baskets with LCW Newsletter included <i>(Young Women Commission Members to assist)</i>	Alice Herrera Garcia, Chair Mary Nunez, Co-Chair Gloria Garza	\$2000.00
	Young Women's Media Reception	Juanita Lozano, Chair Cordy Jackson, Co-Chair Linda Ramirez	\$0
<b>December</b>	Blanket Drive for Elderly (Young Women Commission Members to assist)	Frances Wawroski, Chair Yolanda Castillo, Co-Chair Linda Ramirez	\$200.00

<b>January</b>	Status Young Womens Conference	Juanita Lozano, Chair Cordy Jackson, Co-Chair Linda Ramirez	\$0
<b>February</b>	New Member Orientation	**pending chair	\$0
<b>March</b>	Young Women's Conference	Juanita Lozano, Chair Cordy Jackson, Co-Chair Linda Ramirez	\$500.00
	Hall of Fame	Chair All Members	\$3000.00
<b>April</b>	Rainbow Room Day at the Texas Department of Family and Protective Services <i>(Young Women Commission Members to assist)</i>	Verónica Paramo, Chair Linda Ramirez, Co-Chair Yolanda Castillo Dolores Boswell	\$400.00
	Partnership with Habitat for Humanity	Gloria Garza, Chair Alice Herrera Garcia, Co-Chair	\$500.00
<b>May</b>	Recognition of outgoing Young Women's Commission members	Juanita Lozano, Chair Cordy Jackson, Co-Chair Linda Ramirez	\$0
	Mother's Day Fan Drive	Judy Wawroski, Chair Frances Wawroski, Co-Chair Gloria Garza Mary Nunez Linda Ramirez Yolanda Castillo	\$0

<b>June</b>	Plan of Action and Budget Workshop	ALL MEMBERS	\$0
<b>July</b>	Approval of 2011-2012 Action Plan	ALL MEMBERS	\$0
<b>August</b>	Nomination of New Officers	Mary Nunez, Chair Frances Wawroski, Co-Chair	\$0
	Present 2011-2012 Action Plan	All Members	\$0
<b>September</b>	Select Young Women's Commission Members from local area high schools		\$0
	Dia de los Abuelitos	Linda Ramirez, Chair Alice Herrera Garcia, Co-Chair Mary Nunez	\$ 200.00

<p><b>Semi – Annual Advisory Committee Report</b>  <b>To Mayor and City Council</b>  <b>(September - December)</b>  <b>2011</b></p>
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**I. Introduction**

The mission of the Laredo Public Library is service oriented. The Library focuses on supporting students' at all academic levels and on stimulating young children's interest in reading and learning. It provides resources and service to meet the informational, educational, professional and recreational needs of the community. The library also preserves and provides access to historic documents and materials which reflect its rich heritage.

**II. Attendance**

The Laredo Public Library held (3) meeting(s). Membership status and attendance is as follows.

<u>Committee Member</u>	<u>Appointed by</u>	<u>Present</u>	<u>Absent</u>
Ms. Carmen Escamilla, Chair	Cm. Hector Garcia	1	0
<b>(Replaced by) Ms. Sandra Cavazos</b> Chair	Cm. Raul Salinas Mayor	3	0
Ms. Sandra Cavazos, Vice Chair	Cm. Raul Salinas Mayor	1	0
<b>(Replaced by) Ms. Carmelita Alaniz,</b> Vice Chair	Cm. Juan Narvaez	2	1
Ms. Beatriz Escamilla, Corresponding Secretary	Cm. Michael Landeck	1	0
<b>(Replaced by) Mr. Roberto Ortiz,</b> Corresponding Secretary	Cm. Cindy Liendo Espinoza	3	0
Ms. Hope Zuniga	Cm. Mike Garza	0	1
Angelica Salinas <i>(new appointee)</i>	Cm. Mike Garza	2	0
Ms. Melba Gonzales	Cm. Johnny Rendon	2	1
Ms. Roxanne Vedia <i>(no appointee)</i>	Cm. Gene Belmares	0	1
Mr. Javier Molina <i>(no appointee)</i>	Cm. Jose Valdez, Jr.	0	1
Ms. Melissa Pattillo <i>(new appointee)</i>	Cm. Alex Perez	2	0
Mr. Juan Roberto Ramirez <i>(new appointee)</i>	Cm. Jorge A. Vera	2	0

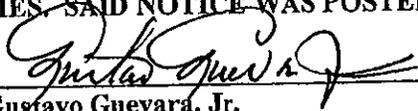
**III. Agenda and Minutes (see attached)**

**CITY OF LAREDO  
PUBLIC LIBRARY ADVISORY COMMITTEE  
NOTICE OF MEETING**

WRITTEN NOTICE IS HEREBY GIVEN OF A MEETING OF THE CITY OF LAREDO PUBLIC LIBRARY ADVISORY COMMITTEE TO BE HELD ON WEDNESDAY, SEPTEMBER 28, 2011, AT THE LAREDO PUBLIC LIBRARY CONFERENCE ROOM, 1120 E. CALTON ROAD, LAREDO, TEXAS AT 5:30 P.M. FOR THE FOLLOWING ITEMS OF BUSINESS FOR DISCUSSION AND POSSIBLE ACTION:

- I. CALL MEETING TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. APPROVAL OF MINUTES FOR MARCH 30, 2011 MEETING
- V. COMMUNICATIONS – ANNOUNCEMENTS
  - o Visitor's Comments
  - o Introduction of New Board Members
  - o Introduction of New Library Employee(s)
  - o Announcements.
  - o Correspondence.
  
- VI. ITEMS FOR DISCUSSION AND APPROVAL
  - o Open Meetings Training
  
- VII. STAFF REPORT
  - o Presentation of new Library staff members.
  - o Status Reports:
    - Update on Friends of the Library organization
    - Update on South and North West Branches
    - Update on City of Laredo and State of Texas Budgets
    - Report on South Texas Library System Meeting
    - Recent and Upcoming Library programs
  
- VIII. ITEMS FOR NEXT MEETING
- IX. ADJOURNMENT

**THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET, LAREDO, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. SAID NOTICE WAS POSTED ON FRIDAY, SEPTEMBER 23, 2011, AT 5:00 P.M.**

  
\_\_\_\_\_  
Gustavo Guevara, Jr.  
City of Laredo Secretary

Laredo Public Library  
Advisory Committee Minutes of  
March 30, 2011

Committee Members Present

Carmen Escamilla  
Sandra Cavazos  
Carmelita Alaniz  
Beatriz Escamilla  
Robert Ortiz

Committee Members Absent

Roxanne Vedia  
Melba Gonzales  
Hope Zuniga  
Javier Molina

Staff

Homero Vasquez Garcia  
Violeta B. Medina  
Pam Burrell

The Laredo Public Library Advisory Committee met in regular session on March 30, 2011 in the Laredo Public Library Conference Room. Chairperson, Mrs. Carmen Escamilla called the meeting to order at 6:02 p.m.

Approval of minutes for August 11, 2010 meeting: Mrs. Sandra Cavazos made a motion to approve the minutes for the meeting of August 11, 2010. Mrs. Carmelita Alaniz seconded the motion. Motion passed.

Communications – Announcements

- o Visitor's Comments: None
- o Introduction of New Employees: Mr. David Palacios and Mr. Juan Ojeda
- o Announcement  
Recognition of Library Committee Members Beatrice Escamilla and Roxanne Vedia for their service and years of dedication to the Public Library Advisory Committee.
- o Correspondence: Mr. Homero V. Garcia mentioned to the committee Mrs. Nellie Trust received a letter from the Lamar Bruni Vergara Trust in granting a check in the amount of \$189,033.00 for the South Branch Library.

Items for discussion and approval:

- o Texas State Library and Archive Commission Annual Report: Mrs. Sandra Cavazos made a motion to approve the Texas State Library and Archive Commission Annual Report. Mr. Robert Ortiz seconded the motion. Motion passed.

Staff Report:

- o Presentation on status of "One City One Book" (Carmen Escamilla & Pam Burrell) Mrs. Carmen Escamilla announced to the committee that the author coming in October for the One City One Book program is Steve Reifenberg; his book is titled: Santiago's Children: What I Learned About Life at an Orphanage in Chile.
- o Friends of the Library Activities: Mr. Homero V. Garcia mentioned to the committee that the Friends of the Library Members are getting everything ready for the "Eat and Read Event" scheduled for June 3, 2011 at the Laredo Civic Center.
- o Texas Library Association Legislative Day: Mr. Homero V. Garcia mentioned there will be cuts for the Texas State Library programs and services due to the economy.
- o New Branch Libraries Update
- o Recent Library Programs: Mr. Homero V. Garcia mentioned to the committee that the library will be having the Scholastic Book Fair in April and that it will be a buy one get one free. The book fair will be at the children's department.
- o Upcoming Library Programs: Mr. Homero V. Garcia mentioned to the committee that the library is getting ready for the Summer Reading Program.

Items for next agenda: None

Adjournment: Mr. Robert Ortiz made a motion to adjourn at 6:50 p.m. Mrs. Sandra Cavazos seconded the motion. Motion passed

Respectfully submitted,  
Violeta B. Medina  
Administrative Secretary

**CITY OF LAREDO  
PUBLIC LIBRARY ADVISORY COMMITTEE  
NOTICE OF MEETING**

WRITTEN NOTICE IS HEREBY GIVEN OF A MEETING OF THE CITY OF LAREDO PUBLIC LIBRARY ADVISORY COMMITTEE TO BE HELD ON WEDNESDAY, OCTOBER 26, 2011, AT THE LAREDO PUBLIC LIBRARY CONFERENCE ROOM, 1120 E. CALTON ROAD, LAREDO, TEXAS AT 5:30 P.M. FOR THE FOLLOWING ITEMS OF BUSINESS FOR DISCUSSION AND POSSIBLE ACTION:

- I. CALL MEETING TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL SEPTEMBER 28, 2011
- IV. APPROVAL OF MINUTES FOR ~~MARCH 30, 2011~~ MEETING
- V. COMMUNICATIONS – ANNOUNCEMENTS
  - o Visitor's Comments
  - o Announcements.
    - o Library Closings for FY11-12 (approved by Parks and Leisure Services Director)
  - o Correspondence
    - o Texas State Library and Archives Commission Accreditation Letter
    - o Texas State Library and Archives Commission TexShare Card Program Letter
- VI. ITEMS FOR DISCUSSION AND APPROVAL
  - o Discussion and possible action to change the Library Meeting Room Policy.
  - o Discussion with possible action to ratify City Council action on September 19, 2011, regarding authorization of the use of the State of Texas - Procurement and Support Services (TPASS) Division's cooperative purchasing program contract awarded to fourteen qualified library book vendors for the purchase of library materials. This contract will supplement the Library's ability to purchase books and audio visual materials. Funding is available in the Public Library budget.
  - o Election of Laredo Public Library Advisory Committee chairman, vice-chairman and secretary.
- VII. STAFF REPORT
  - o Monthly Statistics
  - o Status Reports:
    - Update on South and North West Branches
    - Recent and Upcoming Library programs
- VIII. ITEMS FOR NEXT MEETING
- IX. ADJOURNMENT

**THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET, LAREDO, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. SAID NOTICE WAS POSTED ON FRIDAY, OCTOBER 21, 2011, AT 5:00 P.M.**

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**Gustavo Guevara, Jr.  
City of Laredo Secretary**

Laredo Public Library  
Advisory Committee  
Minutes of  
September 28, 2011

**Committee Members Present**

Sandra Cavazos  
Carmelita Alaniz  
Roberto Ortiz  
Melissa Pattillo  
Angelica Salinas  
Juan Roberto Ramirez

**Committee Members Absent**

Melba Gonzales

**Staff**

Maria G. Soliz  
Angelica M. Garza

**Guests**

Mario Jasso  
Jose Flores  
Joel Ruiz

The Laredo Public Library Advisory Committee met in regular session on September 28, 2011 in the Laredo Public Library Conference Room. Mrs. Sandra Cavazos called the meeting to order at 6:30 p.m.

Approval of minutes for September 28, 2011 meeting: Mr. Roberto Ortiz made a motion to approve the minutes for the meeting of September 28, 2011. Mrs. Angelica Salinas seconded the motion. Motion passed.

**Communications –Announcements**

- Introduction of New Board Members: Angelica Salinas (District I-Mike Garza), Melissa Pattillo (District II-Alex Perez) and Juan Roberto Ramirez (District VII-Jorge A. Vera).
- Visitor's Comments: Petition by Mr. Joel Ruiz for the Library's Meeting Room be used by all Library card holders
- Introduction of New Library Employee(s): Maria L. Gonzales, Librarian II, Head of Reference
- Announcements: None
- Recognition: None
- Correspondence: None

**Items for discussion and approval:**

- Ms. Maria G. Soliz presented the Board the Open Meeting Training on DVD to watch at home. Instructions on printing the certificate are at the end of the DVD. Original certificate needs to be sent to City Secretary's Office; a copy is needed for the Library.

**Staff Report:**

- Status Reports:
  - Update on Friends of the Library organization – Ms. Soliz reported that the Friends of the Library has raised \$236,000+ (including \$189,000 from the Lamar Bruni Vergara Trust, \$15,000 from the HEB Tournament of Champions \$15,000 and \$15,000+ from LISD schools). UISD just started a fund raising campaign which will end in December. The Friends will continue with the Adopt-a-Book and Brick campaigns.
  - Update on South and North West Branches –Mr. Mario Jasso, from Architects Plus informed the Committee that the construction of the South Branch is not progressing and

that the estimated finished date is March 2012. Ms. Soliz reported that the North West branch is also expected to be finished March 2012.

- Update on City of Laredo State of Texas Budgets. City – Ms. Soliz reported that there were no significant cuts to Library Budget due to State of Texas Library accreditation standards; The Library would have lost e-rate funding, database funding, continuing education opportunities and the right to apply for future grants. State of Texas Library and Archives Commission was cut by 64% and it 1 million in federal funding. The Loan Star Grant is gone.
- Report on South Texas Library System Meeting –Ms. Soliz reported that after 40 year, STLS will close in December. Texas Summer Reading Club will cease after next year.
- Recent and Upcoming Library programs: Ms. Soliz reported on recent programs (Poet Martin Espada and author, Carmen Tafolla) and upcoming programs (One City One Book, Jose Luis Orozco, and Science Project workshops).
- Items for next Meeting:
  - Election of new Officers
  - Discussion and possible action to change the Library Meeting Room Policy
  - Status Reports –Monthly statistics

Adjournment: Mrs. Carmelita Alaniz made a motion to adjourn at 7:30 p.m. Mr. Juan Roberto Ramirez seconded the motion. Motion passed

Respectfully submitted,  
Angelica M. Garza, Buyer I

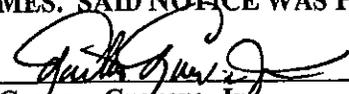
**CITY OF LAREDO  
PUBLIC LIBRARY ADVISORY COMMITTEE  
NOTICE OF MEETING**

WRITTEN NOTICE IS HEREBY GIVEN OF A MEETING OF THE CITY OF LAREDO PUBLIC LIBRARY ADVISORY COMMITTEE TO BE HELD ON WEDNESDAY, DECEMBER 7, 2011, AT THE LAREDO PUBLIC LIBRARY CONFERENCE ROOM, 1120 E. CALTON ROAD, LAREDO, TEXAS AT 5:30 P.M. FOR THE FOLLOWING ITEMS OF BUSINESS FOR DISCUSSION AND POSSIBLE ACTION:

- I. CALL MEETING TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. APPROVAL OF MINUTES FOR OCTOBER 26, 2011 MEETING
- V. COMMUNICATIONS – ANNOUNCEMENTS
  - o Visitor's Comments
  - o Announcements.
  - o Correspondence
    - Texas Library Association Membership Applications (Angelica Garza)
- VI. ITEMS FOR DISCUSSION AND APPROVAL
  - o Presentation of the Library Policy and Regulation Manual with revisions for 2011 (Mary Gonzales)
  - o Discussion and possible action to change current Library Meeting Room Policy
- VII. STAFF REPORT
  - o Monthly Statistics (Rena Ren)
  - o Status Reports:
    - Texas Library Association District IV meeting (Maria Soliz)
    - Report on use of Third Party Insurance for Meeting Room Use (Homero Vazquez-Garcia)
    - Update on South and North West Branches
    - Friends of the Library update
    - Recent and Upcoming Library programs
- VIII. ITEMS FOR NEXT MEETING
  - o Discussion and approval of the Library Policy and Regulation Manual (2011 revision)

IX. ADJOURNMENT

**THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET, LAREDO, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. SAID NOTICE WAS POSTED ON FRIDAY, DECEMBER 2, 2011, AT 5:00 P.M.**

  
\_\_\_\_\_  
Gustavo Guevara, Jr.  
City of Laredo Secretary

Laredo Public Library  
Advisory Committee  
Minutes of  
October 26, 2011

**Committee Members Present**

Sandra Cavazos  
Carmelita Alaniz  
Melba Gonzales  
Roberto Ortiz  
Melissa Pattillo  
Angelica Salinas

**Committee Members Absent**

Juan Roberto Ramirez

**Staff**

Homero Vasquez-Garcia  
Angelica M. Garza

**Guests**

Joel Ruiz

The Laredo Public Library Advisory Committee met in regular session on October 26, 2011 in the Laredo Public Library Conference Room. Mrs. Sandra Cavazos called the meeting to order at 5:40 p.m.

Approval of minutes for September 28, 2011 meeting: Mrs. Carmelita Alaniz made a motion to approve the minutes for the meeting of September 28, 2011. Mrs. Melba Gonzales seconded the motion. Motion passed.

**Communications –Announcements**

- Visitor's Comments: Petition by Mr. Joel Ruiz to have the Library's Meeting Rooms available for use by all Library card holders. This was presented again for the benefit of Committee Members who were absent at the last meeting.
- Announcements:
  - Library Closings for FY11-12 approved by Parks and Leisure Services Director (handout)
- Recognition: None
- Correspondence:
  - Mr. Homero Vasquez-Garcia presented Accreditation Letter from Texas State Library and Archives Commission for FY11-12 (handout).
  - Mr. Homero Vasquez-Garcia presented a letter from Texas State Library and Archives Commission TexShare Card Program requesting not to opt from the TexShare Card Program (handout). Library will remain in Program as our patrons benefit from it

**Items for discussion and approval:**

- Mr. Homero Vasquez-Garcia presented the Committee the Room Use Policy (handout) specifically the section that states that "All meetings will be free and open to the Public." Mr. Vasquez-Garcia pointed out that the Public Library does not have the resources to keep up with what would be an increase in usage (i.e., cleaning, booking, setting up, etc.) We currently have over 50,000 card holders. The Library has study rooms available for all card holders; also, room rentals are a source of revenue. Staff is currently updating the Library Policy; it will be brought to the Committee in January for approval. Mrs. Alaniz motion to table item for next Library Board Meeting and to instruct staff to research the use of third party insurance for the use of the rooms. Mrs. Melba Gonzales seconded the motion. Motion passed.

- Discussion with possible action to ratify City Council action on September 19, 2011, regarding authorization of the use of the State of Texas –Procurement and Support Services (TPASS) Division's cooperative purchasing program contract awarded to fourteen qualified library book vendors for the purchase of library materials. This contract will supplement the Library's ability to purchase books and audio visual materials. Funding is available in the Public Library's budget. Copy of Council Communication. The Committee was informed that City Council had already approved this item and that the use of TPASS allows the Library to get the best possible price in the most efficient manner. Mr. Ortiz made a motion to accept the ratified City Council action September 19, 2011 regarding authorization of the use of the State of Texas (TPASS). Mrs. Melba Gonzales seconded the motion. Motion passed.
- Election of Laredo Public Library Advisory Committee chairman, vice-chairman and secretary. At the last Advisory Committee meeting the following slate of officers was presented: Sandra Cavazos as Chair, Carmelita Alaniz, as Vice-Chair and Roberto Ortiz as Secretary. Mrs. Melba Gonzales motioned to approve the slate of new officers as presented. Mrs. Angelica Salinas second the motion. Motion passed.

Staff Report:

- Monthly Statistics – Monthly statistics were given out as a handout.
- Status Reports:
  - Update on South and North West Branches. Mr. Vazquez-Garcia announced that the completion dates for both branches remain the same – March 2012; also that an extension on the E-rate grant had been granted until November 2012.
  - Recent and Upcoming Library programs. Mr. Homero Vasquez-Garcia reported on recent programs and handed out the Library's newsletter, "Book Notes."
- Items for next Meeting:
  - Meeting Room Policy insurance information
  - Discussion and possible action to change the Library Meeting Room Policy
  - Monthly statistics, specifically clarification of some items.

Adjournment: Mrs. Melba Gonzales made a motion to adjourn at 6:25 p.m. Mr. Roberto Ortiz seconded the motion. Motion passed

Respectfully submitted,  
Angelica M. Garza, Buyer I



**Laredo Transit Management, Inc.  
Para-Transit Advisory Committee Meeting  
Bi-Annual Report 2011  
July 2011 thru December 2011**



**Laredo Transit Management, Inc.  
Para - Transit Advisory Committee Meeting  
Bi-Annual Report 2011**



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**Para-Transit Advisory Committee  
Attendance Record  
July 2011 thru December 2011**

<b>Member</b>	<b>Present</b>	<b>Excused</b>	<b>Unexcused/Absent</b>
Sammy Amaya	3		
Eliseo Valdez	3		
Mike Kazen	2	1	
Luisa Campillo	2		1
Maria Franco	2	1	
Jorge Sanchez (resigned)	1		
Mario Agüero	2		1
Jose O. Pantoja			1
David Montes (Member since September)	2		
Juan S. Mendive (Member since September)	2		

## PUBLIC NOTICE

Written notice is hereby given of a meeting to be held by the  
Para Transit Advisory Committee (PAC)  
**Tuesday, July 19, 2011 at 6:00 p.m.**  
at El Metro Transit Center, 1301 Farragut St.  
3<sup>rd</sup> floor conference room, Laredo, Texas

### AGENDA

#### I. CALL TO ORDER

#### II. ROLL CALL AND INTRODUCTION OF PAC MEMBERS

Eliseo Valdez – Parliamentarian  
Luisa Campillo  
Maria G. Franco  
George Sanchez  
Jose O. Pantoja  
Mario Aguero  
Mike Kazen  
Sammy Amaya

#### III. MINUTES: Approval of minutes for November 16, 2010.

#### IV. PUBLIC COMMENTS: Comments are limited to five (5) minutes per speaker. The Committee Parliamentarian will be the timekeeper and will inform the speaker when they have one (1) minute remaining. No more than five (5) persons will be allowed to speak on any side of an issue. Should there be more than five (5) people who wish to speak on a particular issue they need to select no more than five (5) five representatives to speak for them. Comments on policy or agenda items will be heard in open session.

#### V. DISCUSSION WITH POSSIBLE ACTION ON THE FOLLOWING ITEMS

1. Review the El Metro's bus driver job application physical requirements section. – Eliseo Valdez
2. Review Bringing Everyone Special Together (B.E.S.T.) organization's role for the El Lift department.
3. Discuss the issues regarding the El Lift picture id machine not working.
4. El Lift Customer service suggestions- Maria G. Franco

#### VI. MANAGEMENT COMMENTS:

1. Report on ridership for the month of June – No Shows and Cancellations
2. Monthly wheelchair boarding report.
3. Report of same day services
4. Status report on the El Lift telephone service installation.
5. Recommend P.A.C. to appoint new Chairman and Vice-Chairman to the committee.

#### VII. EXECUTIVE SESSION

#### VIII. ADJOURNMENT

This notice was posted at the Municipal Government Office, 1110 Houston St., Laredo, Texas at a place convenient and readily assessable to public at all times. Said notice was posted on Tuesday, July 15, 2011.

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GUSTAVO GUEVARA, JR.  
CITY SECRETARY

# PUBLIC NOTICE

Written notice is hereby given of a meeting to be held by the  
Para Transit Advisory Committee (PAC)  
**Tuesday, September 20, 2011 at 6:00 p.m.**  
at El Metro Transit Center, 1301 Farragut St.  
3<sup>rd</sup> floor conference room, Laredo, Texas  
*NO QUORUM*

## AGENDA

### I. CALL TO ORDER

### II. ROLL CALL AND INTRODUCTION OF PAC MEMBERS

Sammy Amaya- Chairperson  
George Sanchez –Vice Chairperson  
Mike Kazen - Parliamentarian  
Eliseo Valdez –  
Luisa Campillo  
Maria G. Franco  
Jose O. Pantoja  
Mario Agüero

### III. MINUTES: Approval of minutes for July 19, 2010.

### IV. PUBLIC COMMENTS: Comments are limited to five (5) minutes per speaker. The Committee Parliamentarian will be the timekeeper and will inform the speaker when they have one (1) minute remaining. No more than five (5) persons will be allowed to speak on any side of an issue. Should there be more than five (5) people who wish to speak on a particular issue they need to select no more than five (5) five representatives to speak for them. Comments on policy or agenda items will be heard in open session.

### V. DISCUSSION WITH POSSIBLE ACTION ON THE FOLLOWING ITEMS

1. Review the revised El Lift Application-Sammy Amaya
2. Review El Lift short form procedures and regulations – Sammy Amaya

### VI. MANAGEMENT COMMENTS:

1. Report on ridership for the month of August– No Shows and Cancellations
2. Monthly wheelchair boarding report.
3. Report of same day services
4. Status on Transit Center ADA signage project
5. Completion of New Freedom Grant 2009
6. Award of New Freedom Grant 2011
7. El Metro bus operator application
8. Status report – addressing customer service issues to the El Lift drivers.
9. Status report between El Metro and “Bringing Everyone Special Together” (B.E.S.T.) organization.

### VII. EXECUTIVE SESSION

### VIII. ADJOURNMENT

This notice was posted at the Municipal Government Office, 1110 Houston St., Laredo, Texas at a place convenient and readily assessable to public at all times. Said notice was posted on Thursday, September 15, 2011 before 5:00 p.m.

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GUSTAVO GUEVARA, JR.  
CITY SECRETARY

## PUBLIC NOTICE

Written notice is hereby given of a meeting to be held by the  
Para Transit Advisory Committee (PAC)  
**Tuesday, October 18, 2011 at 6:00 p.m.**  
at El Metro Transit Center, 1301 Farragut St.  
3<sup>rd</sup> floor conference room, Laredo, Texas

### AGENDA

#### I. CALL TO ORDER

#### II. ROLL CALL AND INTRODUCTION OF PAC MEMBERS

Sammy Amaya- Chairperson  
Milie Kazen - Parliamentarian  
Eliseo Valdez  
Luisa Campillo  
Maria G. Franco  
Mario Aguero  
David Montes  
Juan S. Mendiv

#### III. MINUTES: Approval of minutes for July 19, 2011.

#### IV. PUBLIC COMMENTS: Comments are limited to five (5) minutes per speaker. The Committee Parliamentarian will be the timekeeper and will inform the speaker when they have one (1) minute remaining. No more than five (5) persons will be allowed to speak on any side of an issue. Should there be more than five (5) people who wish to speak on a particular issue they need to select no more than five (5) five representatives to speak for them. Comments on policy or agenda items will be heard in open session.

#### V. DISCUSSION WITH POSSIBLE ACTION ON THE FOLLOWING ITEMS

1. Review the revised El Lift Application-Sammy Amaya
2. Review El Lift short form procedures and regulations – Sammy Amaya

#### VI. MANAGEMENT COMMENTS:

1. Report on ridership for the month of September– No Shows and Cancellations
2. Monthly wheelchair boarding report.
3. Report of same day services
4. Status on Transit Center ADA signage project
5. Completion of New Freedom Grant 2009
6. Award of New Freedom Grant 2011
7. El Metro bus operator application
8. Status report – addressing customer service issues to the El Lift drivers.
9. Status report between El Metro and “Bringing Everyone Special Together” (B.E.S.T.) organization.

#### VII. EXECUTIVE SESSION

#### VIII. ADJOURNMENT

This notice was posted at the Municipal Government Office, 1110 Houston St., Laredo, Texas at a place convenient and readily assessable to public at all times. Said notice was posted on Thursday, October 13, 2011 before 5:00 p.m.

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GUSTAVO GUEVARA, JR.  
CITY SECRETARY

## PUBLIC NOTICE

Written notice is hereby given of a meeting to be held by the  
Para Transit Advisory Committee (PAC)  
**Tuesday, November 15, 2011 at 6:00 p.m.**  
at El Metro Transit Center, 1301 Farragut St.  
3<sup>rd</sup> floor conference room, Laredo, Texas

### AGENDA

#### I. CALL TO ORDER

#### II. ROLL CALL AND INTRODUCTION OF PAC MEMBERS

Sammy Amaya- Chairperson  
Mike Kazen - Parliamentarian  
Eliseo Valdez  
Luisa Campillo  
Maria G. Franco  
Mario Aguero  
David Montes  
Juan S. Mendive

#### III. MINUTES: Approval of minutes for October 18, 2011

#### IV. PUBLIC COMMENTS: Comments are limited to five (5) minutes per speaker. The Committee Parliamentarian will be the timekeeper and will inform the speaker when they have one (1) minute remaining. No more than five (5) persons will be allowed to speak on any side of an issue. Should there be more than five (5) people who wish to speak on a particular issue they need to select no more than five (5) five representatives to speak for them. Comments on policy or agenda items will be heard in open session.

#### V. DISCUSSION WITH POSSIBLE ACTION ON THE FOLLOWING ITEMS

1. Appoint new Vice-Chairperson. (Sammy Amaya)
2. Discussion regarding the audit that was conducted for the El Lift Dept. by Bringing Everyone Special Together (B.E.S.T.) organization. (Maria Franco)
3. Reason for the El Lift vans being used for fixed route. (Sammy Amaya)

#### VI. MANAGEMENT COMMENTS:

1. Report on ridership for the month of October– No Shows and Cancellations
2. Monthly wheelchair boarding report.
3. Report of same day services

#### VII. EXECUTIVE SESSION

#### VIII. ADJOURNMENT

This notice was posted at the Municipal Government Office, 1110 Houston St., Laredo, Texas at a place convenient and readily assessable to public at all times. Said notice was posted on Wednesday, November 9, 2011 before 5:00 p.m.

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GUSTAVO GUEVARA, JR.  
CITY SECRETARY

## **PUBLIC NOTICE**

Written notice is hereby given of a meeting to be held by the  
Para Transit Advisory Committee (PAC)  
**Tuesday, December 27, 2011 at 6:00 p.m.**  
at El Metro Transit Center, 1301 Farragut St.  
3<sup>rd</sup> floor conference room, Laredo, Texas  
*NO MEETING*

### **AGENDA**

#### **I. CALL TO ORDER**

#### **II. ROLL CALL AND INTRODUCTION OF PAC MEMBERS**

Sammy Amaya- Chairperson  
Mike Kuzen - Parliamentarian  
Eliseo Valdez  
Luisa Campillo  
Maria G. Franco  
Mario Aguero  
David Montes  
Juan S. Mendive  
Hector Lee Patiño

#### **III. MINUTES:** Approval of minutes for November 15, 2011

#### **IV. PUBLIC COMMENTS:** Comments are limited to five (5) minutes per speaker. The Committee Parliamentarian will be the timekeeper and will inform the speaker when they have one (1) minute remaining. No more than five (5) persons will be allowed to speak on any side of an issue. Should there be more than five (5) people who wish to speak on a particular issue they need to select no more than five (5) five representatives to speak for them. Comments on policy or agenda items will be heard in open session.

#### **V. DISCUSSION WITH POSSIBLE ACTION ON THE FOLLOWING ITEMS**

1. Appoint new Vice-Chairperson and Parliamentarian. (Sammy Amaya)
2. Discussion regarding the audit that was conducted for the El Lift Dept. by Bringing Everyone Special Together (B.E.S.T.) organization. (Maria Franco)

#### **VI. MANAGEMENT COMMENTS:**

4. Report on ridership for the month of November– No Shows and Cancellations
5. Monthly wheelchair boarding report.
6. Report of same day services
7. Bus operator training report

#### **VII. EXECUTIVE SESSION**

#### **VIII. ADJOURNMENT**

This notice was posted at the Municipal Government Office, 1110 Houston St., Laredo, Texas at a place convenient and readily assessable to public at all times. Said notice was posted on Friday, December 16, 2011 before 5:00 p.m.

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GUSTAVO GUEVARA, JR.  
CITY SECRETARY

LAREDO TRANSIT MANAGEMENT, INC.

MINUTES

Thursday, July 19, 2011

I. CALL TO ORDER: 6:15 P.M.

II. ROLL CALL

Laredo Transit Management, Inc. PAC Committee Members

Sammy Amaya

Eliseo Valdez – Parliamentarian

Luisa Campillo

Mike Kazen

Maria Franco

George Sanchez

Mario Aguero

Jose Pantoja- Unexcused

El Metro staff:

Mari Royster

Sandy Esparza

Location: 1301 Farragut St., 3rd floor Transit Center, Laredo, Texas

III. MINUTES: Approval of meeting minutes held on November 16, 2010.

Motion: **Sanchez**

Second: **Valdez**

For: (7) Against: (0) Abstain: (0)

Recommend P.A.C. to appoint new Chairperson, Vice-Chairperson and Parliamentarian to the committee-

Appointment for Sammy Amaya for Chairperson

Motion: **Valdez**

Second: **Sanchez**

For: (7) Against: (0) Abstain: (0)

Appointment for Jorge Sanchez for Vice-Chairperson

Motion: **Valdez**

Second: **Kazen**

For: (7) Against: (0) Abstain: (0)

Appointment for Mike Kazen for Parliamentarian

Motion: **Amaya**

Second: **Valdez**

For: (7) Against: (0) Abstain: (0)

**PUBLIC COMMENTS:**

Ms. Lydia Zavala, comments regarding El Lift customer service

Mr. Francisco Gonzalez- comments regarding the El Lift service

**IV. DISCUSSION WITH POSSIBLE ACTION ON THE FOLLOWING ITEMS**

1. Review the El Metro's bus driver job application physical requirements section- Mr. Valdez requested a copy of the physical requirements for the bus driver application.

Motion to address the following issues at the next safety meeting and address a letter to El Metro management from the P.A.C. committee to the El Lift van drivers: suggest to drivers to have common courtesy (customer service basic principles) for the El Lift clients to improve the customer service the department provides.

Motion: **Valdez**

Second: **Kazen**

For: (7) Against: (0) Abstain: (0)

2. Review "Bringing Everyone Special Together" (B.E.S.T.) for the El Lift Department- There was an extensive discussion regarding the concern on whether the B.E.S.T. organization has authorization reviewing El Lift client application personal information. Mrs. Royster mentioned that an audit is conducted from a third party administrator which is requested by the City of Laredo. Therefore, El Metro has a contract with B.E.S.T. and El Metro to conduct such audit to assure that the El Lift department complies with the American with Disabilities Act (ADA). Mr. Sammy Amaya recommended that an audit be conducted by B.E.S.T to the El Lift department.

Motion for the P.A.C. committee to review the contract between B.E.S.T. and El Metro; as well as a letter from El Metro management stating the individual or organization handling the audit.

Motion: **Valdez**

Second: **Aguero**

For: (7) Against: (0) Abstain: (0)

3. Discuss the issues regarding the El Lift picture id machine not working- Mrs. Royster informed the P.A.C. members that the ID machine has been working properly and there has been an update on the new ID cards.
4. El Lift customer service suggestions- The item had already been discussed and a motion had been made regarding the improvement of customer service for the El Lift van drivers.

**V. MANAGEMENT COMMENTS:**

1. Report on Ridership – Mrs. Royster presented to the committee with ridership numbers for the month of June.
2. Monthly wheelchair boarding report – Mrs. Royster explained the daily pull out report.
3. Report of same day services to include client's names- Mrs. Royster explained to the committee the report.

4. Status update on the El Lift telephone service installation- Mrs. Royster informed the committee that the phone system was successfully installed and working properly.
5. Recommend P.A.C. to appoint new Chairperson and Vice-Chairperson to the committee- the committee made a motion at the beginning of meeting.

VI. **ADJOURNMENT**

The meeting was adjourned at 7:30 pm

Motion:      Second:      For: ( ) Against ( )

**LAREDO TRANSIT MANAGEMENT, INC.**

**MINUTES**

**Tuesday, November 15, 2011**

**I. CALL TO ORDER: 6:00 P.M.**

**II. ROLL CALL**

Laredo Transit Management, Inc. PAC Committee Members

Sammy Amaya  
Mike Kazen  
Eliseo Valdez  
Luisa Campillo-Unexcused  
Maria G. Franco-Excused  
Mario Aguero  
David Montes  
Juan S. Mendive

El Metro staff:  
Mari Royster  
Sandy Esparza

Location: 1301 Farragut St., 3rd floor Transit Center, Laredo, Texas

**III. MINUTES: Approval of meeting minutes held on October 18, 2011**

Motion: **Kazen**

Second: **Valdez**

For: (6) Against: (0) Abstain: (0)

Motion to allow public comments during the meeting

Motion: **Valdez**

Second: **Kazen**

For: (6) Against: (0) Abstain: (0)

**PUBLIC COMMENTS:**

**IV. DISCUSSION WITH POSSIBLE ACTION ON THE FOLLOWING ITEMS**

1. Appoint new Vice-Chairperson

Tabled for next meeting to appoint Vice-Chairperson and Parliamentarian

Motion: **Amaya**

Second: **Valdez**

For: (6) Against: (0) Abstain: (0)

2. Discussion regarding the audit that was conducted for the El Lift dept. by Bringing Everyone Special Together (B.E.S.T.)

Tabled for next meeting

Motion: **Kazen**

Second: **Mendive**

For: (6) Against: (0) Abstain: (0)

3. Reason for the El Lift vans being used for fixed route- Mrs. Mari Royster informed the committee that the vans were not being utilized for any fixed route service. The vans are seen throughout the city used by El Lift clients.

**Recommendation by P.A.C. = To only use Paratransit El Lift vans for emergency purposes for fixed route service.**

V. **MANAGEMENT COMMENTS:**

1. Report on Ridership – Mrs. Royster presented to the committee with ridership numbers for the month of October.

*Mr. Valdez requested to have a report illustrating if the El lift dept was meeting the demand for the service it provides.*

2. Monthly wheelchair boarding report – Mrs. Royster explained the daily pull out report.

3. Report of same day services to include client's names- Mrs. Royster explained to the committee the report.

*Mr. Amaya requested to have a report illustrating the number of individuals who have cancellations on a daily basis.*

**Recommendations from PAC to provide the following reports:**

- PAC recommendation feedback report.
- Update on all training provided by the Training and Safety Coordinator.

**Recommendations from PAC:**

- Provide customer service training to all El Lift agents
- Acknowledge driver's for a job well done.

VI. **ADJOURNMENT**

The meeting was adjourned at 7:13 pm



# CITY OF LAREDO

## Parks & Leisure Services Department

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January 10, 2012

Mayor Raul G. Salinas and City Council  
City Hall  
1110 Houston Street  
Laredo, TX 78040

Re: Parks and Leisure Advisory Committee

Dear Honorable Mayor and City Council:

The Parks and Leisure Advisory Committee has been unable to meet successfully between the months of July 2011 through December 2011 due to lack of a quorum. Therefore, we are unable to provide a biannual report for this period. Should you have any questions regarding this matter, please don't hesitate to contact me.

Sincerely,

Osbaldo Guzmán, Jr.  
Parks and Leisure Services Director

# Blue Ribbon Committee

## People with Disabilities



**Blue Ribbon Committee  
Special Needs / People with Disabilities  
Mission Statement**

*To serve as advocates for those in our community with disabilities by promoting awareness, education and securing resources for their physiological, psychological and social well being. As a blue ribbon committee, we also have the responsibility to provide guidance and serve as consultants to the City of Laredo officials regarding issues affecting people with disabilities.*

**Comité Blue Ribbon  
Necesidades Especiales / Personas con Discapacidad  
Misión**

Para servir como defensores de nuestra comunidad a aquellos con discapacidades mediante la promoción de conocimiento, educación y obtención de recursos para su bienestar psicológico, fisiológico y social. Como comité Blue Ribbon también tenemos la responsabilidad de orientar y servir como asesores a los funcionarios de la Ciudad de Laredo con cuestiones que afecten a las personas con discapacidades.

**Blue Ribbon Committee  
Special Needs / People with Disabilities  
Members**

**Francisco Martinez**

Department of Assistive and Rehabilitative  
Services (DARS)  
Area Manager  
313 W. Village Blvd. Suite 112  
Laredo, Texas 78041  
(956)523-8074  
[francisco.martinez@dars.state.tx.us](mailto:francisco.martinez@dars.state.tx.us)

**Michael E. Gonzalez**

ResCare Workforce Services  
South Texas Workforce Development Board  
Project Director  
2389 E. Saunders  
Laredo, Texas 78041  
(956) 794-6500  
(956) 334-8510 (cell)  
[megonzalez@rescare.com](mailto:megonzalez@rescare.com)

**Daniel Castillon**

Border Region Behavioral Health  
Executive Director  
1500 Pappas St.  
Laredo, Texas 78041  
(956)794-3003  
[danielc@borderregion.org](mailto:danielc@borderregion.org)  
*Rosa Alonso (Assistant)*  
[rosealon@borderregion.org](mailto:rosealon@borderregion.org)

**Dr. Georgeanne Ramón- Reuthinger**

516 Olimpia Bay  
Laredo, TX 78041  
(956) 727-3297 (home)  
(956) 251-2020 (cell)  
[georgeanner@hotmail.com](mailto:georgeanner@hotmail.com)

**Marta M. Moke**

United Independent School District (UISD)  
Executive Director for Special Education  
201 Lindenwood  
Laredo, Texas 78045  
(956)473-2047  
[mmoke@uisd.net](mailto:mmoke@uisd.net)

**Cande Rodríguez**

VA Representative  
Vietnam Veteran  
956-763-7373  
[canderodriguez@hotmail.com](mailto:canderodriguez@hotmail.com)

**Lee. Spain (Chair)**

LCC  
HR Director  
(956)721-5138  
(210) 394-8946 (cell)  
[lee.spain@laredo.edu](mailto:lee.spain@laredo.edu)

**Adriana Haro**

BEST  
Executive Director  
1301 Farragut St.  
3<sup>rd</sup> Floor West Wing  
Laredo, Texas 78040  
(956) 712-8463  
[adrianaharo@yahoo.com](mailto:adrianaharo@yahoo.com)

**Sandra Rodriguez**

Department of Assistive and Rehabilitative  
Services (DARS)  
Division for the Blind  
(956) 523-8075  
(956)206-1405 (cell)  
[sandra.rodriquez@dars.state.tx.us](mailto:sandra.rodriquez@dars.state.tx.us)



"Serving All of Webb County"



2600 Cedar St., P.O. Box 2337, Laredo, TX 78044  
Tel. (956) 795-4901 Fax. (956) 726-2632

Hector F. Gonzalez, M.D., M.P.H.  
Director of Health

August 19, 2011

Cynthia A. Garces  
Disability Coordinator  
Office of Student Counseling and Health Services  
Texas A & M International University  
5201 University Boulevard USC138B  
Laredo, Texas 78041

Dear Ms. Garces:

We wanted to let you know we appreciate your willingness to serve on the Mayor's Blue Ribbon Committee for Persons with Disabilities and Special Needs. This is truly a very important effort for Laredo. However we have not heard from you and are writing you to ask if you are still willing to serve on the committee. The members have already been sworn in and have held three (3) official meetings. We have called your office and sent you electronic notices of the meetings but have not heard from you. We know your time is valuable and understand if you cannot serve at this time. Therefore we would like to know if this is something you want to serve on at this time.

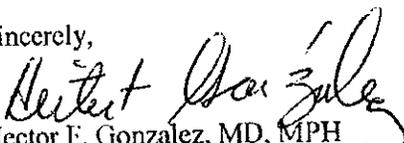
Please let us know so that we may adjust the committee accordingly.

Yes, I want to serve.

No, I am unable to serve at this time. *Maybe later in the future.*

We appreciate you taking time to consider this nomination, we know you are an advocate and ask that you please complete and return this information to the City of Laredo Health Department, Attention: Hector F. Gonzalez at 2600 Cedar Avenue, Laredo, Texas 78040 or you may contact us by phone at (956) 795-4920. Thank you for your attention to this matter.

Sincerely,

  
Hector F. Gonzalez, MD, MPH  
Director of Health

cc: Raul G. Salinas, Mayor, City of Laredo  
Lee Spain, Chair, Blue Ribbon Committee

**Blue Ribbon Committee  
People with Disabilities / Special Needs  
Agenda  
July 14, 2011**

The City of Laredo Blue Ribbon Committee for People with Disabilities/ Special Needs will convene in regular session at 12:00 p.m. on Thursday, July 14, 2011 in the City of Laredo Health Department Conference room at 2600 Cedar Avenue in Laredo, Texas to consider the following:

- I. Call to Order**
- II. Review of Minutes for Meeting on 6/2/2011**
- III. Discuss and Remind Members of Open Meetings Act Training**
- IV. Follow-up on**
  - a. Review and discuss the progress of Mission Statement (Spanish)**
  - b. Presentation of Arbor Education and Training South Texas Workforce (Mr. Michael Gonzalez) to initiate in-house training**
  - c. Follow-up- Goals- 1) train committee on special needs resources and challenges, 2( train committee on services available for persons with special needs, 3) Develop educational information for the public on person with disabilities needs and resources available as well what persons with special needs and disabilities can offer, 4) Develop database of resources available**
  - d. Identify Resources**
- V. Announcements and new business**
- VI. Adjournment**

THIS NOTICE WAS POSTED AT CITY HALL, 1100 HOUSTON STREET IN LAREDO, TEXAS AND AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. THIS NOTICE WAS POSTED [Date].

**Blue Ribbon Committee - People with Disabilities  
Meeting Thursday July 14, 2011**

Name	Signature
Adriana Haro	<i>Adriana Haro</i>
Candelario Rodriguez	<i>Candelario Rodriguez</i>
Cynthia Garces	
Daniel Castillon	<i>Daniel Castillon</i>
Dr. Georgeanne Ramon Reuthinger	
Francisco Martinez	<i>Francisco Martinez</i>
Juda Salamon Aguirre	
Lee Spain	<i>Lee Spain</i>
Lilvette Santos	<i>Lilvette Santos</i>
Martha M. Moke	
Michael E. Gonzalez - <i>Assist to the speaker</i>	



07/14/2011

12:20 p.m.

City of Laredo  
Health Department

# Blue Ribbon Committee

People with Disabilities / Special Needs

**Facilitator:** Waldo Lopez

**Attendees:** Adriana Haro, Candelario Rodriguez, Daniel Castillon, Francisco Martinez, Lee Spain, Lilvette Santos, Waldo A. Lopez (City Liason)

**Absent:** Excused: Dr. Georgeanne Reuthinger Michael E. Gonzalez  
Not Excused: Juda Salomon-Aguirre, Cynthia Garces, Martha M. Moke

## Agenda

### Discussion:

- Call to Order
- Review of Minutes for Meeting on 06/02/2011
- Discuss and Remind Members of Open Meetings Act Training
- Follow up on:
  - Review and discuss the progress of Mission Statement (Spanish)
  - Presentation of Arbor Education and Training South Texas Workforce (Mr. Michael Gonzalez) to initiate in-house training
  - Follow-up- Goals- 1) train committee on special needs resources and challenges, 2) train committee on services available for persons with special needs, 3) Develop educational information for the public on person with disabilities needs and resources available as well what persons with special needs and disabilities can offer, 4) Develop database of resources available
  - Identify Resources
- Announcements and New business
- Adjournment

## Minutes

- Call to Order by Chair.
- Informational meeting. The purpose of the meeting is to review and receive reports only for progress updates on ongoing projects.
- Chair asked members to take a copy of the minutes with them and bring corrections and action items to August meeting.
- Chair reminded members of the Open Meeting Acts Training, and asked them to make sure to bring their certificates for August meeting.
- Progress of mission statement: Chair mentioned he wanted to make sure that the committee is on track to provide the mission statement in Spanish as soon as possible.
- Michael Gonzalez was asked to be excused so there was no in-house training.
- Chair mentioned that there was a subcommittee meeting about the creation of the resource guide. Ms. Santos is the one that has been collecting the information. She has sent information via email to the members. She also sent format by email on the information of the agencies and the training that is going to be offered about the services that are provided. She has some of the information of the local services. When she starts to receive the members' information she will review and compile data. She will put it together but would like the committee to discuss and approve.

- Chair spoke about the development educational information in the next couple months and the awareness of accessibility to services. This would be the committee's focus to start to develop network so that people can understand what services are available to them.
- Chair suggested that for the August meeting, a point of discussion would be to develop committee subgroups to look into specifying services and pull that together and include in resource guide (i.e. services for infants, children and adults)
- Chair mentioned that there will need to be more people to assist in the committee's goals. To achieve this, a network should be developed. This network would be included in the process as honorary members to achieve inclusion and diversity within the committee.
- He encouraged the committee to continue to go out and look for other resources as they begin to look forward for other opportunities for subcommittees.
- Mr. <sup>CASTILLON</sup> Martinez spoke about a current committee <sup>C</sup> (RCG), a mandated requirement by Department Health Services and Department of Age and Disability, which is a group of different agencies that addresses the needs of individuals that may have challenging issues that not one sole agency can resolve. The members present case studies and come together to provide an answer to those individuals so that needs are met.
- Chair reminded the committee that it is not a service providing committee, but rather a consulting committee to provide resources so that the community is aware of the resources within the city and surrounding areas (Corpus, San Antonio, etc).
- The charter is to educate and be consultants and to incorporate information to educate the public through outreach and promotion.
- Ms. Santos added that it is the members' duty to provide information of agencies that are not part of the committee and to compile such information so that it is accessible to the public.
- Chair suggested that they may contact the <sup>C</sup> RCG committee to try to schedule a presentation of their services and how they operate. Mr. Spain reiterated that the committee is not established to "reinvent the wheel" but rather to make current resources available. Ms. Santos mentioned that the contact person for that committee is Jaime Arizpe.
- Mr. Rodriguez wanted to announce that Mora Optical offers free eye exams and eyeglasses for those that have Medicare. Chair mentioned that these are the types of services that need to be made known to the public. Those type of services need to be included in the resource guide.
- Mr. <sup>CASTILLON</sup> Martinez made note that the Civic Center Auditorium has no handicap stalls. He added that they are probably other buildings within the city that do not have proper access for those that have special needs.
- Ms. Haro noted that the Chamber did not have ramps either and through an initiative with BEST, the issue was resolved. They have also worked and making sidewalks more accessible.
- The Chair mentioned that these are the things to bring up. He requested that they send email to committee to look into it.
- Ms. Haro also provided first hand accounts of issues with the Laredo Energy Arena, PAC, and about police units parking in accessible parking spaces. Ms. Santos added that the city should evaluate and ensure these accomadation during the planning process for the construction or renovation of any building.
- Chair reminded the members that the purpose of this committee is to educate and make people aware. That it is imporatat to identify these areas and present them to the Mayor and the city.
- Mr. Waldo Lopez added that the ADA compliance for buildings is handled by a state inspector. He mentioned the possibility of inviting Mr. Erasmo Villarreal, Building Services Director to a meeting to share these thoughts him.
- Chair added that it is important to also educate employees involved in the planning and construction of sites to be aware of accessibility issues.
- Mr. Rodriguez noted that any presentations during the meetings should be kept at 15 minutes or less. Mr. Spain reminded the group that it was agreed that meetings need to be kept at an hour and a half maximum.
- Ms. Haro spoke about an issue that a gentleman has where neighbors are parking in his driveway, which makes it difficult for him, since he is in a weelchair. They have tried to contact several agencies but have not found a resolution. Mr. Spain requested that she sent him the information via email so that he may email and forward. He added that it is important to get things in writing to gain more effort and support.
- Mr. Lopez announced that there is an organization that deals with suicide prevention and bullying (PILLAR) that will also support the needs of those with disabilities.

- Mr. Spain mentioned that the long term plan is putting together an awareness workshop/seminar, preferably during the February through April time frame. Items to discuss for this will include funds to sponsor and what it would entail to execute.
- Ms. Santos announced that there will be a job fair for the general public on August 9, 2011 at the Civic Center.
- It was agreed that the next meeting will be held August 4, 2011 at the City of Laredo Health Department at 12:00 noon. Committee will meet every month on the first Thursday.
- Meeting adjourned.

**Blue Ribbon Committee  
People with Disabilities / Special Needs  
Agenda  
August 4, 2011**

The City of Laredo Blue Ribbon Committee for People with Disabilities/ Special Needs will convene in regular session at 12:00 p.m. on Thursday, August 4, 2011 in the City of Laredo Health Department Conference room at 2600 Cedar Avenue in Laredo, Texas to consider the following:

- I. Call to Order**
- II. Review and approve Minutes for Meetings on June 2 and July 14, 2011**
- III. Collect Open Meetings Act Training Certificates**
- IV. Follow-up on**
  - a. Finalize Mission Statement (Spanish)**
  - b. Presentation of Arbor Education and Training South Texas Workforce (Mr. Michael Gonzalez) to initiate in-house training**
  - c. Follow-up- Goals- 1) train committee on special needs resources and challenges, 2( train committee on services available for persons with special needs, 3) Develop educational information for the public on person with disabilities needs and resources available as well what persons with special needs and disabilities can offer, 4) Develop database of resources available**
  - d. Identify Resources**
- V. Announcements and new business**
- VI. Adjournment**

*Meeting Cancelled  
lack of  
quorum*

THIS NOTICE WAS POSTED AT CITY HALL, 1110 HOUSTON STREET IN LAREDO, TEXAS AND AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. THIS NOTICE WAS POSTED FRIDAY, JULY 29, 2011 AT 5:00 PM.



Gustavo Guevara, Jr.  
City Secretary



**Blue Ribbon Committee**  
**People with Disabilities / Special Needs**  
**Agenda**  
**August 24, 2011**

The City of Laredo Blue Ribbon Committee for People with Disabilities/ Special Needs will convene in regular session at 12:00 p.m. on Wednesday, August 24, 2011 in the City of Laredo Health Department Conference Room at 2600 Cedar Avenue in Laredo, Texas to consider the following:

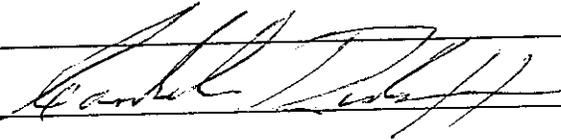
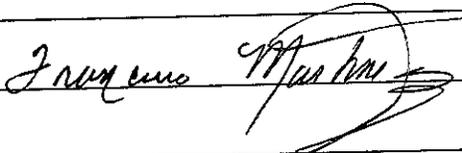
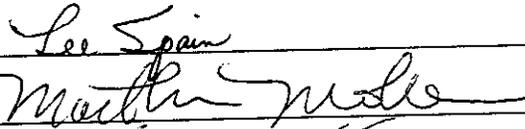
- I. Call to Order**
- II. Review and approve Minutes for Meetings on June 2 and July 14, 2011**
- III. Collect Open Meetings Act Training Certificates**
- IV. Follow-up on**
  - a. Finalize Mission Statement (Spanish)**
  - b. Presentation of by Francisco Martinez & Michael E. Gonzalez to initiate in-house training**
  - c. Follow-up- Goals- 1) train committee on special needs resources and challenges, 2) Train committee on services available for persons with special needs, 3) Develop educational information for the public on person with disabilities needs and resources available as well what persons with special needs and disabilities can offer, 4) Develop database of resources available**
  - d. Identify Resources**
- V. Announcements and new business**
- VI. Adjournment**

THIS NOTICE WAS POSTED AT THE MUNICIPAL COURT OFFICES, 1110 HOUSTON STREET IN LAREDO, TEXAS AND AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. THIS NOTICE WAS POSTED THURSDAY, AUGUST 18, 2011 AT 5:00 P.M.

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**Gustavo Guevara, Jr.**  
**City Secretary**

Blue Ribbon Committee - People with Disabilities  
Meeting Thursday August 24, 2011

Name	Signature
Adriana Haro	
Candelario Rodriguez	
Cynthia Garces	
Daniel Castellon	
Dr. Georgeanne Ramon Reuthinger	
Francisco Martinez	
Juda Salamon Aguirre	
Lee Spain	
Martha M. Moke	
Michael E. Gonzalez	
Sandra Rodriguez	

# Blue Ribbon Committee

People with Disabilities / Special Needs

8/24/2011

12:05 p.m.

City of Laredo  
Health Department

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**Facilitator:** Hector F. Gonzalez, MD, MPH

**Attendees:** Candelario Rodriguez, Daniel Castillon, Francisco Martinez, Lee Spain, Martha M. Moke, Michael E. Gonzalez, Sandra Rodriguez, Hector F. Gonzalez (City Liason)

**Absent:** Excused: Dr. Georgeanne Reuthinger  
Not Excused: Juda Salomon-Aguirre, Cynthia Garces, Adriana Haro

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## Agenda

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### Discussion:

- Call to Order
- Review and approve Minutes for Meetings on June 2 and July 14, 2011
- Collect Open Meetings Act Training Certificates
- Follow-up on
  - Finalize Mission Statement (Spanish)
  - Presentation of by Francisco Martinez & Michael E. Gonzalez to initiate in-house training
  - Follow-up- Goals- 1) train committee on special needs resources and challenges, 2) Train committee on services available for persons with special needs, 3) Develop educational information for the public on person with disabilities needs and resources available as well what persons with special needs and disabilities can offer, 4) Develop database of resources available
  - Identify Resources
- Announcements and new business
- Adjournment

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## Minutes

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- Call to Order by Chair.
- Review of minutes for June 2 and July 14 minutes. Two items that mentioned Mr. Martinez providing a statement were, in fact, Mr. Castillon. Mr. Rodriguez stated that in house training be kept to 10 minutes in June 2<sup>nd</sup>. Mr. Martinez clarified that non committee members keep presentation to 15 minutes as stated in the July 14 meeting. The agency mentioned as RCG is corrected to CRCG in July 14 minutes.
- Motion to accept minutes, as amended, carried unanimously.
- Dr. Gonzalez provided clarification that no action was taken in June 2 meeting due to not publishing the Agenda, and there was a lack of quorum for the August 4 meeting.
- Collected open meetings training certificates.
- First topic of discussion: Finalize mission statement in Spanish. Mr. Gonzalez mentioned that since Ms. Santos is no longer available, additional assistance was needed for the translation of the mission statement. Dr. Gonzalez recommended that the City of Laredo Health Department assist with translation of the mission statement and provide at the next meeting. Mr. Spain concurred.
- Mr. Francisco Martinez provided his presentation as part of the in-house training. He supervises the Division of Rehabilitative Services for DARS. There are counselors available in Laredo, Eagle Pass, Del Rio, and Uvalde. Vocational rehabilitative services are provided. Eligibility requirements include having a physical and/or mental disability which results in a substantial problem in obtaining or maintaining employment. This program is employment related and there has to be an employment outcome achieved.

Services include counseling and guidance, training services, academic training programs, on the job training, support of employment services geared towards long term support. They also provide services for individuals in need of hearing aids, assistive services (artificial limbs), vehicle modifications, as well as physical restoration services. Counselors determine eligibility and work in partnership with client and while there are strict requirements for surgery, there are cases where counselors determine the consumer eligibility for such. All cases are followed 90 days and if the consumer is able to maintain employment the case is closed and considered a success. There are five counselors in Laredo, which include two transition program counselors that are based in schools to assist with special education programs and students. Eagle Pass and Del Rio counselors only provide Vocational Rehabilitative Services. Another service is the Independent Living Services Program, which provides services for persons that have significant disability that result in a substantial impediment to their ability to function independently within their family and community. This includes consumers that are unable to work but need help to function independently. This program provides counseling and guidance, adult basic education, telecommunication, technology aids, vehicle modification, artificial limbs, and other services to achieve independent living objectives. The counselor for this program is out of McAllen but counselor Angie Gonzalez facilitates referrals out of the Laredo area. For the Comprehensive Rehabilitation Services Program, there is one part time counselor (Angie Gonzalez). To be eligible for this program, the consumer has experienced a traumatic brain or spinal injury that results in a substantial impediment to function. They must be at least 16 years of age, a resident of Texas for at least 6 months, a citizen or legal resident, and willing to undergo treatment. There are usually two to four every year.

- Mr. Candelario Rodriguez asked if there is an income cap for these programs. Mr. Martinez explained that the Vocational Rehabilitative Service has a "basic living requirement." There is a limit in relation to what the person earns. Some other services do not fall under those categories and income is not taken into account so they work with the consumer to see where they would qualify.
- Mr. Candelario Rodriguez mentioned that LULAC provides a graduation party for special education students from LISD and UISD and he felt that little is known about the DARS transition programs. Ms. Rodriguez mentioned that they work very closely with the school districts and with Mr. Rene de la Pina. Mr. Spain added that all resources need to be made available and posed the question of where to centralize so that the public and decision makers are able to access information. He stated that there is the need to coordinate. Mr. Spain added that they might know about the services but there needs to be a better initiative to get the information out to the decision makers to be aware of opportunities on a consistent basis.
- Mr. Spain stated that he has invited the LCC Disabilities Director and she has accepted becoming a liaison to the committee and invited her to attend the September meeting.
- Mr. Michael Gonzalez presented on Workforce Solutions as part of the in-house training: Workforce Solution serves Webb, Jim Hogg, and Zapata County. The Laredo office is located on Saunders Avenue and is a full service office that provides all workforce services and the child care program. Programs include their recruitment services that assist both job seekers and businesses and organizations. Jobs may be posted on [www.workintexas.com](http://www.workintexas.com) (program is state sponsored) and job seekers develop a profile where they can be matched to potential opportunities. The office also provides tax incentive information as well as outplacement services for employees to find jobs in event of a business closure. Services also include customized skills services, which are educational programs (both vocational and academic) for job seekers and recruitment service assessment for employers such as reading, math, and customer service tests. Workforce provides two job fairs per year (4 hour event) with about 40 employers and about 20 service providers where the turnout is about 700 -1000 people. The results of this job fair may include same day hires as well as employers taking applications. Workforce provides security and email notifications both for job seekers, employers and workforce staff. Their online resources include other information about labor situations in state, county, etc. If an industry is looking to expand to Laredo, information is provided online. It is also beneficial for local existing businesses as it provides a snapshot of the labor statistics in the area. Veteran services are also provided through two liaisons. Mr. Gabriel Lopez (specifically works with Iraq/Afghanistan) and Jerry Peña (works with all Veterans) to match to jobs. The Mobile Workforce Van is a mobile classroom which is utilized for outreach and disaster relief efforts. The Workforce Investment Act (WIA) provides training for those who qualify. It provides counseling, job matching and job placement. It also matches the job seeker to state-approved educational programs to increase their skills. Project OLE (ending this year) offers an ESL class which teaches specific English for a particular industry (i.e. customer service and health care). The WIA Youth Program (for those 16-21 years of age) is focused on counseling, education and skill building. GED courses are also provided in partnership with LCC. Child care services provide a subsidy for those who qualify. It is income based and requires those applicants to be working and going to school at least 25 hours per week. The subsidy allows them to pay a smaller amount for child

care. This program currently serves close to 3,000 children per month. The Workforce office also provides unemployment insurance contact information and guidance with labor laws and claims information by referring to subject matter experts. They also provide referrals to community services. In Texas, these centers are geared to be a "one stop" center. Services are also provided to migrant and seasonal farm workers, veterans, AARP, and other various groups.

- Dr. Gonzalez posed the question to both presenters about what their organizations needed in terms of providing information to the specific groups the committee desires to target. Mr. Gonzalez answered that Workforce recognized the need and developed position (Disability Navigator) whose function is to be the liaison between services in the community and refer clients. Mr. Martinez added that DARS also works with Workforce to ensure their services are offered. DARS Counselors also developed a "job club" as a partnership with Workforce where they would conduct training sessions for consumers (interview skills, etc). Two have been hired as a result of this initiative.
- Mr. Gonzalez also shared other resources that are a part of Workforce. One being Rescare Academy, which is an online tool that provides free training on interview skills, dressing for success, and technology building courses. They also provide case management for the workforce portion TANF and SNAP. Another initiative is Project RIO among the others previously mentioned.
- Dr. Gonzalez suggested that the Code Compliance Director, Erasmo Villarreal, present for the next meeting. Mr. Rodriguez also recommended reaching out to El Metro (parking and bus) to also present to the committee and answer questions.
- Announcements: Mr. Castillon shared with the committee that MHMR recently changed their name due to changes in legislation. Organizations will no longer use "mental retardation." The new name for the organization is Border Region Behavioral Health Center
- It was suggested that Mr. Castillon present for the meeting in November.
- Ms. Moke shared that USD just opened their vocational program. She offered to present after Mr. Castillon. Mr. Spain recommended meeting at the center so that all committee members see the facility.
- Mr. Spain recommended the potential date for a community outreach event as February 29, 2012. Motion to meet on that date; second my Mr. Castillon. Mr. Spain suggested that the date be for a community event rather than a meeting.
- Ms. Rodriguez shared that she has been sworn in and is now an official member of BRC.
- Action Items: Mr. Martinez requested information on the number of buses with a lift and also recommended that the committee look into the accessibility of the sidewalks on Convent and Iturbide streets. He also added that the merchandise that is placed on the sidewalks of downtown businesses also pose a concern. Mr. Spain suggested that Mr. Martinez send an email to Dr. Gonzalez in regards to these concerns so that it may be forwarded to the Mayor and City Council.
- Next meeting scheduled on September 8, 2011 at 12:00 noon at the Health Department.
- Meeting adjourned.

**Blue Ribbon Committee  
People with Disabilities / Special Needs  
Agenda  
September 8, 2011**

The City of Laredo Blue Ribbon Committee for People with Disabilities/ Special Needs will convene in regular session at 12:00 p.m. on Thursday, September 8, 2011 in the City of Laredo Health Department Conference Room at 2600 Cedar Avenue in Laredo, Texas to consider the following:

- I. Call to Order**
- II. Review and Approve Minutes for Meeting of August 24, 2011**
- III. Status on Open Meeting Training Completion**
- IV. Follow-up:**
  - a. Mission Statement in Spanish for Approval**
  - b. Presentation by Mr. Erasmo Villarreal, Director City of Laredo Building Department (In-House Training)**
  - c. Follow-up on Goals: 1) Train committee on special needs resources and challenges; 2) Train committee on services available for persons with special needs; 3) Develop educational information for the public on person with disabilities needs and resources available as well as what persons with special needs and disabilities can offer; 4) Develop database of resources available**
  - d. Identify Resources**
- V. Announcements and new business**
- VI. Adjournment**

THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET IN LAREDO, TEXAS AND AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. THIS NOTICE WAS POSTED WEDNESDAY, AUGUST 31, 2011 AT 5:00 P.M.

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**Gustavo Guevara, Jr.  
City Secretary**

Blue Ribbon Committee - People with Disabilities  
Meeting Thursday September 8, 2011

Name

Signature

Adriana Haro

Candelario Rodriguez

Daniel Castillon

Dr. Georgeanne Ramon Reuthinger

Francisco Martinez

Juda Salamon Aguirre

Lee Spain

Martha M. Moke

Michael E. Gonzalez

Sandra Rodriguez

Waldo A. Lopez

*Daniel Castillon*

*Francisco Martinez*

*Lee Spain*

*Martha Moke*

*Sandra Rodriguez*

*Waldo A. Lopez*

# Blue Ribbon Committee

People with Disabilities / Special Needs

09/08/2011

12:20 p.m.

City of Laredo  
Health Department

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**Facilitator:** Hector F. Gonzalez, MD, MPH

**Attendees:** Daniel Castillon, Francisco Martinez (represented), Lee Spain, Martha M. Moke, Sandra Rodriguez, Hector F. Gonzalez (City Liaison), Waldo Lopez

**Absent:** Adriana Haro, Candelario Rodriguez, Dr. Georgeanne Reuthinger, Juda Salomon Aguirre, Michael E. Gonzalez

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## Agenda

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### Discussion:

- Call to Order
- Review and approve Minutes for Meetings of August 24, 2011
- Status on Open Meeting Training Completion
- Follow-up on
  - Mission Statement in Spanish for Approval
  - Presentation of by Mr. Erasmo Villarreal, Director, City of Laredo Building Department (In house training)
  - Follow-up- Goals- 1) train committee on special needs resources and challenges, 2) Train committee on services available for persons with special needs, 3) Develop educational information for the public on person with disabilities needs and resources available as well what persons with special needs and disabilities can offer, 4) Develop database of resources available
  - Identify Resources
- Announcements and new business
- Adjournment

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## Minutes

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- Call to Order by Chair.
- Presentation by Mr. Erasmo Villarreal, Building Services Director. Mr. Villarreal provided a synopsis of what some of the regulations for ADA are for buildings. For example, slopes on ramps and certain requirements for bathrooms (designated stalls, height requirements for bars, pipe coverings, and enough room to fit a wheelchair, etc.) as well as parking spaces that meet the space requirements and that are close to ramps to enter the building. Another example was door pulls need to have a certain amount of pressure and open a certain way. Zoning division has to approve existing buildings that are renovated to ensure they meet current requirements. Plans have to go through other departments such as Building and Zoning, Code Compliance, Health Department, Utilities and Fire Department. After all departments have reviewed the application and approved, they issue a Certificate of Occupancy. Now with technology, the GIS (Graphic Information System) can be updated on zoning information, utilities, flood plains, etc. Their website takes 500 hits per week and it is where the public can find information. For example, flood zones usually do not change, but with the growth in Laredo in the past 10-15 years, the changes with Zacate and Chacon creek and land that was paved or asphalted that reduces how the land absorbs water, certain homeowners would now be required to have flood insurance, such as in the Hillside area. All new construction plans need to be reviewed and comply with City Standard Specifications. Currently, the department is working on updating the manual.
- Presentation by Mr. Santos Reyes, Street Construction Supervisor. Mr. Reyes explained that sidewalk projects need to comply with ADA. An engineer presents a project, and all utilities are "redlined." Sidewalks

need to have accessible ramps and truncated domes that are now mandatory. Changes in specifications and regulations are constant. Mr. Reyes attended the Texas Academy held every month to learn about the changes. The department uses a "Smart Tool" that tells percentages (i.e. sidewalk to street 2%) to ensure compliance. Mr. Reyes also shared that sometimes specialty mailboxes for houses sometimes throw sidewalks out of compliance, but they work with owners so that they adjust or build around it. The City also did away with pebble wash concrete. There are also projects with El Metro to ensure bus stops are in compliance with ADA and sidewalk projects. Mr. Reyes works with sidewalks and parkway projects. Mr. Villarreal added that if construction projects are not in compliance, they are revised by the City and State and they need to be redone/rebuilt (bathrooms, countertops, light switches) so that they comply.

- Mr. Spain shared that a concern is how to address complaints about accessibility by the public. Mr. Villarreal said he would be a point of contact. Sometimes the architects do not know everything about compliance. Mr. Spain explained that he is currently going through that with construction at LCC. Mr. Spain also thanked them for their work.
- Dr. Gonzalez reminded Chair that there was a question about persons with sight issues and traffic lights that beep to alert those that are vision impaired. Mr. Villarreal explained that due to budget issues, there is no plan in place to replace the traffic lights in the City with this technology. It is something they want to move forward with but it is matter of cost. Mr. Spain added that another purpose of the committee is to assist with finding funding sources to assist with these initiatives. He explains that he plans to develop subcommittee to look into grants opportunities and that there is a potential to have liaison from the building office to assist. An upgrade to light systems is something to consider, especially around schools and near bus stops when new projects are proposed.
- Mr. Castillo shared his question regarding the civic center bathrooms not having handicap stalls in the Auditorium. Mr. Villarreal explained that, due to the building requirements at the time it was built, they were not necessary at that time. He did add that if there is a renovation at a cost of \$15,000 or higher, they would be asked to comply with new regulations. He did say that he would make note of it and mention it to Civic Center staff. Since the bathrooms in ballroom are compliant one of the solutions suggested was to set up signs to direct the public to compliant restrooms. The signs are something that may be done immediately.
- Dr. Gonzalez shared that the construction at CLHD also had to comply with ADA regulations. One example was that we had to adjust the water fountains in the lobby to the proper height requirements.
- Mr. Spain reiterated that since there was no quorum established, the committee was unable to take action. He did wish to share with the committee that he would like to decide during the next meeting on the date for outreach program. He reminded the group that the potential date is February 29, 2011. He encouraged the committee to look at their calendars and consider this as the target date and potentially holding it in the new center at UISD.
- The Chair also asked Dr. Gonzalez if it would be possible to have City IT at next meeting to discuss the development of a website for the committee. The website would allow the information acquired through the committee to be accessible to the public.
- The next meeting was scheduled for October 6, 2011 at 12:00 noon at the U.I.S.D. Cherish Center
- Ms. Moke added that a light lunch would be served and the PR department will be notified to make sure the media is there. The Mayor will also be invited.
- Mr. Spain complimented the accomplishments of the committee meeting regularly, making progress, and not being stagnant.
- Dr. Gonzalez also commended the commitment of the members. He explained that in a short time the committee has developed a mission statement, conducted in house training, voiced concerns, and began to prepare formal report and recommendations to Mayor. The committee is also proactive about the website, resources, outreach, etc.
- Ms. Moke requested that the committee considered keeping Dr. Reuthinger on the committee even though she is no longer a part of LISD but to seek another member to represent LISD as well.
- Meeting adjourned.

**Blue Ribbon Committee  
People with Disabilities / Special Needs  
Agenda  
October 6, 2011**

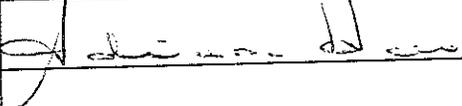
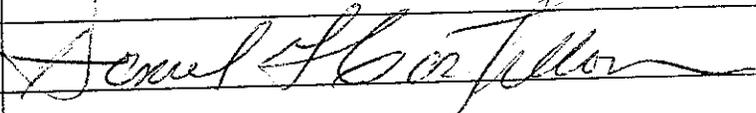
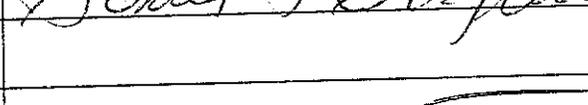
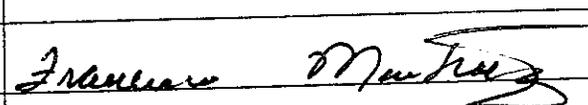
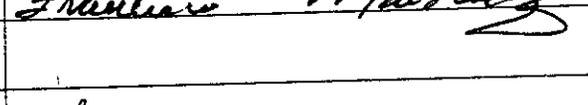
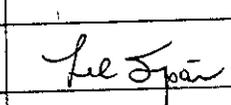
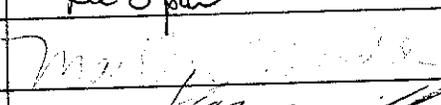
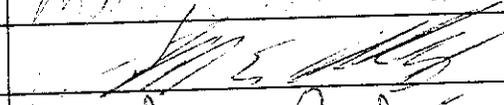
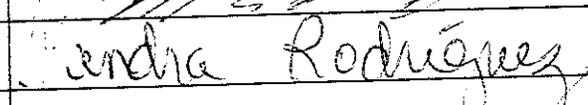
The City of Laredo Blue Ribbon Committee for People with Disabilities/ Special Needs will convene in regular session at 12:00 p.m. on Thursday, October 6, 2011 at the Cherish Skilled Unit Center located at 8800 McPherson Road, Laredo, Texas 78045 to consider the following:

- I. Call to Order**
- II. Review and Approve Minutes for Meeting of September 8, 2011**
- III. Presentation of United Independent School District's Cherish Center with Comments by the Honorable Mayor Raul G. Salinas and Mr Roberto Santos UISD Superintendent**
- IV. Tour of the Center**
- V. Announcements and New Business**
- VI. Adjournment**

THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET IN LAREDO, TEXAS AND AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. THIS NOTICE WAS POSTED FRIDAY, SEPTEMBER 30, 2011 BY 5:00 P.M.

  
\_\_\_\_\_  
**Gustavo Guevara, Jr.**  
**City Secretary**

**Blue Ribbon Committee - People with Disabilities  
Meeting Thursday October 6, 2011**

Name	Signature
Adriana Haro	
Candelario Rodriguez	
Daniel Castillon	
Dr. Georgeanne Ramon Reuthinger	
Francisco Martinez	
Juda Salamon Aguirre	
Lee Spain	
Martha M. Moke	
Michael E. Gonzalez	
Sandra Rodriguez	
Nelia J Lopez WHPG v. Lopez	- Health Dept - Health Dep. Liaison

10/06/2011

12:33 p.m.

# Blue Ribbon Committee

People with Disabilities

UISD Cherish Center

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**Facilitator:** Hector F. Gonzalez, MD, MPH

**Attendees:** Adriana Haro, Daniel Castillon, Francisco Martinez, Lee Spain, Martha M. Moke, Michael E. Gonzalez, Sandra Rodriguez, Hector F. Gonzalez (City Liaison), Waldo Lopez (City Liaison)

**Absent:** Candelario Rodriguez, Dr. Georgeanne Reuthinger, Juda Salomon Aguirre

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## Agenda

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### Discussion:

- Call to Order
- Review and approve Minutes for Meetings of September 8, 2011
- Presentation of United Independent School District's Cherish Center with Comments by the Honorable Mayor Raul G. Salinas and Mr. Roberto Santos, UISD Superintendent
- Tour of the Center
- Announcements and New Business
- Adjournment

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## Minutes

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- Call to Order by Chair.
- Introduction of members.
- Mr. Martinez shared that there would be a Proclamation on 10/07/11 at 8:30 a.m. at DARS for "National Disability Employment Awareness Month."
- Honorable Mayor Raul G. Salinas mentioned that he will work on a project for an exclusive park for children with disabilities. The Mayor thanked the committee members and asked them to make sure that there are opportunities for people with disabilities in the community.
- Motion to approve meeting minutes for August and September meetings, as amended, carried unanimously.
- Motion to move agenda item number four (4) to agenda item number two (2) carried unanimously.
- Ms. Haro explained that the term "special needs" is no longer acceptable.
- Motion to approve the mission statement in English carried unanimously.
- Mr. Castillon read the mission statement in Spanish for the record. Motion to accept mission statement in Spanish carried unanimously.
- Meeting adjourned.
- Proceeded with tour of the UISD Cherish Center facilities.

# Group talks bettering life

By **STEPHANIE IBARRA**  
LAREDO MORNING TIMES

The recently appointed Blue Ribbon Committee appointed by the mayor met at the newly inaugurated Cherish Center on Thursday afternoon at UISD to talk about ways to improve the quality of life for people with disabilities and special needs.

"The dream is very simple. We want to enhance the quality of life, the education, the opportunities, as well as better choices, for people with special needs in our community, and I feel it's very vital that we coordinate these efforts and look to every resource that we have," said committee chairman Lee Spain.

The committee used its regularly scheduled meeting to highlight the new center, made a reality through the allocation of federal funds.

"(The center) is really a program that fills in a void. Most of our special needs children can go through other pathways. ... This program is specifically designed for students that don't fit into any other program," said Martha Moke, executive director for special education at United Independent School District.

The center, opened this year at the United High School 9th Grade Campus,



Photo by Cuate Santos | Laredo Morning Times

Gracie De La Fuente, center, a student in the commercial food preparation class at UISD's Cherish Center, looks on as Sandra Rodriguez fills in her information on a sign-in sheet during Thursday's Blue Ribbon Committee meeting.

facilitates the instruction of 50 special needs high school students from across the district.

While the students remain enrolled at their respective high schools, those who meet criteria attend Cherish Center vocational training classes, Moke said.

"It's the perfect setting. It's a dream come true. It's something we've always wanted. Every school district should have a center like this," said Lucy K. Gutierrez, lead teacher at

Cherish Center. Gutierrez has more than 32 years' experience working with special needs students.

"It's sad. In the past, we've had kids graduate, and they wind up going to adult day cares. A lot of other kids just stay home, and here we're teaching them skills, trades to be able to ... sustain themselves," Gutierrez continued.

Vocational trades such as commercial food production, horticulture, retail merchandizing, hotel hospi-

tality and business media are offered at the state-of-the-art facility.

Students are taught to make a variety of items, from creatively crafted stationary to meticulously potted plants, with all proceeds returning to the center.

Cherish Center also houses a medically fragile unit, designed for students requiring constant supervision and care.

(Stephanie Ibarra may be reached at 728-2547 or [sibarra@lmtonline.com](mailto:sibarra@lmtonline.com))

**Blue Ribbon Committee  
People with Disabilities  
Agenda  
November 10, 2011**

The City of Laredo Blue Ribbon Committee for People with Disabilities will convene in regular session at 12:00 p.m. on Thursday, November 10, 2011 at the City of Laredo Health Department, 2600 Cedar Laredo, Texas 78040 to consider the following:

- I. **Call to Order**
- II. **Review and Approve Minutes for Meeting of October 6, 2011**
- III. **Follow-up on Goals: 1) Train committee on special needs resources and challenges; 2) Train committee on services available for persons with special needs; 3) Develop educational information for the public on person with disabilities needs and resources available as well as what persons with special needs and disabilities can offer; 4) Develop database of resources available**
- IV. **Announcements and New Business**
- V. **Adjournment**

THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET IN LAREDO, TEXAS AND AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. THIS NOTICE WAS POSTED FRIDAY, NOVEMBER 4, 2011 BY 12:00 P.M.

  
\_\_\_\_\_  
Gustavo Guevara, Jr.  
City Secretary



# Blue Ribbon Committee

People with Disabilities / Special Needs

11/10/2011

12:05 p.m.

City of Laredo  
Health Department

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**Facilitator:** Hector F. Gonzalez, MD, MPH

**Attendees:** Candelario Rodriguez, Dr. Georgeanne Reuthinger, Francisco Martinez, Lee Spain, Martha M. Moke, Michael E. Gonzalez, Hector F. Gonzalez (City Liason)

**Absent:** Adriana Haro, Daniel Castillon, Sandra Rodriguez

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## *Agenda*

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### **Discussion:**

- I. Call to Order
- II. Review and Approve Minutes for Meeting of November 3, 2011
- III. Discussion with possible action on webpage and social media development for information and education
- IV. Follow-up on Goals: 1) Train committee on special needs resources and challenges; 2) Train committee on services available for persons with special needs; 3) Develop educational information for the public on person with disabilities needs and resources available as well as what persons with special needs and disabilities can offer; 4) Develop database of resources available
- V. Announcements and New Business
- VI. Adjournment

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## *Minutes*

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- Call to Order by Chair.
- Motion to approve minutes of October 6, 2011, carried unanimously.
- Mr. Spain reiterated the focus on goals and mentioend that it would remain an open item on the agenda. Mr. Gonzalez recommends proceeding with the in-house training and having all the members present.
- Mr. Spain inquired about the status of resource guide. Several members mentioend they might have it in their email when it was sent by former member, Ms. Santos.
- Mr. Gonzalez added that her replacement for Work Force will attend the next BRC Meeting. She/he will attend as a liaison. Mr. Spain added that any additional support would be considered and encouraged the committee to recruit more liaisons, but no other members will be added to the committee in order to ensure group attendance and quorum.
- Ms. Moke added that the committee needs to move forward with the PSAs. Mr. Spain mentioned that the committee has done a good job in developing a corner stone with the mission statement. He agreed with Ms. Moke about the PSAs. Ms. Moke added that a needs assessment is needed.
- Dr. Gonzalez stated that there are good resources such as Ruth B. Cowl, Texas Workforce, Association for Autism, March of Dimes, Cherish Center, as well as a local psychologist that focuses on the growth and development needs for children with Down syndrome. All this can be included in the resource guide.

- Ms. Moke also mentioned that the PSAs need to encourage the community to approach the committee with their needs and comments. That their feedback is crucial. Dr. Reuthinger stated that she may assist with obtaining more information from media contacts. Mr. Spain mentioned that it would be beneficial for both of them to meet to further discuss the PSAs.
- Dr. Gonzalez offered to begin to put something together in terms of the resource guide. Mr. Spain appreciates the support but would like the committee to contribute as well.
- Mr. Spain mentioned that another project for the committee would include a website. He requested that Dr. Gonzalez contact someone from the City IT to assist with this venture. Mr. Rodriguez agreed and mentioned that the City Secretary maintains the City's website. Mr. Spain added that this would be a venue to make the resource guide available to the community and it would be easier to maintain electronic data all the information would be accessible for the community. Dr. Reuthinger also mentioned the addition of videos such as the virtual tour of the Cherish Center.
- Social media is also an option as a venue to reach the community.
- Ms. Moke stated that the committee would know what direction to take once they receive input from the community. One option can be to have a place on the website where anyone can add their concern. Another option is survey monkey. Dr. Gonzalez asked Mr. Gonzalez if Work Force counts with any surveys that can be used. Mr. Gonzalez answered that they do not. Mr. Spain then offered the option that each member develop a 10 question survey in their area. He added that tools such as Survey Monkey are free to a certain amount and there is a time limit. He also wants the committee to explore social media outlets such as twitter and facebook.
- Dr. Gonzalez confirmed that someone from the City will be invited to the next meeting to provide assistance in web site development.
- Mr. Spain reminded them about the potential event on February 29. He also noted that additional planning may be required for an outreach event so that may push back the date to April or May 2012.
- Mr. Spain encouraged the committee to find resources already available to include in the resource guide and website. Another thing to add is information for opportunities for higher education for people with disabilities.
- Mr. Spain would like for the committee to build program to add to the foundation. An outreach program on February 29, 2012 is still under considerations. BRC would host the event.
- Dr. Gonzalez shared with the committee that the tour and meeting at the Cherish Center was covered by the local newspaper. Mr. Spain inquired about any video footage of the meeting and requested that Ms. Moke contact the school system to obtain a copy of any recordings in order to possibly add to the website.
- Dr. Gonzalez also offered other options to obtain media attention such as a proclamation or inviting the media to one of the meetings so that they may interview the committee members.
- Mr. Spain reminded them about the concern over the previous action taken to remove "Special Needs" from the committee name. Ms. Haro had mentioned that the term was no longer used, but Dr. Gonzalez encouraged the members to further research because the name of the committee has not been changed by the Governor's Office. Mr. Spain asked the committee to reconsider the motion and rescind the action for the moment until they can obtain clarification. Motion to rescind carried unanimously.
- Dr. Gonzalez also shared with the committee that Mr. Juda Salomon Aguirre has dropped due to lack of attendance from the committee and will send them a letter for official notice and feedback.
- Dr. Reuthinger voiced her concern over the term within the mission statement "securing resources." She explained that someone can misinterpret that statement as the BRC Committee having a financial obligation and expect financial assistance from the committee. The wording was originally intended to refer to seeking grants that would assist the community with disabilities. Mr. Spain assured that they are under no legal obligation to provide financial resources. Dr. Gonzalez also confirmed that the committee is not at risk. Motion to allow Dr. Gonzalez to submit the mission statement to the Governor's Office carried unanimously.
- Mr. Spain encouraged the members to seek events already occurring within the community so that the BRC committee can become a part of. Dr. Reuthinger explained that different months celebrate different programs (i.e. October is People with Disabilities' Month, etc.). Mr. Spain encouraged the members to develop a calendar that highlights the different activities so the committee can work on events to highlight such activities.
- Dr. Gonzalez mentioned it might be beneficial to host meetings at other members' locations. Mr. Gonzalez stated that there should be no problem hosting a meeting at Texas Work Force.

**Blue Ribbon Committee  
People with Disabilities / Special Needs  
Agenda  
December 15, 2011**

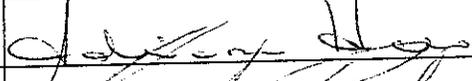
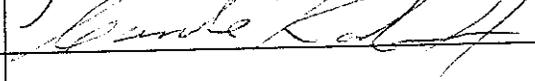
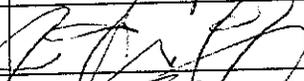
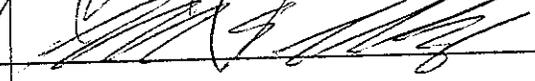
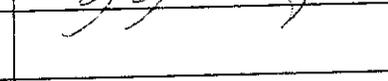
The City of Laredo Blue Ribbon Committee for People with Disabilities/ Special Needs will convene in regular session at 12:00 p.m. on Thursday, December 15, 2011 at the City of Laredo Health Department, 2600 Cedar Avenue, Laredo, Texas 78040 to consider the following:

- I. Call to Order**
- II. Review and Approve Minutes for Meeting of November 3, 2011**
- III. Discussion with possible action on webpage and social media development for information and education**
- IV. Follow-up on Goals: 1) Train committee on special needs resources and challenges; 2) Train committee on services available for persons with special needs; 3) Develop educational information for the public on person with disabilities needs and resources available as well as what persons with special needs and disabilities can offer; 4) Develop database of resources available**
- V. Announcements and New Business**
- VI. Adjournment**

THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET IN LAREDO, TEXAS AND AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. THIS NOTICE WAS POSTED TUESDAY, DECEMBER 7, 2011 BY 5:00 P.M.

  
\_\_\_\_\_  
Gustavo Guevara, Jr.  
City Secretary

**Blue Ribbon Committee - People with Disabilities  
Meeting Thursday, December 15, 2011**

Name	Signature
Adriana Haro	
Candelario Rodriguez	
Daniel Castillon	
Dr. Georgeanne Ramon Reuthinger	
Francisco Martinez	
Lee Spain	
Martha M. Moke	
Michael E. Gonzalez	
Sandra Rodriguez	
Rita Ruiz	
Pablo Amador	
Fustavo Guevara Jr	

# Blue Ribbon Committee

People with Disabilities

12/15/2011

12:12 p.m.

City of Laredo  
Health Department

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**Facilitator:** Hector F. Gonzalez, MD, MPH

**Attendees:** Adriana Haro, Candelario Rodriguez, Dr. Georgeanne Reuthinger, Francisco Martinez (represented), Lee Spain, Martha M. Moke, Michael E. Gonzalez, Hector F. Gonzalez (City Liaison), Rita Ruiz, Pablo Arias (City HD IT), Gustavo Guevara, Jr. (City Secretary)

**Absent:** Daniel Castillon, , Sandra Rodriguez

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## Agenda

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### Discussion:

- I. Call to Order
- II. Review and Approve Minutes for Meeting of November 10, 2011
- III. Discussion with possible action on webpage and social media development for information and education
- IV. Follow-up on Goals: 1) Train committee on special needs resources and challenges; 2) Train committee on services available for persons with special needs; 3) Develop educational information for the public on person with disabilities needs and resources available as well as what persons with special needs and disabilities can offer; 4) Develop database of resources available
- V. Announcements and New Business
- VI. Adjournment

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## Minutes

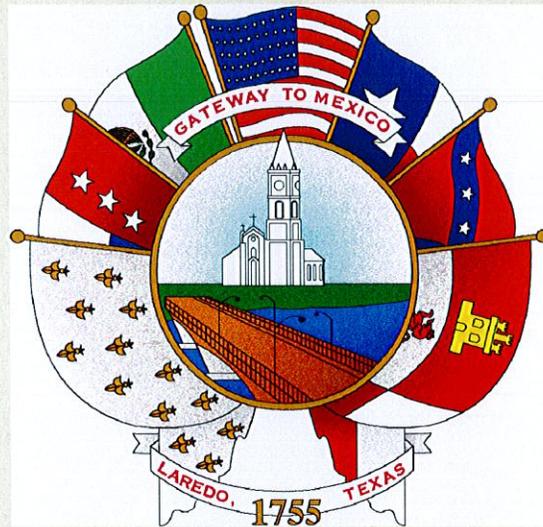
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- Dr. Gonzalez explained to Mr. Spain about meeting and not being in violation of the Open Meetings Act. While it's a local requirement to post and advise the public and we should always try and post, the BRC can meet in lieu of not posting and hold business as appropriate.
- Mr. Gonzalez introduced Ms. Rita Ruiz as the new workforce navigator.
- Call to Order by Chair.
- Motion to approve minutes of November 10, 2011, carried unanimously.
- Dr. Gonzalez congratulated the committee for initiating the process of utilizing tools such as social media and internet to provide information to the public.
- City Secretary, Gustavo Guevara, confirmed that he would assist with the website and requested information in regards to who would design the website, who would host it and who would update it. Mr. Pablo Arias, Health Department IT, offered to assist with the updates. Mr. Spain requested that the website be designed by the City Secretary, in collaboration with the Health Department and that it be hosted by the City server. The website would be linked under the committee page and the Health Department page. Mr. Spain mentioned that there might be a request in the future to link in other pages.
- Mr. Candelario Rodriguez requested that a design for a logo also be considered when developing the website.
- Mr. Guevara requested that the mission statement and other information be provided for the website. Mr. Spain also asked that the members' contact information be included on the site. Mr. Guevara would start on the design and present to the committee for review. It was also recommended that pictures should also be added and links to the news articles that were done on previous events (i.e. Cherish Center Meeting).

*\*Meeting Minutes pending to be approved at 1/12/12 meeting.*

- Mr. Spain also mentioned that the committee should work on public service announcements (PSA). He added that they should request assistance from the newspaper and local access channels to disseminate messages such as the information on the committee or other related information for people with disabilities.
- Mr. Guevara added that any outreach activities and/or special events can be highlighted on the front page of the city's website.
- Mr. Spain also noted that it is possible to utilize LCC TV resources to record PSAs.
- Mr. Arias summarized that all questions had been answered in regards to developing a website for the committee. It had been established that the site would be hosted on the city's server and he mentioned that the site would be interactive, list job opportunities and provide links to services.
- Dr. Gonzalez also suggested the use of the Health Department's Facebook page to provide updates and information on upcoming events. Mr. Arias mentioned that there should be no problem in the committee developing their own Facebook page and added that it would be a great way to network and publish information on job opportunities. The link to Facebook can also be included on the Blue Ribbon Committee (BRC) website.
- Mr. Gonzalez also suggested that the community needs to be able to approach the committee with their questions. Mr. Spain added that there should be a section on the website where people can submit questions and/or concerns so that the committee can address.
- Mr. Spain also added that there should be a survey link on the site. The committee will be working on developing said survey in the next few months.
- Dr. Gonzalez inquired how quick they could develop the website. Mr. Guevara responded that they could have a prototype in two (2) days. Mr. Spain requested that the site would need to be developed in a way where it is expandable. Dr. Reuthinger added that the site should include links to DARS, Paratransit, LCC, and Cherish Center among other agencies and services.
- Mr. Gonzalez suggested that the website include media such as a slide show of pictures and videos. It should also include pictures of the committee members. Dr. Gonzalez requested that all content (media and links) be sent to him via email so that he may forward to the IT personnel that would be developing the website. He added that the committee members provide any information of upcoming special events.
- Mr. Gonzalez also suggested that the homepage be used in a time line format where the oldest content would be at the bottom.
- Mr. Spain encouraged all members to consider any outreach activities for the upcoming year and inform the committee to see if there are any opportunities for the BRC.
- Dr. Reuthinger also suggested that the website feature success stories of local individuals.
- In regards to the PSAs, Mr. Spain will inquire with LCC TV personnel as to the possibility of editing existing video. Dr. Gonzalez also suggested the assistance of the Convention and Visitor's Bureau for their creativity and design. Mr. Spain added that some of the PSAs can be edited with narrative voice overs.
- Mr. Spain explained that their messages should be positive and should bring to light the capabilities of person with disabilities. Mr. Gonzalez added that hiring people with disabilities is an untapped resource.
- Dr. Gonzalez mentioned that not many people know the existing regulations. He clarified that vision impaired persons may take dogs into restaurants. He also noted that the parking spaces designated for persons with disabilities should be used as such. These issues may be addressed via the website and/or PSAs.
- Mr. Spain mentioned the possibility of an awareness workshop in April as an opportunity to educate potential employers. He also suggested the possibility for a presentation or show in a local public access channel.
- Dr. Reuthinger suggested that the committee contact UISD (Tony Gutierrez and/or Jaime Garza) and LISD (Adan Solis) for the list vocational job sites already established as well as footage of the Special Olympics.
- Mr. Spain requested to contact the person that recorded the visit to the Cherish Center. The committee will have to follow up with Ms. Moke for the information.
- Once the website is completed, Mr. Spain suggested that the committee present their progress to City Council. The committee will also need to complete the resource guide.
- For the PSAs, Mr. Spain and Dr. Reuthinger will work on the scripts.
- Motion to move the meeting date from the first Thursday of every month to the second Thursday of every month, carried unanimously.
- Meeting adjourned.

# City of Laredo Planning and Zoning Annual Report 2011



The Honorable  
Raul G. Salinas, Mayor  
And Members of the Laredo  
City Council

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# CITY OF LAREDO

## PLANNING DEPARTMENT

---

December 30, 2011

*The Honorable  
Raul G. Salinas, Mayor  
And Members of the Laredo City Council  
1110 Houston Street  
Laredo, Texas 78040*

*Dear Mayor Salinas and Council Members:*

*Thank you for the opportunity to submit to you, the Annual report from the Planning and Zoning. We hope that our work projects our pride and pleasure in serving as City appointed officials and in advising you, our elected officials, as together we meet new standards of excellence in accountability, accessibility, and the excellence in customer service.*

*Our future successes will be measured by our progress in realizing our vision and mission and our related goals and responsibilities. Your charge to us is challenging and promising, for it articulates expectation and establishes requirements while also strengthening our relationship with you and with our designated City staff liaisons. For this we are grateful.*

*Feel free to call upon us if we can provide additional information or whenever you deem it necessary to expand our charge. We are delighted to join you in serving our mutual constituents, just as we look forward to a productive year of partnership and cooperation.*

*Respectfully submitted,*

*Roque Vela, Jr  
Vice-Chair*



# CITY OF LAREDO

## PLANNING DEPARTMENT

---

December 30, 2011

*The Honorable  
Raul G. Salinas, Mayor  
And Members of the Laredo City Council  
1110 Houston Street  
Laredo, Texas 78040*

*Dear Mayor Salinas and Council Members:*

*Thank you for the opportunity to submit to you, the Annual report from the Historic District Landmark Board. We hope that our work projects our pride and pleasure in serving as City appointed officials and in advising you, our elected officials as together, we meet new standards of excellence in accountability, accessibility, and excellence in customer service.*

*Our future successes will be measured by our progress in realizing our vision and mission and our related goals, and responsibilities. Your charge to us is challenging and promising, for it articulates expectation and establishes requirements while also strengthening our relationship with you and with our designated City staff liaisons. For this we are grateful.*

*Feel free to call upon us if we can provide additional information or whenever you deem it necessary to expand our charge. We are delighted to join you in serving our mutual constituents, just as we look forward to a productive year of partnership and cooperation.*

*Respectfully submitted,*

*Michael Barron*  
Chair



# CITY OF LAREDO

## PLANNING DEPARTMENT

---

December 30, 2011

*The Honorable  
Raul G. Salinas, Mayor  
And Members of the Laredo City Council  
1110 Houston Street  
Laredo, Texas 78040*

*Dear Mayor Salinas and Council Members:*

*Thank you for the opportunity to submit to you, the Annual report from The Zoning Board of Adjustment. We hope that our work projects our pride and pleasure in serving as City appointed officials and in advising you, our elected officials, as together we meet new standards of excellence in accountability, accessibility, and excellence in customer service.*

*Our future successes will be measured by our progress in realizing our vision and mission and our related goals and responsibilities. Your charge to us is challenging and promising, for it articulates expectation and establishes requirements while also strengthening our relationship with you and with our designated City staff liaisons. For this we are grateful.*

*Feel free to call upon us if we can provide additional information or whenever you deem it necessary to expand our charge. We are delighted to join you in serving our mutual constituents, just as we look forward to a productive year of partnership and cooperation.*

*Respectfully submitted,*

  
*Mercurio Martinez, III  
Chair*

**City of Laredo Commission, Boards Committees  
Annual Report Table of Contents  
January – December 2011**

# **Planning and Zoning Commission**

**Bylaws**

**Members & Staff Directory**

**Membership Status**

**Meeting Attendance, Excused and Unexcused**

**Liaisons**

**Minutes of Meetings**

## **Planning and Zoning Commission**

### **Section 24-1.1. PLANNING AND ZONING COMMISSION**

#### **Section 24.1.1.1 Creation; membership; qualifications; officers forfeiture of office.**

- (a) There is hereby created and established within and for the city a planning and zoning commission consisting of nine (9) members appointed by the council and Mayor for terms of four (4) years from among the qualified voters of the city. The Mayor and council shall appoint one (1) member each. Members of the commission shall hold no other city office. The commission shall make recommendations to the city manager and the city council on all matters affecting the physical development of the city, shall be consulted on the comprehensive plan and the implementation thereof, and shall exercise all other responsibilities as may be provided by law.
- (b) The members of the planning and zoning commission shall be resident citizens and qualified voters of the city. The terms of the planning and zoning commissioners shall run concurrently with the four year term of the appointing councilman or the Mayor. A commissioner may be reappointed; however, no person shall serve as a planning and zoning commissioner for more than for more than two four year terms of office, or eight (8) consecutive years. This provision does not preclude the reappointment of persons appointed to serve out an unexpired term.
- (c) Commissioners appointed to replace resignations shall serve the unexpired term of the resigned commissioner. All members of the planning and zoning commission shall remain in office until new appointments are made.
- (d) Appointments to any vacancy in the planning and zoning commission shall be made by the councilman or the Mayor who made the previous appointment. The councilman or the Mayor shall appoint and fill such vacancy within thirty (30) days from the commencement of such vacancy.
- (e) The planning and zoning commission shall elect a chairman and vice-chairman to serve a term of one (1) year. The election shall be held at the first regular planning and zoning meeting every October. Upon resignation of any officer, the commission shall elect a replacement from the commission to fill the unexpired term.
- (f) A planning and zoning commissioner shall automatically forfeit the office of planning and zoning commissioner if the commissioner:
  - (1) Accepts any elected or paid city office; or
  - (2) No longer resides within the city limits;
  - (3) Fails to attend three (3) consecutive regular meetings without being excused by the commission.

- (4) Is absent for more than twenty-five percent (25%) of regular meetings, with or without excuse, during a term year.
- (5) Fails to attend less than fifteen hours of specialized planning workshops during a term year, the costs of such workshops to be paid by the city.
- (6) Willfully, intentionally and knowingly violates any standard of conduct adopted by the Commission.

#### Section 24.1.1.1.2 Compensation

The members of the planning and zoning commission shall serve without pay but may be reimbursed for business expenses incurred in relation to commission business and approved by the commission and approved by the City Manager.

#### Section 24.1.1.1.3 Duties and powers.

The city planning and zoning commission shall have the following powers and responsibilities:

- (1) To make and amend a comprehensive plan for the development of the city, to include the making of maps of the whole, or of any portion, of the city and to make changes in, additions to and extensions of such plan or maps when it deems advisable. Such plan and maps shall show the commission's recommendations for location and extend of streets, bridges, playgrounds, parks and other public grounds and public improvements and shall include a twenty-year growth area for the city. The commission may adopt the plan as a whole by single resolution, or by successive resolutions may adopt successive parts of the plan, such parts to correspond with major geographic sections of the city, and may adopt any amendment or extension thereof or addition thereto. Before the adoption of the plan or any such part, amendment or extension or addition, the commission shall hold at least one (1) public hearing thereon after ten (10) days notice published in a daily newspaper of general circulation printed in the city. The adoption of the plan, or any such part, amendment, extension or addition, shall be by resolution carried by the affirmative votes of not less than a majority of the members of the commission. A copy of the plan or part attested by the chairperson and secretary of the commission shall be certified to the city council. If such plan or part, the planning and zoning commission may modify such plan or part thereof and again certify it to the city council for their approval.
- (2) To recommend to the city council alternative zoning plans for the city and approval or disapproval of proposed changes in the zoning plan; and in addition, to recommend certain special permits for specific land uses that may not be adequately regulated by zoning.
- (3) To exercise control over platting, replatting or subdividing land within the corporate limits of the city and within area of extraterritorial jurisdiction to effectively control all

applications for such platting, replatting or subdividing of land, with such plats and maps as is required by law.

- (4) To make studies and project plans for the improvements of the city with the view of its future development and extension.
- (5) To act with and assist the city council in formulating and executing proper plans for municipal development.
- (6) To make recommendations to the city council concerning the procurement of financial and other aid from the state and federal governments when such aid is necessary to the achievement of the commission's planning and objectives.
- (7) To be responsible for the recommendation of a capital improvements program, which shall assist in guiding land development in the best interests of the city, which program shall be adopted with or without modifications by the city council.

Section 24.1.1.2. Legal effect of comprehensive plan.

- (a) Upon adoption of the comprehensive plan by the city council, no subdivision, street, park nor any public way, ground or space, public building or structure and no public utility, whether publicly or privately owned, which is in conflict with the comprehensive plan shall be constructed or authorized by the city until and unless the location and extent thereof shall have been submitted to and approved by the planning and zoning commission.
- (b) In case of disapproval, the petitioner may appeal to the city council, which shall have the power to overrule such commission disapproval; and upon such overruling, the city council or the appropriate office, department, agency or business shall have the power to proceed. The widening, narrowing, relocating, vacating or change in the use of any street, watercourse, or other public way or ground shall be subject to similar submission and approval; and failure to approve may be similarly overruled by the city council.

Section 24. 1.1.3. Planning commission to make rules, regulations and bylaws; meetings, quorum.

The City Planning & Zoning Commission shall, subject to the approval of the city council, make such rules and regulations and adopt such bylaws for its own government and shall designate such times and places for holding meetings as it deems proper. A majority of the commission shall constitute a quorum for the transaction of business. If a vacancy exists, that vacancy shall not be counted in determining a quorum.

City of Laredo Commissions, Boards, Committees  
**Members/Staff Directory,**  
**Planning and Zoning Commission**  
 Planning Department

**Members and Staff Directory**

**P & Z Commission**

**January – December 2011**

<b>Member</b>	<b>Address</b>	<b>Telephones: Home/Work</b>	<b>Fax/Email</b>	<b>Appointing Official/Term</b>
Chair Victor D. Treviño, Jr. Chairman District III 04/04/2011	328 Windsor Rd. (Home) 101 W. Village Blvd (W)	W H C 489-4027	Email: hawaii600@gmail.com	Alejandro "Alex" Perez, Jr.
Richard Norton – <i>Appt. by the Mayor</i> 01/20/2011	310 Ridge (home) 501 Convent – Samson(w)	W 725-3200 H 727-0877 C 206-7971	F 725-1302	Mayor Ruben G. Salinas
Jorge Montemayor 05/16/2011 District I	511 Merlin Rd. (home)	W 727-9300 H 729-7130 C 286-8623	F 726-5306 georgemontemayor@ hotmail.com	Mike Garza
Belinda Guerra Muerer 09/06/2011 District II	2602 Burke(home) 6402 N. Bartlett, Unit I (W)	H W 726-9393 C 740-9020	F724-9813 bguerra@kjz.com	Esteban Rangel
Ignacio Alaniz 07/07/2008 District IV	1320 Fremont St.(Home) 3501 E. Saunders(W)	H 791-7214 W 473-7963 C 220-36-98	F 712-4901 ialaniz@uisd.net	J. Narvaez
Roque Vela, Jr (Vice) 06/20/2011 District V	220 N. Beach(home) Jett Bowl North (W)	H 717-0588 W 724-2695 C 740-1317	F 724-3422 Roque300@yahoo. com	Johnny Rendon
Javier Compean 02/07/2011 District VI	604 Idylwood Ln.	H 724-6780 W 693-5090 C 337-5284	F 717-5032	Charlie San Miguel
Luis Castillo, Jr. 09/19/2011 District VII	203 Elkington Lp (h) 7128 Rosson Ln	W 726-4224 C 235-2999	Cast0698@yahoo.com	Jorge Vera
Angelica Estrada 08/15/2011 District VIII	513 Nightingale Bend(H) 1702 Houston St. (LISD) W	H 718-5825 W 795-3980 C 744-3718	F aestrada1@stx.rr.com	Cindy L. Espinoza

**Bruni Plaza**

**1120 San Bernardo Ave. Laredo, Texas 78041 (956) 794-1613**

**Membership Status,****Planning and Zoning Commission**

Planning Department

**Membership Status****P&Z Commission****January – December 2011**

<b>Member</b>	<b>Appointing Official(s) for term(s) beginning/ending</b>	<b>Number of years on P&amp;Z Commission</b>	<b>Term status: current/expired</b>	<b>Comments</b>
<b>Chair</b> Victor D. Trevino, Jr. 04/04/2011 <b>District III</b>	<b>Alex Perez</b> 2010-2014	8 mths	Current	
Richard Norton 01/20/2011 <b>Mayor</b>	<b>Ruben G. Salinas</b> <b>Mayor</b>	6 mth	Current	
Jorge Montemayor 05/16/2011 <b>District I</b>	<b>M. Garza</b> 2010-2014	7 mths	Current	
Belinda Guerra 09/06/2011 <b>District II</b>	<b>Esteban Rangel</b> 2010-2014	1 yr	Current	
Ignacio Alaniz 07/07/2008 <b>District IV</b>	<b>Juan Narvaez</b> 2008-2012	3 yr 6 mths	Current	
Roque Vela, Jr. (Vice) 06/20/2011 <b>District V</b>	<b>Johnny Rendon</b> 2008-2012	6 mths	Current	
Javier Compean 02/07/2011 <b>District VI</b>	<b>Charlie San Miguel</b> 2010-2014	10 mths	Current	
Luis Castillo, Jr. 09/19/2011 <b>District VII</b>	<b>Jorge A. Vera</b> 2008-2010	3mths	Current	
Angelica Estrada 08/15/2011 <b>District VIII</b>	<b>Cindy L Espinoza</b> 2008-2012	4 mths	Current	

**Bruni Plaza****1120 San Bernardo Ave. Laredo, Texas 956/794-1613**

City of Laredo Commissions, Boards, Committees  
**Meeting Attendance Report**  
**Planning and Zoning Commission**  
 Planning Department

**Annual Report of Meeting Attendance**

**Planning & Zoning Commission**

**January – December 2011**

<b>Member</b>	<b>Number of times present/ of number of meetings</b>	<b>Excused absences</b>	<b>Unexcused absences</b>	<b>Comments</b>
Richard Norton 01/20/2011	24/24	0	0	Replaced J. Gutierrez
Jorge Montemayor District 1 05/16/2011	14/16	2	0	Replaced E. Sanchez
Belinda Guerra District II 01/06/2011	12/24	12	0	Re-appt 9-6-2011
Victor Trevino District III 04/04/2011	16/24	2	0	Replaced J Juarez
Ignacio Alaniz District IV 07/07/2008	19/24	5	0	
Roque Vela, Jr. District V 06/20/2011	12/12	0	0	Replaced J. Mendiola
Javier Compean District VI 02/07/2011	19/24	3	0	Replaced O Navarro
Luis Castillo, Jr. District VII 09/19/2011	6/12	1	0	Replaced J.A. Valdez
Angelica Estrada District VIII 08/15/2011	9/12	0	0	Replaced H. Cortez

**Bruni Plaza**

**1120 San Bernardo Ave. Laredo, Texas 956/794-1613**

City of Laredo Commissions, Boards, Committees  
 Members/Staff Directory January – December 2011  
**Planning and Zoning Commission**  
 Planning Department

**Designated City Staff Liaisons**

<b>NAME</b>	<b>DEPARTMENT</b>	<b>TELEPHONES: HOME/WORK</b>	<b>FAX/EMAIL</b>	<b>PAGER</b>
Nathan R. Bratton	Planning Dept.	w 794-1613	F 794-1624 E nbratton@ci.laredo.tx.us	
Martha E. Bernal Susana H. Ramos Renee J. La Perriere	Planning Dept. Planning Dept. Planning Dept.	w 794-1605 w 794-1602 w 794-1620	F 794-1624 E mbernal@ci.laredo.tx.us E <a href="mailto:sramosl@ci.laredo.tx.us">sramosl@ci.laredo.tx.us</a> E rlaperrier@ci.laredo.tx.us	

**Bruni Plaza**  
**1120 San Bernardo Ave. Laredo, Texas 956/794-1613**

**CITY OF LAREDO  
PLANNING AND ZONING COMMISSION**

**NOTICE OF MEETING**

The City of Laredo Planning and Zoning Commission will convene in regular session open to the public at 6:00 p.m. on Thursday, January 6, 2011, in the City Council Chambers at City Hall, 1110 Houston Street, Laredo, Texas to consider the following:

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. CONSIDER APPROVAL OF MINUTES OF:
  1. Regular meeting of December 16, 2010.
- IV. CHAIRMAN AND DIRECTORS REPORT AND COMMUNICATIONS:
- V. CONSIDERATION OF PRELIMINARY PLATS AND REPLATS:
  2. Lot 6, Block 2, Los Corralitos Subdivision, located north of El Pico Rd. and west of FM 1472.
  3. Regency Section 1, Unit 6, located east of Regal Dr. and south of Del Mar Blvd. District VI
  4. Replat of Lot 1A, 2A, & 3A, Block 1292-A, Eastern Division, located west of Hwy. 83 and south of Wooster St. District III
- VI. CONSIDERATION OF A FINAL REPLAT:
  5. Replat of Lot 4A, Block 2, James Haynes Industrial Park, Unit VI, located north of Maria Luisa Dr. and west of Bob Bullock Loop. District VI
- VII. PUBLIC HEARING AND CONSIDERATION OF AN ORDINANCE AMENDMENT:
  6. Public hearing and consideration of an Ordinance amending Section 24.82 Signs and Outdoor Advertising of the *Laredo Land Development Code*, as follows: by the addition of requirements for the AE District (Arts and Entertainment District) to the following: Section 24.82.4.1 Permitted Sign Dimensions – Freestanding; Section 24.82.4.2 Permitted Sign Dimensions – Attached; Section 24.82.4.3 Permitted Sign Dimensions Historic – Freestanding; Section 24.82.4.4 Permitted Sign Dimensions Historic – Attached; Section 24.82.4.5 Permitted Sign Dimensions – Freestanding; and providing for publication and effective date.

7. AMENDING SECTION 24-78, OF THE *LAREDO LAND DEVELOPMENT CODE, ENTITLED OFF-STREET PARKING AND LOADING REQUIREMENTS*, BY AMENDING SECTION 24-78.2(A)(6) FROM A 25% TO A 50% REDUCTION IN THE NUMBER OF ON-SITE PARKING SPACES REQUIRED IF VALET PARKING IS PROVIDED, AMENDING SECTION 24-78.2(I)(3, 4 & 5) FROM 400 FEET TO 600 FEET MINIMUM DISTANCE FOR AN OFF-PREMISE PARKING FACILITY, AND AMENDING 24-78.2(I)(6) TO ALLOW A LEASE AGREEMENT FOR PURPOSES OF MEETING PARKING REQUIREMENTS WITH AN OFF-PREMISE PARKING FACILITY; PROVIDING FOR PUBLICATION AND EFFECTIVE DATE.

VIII. ADJOURNMENT:

THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET, LAREDO, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. SAID NOTICE WAS POSTED ON MONDAY, JANUARY 3, 2011 BY 6:00 P.M.



Keith Selman, A.I.C.P.  
Director of Planning



Gustavo Guevara, Jr  
City Secretary

**CITY OF LAREDO  
PLANNING AND ZONING COMMISSION**

**MINUTES OF THE PLANNING AND ZONING MEETING OF JANUARY 6, 2011**

The City of Laredo Planning and Zoning Commission convened in regular session open to the public at 6:00 p.m. on Thursday, January 6, 2011, in the City Council Chambers at City Hall, 1110 Houston Street, Laredo, Texas considered the following:

**Present:**

Joseph Mendiola  
Ignacio Alaniz  
Jorge Gutierrez  
Efrain Sanchez  
Hector Cortez  
Jorge Vera  
Belinda Guerra

**Staff:**

Keith Selman  
Martha Bernal  
Fernando Morales  
Renee LaPerriere

**Others:**

Victor Treviño  
Daniel Gomez  
Rogelio Garza  
Victor Linares  
Judd Gilpin  
Dan Ryan  
Patricia Guajardo

**I. CALL TO ORDER**

Cm. Mendiola called the meeting to order at 6:01 p.m.

**II. PLEDGE OF ALLEGIANCE**

**III. CONSIDER APPROVAL OF MINUTES OF:**

**1. Regular meeting of December 16, 2010.**

Cm. Vera motioned to approve the minutes of December 16, 2010.

Second: Cm. Sanchez

In Favor: 7  
Opposed: 0  
Abstained: 0 Motioned carried unanimously

**IV. CHAIRMAN AND DIRECTORS REPORT AND COMMUNICATIONS:**

Cm. Vera motioned to excuse Cm. Cortez from the December 16, 2010 meeting.

Second: Cm. Alaniz  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motioned carried unanimously

Cm. Mendiola requested a copy of the annual report to be handed out to the Commission. He also requested an update on the City Charter revisions Section 24-1.

The Commission decided by general consensus to hold the February 17<sup>th</sup> meeting at 12:00 noon instead of the regular scheduled time.

**V. CONSIDERATION OF PRELIMINARY PLATS AND REPLATS:**

**2. Lot 6, Block 2, Los Corralitos Subdivision, located north of El Pico Rd. and west of FM 1472.**

Daniel Gomez, P.E., representing the applicant, concurred with staff comments.

Cm. Sanchez motioned to approve the item subject to two comments and two notices to the developer.

Second: Cm. Vera  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motioned carried unanimously

1. Revise the Planning & Zoning Commission Chairperson to reflect Joseph Mendiola as Chairman.
2. All improvements as Per Subdivision Ordinance.

Notice to the Developer:

1. Only the utility easements within the plat boundaries are subject to change prior to plat recordation, due to revisions by the utility companies.
2. Requires approval by the Webb County Commissioner's Court.
3. **Regency Station 1, Unit 6, located east of Regal Dr. and south of Del Mar Blvd. District VI.**

Judd Gilpin, representing the applicant, concurred with staff comments.

Cm. Sanchez motioned to **approve** the item subject to four comments and a notice to the developer.

Second: Cm. Vera  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motioned carried unanimously

1. Delete the usable square footage information on the face of the plat.
2. Revise the Planning & Zoning Commission Chairperson to reflect Joseph Mendiola as Chairman.
3. Label all utility easements.
4. All improvements as Per Subdivision Ordinance.

Notice to the Developer:

Only the utility easements within the plat boundaries are subject to change prior to plat recordation, due to revisions by the utility companies.

4. **Replat of Lot 1A, 2A, & 3A, Block 1292-A, Eastern Division, located west of Hwy. 83 and south of Wooster St. District III.**

Mr. Selman stated the applicant requested the item be postponed.

Cm. Sanchez motioned to **postpone** the item time uncertain.

Second: Cm. Vera  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**VI. CONSIDERATION OF A FINAL REPLAT:**

5. **Replat of Lot 4A, Block 2, James Haynes Industrial Park, Unit VI, located north of Maria Luisa Dr. and west of Bob Bullock Loop. District VI**

Cm. Vera motioned to **approve** the item.

Second: Cm. Cortez  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**VII. PUBLIC HEARING AND CONSIDERATION OF AN ORDINANCE AMENDMENT:**

- 6. Public Hearing and consideration of an Ordinance amending Section 24.82 Signs and Outdoor Advertising of the *Laredo Land Development Code*, as follows: by the addition of requirements for the AE (Arts and Entertainment District) to the following: Section 24.82.4.1 Permitted Sign Dimensions-Freestanding; Section 24.82.4.2 Permitted Sign Dimensions-Attached; Section 24.82.4.3 Permitted Sign Dimensions Historic-Freestanding; Section 24.82.4.4 Permitted Sign Dimensions Historic-Attached; Section 24.82.4.5 Permitted Sign Dimensions-Freestanding; and providing for publication and effective date.**

Mr. Selman gave a brief presentation on the proposed Ordinance Amendment and answered any questions the Commission had.

After reading the item and having no objections, the chairman opened the public hearing.

There was no public comment.

Cm. Cortez motioned to close the public hearing.

Second: Cm. Vera  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Sanchez motioned to recommend approval of the proposed item.

Second: Cm. Guerra  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

- 7. AMENDING SECTION 24-78, OF THE *LAREDO LAND DEVELOPMENT CODE, ENTITLED OFF-STREET PARKING AND LOADING REQUIREMENTS*, BY AMENDING SECTION 24-78.2(A)(6) FROM A 25% TO A 50% REDUCTION ON THE NUMBER OF ON-SITE PARKING SPACES REQUIRED IF VALET PARKING IS PROVIDED, AMENDING SECTION 24-78.2(I)(3,4 &5) FROM 400 FEET TO 600 FEET MINIMUM DISTANCE FOR AN OFF-PREMISE PARKING FACILITY, AND AMENDING 24-78.2(I)(6) TO ALLOW A LEASE AGREEMENT FOR PURPOSES OF MEETING PARKING REQUIREMENTS WITH AN OFF PREMIISE PARKING FACILITY; PROVIDING FOR PUBLICATION AND EFFECTIVE DATE.**

Mr. Selman gave a brief presentation on the proposed Ordinance Amendment.

After reading the item and having no objections, the chairman opened the public hearing.

Victor Treviño, spoke in favor of the proposed Ordinance Amendment.

Dan Ryan and Patricia Guajardo spoke against the proposed Ordinance Amendment.

Cm. Sanchez motioned to close the public hearing.

Second: Cm. Vera  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Vera motioned to recommend denial of the proposed Ordinance Amendment.

Second: Cm. Guerra  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

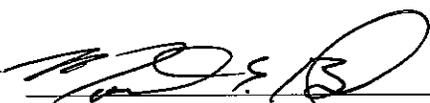
Cm. Gutierrez resigned as a Planning & Zoning Commissioner.

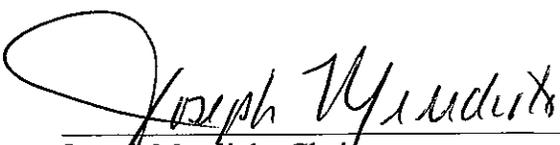
#### VIII. ADJOURNMENT:

Cm. Gutierrez resigned as a Planning & Zoning Commissioner.

Cm. Vera motioned to adjourn the meeting at 7:30 p.m.

Second: Cm. Cortez  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

  
\_\_\_\_\_  
(F0) Keith Selman, A.I.C.P.  
Director of Planning

  
\_\_\_\_\_  
Joseph Mendiola, Chairman  
Planning & Zoning Commission

**CITY OF LAREDO  
PLANNING AND ZONING COMMISSION**

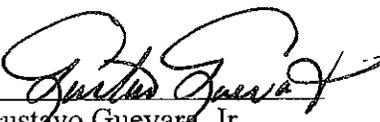
**NOTICE OF MEETING**

The City of Laredo Planning and Zoning Commission will convene in regular session open to the public at 6:00 p.m. on Thursday, January 20, 2011, in the City Council Chambers at City Hall, 1110 Houston Street, Laredo, Texas to consider the following:

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. CONSIDER APPROVAL OF MINUTES OF:
  - 1. Regular meeting of January 6, 2011.
- IV. CHAIRMAN AND DIRECTORS REPORT AND COMMUNICATIONS:
- V. CONSIDERATION OF A MASTER PLAN AND A PRELIMINARY PLAT:
  - 2. Herrera Master Plan and preliminary consideration of Herrera Subdivision, Phase 1, located west of FM 3338 and south of FM 1472.
- VI. ADJOURNMENT:

THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET, LAREDO, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. SAID NOTICE WAS POSTED ON FRIDAY, JANUARY 14, 2011 BY 6:00 P.M.

  
Keith Selman, A.I.C.P.  
Director of Planning

  
Gustavo Guevara, Jr  
City Secretary

**CITY OF LAREDO  
PLANNING AND ZONING COMMISSION**

**MINUTES OF THE PLANNING AND ZONING MEETING OF JANUARY 20, 2011**

The City of Laredo Planning and Zoning Commission convened in regular session open to the public at 6:00 p.m. on Thursday, January 20, 2011, in the City Council Chambers at City Hall, 1110 Houston Street, Laredo, Texas considered the following:

**Present:**

Joseph Mendiola  
Ignacio Alaniz  
Jorge Vera  
Hector Cortez  
Richard Norton  
Belinda Guerra

**Absent:**

Efrain Sanchez, Jr.

**Staff:**

Keith Selman  
Martha Bernal  
Renee LaPerriere

**Others:**

Daniel Gomez

**I. CALL TO ORDER**

Cm. Mendiola called the meeting to order at 6:03 p.m.

**II. PLEDGE OF ALLEGIANCE**

**III. CONSIDER APPROVAL OF MINUTES OF:**

**1. Regular meeting of January 6, 2011**

Cm. Vera motioned to approve the minutes of January 6, 2011.

Second: Cm. Guerra  
In Favor: 6  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**IV. CHAIRMAN AND DIRECTORS REPORT AND COMMUNICATIONS:**

Mr. Selman advised the Commission that a new and revised charter was passed and he would give a brief presentation at the next meeting.

Cm. Mendiola welcomed new Planning and Zoning Commissioner, Mr. Richard Norton.

**V. CONSIDERATION OF A MASTER PLAN AND PRELIMINARY PLAT:**

**2. Herrera Master Plan and preliminary consideration of Herrera Subdivision, Phase 1, located west of FM 3338 and south of FM 1472.**

1. Revise the Planning & Zoning Commission Chairperson to reflect Joseph Mendiola as Chairman.
2. All improvements as Per Subdivision Ordinance.

Notice to the Developer:

1. Only the utility easements within the plat boundaries are subject to change prior to plat recordation, due to revisions by the utility companies.
2. Requires approval by the Webb County Commissioner's Court.

Daniel Gomez, P.E., concurred with comments.

Cm. Vera motioned to **approve** the item subject to comments and two notices to the developer.

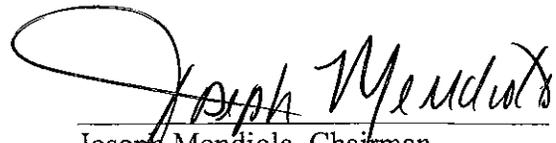
Second: Cm. Cortez  
In Favor: 6  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**VI. ADJOURNMENT:**

Cm. Vera motioned to **adjourn** the meeting at 6:09 p.m.

Second: Cm. Cortez  
In Favor: 6  
Opposed: 0  
Abstained: 0 Motion carried unanimously

(For)   
Keith Selman, A.I.C.P.  
Director of Planning

  
Joseph Mendiola, Chairman  
Planning & Zoning Commission

**CITY OF LAREDO  
PLANNING AND ZONING COMMISSION**

**NOTICE OF MEETING**

The City of Laredo Planning and Zoning Commission will convene in regular session open to the public at 6:00 p.m. on Thursday, February 3, 2011, in the City Council Chambers at City Hall, 1110 Houston Street, Laredo, Texas to consider the following:

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. CONSIDER APPROVAL OF MINUTES OF:
  - 1. Regular meeting of January 20, 2011.
- IV. CHAIRMAN AND DIRECTORS REPORT AND COMMUNICATIONS:
- V. CONSIDERATION OF PRELIMINARY PLATS AND REPLATS:
  - 2. Wal-Mart at San Isidro Ranch Plat, located along the southeast corner of Bob Bullock Loop and International Blvd. This tract is located in District VI.
  - 3. North Plantation Plaza, located east of McPherson Rd. and south of Sterling Loop. This tract is located in District VI.
- VI. CONSIDERATION OF AN AMENDING PLAT:
  - 4. Amending Plat of Lot 28-37 and Lot 49, Block 1, Shiloh Crossing Subdivision, Phase I, located west of Bob Bullock Loop and south of Havana Dr. This tract is located in District VI.
- VII. ADJOURNMENT:

THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET, LAREDO, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. SAID NOTICE WAS POSTED ON MONDAY, JANUARY 31, 2011 BY 6:00 P.M.

  
Keith Selman, A.I.C.P.  
Director of Planning

  
Gustavo Guevara, Jr.  
City Secretary

**CITY OF LAREDO  
PLANNING AND ZONING COMMISSION**

**MINUTES OF THE PLANNING AND ZONING MEETING OF FEBRUARY 3, 2011**

The City of Laredo Planning and Zoning Commission convened in regular session open to the public at 6:00 p.m. on Thursday, February 3, 2011, in the City Council Chambers at City Hall, 1110 Houston Street, Laredo, Texas considered the following:

**Present:**

Joseph Mendiola  
Ignacio Alaniz  
Efrain Sanchez  
Hector Cortez  
Belinda Guerra-Meurer  
Richard Norton

**Absent:**

Jorge Vera

**Staff:**

Keith Selman  
Martha Bernal  
Fernando Morales  
Susana Ramos  
Renee LaPerriere

**Others:**

Juanita Martinez	James Ornelas
Juan Narvaez	Edward L. Ochoa
Rosie Silva	Juan Segovia
Orlando D. Navarro	Jorge Martinez
Frank Estrada	Oscar Raygoza
Ben Puig	JoeEmma Sherfey
Victor Gonzalez	Cristobal Rodriguez
Rosie Herrera	Victor Garcia
Eduardo Martinez	Nathan Bratton
Bernal Slight	Jorge Gutierrez

**I. CALL TO ORDER**

Cm. Mendiola called the meeting to order at 6:00 p.m.

**II. PLEDGE OF ALLEGIANCE**

**III. CONSIDER APPROVAL OF MINUTES OF:**

**1. Regular meeting of January 20, 2011**

Cm. Sanchez motioned to **approve** the minutes of January 20, 2011

Second: Cm. Cortez  
In Favor: 6  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**IV. CHAIRMAN AND DIRECTORS REPORT AND COMMUNICATIONS:**

Mr. Selman requested to postpone Directors Report and Communications to the end of the meeting.

**V. CONSIDERATION OF PRELIMINARY PLATS AND REPLATS:**

**2. Wal-Mart Stores and San Isidro Ranch Plat, located along the southeast corner of Bob Bullock Loop and International Blvd. This tract is located in District VI.**

Juan Segovia, Howland Engineering, representing the applicant, concurred with comments.

Cm. Sanchez motioned to **approve** the item subject to comments and a notice to the developer.

1. Revise the Planning & Zoning Commission Chairperson to reflect Joseph Mendiola as Chairman.
2. Access onto Loop 20 is subject to review and approval by the Texas Department of Transportation.
3. All improvements as Per Subdivision Ordinance.

Notice to the Developer:

Only the utility easements within the plat boundaries are subject to change prior to plat recordation, due to revisions by the utility companies.

Second: Cm. Cortez  
In Favor: 6  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**3. North Plantation Plaza, located east of McPherson Rd. and south of Sterling Loop. This tract is located in District VI.**

Cm. Sanchez motioned to **approve** the item subject to one comment and a notice to the developer.

All improvements as Per Subdivision Ordinance.

Notice to the Developer:

Only the utility easements within the plat boundaries are subject to change prior to plat recordation, due to revisions by the utility companies.

Second: Cm. Cortez  
In Favor: 6  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**VI. CONSIDERATION OF AN AMENDING PLAT:**

**4. Amending Plat of Lot 28-37 and Lot 49, Block 1, Shiloh Crossing Subdivision, Phase I, located west of Bob Bullock Loop and south of Havana Dr. This tract is located in District VI.**

Frank Estrada, Sherfey Engineering, representing the applicant, concurred with comments.

Cm. Sanchez motioned to **approve** the item subject to comments.

1. Provide any pertinent plat notes from the previously recorded plat.
2. Revise Block 1 to Block 1A.

Second: Cm. Guerra-Meurer  
In Favor: 6  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**IV. CHAIRMAN AND DIRECTORS REPORT AND COMMUNICATIONS:**

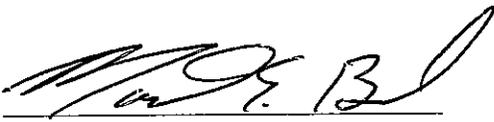
Mr. Selman presented certificates of appreciation to past and current Planning & Zoning Commissioners.

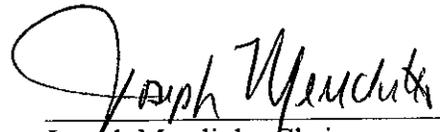
Juanita Martinez, Juan Narvaez, Victor Garcia, Orlando Navarro, Nathan Bratton, Rosie M. Herrera, Judd Gilpin and the Commission all showed their appreciation and thanked Mr. Selman for his 14 years of dedicated service as the City of Laredo Planning & Zoning Director.

**VII. ADJOURNMENT:**

Cm. Sanchez motioned to adjourn the meeting at 6:36 p.m.

Second: Cm. Norton  
In Favor: 6  
Opposed: 0  
Abstained: 0 Motion carried unanimously

  
\_\_\_\_\_  
(For) Vanessa Guerra, Planner III,  
Planning & Zoning Department

  
\_\_\_\_\_  
Joseph Mendiola, Chairman  
Planning & Zoning Commission

**CITY OF LAREDO  
PLANNING AND ZONING COMMISSION**

**NOTICE OF MEETING**

The City of Laredo Planning and Zoning Commission will convene in regular session open to the public at 12:00 p.m. on Friday, February 18, 2011, in the City Council Chambers at City Hall, 1110 Houston Street, Laredo, Texas to consider the following:

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. CONSIDER APPROVAL OF MINUTES OF:
  1. Regular meeting of February 3, 2011.
- IV. CHAIRMAN AND DIRECTORS REPORT AND COMMUNICATIONS:
- V. PUBLIC HEARING AND CONSIDERATION OF THE FOLLOWING ZONE CHANGES:
  2. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning approximately 0.44 acres, located approximately at the southwest corner of Shiloh Drive and Snow Falls Drive, from R-1 (Single Family Residential District) to R-2 (Multi-Family Residential District). District VI
  3. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning the south 2/3 of Lot 1, Block 927, Western Division, located at 3602 Santa Maria Avenue, from B-1 (Limited Commercial District) to B-3 (Community Business District). District VII
  4. Amending the Zoning Ordinance (Map) of the City of Laredo by authorizing a Special Use Permit for the storage of flammable and explosive products on Lot 2, Block 1, Las Lomas Industrial Park Phase I, located at 104 South Aviators Road. District II
  5. Amending the Zoning Ordinance (Map) of the City of Laredo by authorizing a Conditional Use Permit for a roofing company on Lots 1 and 2, Block 1537, Eastern Division, located at 2601 E. Ash Street. District IV
- VI. CONSIDERATION OF PRELIMINARY PLATS AND REPLATS:
  6. La Terraza at Lomas Del Sur Subdivision, located east of Ejido Ave. and south of Wormser Rd. This tract is located in District I.

7. D & J Alexander Subdivision, Unit VII, located south of Del Mar Blvd. and west of R.W. Emerson Loop. This tract is located in District V.

VII. CONSIDERATION OF PRELIMINARY AND FINAL PLATS AND REPLATS:

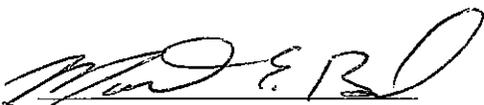
8. Replat of Lot 1A, 2A & 3A, Block 1292-A, Eastern Division, located west of Hwy. 83 and south of Wooster St. This tract is located in District III.
9. San Isidro Northeast –Los Palmares Subdivision, Unit 3, located east of Bucky Houdmann Blvd. and north of Bob Bullock Loop. This tract is located in District VI.

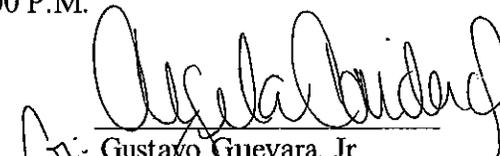
VIII. CONSIDERATION OF FINAL PLATS AND REPLATS:

10. El Pico Water Treatment Plant Plat, located west of FM 1472 and north of El Pico Rd. This tract is located in District VII.
11. San Isidro Northeast –Los Palmares Subdivision, Unit 1, located east of Bucky Houdmann Blvd. and north of Bob Bullock Loop. This tract is located in District VI.
12. Villa San Agustin, unit 9, located west of Riverbank Dr. and south of Fasken Blvd. This tract is located in District VII.

IX. ADJOURNMENT:

THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET, LAREDO, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. SAID NOTICE WAS POSTED ON TUESDAY, FEBRUARY 15, 2011 BY 12:00 P.M.

  
Vanessa Guerra, Planner III  
Planning & Zoning Department

  
for Gustavo Guevara, Jr  
City Secretary

**CITY OF LAREDO  
PLANNING AND ZONING COMMISSION**

**MINUTES OF THE PLANNING AND ZONING MEETING OF FEBRUARY 18, 2011**

The City of Laredo Planning and Zoning Commission convened in regular session open to the public at 12:00 p.m. on Friday, February 18, 2011, in the City Council Chambers at City Hall, 1110 Houston Street, Laredo, Texas considered the following:

**Present:**

Joseph Mendiola  
Ignacio Alaniz  
Efrain Sanchez  
Jorge Vera (arrived at 12:03 p.m.)  
Richard Norton  
Javier Compean

**Absent:**

Hector Cortez  
Belinda Guerra

**Staff:**

Martha Bernal  
Fernando Morales  
Susana Ramos  
Renee LaPerriere

**Others:**

Ruben Gonzalez	Preston Montygamba
Lydia Gonzalez	Frank Estrada
Arturo Ramirez	Oscar Castillo
Martha Ramirez	Carlos Mejia
Geraldine Botello	Richard Donovan
Juan Botello	
Jesus Flores	
Juan Flores	

**I. CALL TO ORDER**

Cm. Mendiola called the meeting to order at 12:00 p.m.

**II. PLEDGE OF ALLEGIANCE**

**III. CONSIDER APPROVAL OF MINUTES OF:**

**1. Regular meeting of February 3, 2011**

Cm. Sanchez motioned to **approve** the minutes of February 3, 2011.

Second: Cm. Compean  
In Favor: 5  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**IV. CHAIRMAN AND DIRECTORS REPORT AND COMMUNICATIONS:**

Cm. Vera arrived at the meeting at 12:03 p.m.

Cm. Mendiola requested that Legal and Fire Department be present when necessary.

**V. PUBLIC HEARING AND CONSIDERATION OF THE FOLLOWING ZONE CHANGES:**

- 2. Amending the Zoning Ordinance(Map) of the City of Laredo by rezoning approximately 0.44 acres, located approximately at the southwest corner of Shiloh Drive and Snow Falls Drive, from R-1 (Single Family Residential District) to R-2 (Multi-Family Residential District). District VI.**

After reading the item and having no objections, the chairman opened the public hearing.

There was no public comment.

Cm. Sanchez motioned **close** public hearing and recommend **denial** of the proposed zone change.

Second: Cm. Vera  
In Favor: 6  
Opposed: 0  
Abstained: 0 Motion carried unanimously

- 3. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning the south 2/3 of Lot 1, Block 927, Western Division, located at 3602 Santa Maria Avenue, from B-1 (Limited Commercial District) to B-3 (Community Business District). District VII**

After reading the item and having no objections, the chairman opened the public hearing.

Arturo Ramirez, applicant, spoke in favor of the proposed zone change.

Cm. Sanchez motioned to **close** the public hearing.

Second: Cm. Vera  
In Favor: 6

Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Vera motioned to recommend **approval** of the proposed zone change.

Second: Cm. Alaniz  
In Favor: 4  
Opposed: 2 (Cm. Sanchez, Cm. Norton)  
Abstained: 0 Motion carried

**4. Amending the Zoning Ordinance (Map) of the City of Laredo by authorizing a Special Use Permit for the storage of flammable and explosive products on Lot 2, Block 1, Las Lomas Industrial Park Phase I, located at 104 South Aviators Road. District II**

After reading the item and having no objections, the chairman opened the public hearing.

Carlos Mejia, representing the applicant/owner, spoke in favor of the proposed zone change.

Richard Donovan, spoke in favor of the proposed zone change.

Cm. Vera motioned to **close** the public hearing.

Second: Cm. Norton  
In Favor: 6  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Sanchez motioned to recommend **approval** of the Special Use Permit.

Second: Cm. Vera  
In Favor: 6  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**5. Amending the Zoning Ordinance (Map) of the City of Laredo by authorizing a Conditional Use Permit for a roofing company on Lots 1 and 2, Block 1537, Eastern Division, located at 2601 E. Ash Street. District IV**

After reading the item and having no objections, the chairman opened the public hearing.

Jesus Flores, applicant and Juan Flores, spoke in favor of the proposed Conditional Use Permit.

Arturo Botello, Lydia Gonzalez, and Ruben Gonzalez, spoke against the proposed Conditional Use Permit.

Cm. Vera motioned to close the public hearing.

Second: Cm. Alaniz  
In Favor: 6  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Vera motioned to recommend denial of the proposed Conditional Use Permit.

Second: Cm. Sanchez  
In Favor: 6  
Opposed: 0  
Abstained: 0 Motion carried unanimously

## VI. CONSIDERATION OF PRELIMINARY PLATS AND REPLATS:

### 6. **La Terraza at Lomas Del Sur Subdivision, located east of Ejido Ave. and south of Wormser Rd. This tract is located in District I.**

Preson Montygamba, concurred with comments.

Cm. Sanchez motioned to approve the item subject to comments and two notices to the developer.

1. Revise the Planning & Zoning Commission Chairperson to reflect Joseph Mendiola as Chairperson.
2. Label all utility easements.
3. Reorient the face of the plat to the north.
4. All improvements as Per Subdivision Ordinance.

#### Notice to the Developer:

1. Only the utility easements within the plat boundaries are subject to change prior to plat recordation, due to revisions by the utility companies.
2. All parks are subject to review and approval by the Parks Board and acceptance by the City Council.

Second: Cm. Vera  
In Favor: 6  
Opposed: 0  
Abstained: 0 Motion carried unanimously

### 7. **D & J Alexander Subdivision, Unit VII, located south of Del Mar Blvd and**

**west of R. W. Emerson Loop. This tract is located in District V.**

Cm. Compean stepped out of the meeting at 1:19 p.m.

Cm. Sanchez motioned to **approve** the item subject to comments and two notices to the developer.

1. Revise the Planning & Zoning Commission Chairperson to reflect Joseph Mendiola as Chairman.
2. All improvements as Per Subdivision Ordinance.

Notice to the Developer:

1. Only the utility easements within the plat boundaries are subject to change prior to plat recordation, due to revisions by the utility companies.
2. Conform to Section 24-69 of the Laredo Land Development Code regarding Flood Plain Management Standards.

Second: Cm. Vera  
In Favor: 5  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Compean stepped back into the meeting at 1:20 p.m.

**VII. CONSIDERATION OF PRELIMINARY AND FINAL PLATS AND REPLATS:**

8. **Replat of Lot 1A, 2A & 3A, Block 1292-A, Eastern Division, located west of Hwy. 83 and south of Wooster St. This tract is located in District III.**

Cm. Sanchez motioned to **approve** the item.

Second: Cm. Alaniz  
In Favor: 6  
Opposed: 0  
Abstained: 0 Motion carried unanimously

9. **San Isidro Northeast-Los Palmares Subdivision, Unit 3, located east of Bucky Houdmann Blvd and north of Bob Bullock Loop. This tract is located in District VI.**

Cm. Vera motioned to **approve** items #9-12.

**VIII. CONSIDERATION OF FINAL PLATS AND REPLATS:**

10. **El Pico Water Treatment Plant Plat, located west of FM 1472 and north of El**

**Pico Rd. This tract is located in District VII.**

**11. San Isidro Northeast-Los Palmares Subdivision, Unit 1, located east of Bucky Houdmann Blvd. and north of Bob Bullock Loop. This tract is located in District VI.**

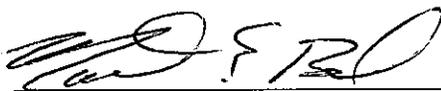
**12. Villa San Agustin, Unit 9, located west of Riverbank Dr. and south of Fasken Blvd. This tract is located in District VII.**

Second: Cm. Vera  
In Favor: 6  
Opposed: 0  
Abstained: 0 Motion carried unanimously

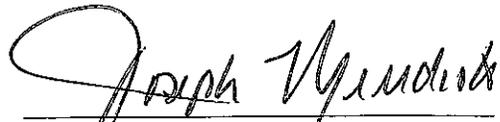
**IX. AJOURNMENT:**

Cm. Sanchez motioned to adjourn the meeting at 7:23 p.m.

Second: Cm. Vera  
In Favor: 6  
Opposed: 0  
Abstained: 0 Motion carried unanimously



(For) Vanessa Guerra, Planner III  
Planning & Zoning Department



Joseph Mendiola, Chairman  
Planning & Zoning Commission

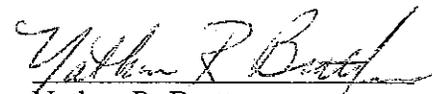
CITY OF LAREDO  
PLANNING AND ZONING COMMISSION

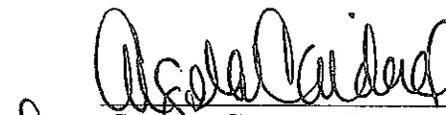
NOTICE OF MEETING

The City of Laredo Planning and Zoning Commission will convene in regular session open to the public at 6:00 p.m. on Thursday, March 3, 2011, in the City Council Chambers at City Hall, 1110 Houston Street, Laredo, Texas to consider the following:

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. CONSIDER APPROVAL OF MINUTES OF:
  - 1. Regular meeting of February 18, 2011.
- IV. CHAIRMAN AND DIRECTORS REPORT AND COMMUNICATIONS:
- V. CONSIDERATION OF PRELIMINARY PLATS AND REPLATS:
  - 2. Dorel Holdings, Phase II, located west of Bob Bullock Loop and north of Maria Luisa Dr. This tract is located in District II.
  - 3. Replat of Lot 8B-1, 8B-2 and 8B-3, Block 1A and Lot 9A, 9B and 9C, Block 1, Emerald Valley Subdivision, located east of Bob Bullock Loop and north of Ben-Cha Rd. This tract is located in District II.
- VI. ADJOURNMENT:

THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET, LAREDO, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. SAID NOTICE WAS POSTED ON MONDAY, FEBRUARY 28, 2011 BY 5:00 P.M.

  
Nathan R. Bratton  
Interim Director of Planning

  
for Gustavo Guevara, Jr  
City Secretary

**CITY OF LAREDO  
PLANNING AND ZONING COMMISSION**

**MINUTES OF THE PLANNING AND ZONING MEETING OF MARCH 3, 2011**

The City of Laredo Planning and Zoning Commission convened in regular session open to the public at 6:00 p.m. on Thursday, March 3, 2011, in the City Council Chambers at City Hall, 1110 Houston Street, Laredo, Texas considered the following:

**Present:**

Joseph Mendiola  
Jorge Vera  
Hector Cortez  
Richard Norton  
Belinda Guerra-Meurer

**Absent:**

Ignacio Alaniz  
Javier Compean  
Efrain Sanchez

**Staff:**

Nathan R. Bratton  
Martha Bernal  
Fernando Morales  
Susana Ramos  
Renee LaPerriere

**Others:**

Jeff Puig  
Edward Garza  
Rogelio Garza

**I. CALL TO ORDER**

Cm. Mendiola called the meeting to order at 6:02 p.m.

**II. PLEDGE OF ALLEGIANCE**

**III. CONSIDER APPROVAL OF MINUTES OF:**

**1. Regular meeting of February 18, 2011**

Cm. Vera moved to **approve** the minutes of February 18, 2011.

Second: Cm. Norton

In Favor: 5  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Vera moved to excuse Cm. Cortez and Cm. Guerra-Muerer from the February 18, 2011 meeting.

Second: Cm. Norton  
In Favor: 5  
Opposed: 0  
Abstained: 0 Motion carried unanimously

#### IV. CHAIRMAN AND DIRECTORS REPORT AND COMMUNICATIONS:

The Commission welcomed Mr. Nathan R. Bratton as the new Interim Director for the Planning & Zoning Department.

Cm. Mendiola requested a brief presentation on the Flood Plain Ordinance at a future meeting.

#### V. CONSIDERATION OF PRELIMINARY PLATS AND REPLATS:

##### 2. **Dorel Holdings, Phase II, located west of Bob Bullock Loop and north of Maria Luisa Dr. This tract is located in District II.**

Jeff Puig, representing the applicant, concurred with comments.

Cm. Vera moved to approve the item.

1. Revise the Planning & Zoning Department Director to reflect Nathan R. Bratton as Interim Director.
2. Update the adjacent legal description to reflect the recently recorded plat.
3. Label the front yard building setback along the cul-de-sac. Also label the cul-de-sac as R.O.W.
4. Show and label Loop 20.
5. All improvements as Per Subdivision Ordinance.

##### Notice to the Developer:

1. Only the utility easements within the plat boundaries are subject to change prior to plat recordation, due to revisions by the utility companies.
2. A zone change will be required for the intended use.

Second: Cm. Norton  
In Favor: 5  
Opposed: 0

Abstained: 0 Motion carried unanimously

3. **Replat of Lot 8B-1, 8B-2 and 8B-3, Block 1A and Lot 9A, 9B and 9C, Block 1, Emerald Valley Subdivision, located east of Bob Bullock Loop and north of Ben Cha Rd. This tract is located in District II.**

Rogelio Garza, Crane Engineering, concurred with comments.

Cm. Vera moved to **approve** the item subject to six comments and two notices to the developer.

1. Revise the Planning & Zoning Department Director to reflect Nathan R. Bratton as Interim Director.
2. Show and label the existing and proposed flood plain in the "Replat of" section of the Replat.
3. Provide the setbacks for Lot 9C, Block 1A. Provide an improvement survey, if applicable.
4. Revise plat note #3 of the Flood Plain Notes to read, "The proposed floodplain shown is based on the Conditional Letter of Map Revision-Fill (CLOMR-F) Case No. 07-06-0577C."
5. Provide an Engineers signature block for the billboard sign lot to state, "Pursuant to Section 16.343 of the Texas Water Code, and as to Lot 9C, Block 1A only water and sanitary sewer improvements are not required. The land shown on the forgoing plat identified herein as Lot 9C, Block 1A, Emerald Valley Subdivision, is to be used only for the purpose of erecting a billboard sign. No personnel will be on site except for maintenance work."
6. All improvements as Per Subdivision Ordinance.

Notice to the Developer:

1. Only the utility easements within the plat boundaries are subject to change prior to plat recordation, due to revisions by the utility companies.
2. Conform to Section 24-69 of the Laredo Land Development code regarding Flood Plain Management Standards.

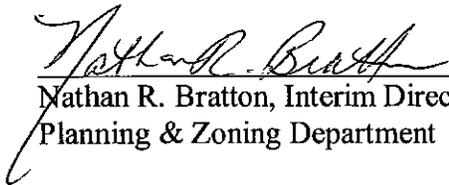
Second: Cm. Guerra-Muerer  
In Favor: 5  
Opposed: 0  
Abstained: 0 Motion carried unanimously

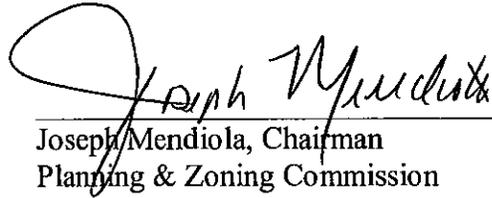
**VI. ADJOURNMENT:**

Cm. Vera moved to **adjourn** the meeting at 6:10 p.m.

Second: Cm. Cortez  
In Favor: 5

Opposed: 0  
Abstained: 0 Motion carried unanimously

  
Nathan R. Bratton, Interim Director  
Planning & Zoning Department

  
Joseph Mendiola, Chairman  
Planning & Zoning Commission

**CITY OF LAREDO  
PLANNING AND ZONING COMMISSION**

**NOTICE OF MEETING**

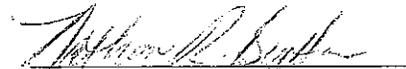
The City of Laredo Planning and Zoning Commission will convene in regular session open to the public at 6:00 p.m. on Thursday, March 17, 2011, in the City Council Chambers at City Hall, 1110 Houston Street, Laredo, Texas to consider the following:

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. CONSIDER APPROVAL OF MINUTES OF:
  1. Regular meeting of March 3, 2011.
- IV. CHAIRMAN AND DIRECTORS REPORT AND COMMUNICATIONS:
- V. PUBLIC HEARING AND CONSIDERATION OF THE FOLLOWING ZONE CHANGES:
  2. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning Lots 7, 8, and 9, Block 1657, Eastern Division, located at 2602 N. Arkansas Avenue, 2716 and 2718 Stewart Street, from B-3 (Community Business District) to B-4 (Highway Commercial District).
  3. Amending the Zoning Ordinance (Map) of the City of Laredo by authorizing a Conditional Use Permit for a pawn shop on Lot 1, Block 1, Trautmann M&I Subdivision I, located at 8619 McPherson Avenue.
  4. Amending the Zoning Ordinance (Map) of the City of Laredo by authorizing a Special Use Permit for the storage of flammable and explosive products on Lot 2, Block 1, Las Lomas Industrial Park Phase I, located at 104 South Aviators Road. District II
- VI. CONSIDERATION OF PRELIMINARY PLATS AND REPLATS:
  5. Shiloh Crossing Apartments, located along the southeast corner of Kirby Dr. and Eskimo Dr. This tract is located in District VI.
  6. E.G. Business Park, located east of Concord Hills Blvd. and south of Hwy. 359. This tract is located in District II.
- VII. CONSIDERATION OF FINAL PLATS AND REPLATS:

7. North Plantation Plaza, located east of McPherson Rd. and south of Sterling Loop. This tract is located in District VI.
8. Baseball Complex Park at Jacaman Ranch, located west of Bob Bullock Loop and south of Endeavor Dr. This tract is located in District V.

VIII. ADJOURNMENT:

THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET, LAREDO, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. SAID NOTICE WAS POSTED ON MONDAY, MARCH 14, 2011 BY 6:00 P.M.

  
Nathan R. Bratton  
Interim Director of Planning

  
Gustavo Guevara, Jr  
City Secretary

**CITY OF LAREDO  
PLANNING AND ZONING COMMISSION**

**MINUTES OF THE PLANNING AND ZONING MEETING OF MARCH 17, 2011**

The City of Laredo Planning and Zoning Commission convened in regular session open to the public at 6:00 p.m. on Thursday, March 17, 2011, in the City Council Chambers at City Hall, 1110 Houston Street, Laredo, Texas considered the following:

**Present:**

Joseph Mendiola  
Ignacio Alaniz  
Jorge Vera  
Javier Compean  
Richard Norton

**Absent:**

Efrain Sanchez  
Belinda Guerra-Muerer  
Hector Cortez

**Staff:**

Nathan R. Bratton  
Martha Bernal  
Fernando Morales  
Susana Ramos  
Renee LaPerriere  
Ruben Dominguez (Fire Dept.)

**Others:**

Jose Arciniega	Eduardo Rodriguez
Chris Kloss	Tanya C.
Rogelio Garza	Javier Rodriguez
Victor Linares	Eduardo Ochoa
Esmeralda R. Hereford	Carlos Mejia
Henry B. Hereford	Cesario Porras
Jesus Rodriguez	
Lilia Morales	
Kristina Rodriguez	

**I. CALL TO ORDER**

Cm. Mendiola called the meeting to order at 6:02 p.m.

**II. PLEDGE OF ALLEGIANCE**

**III. CONSIDER APPROVAL OF MINUTES OF:**

**1. Regular meeting of March 3, 2011**

Cm. Vera moved to **approve** the minutes of March 3, 2011.

Second: Cm. Alaniz  
In Favor: 5  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Vera moved to **excuse** Cm. Sanchez, Cm. Alaniz, and Cm. Compean from the March 3, 2011 meeting.

Second: Cm. Norton  
In Favor: 5  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**IV. CHAIRMAN AND DIRECTORS REPORT AND COMMUNICATIONS:**

Mr. Bratton stated documents were provided to the Commission on Flood Plain Management and a brief explanation of a conditional letter of map revisions and a letter of map revisions on the flood plain.

**V. PUBLIC HEARING AND CONSIDERATION OF THE FOLLOWING ZONE CHANGES:**

**2. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning Lots 7, 8, and 9, Block 1657, Eastern Division, located at 2602 N. Arkansas Avenue, 2716 and 2718 Stewart Street, from B-3 (Community Business District) to B-4 (Highway Commercial District).**

Susana Ramos, Planning Staff, stated the applicant requested the item be tabled time certain.

After reading the item and having no objections, the chairman opened the public hearing.

Esmeralda Rodriguez Hereford and Chris Kloss, spoke against the proposed zone change.

Cm. Vera moved to **close** the public hearing.

Second: Cm. Compean  
In Favor: 5  
Opposed: 0

Abstained: 0 Motion carried unanimously

Cm. Vera moved to recommend **denial** of the proposed zone change.

Second: Cm. Alaniz  
In Favor: 5  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**3. Amending the Zoning Ordinance (Map) of the City of Laredo by authorizing a Conditional Use Permit for a pawn shop on Lot 1, Block 1, Trautmann M & I Subdivision I, located at 8619 McPherson Avenue.**

After reading the item and having no objections, the chairman opened the public hearing.

Joe Arciniega, spoke in favor of the proposed Conditional Use Permit.

Cm. Vera moved to **close** the public hearing.

Second: Cm. Compean  
In Favor: 5  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Vera moved to recommend **approval** of the proposed Conditional Use Permit.

Second: Cm. Alaniz  
In Favor: 5  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**4. Amending the Zoning Ordinance (Map) of the City of Laredo by authorizing a Special Use Permit for the storage of flammable and explosive products on Lot 2, Block 1, Las Lomas Industrial Park Phase I, located at 104 South Aviators Road.**

Cm. Vera moved to **open** a public hearing.

Second: Cm. Compean  
In Favor: 5  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Carlos Mejia, spoke in favor of the proposed Special Use Permit.

Cm. Compean moved to **close** the public hearing.

Second: Cm. Vera  
In Favor: 5  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Vera moved to recommend **approval** of the Special Use Permit.

Second: Cm. Compean  
In Favor: 5  
Opposed: 0  
Abstained: 0 Motion carried unanimously

## VI. CONSIDERATION OF PRELIMINARY PLATS AND REPLATS:

### 5. **Shiloh Crossing Apartments, located along the southeast corner of Kirby Dr. and Eskimo Dr. This tract is located in District VI.**

Edward Ochoa, Gilpin Engineering, concurred with comments.

Cm. Vera moved to **approve** the item subject to one comment and a notice to the developer.

1. All improvements as Per Subdivision Ordinance.

#### Notice to the Developer:

Only the utility easements within the plat boundaries are subject to change prior to plat recordation, due to revisions by the utility companies.

Second: Cm. Norton  
In Favor: 5  
Opposed: 0  
Abstained: 0 Motion carried unanimously

### 6. **E.G. Business Park, located east of Concord Hills Blvd. and south of Hwy 359. This tract is located in District II.**

Victor Linares, Crane Engineering, concurred with comments.

Cm. Norton moved to **approve** the item subject to comments and two notices to the developer.

1. Access onto Hwy. 359 is subject to review and approval by the Texas Department of Transportation.
2. Revise the recording information for the 35 ft. dedication to Webb County. Also provide the recording information for the additional 25 ft. dedication.

3. Provide a street name in compliance with 3-2 K of the Subdivision Ordinance.
4. Show and label the city limits on the face of the plat.
5. Delete plat note #4.
6. All improvements as Per Subdivision Ordinance.

Notice to the Developer:

1. Only the utility easements within the plat boundaries are subject to change prior to plat recordation, due to revisions by the utility companies.
2. A zone change will required for the intended use.

Second: Cm. Vera  
 In Favor: 5  
 Opposed: 0  
 Abstained: 0 Motion carried unanimously

**VII. CONSIDERATION OF FINAL PLATS AND REPLATS:**

7. **North Plantation Plaza, located east of McPherson Rd. and south of Sterling Loop. This tract is located in District VI.**

Cesario Porras, Porras Engineering, concurred with comments.

Cm. Vera moved to **approve** the item.

Second: Cm. Compean  
 In Favor: 5  
 Opposed: 0  
 Abstained: 0 Motion carried unanimously

8. **Baseball Complex Park at Jacaman Ranch; located west of Bob Bullock Loop and south of Endeavor Dr. This tract is located in District V.**

Cm. Vera moved to **approve** the item.

Second: Cm. Compean  
 In Favor: 5  
 Opposed: 0  
 Abstained: 0 Motion carried unanimously

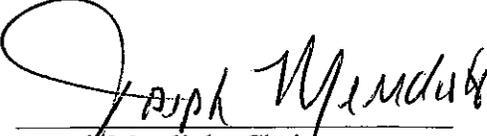
**VIII. ADJOURNMENT:**

Cm. Vera moved to **adjourn** the meeting at 6:41 p.m.

Second: Cm. Compean  
 In Favor: 5

Opposed: 0  
Abstained: 0 Motion carried unanimously

  
\_\_\_\_\_  
Nathan R. Bratton,  
Interim Planning Director

  
\_\_\_\_\_  
Joseph Mendiola, Chairman  
Planning & Zoning Commission

**CITY OF LAREDO  
PLANNING AND ZONING COMMISSION**

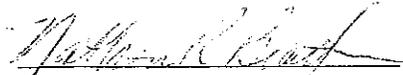
**NOTICE OF MEETING**

The City of Laredo Planning and Zoning Commission will convene in regular session open to the public at 6:00 p.m. on Thursday, April 7, 2011, in the City Council Chambers at City Hall, 1110 Houston Street, Laredo, Texas to consider the following:

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. CONSIDER APPROVAL OF MINUTES OF:
  1. Regular meeting of March 17, 2011.
- IV. CHAIRMAN AND DIRECTORS REPORT AND COMMUNICATIONS:
- V. CONSIDERATION OF PRELIMINARY PLATS AND REPLATS:
  2. The City of Laredo-HR Plat, located north of Del Mar Blvd. and west of Lindenwood Dr. This tract is located in District VI.
  3. The Prestwick Reserve at Deer Ridge Subdivision, located south of Jones Dr. and west of Tiger Ct. This tract is located in District VI.
  4. EBP Subdivision, located east of Hwy. 83 and south of La Pita Mangana Rd. This tract is located in District I.
- VI. CONSIDERATION OF FINAL PLATS AND REPLATS:
  5. Herrera Subdivision, Phase 1, located west of FM 3338 and south of FM 1472. This tract is located in District VII.
  6. The Danny Lopez Plat, located north of Shiloh Dr. and west of Harlan St. This tract is located in District VI.
- VII. ADJOURNMENT:

THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET, LAREDO, TEXAS, AT A PLACE CONVENIENT AND READILY

ACCESSIBLE TO THE PUBLIC AT ALL TIMES. SAID NOTICE WAS POSTED ON  
MONDAY, APRIL 4, 2011 BY 6:00 P.M.

  
Nathan R. Bratton  
Interim Director of Planning

  
Gustavo Guevara, Jr  
City Secretary

**CITY OF LAREDO  
PLANNING AND ZONING COMMISSION**

**MINUTES OF THE PLANNING AND ZONING MEETING OF APRIL 7, 2011**

The City of Laredo Planning and Zoning Commission convened in regular session open to the public at 6:00 p.m. on Thursday, April 7, 2011, in the City Council Chambers at City Hall, 1110 Houston Street, Laredo, Texas considered the following:

**Present:**

Joseph Mendiola  
Ignacio Alaniz  
Efrain Sanchez  
Jorge Vera  
Hector Cortez  
Belinda Guerra-Muerer  
Javier Compean  
Richard Norton  
Victor D. Treviño

**Staff:**

Nathan R. Bratton  
Martha Bernal  
Fernando Morales  
Renee LaPerriere

**Others:**

Yvette Gutierrez  
Rosa Marquez de Treviño  
Hugo Seca  
Anita Cavazos  
Alicia Reyes  
Brittnee Housner  
Daniel Gomez  
Councilman Alejandro "Alex" Perez

**I. CALL TO ORDER**

Cm. Mendiola called the meeting to order at 6:03 p.m.

**II. PLEDGE OF ALLEGIANCE**

**III. CONSIDER APPROVAL OF MINUTES OF:**

- 1. Regular meeting of March 17, 2011.**

Cm. Vera made a motion to **approve** the minutes of March 17, 2011.

Second: Cm. Compean  
In Favor: 9  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Mendiola made a motion to **excuse** Cm. Sanchez, Cm. Guerra-Muerer, and Cm. Cortez from the March 17, 2011 meeting.

Second: Cm. Vera  
In Favor: 9  
Opposed: 0  
Abstained: 0 Motion carried unanimously

#### **IV. CHAIRMAN AND DIRECTORS REPORT AND COMMUNICATIONS:**

Mr. Bratton, Interim Planning Director, welcomed Cm. Victor D. Treviño to the Commission. He will be representing Council District III.

Mr. Bratton advised the Commission that in reference to the Open Records and Open Meetings Act, there is a mandatory training the Commission is required to take and get certified. He stated they can stop by the department to view the videos or can also do the training on-line.

#### **V. CONSIDERATION OF PRELIMINARY PLATS AND REPLATS:**

##### **2. The City of Laredo-HR Plat, located north of Del Mar Blvd. and west of Lindenwood Dr. This tract is located in District VI.**

Cm. Vera made a motion to **approve** the item subject to one comment and a notice to the developer.

1. All improvements as Per Subdivision Ordinance.

##### Notice to the Developer:

Only the utility easements within ht plat boundaries are subject to change prior to plat recordation, due to revisions by the utility companies.

Second: Cm. Cortez  
In Favor: 9  
Opposed: 0  
Abstained: 0 Motion carried unanimously

##### **3. The Prestwick Reserve at Deer Ridge Subdivision, located south of Jones Dr.**

**west of Tiger Ct. This tract is located in District VI.**

Mr. Bratton stated to revise comment number one to change "Revise" to "Confirm".

Hugo Seca, Seca Engineering, concurred with comments as amended.

Cm. Compean made a motion to **approve** the item subject to comments as amended and a notice to the developer.

1. **Revise Confirm** the location of the noise contours to reflect the FAR PART 150 Noise Study as Per FAA Record of Approval Effective June 22, 2007.
2. Revise the Certificate of Owner signature block to remove "Streets" from the dedicatory language, as this will be a private street.
3. All improvements as Per Subdivision Ordinance.

Notice to the Developer:

Only the utility easements within the plat boundaries are subject to change prior to plat recordation, due to revisions by the utility companies.

Second: Cm.Vera  
In Favor: 9  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**4. EMP Subdivision, located east of Hwy. 83 and south of La Pita Mangana Rd.  
This tract is located in District I.**

Daniel Gomez, P.E., concurred with comments.

Cm. Vera made a motion to **approve** the item subject to comments and a notice to the developer.

1. Delete plat note #2.
2. All improvements as Per Subdivision Ordinance.

Notice to the Developer:

Only the utility easements within the plat boundaries are subject to change prior to plat recordation, due to revisions by the utility companies.

Second: Cm. Norton  
In Favor: 9  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**VI. CONSIDERATION OF FINAL PLATS AND REPLATS:**

**5. Herrera Subdivision, Phase 1, located west of FM 3338 and south of FM 1472**

Daniel Gomez, P.E., concurred with comments.

Cm. Vera made a motion to **approve** the item subject to one notice to the developer and to **approve** item #6.

Notice to the Developer:

1. A zone change will be required for the intended use.

**6. The Danny Lopez Plat, located north of Shiloh Dr. and west of Harland St.  
This tract is located in District VI.**

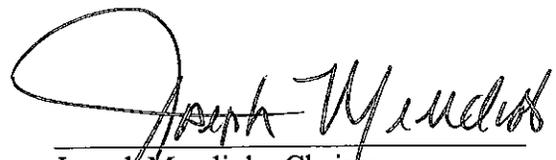
Second: Cm. Compean  
In Favor: 9  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**VII. ADJOURNMENT:**

Cm. Vera made a motion to **adjourn** the meeting at 6:21 p.m.

Second: Cm. Cortez  
In Favor: 9  
Opposed: 0  
Abstained: 0 Motion carried unanimously

  
Nathan R. Bratton,  
Interim Planning Director

  
Joseph Mendiola, Chairman  
Planning & Zoning Commission

**CITY OF LAREDO  
PLANNING AND ZONING COMMISSION**

**NOTICE OF MEETING**

The City of Laredo Planning and Zoning Commission will convene in regular session open to the public at 6:00 p.m. on Thursday, April 21, 2011, in the City Council Chambers at City Hall, 1110 Houston Street, Laredo, Texas to consider the following:

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. CONSIDER APPROVAL OF MINUTES OF:
  1. Regular meeting of April 7, 2011.
- IV. CHAIRMAN AND DIRECTORS REPORT AND COMMUNICATIONS:
- V. PUBLIC HEARING AND CONSIDERATION OF THE FOLLOWING ZONE CHANGES:
  2. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning Lot 10, Block 368, Western Division, located at 1819 San Agustin Avenue, from R-O (Residential/Office District) to B-1 (Limited Commercial District). District VIII
  3. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning Lot 5, Block 1930, Eastern Division, located at 3119 Loop 20, from B-1 (Limited Commercial District) to B-3 (Community Business District). District II
  4. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning 17.61 acres, as further described by metes and bounds in attached Exhibit "A", located south of Dorel Drive and west of Bob Bullock Loop 20, from R-1 (Single Family Residential District) to B-1 (Limited Commercial District). District II
  5. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning Lot 2, Block 7, Del Mar Village Subdivision, located at the following address: 205 W. Village Boulevard, from B-1 (Limited Commercial District) to B-4 (Highway Commercial District). District VI
  6. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning Lot 1, Block 1, Friends Association Subdivision, located at 9110 McPherson Road, from B-3 (Community Business District) to B-4 (Highway Commercial District). District VI
  7. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning Lot 7 & east 1/3 of Lot 8, Block 81, Western Division, located at 107 Iturbide Street, from R-3 (Mixed Residential District) to B-3 (Community Business District). District VIII

8. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning 21.78 acres, including all of Lots 1-9, Block 2; Lots 1-9 & 22-30, Block 4; Lots 1-3 & 32-37, Block 8; Lots 1-3 & 13-15, Block 7; Lots 6-16, Block 5; Lots 5-14, Block 6; and Lots 6-20, Block 9, of Santa Rita Subdivision Phase XV, La Isla de Los Jueces, located approximately north and south of Lope de Vega Drive and west of Raul Velasquez Avenue, from R-1A (Single Family Reduced Area District) to R-1MH (Single Family Manufactured Housing District). District III
9. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning .47 acres, as further described by metes and bounds in attached Exhibit "A", located at 3825 Casa Blanca Lake Road, from B-3 (Community Business District) to B-4 (Highway Commercial District).
10. Amending the Zoning Ordinance (Map) of the City of Laredo by authorizing a Special Use Permit and a drilling permit for oil and/or gas extraction on 4 acres, as further described by metes and bounds in attached Exhibit "A", located east of Bob Bullock Loop and northeast of University Boulevard.

VI. CONSIDERATION OF PRELIMINARY PLATS AND REPLATS:

11. The City of Laredo-Fleet Facility Plat, located north of Saunders Ave. and east of Bustamante St. This tract is located in District V
12. D & J Alexander Subdivision, Unit XI, located north of Casa Verde Rd and east of Melville Loop. This tract is located in District V

VII. CONSIDERATION OF A PRELIMINARY AND FINAL PLAT:

13. The City of Laredo-HR Plat, located north of Del Mar Blvd. and west of Lindenwood Dr. This tract is located in District VI.

VIII. CONSIDERATION OF FINAL PLATS AND REPLATS:

14. Muller Subdivision, located along the northwest corner of McPherson Rd. and Fenwick Dr. This tract is located in District VI.
15. Replat of Lot 1A, Block 1, Laredo Arena Subdivision, Unit 11, located west of Bob Bullock Loop and south of Jacaman Rd. This tract is located in District VI.

IX. ADJOURNMENT:

THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET, LAREDO, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. SAID NOTICE WAS POSTED ON MONDAY, APRIL 18, 2011 BY 6:00 P.M.

  
Nathan R. Bratton  
Interim Director of Planning

  
Gustavo Guevara, Jr  
City Secretary

**CITY OF LAREDO  
PLANNING AND ZONING COMMISSION**

**MINUTES OF THE PLANNING AND ZONING MEETING OF APRIL 21, 2011**

The City of Laredo Planning and Zoning Commission convened in regular session open to the public at 6:00 p.m. on Thursday, April 21, 2011, in the City Council Chambers at City Hall, 1110 Houston Street, Laredo, Texas considered the following:

**Present:**

Joseph Mendiola  
Ignacio Alaniz  
Efrain Sanchez  
Jorge Vera  
Richard Norton  
Javier Compean  
Victor D. Treviño

**Absent:**

Hector Cortez  
Belinda Guerra-Muerer

**Staff:**

Nathan R. Bratton  
Martha Bernal  
Fernando Morales  
Susana Ramos  
Renee LaPerriere

**Others:**

Maria Elena Raygoza  
Jose J. Raygoza  
Esther Raygoza  
Guadalupe G. Ayala  
Rey Ayala  
Manuel Flores  
Hector Benavides  
Juan Segovia  
Jorge Martinez  
Ricardo Ramos  
Anil Gupta  
Rafael Torres  
Virginia Gutierrez  
Blanca Benavides  
Kurt Labetter

**I. CALL TO ORDER**

Cm. Mendiola called the meeting to order at 6:00 p.m.

**II. PLEDGE OF ALLEGIANCE**

**III. CONSIDER APPROVAL OF MINUTES OF:**

**1. Regular meeting of April 7, 2011**

Cm. Vera made a motion to approve the minutes of April 7, 2011.

Second: Cm. Compean  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**IV. CHAIRMAN AND DIRECTORS REPORT AND COMMUNICATIONS:**

Cm. Mendiola reminded the Commissioners about the mandatory training for the Open Records and Open Meetings Act.

Cm. Treviño inquired about amending and updating the Comprehensive Plan, Land Development Code Book, and the City Charter. He also inquired on creating some consistency on the rules and regulations between the City of Laredo and the Planning & Zoning Commission.

Cm. Alaniz and Cm. Compean gave their feedback on the National Planning Conference that they previously attended.

Cm. Sanchez inquired on evaluating and increasing the distance of property owners that are advised of zone changes within their areas.

**V. PUBLIC HEARING AND CONSIDERATION OF THE FOLLOWING ZONE CHANGES:**

**2. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning Lot 10, Block 368, Western Division, located at 1819 San Agustin Avenue, from R-O (Residential/Office District) to B-1 (Limited Commercial District). District VIII.**

After reading the item and having no objections, the chairman opened the public hearing.

Manuel Flores, applicant, spoke in favor of the proposed zone change.

Cm. Sanchez made a motion to close the public hearing.

Second: Cm. Treviño  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Norton made a motion to recommend **approval** of the proposed zone change.

Second: Cm. Sanchez  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**3. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning Lot 5, Block 1930, Eastern Division, located at 3119 Loop 20, from B-1 (Limited Commercial District) to B-3 (Community Business District). District II.**

After reading the item and having no objections, the chairman opened the public hearing.

Esther Reygoza, spoke in favor of the proposed zone change.

Cm. Vera made a motion to **close** the public hearing and recommend **approval** of the proposed zone change

Second: Cm. Compean  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**4. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning 17.61 acres, as further described by metes and bounds in attached Exhibit "A", located south of Dorel Drive and west of Bob Bullock Loop 20, from R-1 (Single Family Residential District) to B-1 (Limited Commercial District). District II.**

After reading the item and having no objections, the chairman opened the public hearing.

Jorge Martinez, CEC Engineering, spoke in favor of the proposed zone change.

Cm. Vera made a motion to **close** the public hearing and recommend **approval** of the proposed zone change

Second: Cm. Sanchez  
In Favor: 7  
Opposed: 0

Abstained: 0 Motion carried unanimously

**5. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning Lot 2, Block 7, Del Mar Village Subdivision, located at the following address: 205 W. Village Boulevard, from B-1 (Limited Commercial District) to B-4 (Highway Commercial District). District VI**

After reading the item and having no objections, the chairman opened the public hearing.

Cm. Vera made a motion to close the public hearing.

Second: Cm. Compean  
In Favor: 6  
Opposed: 0  
Abstained: 1 Motion carried

Cm. Norton made a motion to recommend denial of the proposed zone change.

Second: Cm. Vera  
In Favor: 4  
Opposed: 2 (Cm. Mendiola, Cm. Alaniz)  
Abstained: 1 (Cm. Treviño) Motion carried

**6. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning Lot 1, Block 1, Friends Association Subdivision, located at 9110 McPherson Road, from B-3 (Community Business District) to B-4 (Highway Commercial District). District VI**

After reading the item and having no objections, the chairman opened the public hearing.

Anil Gupta, applicant, spoke in favor of the proposed zone change.

Cm. Vera made a motion to close the public hearing and recommend denial of the proposed zone change

Second: Cm. Norton  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**7. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning Lot 7 & east 1/3 of Lot 8, Block 81, Western Division, located at 107 Iturbide Street, from R-1 (Mixed Residential District) to B-3 (Community Business District). District VIII**

After reading the item and having no objections, the chairman opened the public hearing.

Guadalupe and Rey Ayala, Rafael Torres, Virginia Gutierrez, all spoke in favor of the proposed zone change.

Cm. Vera made a motion to close the public hearing and recommend approval of the proposed zone change

Second: Cm. Norton  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

- 8. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning 21.78 acres, including all of Lots 1-9, Block 2; Lots 1-9 & 22-30, Block 4; Lots 1-3 & 32-37, Block 8; Lots 1-3 & 13-15, Block 7; Lots 6-16, Block 5; Lots 5-14, Block 6; and Lots 6-20, Block 9, of Santa Rita Subdivision Phase XV, La Isla de Los Jueces located approximately north and south of Lope de Vega Drive and west of Raul Velasquez Avenue, from R-1A (Single Family Reduced Area District) to R-1MH (Single Family Manufactured Housing District). District III**

After reading the item and having no objections, the chairman opened the public hearing.

Juan Segovia, Howland Engineering, spoke in favor of the proposed zone change.

Blanca and Hector Benavides, spoke against the proposed zone change.

Cm. Treviño made a motion to close the public hearing.

Second: Cm. Alaniz  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Norton made a motion to recommend denial of the proposed zone change.

Second: Cm. Compean  
In Favor: 5  
Opposed: 2 (Cm. Mendiola, Cm. Treviño)  
Abstained: 0 Motion carried

- 9. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning .47 acres, as further described by metes and bounds in attached Exhibit "A", located at 3825 Casa Blanca Lake Road, from B-3 (Community Business District) to B-4 (Highway Commercial District).**

After reading the item and having no objections, the chairman opened the public hearing.

Ricardo Ramos, spoke in favor of the proposed zone change.

Cm. Vera made a motion to close the public hearing.

Second: Cm. Compean  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Treviño made a motion to recommend approval of the proposed zone change.

Second: Cm. Alaniz  
In Favor: 4  
Opposed: 3 (Cm. Compean, Cm. Vera, Cm. Norton)  
Abstained: 0 Motion carried

**10. Amending the Zoning Ordinance (Map) of the City of Laredo by authorizing a Special Use Permit and a drilling permit for oil and/or gas extraction on 4 acres, as further described by metes and bounds in attached Exhibit "A", located east of Bob Bullock Loop and northeast of University Boulevard.**

After reading the item and having no objections, the chairman opened the public hearing.

Kurt Labetter, spoke in favor of the proposed Special Use Permit.

Cm. Sanchez stepped out of the meeting at 8:11 p.m.

Cm. Vera made a motion to close the public hearing.

Second: Cm. Compean  
In Favor: 6  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Vera made a motion to recommend approval of the proposed Special Use Permit.

Second: Cm. Compean  
In Favor: 6  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Sanchez stepped back into the meeting at 8:13 p.m.

**VI. CONSIDERATION OF PRELIMINARY PLATS AND REPLATS:**

**11. The City of Laredo-Fleet Facility Plat, located north of Saunders Ave. and east of Bustamante St. This tract is located in District V.**

Cm. Norton made a motion to **approve** the item subject to comments and notice to the developer.

1. Show the R.O.W. width of all adjacent streets. Also confirm street names.
2. Provide and show on the face of the plat any street closing information.
3. Revise plat note #3 to read, "Sidewalks, driveways and trees will be installed at the time of issuance of building permits in accordance with the Laredo Land Development Code."
4. All improvements as Per Subdivision Ordinance.

Notice to the Developer:

Only the utility easements within the plat boundaries are subject to change prior to plat recordation, due to revisions by the utility companies.

Second: Cm. Vera  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**12. D & J Alexander Subdivision, Unit XI, located north of Casa Verde Rd and east of Melville Loop. This tract is located in District V.**

Martha Bernal, Planning Staff, stated the applicant requested the item be tabled.

Cm. Vera made a motion to table the item.

Second: Cm. Norton  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**VII. CONSIDERATION OF A PRELIMINARY AND FINAL PLAT:**

Cm. Vera made a motion to **approve** items #13-15.

**13. The City of Laredo-HR Plat, located north of Del Mar Blvd. and west of Lindenwood Dr. This tract is located in District VI.**

**VIII. CONSIDERATION OF FINAL PLATS AND REPLATS:**

**14. Muller Subdivision, located along the northwest corner of McPherson Rd.**

and Fenwick Dr. This tract is located in District VI.

15. Replat of Lot 1A, Block 1, Laredo Arena Subdivision, Unit 11, located west of Bob Bullock and south of Jacaman Rd. This tract is located in District VI.

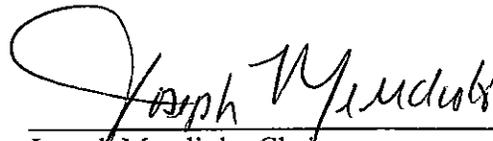
Second: Cm. Norton  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**IX. ADJOURNMENT:**

Cm. Vera made a motion to adjourn the meeting at 8:18 p.m.

Second: Cm. Norton  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

(For)   
\_\_\_\_\_  
Nathan R. Brattor,  
Interim Planning & Zoning Director

  
\_\_\_\_\_  
Joseph Mendiola, Chairman  
Planning & Zoning Commission

**CITY OF LAREDO  
PLANNING AND ZONING COMMISSION**

**NOTICE OF MEETING**

The City of Laredo Planning and Zoning Commission will convene in regular session open to the public at 6:00 p.m. on Thursday, May 5, 2011, in the City Council Chambers at City Hall, 1110 Houston Street, Laredo, Texas to consider the following:

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. CONSIDER APPROVAL OF MINUTES OF:
  1. Regular meeting of April 21, 2011.
- IV. CHAIRMAN AND DIRECTORS REPORT AND COMMUNICATIONS:
- V. PUBLIC HEARING AND CONSIDERATION OF THE FOLLOWING ZONE CHANGE:
  2. Amending the Zoning Ordinance (Map) of the City of Laredo by authorizing a Conditional Use Permit for an amusement redemption machine establishment on Lot 1, Block 1, Friends Association Subdivision, located at 9110 McPherson Road. District VI
- VI. CONSIDERATION OF MASTER PLAN AND PRELIMINARY PLAT:
  3. Alexander Ranch Master Plan and preliminary consideration of the D & J Alexander Subdivision, Unit XI, located north of Casa Verde Rd. and east of Mellville Loop. This tract is located in District V.
- VII. CONSIDERATION OF PRELIMINARY PLATS AND REPLATS:
  4. Replat of Lot 26A and 26B, Block 1, San Isidro Northeast Subdivision, Phase 4, located along the northeast corner of International Blvd. and Simon Bolivar Blvd. This tract is located in District VI.
  5. Con-Way Freight LLA Plat, located south of FM 1472 and west of Pan American Blvd. This tract is located in District VII.
  6. San Isidro Southwest Subdivision, Phase III, located west of Sandia Dr. and south of Bob Bullock Loop. This tract is located in District VI.
- VIII. CONSIDERATION OF FINAL PLATS AND REPLATS:

7. EBP Subdivision, located east of Hwy. 83 and south of La Pita Mangana Rd. This tract is located in District I.
8. Shiloh Crossing Apartments, located along the southwest corner of Kirby Dr. and Eskimo Dr. This tract is located in District VI.

IX. ADJOURNMENT:

THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET, LAREDO, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. SAID NOTICE WAS POSTED ON MONDAY, MAY 2, 2011 BY 6:00 P.M.

  
Nathan R. Bratton  
Interim Director of Planning

  
Gustavo Guevara, Jr  
City Secretary

**CITY OF LAREDO  
PLANNING AND ZONING COMMISSION**

**MINUTES OF THE PLANNING AND ZONING MEETING OF MAY 5, 2011**

The City of Laredo Planning and Zoning Commission convened in regular session open to the public at 6:00 p.m. on Thursday, May 5, 2011, in the City Council Chambers at City Hall, 1110 Houston Street, Laredo, Texas considered the following:

**Present:**

Joseph Mendiola  
Jorge Vera  
Hector Cortez  
Richard Norton  
Javier Compean  
Victor Treviño

**Absent:**

Efrain Sanchez  
Ignacio Alaniz  
Belinda Guerra-Muerer

**Staff:**

Nathan R. Bratton  
Martha Bernal  
Fernando Morales  
Renee LaPerriere

**Others:**

Yvette Gutierrez  
Juan Segovia  
Jed Brown  
Edward Ochoa  
Daniel Gomez  
Anil Gupta

**I. CALL TO ORDER**

Cm. Mendiola called the meeting to order at 6:01 p.m.

**II. PLEDGE OF ALLEGIANCE**

**III. CONSIDER APPROVAL OF MINUTES:**

1. Regular meeting of April 21, 2011.

Cm. Vera made a motion to **approve** the minutes of April 21, 2011.

Second: Cm. Cortez  
In Favor: 6  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**IV. CHAIRMAN AND DIRECTORS REPORT AND COMMUNICATIONS:**

Cm. Vera made a motion to **excuse** Cm. Cortez and Cm. Guerra-Mueller from the meeting of April 21, 2011.

Second: Cm. Cortez  
In Favor: 6  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Treviño stated he will meet with Mr. Bratton on getting grounds rules and having public participation for the Comprehensive Plan.

**V. PUBLIC HEARING AND CONSIDERATION OF THE FOLLOWING ZONE CHANGE:**

2. **Amending the Zoning Ordinance (Map) of the City of Laredo by authorizing a Conditional Use Permit for an amusement redemption machine establishment on Lot 1, Block 1, Friends Association Subdivision, located at 9110 McPherson Road. District VI.**

After reading the item and having no objections, the chairman opened the public hearing.

Anil Gupta applicant, spoke in favor of the proposed Conditional Use Permit.

Cm. Norton made a motion to recommend **approval** of the Conditional Use Permit.

Second: Cm. Vera  
In Favor: 6  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**VI. CONSIDERATION OF A MASTER PLAN AND PRELIMINARY PLAT:**

3. **Alexander Ranch Master Plan and preliminary consideration of the D & J Alexander Subdivision, Unit XI, located north of Casa Verde Rd. and east of Mellville Loop. This tract is located in District V.**

Cm. Vera made a motion to **approve** the items subject to comments and a notice to the developer.

Master Plan:

1. Confirm the acreage in the Phase Summary Table.
2. Show the width for the proposed Bartlett Ave.
3. Provide a revised approved master plan with a revision date of 05/05/2011.

Preliminary:

1. Revise the signature blocks for Planning & Zoning Director as well as Planning & Zoning Commission Chairperson.
2. Revise plat note #3 to reflect Casa Verde Rd.
3. All improvements as Per Subdivision Ordinance.

Notice to the Developer:

Only the utility easements within the plat boundaries are subject to change prior to plat recordation, due to revisions by the utility companies.

Second: Cm. Compean  
In Favor: 6  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**VII. CONSIDERATION OF PRELIMINARY PLATS AND REPLATS:**

- 4. Replat of Lot 26A and 26B, Block 1, San Isidro Northeast Subdivision, Phase 4, located along the northeast corner of International Blvd. and Simon Bolivar Blvd. This tract is located in District VI.**

Cm. Compean made a motion to **approve** the item subject to comments and a notice to the developer.

1. Provide any pertinent plat notes from the previously recorded plat.
2. Show and label the side yard setback along Simon Bolivar Blvd. and Veracruz Dr.
3. Conform to Section 24-57 Green Space Preservation, if applicable.
4. All improvements as Per Subdivision Ordinance.

Notice to the Developer:

Only the utility easements within the plat boundaries are subject to change prior to plat recordation, due to revisions by the utility companies.

Second: Cm. Vera

In Favor: 6  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**5. Con-Way Freight LLA Plat, located south of FM 1472 and west of Pan American Blvd. This tract is located in District VII.**

Cm. Vera made a motion to **approve** the item subject to comments and two notices to the developer.

1. Show the R.O.W. width of FM 1472 in order to determine if additional R.O.W. is required.
2. Conform to Section 24-57 Green Space Preservation, if applicable.
3. Provide a plat note to read, "Sidewalks, driveways and trees will be installed at the time of issuance of building permits in accordance with the Laredo Land Development Code."
4. Access onto FM 1472 is subject to review and approved by the Texas Department of Transportation.
5. Provide a plat note stating, "Minimum finished floor elevation shall be at least 18" above base flood elevation."
6. All improvements as Per Subdivision Ordinance.

Notice to the Developer:

1. Only the utility easements within the plat boundaries are subject to change prior to plat recordation, due to revisions by the utility companies.
2. Conform to Section 24-69 of the Laredo Land Development Code regarding Flood Plain Management Standards.

Second: Cm. Norton  
In Favor: 6  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**6. San Isidro Southwest Subdivision, Phase III, located west of Sandia Dr. and south of Bob Bullock Loop. This tract is located in District VI.**

Juan Segovia, Howland Engineering, concurred with comments.

Cm. Norton made a motion to **approve** the item subject to comments and a notice to the developer.

1. Provide a revised master plan and address the alignment of Hospitality Dr. prior to final consideration.
2. Provide a note on the face of the plat stating, "All curb cuts shall comply with the Transportation Element of the City of Laredo Comprehensive Plan,"

3. Provide a lot and block number
4. All improvements as Per Subdivision Ordinance.

Notice to the Developer:

Only the utility easements within the plat boundaries are subject to change prior to plat recordation, due to revisions by the utility companies.

Second: Cm. Compean  
In Favor: 6  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**VIII. CONSIDERATION OF FINAL PLATS AND REPLATS:**

7. **EBP Subdivision, located east of Hwy. 83 and south of La Pita Mangana Rd. This tract is located in District I.**

Cm. Vera made a motion to approve the item.

Second: Cm. Cortez  
In Favor: 6  
Opposed: 0  
Abstained: 0 Motion carried unanimously

8. **Shiloh Crossing Apartments, located along the southwest corner of Kirby Dr. and Eskimo Dr. This tract is located in District VI.**

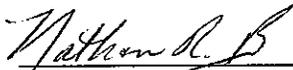
Cm. Vera made a motion to approve the item.

Second: Cm. Cortez  
In Favor: 6  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**IX. ADJOURNMENT:**

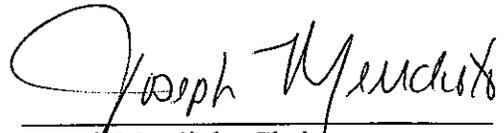
Cm. Vera made a motion to adjourn the meeting at 6:20 p.m.

Second: Cm. Cortez  
In Favor: 6  
Opposed: 0  
Abstained: 0 Motion carried unanimously



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Nathan R. Bratton, Interim  
Planning & Zoning Director



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Joseph Mendiola, Chairman  
Planning & Zoning Commission

**CITY OF LAREDO  
PLANNING AND ZONING COMMISSION**

**NOTICE OF MEETING**

The City of Laredo Planning and Zoning Commission will convene in regular session open to the public at 6:00 p.m. on Thursday, May 19, 2011, in the City Council Chambers at City Hall, 1110 Houston Street, Laredo, Texas to consider the following:

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. CONSIDER APPROVAL OF MINUTES OF:

1. Regular meeting of May 7, 2011.

IV. CHAIRMAN AND DIRECTORS REPORT AND COMMUNICATIONS:

V. PUBLIC HEARING AND CONSIDERATION OF THE FOLLOWING ZONE CHANGES:

2. Amending the Zoning Ordinance (Map) of the City of Laredo by amending Ordinance 2005-O-069 authorizing a Special Use Permit and a drilling permit for oil and/or gas extraction on 4 acres, as further described by metes and bounds in attached Exhibit "A", located east of Highway 83 and north of Cielito Lindo Boulevard in order to reflect change of ownership.

3. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning Lot 4-A, Block 8-A, Las Brisas Del Mar Phase I Subdivision, located at 8602 McPherson Road, from B-1 (Limited Commercial District) to B-3 (Community Business District).

4. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning Lots 11 and 12, Block 889, Eastern Division, located at 1602 Corpus Christi Street, from B-1 (Limited Commercial District) to B-3 (Community Business District).

5. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning Lots 4, 5 & 6, Block 1074-A, Western Division, located at 4301 Santa Cleotilde Avenue, from R-3 (Mixed Residential District) to M-1 (Light Manufacturing District).

VI. CONSIDERATION OF A PRELIMINARY REPLAT:

6. The Replat of Lots 12A-12C, Block 1, Wyndum Terrace Subdivision, located south of Shiloh Dr. and west of Snowfalls Dr. This tract is located in District VI.

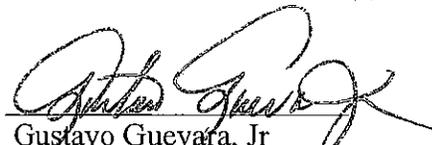
VII. CONSIDERATION OF FINAL PLATS AND REPLATS:

7. D & J Alexander Subdivision, Unit VII, located south of Del Mar Blvd. and west of R.W. Emerson Loop. This tract is located in District VI.
8. Wal-Mart at San Isidro Ranch Plat, located along the southeast corner of Bob Bullock Loop and International Blvd. This tract is located in District VI.

VIII. ADJOURNMENT:

THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET, LAREDO, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. SAID NOTICE WAS POSTED ON MONDAY, MAY 16, 2011 BY 6:00 P.M.

  
Nathan R. Bratton  
Interim Director of Planning

  
Gustavo Guevara, Jr  
City Secretary

**CITY OF LAREDO  
PLANNING AND ZONING COMMISSION**

**MINUTES OF THE PLANNING AND ZONING MEETING OF MAY 19, 2011**

The City of Laredo Planning and Zoning Commission convened in special session open to the public at 12:15 p.m. on Thursday, May 19, 2011, in the City Council Chambers at City Hall, 1110 Houston Street, Laredo, Texas considered the following:

**Present:**

Joseph Mendiola  
Ignacio Alaniz  
Jorge Vera  
Hector Cortez  
Javier Compean  
Richard Norton  
Victor Treviño  
Jorge Montemayor

**Absent:**

Belinda Guerra-Muerer

**Staff:**

Nathan R. Bratton  
Martha Bernal  
Fernando Morales  
Susana Ramos  
Renee LaPerriere

**Others:**

Roberto Ortiz  
Luis A. Ramirez  
Manuel Salinas  
Guadalupe Noyola  
Councilman Charlie San Miguel  
Norma Hagy

**I. CALL TO ORDER**

Cm. Mendiola called the meeting to order at 12:15 p.m.

**II. PUBLIC HEARING AND CONSIDERATION OF THE FOLLOWING ZONE CHANGES:**

- 1. Amending the Zoning Ordinance (Map) of the City of Laredo by authorizing**

**a Conditional Use Permit for a bar on Lot 4-A, Block 8-A, Las Brisas Del Mar Phase I Subdivision, located at 8602 McPherson Avenue, Suites 1, 2 & 3.**

After reading the item and having no objections, the chairman opened the public hearing.

Luis Ramirez and Manuel Salinas spoke against the proposed Conditional Use Permit.

Mr. Bratton presented an email from the applicant requesting the item be postponed.

Cm. Vera made a motion to close the public hearing.

Second: Cm. Compean  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Treviño made a motion to postpone the item.

Second: Cm. Vera  
In Favor: 7  
Opposed: 1 (Cm. Norton)  
Abstained: 0 Motion carried

**2. Amending the Zoning Ordinance (Map) of the City of Laredo by authorizing a Conditional Use Permit for a bar on Lot 1, Block 1, Northridge Commercial Plat, located at 8511 McPherson Avenue, Suite 101, 102 & 103.**

After reading the item and having no objections, the chairman opened the public hearing.

Guadalupe Noyola, applicant, spoke in favor of the proposed Conditional Use Permit.

Roberto Ortiz, Luis Ramirez, Manuel Salinas, and Norma Hagy, spoke against the proposed Conditional Use Permit.

Cm. Mendiola and Cm. Treviño stepped out of the meeting at 1:12 p.m.

Cm. Alaniz took over the meeting.

Cm. Vera made a motion to close the public hearing.

Second: Cm. Compean  
In Favor: 6  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Mendiola stepped back into the meeting at 1:16 p.m.

Cm. Compean made a motion to recommend denial of the Conditional Use Permit.

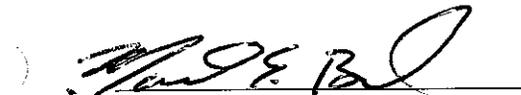
Second: Cm. Norton  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

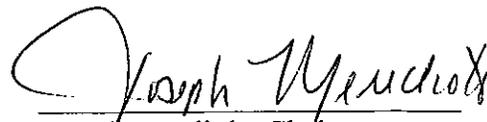
Cm. Treviño stepped back into the meeting at 1:17 p.m.

### III. ADJOURNMENT:

Cm. Vera made a motion to adjourn the meeting at 1:18 p.m.

Second: Cm. Norton  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

  
Nathan R. Bratton,  
Interim Planning Director

  
Joseph Mendiola, Chairman  
Planning & Zoning Commission

**CITY OF LAREDO  
PLANNING AND ZONING COMMISSION**

**NOTICE OF MEETING**

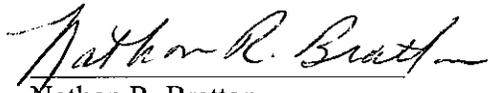
The City of Laredo Planning and Zoning Commission will convene in regular session open to the public at 6:00 p.m. on Thursday, June 2, 2011, in the City Council Chambers at City Hall, 1110 Houston Street, Laredo, Texas to consider the following:

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. CONSIDER APPROVAL OF MINUTES OF:
  1. Regular meeting of May 5, 2011.
  2. Special meeting of May 19, 2011 (12:15 pm.)
  3. Regular meeting of May 19, 2011 (6:00 pm.)
- IV. CHAIRMAN AND DIRECTORS REPORT AND COMMUNICATIONS:
- V. PUBLIC HEARING AND CONSIDERATION OF THE FOLLOWING ZONE CHANGES:
  4. Amending the Zoning Ordinance (Map) of the City of Laredo by authorizing a Conditional Use Permit for a child day care on Lot 1, Block 4, Concord Hills Community Subdivision Phase II, located at 601 Concord Hills Boulevard. District I
  5. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning Lots 11 and 12, Block 889, Eastern Division, located at 1602 Corpus Christi Street, from B-1 (Limited Commercial District) to B-3 (Community Business District).
- VI. CONSIDERATION OF MASTER PLAN AND PRELIMINARY PLATS:
  6. Embarcadero Southeast Quadrant Master Plan and preliminary consideration of Embarcadero Southeast Quadrant-Unit 1, located east of FM 1472 and north of San Gabriel Dr. This tract is located in District VII.
  7. Embarcadero Southwest Quadrant Master Plan and preliminary reconsideration of Villa San Agustin-Unit 7, located south of Fasken Blvd. and west of Riverbank Dr. This tract is located in District VII.
- VII. CONSIDERATION OF FINAL PLATS:

8. Lot 6, Block 2, Los Corralitos Subdivision, located north of El Pico Rd. and west of FM 1472.
9. Dorel Holdings, Phase II, located west of Bob Bullock Loop and north of Maria Luisa Dr. This tract is located in District II.
10. The City of Laredo- Fleet Facility Plat, located north of Saunders Ave. and east of Bustamante St. This tract is located in District V.

VIII. ADJOURNMENT:

THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET, LAREDO, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. SAID NOTICE WAS POSTED ON FRIDAY, MAY 27, 2011 BY 6:00 P.M.

  
Nathan R. Bratton  
Interim Director of Planning

\_\_\_\_\_  
Gustavo Guevara, Jr  
City Secretary

**CITY OF LAREDO  
PLANNING AND ZONING COMMISSION**

**MINUTES OF THE PLANNING AND ZONING MEETING OF JUNE 2, 2011**

The City of Laredo Planning and Zoning Commission convened in regular session open to the public at 6:00 p.m. on Thursday, June 2, 2011, in the City Council Chambers at City Hall, 1110 Houston Street, Laredo, Texas considered the following:

**Present:**

Joseph Mendiola  
Hector Cortez  
Richard Norton  
Javier Compean  
Victor Treviño

**Absent:**

Belinda Guerra-Muerer  
Ignacio Alaniz  
Jorge Vera  
Jorge Montemayor

**Staff:**

Nathan R. Bratton  
Martha Bernal  
Fernando Morales  
Renee LaPerriere  
Susana Ramos

**Others:**

Edward L Ochoa  
Ben Puig  
Margarito Benavides  
Juan Segovia  
Veronica Ugalde

**I. CALL TO ORDER**

Cm. Mendiola called the meeting to order at 6:00 p.m.

**II. PLEDGE OF ALLEGIANCE**

**III. CONSIDER APPROVAL OF MINUTES OF:**

1. **Regular meeting of May 5, 2011.**

2. **Special meeting of May 19, 2011 (12:15 p.m.)**
3. **Regular meeting of May 19, 2011 (6:00 p.m.)**

Cm. Treviño made a motion to **approve** all three sets of minutes.

Second: Cm. Norton  
In Favor: 5  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**IV. CHAIRMAN AND DIRECTORS REPORT AND COMMUNICATIONS:**

Mr. Bratton advised the commission that there was an item coming up on the Council agenda directing the Planning & Zoning Commission to start reviewing the Comprehensive Plan.

**V. PUBLIC HEARING AND CONSIDERATION OF THE FOLLOWING ZONE CHANGES:**

4. **Amending the Zoning Ordinance (Map) of the City of Laredo by authorizing a Conditional Use Permit for a child day care on Lot 1, Block 4, Concord Hills Community Subdivision Phase II, located at 601 Concord Hills Boulevard. District I.**

After reading the item and having no objections, the chairman opened the public hearing.

Veronica Ugalde, applicant, spoke in favor of the proposed Conditional Use Permit.

Cm. Compean made a motion to **close** the public hearing and recommend **approval** of the proposed Conditional Use Permit.

Second: Cm. Norton  
In Favor: 5  
Opposed: 0  
Abstained: 0 Motion carried unanimously

5. **Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning Lots 11 and 12, Block 889, Eastern Division, located at 1602 Corpus Christi Street, from B-1 (Limited Commercial District) to B-3 (community Business District).**

After reading the item and having no objections, the chairman opened the public hearing.

Margarito Benavides, applicant, spoke in favor of the proposed zone change.

Cm. Treviño made a motion to **close** the public hearing and recommend **denial** of the proposed zone change.

Second: Cm. Cortez  
In Favor: 5  
Opposed: 0  
Abstained: 0 Motion carried unanimously

## VI. CONSIDERATION OF MASTER PLAN AND PRELIMINARY PLATS:

### 6. Embarcadero Southeast Quadrant Master Plan and preliminary consideration of Embarcadero Southeast Quadrant-Unit 1, located east of FM 1472 and north of San Gabriel Dr. This tract is located in District VII.

Mr. Bratton stated to revise comments on the Master Plan to read as followed:

#### Master Plan:

- ~~1. Provide a presentation for the proposed strategy for segregating the single family residential from the warehouse areas.~~
2. Show and label the 100 year floodplain.
3. **Add a note to the Master Plan stating: if determined to be necessary, widen Rancho Viejo Blvd. to a 70 ft. R.O.W. to Fasken Blvd and adjust curves based on design speeds.**
4. Ensure that at least two east to west points of access along the north to south 70 ft. open space area (**crossing the open space creek area**) are incorporated into **Phase 2 when channel improvements are made, or said access points are adjacent to any residential phase, whichever occurs first,** the earliest single family residential phases to be located south of Fasken Blvd. and north of Rancho Viejo Dr.

#### Preliminary:

1. Provide street names. Also show and label the R.O.W. width for both proposed streets.
2. Provide and label the radii for the proposed dead end street. Also show how Lot 3 will access proposed dead end street.
3. Provide a note on the face of the plat stating, "All curb cuts shall comply with the Transportation Element of the City of Laredo Comprehensive Plan."
4. Provide a note on the face of the plat stating, "Sidewalks and trees will be installed at the time of issuance of building permits in accordance with the Laredo Land Development Code."
5. Access onto FM 1472 is subject to review and approval by the Texas Department of Transportation.
6. All improvements as Per Subdivision Ordinance.

#### Notice to the Developer:

1. Only the utility easements within the plat boundaries are subject to change prior to plat recordation, due to revisions by the utility companies.
2. Conform to Section 24-57 Green Space Preservation, if applicable.
3. Some proposed lots have multiple zonings; rezone to consolidate to one zone per lot.
4. Conform to Section 24-69 of the Laredo Land Development Code regarding Flood Plain Management Standards.

Ben Puig, spoke in favor of the item and concurred with comments as amended.

Cm. Norton made a motion to **approve** the item subject to comments as amended.

Second: Cm. Compean  
 In Favor: 5  
 Opposed: 0  
 Abstained: 0 Motion carried unanimously

7. **Embarcadero Southwest Quadrant Master Plan and preliminary reconsideration of Villa San Agustin-Unit 7, located south of Fasken Blvd. and west of Riverbank Dr. This tract is located in District VII.**

Ben Puig, spoke in favor of the item and concurred with comments.

Master Plan:

1. Label all proposed uses.
2. Provide a revised approved master plan with a revision date of 06/02/2011.

Preliminary:

1. Label all streets as public R.O.W.
2. Update the location map to scale.
3. All improvements as Per Subdivision Ordinance.

Notice to the Developer:

1. Only the utility easements within the plat boundaries are subject to change prior to plat recordation, due to revisions by the utility companies.
2. Conform to Section 24-69 of the Laredo Land Development Code regarding Flood Plain Management Standards.

Cm. Compean made a motion to **approve** the item subject to comments.

Second: Cm. Cortez  
 In Favor: 5  
 Opposed: 0

Abstained: 0 Motion carried unanimously

**VII. CONSIDERATION OF FINAL PLATS:**

**8. Lot 6, Block 2, Los Corralitos Subdivision, located north of El Pico Rd. and west of FM 1472.**

Notice to the Developer:

Requires approval by the Webb County Commissioner's Court.

Cm. Cortez made a motion to **approve** the item subject to one notice to the developer.

Second: Cm. Cormpean  
In Favor: 5  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**9. Dorel Holdings, Phase II, located west of Bob Bullock Loop and north of Maria Luisa Dr. This tract is located in District II.**

Cm. Cortez made a motion to **approve** the item.

Second: Cm. Cormpean  
In Favor: 5  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**10. The City of Laredo-Fleet Facility Plat, located north of Saunders Ave. and east of Bustamante St. This tract is located in District V.**

Cm. Cortez made a motion to **approve** the item.

Second: Cm. Norton  
In Favor: 5  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**VIII. ADJOURNMENT:**

Cm. Compean made a motion to **adjourn** the meeting at 6:35 p.m.

Second: Cm. Cortez  
In Favor: 5  
Opposed: 0  
Abstained: 0 Motion carried unanimously

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Nathan R. Bratton, Interim  
Planning & Zoning Director

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Joseph Mendiola, Chairman  
Planning & Zoning Commission

**CITY OF LAREDO  
PLANNING AND ZONING COMMISSION**

**NOTICE OF MEETING**

The City of Laredo Planning and Zoning Commission will convene in regular session open to the public at 6:00 p.m. on Thursday, June 16, 2011, in the City Council Chambers at City Hall, 1110 Houston Street, Laredo, Texas to consider the following:

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. CONSIDER APPROVAL OF MINUTES OF:
  1. Regular meeting of June 2, 2011
- IV. CHAIRMAN AND DIRECTORS REPORT AND COMMUNICATIONS:
- V. PUBLIC HEARING AND CONSIDERATION OF THE FOLLOWING ZONE CHANGES:
  2. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning 1.1062 acres, as further described by metes and bounds in attached Exhibit "A", located at 23451 F.M. 1492 Mines Road, from AG (Agricultural District) to B-4 (Highway Commercial District). District VII
  3. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning Lots 1 and 2, Block 899, Eastern Division, located at 319 N. Meadow Avenue, from B-1 (Limited Commercial District) to B-3 (Community Business District). District III
  4. Amending the Zoning Ordinance (Map) of the City of Laredo by authorizing a Conditional Use Permit for a hardware store on Lot 6, Block 66, Eastern Division, located at 2020 Garfield Street. District III
  5. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning Lot 12 and west half of Lot 11, Block 1080, Western Division, located at 1902 Chacon Street, from R-1 (Single Family Residential District) to R-3 (Mixed Residential District). District III
  6. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning Lots 1-26, Block 5, El Eden Subdivision Unit XII, located at 2501 to 2525 Comales Drive, and 2502 to 2526 La Parra Lane, from R-1A (Single Family Reduced Area District) to R-1MH (Single Family Manufactured Housing District). District I
- VI. CONSIDERATION OF PRELIMINARY PLATS AND REPLATS:

7. Cielito Lindo Subdivision, Phase IX, located, located the northwest corner of St. David Lane and St. Luke Blvd. This tract is located in District I.
8. Cielito Lindo Subdivision, Phase X, located, located the southwest corner of St. David Lane and Cielito Lindo Blvd. This tract is located in District I.

VII. CONSIDERATION OF FINAL PLATS AND REPLATS:

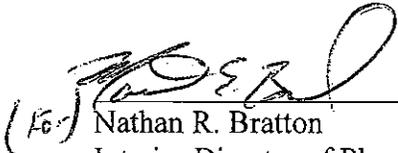
9. Replat of Lot 26A and 26B, Block 1, San Isidro Northeast Subdivision, Phase 4, located along the northeast corner of International Blvd. and Simon Bolivar Blvd.

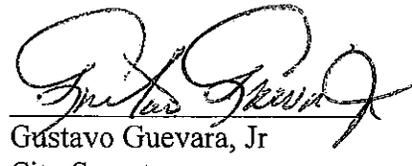
VIII. DISCUSSION WITH NO POSSIBLE ACTION:

10. Consideration of the City of Laredo Comprehensive Plan in accordance with Article IX, Section 9.03 of the Charter of the City of Laredo with possible amendments.

IX. ADJOURNMENT:

THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET, LAREDO, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. SAID NOTICE WAS POSTED ON MONDAY, JUNE 13, 2011 BY 6:00 P.M.

  
Nathan R. Bratton  
Interim Director of Planning

  
Gustavo Guevara, Jr  
City Secretary

**CITY OF LAREDO  
PLANNING AND ZONING COMMISSION**

**MINUTES OF THE PLANNING AND ZONING MEETING OF JUNE 16, 2011**

The City of Laredo Planning and Zoning Commission convened in regular session open to the public at 6:00 p.m. on Thursday, June 16, 2011, in the City Council Chambers at City Hall, 1110 Houston Street, Laredo, Texas considered the following:

**Present:**

Joseph Mendiola  
Belinda Guerra-Muerer  
Jorge Vera  
Richard Norton  
Victor D. Treviño  
Jorge Montemayor  
Hector Cortez

**Absent:**

Ignacio Alaniz  
Javier Compean

**Staff:**

Nathan R. Bratton  
Martha Bernal  
Fernando Morales  
Susana Ramos  
Renee LaPerriere

**Others:**

Orlando Navarro  
Margarito Benavides  
Mercurio Martinez III  
Barbara Camina  
Oralia Villarreal  
Cristina Soto  
Amelda Tijerina  
Esmeralda Tijerina  
Rey Rodriguez  
Frank Rotnofsky  
Mark Deutch  
Benita Ramirez  
Pat Davila  
Dr. Carmen Rathmell  
Mirtha Pina  
Dr. David Mora

Alejandro Quinones  
Councilman Alejandro "Alex" Perez  
Juan Segovia

**I. CALL TO ORDER**

Cm. Mendiola called the meeting to order at 6:03 p.m.

**II. PLEDGE OF ALLEGIANCE**

**III. CONSIDER APPROVAL OF MINUTES OF:**

**1. Regular meeting of June 2, 2011**

Cm. Vera made a motion to **approve** the minutes of June 2, 2011.

Second: Cm. Cortez  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Vera made a motion to **excuse** Cm. Guerra-Muerer, Cm. Alaniz, and Cm. Montemayor, from the June 2, 2011 meeting.

Second: Cm. Cortez  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Mendiola made a motion to **excuse** Cm. Vera from the June 2, 2011 meeting.

Second: Cm. Norton  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**IV. CHAIRMAN AND DIRECTORS REPORT AND COMMUNICATIONS:**

Cm. Trevino gave an update on the Comprehensive Plan and stated that City Council approved to go forward with amending the document. He stated that it will take approximately six months for the document to be ready and present to the Commission for their input and discussion.

Cm. Mendiola made a motion to **move up** item #5.

Second: Cm. Vera

In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

V. **PUBLIC HEARING AND CONSIDERATION OF THE FOLLOWING ZONE CHANGES:**

5. **Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning Lot 12 and west half of Lot 11, Block 1080, Western Division, located at 1902 Chacon Street, from R-1 (Single Family Residential District) to R-3 (Mixed Residential District). District III**

After reading the item and having no objections, the chairman opened the public hearing

Margarito Benavides, spoke in favor of the proposed zone change.

Barbara Camina, Oralia Villarreal, Cristina Soto, Amelda Tijerina, Esmeralda Tijerina, Mercurio Martinez III, all spoke against the proposed zone change.

Cm. Vera made a motion to **close** the public hearing.

Second: Cm. Cortez  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Trevino made a motion to recommend **denial** of the proposed zone change.

Second: Cm. Vera  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

2. **Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning 1.1062 acres, as further described by metes and bounds in attached Exhibit "A", located at 23451 F.M. 1492 Mines Road, from AG (Agricultural District) to B-4 (Highway Commercial District). District VII.**

After reading the item and having no objections, the chairman opened the public hearing.

There was no public comment.

Cm. Vera made a motion to **close** the public hearing.

Second: Cm. Cortez  
In Favor: 7

Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Vera made a motion to recommend **approval** of the proposed zone change.

Second: Cm. Cortez  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**3. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning Lots 1 and 2, Block 899 Eastern Division, located at 319 N. Meadow Avenue, from B-1 (Limited Commercial District) to B-3 (Community Business District). District III.**

After reading the item and having no objections, the chairman opened the public hearing.

Rey Rodriguez, spoke in favor of the proposed zone change.

Amelda Tijerina, Esmeralda Tijerina, and Barbara Camina, all spoke against the proposed zone change.

Cm. Vera made a motion to **close** the public hearing.

Second: Cm. Trevino  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Trevino recommended a Conditional Use Permit and made a motion to recommend **denial** of the proposed zone change.

Second: Cm. Guerra-Muerer  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**4. Amending the Zoning Ordinance (Map) of the City of Laredo by authorizing a Conditional Use Permit for a hardware store on Lot 6, Block 66, Eastern Division located at 2020 Garfield Street. District III**

After reading the item and having no objections, the chairman opened the public hearing.

Mercurio Martinez III, Frank Rotnofsky, Mark Deutch, Benita Ramirez, Pat Davila, Dr. Carmen Rathmell, Mirtha Pina, and Dr. David Mora, all spoke against the proposed Conditional Use Permit.

Cm. Vera made a motion to **close** the public hearing.

Second: Cm. Cortez  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Vera made a motion to recommend **denial** of the proposed Conditional Use Permit.

Second: Cm. Guerra-Muerer  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Five minute recess was taken at 7:29 p.m.

Cm. Mendiola called the meeting back to order at 6:34 p.m.

**6. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning Lot 1-26, Block 5, El Eden Subdivision Unit XII, located at 2501 Comales Drive, and 2502 to 2536 La Parra Lane, from R-1A (Single Family Reduced Area District) to R1MH (Single Family Manufactured Housing District). District I**

After reading the item and having no objections, the chairman opened the public hearing.

Alejandro Quinones, spoke in favor of the proposed zone change.

Orlando Navarro, spoke against the proposed zone change.

Cm. Vera made a motion to **close** the public hearing.

Second: 7  
In Favor: 0  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Montemayor made a motion to recommend **denial** of the proposed zone change.

Second: Cm. Cortez  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Vera left the meeting at 7:52 p.m.

**VI. CONSIDERATION OF PRELIMINARY PLATS AND REPLATS:**

**7. Cielito Lindo Subdivision, Phase IX, located at the northwest corner of St. David Lane and St. Luke Blvd. This tract is located in District I.**

Cm. Montemayor stepped out of the meeting at 7:54 p.m.

Juan Segovia, Howland Engineering, concurred with comments.

Cm. Norton made a motion to **approve** the item subject to comments and a notice to the developer.

1. Provide a 15' utility easement.
2. Provide a note on the plat stating, "All curb cuts shall comply with the Transportation Element of the City of Laredo Comprehensive Plan."
3. All improvements as Per Subdivision Ordinance.

Notice to the Developer:

Only the utility easements within the plat boundaries are subject to change prior to plat recordation, due to revisions by the utility companies.

Second: Cm. Cortez  
In Favor: 5  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**8. Cielito Lindo Subdivision, Phase X, located at the southwest corner of St. David Lane and Cielito Lindo Blvd. This tract is located in District I.**

Juan Segovia, Howland Engineering, concurred with comments.

Cm. Norton made a motion to **approve** the item subject to comments and a notice to the developer.

1. Provide a note on the face of the plat stating, "Lots 1 and 2, Block 1, shall be restricted to one shared curb cut along Cielito Lindo Blvd. Also Lots 2 and 3, Block 1, shall be restricted to one shared curb cut along Saint David Lane."
2. Delete plat note number 2.
- 3 All improvements as Per Subdivision Ordinance.

Notice to the Developer:

Only the utility easements within the plat boundaries are subject to change prior to plat recordation, due to revisions by the utility companies.

Second: Cm. Cortez  
In Favor: 5  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**VII. CONSIDERATION OF FINAL PLATS AND REPLATS:**

**9. Replat of Lot 26A and 26B, Block 1, San Isidro Northeast Subdivision, Phase 4, located along the northeast corner of International Blvd. and Simon Bolivar Blvd.**

Cm. Norton made a motion to approve the item.

Second: Cm. Guerra-Muerer  
In Favor: 5  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**VIII. DISCUSSION WITH NOT POSSIBLE ACTION:**

**10. Consideration of the City of Laredo Comprehensive Plan in accordance with Article IX, Section 9.03 of the Charter of the City of Laredo with possible amendments.**

Cm. Montemayor stepped back into the meeting at 7:57 p.m.

Orlando Navarro, stated his concerns on R-3 zone change.

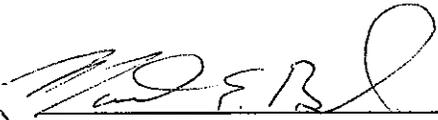
Mr. Bratton, gave a brief presentation on the proposed item.

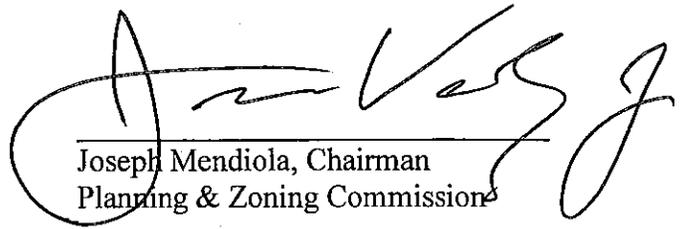
No action was taken.

**IX. ADJOURNMENT:**

Cm. Norton made a motion to adjourn the meeting at 8:16 p.m.

Second: Cm. Guerra-Muerer  
In Favor: 5  
Opposed: 0  
Abstained: 0 Motion carried unanimously

  
\_\_\_\_\_  
(For) Nathan R. Bratton,  
Interim Planning & Zoning Director

  
\_\_\_\_\_  
Joseph Mendiola, Chairman  
Planning & Zoning Commission

**CITY OF LAREDO  
PLANNING AND ZONING COMMISSION**

**NOTICE OF MEETING**

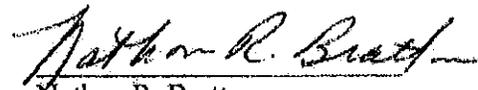
The City of Laredo Planning and Zoning Commission will convene in regular session open to the public at 6:00 p.m. on Thursday, June 2, 2011, in the City Council Chambers at City Hall, 1110 Houston Street, Laredo, Texas to consider the following:

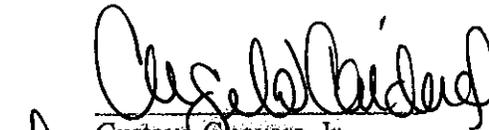
- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. CONSIDER APPROVAL OF MINUTES OF:
  1. Regular meeting of May 5, 2011.
  2. Special meeting of May 19, 2011 (12:15 pm.)
  3. Regular meeting of May 19, 2011 (6:00 pm.)
- IV. CHAIRMAN AND DIRECTORS REPORT AND COMMUNICATIONS:
- V. PUBLIC HEARING AND CONSIDERATION OF THE FOLLOWING ZONE CHANGES:
  4. Amending the Zoning Ordinance (Map) of the City of Laredo by authorizing a Conditional Use Permit for a child day care on Lot 1, Block 4, Concord Hills Community Subdivision Phase II, located at 601 Concord Hills Boulevard. District I
  5. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning Lots 11 and 12, Block 889, Eastern Division, located at 1602 Corpus Christi Street, from B-1 (Limited Commercial District) to B-3 (Community Business District).
- VI. CONSIDERATION OF MASTER PLAN AND PRELIMINARY PLATS:
  6. Embarcadero Southeast Quadrant Master Plan and preliminary consideration of Embarcadero Southeast Quadrant-Unit 1, located east of FM 1472 and north of San Gabriel Dr. This tract is located in District VII.
  7. Embarcadero Southwest Quadrant Master Plan and preliminary reconsideration of Villa San Agustin-Unit 7, located south of Fasken Blvd. and west of Riverbank Dr. This tract is located in District VII.
- VII. CONSIDERATION OF FINAL PLATS:

8. Lot 6, Block 2, Los Corralitos Subdivision, located north of El Pico Rd. and west of FM 1472.
9. Dorel Holdings, Phase II, located west of Bob Bullock Loop and north of Maria Luisa Dr. This tract is located in District II.
10. The City of Laredo- Fleet Facility Plat, located north of Saunders Ave. and east of Bustamante St. This tract is located in District V.

VIII. ADJOURNMENT:

THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET, LAREDO, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. SAID NOTICE WAS POSTED ON FRIDAY, MAY 27, 2011 BY 6:00 P.M.

  
Nathan R. Bratton  
Interim Director of Planning

  
Gustavo Chevara, Jr.  
City Secretary

**CITY OF LAREDO  
PLANNING AND ZONING COMMISSION**

**MINUTES OF THE PLANNING AND ZONING MEETING OF JUNE 2, 2011**

The City of Laredo Planning and Zoning Commission convened in regular session open to the public at 6:00 p.m. on Thursday, June 2, 2011, in the City Council Chambers at City Hall, 1110 Houston Street, Laredo, Texas considered the following:

**Present:**

Joseph Mendiola  
Hector Cortez  
Richard Norton  
Javier Compean  
Victor Treviño

**Absent:**

Belinda Guerra-Muerer  
Ignacio Alaniz  
Jorge Vera  
Jorge Montemayor

**Staff:**

Nathan R. Bratton  
Martha Bernal  
Fernando Morales  
Renee LaPerriere  
Susana Ramos

**Others:**

Edward L Ochoa  
Ben Puig  
Margarito Benavides  
Juan Segovia  
Veronica Ugalde

**I. CALL TO ORDER**

Cm. Mendiola called the meeting to order at 6:00 p.m.

**II. PLEDGE OF ALLEGIANCE**

**III. CONSIDER APPROVAL OF MINUTES OF:**

- 1. Regular meeting of May 5, 2011.**

2. **Special meeting of May 19, 2011 (12:15 p.m.)**

3. **Regular meeting of May 19, 2011 (6:00 p.m.)**

Cm. Treviño made a motion to **approve** all three sets of minutes.

Second: Cm. Norton  
In Favor: 5  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**IV. CHAIRMAN AND DIRECTORS REPORT AND COMMUNICATIONS:**

Mr. Bratton advised the commission that there was an item coming up on the Council agenda directing the Planning & Zoning Commission to start reviewing the Comprehensive Plan.

**V. PUBLIC HEARING AND CONSIDERATION OF THE FOLLOWING ZONE CHANGES:**

4. **Amending the Zoning Ordinance (Map) of the City of Laredo by authorizing a Conditional Use Permit for a child day care on Lot 1, Block 4, Concord Hills Community Subdivision Phase II, located at 601 Concord Hills Boulevard. District I.**

After reading the item and having no objections, the chairman opened the public hearing.

Veronica Ugalde, applicant, spoke in favor of the proposed Conditional Use Permit.

Cm. Compean made a motion to **close** the public hearing and recommend **approval** of the proposed Conditional Use Permit.

Second: Cm. Norton  
In Favor: 5  
Opposed: 0  
Abstained: 0 Motion carried unanimously

5. **Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning Lots 11 and 12, Block 889, Eastern Division, located at 1602 Corpus Christi Street, from B-1 (Limited Commercial District) to B-3 (community Business District).**

After reading the item and having no objections, the chairman opened the public hearing.

Margarito Benavides, applicant, spoke in favor of the proposed zone change.

Cm. Treviño made a motion to **close** the public hearing and recommend **denial** of the proposed zone change.

Second: Cm. Cortez  
In Favor: 5  
Opposed: 0  
Abstained: 0 Motion carried unanimously

## VI. CONSIDERATION OF MASTER PLAN AND PRELIMINARY PLATS:

### 6. Embarcadero Southeast Quadrant Master Plan and preliminary consideration of Embarcadero Southeast Quadrant-Unit 1, located east of FM 1472 and north of San Gabriel Dr. This tract is located in District VII.

Mr. Bratton stated to revise comments on the Master Plan to read as followed:

#### Master Plan:

- ~~1. Provide a presentation for the proposed strategy for segregating the single family residential from the warehouse areas.~~
2. Show and label the 100 year floodplain.
3. **Add a note to the Master Plan stating: if determined to be necessary, widen Rancho Viejo Blvd. to a 70 ft. R.O.W. to Fasken Blvd and adjust curves based on design speeds.**
4. Ensure that at least two east to west points of access along the north to south 70 ft. open space area (**crossing the open space creek area**) are incorporated into **Phase 2 when channel improvements are made, or said access points are adjacent to any residential phase, whichever occurs first.** ~~the earliest single family residential phases to be located south of Fasken Blvd. and north of Rancho Viejo Dr.~~

#### Preliminary:

1. Provide street names. Also show and label the R.O.W. width for both proposed streets.
2. Provide and label the radii for the proposed dead end street. Also show how Lot 3 will access proposed dead end street.
3. Provide a note on the face of the plat stating, "All curb cuts shall comply with the Transportation Element of the City of Laredo Comprehensive Plan."
4. Provide a note on the face of the plat stating, "Sidewalks and trees will be installed at the time of issuance of building permits in accordance with the Laredo Land Development Code."
5. Access onto FM 1472 is subject to review and approval by the Texas Department of Transportation.
6. All improvements as Per Subdivision Ordinance.

#### Notice to the Developer:

1. Only the utility easements within the plat boundaries are subject to change prior to plat recordation, due to revisions by the utility companies.
2. Conform to Section 24-57 Green Space Preservation, if applicable.
3. Some proposed lots have multiple zonings; rezone to consolidate to one zone per lot.
4. Conform to Section 24-69 of the Laredo Land Development Code regarding Flood Plain Management Standards.

Ben Puig, spoke in favor of the item and concurred with comments as amended.

Cm. Norton made a motion to **approve** the item subject to comments as amended.

Second: Cm. Compean  
 In Favor: 5  
 Opposed: 0  
 Abstained: 0 Motion carried unanimously

**7. Embarcadero Southwest Quadrant Master Plan and preliminary reconsideration of Villa San Agustin-Unit 7, located south of Fasken Blvd. and west of Riverbank Dr. This tract is located in District VII.**

Ben Puig, spoke in favor of the item and concurred with comments.

Master Plan:

1. Label all proposed uses.
2. Provide a revised approved master plan with a revision date of 06/02/2011.

Preliminary:

1. Label all streets as public R.O.W.
2. Update the location map to scale.
3. All improvements as Per Subdivision Ordinance.

Notice to the Developer:

1. Only the utility easements within the plat boundaries are subject to change prior to plat recordation, due to revisions by the utility companies.
2. Conform to Section 24-69 of the Laredo Land Development Code regarding Flood Plain Management Standards.

Cm. Compean made a motion to **approve** the item subject to comments.

Second: Cm. Cortez  
 In Favor: 5  
 Opposed: 0

Abstained: 0 Motion carried unanimously

**VII. CONSIDERATION OF FINAL PLATS:**

**8. Lot 6, Block 2, Los Corralitos Subdivision, located north of El Pico Rd. and west of FM 1472.**

Notice to the Developer:

Requires approval by the Webb County Commissioner's Court.

Cm. Cortez made a motion to **approve** the item subject to one notice to the developer.

Second: Cm. Cormpean  
In Favor: 5  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**9. Dorel Holdings, Phase II, located west of Bob Bullock Loop and north of Maria Luisa Dr. This tract is located in District II.**

Cm. Cortez made a motion to **approve** the item.

Second: Cm. Cormpean  
In Favor: 5  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**10. The City of Laredo-Fleet Facility Plat, located north of Saunders Ave. and east of Bustamante St. This tract is located in District V.**

Cm. Cortez made a motion to **approve** the item.

Second: Cm. Norton  
In Favor: 5  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**VIII. ADJOURNMENT:**

Cm. Compean made a motion to **adjourn** the meeting at 6:35 p.m.

Second: Cm. Cortez  
In Favor: 5  
Opposed: 0  
Abstained: 0 Motion carried unanimously

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Nathan R. Bratton, Interim  
Planning & Zoning Director

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Joseph Mendiola, Chairman  
Planning & Zoning Commission

**CITY OF LAREDO  
PLANNING AND ZONING COMMISSION**

**NOTICE OF MEETING**

The City of Laredo Planning and Zoning Commission will convene in regular session open to the public at 6:00 p.m. on Thursday, June 16, 2011, in the City Council Chambers at City Hall, 1110 Houston Street, Laredo, Texas to consider the following:

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. CONSIDER APPROVAL OF MINUTES OF:
  1. Regular meeting of June 2, 2011
- IV. CHAIRMAN AND DIRECTORS REPORT AND COMMUNICATIONS:
- V. PUBLIC HEARING AND CONSIDERATION OF THE FOLLOWING ZONE CHANGES:
  2. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning 1.1062 acres, as further described by metes and bounds in attached Exhibit "A", located at 23451 F.M. 1492 Mines Road, from AG (Agricultural District) to B-4 (Highway Commercial District). District VII
  3. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning Lots 1 and 2, Block 899, Eastern Division, located at 319 N. Meadow Avenue, from B-1 (Limited Commercial District) to B-3 (Community Business District). District III
  4. Amending the Zoning Ordinance (Map) of the City of Laredo by authorizing a Conditional Use Permit for a hardware store on Lot 6, Block 66, Eastern Division, located at 2020 Garfield Street. District III
  5. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning Lot 12 and west half of Lot 11, Block 1080, Western Division, located at 1902 Chacon Street, from R-1 (Single Family Residential District) to R-3 (Mixed Residential District). District III
  6. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning Lots 1-26, Block 5, El Eden Subdivision Unit XII, located at 2501 to 2525 Comales Drive, and 2502 to 2526 La Parra Lane, from R-1A (Single Family Reduced Area District) to R-1MH (Single Family Manufactured Housing District). District I
- VI. CONSIDERATION OF PRELIMINARY PLATS AND REPLATS:

7. Cielito Lindo Subdivision, Phase IX, located, located the northwest corner of St. David Lane and St. Luke Blvd. This tract is located in District I.

8. Cielito Lindo Subdivision, Phase X, located, located the southwest corner of St. David Lane and Cielito Lindo Blvd. This tract is located in District I.

VII. CONSIDERATION OF FINAL PLATS AND REPLATS:

9. Replat of Lot 26A and 26B, Block 1, San Isidro Northeast Subdivision, Phase 4, located along the northeast corner of International Blvd. and Simon Bolivar Blvd.

VIII. DISCUSSION WITH NO POSSIBLE ACTION:

10. Consideration of the City of Laredo Comprehensive Plan in accordance with Article IX, Section 9.03 of the Charter of the City of Laredo with possible amendments.

IX. ADJOURNMENT:

THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET, LAREDO, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. SAID NOTICE WAS POSTED ON MONDAY, JUNE 13, 2011 BY 6:00 P.M.

  
\_\_\_\_\_  
(For) Nathan R. Bratton  
Interim Director of Planning

  
\_\_\_\_\_  
Gustavo Guevara, Jr  
City Secretary

**CITY OF LAREDO  
PLANNING AND ZONING COMMISSION**

**MINUTES OF THE PLANNING AND ZONING MEETING OF JUNE 16, 2011**

The City of Laredo Planning and Zoning Commission convened in regular session open to the public at 6:00 p.m. on Thursday, June 16, 2011, in the City Council Chambers at City Hall, 1110 Houston Street, Laredo, Texas considered the following:

**Present:**

Joseph Mendiola  
Belinda Guerra-Muerer  
Jorge Vera  
Richard Norton  
Victor D. Treviño  
Jorge Montemayor  
Hector Cortez

**Absent:**

Ignacio Alaniz  
Javier Compean

**Staff:**

Nathan R. Bratton  
Martha Bernal  
Fernando Morales  
Susana Ramos  
Renee LaPerriere

**Others:**

Orlando Navarro  
Margarito Benavides  
Mercurio Martinez III  
Barbara Camina  
Oralia Villarreal  
Cristina Soto  
Amelda Tijerina  
Esmeralda Tijerina  
Rey Rodriguez  
Frank Rotnofsky  
Mark Deutch  
Benita Ramirez  
Pat Davila  
Dr. Carmen Rathmell  
Mirtha Pina  
Dr. David Mora

Alejandro Quinones  
Councilman Alejandro "Alex" Perez  
Juan Segovia

**I. CALL TO ORDER**

Cm. Mendiola called the meeting to order at 6:03 p.m.

**II. PLEDGE OF ALLEGIANCE**

**III. CONSIDER APPROVAL OF MINUTES OF:**

**1. Regular meeting of June 2, 2011**

Cm. Vera made a motion to approve the minutes of June 2, 2011.

Second: Cm. Cortez  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Vera made a motion to excuse Cm. Guerra-Muerer, Cm. Alaniz, and Cm. Montemayor, from the June 2, 2011 meeting.

Second: Cm. Cortez  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Mendiola made a motion to excuse Cm. Vera from the June 2, 2011 meeting.

Second: Cm. Norton  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**IV. CHAIRMAN AND DIRECTORS REPORT AND COMMUNICATIONS:**

Cm. Trevino gave an update on the Comprehensive Plan and stated that City Council approved to go forward with amending the document. He stated that it will take approximately six months for the document to be ready and present to the Commission for their input and discussion.

Cm. Mendiola made a motion to move up item #5.

Second: Cm. Vera

In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**V. PUBLIC HEARING AND CONSIDERATION OF THE FOLLOWING ZONE CHANGES:**

**5. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning Lot 12 and west half of Lot 11, Block 1080, Western Division, located at 1902 Chacon Street, from R-1 (Single Family Residential District) to R-3 (Mixed Residential District). District III**

After reading the item and having no objections, the chairman opened the public hearing

Margarito Benavides, spoke in favor of the proposed zone change.

Barbara Camina, Oralia Villarreal, Cristina Soto, Amelda Tijerina, Esmeralda Tijerina, Mercurio Martinez III, all spoke against the proposed zone change.

Cm. Vera made a motion to close the public hearing.

Second: Cm. Cortez  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Trevino made a motion to recommend denial of the proposed zone change.

Second: Cm. Vera  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**2. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning 1.1062 acres, as further described by metes and bounds in attached Exhibit "A", located at 23451 F.M. 1492 Mines Road, from AG (Agricultural District) to B-4 (Highway Commercial District). District VII.**

After reading the item and having no objections, the chairman opened the public hearing.

There was no public comment.

Cm. Vera made a motion to close the public hearing.

Second: Cm. Cortez  
In Favor: 7

Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Vera made a motion to recommend **approval** of the proposed zone change.

Second: Cm. Cortez  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**3. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning Lots 1 and 2, Block 899 Eastern Division, located at 319 N. Meadow Avenue, from B-1 (Limited Commercial District) to B-3 (Community Business District). District III.**

After reading the item and having no objections, the chairman opened the public hearing.

Rey Rodriguez, spoke in favor of the proposed zone change.

Amelda Tijerina, Esmeralda Tijerina, and Barbara Camina, all spoke against the proposed zone change.

Cm. Vera made a motion to **close** the public hearing.

Second: Cm. Trevino  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Trevino recommended a Conditional Use Permit and made a motion to recommend **denial** of the proposed zone change.

Second: Cm. Guerra-Muerer  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**4. Amending the Zoning Ordinance (Map) of the City of Laredo by authorizing a Conditional Use Permit for a hardware store on Lot 6, Block 66, Eastern Division located at 2020 Garfield Street. District III**

After reading the item and having no objections, the chairman opened the public hearing.

Mercurio Martinez III, Frank Rotnofsky, Mark Deutch, Benita Ramirez, Pat Davila, Dr. Carmen Rathmell, Mirtha Pina, and Dr. David Mora, all spoke against the proposed Conditional Use Permit.

Cm. Vera made a motion to **close** the public hearing.

Second: Cm. Cortez  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Vera made a motion to recommend **denial** of the proposed Conditional Use Permit.

Second: Cm. Guerra-Muerer  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Five minute recess was taken at 7:29 p.m.

Cm. Mendiola called the meeting back to order at 6:34 p.m.

**6. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning Lot 1-26, Block 5, El Eden Subdivision Unit XII, located at 2501 Comales Drive, and 2502 to 2536 La Parra Lane, from R-1A (Single Family Reduced Area District) to R1MH (Single Family Manufactured Housing District). District I**

After reading the item and having no objections, the chairman opened the public hearing.

Alejandro Quinones, spoke in favor of the proposed zone change.

Orlando Navarro, spoke against the proposed zone change.

Cm. Vera made a motion to **close** the public hearing.

Second: 7  
In Favor: 0  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Montemayor made a motion to recommend **denial** of the proposed zone change.

Second: Cm. Cortez  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Vera left the meeting at 7:52 p.m.

**VI. CONSIDERATION OF PRELIMINARY PLATS AND REPLATS:**

**7. Cielito Lindo Subdivision, Phase IX, located at the northwest corner of St. David Lane and St. Luke Blvd. This tract is located in District I.**

Cm. Montemayor stepped out of the meeting at 7:54 p.m.

Juan Segovia, Howland Engineering, concurred with comments.

Cm. Norton made a motion to **approve** the item subject to comments and a notice to the developer.

1. Provide a 15' utility easement.
2. Provide a note on the plat stating, "All curb cuts shall comply with the Transportation Element of the City of Laredo Comprehensive Plan."
3. All improvements as Per Subdivision Ordinance.

Notice to the Developer:

Only the utility easements within the plat boundaries are subject to change prior to plat recordation, due to revisions by the utility companies.

Second: Cm. Cortez  
In Favor: 5  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**8. Cielito Lindo Subdivision, Phase X, located at the southwest corner of St. David Lane and Cielito Lindo Blvd. This tract is located in District I.**

Juan Segovia, Howland Engineering, concurred with comments.

Cm. Norton made a motion to **approve** the item subject to comments and a notice to the developer.

1. Provide a note on the face of the plat stating, "Lots 1 and 2, Block 1, shall be restricted to one shared curb cut along Cielito Lindo Blvd. Also Lots 2 and 3, Block 1, shall be restricted to one shared curb cut along Saint David Lane."
2. Delete plat note number 2.
3. All improvements as Per Subdivision Ordinance.

Notice to the Developer:

Only the utility easements within the plat boundaries are subject to change prior to plat recordation, due to revisions by the utility companies.

Second: Cm. Cortez  
In Favor: 5  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**VII. CONSIDERATION OF FINAL PLATS AND REPLATS:**

**9. Replat of Lot 26A and 26B, Block 1, San Isidro Northeast Subdivision, Phase 4, located along the northeast corner of International Blvd. and Simon Bolivar Blvd.**

Cm. Norton made a motion to **approve** the item.

Second: Cm. Guerra-Muerer  
In Favor: 5  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**VIII. DISCUSSION WITH NOT POSSIBLE ACTION:**

**10. Consideration of the City of Laredo Comprehensive Plan in accordance with Article IX, Section 9.03 of the Charter of the City of Laredo with possible amendments.**

Cm. Montemayor stepped back into the meeting at 7:57 p.m.

Orlando Navarro, stated his concerns on R-3 zone change.

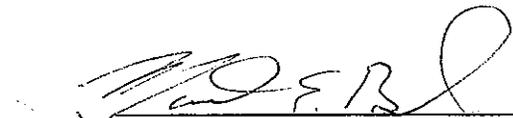
Mr. Bratton, gave a brief presentation on the proposed item.

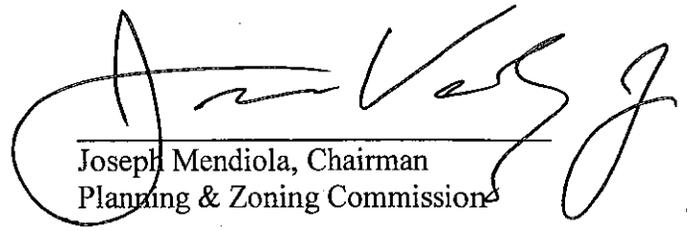
No action was taken.

**IX. ADJOURNMENT:**

Cm. Norton made a motion to **adjourn** the meeting at 8:16 p.m.

Second: Cm. Guerra-Muerer  
In Favor: 5  
Opposed: 0  
Abstained: 0 Motion carried unanimously

  
\_\_\_\_\_  
(For) Nathan R. Bratton,  
Interim Planning & Zoning Director

  
\_\_\_\_\_  
Joseph Mendiola, Chairman  
Planning & Zoning Commission

**CITY OF LAREDO  
PLANNING AND ZONING COMMISSION**

**NOTICE OF MEETING**

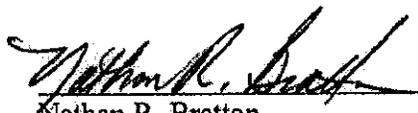
The City of Laredo Planning and Zoning Commission will convene in regular session open to the public at 6:00 p.m. on Thursday, July 7, 2011, in the City Council Chambers at City Hall, 1110 Houston Street, Laredo, Texas to consider the following:

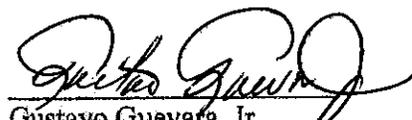
- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. CONSIDER APPROVAL OF MINUTES OF:
  1. Regular meeting of June 16, 2011
  2. Special meeting of June 27, 2011
- IV. CHAIRMAN AND DIRECTORS REPORT AND COMMUNICATIONS:
- V. SPECIAL ELECTION OF CHAIRMAN:
- VI. PUBLIC HEARING AND CONSIDERATION OF THE FOLLOWING ZONE CHANGES:
  3. Amending the Zoning Ordinance (Map) of the City of Laredo by authorizing a Conditional Use Permit for a used car lot on Lots 1 and 2, Block 899, Eastern Division, located at 319 N. Meadow Avenue. District III
  4. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning Lot 10 and Lot 9 minus the north six feet, Block 86, Western Division, located at 320 Iturbide Street, from R-3 (Mixed Residential District) to B-3 (Community Business District). District VIII
  5. Amending the Zoning Ordinance (Map) of the City of Laredo by authorizing a Conditional Use Permit for a manufactured home on Lot 12 and west half of Lot 11, Block 1080, Eastern Division, located at 1902 Chacon Street. District III
  6. Amending the Zoning Ordinance (Map) of the City of Laredo by authorizing a Conditional Use Permit for auto sales on Lots 11 and 12, Block 889, Eastern Division, located at 1602 Corpus Christi Street.
- VII. PUBLIC HEARING AND CONSIDERATION OF A PRELIMINARY REPLAT:

7. Replat of Lot 5A, Block 8, La Bota Subdivision-Starling Creek Subdivision, Unit IX, located south of Longspur Court and west of Redstart Run Dr. This tract is located in District VII.
- VIII. CONSIDERATION OF A MASTER PLAN AND A PRELIMINARY PLAT:
8. Embarcadero North Master Plan preliminary reconsideration of Embarcadero Subdivision, Phase 9, located along the northwest corner of Bob Bullock Loop and FM 1472. This tract is located in District VII.
- IX. CONSIDERATION OF PRELIMINARY PLATS AND REPLATS:
9. Replat of Lot 1C and 1D, Block 1, Alexander Commercial, Phase II, located west of Rocio Dr. and south of Del Mar Blvd. This tract is located in District V.
  10. Replat of Lot 1A and 1B, Block 1, Rancho Verde Project, located north of Ranchway Dr. and west of McPherson Rd. This tract is located in District VI.
- X. CONSIDERATION OF FINAL PLATS AND REPLATS:
11. Replat of Lot 8B-1, 8B-2 and 8B-3, Block 1A & Lot 9A, Block 1A, Emerald Valley Subdivision, located east of Bob Bullock Loop and north of Ben-Cha Rd. This tract is located in District II.
  12. San Isidro Southwest Subdivision, Phase III, located west of Sandia Dr. and south of Bob Bullock Loop. This tract is located in District VI.
- XI. PUBLIC HEARING AND CONSIDERATION OF AN ORDINANCE:
13. AMENDING THE LAREDO LAND DEVELOPMENT CODE AS FOLLOWS: (1) CHAPTER 24, ARTICLE IV, SUPPLEMENTARY ZONING DISTRICT REGULATIONS SECTION 24-65.13: B-3 COMMUNITY BUSINESS DISTRICT, SUBSECTION (5) THE 300 FOOT DISTANCE REQUIREMENT FOR FUNERAL HOMES AND CHAPELS FROM A PRINCIPAL ARTERIAL; AND (2) ARTICLE V, OFF-STREET PARKING & LOADING REQUIREMENTS SECTION 24-78.3: PARKING SPACE FORMULAS BY MODIFYING PARKING REQUIREMENTS FOR FUNERAL PARLORS, MORTUARIES; PROVIDING FOR AN EFFECTIVE DATE AND PUBLICATION.
- XII. DISCUSSION WITH NO POSSIBLE ACTION:
14. Consideration of the City of Laredo Comprehensive Plan in accordance with Article IX, Section 9.03 of the Charter of the City of Laredo with possible amendments.

XIII. ADJOURNMENT:

THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET, LAREDO, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. SAID NOTICE WAS POSTED ON FRIDAY, JULY 1, 2011 BY 6:00 P.M.

  
Nathan R. Bratton  
Interim Director of Planning

  
Gustavo Guevara, Jr  
City Secretary

**CITY OF LAREDO  
PLANNING AND ZONING COMMISSION**

**MINUTES OF THE PLANNING AND ZONING MEETING OF JULY 7, 2011**

The City of Laredo Planning and Zoning Commission convened in regular session open to the public at 6:00 p.m. on Thursday, July 7, 2011, in the City Council Chambers at City Hall, 1110 Houston Street, Laredo, Texas considered the following:

**Present:**

Ignacio Alaniz  
Hector Cortez  
Javier Compean  
Belinda Guerra-Muerer (arrived at 6:03 p.m.)  
Jorge Montemayor  
Victor D. Treviño  
Richard Norton  
Roque Vela, Jr.  
Jose A. Valdez, Jr.

**Staff:**

Nathan R. Bratton  
Martha Bernal  
Susana Ramos  
Fernando Morales  
Renee LaPerriere

**Others:**

Barbara A. Camina	Juan Segovia
David Velez	Joseph Mendiola
Ben Puig	Cm. Johnny Rendon
Oralia Villarreal	Rey Rodriguez
Antonio Villarreal	Rosie Cortez
Amelda Tijerina	Margarito Benavides
Jorge O. Gutierrez	Hugo Rivera
Dr. Carmen Rathmell	Eusebio Velez
Esmeralda Tijerina	Dr. David Mora
Jeff Jones	Dr. Ramirez
Sylvia F. Jones	Wayne Nance

**I. CALL TO ORDER**

Cm. Alaniz (Vice-Chairman) called the meeting to order at 6:01 p.m.

**II. PLEDGE OF ALLEGIANCE**

### III. CONSIDER APPROVAL OF MINUTES OF:

1. Regular meeting of June 16, 2011
2. Special meeting of June 27, 2011

Cm. Vela made a motion to approve the minutes of June 16, 2011, and June 27, 2011.

Second: Cm. Compean  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Guerra-Muerer arrived at the meeting at 6:03 p.m.

### IV. CHAIRMAN AND DIRECTORS REPORT AND COMMUNICATIONS:

Mr. Bratton stated to reserve an opportunity come back later during the meeting for a possible presentation

Cm. Valdez made a motion to defer Chairman and Director Report and Communications to the end of the meeting.

Second: Cm. Compean  
In Favor: 9  
Opposed: 0  
Abstained: 0 Motion carried unanimously

### V. SPECIAL ELECTION OF CHAIRMAN:

Mr. Bratton, Interim Planning Director, stated that with a full Commission, the Commission is entitled to a special election of Chairman.

The voting procedures they are entitled to are a voice vote, roll call vote, or ballot vote.

These procedures need to be made in form of a motion.

Cm. Vela made a motion in favor of a roll call vote.

Second: Cm. Treviño  
In Favor: 2  
Opposed: 6 (Cm. Cortez, Cm. Valdez, Cm. Compean, Cm. Guerra-Muerer, Cm. Montemayor, Cm. Norton)  
Abstained: 1 (Cm. Alaniz)

Motion failed

Cm. Montemayor made a motion in favor of a **ballot vote**.

Second: Cm. Valdez  
In Favor: 6  
Opposed: 2 (Cm. Vela, Cm. Treviño)  
Abstained: 1 (Cm. Alaniz)

Motion passes

Cm. Guerra-Muerer nominated Cm. Valdez for Chairman.

Cm. Valdez accepted the nomination.

Cm. Vela nominated Cm. Treviño for Chairman.

Cm. Treviño accepted the nomination.

Cm. Compean made a motion to **close** the nomination.

Second: Cm. Vela  
In Favor: 9  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Valdez voted Chairman for the Planning & Zoning Commission.

**VI. PUBLIC HEARING AND CONSIDERATION OF THE FOLLOWOING ZONE CHANGES:**

**3. Amending the Zoning Ordinance (Map) of the City of Laredo by authorizing a Conditional Use Permit for a used car lot on Lots 1 and 2, Block 899, Eastern Division, located at 319 N. Meadow Avenue. District III**

After reading the item and having no objections, the chairman opened the public hearing.

Rey Rodriguez, representing the applicant, and Rosie Cortez, spoke in favor of the proposed Conditional Use Permit.

Barbara Camina and Amelda Tijerina, stated their concerns about the proposed Conditional Use Permit. They stated they were not against the item but would like restrictions for the proposed usage of the item.

Cm. Treviño made a motion to **close** the public hearing.

Second: Cm. Montemayor  
In Favor: 9

Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Vela revised the staff comments to read as followed:

**Staff Comments:**

1. The C.U.P. shall be issued to David Velez and is nontransferable.
2. The C.U.P. is restricted to the site plan, Exhibit "A", which is made part hereof for all purposes.
3. The C.U.P. is restricted to the activities described in letter, Exhibit "B" (with the exception of fix and repair automobiles), which is made part hereof for all purposes.
4. Provide parking spaces in compliances with the Laredo Land Development Code.
5. Access to the property is allowed from Meadow Avenue; egress is limited to Chacon Street.
6. Provide and maintain six (6) trees and twenty-four (24) shrubs in compliance with the Laredo Land Development Code.
7. Provide a seven (7) 8 foot opaque fence adjacent to any residential zones/uses.
8. Signage will be limited to that which is allowed in a B-1 district.
9. Mechanic and/or auto body repair prohibited on site.
10. Outdoor music not allowed.
11. Lightning shall be aimed down and away from adjacent residential zones/uses.
12. **The hours of operation will be limited to 10:00 a.m. to 7:00 p.m., Monday through Saturday, and closed Sunday.**
13. **Maintain a visibility triangle at the corner of N. Meadow Avenue and Chacon Street, as defined in Appendix A, and landscaped in compliance with Section 24.83 Trees and Shrubs (5) (a) of the Laredo Land Development Code.**

Cm. Norton made a motion to recommend **approval** for the proposed Conditional Use Permit subject to staff comments as amended.

Second: Cm. Vela  
In Favor: 8  
Opposed: 1 (Cm. Guerra-Muerer)  
Abstained: 0 Motion carried

Cm. Vela made a motion to go back to Chairman and Directors Report and Communications.

Second: Cm. Treviño  
In Favor: 9  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**IV. CHAIRMAN AND DIRECTORS REPORT AND COMMUNICATIONS:**

Councilman Johnny Rendon recognized Joseph Mendiola for his hard work and his years of service as part of the Planning & Zoning Commission.

**4. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning Lot 10 and Lot 9 minus the north six feet, Block 86, Western Division, located at 320 Iturbide Street, from R-3 (Mixed Residential District) to B-3 (Community Business District). District VIII**

Cm. Vela made a motion to open a public hearing.

Second: Cm. Compean  
In Favor: 9  
Opposed: 0  
Abstained: 0 Motion carried unanimously

There was no public comment.

Cm. Cortez made a motion to close the public hearing and recommend denial of the proposed zone change.

Second: Cm. Guerra-Muerer  
In Favor: 9  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**5. Amending the Zoning Ordinance (Map) of the City of Laredo by authorizing a Conditional Use Permit for a manufactured home on Lot 12 and west half of Lot 11, Block 1080, Eastern Division, located at 1902 Chacon Street. District III**

Cm. Compean made a motion to open a public hearing.

Second: Cm. Vela  
In Favor: 9  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Margarito Benavides, representing the applicant, and Hugo Rivera, spoke in favor of the proposed Conditional Use Permit.

Barbara Camina and Oralia Villarreal, Amelda Tijerina, and Esmeralda Tijerina, all spoke against the proposed Conditional Use Permit.

Cm. Vera made a motion to close the public hearing.

Second: Cm. Norton

In Favor: 9  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Treviño made a motion to recommend **denial** of the proposed Conditional Use Permit.

Second: Cm. Norton  
In Favor: 9  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**6. Amending the Zoning Ordinance (Map) of the City of Laredo by authorizing a Conditional Use Permit for auto sales on Lots 11 and 12, Block 889, Eastern Division, located at 1602 Corpus Christi Street.**

Cm. Compean made a motion to **open** a public hearing.

Second: Cm. Vela  
In Favor: 9  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Margarito Benavides and Eusebio Velez, spoke in favor of the proposed Conditional Use Permit.

Dr. Carmen Rathmell, Dr. David Mora, Jeff Jones, and Sylvia F. Jones, Barbara Camina, and Dr. Ramirez, all spoke against the proposed Conditional Use Permit.

Cm. Norton made a motion to **close** the public hearing.

Second: Cm. Vela  
In Favor: 9  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Norton made a motion to recommend **denial** of the proposed Conditional Use Permit.

Second: Cm. Compean  
In Favor: 9  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Alaniz requested to have someone from Code Enforcement at the next meeting.

**VII. PUBLIC HEARING AND CONSIDERATION OF A PRELIMINARY REPLAT:**

- 7. Replat of Lot 5A, Block 8, La Bota Subdivision-Starling Creek Subdivision, Unit IX, located south of Longspur Court and west of Redstart Run Dr. This tract is located in District VII.**

Notice to the Developer:

Only the utility easements within the plat boundaries are subject to change prior to plat recordation, due to revisions by the utility companies

Cm. Compean made a motion to **open** a public hearing.

Second: Cm. Vela  
In Favor: 9  
Opposed: 0  
Abstained: 0 Motion carried unanimously

There was no public comment.

Cm. Vela made a motion to **close** the public hearing.

Second: Cm. Montemayor  
In Favor: 9  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Norton made a motion to recommend **approval** of the proposed item.

Second: Cm. Compean  
In Favor: 9  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Vela recommended to have a time limit on the public hearing items.

**VIII. CONSIDERATION OF A MASTER PLAN AND A PRELIMINARY PLAT:**

- 8. Embarcadero North Master Plan preliminary reconsideration of Embarcadero Subdivision, Phase 9, located along the northwest corner of Bob Bullock Loop and FM 1472. This tract is located in District VII.**

Martha Bernal, Planning Staff, revised comment no. 2 on the preliminary to read as followed:

Master Plan:

1. Show Midland Dr. as recorded in the Laredo Distribution Center Plat. Also reference all platted phases as recorded, until such time as replats are submitted for consideration. Also delete the alignment of Midland Dr. to FM 1472 and remove the note referencing location of alignment outside of the master plan boundaries.
2. Delete note referencing the approved master plan approved on April 7, 2005 and provide a revised approved master plan with a revision date of 07/07/2011.

Preliminary:

1. Show Midland Dr. as recorded in the Laredo Distribution Center Plat. Also all easements, building setbacks, and lot block numbers from platted tracts located adjacent to the proposed plat need to be identified and shown in dashed lines.
2. Identify as a replat and label the unbuildable lot south of Midland Dr. or vacate the unbuildable lot **prior to recordation.**
3. Delete references to any future phasing outside of the plat boundaries, in order to avoid any confusion.
4. Provide a note on the face of the plat stating, "Sidewalks and trees will be installed at the time of issuance of building permits in accordance with the Laredo Land Development Code."
5. Access is subject to review and approval by the Texas Department of Transportation along Bob Bullock Loop. Also provide a note stating, "All curb cuts shall comply with the Transportation Element of the City of Laredo Comprehensive Plan."
6. All improvements as Per Subdivision Ordinance.

Notice the Developer:

1. Only the utility easements within the plat boundaries are subject to change prior to plat recordation, due to revisions by the utility companies.
2. Conform to Section 24-69 of the Laredo Land Development Code regarding Flood Plain Management Standards.

Ben Puig, representing the applicant, spoke in favor of the item and concurred with comments as amended by staff.

Cm. Norton made a motion to **approve** the item subject to comments as amended.

Second: Cm. Alaniz  
 In Favor: 9  
 Opposed: 0  
 Abstained: 0 Motion carried unanimously

**IX. CONSIDERATION OF PRELIMINARY PLATS AND REPLATS:**

9. **Replat of Lot 1C and 1D, Block 1, Alexander Commercial, Phase II, located west of Rocio Dr. and south of Del Mar Blvd. This tract is located in District V.**

Cm. Vela made a motion to **approve** the item subject to comments and two notices to the developer.

1. All improvements as Per Subdivision Ordinance.

Notice to the Developer:

1. Only the utility easements within the plat boundaries are subject to change prior to plat recordation, due to revisions by the utility companies.
2. Conform to Section 24-69 of the Laredo Land Development Code regarding Flood Plain Management Standards.

Second: Cm. Norton  
In Favor: 9  
Opposed: 0  
Abstained: 0

10. **Replat of Lot 1A and 1B, Block 1, Rancho Verde Project, located north of Ranchway Dr. and west of McPherson Rd. This tract is located in District VI.**

Wayne Nance, Porras-Nance Engineering, concurred with comments except comment #2. The engineer is requesting the front yard setback from 25 ft. to 20 ft. Staff does not support the front yard setback.

1. Provide any pertinent plat notes from the previously recorded plat.
2. Show and label the front yard setback for Lot 1B as 25 feet.

Notice to the Developer:

Only the utility easements within the plat boundaries are subject to change prior to plat recordation, due to revisions by the utility companies.

Cm. Guerra-Muerer made a motion to **table** the item time certain.

Second: Cm. Cortez  
In Favor: 9  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**X. CONSIDERATION OF FINAL PLATS AND REPLATS:**

11. **Replat of Lot 8B-1 and 8B-3, Block 1A, Emerald Valley Subdivision, located**

**east of Bob Bullock Loop and north of Ben-Cha Rd. This tract is located in District II.**

Cm. Compean made a motion to **approve** the item

Second: Cm. Norton  
In Favor: 9  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**12. San Isidro Southwest Subdivision, Phase III, located west of Sandia Dr. and south of Bob Bullock Loop. This tract is located in District VI.**

Cm. Vela made a motion to **approve** the item

Second: Cm. Compean  
In Favor: 9  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**XI. PUBLIC HEARING AND CONSIDERATION OF AN ORDINANCE:**

**13. AMENDING THE LAREDO LAND DEVELOPMENT CODE AS FOLLOWS: (1) CHAPTER 24, ARTICLE IV, SUPPLEMENTARY ZONING DISTRICT REGULATIONS SECTION 24-65.13: B-3 COMMUNITY BUSINESS DISTRICT, SUBSECTION (5) THE 300 FOOT DISTRANCE REQUIREMENT FOR FUNERAL HOMES AND CHAPELS FROM A PRINCIPAL ARTERIAL; AND (2) ARTICLE V, OFF-STREET PARKING & LOADING REQUIREMENTS SECTION 24-78.3: PARKING SPACE FORMULAS BY MODIFYING PARKING REQUIREMENTS FOR FUNERALS PARLORS, MORTUARIES, PROVIDING FOR AN EFFECTIVE DATE AND PUBLICATION**

Mr. Bratton, Interim Planning Director, gave a brief presentation on the proposed ordinance amendment.

Cm. Vela made a motion to **open** a public hearing.

Second: Cm. Norton  
In Favor: 9  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Vela made a motion to **close** the public hearing.

Second: Cm. Compean

In Favor: 9  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Vela made a motion to recommend approval to City Council.

Second: Cm. Compean  
In Favor: 9  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**XII. DISCUSSION WITH POSSIBLE ACTION:**

**14. Consideration of the City of Laredo Comprehensive Plan in accordance with Article IX, Section 9.03 of the Charter of the City of Laredo with possible amendments.**

Susana Ramos, Planning Staff, gave a brief presentation on the proposed item.

No action was taken.

**XIII. ADJOURNMENT:**

Cm. Norton made a motion to adjourn the meeting at 8:07 p.m.

Second: Cm. Compean  
In Favor: 9  
Opposed: 0  
Abstained: 0 Motion carried unanimously

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Nathan R. Bratton  
Interim Planning Director

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Jose A. Valdez, Jr., Chairman  
Planning & Zoning Commission

**CITY OF LAREDO  
PLANNING AND ZONING COMMISSION**

**NOTICE OF MEETING**

The City of Laredo Planning and Zoning Commission will convene in regular session open to the public at 6:00 p.m. on Thursday, July 21, 2011, in the City Council Chambers at City Hall, 1110 Houston Street, Laredo, Texas to consider the following:

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. CONSIDER APPROVAL OF MINUTES OF:
  1. Regular meeting of July 7, 2011
- IV. CHAIRMAN AND DIRECTORS REPORT AND COMMUNICATIONS:
- V. PUBLIC HEARING AND CONSIDERATION OF THE FOLLOWING ZONE CHANGES:
  2. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning Lot 1, Block 6, Del Mar Village Addition Subdivision, located at 6919 Springfield Avenue, from B-1 (Limited Commercial District) to B-4 (Highway Commercial District).  
District VI
  3. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning Lots 11 and 12, Block 1703, Eastern Division, located at 2802 Laredo Street, from R-3 (Mixed Residential District) to B-3 (Community Business District).
  4. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning Lot 6, Block 6, Riverside Subdivision, located at 306 River Front Road, from R-3 (Mixed Residential District) to B-4 (Highway Commercial District).
- VI. CONSIDERATION OF A MASTER PLAN AND A PRELIMINARY PLAT:
  5. Alexander Ranch Master Plan and preliminary consideration of the D & J Alexander Subdivision, Unit XIV, located south of University Blvd. and west of John B. Alexander Parkway. This tract is located in District V.
  6. Myrka Subdivision Master plan and preliminary consideration of Myrka Subdivision, Phase I, located south of FM 1472 and west of Minerales Annex Rd.
- VII. CONSIDERATION OF PRELIMINARY PLATS AND REPLATS:

7. Replat of Lot 1A and 1B, Block 1, Rancho Verde Project, located north of Ranchway Dr. and west of McPherson Rd. This tract is located in District VI.
8. D & J Alexander Middle Channel Plat, located east of Bartlett Ave. and south of Del Mar Blvd. This tract is located in District V.

VIII. CONSIDERATION OF FINAL PLATS AND REPLATS:

9. Replat of Lot 1, Block 7, Eastern Division, located south of Market St. and west of Maryland Ave. This tract is located in District III.

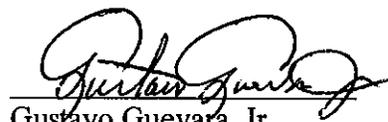
IX. DISCUSSION WITH POSSIBLE ACTION:

10. Regarding setting a time limit for public speaking.
11. Regarding a presentation by the Code Enforcement Division.

X. ADJOURNMENT:

THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET, LAREDO, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. SAID NOTICE WAS POSTED ON MONDAY, JULY 18, 2011 BY 6:00 P.M.

  
Nathan R. Bratton  
Interim Director of Planning

  
Gustavo Guevara, Jr  
City Secretary

**CITY OF LAREDO  
PLANNING AND ZONING COMMISSION**

**MINUTES OF THE PLANNING AND ZONING MEETING OF JULY 21, 2011**

The City of Laredo Planning and Zoning Commission convened in regular session open to the public at 6:00 p.m. on Thursday, July 21, 2011, in the City Council Chambers at City Hall, 1110 Houston Street, Laredo, Texas considered the following:

**Present:**

Jose A. Valdez, Jr.  
Richard Norton  
Javier Compean  
Roque Vela, Jr.  
Ignacio Alaniz  
Victor Trevino  
Javier Montemayor

**Absent:**

Belinda Guerra  
Hector Cortez

**Staff:**

Nathan R. Bratton  
Susana Ramos  
Martha Bernal  
Fernando Morales  
Renee LaPerriere

**Others:**

Roel Lozano	Daniel Ryan
Amelia Lozano	Alejandro Galvan
Claudia Mercado	Denise De Leon
Magdalena Lopez	Paul Kane
Yolanda Olvera	Mark Peace
Yvette Gutierrez	Gabriela Neira
Queta Cruz	Mr. Moreno
Daniel Gomez	Norberto Zavala
Patricia Guajardo	Rene Mendiola
Wayne Nance	
Erasmus Villarreal (Building Dept.)	
Santos Reyes (Building Dept.)	

**I. CALL TO ORDER**

Cm. Valdez called the meeting to order at 6:00 p.m.

Cm. Vela made a motion to excuse members not present.

Second: Cm. Montemayor  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**II. PLEDGE OF ALLEGIANCE**

**III. CONSIDER APPROVAL OF MINUTES OF:**

**1. Regular meeting of July 7, 2011**

Cm. Norton stated to revise the minutes by adding his name on the present column.

Cm. Vela made a motion to approve the minutes of July 7, 2011 as amended.

Second: Cm. Compean  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**IV. CHAIRMAN AND DIRECTORS REPORT AND COMMUNICATIONS:**

Cm. Trevino informed the Commission that the Sub-Committee for the Comprehensive Plan has already met to discuss and revise the Comprehensive Plan. He stated they will meet every other Thursday when P & Z meetings are not scheduled.

Cm. Vela made a motion to move up item #10.

Second: Cm. Compean  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**IX. DISCUSSION WITH POSSIBLE ACTION:**

**10. Regarding setting a time limit for public speaking.**

Time limit for public speaking was set at 3 minutes.

**V. PUBLIC HEARING AND CONSIDERATION OF THE FOLLOWING ZONE CHANGES:**

**2. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning Lot 1, Block 6, Del Mar Village Addition Subdivision, located at 6919 Springfield Avenue, from B-1 (Limited Commercial District) to B-4 (Highway Commercial District). District VI.**

After reading the item and having no objections, the chairman opened the public hearing.

Yvette Gutierrez, Claudia Mercado, Alejandro Galvan, and Denise De Leon all spoke in favor of the proposed zone change.

Dan Ryan, Paul Kane, Patricia Guajardo, and Mark Peace, all spoke against the proposed zone change.

Cm. Vela made a motion to **close** the public hearing.

Second: Cm. Compean  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Norton made a motion to support staff and recommend **denial** of the proposed zone change.

Second: Cm. Compean  
In Favor: 2  
Opposed: 4 (Cm. Valdez, Cm. Vela, Cm. Alaniz, Cm. Montemayor)  
Abstained: 1 (Cm. Trevino)

Motion failed

Cm. Vela made a motion to go against staff recommendation and recommend **approval** of the proposed zone change.

Second: Cm. Montemayor  
In Favor: 4  
Opposed: 2 (Cm. Norton, Cm. Compean)  
Abstained: 1 (Cm. Trevino) Motion carried

**3. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning Lots 11 and 12, Block 1703, Eastern Division, located at 2802 Laredo Street, from R-3 (Mixed Residential District) to B-3 (Community Business District).**

After reading the item and having no objections, the chairman opened the public hearing.

Gabriela Neira, applicant, spoke in favor of the proposed zone change.

Cm. Norton made a motion to **close** the public hearing

Second: Cm. Compean  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Norton made a motion to support staff and recommend **denial** of the proposed zone change.

Second: Cm. Vela  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**4. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning Lot 6, Block 6, Riverside Subdivision, located at 306 River Front Road, from R-3 (Mixed Residential District) to B-4 (Highway Commercial District).**

After reading the item and having no objections, the chairman opened the public hearing.

Mr. Moreno spoke in favor of the proposed zone change.

Norberto Zavala and Rene Mendiola, spoke against the proposed zone change.

Cm. Compean made a motion to **close** the public hearing and recommend **denial** of the proposed zone change.

Second: Cm. Norton  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**VI. CONSIDERATION OF A MASTER PLAN AND PRELIMINARY PLAT:**

**5. Alexander Ranch Master Plan and preliminary consideration of the D & J Alexander Subdivision, Unit XIV, located south of University Blvd, and west of John B. Alexander Parkway. This tract is located in District V.**

Cm. Norton made a motion to **approve** the item subject to comments and a notice to the developer.

Master Plan:

1. Incorporate that section of University Blvd and adjacent to Unit XIV into the plat boundaries.

2. Clearly identify in bold lines the Phase boundaries.
3. Provide a revised approved master plan with a revision date of 07/21/2011.

Preliminary:

1. Revise the signature block for the Planning & Zoning Commission Chairperson.
2. Incorporate that section of University Blvd. and north of this phase into the plat boundaries.
3. Conform to Section 3-2J of the Subdivision Ordinance Handbook regarding Turnarounds.
4. All improvements as Per Subdivision Ordinance.

Notice to the Developer:

1. Only the utility easements within the plat boundaries are subject to change prior to plat recordation, due to revisions by the utility companies.

Second: Cm. Compean  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**6. Myrka Subdivision Master plan and preliminary consideration of Myrka Subdivision, Phase I, located south of FM 1472 and west of Minerals Annex Rd.**

Daniel Gomez, P.E., concurred with comments.

Cm. Norton made a motion to **approve** the item subject to comments and two notices to the developer.

Master Plan:

1. Provide all adjacent property owners with volume and page number.

Preliminary:

1. Provide the building setback.
2. Local streets shall have a minimum of 50' of R.O.W. provide for half the dedication to meet this requirement along Minerals Annex Rd.
3. Incorporate the remaining section of the ownership into the plat boundaries or submit a master plan for consideration and approval by the Planning & Zoning Commission prior to final of this phase.
4. Provide a lot and block number.
5. Confirm location of city limits.
6. All improvements as Per Subdivision Ordinance.

Notice to the Developer:

1. Only the utility easements within the plat boundaries are subject to change prior to plat recordation, due to revisions by the utility companies.
2. Shall require approval by the Webb County Commissioner's Court.

Second: Cm. Alaniz  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**VII. CONSIDERATION OF PRELIMINARY PLATS AND REPLATS:**

- 7. Replat of Lot 1A and 1B, Block 1, Rancho Verde Project, located north of Ranchway Dr. and west of McPherson Rd. This tract is located in District VI**

Wayne Nance, Porrás-Nance Engineering, spoke in favor of the item and requested the front yard building setback on comment # 2 from 25 ft to 20 ft.

Cm. Vela made a motion to **approve** the item subject to comments with the front yard setback on comment # 2 to change from 25 ft. to 20 ft. and a notice to the developer.

1. Provide any pertinent plat notes from the previously recorded plat.
2. Show and label the front yard setback for Lot 1B as ~~25~~ **20** feet.

Notice to the Developer:

Only the utility easements within the plat boundaries are subject to change prior to plat recordation, due to revisions by the utility companies.

Second: Cm. Alaniz  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

- 8. D & J Alexander Middle Channel Plat, located east of Bartlett Ave and south of Del Mar Blvd. this tract is located in District V**

Cm. Norton made a motion to **approve** the item subject to comments and two notices to the developer.

1. All improvements as Per Subdivision Ordinance.

Notice to the Developer:

1. Only the utility easements within the plat boundaries are subject to change prior to

- plat recordation, due to revisions by the utility companies.
2. Conform to Section 24-69 of the Laredo Land Development Code regarding Flood Plain Management Standards.

Second: Cm. Compean  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

#### **VIII. CONSIDERATION OF FINAL PLATS AND REPLATS:**

9. **Replat of Lot 1, Block 7, Eastern Division, located south of Market St. and west of Maryland Ave. This tract is located in District III.**

Cm. Norton made a motion to approve the item.

Second: Cm. Compean  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

11. **Regarding a presentation by the Code Enforcement Division.**

Erasmus Villarreal, Building Department Director, gave a brief presentation and answered any questions or concerns the Commission had on Code Enforcement.

#### **X. ADJOURNMENT:**

Cm. Compean made a motion to adjourn the meeting at 7:20 p.m.

Second: Cm. Montemayor  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

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Nathan R. Bratton  
Interim Planning Director

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Jose A. Valdez, Jr., Chairman  
Planning & Zoning Commission

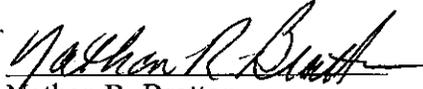
**CITY OF LAREDO  
PLANNING AND ZONING COMMISSION**

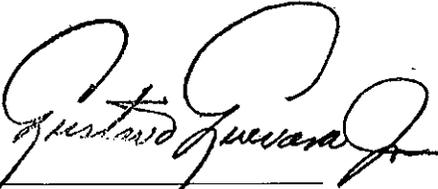
**NOTICE OF MEETING**

The City of Laredo Planning and Zoning Commission will convene in regular session open to the public at 6:00 p.m. on Thursday, August 4, 2011, in the City Council Chambers at City Hall, 1110 Houston Street, Laredo, Texas to consider the following:

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. CONSIDER APPROVAL OF MINUTES OF:
  1. Regular meeting of July 21, 2011
- IV. CHAIRMAN AND DIRECTORS REPORT AND COMMUNICATIONS:
- V. CONSIDERATION OF A PRELIMINARY AND FINAL REPLAT:
  2. Replat of Lot 1A and 1B, Block 915, Western Division, located along the northeast corner of Lafayette St. and Lee Ave. This tract is located in District VII.
- VI. CONSIDERATION OF PRELIMINARY PLATS AND REPLATS:
  3. Agua Nieve Dr, Comal and Mexico Right of Way Dedication Plat, located east of Guaymas Ave. and south of Ave. Los Presidentes. This tract is located in District I and II.
- VII. CONSIDERATION OF FINAL PLATS AND REPLATS:
  4. San Isidro Northeast- Los Palmares Subdivision, Unit 2, located east of Bucky Houdmann Blvd. and north of Bob Bullock Loop. This tract is located in District VI.
  5. TEXR Laredo Real Estate Plat, located south of FM 1472 and east of Coal Mine Rd. This tract is located in District VII.
- VIII. PUBLIC HEARING AND CONSIDERATION OF:
  6. Public hearing and consideration of the 2012-2016 Capital Improvement Program for the City of Laredo.
- IX. ADJOURNMENT:

THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET, LAREDO, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. SAID NOTICE WAS POSTED ON MONDAY, AUGUST 1, 2011 BY 6:00 P.M.

  
Nathan R. Bratton  
Interim Director of Planning

  
Gustavo Guevara, Jr  
City Secretary

**CITY OF LAREDO  
PLANNING AND ZONING COMMISSION**

**MINUTES OF THE PLANNING AND ZONING MEETING OF AUGUST 4, 2011**

The City of Laredo Planning and Zoning Commission convened in regular session open to the public at 6:00 p.m. on Thursday, August 4, 2011, in the City Council Chambers at City Hall, 1110 Houston Street, Laredo, Texas considered the following:

**Present:**

Jose A. Valdez, Jr.  
Richard Norton  
Hector Cortez  
Javier Compean  
Roque Vela, Jr.  
Victor Treviño  
Jorge Montemayor

**Absent:**

Ignacio Alaniz  
Belinda Guerra-Muerer

**Staff:**

Nathan R. Bratton  
Fernando Morales  
Martha Bernal  
Susana Ramos  
Renee LaPerriere

**Others:**

Juan Segovia  
Jessica Newsome

**I. CALL TO ORDER**

Cm. Valdez called the meeting to order at 6:00 p.m.

**II. PLEDGE OF ALLEGIANCE**

Martha Bernal, Planning Staff, called roll to verify that a quorum did exist.

Cm. Valdez requested a motion to excuse commissioners not present.

Cm. Norton made a motion to excuse commissioners not present. (Cm. Alaniz, Cm. Guerra-Muerer).

Second: Cm. Montemayor  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**III. CONSIDER APPROVAL OF MINUTES OF:**

**1. Regular meeting of July 21, 2011**

Cm. Vela made a motion to **approve** the minutes of July 21, 2011.

Second: Cm. Norton  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**IV. CHAIRMAN AND DIRECTORS REPORT AND COMMUNICATIONS:**

Cm. Treviño gave a brief update on the sub-committee meetings to amend the Comprehensive Plan. He stated the sub-committee has been meeting every Thursday when there are no P & Z meetings scheduled.

**V. CONSIDERATION OF A PRELIMINARY AND FINAL REPLAT:**

**2. Replat of Lot 1A and 1B, Block 915, Western Division, located along the northeast corner of Lafayette St. and Lee Ave. This tract is located in District VII.**

Cm. Norton made a motion to **approve** the item subject to one notice to the developer.

Notice to the Developer:

Only the utility easements within the plat boundaries are subject to change prior to plat recordation, due to revisions by the utility companies.

Second: Cm. Compean  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**VI. CONSIDERATION OF PRELIMINARY PLATS AND REPLATS:**

**3. Agua Nieve Dr, Comal and Mexico Right of Way Dedication Plat, located east of Guaymas Ave. and south of Ave. Los Presidentes. This tract is located in District I and II.**

Juan Segovia, Howland Engineering, concurred with comments as amended.

Cm. Norton made a motion to **approve** the item subject to comments as amended and two notices to the developer.

1. Provide the R.O.W. width of the proposed dedications.
2. Separate Mexico Ave. into a separate plat and also revise the plat name to read, "Aguanieve Dr. and Comal Dr. Extension R.O.W. Dedication Plat".
3. All improvements as Per Subdivision Ordinance.
4. **Access to Bob Bullock Loop shall be subject to review and approval by the Texas Department of Transportation.**

Notice to the Developer:

1. Only the utility easements within the plat boundaries are subject to change prior to plat recordation, due to revisions by the utility companies.
2. A revision to the master plan may be required for a change of intended land use.

Second: Cm. Vela  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

## VII. CONSIDERATION OF FINAL PLATS AND REPLATS:

4. **San Isidro Northeast-Los Palmares Subdivision, Unit 2, located east of Bucky Houdmann Blvd and north of Bob Bullock Loop. This tract is located District VI.**

Cm. Norton made a motion to **approve** the item.

Second: Cm. Compean  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

5. **TEXR Laredo Real Estate Plat, located south of FM 1472 and east of Coal Mine Rd. This tract is located in District VII.**

Cm. Treviño made a motion to **approve** the item.

Second: Cm. Norton  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**VIII. PUBLIC HEARING AND CONSIDERATION OF:**

**6. Public hearing and consideration of the 2012-2016 Capital Improvement for the City of Laredo.**

Jessica Newsome, City of Laredo, gave a brief presentation on the 2012-2016 Capital Improvement Program.

Cm. Vela made a motion to open a public hearing.

Second: Cm. Compean  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

There was no public comment.

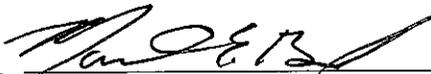
Cm. Vela made a motion to close the public hearing.

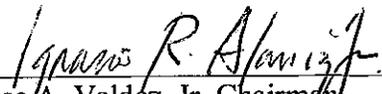
Second: Cm. Compean  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**IX. ADJOURNMENT:**

Cm. Norton made a motion to adjourn the meeting at 6:28 p.m.

Second: Cm. Compean  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

  
\_\_\_\_\_  
(For) Nathan R. Bratton, Interim  
Planning & Zoning Director

  
\_\_\_\_\_  
Jose A. Valdez, Jr. Chairman  
Planning & Zoning Commission

**CITY OF LAREDO  
PLANNING AND ZONING COMMISSION**

**NOTICE OF MEETING**

The City of Laredo Planning and Zoning Commission will convene in regular session open to the public at 6:00 p.m. on Thursday, August 18, 2011, in the City Council Chambers at City Hall, 1110 Houston Street, Laredo, Texas to consider the following:

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. CONSIDER APPROVAL OF MINUTES OF:
  1. Regular meeting of August 4, 2011
- IV. CHAIRMAN AND DIRECTORS REPORT AND COMMUNICATIONS:
- V. PUBLIC HEARING AND CONSIDERATION OF THE FOLLOWING ZONE CHANGES:
  2. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning the north 2/3 of Lot 4 and the northeast portion of Lot 3, Block 1020, Eastern Division, located at 3202 S. Buena Vista Avenue, from R-3 (Mixed Residential District) to B-3 (Community Business District). District I
  3. Amending the Zoning Ordinance (Map) of the City of Laredo by authorizing a Conditional Use Permit for an amusement redemption machine establishment on Lots 1A, 1B, and 1C, Block 1, San Isidro/McPherson Number 2 Subdivision, located at 9710 and 9720 McPherson Road. District VI
  4. Amending the Zoning Ordinance (Map) of the City of Laredo by authorizing a Conditional Use Permit for amusement services (indoors) – party place on Lot 4-A, Block 8-A, Las Brisas Del Mar Phase I Subdivision, located at 8602 McPherson Avenue, Suites 104 &105. District VI
- VI. CONSIDERATION OF A MASTER PLAN AND PRELIMINARY PLAT:
  5. Deer Ridge Master Plan and preliminary consideration of Quail Run at Deer Ridge Subdivision, located south of Country Club Dr. and west of Plantation East Dr. This tract is located in District VI.
- VII. CONSIDERATION OF PRELIMINARY PLATS AND REPLATS:

6. Santa Rita Subdivision "La Isla De Los Jueces", Phase XVI, located south of Santander Dr. and west of Hwy. 83. This tract is located in District III.

VIII. CONSIDERATION OF FINAL PLATS AND REPLATS:

7. La Joya Subdivision, Phase 3, located north of Cielito Lindo Blvd. and east of Hwy. 83. This tract is located in District I.
8. Replat of Lot 5A, Block 8, La Bota Subdivision-Starling Creek, Unit IX, located south of Longspur Court and west of Redstart Run Dr. This tract is located in District VII.
9. Replat of Lot 1C and 1D, Block 1, Alexander Commercial, Phase II, located west of Rocio Dr. and south of Del Mar Blvd. This tract is located in District V.

IX. PUBLIC HEARING AND CONSIDERATION OF:

10. Consideration of the City of Laredo Comprehensive Plan in accordance with Article IX, Section 9.03 of the Charter of the City of Laredo with possible amendments.
11. Public hearing and consideration of the 2012-2016 Capital Improvement Program for the City of Laredo.

X. ADJOURNMENT:

THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET, LAREDO, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. SAID NOTICE WAS POSTED ON MONDAY, AUGUST 15, 2011 BY 6:00 P.M.

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Nathan R. Bratton  
Interim Director of Planning

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Gustavo Guevara, Jr  
City Secretary

**CITY OF LAREDO  
PLANNING AND ZONING COMMISSION**

**MINUTES OF THE PLANNING AND ZONING MEETING OF AUGUST 18, 2011**

The City of Laredo Planning and Zoning Commission convened in regular session open to the public at 6:00 p.m. on Thursday, August 18, 2011, in the City Council Chambers at City Hall, 1110 Houston Street, Laredo, Texas considered the following:

**Present:**

Ignacio Alaniz  
Richard Norton  
Roque Vela, Jr.  
Victor Treviño  
Jorge Montemayor  
Angelica Estrada

**Absent:**

Jose Valdez, Jr.  
Belinda Guerra-Muerer  
Javier Compean

**Staff:**

Martha Bernal  
Fernando Morales  
Renee LaPerriere  
Susana Ramos  
Arturo Botello (Building Development Services)

**Others:**

Manuel Salinas  
Eduardo Gonzalez  
Lorena Gonzalez  
Michael Barron  
Juan Segovia  
Rodolfo Torres  
Hugo Seca  
Monica Guajardo  
Monica Becerra  
Luis Ramirez

**I. CALL TO ORDER:**

Cm. Alaniz called the meeting to order at 6:00 p.m.

**II. PLEDGE OF ALLEGIANCE**

**III. CONSIDER APPROVAL OF MINUTES OF:**

**1. Regular meeting of August 4, 2011**

Cm. Vela made a motion to **approve** the minutes of August 4, 2011.

Second: Cm. Norton  
In Favor: 6  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**IV. CHAIRMAN AND DIRECTORS REPORT AND COMMUNICATIONS:**

Susana Ramos, Planning Staff, gave an update on the Comprehensive Plan and advised the Commission when the Sub-Committee will meet again to discuss the Comprehensive Plan.

**V. PUBLIC HEARING AND CONSIDERATION OF THE FOLLOWING ZONE CHANGES:**

**2. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning the north 2/3 of Lot 4 and the northeast portion of Lot 3, Block 1020, Eastern Division, located at 3202 S. Buena Vista Avenue, from R-3 (Mixed Residential District) to B-3 (Community Business District). District I**

Cm. Vela made a motion to **open** a public hearing.

Second: Cm. Norton  
In Favor: 6  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Eduardo and Lorena Gonzalez spoke in favor of the proposed zone change.

Cm. Vela made a motion to **close** the public hearing.

Second: Cm. Norton  
In Favor: 6  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Montemayor made a motion to recommend **denial** of the proposed zone change.

Second: Cm. Norton  
In Favor: 6  
Opposed: 0

Abstained: 0 Motion carried unanimously

- 3. Amending the Zoning Ordinance (Map) of the City of Laredo by authorizing a Conditional Use Permit for an amusement redemption machine establishment on Lots 1A, 1B, and 1C, Block 1, San Isidro/McPherson Number 2 Subdivision, located at 9710 and 9720 McPherson Road. District VI.**

Cm. Vela made a motion to open a public hearing.

Second: Cm. Estrada  
In Favor: 6  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Monica Guajardo and Monica Becerra, spoke against the proposed zone change.

Cm. Norton made a motion to close the public hearing.

Second: Cm. Vela  
In Favor: 6  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Vela made a motion to postpone the item.

Second: Cm. Montemayor  
In Favor: 6  
Opposed: 0  
Abstained: 0 Motion carried unanimously

- 4. Amending the Zoning Ordinance (Map) of the City of Laredo by authorizing a Conditional Use Permit for amusement services (indoors)-party place on Lot 4-A, Block 8-A, Las Brisas Del Mar Phase I Subdivision, located at 8602 McPherson Avenue, Suites 104 & 105. District VI.**

Cm. Vela made a motion to open a public hearing.

Second: Cm. Treviño  
In Favor: 6  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Luis Ramirez and Manuel Salinas spoke against the proposed Conditional Use Permit.

Cm. Norton made a motion to close the public hearing.

Second: Cm. Vela  
In Favor: 6  
Opposed: 0  
Abstained: 0 Motion carried unanimously  
Cm. Norton made a motion to recommend **denial** of the proposed Conditional Use Permit.

Second: Cm. Estrada  
In Favor: 6  
Opposed: 0  
Abstained: 0 Motion carried unanimously

## **VI. CONSIDERATION OF A MASTER PLAN AND PRELIMINARY PLAT:**

### **5. Deer Ridge Master Plan and preliminary consideration of Quail Run at Deer Ridge Subdivision, located south of Country Club Dr. and west of Plantation East Dr. This tract is located in District VI.**

Hugo Seca, Seca Engineering, concurred with comments.

Cm. Vela made a motion to **approve** the item subject to comments and a notice to the developer.

#### Master Plan:

1. Label all proposed uses.
2. Provide a revised approved master plan with a revision date of 08/19/2011.

#### Preliminary:

1. Provide a Lot and Block number for the remaining section of the CPL easement.
2. Identify the proposed phase as Deer Ridge Subdivision Phase II-Quail Run.
3. All improvements as Per Subdivision Ordinance.

#### Notice to the Developer:

1. Only the utility easements within the plat boundaries are subject to change prior to plat recordation, due to revisions by the utility companies.

Second: Cm. Norton  
In Favor: 6  
Opposed: 0  
Abstained: 0 Motion carried unanimously

## **VII. CONSIDERATION OF PRELIMINARY PLATS AND REPLATS:**

Martha Bernal, Planning Staff, gave an update on the item and stated it was already discussed with the applicant. The applicant concurred with the amendment to the item. Ms. Bernal stated to add comment #7 to read "Remove any park references from the face of the plat and conform to section 24.56 Parkland Dedication Ordinance".

6. **Santa Rita Subdivision "La Isla De Los Jueces", Phase XVI, located south of Santander Dr. and west of Hwy. 83. This tract is located in District III.**

Juan Segovia, Howland Engineering, concurred with comments as amended.

Cm. Montemayor made a motion to **approve** the item subject to comments as amended and two notices to the developer.

1. Provide a C & L Table.
2. Delete plat note #3.
3. Label the front yard building setback. All setbacks must conform to Section 24.77.1 Dimensional Standards of the Laredo Land Development Code.
4. Remove any superfluous lines along the frontage of the lots.
5. Revise the location map to provide it to scale of 1"=2,000'
6. All improvements as Per Subdivision Ordinance.
7. **Remove any park references from the face of the plat and conform to section 24.56 Parkland Dedication Ordinance.**

Notice to the Developer:

1. Only the utility easements within the plat boundaries are subject to change prior to plat recordation, due to revisions by the utility companies.
2. Conform to Section 24-69 of the Laredo Land Development code regarding Flood Plain Management Standards.

Second: Cm. Norton  
In Favor: 6  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**VIII. CONSIDERATION OF FINAL PLATS AND REPLATS:**

7. **La Joya Subdivision, Phase 3, located north of Cielito Lindo Blvd. and east of Hwy. 83. This tract is located in District I.**

Cm. Norton made a motion to **approve** the item.

Second: Cm. Vela  
In Favor: 6  
Opposed: 0  
Abstained: 0 Motion carried unanimously

8. **Replat of Lot 5A, Block 8, La Bota Subdivision-Starling Creek, Unit IX, located south of Longspur Court and west of Redstart Run Dr. This tract is located in District VII.**

Cm. Norton made a motion to approve the item.

Second: Cm. Vela  
In Favor: 6  
Opposed: 0  
Abstained: 0 Motion carried unanimously

9. **Replat of Lot 1C and 1D, Block 1, Alexander Commercial, Phase II, located west of Rocio Dr. and south of Del Mar Blvd. This tract is located in District V.**

Cm. Norton made a motion to approve the item.

Second: Cm. Vela  
In Favor: 6  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**IX. PUBLIC HEARING AND CONSIDERATION OF:**

10. **Consideration of the City of Laredo Comprehensive Plan in accordance with Article IX, Section 9.03 of the Charter of the City of Laredo with possible amendments.**

Susana Ramos, Planning Staff, gave a brief presentation on the proposed item and answered any questions the commission had.

Cm. Vela made a motion to open a public hearing.

Second: Cm. Norton  
In Favor: 6  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Norton made a motion to close the public hearing.

Second: Cm. Vela  
In Favor: 6  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Norton made a motion to adjourn the meeting at 7:03 p.m.

Second: Cm. Montemayor  
In Favor: 6  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Vela made a motion to open the meeting.

Second: Cm. Norton  
In Favor: 6  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**11. Public hearing and consideration of the 2012-2016 Capital Improvement Program for the City of Laredo.**

Cm. Montemayor made a motion to postpone the item.

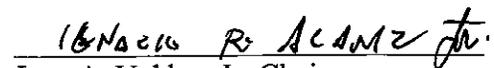
Second: Cm. Treviño.  
In Favor: 6  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**X. ADJOURNMENT:**

Cm. Norton made a motion to adjourn the meeting at 7:08 p.m.

Second: Cm. Estrada  
In Favor: 6  
Opposed: 0  
Abstained: 0 Motion carried unanimously

  
Nathan R. Bratton  
Interim Planning Director

  
Jose A. Valdez, Jr. Chairman  
Planning & Zoning Commission

**CITY OF LAREDO  
PLANNING AND ZONING COMMISSION**

**NOTICE OF MEETING**

The City of Laredo Planning and Zoning Commission will convene in regular session open to the public at 6:00 p.m. on Thursday, September 1, 2011, in the City Council Chambers at City Hall, 1110 Houston Street, Laredo, Texas to consider the following:

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. CONSIDER APPROVAL OF MINUTES OF:
  - 1. Regular meeting of August 18, 2011
- IV. CHAIRMAN AND DIRECTORS REPORT AND COMMUNICATIONS:
- V. PUBLIC HEARING AND CONSIDERATION OF THE FOLLOWING ZONE CHANGES:
  - 2. Amending the Zoning Ordinance (Map) of the City of Laredo by authorizing a Conditional Use Permit for auto sales on Lots 11 and 12, Block 1703, Eastern Division, located at 2802 Laredo Street. District II
  - 3. Amending the Zoning Ordinance (Map) of the City of Laredo by authorizing a Conditional Use Permit for an amusement redemption machine establishment on Lots 1A, 1B, and 1C, Block 1, San Isidro/McPherson Number 2 Subdivision, located at 9710 and 9720 McPherson Road. District VI
  - 4. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning 1.2967 acres as further described by metes and bounds in attached Exhibit "A", located at 6419 McPherson Road, from M-1 (Light Manufacturing District) to B-4 (Highway Commercial District). District VI
- VI. CONSIDERATION OF A PRELIMINARY PLAT:
  - 5. Alexander Commercial Subdivision, Phase III, located south of Del Mar Blvd. and east of McPherson Rd. This tract is located in District V.
- VII. CONSIDERATION OF FINAL PLATS AND REPLATS:
  - 6. Replat of Lot 1A and 1B, Block 1, Rancho Verde Project, located north of Ranchway Dr. and west of McPherson Rd. This tract is located in District VI.

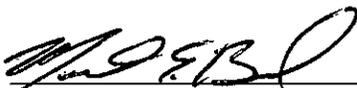
7. La Terraza at Lomas Del Sur, located east of Ejido Ave. and south of Wormser Rd. This tract is located in District I.
8. Embarcadero Southeast Quadrant-Unit 1, located east of FM 1472 and north of San Gabriel Dr. This tract is located in District VII.

VIII. CONSIDERATION OF A VACATING PLAT:

9. Partial vacation of 0.42 acre out of the Laredo Distribution Center Plat, located east of Riverbank Dr. and north of Bob Bullock Loop. This tract is located in District VII.

IX. ADJOURNMENT:

THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET, LAREDO, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. SAID NOTICE WAS POSTED ON MONDAY, AUGUST 29, 2011 BY 6:00 P.M.

  
(F0) Nathan R. Bratton  
Interim Director of Planning

  
Gustavo Guevara, Jr  
City Secretary

**CITY OF LAREDO  
PLANNING AND ZONING COMMISSION**

**MINUTES OF THE PLANNING AND ZONING MEETING OF SEPTEMBER 1, 2011**

The City of Laredo Planning and Zoning Commission convened in regular session open to the public at 6:00 p.m. on Thursday, September 1, 2011, in the City Council Chambers at City Hall, 1110 Houston Street, Laredo, Texas considered the following:

**Present:**

Jose A. Valdez, Jr.  
Ignacio Alaniz  
Jorge Montemayor  
Richard Norton  
Javier Compean  
Victor Treviño  
Roque Vela, Jr.  
Angelica Estrada

**Absent:**

Belinda Guerra-Muerer

**Staff:**

Martha Bernal  
Fernando Morales  
Susana Ramos  
Renee LaPerriere

**Others:**

Gabriela Neira  
Juan Salinas  
C. Gonzalez  
Edward L. Ochoa  
Preston Moczygemba  
Monica Guajardo

**I. CALL TO ORDER**

Cm. Valdez called the meeting to order at 6:00 p.m.

**II. PLEDGE OF ALLEGIANCE**

**III. CONSIDER APPROVAL OF MINUTES OF:**

**1. Regular meeting of August 18, 2011**

Cm. Compean made a motion to **postpone** the minutes.

Second: Cm. Vela  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**IV. CHAIRMAN AND DIRECTORS REPORT AND COMMUNICATIONS:**

There was nothing new to report.

**V. PUBLIC HEARING AND CONSIDERATION OF THE FOLLOWING ZONE CHANGES:**

- 2. Amending the Zoning Ordinance (Map) of the City of Laredo by authorizing a Conditional Use Permit for auto sales on Lots 11 and 12, Block 1703, Eastern Division, located at 2802 Laredo Street. District II**

After reading the item and having no objections, the chairman opened the public hearing.

Gabriela Neira, spoke in favor of the proposed Conditional Use Permit.

Cm. Vela made a motion to **close** the public hearing and recommend **denial** of the proposed Conditional Use Permit.

Second: Cm. Compean  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

- 3. Amending the Zoning Ordinance (Map) of the City of Laredo by authorizing a Conditional Use Permit for an amusement redemption machine establishment on Lots 1A, 1B, and 1C, Block 1, San Isidro/McPherson Number 2 Subdivision, located at 9710 and 9720 McPherson Road. District VI.**

After reading the item and having no objections, the chairman opened the public hearing.

Jose Gonzalez and Juan Salinas spoke in favor of the proposed Conditional Use Permit.

Monica Guajardo, spoke against the proposed Conditional Use Permit.

Cm. Norton requested if approved, to have the C.U.P. issued only to Tony Tran.

Cm. Vela made a motion to **close** the public hearing and recommend **approval** of the proposed Conditional Use Permit as amended.

Second: Cm. Montemayor  
In Favor: 7  
Opposed: 1 (Cm. Norton  
Abstained: 0 Motion carried

4. **Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning 1.2967 acres as further described my metes and bounds in attached Exhibit "A", located at 6419 McPherson Road, from M-1 (Light Manufacturing District) to B-4 (Highway Commercial District). District VI**

After reading the item and having no objections, the chairman opened the public hearing.

Cm. Norton made a motion to **close** the public hearing and recommend **approval** of the proposed zone change.

Second: Cm. Vela  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

## VI. CONSIDERATION OF A PRELIMINARY PLAT:

5. **Alexander Commercial Subdivision, Phase III, located south of Del Mar Blvd. and east of McPherson Rd. This tract is located in District V.**

Cm. Norton made a motion to **approve** the item subject to comments and two notices to the developer.

1. Label the front yard building setback for Lot 2 along Trey Dr. All setbacks must conform to Section 24.77.1 Dimensional Standards of the Laredo Land Development Code.
2. Remove any superfluous lines from the face of the plat.
3. Provide a note on the face of the plat stating, "All curbs cuts shall comply with the Transportation Element of the City of Laredo Comprehensive Plan."
4. All improvements as Per Subdivision Ordinance.

### Notice to the Developer:

1. Only the utility easements within the plat boundaries are subject to change prior to plat recordation, due to revisions by the utility companies.
2. Conform to Section 24-69 of the Laredo Land Development Code regarding Flood Plain Management Standards, if applicable.

Second: Cm. Estrada  
In Favor: 8

Opposed: 0  
Abstained: 0 Motion carried unanimously

**VII. CONSIDERATION OF FINAL PLATS AND REPLATS:**

6. **Replat of Lot 1A and 1B, Block 1, Rancho Verde Project, located north of Ranchway Dr. and west of McPherson Rd. This tract is located in District VI.**

Cm. Vela made a motion to approve the item.

Second: Cm. Estrada  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

7. **La Terraza at Lomas Del Sur, located east of Ejido Ave. and south of Worsler Rd. This tract is located in District I.**

Preston Moczygamba representing, Bury & Partners, spoke in favor of the item.

Cm. Vela made a motion to approve the item.

Second: Cm. Estrada  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

8. **Embarcadero Southeast Quadrant-Unit 1, located east of FM 1472 and north of San Gabriel Dr. This tract is located in District VII.**

Cm. Vela made a motion to approve the item.

Second: Cm. Estrada  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**VIII. CONSIDERATION OF A VACATING PLAT:**

9. **Partial vacation of 0.42 acre out of the Laredo Distribution Center Plat, located east of Riverbank Dr. and north of Bob Bullock Loop. This tract is located in District VII.**

Cm. Vela made a motion to approve the item.

Second: Cm. Estrada  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**IX. ADJOURNMENT:**

Cm. Norton made a motion to adjourn the meeting at 6:37 p.m.

Second: Cm. Vela  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

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Nathan R. Bratton  
Interim Planning Director

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Jose A. Valdez, Jr. Chairman  
Planning & Zoning Commission

**CITY OF LAREDO  
PLANNING AND ZONING COMMISSION**

**NOTICE OF MEETING**

The City of Laredo Planning and Zoning Commission will convene in regular session open to the public at 6:00 p.m. on Thursday, September 15, 2011, in the City Council Chambers at City Hall, 1110 Houston Street, Laredo, Texas to consider the following:

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. CONSIDER APPROVAL OF MINUTES OF:
  1. Regular meeting of August 18, 2011
  2. Special meeting of August 25, 2011
  3. Regular meeting of September 1, 2011
- IV. CHAIRMAN AND DIRECTORS REPORT AND COMMUNICATIONS:
- V. PUBLIC HEARING AND CONSIDERATION OF THE FOLLOWING ZONE CHANGE:
  4. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning Lot 1 and the west ½ of Lot 2, Block 829, Eastern Division, located at 1501 Musser Street, from R-O (Residential/Office District) to B-1 (Limited Commercial District). This tract is located in District III.
- VI. CONSIDERATION OF PRELIMINARY PLATS AND REPLATS:
  5. McCoy's Plat, located south of Saunders St. and east of Ejido Ave. This tract is located in District II.
  6. Replat of Lot 5A and 5B, Block 5, San Carlos Subdivision, Phase 1, located north of Hwy. 359 and west of Judith Gutierrez Parkway.
- VII. CONSIDERATION OF A FINAL PLAT:
  7. Embarcadero Subdivision, Phase 9, located along the northwest corner of Bob Bullock Loop and FM 1472. This tract is located in District VII.
- VIII. ADJOURNMENT:

THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET, LAREDO, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. SAID NOTICE WAS POSTED ON MONDAY, SEPTEMBER 12, 2011 BY 6:00 P.M.

  
Nathan R. Bratton  
Interim Director of Planning

  
Gustavo Guevara, Jr  
City Secretary

**CITY OF LAREDO  
PLANNING AND ZONING COMMISSION**

**MINUTES OF THE PLANNING AND ZONING MEETING OF SEPTEMBER 15, 2011**

The City of Laredo Planning and Zoning Commission convened in regular session open to the public at 6:00 p.m. on Thursday, September 15, 2011, in the City Council Chambers at City Hall, 1110 Houston Street, Laredo, Texas considered the following:

**Present:**

Ignacio Alaniz  
Angelica Estrada  
Richard Norton  
Javier Compean  
Roque Vela, Jr.  
Victor Treviño  
Belinda Guerra-Muerer  
Jorge Montemayor

**Staff:**

Nathan R. Bratton  
Martha Bernal  
Fernando Morales  
Susana Ramos  
Renee LaPerriere

**Others:**

Cynthia Castellano  
David Castellano  
Claudia Y. Garcia  
Beatrice P. Garcia  
Javier Garcia  
Laura C. Mireles  
Adrian Mireles  
Frank Estrada  
Edward Martinez

**I. CALL TO ORDER:**

Cm. Alaniz called the meeting to order at 6:00 p.m.

**II. PLEDGE OF ALLEGIANCE**

**III. CONSIDER APPROVAL OF MINUTES OF:**

1. **Regular meeting of August 18, 2011**
2. **Special meeting of August 25, 2011**
3. **Regular meeting of September 1, 2011**

Cm. Norton made a motion to **approve** all three sets of minutes.

Second: Cm. Compean  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**IV. CHAIRMAN AND DIRECTORS REPORT AND COMMUNICATIONS:**

There was nothing to report.

**V. PUBLIC HEARING AND CONSIDERATION OF THE FOLLOWING ZONE CHANGE:**

4. **Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning Lot 1 and the west ½ of Lot 2, Block 829 Eastern Division, located at 1501 Musser Street, from R-O (Residential/Office District) to B-1 (Limited Commercial District). This tract is located in District III.**

Cm. Estrada made a motion to **open** a public hearing.

Second: Cm. Compean  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cynthia Castellano and Blanca Bustos (applicant) spoke in favor of the proposed zone change.

The applicant requested to change her application to a Conditional Use Permit.

Mr. Bratton, Interim Planning Director, suggested the item be tabled so applicant can amend her application to a C.U.P.

Cm. Compean made a motion **close** the public hearing.

Second: Cm. Compean  
In Favor: 8  
Opposed: 0

Abstained: 0 Motion carried unanimously

Cm. Norton made a motion to **postpone** the item to the next meeting and the applicant amend her application to a C.U.P. request.

Second: Cm. Guerra-Muerer  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

## VI. CONSIDERATION OF PRELIMINARY PLATS AND REPLATS:

### 5. **McCoy's Plat, located south of Saunders St. and east of Ejido Ave. This tract is located in District II.**

Staff revised comment no. 1 to read "Provide conveyance documents that show ownership of all interest in and to the property within the plat boundaries.

Frank Estrada, Sherfey Engineering, concurred with staff comments as amended.

Cm. Vela made a motion to **approve** the item subject to comments and a notice to the developer as amended.

1. Provide conveyance documents that show ownership of all interest in and to the property **within the plat boundaries**
2. Include signature lines from all owners.
3. Remove 0.551 acres of area overlap from the plat boundary.
4. All easements, building setbacks, and lot and block numbers from platted tracts located adjacent to the proposed plat need to be identified and shown in dashed lines.
5. Confirm the width of the gas line; if greater than 4 inches in diameter, conform to Section 24.77.2(12) of the Laredo Land Development Code.
6. Show the R.O.W. width along Saunders St. (Hwy.59)
7. Access onto Saunders St. (Hwy. 59) is subject to review and approval by the Texas Department of Transportation.
8. All improvements as Per Subdivision Ordinance.

#### Notice to the Developer:

Only utility easements within the plat boundaries are subject to change prior to plat recordation, due to revisions by the utility companies.

Second: Cm. Montemayor  
In Favor: 7  
Opposed: 0  
Abstained: 1 (Cm. Estrada) Motion carried

**6. Replat of Lot 5A and 5B, Block 5, San Carlos Subdivision, Phase 1, located north of Hwy. 359 and west of Judith Gutierrez Parkway.**

Cm. Norton made a motion to **approve** the item subject to comments and a notice to the developer.

1. Show the front yard building setback.
2. Label Emiliano Rd. as a 50' R.O.W.
3. Shall require Webb County Commissioner's Court approval.

Notice to the Developer:

Only the utility easements within the plat boundaries are subject to change prior to plat recordation, due to revisions by the utility companies.

Second: Cm. Guerra-Muerer  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**VII. CONSIDERATION OF A FINAL PLAT:**

**7. Embarcadero Subdivision, Phase 9, located along the northwest corner of Bob Bullock Loop and FM 1472. This tract is located in District VII.**

Cm. Vela made a motion to **approve** the item subject to a notice to the developer.

Notice to the Developer:

Record vacation of unbuildable lot prior to the recordation of this plat.

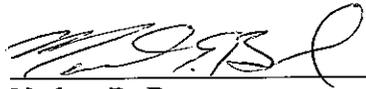
Second: Cm. Estrada  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**VIII. ADJOURNMENT:**

Cm. Guerra-Muerer made a motion to **adjourn** the meeting at 6:27 p.m.

Second: Cm. Compean  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

(F0)



Nathan R. Bratton,  
Interim Planning Director

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Ignacio Alaniz, Vice-Chairman  
Planning & Zoning Commission

**CITY OF LAREDO  
PLANNING AND ZONING COMMISSION**

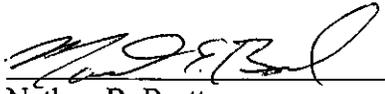
**NOTICE OF MEETING**

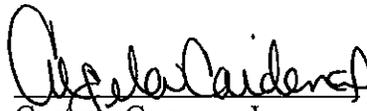
The City of Laredo Planning and Zoning Commission will convene in regular session open to the public at 6:00 p.m. on Thursday, October 6, 2011, in the City Council Chambers at City Hall, 1110 Houston Street, Laredo, Texas to consider the following:

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. CONSIDER APPROVAL OF MINUTES OF:
  1. Regular meeting of September 15, 2011
  2. Special meeting of September 26, 2011
- IV. CHAIRMAN AND DIRECTORS REPORT AND COMMUNICATIONS:
- V. ELECTION OF OFFICERS:
- VI. PUBLIC HEARING AND CONSIDERATION OF THE FOLLOWING ZONE CHANGE:
  3. Amending the Zoning Ordinance (Map) of the City of Laredo by authorizing a Conditional Use Permit for a child day care on Lot 1 and west ½ of Lot 2, Block 829, Eastern Division, located at 1501 E. Musser Street. This property is located in District III.
- VII. CONSIDERATION OF A MASTER PLAN AND CONSIDERATION OF A PRELIMINARY PLAT:
  4. Isabel Subdivision Master Plan and preliminary reconsideration of Isabel Subdivision, Phase 1, located west of Coal Mine Rd. and south of FM 1472. This property is located in District VII.
- VIII. CONSIDERATION OF FINAL PLATS:
  5. Mexico Ave. Extension Right of Way Dedication Plat, located east of Ejido Ave. and south of Avenida Los Presidentes. This property is located in District II.
  6. Aguanieve Dr. and Comal Dr. Extension Right of Way Dedication Plat, located east of Guaymas Ave. and south of Avenida Los Presidentes. This property is located in District I and II.

IX. ADJOURNMENT:

THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET, LAREDO, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. SAID NOTICE WAS POSTED ON MONDAY, OCTOBER 3, 2011 BY 6:00 P.M.

  
(For) Nathan R. Bratton  
Interim Director of Planning

  
for: Gustavo Guevara, Jr  
City Secretary

**CITY OF LAREDO  
PLANNING AND ZONING COMMISSION**

**MINUTES OF THE PLANNING AND ZONING MEETING OF OCTOBER 06, 2011**

The City of Laredo Planning and Zoning Commission convened in regular session open to the public at 6:00 p.m. on Thursday, October 6, 2011, in City Manager's Conference Room, City Hall 3<sup>rd</sup> floor at 1110 Houston Street, Laredo, Texas considered the following:

**Present:**

Ignacio Alaniz  
Richard Norton  
Javier Compean  
Jorge Montemayor  
Victor Treviño  
Roque Vela, Jr.  
Belinda Guerra-Muerer (arrived at 6:05 p.m.)  
Angelica Estrada  
Luis Castillo, Jr.

**Staff:**

Nathan R. Bratton  
Martha Bernal  
Fernando Morales  
Susana Ramos  
Renee LaPerriere

**Others:**

Adrian Mireles	Cristina Prada
Laura C. Mireles	Margie Lozano
Beatrice Paez Garcia	Julian Angon
Cynthia Castellano	Consuelo Angon
Claudia Yvette Garcia	Carmela Alaniz
David Castellano	Javier Garcia, Jr.
Ignacio R. Alaniz	Javier Garcia
Ricardo Alexander	Juan Segovia
Emma Mejia	Louis Rodriguez
Lesvia Jaramillo	

**I. CALL TO ORDER:**

Cm. Alaniz called the meeting to order at 6:00 p.m.

**II. PLEDGE OF ALLEGIANCE**

**III. CONSIDER APPROVAL OF MINUTES OF:**

**1. Regular meeting of September 15, 2011**

**2. Special meeting of September 26, 2011**

Cm. Castillo made a motion to **approve** the minutes of September 15 and September 26, 2011.

Second: Cm. Estrada  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**IV. CHAIRMAN AND DIRECTORS REPORT AND COMMUNICATIONS:**

Martha Bernal, Planning Staff passed out a calendar for February 2012 requesting that the members review the month in order to reschedule the second meeting as it conflicts with the Youth Parade.

**V. ELECTION OF OFFICERS:**

Cm. Vela made a motion to **postpone** the election of officers to the end of the meeting.

Second: Cm. Compean  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**VI. PUBLIC HEARING AND CONSIDERATION OF THE FOLLOWING ZONE CHANGE:**

**3. Amending the Zoning Ordinance (Map) of the City of Laredo by authorizing a Conditional Use Permit for a child day care on Lot 1 and west ½ of Lot 2, Block 829, Eastern Division, located at 1501 E. Musser Street. This property is located in District III.**

Cm. Guerra-Muerer arrived at the meeting.

Cm. Vela made a motion to **open** a public hearing.

Second: Cm. Guerra-Muerer  
In Favor: 9  
Opposed: 0  
Abstained: 0 Motion carried unanimously

David Castellano, Cynthia Castellano, Claudia Garcia, Laura Mireles, Adrian Mireles,

Beatrice Garcia, and Javier Garcia, all spoke in favor of the proposed Conditional Use Permit.

Carmela Alaniz, Cristina Prada, Emma Mejia, Margie Lozano, Consuelo Angon, Julian Angon, Lesvia Jaramillo, Louis Rodriguez, Ignacio R. Alaniz, and Ricardo Alexander, all spoke against the proposed Conditional Use Permit

Cm. Guerra-Muerer made a motion to close the public hearing.

Second: Cm. Norton  
In Favor: 9  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Treviño made a motion to support staff and recommend denial of the proposed Conditional Use Permit.

Second: Cm. Montemayor  
In Favor: 8  
Opposed: 0  
Abstained: 1 (Cm. Vela) Motion carried

Cm. Vela made a motion to bring back the election of officers

Second: Cm. Montemayor  
In Favor: 9  
Opposed: 0  
Abstained: 0 Motion carried unanimously

## V. ELECTION OF OFFICERS:

Cm. Montemayor made a motion for a hand vote election.

Second: Cm. Castillo  
In Favor: 7  
Opposed: 2 (Cm. Norton, Cm. Guerra-Muerer)  
Abstained: 0 Motion carried

Cm. Montemayor nominated Cm. Treviño for Chairman.

Cm. Guerra-Muerer nominated Cm. Norton for Chairman.

Cm. Castillo made a motion to close the nominations for Chairman.

Second: Cm. Compean  
In Favor: 9

Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Treviño-7 votes (Cm. Treviño, Cm. Vela, Cm. Castillo, Cm. Montemayor, Cm. Estrada, Cm. Compean, Cm. Alaniz)  
Cm. Norton-2 votes (Cm. Norton, Cm. Guerra-Muerer)

Cm. Treviño was voted Chairman of the Planning & Zoning Commission.

Cm. Treviño opened the floor for nominations for Vice-Chairman.

Cm. Estrada nominated Cm. Vela for Vice-Chairman.

Cm. Alaniz nominated Cm. Norton for Vice-Chairman.

Cm. Compean made a motion to **close** the nominations for Vice-Chairman.

Second: Cm. Castillo  
In Favor: 9  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Vela-5 votes (Cm. Vela, Cm. Treviño, Cm. Montemayor, Cm. Estrada, Cm. Castillo)  
Cm. Norton-4 votes (Cm. Guerra-Muerer, Cm. Alaniz, Cm. Norton, Cm. Compean)

Cm. Vela was nominated Vice-Chairman of the Planning & Zoning Commission.

The Commission welcomed new commissioner Luis Castillo, Jr.

## **VII. CONSIDERATION OF A MASTER PLAN AND CONSIDERATION OF A PRELIMINARY PLAT:**

- 4. Isabel Subdivision Master Plan and preliminary reconsideration of Isabel Subdivision, Phase I, located west of Coal Mine Rd. and south of FM 1472. This property is located in District VII.**

Cm. Norton made a motion to **approve** the item subject to comments and a notice to the developer.

### Master Plan:

1. Approval

### Preliminary:

Notice to the Developer:

Only the utility easements within the plat boundaries are subject to change prior to plat recordation, due to revisions by the utility companies.

Second: Cm. Montemayor  
In Favor: 9  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**VIII. CONSIDERATION OF FINAL PLATS:**

- 5. Mexico Ave. Extension Right of Way Dedication Plat, located east of Ejido Ave. and south of Avenida Los Presidentes. This property is located in District II>**

Cm. Norton made a motion **approve** the item.

Second: Cm. Vela  
In Favor: 9  
Opposed: 0  
Abstained: 0 Motion carried unanimously

- 6. Aguanieve Dr. and Comal Dr. Extension Right of Way Dedication Plat, located east of Guaymas Ave. and south of Avenida Los Presidentes. This property is located in District I and II.**

Martha Bernal, Planning Staff, stated the proposed action to be amended to approval as they met preliminary plat comments.

Cm. Vela made a motion to **approve** the item as amended.

Second: Cm. Norton  
In Favor: 9  
Opposed: 0  
Abstained: 0 Motion carried unanimously

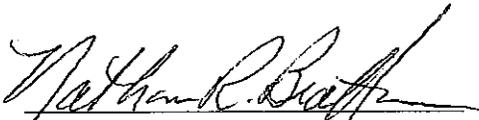
Mr. Bratton, Interim Planning Director, recommended to the commission to have a workshop in order to discuss the Land Development Code and Subdivision Ordinance.

**IX. ADJOURNMENT:**

Cm. Vela made a motion to **adjourn** the meeting at 7:04 p.m.

Second: Cm. Guerra-Muerer  
In Favor: 9

Opposed: 0  
Abstained: 0 Motion carried unanimously



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Nathan R. Bratton, Interim  
Planning Director



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Victor D. Treviño, Jr., Chairman  
Planning & Zoning Commission

**CITY OF LAREDO  
PLANNING AND ZONING COMMISSION**

**NOTICE OF MEETING**

The City of Laredo Planning and Zoning Commission will convene in regular session open to the public at 6:00 p.m. on Thursday, October 20, 2011, in the City Council Chambers at City Hall, 1110 Houston Street, Laredo, Texas to consider the following:

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. CONSIDER APPROVAL OF MINUTES OF:
  1. Regular meeting of October 6, 2011
- IV. CHAIRMAN AND DIRECTORS REPORT AND COMMUNICATIONS:
  2. Discussion and possible action regarding rescheduling the second meeting of February 2012 due to a conflict with the youth parade.
- V. PUBLIC HEARING AND CONSIDERATION OF THE FOLLOWING ZONE CHANGES:
  3. Amending the Zoning Ordinance (Map) of the City of Laredo by authorizing a Conditional Use Permit for a bus terminal on Lots 4 and 5, Block 113, Western Division, located at 802 Santa Ursula Avenue. District VIII
  4. Amending the Zoning Ordinance (Map) of the City of Laredo by authorizing a Conditional Use Permit for a children's amusement establishment on Lot 5, Block 291, Eastern Division, located at 519 Clark Boulevard. District IV
  5. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning Lots 3, Block 445, Eastern Division, located at 307 W. Bustamante Avenue, from R-3 (Mixed Residential District) to B-1 (Limited Commercial District). District V
  6. Amending Ordinance No. 2010-O-132 authorizing the issuance of a Special Use Permit for the storage of flammable and explosive products on approximately 1.97 acres, as further described by metes and bounds in attached Exhibit "A", located at 126 Ranch Road 6086C, by extending the expiration date. District II
  7. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning approximately 44.11 acres, as further described by metes and bounds in attached Exhibit "A", located north and northwest of the intersection of Riverbank Drive and

Loop 20, from B-4 (Highway Commercial District) to M-1 (Light Manufacturing District). District VII

8. Amending Ordinance No. 2010-O-004 authorizing the issuance of a Conditional Use Permit for an amusement redemption machine establishment on Lot 1, Block 2, Cuatro Vientos Norte Subdivision, Phase 1, located at 3301 Chacota Street, Units 21B and 22B, by changing ownership and extending the expiration date. District I

VI. CONSIDERATION OF PRELIMINARY PLATS:

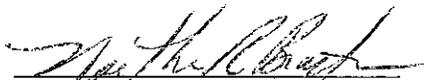
9. E.G. Business Park Subdivision, Phase 1, located east of Concord Hills Blvd. and south of Hwy. 359. This property is located in District II.
10. E.G. Business Park Subdivision, Phase 2, located east of Concord Hills Blvd. and south of Hwy. 359. This property is located in District II.

VII. CONSIDERATION OF A FINAL PLAT:

11. Alexander Commercial Subdivision, Phase III, located south of Del Mar Blvd. and east of McPherson Rd. This property is located in District V.

VIII. ADJOURNMENT:

THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET, LAREDO, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. SAID NOTICE WAS POSTED ON MONDAY, OCTOBER 17, 2011 BY 6:00 P.M.

  
Nathan R. Bratton  
Interim Director of Planning

  
Gustavo Guayara, Jr.  
City Secretary

**CITY OF LAREDO  
PLANNING AND ZONING COMMISSION**

**MINUTES OF THE PLANNING AND ZONING MEETING OF OCTOBER 20, 2011**

The City of Laredo Planning and Zoning Commission convened in regular session open to the public at 6:00 p.m. on Thursday, October 20, 2011, in the City Council Chambers at City Hall, 1110 Houston Street, Laredo, Texas considered the following:

**Present:**

Victor D. Treviño, Jr.  
Roque Vela, Jr.  
Ignacio Alaniz  
Jorge Montemayor  
Richard Norton  
Javier Compean  
Angelica Estrada  
Luis Castillo, Jr.

**Absent:**

Belinda Guerra-Muerer

**Staff:**

Nathan R. Bratton  
Martha Bernal  
Susana Ramos  
Fernando Morales  
Renee LaPerriere

**Others:**

Margarito Benavides  
Martin Ojeda  
Edelmiro Martinez  
Rogelio Espinoza  
Thomas Espinoza  
Ana Proa  
Judith Lopez  
Carlo Mulano  
Arthur Zuñiga  
Edward Garza

**I. CALL TO ORDER:**

Cm. Treviño called the meeting to order at 6:00 p.m.

**II. PLEDGE OF ALLEGIANCE**

**III. CONSIDER APPROVAL OF MINUTES OF:**

**1. Regular meeting of October 6, 2011.**

Martha Bernal, Planning Staff, revised item #3 of the minutes to read that Cm. Vela abstained instead of opposed.

Cm. Vela made a motion to **approve** the minutes as amended.

Second: Cm. Compean  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**IV. CHAIRMAN AND DIRECTORS REPORT AND COMMUNICATIONS:**

**2. Discussion and possible action regarding rescheduling the second meeting of February 2012 due to a conflict with the youth parade.**

Cm. Norton made a motion to **move** the February 2012 meeting to Wednesday at 6:00 p.m.

Second: Cm. Vela  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**V. PUBLIC HEARING AND CONSIDERATION OF THE FOLLOWING ZONE CHANGES:**

Cm. Treviño requested to move up item #8.

Cm. Castillo made a motion to **move up** item #8

Second: Cm. Estrada  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**8. Amending Ordinance No. 2010-O-004 authorizing the issuance of a Conditional Use Permit for an amusement redemption machine establishment on Lot 1, Block 2, Cuatro Vientos Norte Subdivision, Phase 1, located at 3301 Chacota Street, Units 21B and 22B, by changing ownership and extending the expiration date. District I.**

After reading the item and having no objections, the chairman opened the public hearing.

Margarito Benavides, spoke in favor of the proposed Conditional Use Permit.

Mr. Bratton, Interim Planning Director, revised comment #12 on staff comments to read as followed:

#### Staff Comments

1. The C.U.P. shall be issued to Olga L. Gonzalez and is nontransferable.
2. The C.U.P. is restricted to the site plan, Exhibit "B" which is part hereof for all purposes.
3. The C.U.P. is restricted to the activities described in letter, Exhibit "A", which is made part here for all purposes.
4. Provide parking spaces in compliance with the Laredo Land Development Code.
5. The owner must provide and maintain trees and shrubs in compliance with the Laredo Land Development Code.
6. Signage will be limited to that which is allowed in a B-1 district.
7. Banners and window signs are prohibited
8. Strobe lights, flashing lights, and any other outdoor lighting designed to attract attention are prohibited.
9. Hours of operation shall be 11:00 a.m.-2:00 a.m.
10. The sale and consumption of alcohol on site shall be prohibited.
11. Outdoor music and speakers shall be prohibited.
12. The C.U.P. shall be issued for two years from date of issuance publication.

Cm. Vela made a motion to close the public hearing.

Second: Cm. Estrada  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Montemayor made a motion to recommend approval for the proposed Conditional Use Permit as amended.

Second: Cm. Estrada  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

3. **Amending the Zoning Ordinance (Map) of the City of Laredo by authorizing a Conditional Use Permit for a bus terminal on Lots 4 and 5, Block 113, Western Division, located at 802 Santa Ursula Avenue. District VIII.**

Cm. Treviño made a motion to open a public hearing.

Second: Cm. Vela  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Martin Ojeda, spoke against the proposed Conditional Use Permit.

Edelmiro Martinez, applicant, spoke in favor of the proposed Conditional Use Permit.

Cm. Vela made a motion to **close** the public hearing.

Second: Cm. Estrada  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Mr. Bratton recommended adding two more comments to staff comments and to read as followed:

Staff Comments:

1. The Conditional Use Permit shall be issued to Edelmiro J. Martinez and is nontransferable.
2. The Conditional Use Permit is restricted to the activities described in letter, Exhibit "A", which is made part hereof for all purposes.
3. The Conditional Use Permit is restricted to the site plan, Exhibit "B", which is made part hereof for all purposes.
4. The applicant shall plant and maintain trees and shrubs in compliance with the Laredo Land Development Code.
5. All property shall be kept in an attractive fashion with landscaping properly maintained.
6. Parking shall comply with the Laredo Land Development code at all times.
7. All trash, garbage, and other waste shall be kept in sanitary containers, which at all times must be concealed from public review.
8. Signage shall be limited to that which is allowed in a CBD district.
9. Buses must enter off Santa Ursula Avenue and exit on to Matamoros Street.
10. No buses shall be parked, stopped, stationed, or allowed to load, unload within the public right-of-way along Santa Ursula Avenue or Matamoros Street.
11. **No overnight parking of buses.**
12. **All loading/unloading of passengers and luggage or packages onto/off of the buses will take place within the property.**
13. The permit is restricted to one year.

Cm. Estrada made a motion to recommend **approval** for the proposed Conditional Use Permit as amended.

Second: Cm. Compean  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**4. Amending the Zoning Ordinance (Map) of the City of Laredo by authorizing a Conditional Use Permit for a children's amusement establishment on Lot 5, Block 291, Eastern Division, located at 519 Clark Boulevard. District IV.**

Cm. Vela made a motion to open a public hearing.

Second: Cm. Estrada  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Rogelio and Thomas Espinoza spoke in favor of the proposed Conditional Use Permit.

Cm. Treviño made a motion to close the public hearing.

Second: Cm. Vela  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Alaniz made a motion to recommend denial for the proposed Conditional Use Permit.

Second: Cm. Castillo  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**5. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning Lots 3, Block 445, Eastern Division, located at 307 W. Bustamante Avenue, from R-3 (Mixed Residential District) to B-1 (Limited Commercial District). District V.**

Cm. Treviño made a motion to open the public hearing.

Second: Cm. Vela  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Ana Proa and Judith Lopez spoke in favor of the proposed zone change.

Cm. Vela recommended for the applicant to apply for a C.U.P. The applicant concurred.

Cm. Treviño made a motion to close the public hearing.

Second: Cm. Vela  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Vela made a motion to table the item.

Second: Cm. Compean  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

- 6. Amending Ordinance No. 2010-O-132 authorizing the issuance of a Special Use Permit for the storage of flammable and explosive products on approximately 1.97 acres, as further described by metes and bounds in attached Exhibit "A", located at 126 Ranch Road 6086C, by extending the expiration date. District II.**

After reading the item and having no objections, the chairman opened the public hearing.

Cm. Treviño made a motion to open the public hearing.

Second: Cm. Estrada  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Carlo Mulano, spoke in favor of the proposed Special Use Permit.

Cm. Treviño made a motion to close the public hearing.

Second: Cm. Vela  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Vela made a motion to recommend approval for the proposed Special Use Permit.

Second: Cm. Estrada  
In Favor: 8  
Opposed: 0

Abstained: 0 Motion carried unanimously

7. **Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning approximately 44.11 acres, as further described by metes and bounds in attached Exhibit "A", located north and northwest of the intersection of Riverbank Drive and Loop 20, from B-4 (Highway Commercial District) to M-1 (Light Manufacturing District). District VII.**

Cm. Treviño made a motion to open the public hearing.

Second: Cm. Castillo  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Compean stepped out of the meeting at 6:51 p.m.

Arthur Zuñiga, spoke in favor of the proposed zone change.

Cm. Treviño made a motion to close the public hearing.

Second: Cm. Vela  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Castillo made a motion to recommend approval for the proposed zone change.

Second: Cm. Vela  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Compean stepped back in the meeting at 6:54 p.m.

## VI. CONSIDERATION OF PRELIMINARY PLATS:

9. **E.G. Business Park Subdivision, Phase 1, located east of Concord Hills Blvd. and south of Hwy. 359. This property is located in District II.**

Cm. Estrada stepped out of the meeting at 6:55 p.m.

Edward Garza, Crane Engineering, concurred with comments.

Cm. Treviño made a motion to approve subject to comments and three notices to the developer.

1. Access onto Hwy. 359 is subject to review and approval from the Texas Department of Transportation. Also revise plat note #6 to reflect such approval by the Texas Department of Transportation.
2. Remove proposed road name as it is outside plat boundaries and street name has not been established by the County of Webb.
3. Properly label Hwy. 359 as State Hwy. 359.
4. All improvements as Per Subdivision Ordinance.

Notice to the Developer:

1. Only the utility easements within the plat boundaries are subject to change prior to plat recordation, due to revisions by the utility companies.
2. An approved street name shall be required prior to addressing of these lots.
3. A zone change may be required for the intended uses.

Second: Cm. Vela  
 In Favor: 7  
 Opposed: 0  
 Abstained: 0 Motion carried unanimously

Cm. Estrada stepped back into the meeting at 6:58 p.m.

**10. E.G. Business Park Subdivision, Phase 2, located east of Concord Hills Blvd. and south of Hwy. 359. This property is located in District II.**

Cm. Treviño made a motion to approve subject to comments and two notices to the developer.

1. Remove proposed road name as it is outside the plat boundaries and street name has not been established by the County of Webb.
2. All improvements as Per Subdivision Ordinance.

Notice to the Developer:

1. Only the utility easements within the plat boundaries are subject to change prior to plat recordation, due to revisions by the utility companies.
2. An approved street name shall be required prior to addressing of these lots.

Second: Cm. Estrada  
 In Favor: 8  
 Opposed: 0  
 Abstained: 0 Motion carried unanimously

**VII. CONSIDERATION OF A FINAL PLAT:**

**11. Alexander Commercial Subdivision, Phase 2, located south of Del Mar Blvd. and east of McPherson Rd. This property is located in District II.**

Cm. Treviño made a motion to **approve** the item.

Second: Cm. Vela  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**VIII. ADJOURNMENT:**

Cm. Treviño made a motion to **adjourn** the meeting at 7:00 p.m.

Second: Cm. Vela  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

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Nathan R. Bratton, Interim  
Planning Director

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Victor D. Treviño, Jr., Chairman  
Planning & Zoning Commission

**CITY OF LAREDO  
PLANNING AND ZONING COMMISSION**

**NOTICE OF MEETING**

The City of Laredo Planning and Zoning Commission will convene in regular session open to the public at 6:00 p.m. on Thursday, November 3, 2011, in the City Council Chambers at City Hall, 1110 Houston Street, Laredo, Texas to consider the following:

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. CONSIDER APPROVAL OF MINUTES OF:
  1. Regular meeting of October 20, 2011
- IV. CHAIRMAN AND DIRECTORS REPORT AND COMMUNICATIONS:
- V. PUBLIC HEARING AND CONSIDERATION OF ORDINANCE FOR UNILATERAL AND VOLUNTARY ANNEXATIONS:
  2. For the unilateral annexation of four (4) tracts of land totaling 1058.52 acres, more or less, as described in the attached tract summaries, as required by Section 43.063 of the Texas Local Government Code.
- VI. PUBLIC HEARING AND CONSIDERATION OF THE FOLLOWING INTIAL ZONING DESIGNATIONS:
  3. Amending the Zoning Ordinance (Map) of the City of Laredo by establishing the initial zoning of 149.93 acres, more or less, as described by metes and bounds in Exhibit "A" and known as Tract 1 (Cuatro Vientos Road Tract 1), located along Cuatro Vientos Road from Wormser Road extending south to La Pita Mangana Road, for the initial zoning of R-1 (Single Family Residential District). District I
  4. Amending the Zoning Ordinance (Map) of the City of Laredo by establishing the initial zoning of 53.20 acres, more or less, as described by metes and bounds in Exhibit "A" and known as Tract 2 (Cuatro Vientos Road Tract 2), located along Cuatro Vientos Road south of Sierra Vista Boulevard and north of Cielito Lindo Boulevard, for the initial zoning of R-1 (Single Family Residential District). District I
  5. Amending the Zoning Ordinance (Map) of the City of Laredo by establishing the initial zoning of 669.05 acres, more or less, as described by metes and bounds in Exhibit "A" and known as Tract 3 (Cuatro Vientos Road Tract 3), located along Cuatro Vientos Road south of the proposed Carm Drive, east of US Highway 83, and

north of Mangana Hein Road, for the initial zoning of R-1 (Single Family Residential District). District I

6. Amending the Zoning Ordinance (Map) of the City of Laredo by establishing the initial zoning of 186.34 acres, more or less, as described by metes and bounds in Exhibit "A" and known as Tract 4 (Cuatro Vientos Tract 4), located south of Mangana Hein Road, east of US Highway 83 and west of the La Presa Colonia, for the initial zoning of R-1 (Single Family Residential District).

VII. CONSIDERATION OF A PRELIMINARY PLAT:

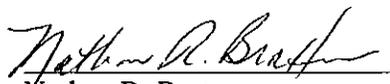
7. Crown Subdivision, located north of Calton Rd. and west of Tesoro Plaza. This property is located in District VII.

VIII. CONSIDERATION OF FINAL PLATS:

8. Prestwick Reserve at Deer Ridge Subdivision, located south of Joes Dr. and west of Tiger Court. This property is located in District VI.
9. Las Lomas Industrial Park, Phase 2, located north of Hwy. 359 and east of South Aviators Rd. This property is located in District II

IX. ADJOURNMENT:

THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET, LAREDO, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. SAID NOTICE WAS POSTED ON MONDAY, OCTOBER 31, 2011 BY 6:00 P.M.

  
Nathan R. Bratton  
Interim Director of Planning

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Gustavo Guevara, Jr  
City Secretary

**CITY OF LAREDO  
PLANNING AND ZONING COMMISSION**

**MINUTES OF THE PLANNING AND ZONING MEETING OF NOVEMBER 3, 2011**

The City of Laredo Planning and Zoning Commission convened in regular session open to the public at 6:00 p.m. on Thursday, November 3, 2011, in the City Council Chambers at City Hall, 1110 Houston Street, Laredo, Texas considered the following:

**Present:**

Victor D. Treviño, Jr.  
Roque Vela, Jr.  
Belinda Guerra-Muerer  
Javier Compean  
Richard Norton  
Angelica Estrada  
Jorge Montemayor  
Luis Castillo, Jr.

**Absent:**

Ignacio Alaniz

**Staff:**

Nathan R. Bratton  
Martha Bernal  
Fernando Morales  
Susana Ramos  
Renee LaPerriere

**Others:**

Arturo Arce  
Daniel Gomez

**I. CALL TO ORDER**

Cm. Treviño called the meeting to order at 6:01 p.m.

**II. PLEDGE OF ALLEGIANCE**

**III. CONSIDER APPROVAL OF MINUTES OF:**

**1. Regular meeting of October 20, 2011**

Cm. Estrada made a motion to **approve** the minutes of October 20, 2011

Second: Cm. Compean  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**IV. CHAIRMAN AND DIRECTORS REPORT AND COMMUNICATIONS:**

Cm. Vela made a motion for the Comprehensive Plan Sub-Committee to meet the second Thursday of every month.

Second: Cm. Norton  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Mr. Bratton suggested having an informal workshop at the next scheduled meeting. This meeting will be just to exchange information and ideas. The commission concurred.

**V. PUBLIC HEARING AND CONSIDERATION OF ORDINANCE FOR UNILATERAL AND VOLUNTARY ANNEXATIONS:**

- 2. For the unilateral annexation of four (4) tracts of land totaling 1058.52 acres, more or less, as described in the attached tract summaries, as required by Section 43.063 of the Texas Local Government Code.**

Tract 1: Cuatro Vientos Road Tract 1-149.93 acres, more or less, located along Cuatro Vientos Road from Wormser extending south to La Pita Mangana Road. Petitioner: City of Laredo

Cm. Treviño made a motion to **open** a public hearing for the annexation of Tract I.

Second: Cm. Vela  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Vela made a motion to **close** the public hearing.

Second: Cm. Compean  
In Favor: 8  
Opposed: 0

Abstained: 0 Motion carried unanimously

Cm. Estrada made a motion to recommend **approval** for the proposed annexation of Tract I.

Second: Cm. Vela  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Tract 2- Cuatro Vientos Road Tract 2- 53.20 acres, more or less, located along Cuatro Vientos Road south of Sierra Vista Boulevard and north of Cielito Lindo Boulevard.  
Petitioner: City of Laredo

Cm. Treviño made a motion to **open** a public hearing for the annexation of Tract II.

Second: Cm. Vela  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Vela made a motion to **close** the public hearing.

Second: Cm. Compean  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Vela made a motion to recommend **approval** for the proposed annexation of Tract 2.

Second: Cm. Estrada  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Tract 3: Cuatro Vientos Road Tract 3-669.05 acres, more or less, located along Cuatro Vientos Road south of the proposed Carm Drive, east of US Highway 83, and north of Mangana Hein Road. Petitioner: City of Laredo.

Cm. Treviño made a motion to **open** a public hearing for the annexation of Tract 3.

Second: Cm. Vela  
In Favor: 8

Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Vela made a motion to **close** the public hearing.

Second: Cm. Castillo  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Vela made a motion to recommend **approval** for the proposed annexation of Tract 3.

Second: Cm. Estrada  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Tract 4: Cuatro Vientos Road Tract 4-186.34 acres, more or less, located south of Mangana Hein Road, east of US Highway 83 and west of the La Presa Colonia.  
Petitioner: City of Laredo

Cm. Treviño made a motion to **open** a public hearing for the annexation of Tract 4.

Second: Cm. Vela  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Vela made a motion to **close** the public hearing.

Second: Cm. Guerra  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Estrada made a motion to recommend **approval** for the proposed annexation of Tract 4.

Second: Cm. Guerra  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**VI. PUBLIC HEARING AND CONSIDERATION OF THE FOLLOWING INITIAL ZONING DESIGNATIONS:**

- 3. Amending the Zoning Ordinance (Map) of the City of Laredo by establishing the initial zoning of 149.93 acres, more or less, as described by metes and bounds in Exhibit "A" and known as Tract 1 (Cuatro Vientos Road Tract 1), located along Cuatro Vientos Road from Wormser road extending south of La Pita Mangana Road, for the initial zoning of R-1 (Single Family Residential District). District I.**

Cm. Treviño made a motion to open a public hearing for the proposed initial zoning of Tract 1.

Second: Cm. Vela  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Vela made a motion to close the public hearing.

Second: Cm. Compean  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Estrada made a motion to recommend approval of the proposed initial zoning of Tract 1.

Second: Cm. Vela  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

- 4. Amending the Zoning Ordinance (Map) of the City of Laredo by establishing the initial zoning of 53.20 acres, more or less, as described by metes and bounds in Exhibit "A" and known as Tract 2 (Cuatro Vientos Road Tract 2), located along Cuatro Vientos Road south of Sierra Vista Boulevard and north of Cielito Lindo Boulevard, for the initial zoning of R-1 (Single Family Residential District). District I.**

Cm. Treviño made a motion to open a public hearing for the proposed initial zoning of Tract 2.

Second: Cm. Vela  
In Favor: 8  
Opposed: 0

Abstained: 0 Motion carried unanimously

Cm. Norton made a motion to close the public hearing.

Second: Cm. Estrada  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Norton made a motion to recommend approval of the proposed initial zoning of Tract 2.

Second: Cm. Guerra  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

- 5. Amending the Zoning Ordinance (Map) of the City of Laredo by establishing the initial zoning of 669.05 acres, more or less, as described by metes and bounds in Exhibit "A" and known as Tract 3 (Cuatro Vientos Road Tract 3), located along Cuatro Vientos Road south of the proposed Carm Drive, east of US Highway 83, and north of Mangana Hein Road, for the initial zoning of R-1 (Single Family Residential District). District I.**

Cm. Treviño made a motion to open a public hearing for the proposed initial zoning of Tract 3.

Second: Cm. Vela  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Norton made a motion to close the public hearing.

Second: Cm. Estrada  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Norton made a motion to recommend approval of the proposed initial zoning of Tract 3.

Second: Cm. Guerra  
In Favor: 8  
Opposed: 0

Abstained: 0 Motion carried unanimously

6. **Amending the Zoning Ordinance (Map) of the City of Laredo by establishing the initial zoning of 186.34 acres, more or less, as described by metes and bounds in Exhibit "A" and known as Tract 4 (Cuatro Vientos Tract 4), located south of Mangana Hein Road, east of US Highway 83 and west of the La Presa Colonia, for the initial zoning of R-1 (Single Family Residential District).**

Cm. Treviño made a motion to **open** a public hearing for the proposed initial zoning of Tract 4.

Second: Cm. Vela  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Vela made a motion to **close** the public hearing.

Second: Cm. Castillo  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Montemayor made a motion to recommend **approval** of the proposed initial zoning of Tract 4.

Second: Cm. Guerra  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

## VII. CONSIDERATION OF A PRELIMINARY PLAT:

7. **Crown Subdivision, located north of Calton Rd. and west of Tesoro Plaza. This property is located in District VII.**

Daniel Gomez, P.E., concurred with comments.

Cm. Compean made a motion to **approve** the item subject to comments and a notice to the developer.

1. Conform the new property line along Calton Rd. based on R.O.W. conveyances and properly label the setback. Also provide a note on the face of the plat to restrict access to one curb cut along Calton Rd., in conformance with the Transportation Element of the City of Laredo Comprehensive Plan.
2. Santa Maria Ave is identified as an Industrial Collector in the Long Range

- Thoroughfare Plan, requiring 60' of R.O.W. Confirm the R.O.W. width. If less than 60' of R.O.W. provide for half of the dedication to meet the minimum requirement.
3. All improvements as Per Subdivision Ordinance.

Notice to the Developer:

Only the utility easements within the plat boundaries are subject to change prior to plat recordation, due to revisions by the utility companies.

Second: Cm. Vela  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**VIII. CONSIDERATION OF FINAL PLATS:**

- 8. Prestwick Reserve at Deer Ridge Subdivision, located south of Joes Dr. and west of Tiger Court. This property is located in District VI.**

Mr. Bratton stated the applicant requested the item be tabled.

Cm. Vela made a motion to table the item.

Second: Cm. Compean  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

- 9. Las Lomas Industrial Park, Phase 2, located north of Hwy. 359 and east of South Aviators Rd. This property is located in District II.**

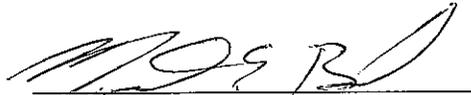
Cm. Estrada made a motion to approve the item

Second: Cm. Compean  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**IX. ADJOURNMENT:**

Cm. Guerra made a motion to adjourn the meeting at 6:25 p.m.

Second: Cm. Compean  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

  
FO Nathan R. Bratton, Interim  
Planning Director

  
Victor D. Treviño, Jr., Chairman  
Planning & Zoning Commission

**CITY OF LAREDO  
PLANNING AND ZONING COMMISSION**

**NOTICE OF MEETING**

The City of Laredo Planning and Zoning Commission will convene in regular session open to the public at 6:00 p.m. on Thursday, November 17, 2011, in the City Council Chambers at City Hall, 1110 Houston Street, Laredo, Texas to consider the following:

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. CONSIDER APPROVAL OF MINUTES OF:
  1. Regular meeting of November 3, 2011
- IV. CHAIRMAN AND DIRECTORS REPORT AND COMMUNICATIONS:
- V. PUBLIC HEARING AND CONSIDERATION OF THE FOLLOWING ZONE CHANGES
  2. Amending the Zoning Ordinance (Map) of the City of Laredo by authorizing a Conditional Use Permit for catering services on Lot 3, Block 445, Eastern Division, located at 307 W. Bustamante Avenue. District V
  3. Amending Ordinance No. 2009-O-007 authorizing the issuance of a Conditional Use Permit for two mobile homes on Lots 1 through 7, Block 1, Del Mar Hills Subdivision, Section 1, Area "B", located at 10 E. Del Mar Boulevard, by extending the expiration date for an additional three (3) years. District VI
  4. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning Lot 13, Block 1, Interamerica Distribution Park Phase 1, located at 310 Enterprise Street, from M-1 (Light Manufacturing District) to M-2 (Heavy Manufacturing District). District VII
  5. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning Lot 1, Block 1, Sierra Vista Subdivision Unit 1, located at 101 Los Fresnos Loop, from R-1 (Single Family Residential District) to R-2 (Multi-Family Residential District). District I
  6. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning Lots 11 and 12, Block 481, Eastern Division, located at 302 and 304 Eistetter Street, from R-3 (Mixed Residential District) to B-1 (Limited Commercial District). District IV

7. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning the north 2/3 of Lots 3 and 4, Block 1056, Eastern Division, located at 1917 Ireland Street, from R-3 (Mixed Residential District) to B-1 (Limited Commercial District).  
District I
8. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning the south 1/3 of Lot 8 and the south 1/3 of the west 1/3 of Lot 7, Block 1606, Eastern Division, located at 2919 South Louisiana Avenue, from R-2 (Multi-Family Residential District) to B-1 (Limited Commercial District) District I

VI. CONSIDERATION OF MASTER PLANS AND PRELIMINARY PLATS:

9. San Isidro Northeast Subdivision Master Plan and preliminary consideration of the San Isidro Northeast –Los Palmares Subdivision, Unit 4, located east of Bucky Houdmann Blvd. and north of Bob Bullock Loop. This tract is located in District VI.
10. Vista Dorada Master Plan and preliminary consideration of Vista Dorada Subdivision, Unit 1, is located east of Bob Bullock Loop and north of Hwy. 359. This tract is located in District II.

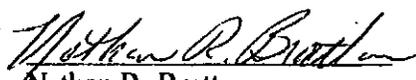
VII. CONSIDERATION OF PRELIMINARY PLATS AND REPLATS:

11. Replat of Lot 34A-34E, Tanquecitos South Subdivision, located west of Lucero Rd. and north of Hwy. 359.
12. Crepusculo Dr. R.O.W. Dedication Plat, located east of Bucky Houdmann Blvd. and north of Bob Bullock Loop. This tract is located in District VI.
13. Crepusculo Dr. R.O.W. Extension Dedication Plat, located east of Bucky Houdmann Blvd. and north of Bob Bullock Loop. This tract is located in District VI.

VIII. WORKSHOP ON THE LAREDO LAND DEVELOPMENT CODE:

IX. ADJOURNMENT:

THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET, LAREDO, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. SAID NOTICE WAS POSTED ON MONDAY, NOVEMBER 14, 2011 BY 6:00 P.M.

  
Nathan R. Bratton  
Director of Planning

  
Gustavo Guevara, Jr.  
City Secretary

**CITY OF LAREDO  
PLANNING AND ZONING COMMISSION**

**MINUTES OF THE PLANNING AND ZONING MEETING OF NOVEMBER 17, 2011**

The City of Laredo Planning and Zoning Commission convened in regular session open to the public at 6:00 p.m. on Thursday, November 17, 2011, in the City Council Chambers at City Hall, 1110 Houston Street, Laredo, Texas considered the following:

**Present:**

Victor D. Trevino, Jr.  
Roque Vela, Jr.  
Ignacio Alaniz  
Richard Norton  
Jorge Montemayor  
Javier Compean  
Belinda Guerra-Muerer  
Angelica Estrada  
Luis Castillo

**Staff:**

Martha Bernal  
Fernando Morales  
Susana Ramos  
Rence LaPerriere

**Others:**

Mary Gregory Fox	Myrna Montemayor
Josefina L. Treviño	Rafael Cienfuegos Jr.
Martha Alvarez	Francisco Maldonado
Danny Gunn	Riekie Roncinske
Larry Shaw	Lucky Roncinske
Sr. Lourdes Treviño	Tricia Cortez
Esmeralda R. Hereford	Oscar Raygoza
Juan Chavez	Stephanie Dolansky-Mahathey
Maria Garza	Oscar Castillo
Rafael Serrato	Victor Oliveros
Rosy Chavera	Mike Barrera
Armando Cisneros	Patricia Driscoll
Julian Carmona	Claudia Garcia

**I. CALL TO ORDER**

Cm. Trevino called the meeting to order at 6:00 p.m.

**II. PLEDGE OF ALLEGIANCE**

**III. CONSIDER APPROVAL OF MINUTES OF:**

**1. Regular meeting of November 3, 2011**

Cm. Vela made a motion to **approve** the minutes of November 3, 2011.

Second: Cm. Compean  
In Favor: 9  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**IV. CHAIRMAN AND DIRECTORS REPORT AND COMMUNICATIONS:**

There was nothing to report.

**V. PUBLIC HEARING AND CONSIDERATION OF THE FOLLOWING ZONE CHANGES:**

**2. Amending the Zoning Ordinance (Map) of the City of Laredo by authorizing a Conditional Use Permit for catering services on Lot 3, Block 445, Eastern Division, located at 307 W. Bustamante Avenue. District V**

Cm. Trevino made a motion to open a public hearing.

Second: Cm. Estrada  
In Favor: 9  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Renee LaPerriere, Planning Staff, stated the applicant requested item be postponed to the next meeting.

Cm. Trevino made a motion to postpone the item time certain.

Second: Cm. Castillo  
In Favor: 9  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Trevino made a motion to move up item #4.

Second: Cm. Castillo  
In Favor: 9

Opposed: 0  
Abstained: 0 Motion carried unanimously

**4. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning Lot 13, block 1, Interamerica Distribution Park Phase I, located at 310 Enterprise Street, from M-1 (Light Manufacturing District) to M-2 (Heavy Manufacturing District). District VII**

Cm. Trevino made a motion to open a public hearing.

Second: Cm. Estrada  
In Favor: 9  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Jessica Serna, San Juanita Herrera, and Rosy Chavera all spoke in favor of the proposed zone change.

Danny Gunn, Victor Oliveros, Tricia Cortez, Mike Barrera, Juan Chavez, Lucky Ronscinske, Myrna Montemayor, Stephanie Mahathey, Patricia Driscoll, and Armando Cisneros all stated their concerns and spoke against the proposed zone change.

Cm. Treviño made a motion to close the public hearing.

Second: Cm. Castillo  
In Favor: 9  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Norton made a motion to recommend denial for the proposed zone change.

Second: Cm. Vela  
In Favor: 9  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Castillo excused himself and left the meeting at 6:38 p.m.

Cm. Vela made a motion to go back to item #3.

Second: Cm. Compean  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**3. Amending Ordinance No. 2009-O-007 authorizing the issuance of a**

**Conditional Use Permit for two mobile homes on Lots 1 through 7, Block 1, Del Mar Hills Subdivision, Section 1, Area "B", located at 10 E. Del Mar Boulevard, by extending the expiration date for an additional three (3) years. District VI**

After reading the item and having no objections, the chairman opened the public hearing.

There was no public comment.

Cm. Vela made a motion to close the public hearing.

Second: Cm. Compean  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Compean made a motion to recommend approval for the proposed Conditional Use Permit.

Second: Cm. Vela  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Treviño made a motion to take a 2 minute recess.

Second: Cm. Montemayor  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Vela called the meeting back to order at 6:45 p.m.

**5. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning Lot 1, Block 1, Sierra Vista Subdivision Unit 1, located at 101 Los Fresnos Loop, from R-1 (Single Family Residential District) to R-2 (Multi-Family Residential District) to R-2 (Multi-Family Residential District). District I**

Cm. Alaniz made a motion to open a public hearing.

Second: Cm. Compean  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Rafael Serrato, applicant, spoke in favor of the proposed zone change.

Rafael Cienfuegos and Francisco Maldonado spoke against the proposed zone change.

Cm. Norton made a motion to close the public hearing.

Second: Cm. Estrada  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Norton made a motion to recommend denial for the proposed zone change.

Second: Cm. Estrada  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Treviño took over the meeting.

**6. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning Lots 11 and 12, Block 481, Eastern Division, located at 302 and 304 Eistetter Street, from R-3 (Mixed Residential District) to B-1 (Limited Commercial District). District IV**

Cm. Estrada made a motion to open a public hearing.

Second: Cm. Vela  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Mary Gregory Fox, applicant, spoke in favor of the proposed zone change.

Cm. Treviño made a motion to close the public hearing.

Second: Cm. Vela  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Alaniz made a motion to recommend approval for the proposed zone change.

Second: Cm. Vela  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**7. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning the north 2/3 of Lots 3 and 4, Block 1056, Eastern Division, located at 1917 Ireland Street, from R-3 (Mixed Residential District) to B-1 (Limited Commercial District). District I**

Cm. Treviño made a motion to open the public hearing.

Second: Cm. Estrada  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Julian Carmona, applicant, spoke in favor of the proposed zone change.

Martha Alvarez, spoke against the proposed zone change.

Cm. Treviño made a motion to close the public hearing.

Second: Cm. Vela  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Treviño made a motion to postpone the item time certain.

Second: Cm. Montemayor  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**8. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning the south 1/3 of Lot 8 and the south 1/3 of the west 1/3 of Lot 7, Block 1606, Eastern Division, located at 2919 South Louisiana Avenue, from R-2 (Multi-Family Residential District) to B-1 (Limited Commercial District). District I**

Cm. Treviño made a motion to open the public hearing.

Second: Cm. Vela  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Claudia Garcia, spoke in favor of the proposed zone change.

Cm. Treviño made a motion to close the public hearing.

Second: Cm. Norton  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Treviño made a motion to recommend **approval** for the proposed zone change.

Second: Cm. Vela  
In Favor: 7  
Opposed: 0  
Abstained: (1) (Cm. Montemayor) Motion carried

## VI. CONSIDERATION OF MASTER PLANS AND PRELIMINARY PLATS:

9. **San Isidro Northeast Subdivision Master Plan and preliminary consideration of the San Isidro Northeast-Los Palmares Subdivision, Unit 4, located east of Bucky Houdmann Blvd. and north of Bob Bullock Loop. This tract is located in District VI.**

Oscar Castillo, Slay Engineering, concurred with comments.

Cm. Estrada made a motion to **approve** the item subject to comments and two notices to the developer.

### Master Plan:

1. Conform to Section 24-57 of the Laredo Land Development code regarding the Green Space Ordinance, if applicable.
2. All parks are subject to review and approval by the parks Board and acceptance by City Council.
3. Align Washington Dr. to the existing section west of the proposed minor arterial and increase to a 60' R.O.W. to Sago Dr.

### Preliminary:

1. All parks are subject to review and approval by the parks Board and acceptance by the City Council. Also remove the work "park" from Lot 1, Block 10 and Lot 29, Block 2.
2. Provide a landscape plan for all double frontage lots. Also provide a note to restrict access to Lot 1, Block 7, to Phoenix Palm Dr.
3. Identify Lots 18 and 19, Block 5 as uninhabitable. Also identify the use of Lot 15, Block 2 as a drainage easement.
4. Show and label the side yard setback to Lot 41, Block 2 and Lot 2, Block 13.
5. Align Washington Dr. to the existing section west of the proposed minor arterial and increase to a 60' R.O.W. to Sago Dr.
6. All improvements as Per Subdivision Ordinance.

Notice to the Developer:

1. Only the utility easements within the plat boundaries are subject to change prior to plat recordation, due to revisions by the utility companies.
2. Contingent upon the recordation of Crepusculo Dr. R.O.W. Dedication Plat.

Second: Cm. Compean  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Vela stepped out of the meeting at 7:17 p.m.

- 10. Vista Dorada Master Plan and preliminary consideration of Vista Dorada Subdivision, Unit 1, is located east of Bob Bullock Loop and north of Hwy. 359. This tract is located in District II.**

Cm. Norton made a motion to **approve** the item subject to comments and a notice to the developer.

Master Plan:

1. Conform to Section 3-2(J) of the Subdivision Ordinance Handbook of the City of Laredo regarding dead end streets.
2. Provide a revised approved master plan with a revision date of 11/17/2011.

Preliminary:

1. Delete plat note #2 and provide a note on the face of the plat stating, "Access is subject to review and approval by the Texas Department of Transportation along Hwy. 359."
2. All improvements as Per Subdivision Ordinance.

Notice to the Developer:

Only the utility easements within the plat boundaries are subject to change prior to plat recordation, due to revisions by the utility companies.

Second: Cm. Compean  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Vela stepped back in the meeting at 7:19 p.m.

**VII. CONSIDERATION OF PRELIMINARY PLATS AND REPLATS:**

**11. Replat of Lot 34A-34E, Tanquecitos South Subdivision, located west of Lucero Rd. and north of Hwy. 359.**

Oscar Reygoza, Gilpin Engineering, concurred with staff comments.

Cm. Norton made a motion to **approve** the item subject to comments and a notice to the developer.

1. Show the dedication with volume and page number along Lucero Rd. and Enlace Rd. Also identify whether an access easement or R.O.W.
2. Show and label any utility easements.
3. Incorporate utility easements into the owner's signature blocks.
4. Show a 20' front yard building setback.
5. Requires approval by the Webb County Commissioner's Court.

Notice to the Developer:

Only the utility easements within the plat boundaries are subject to change prior to plat recordation, due to revisions by the utility companies.

Second: Cm. Estrada  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**12. Crepusculo Dr. R.O.W. Dedication Plat, located east of Bucky Houdmann Blvd. and north of Bob Bullock Loop. This tract is located in District VI.**

Oscar Castillo, Slay Engineering, concurred with comments.

Cm. Estrada made a motion to **approve** the item subject to comments and a notice to the developer.

1. Consolidate this R.O.W. Dedication Plat with the section identified as Crepusculo Dr. R.O.W. Extension Dedicaiton Plat.
2. Street alignment to Bob Bullock Loop is subject to review and approval by the Texas Department of Transportation.
3. All improvements as Per Subdivision Ordinance.

Notice to the Developer:

Only the utility easements within the plat boundaries are subject to change prior to plat recordation, due to revisions by the utility companies.

Second: Cm. Vela  
In Favor: 8

Opposed: 0  
Abstained: 0 Motion carried unanimously

**13. Crepsculo Dr. R.O.W. Extension Dedication Plat, located east of Bucky Houdmann Blvd. and north of Bob Bullock Loop. This tract is located in District VI.**

Oscar Castillo, Slay Engineering, concurred with comments.

Cm. Castillo made a motion to **approve** the item subject to comments and a notice to the developer.

1. Consolidate this section of the street with the Crepsculo Dr. R.O.W. Dedication Plat.
2. All improvements as Per Subdivision Ordinance.

Notice to the Developer:

Only the utility easements within the plat boundaries are subject to change prior to plat recordation, due to revisions by the utility companies.

Second: Cm. Vela  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

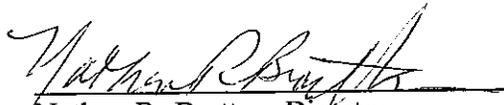
**VIII. WORKSHOP ON THE LAREDO LAND DEVELOPMENT CODE:**

Susana Ramos, Planning Staff, gave a brief presentation on the Laredo Land Development Code and answered any questions or concerns the commission had.

**IX. ADJOURNMENT:**

Cm. Guerra-Muerer made motion to **adjourn** the meeting at 8:00 p.m.

Second: Cm. Treviño  
In Favor: 8  
Opposed: 0  
Abstained: 0 Motion carried unanimously

  
Nathan R. Bratton, Director  
Planning & Zoning Department

\_\_\_\_\_  
Victor D. Treviño, Chairman  
Planning & Zoning Commission

**CITY OF LAREDO  
PLANNING AND ZONING COMMISSION**

**NOTICE OF MEETING**

The City of Laredo Planning and Zoning Commission will convene in regular session open to the public at 6:00 p.m. on Thursday, December 1, 2011, in the City Council Chambers at City Hall, 1110 Houston Street, Laredo, Texas to consider the following:

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. CONSIDER APPROVAL OF MINUTES OF:
  1. Regular meeting of November 17, 2011
- IV. CHAIRMAN AND DIRECTORS REPORT AND COMMUNICATIONS:
- V. PUBLIC HEARING AND CONSIDERATION OF THE FOLLOWING ZONE CHANGES
  2. Amending the Zoning Ordinance (Map) of the City of Laredo by authorizing a Conditional Use Permit for catering services on Lot 3, Block 445, Eastern Division, located at 307 W. Bustamante Avenue. District V
  3. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning the north 2/3 of Lots 3 and 4, Block 1056, Eastern Division, located at 1917 Ireland Street, from R-3 (Mixed Residential District) to B-1 (Limited Commercial District). District I
  4. Amending the Zoning Ordinance (Map) of the City of Laredo by authorizing a Conditional Use Permit for a welding shop on the north 2/3 of Lots 3 and 4, Block 1056, Eastern Division, located at 1917 Ireland Street. District I
- VI. CONSIDERATION OF A FINAL PLAT:
  5. Prestwick Reserve at Deer Ridge Subdivision, located south of Jones Dr. and west of Tiger Ct. This tract is located in District VI.
- VII. PUBLIC HEARING AND CONSIDERATION OF:
  6. Amending the City of Laredo Subdivision Ordinance by revising: Chapter II, Section 2-3.5, by amending subsection (g), to amend the approval of plats approved after January 1, 2006; whether at preliminary or final, all plats are extended to December 31, 2012, if applicable. And providing for expiration of the provision, providing for publication and effective date.

VIII. WORKSHOP ON THE LAREDO LAND DEVELOPMENT CODE:

IX. ADJOURNMENT:

THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET, LAREDO, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. SAID NOTICE WAS POSTED ON MONDAY, NOVEMBER 28, 2011 BY 6:00 P.M.

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Nathan R. Bratton  
Director of Planning

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Gustavo Guevara, Jr  
City Secretary

**CITY OF LAREDO  
PLANNING AND ZONING COMMISSION**

**MINUTES OF THE PLANNING AND ZONING MEETING OF DECEMBER 1, 2011**

The City of Laredo Planning and Zoning Commission convened in regular session open to the public at 6:00 p.m. on Thursday, December 1, 2011, in the City Council Chambers at City Hall, 1110 Houston Street, Laredo, Texas considered the following:

**Present:**

Roque Vela, Jr.  
Ignacio Alaniz  
Richard Norton  
Javier Compean  
Jorge Montemayor  
Angelica Estrada  
Luis Castillo

**Absent:**

Victor D. Treviño, Jr.  
Belinda Guerra, Muerer

**Staff:**

Nathan R. Bratton  
Martha Bernal  
Fernando Morales  
Susana Ramos  
Renee LaPerriere

**Others:**

Ana Proa  
Gabriel Castillo  
Martha Alvarez  
Julia Gonzalez  
Rodolfo Cardenas

**I. CALL TO ORDER**

Cm. Vela called the meeting to order at 6:00 p.m.

**II. CONSIDER APPROVAL OF MINUTES OF:**

**1. Regular meeting of November 17, 2011**

Cm. Castillo made a motion to **postpone** the minutes.

Second: Cm. Compean  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

### III. CHAIRMAN AND DIRECTORS REPORT AND COMMUNICATIONS:

There was nothing to report.

### IV. PUBLIC HEARING AND CONSIDERATION OF THE FOLLOWING ZONE CHANGES:

#### 2. Amending the Zoning Ordinance (Map) City of Laredo by authorizing a Conditional Use Permit for catering services on Lot 3, Block 445, Eastern Division, located at 307 Bustamante Ave. District V

Cm. Vela made a motion to **open** a public hearing.

Second: Cm. Estrada  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Vela made a motion to **close** a public hearing.

Second: Cm. Estrada  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Vela made a motion to **reopen** a public hearing.

Second: Cm. Estrada  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Ana Proa, applicant, spoke in favor of the proposed Conditional Use Permit.

Cm. Vela made a motion to **close** a public hearing.

Second: Cm. Compean  
In Favor: 7

Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Vela made a motion to recommend **approval** for the proposed Conditional Use Permit.

Second: Cm. Montemayor  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**3. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning the north 2/3 of Lots 3 and 4, Block 1056, Eastern Division, located at 1917 Ireland Street, from R-3 (Mixed Residential District) to B-1 (Limited Commercial District).**

Cm. Estrada made a motion to **open** a public hearing.

Second: Cm. Compean  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Gabriel Castillo, Martha Alvarez, Julia Gonzalez, Rodolfo Cardenas, all spoke against the proposed zone change.

Cm. Castillo made a motion to **close** the public hearing.

Second: Cm. Estrada  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Norton made a motion to recommend **denial** for the proposed zone change.

Second: Cm. Estrada  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

**4. Amending the Zoning Ordinance (Map) of the City of Laredo by authorizing a Conditional Use Permit for a welding shop on the north 2/3 of Lots 3 and 4, Block 1056, Eastern Division, located at 1917 Ireland Street. District I.**

Cm. Vela made a motion to **open** a public hearing.

Second: Cm. Montemayor  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Vela stated to let the record reflect that the same people that spoke against item #3 are also against item #4

Cm. Estrada made a motion to close the public hearing.

Second: Cm. Castillo  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

Cm. Norton made a motion to recommend denial for the proposed zone change.

Second: Cm. Montemayor  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

## **VI. CONSIDERATION OF A FINAL PLAT:**

### **5. Prestwick Reserve at Deer Ridge Subdivision, located south of Jones Dr. and west of Tiger Ct. This tract is located in District VI.**

Cm. Alaniz made a motion to approve the item.

Second: Cm. Estrada  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

## **VII. PUBLIC HEARING AND CONSIDERATION OF:**

### **6. Amending the City of Laredo Subdivision Ordinance by revising: Chapter II, Section 2-3.5, by amending subsection (g), to amend the approval of plats approved after January 1, 2006; whether at preliminary or final, all plats are extended to December 31, 2012, if applicable. And providing for expiration of the provision, providing for publication and effective date.**

Mr. Bratton, Planning Director gave a brief presentation on the proposed item.

Cm. Vela made a motion to open a public hearing.

Second: Cm. Castillo  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

There was no public comment.

Cm. Compean made a motion to close public hearing and support staff recommendation and move forward to City Council.

Second: Cm. Estrada  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

#### **VIII. WORKSHOP ON THE LAREDO LAND DEVELOPMENT CODE:**

Mr. Bratton, Planning Director gave a brief presentation on the item and discussed and answered any questions the commission had.

#### **IX. ADJOURNMENT:**

Cm. Vela made a motion to adjourn the meeting at 6:27 p.m.

Second: Cm. Castillo  
In Favor: 7  
Opposed: 0  
Abstained: 0 Motion carried unanimously

  
Nathan R. Bratton, Director  
Planning & Zoning Department

\_\_\_\_\_  
Victor D. Treviño, Chairman  
Planning & Zoning Commission

**CITY OF LAREDO  
PLANNING AND ZONING COMMISSION**

**NOTICE OF MEETING**

The City of Laredo Planning and Zoning Commission will convene in regular session open to the public at 6:00 p.m. on Thursday, December 15, 2011, in the City Council Chambers at City Hall, 1110 Houston Street, Laredo, Texas to consider the following:

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. CONSIDER APPROVAL OF MINUTES OF:
  1. Regular meeting of November 17, 2011
  2. Regular meeting of December 1, 2011
- IV. CHAIRMAN AND DIRECTORS REPORT AND COMMUNICATIONS:
- V. PUBLIC HEARING AND CONSIDERATION OF THE FOLLOWING ZONE CHANGES
  3. Amending the Zoning Ordinance (Map) of the City of Laredo by authorizing a Special Use Permit for the storage of flammable and explosive products on Lot 1, Block 1, Flying "J" Plat, located at 1011 Beltway Parkway. District VII
  4. Amending the Zoning Ordinance (Map) of the City of Laredo by rezoning Lots 1 and 2, Block 1950, Eastern Division, located at 2215 N. India Street, from R-3 (Mixed Residential District) to R-O (Residential/Office District). District II
  5. Amending the Zoning Ordinance (Map) of the City of Laredo by authorizing a Special Use Permit for townhouses on Lots 39 and 40, Block 3, Escondido Subdivision Unit 5, located at 5317 and 5319 Lost Hills Trail. District V
  6. Amending the Zoning Ordinance (Map) of the City of Laredo by authorizing a Special Use Permit for townhouses on Lot 1, Block 3, Escondido Subdivision Unit 5, located at 5002 Lost Hills Trail. District V
- VI. CONSIDERATION OF PRELIMINARY PLATS AND REPLATS:
  7. Cuatro Vientos Sur Commercial Subdivision, Unit 4, located east of Ejido Ave. and north of Pita Mangana Rd. This tract is located in District I.

8. Replat of Lot 1-A thru Lot 1-O, Block 3, Escondido Subdivision, Unit 5, located west of Lost Hills Trail and north of US Hwy. 59. This tract is located in District V.
9. Replat of Lot 39-A thru Lot 39-D, Block 3, & Lot 40-A-40-C, Block 3, Escondido Subdivision, Unit 5, located south of Lost Hills Trail and west of Escondido Dr. This tract is located in District V.

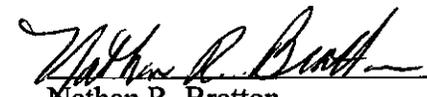
VII. PUBLIC HEARING AND CONSIDERATION OF:

10. Amending the City of Laredo Subdivision Ordinance by revising: Chapter II, Section 2-3.5, by amending subsection (g), to amend the approval of plats approved after January 1, 2006; whether at preliminary or final, all plats are extended to December 31, 2012, if applicable. And providing for expiration of the provision, providing for publication and effective date.

VIII. ADJOURNMENT:

IX. WORKSHOP ON THE LAREDO LAND DEVELOPMENT CODE

THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET, LAREDO, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. SAID NOTICE WAS POSTED ON MONDAY, DECEMBER 12, 2011 BY 6:00 P.M.

  
Nathan R. Bratton  
Director of Planning

  
Gustavo Guevara, Jr  
City Secretary



# CITY OF LAREDO

## Parks & Leisure Services Department

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January 10, 2012

Mayor Raul G. Salinas and City Council  
City Hall  
1110 Houston Street  
Laredo, TX 78040

Re: Sports Ad Hoc Committee

Dear Honorable Mayor and City Council:

The Sports Ad Hoc Committee has been unable to meet successfully between the months of July 2011 through December 2011 due to lack of a quorum. Therefore, we are unable to provide a biannual report for this period. Should you have any questions regarding this matter, please don't hesitate to contact me.

Sincerely,

Osbaldo Guzman, Jr.  
Parks and Leisure Services Director



**CITY OF LAREDO**  
**Community Development Department**  
**Nonprofit Management & Volunteer Center**  
1301 Farragut, Transit Center, 2<sup>nd</sup> Floor, West Wing  
P.O. Box 1276  
Laredo, TX 78042-1276

---

January 3, 2012

The Honorable  
Mayor Raul G. Salinas  
And Members of the Laredo  
City Council  
1110 Houston St.  
Laredo, TX 78040

Dear Mayor Salinas and City Council;

Attached please find the 2011-2012 Annual Report for the Third Party Funding Advisory Committee.

Should you have any questions or need additional information, please contact me or Diana Fullerton, Non-Profit Management and Volunteer Center Program Coordinator at 795-2675.

Sincerely,

A handwritten signature in cursive script that reads 'Ronnie Acosta'.

Ronnie Acosta  
Community Development Director

Attachments: Meeting Agenda

**Annual  
Third Party Funding Advisory Committee  
Report  
To Mayor and City Council  
2011-2012**

**I. Introduction**

The Third Party Funding Advisory Committee's mission is to review all Third Party Funding Applications submitted to the City of Laredo. The Committee works with the City of Laredo's Community Development Nonprofit Management Center, Legal, City Secretary and the Budget Departments to insure that all the applications are in compliance.

The General Powers and Duties of the Third Party Funding Advisory Committee include evaluating all applications for Third Party Funding received by the City of Laredo and making recommendations to the City Council as to which organizations to fund and at what level.

**II. Attendance**

The Third Party Advisory Committee met only once after the last report was submitted on June 21, 2011

**Meeting Date(s):** July 21, 2011

### Attendance of Meeting by Members:

<u>Committee Member</u>	<u>Appointed By</u>	<u>Present</u>	<u>Absent</u>
Lucy Flores Quintanilla	Mayor Raul Salinas	1	0
Sylvia Bruni	Cm. Mike Garza	1	0
Hector "Tito" Garcia	Cm. Esteban Rangel	1	0
Mirta Peña	Cm. Alejandro Perez Jr.	1	0
Mercurio Martinez Jr.	Cm. Juan Narváez	1	0
Rey A. Ayala(Chair)	Cm. Johnny Rendon	1	0
Javier "Cuate" Mendoza	Cm. Charlie San Miguel	1	0
<i>JoAnn Piland</i>	<i>Cm. Jose Valdez, Jr.</i>	0	1
Anselmo Castro Jr.	Cwm. Cynthia Liendo Espinoza	0	1

### III. Items of Action (significant accomplishments)

Committee members met once (after the date of the last report of June 21, 2011) to finalize recommendations to City Council with specific reductions of 20% to the General Funds.

Attached is the agenda of the meeting held on July 21, 2011. The minutes of July 21, 2011 have not yet been presented to the Committee for approval and therefore will not be included in this report.

### IV. Budget Recommendations

Funding recommendations for FY 2011-2012 were submitted to Budget Officer with the 20% reduction to General Funds following the meeting of July 21, 2011.

### IV. Priorities for 2011-2012

- Continue to review and monitor third party funding agencies to assess performance in regard to planned goals and objectives and third party contract compliance.
- Continue the open dialog with the City Council as well as to follow up on Council's directives.
- Review third party funding applications received for FY 2012-2013 budget and provide funding recommendations.
- Have all Committee members trained on Open Records and Open Meetings.

**-- PUBLIC NOTICE --**  
**AGENDA**

The THIRD PARTY FUNDING ADVISORY COMMITTEE will meet in a regular session on Thursday, July 21, 2011, at 5:30 PM in the Conference Room of the Community Development office, located at the Transit Center, 1301 Farragut, 3<sup>rd</sup> floor, East Wing, for the purpose of considering the following items of business:

1. Roll Call
2. Visitors' comments
3. Announcements & Correspondence
4. Reading and approval of minutes of May 23, 2011.
5. Review, discussion and possible action on 2011-2012 third party funding applications.
6. New business
7. Adjournment

This public notice of intent to meet is posted at the City of Laredo Municipal offices at 1110 Houston Street, Laredo, Texas in a place that is easily and readily accessible to the public at all times. Said notice was posted on Monday, July 18, 2011, at 5 PM.

ATTEST:

  
Gustavo Guevara, City Secretary



City of Laredo Commissions, Boards, Committees  
**Cover Letter for Annual Report, December 2011**  
**Transportation and Traffic Safety Advisory Committee**  
Traffic Safety Department

Transportation and Traffic Safety Advisory Committee  
2800 E. Saunders Avenue  
Laredo, Texas 78041

December 29, 2011

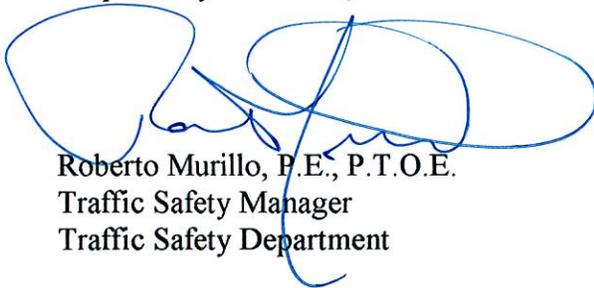
The Honorable  
Raul G. Salinas  
& Members of the Laredo City Council  
1110 Houston Street  
Laredo, Texas 78040

Dear Mayor Salinas and Council Members:

Thank you for the opportunity to submit to you our Annual report from the Transportation and Traffic Advisory Committee. We hope that our report conveys the information intended in serving as city appointed officials and in advising to you and our elected officials, as together we meet new standards of performance in accountability, accessibility and in customer service.

Feel free to call us if we can provide additional information or whenever you deem it necessary to expand our charge. We are delighted to join you in serving our citizens and looking forward to our continued partnership, cooperation, communication and participation for the remainder of the year.

Respectfully submitted,



Roberto Murillo, P.E., P.T.O.E.  
Traffic Safety Manager  
Traffic Safety Department



City of Laredo Commissions Boards, Committees  
**Member/Staff Directory, December 29, 2011**  
**Transportation and Traffic Safety Advisory Committee**  
**Traffic Safety Department**

**Members and Staff Directory**

<b>Member</b>	<b>Address</b>	<b>Telephones: Home/Work</b>	<b>Fax/Email</b>	<b>Appointing Official/Term</b>
1. Charles Martens <a href="mailto:charlie_martens@hotmail.com">charlie_martens@hotmail.com</a>	5 Northwood Dr.	H 727-7007 W N/A	F 724-2005 C N/A	Raul G. Salinas, Mayor
2. Rafael Tawil, Alternate <a href="mailto:rtawil@tum.com.mx">rtawil@tum.com.mx</a>	3311 Tiger Ct.	H N/A W 728-9100	F N/A C 744-3338	Raul G. Salinas, Mayor
3. Vacant		H W	F C	CM Mike Garza District 1
4. Oscar Garcia <a href="mailto:oscarg@uisd.net">oscarg@uisd.net</a>	1518 Dr. Eva Perez	H 235-2774 W 473-5230	F N/A C N/A	CM Esteban Rangel District 2
5. Eric Rodriguez <a href="mailto:erodriguez@smttires.com">erodriguez@smttires.com</a>	1303 Galveston	H 722-9604 W 718-1050	F 718-1052 C 237-0467	CM Alejandro Perez District 3
6. Eddie Alvarez <a href="mailto:eddie@joalvarez.com">eddie@joalvarez.com</a>	3102 Fairbanks	H 723-3668 W 718-1050	F 723-5274 C 237-2005	CM Juan Narvaez District 4
7. Richard Perales <a href="mailto:Richard.perales@mail.tmccentral.org">Richard.perales@mail.tmccentral.org</a>	3008 Autumn Dr.	H 717-2941 W 726-6909	F N/A C 763-0254	CM Johnny Rendon District 5
8. Jose Luis "Boni" Benavides <a href="mailto:boni@brennangroup.com">boni@brennangroup.com</a>	310 Rothchild	H 724-4477 W 722-7621	F 722-3792 C 337-3037	CM Charlie San Miguel District 6
9. Fred Lopez <a href="mailto:freddynorma@yahoo.com">freddynorma@yahoo.com</a>	107 River Bank	H 334-2981 W 728-0033	F N/A C 334-7942	CM Jorge Vera District 7
10. Victor Mora <a href="mailto:vmora@laredoisd.org">vmora@laredoisd.org</a>	6120 Toribio	H N/A W 795-3413	F N/A C 744-0244	CM Cindy L. Espinoza District 8

**City of Laredo Commissions, Boards, Committees  
Members/Staff Directory, December 2011  
Transportation and Traffic Safety Advisory Committee  
Traffic Safety Division**

**Membership Status**

**Transportation and Traffic Safety Advisory Committee**

**Date: December 29, 2011**

<b>Member</b>	<b>Appointing Official(s) for term(s) beginning/ending</b>	<b>Number of Years on C/B/C</b>	<b>Term status: current/expired</b>	<b>Comments</b>
Charles Martens, <b>Chair</b>	Mayor Raul G. Salinas	5	Current	
Victor Mora <b>Vice-Chair</b>	CM Cindy L. Espinosa Dist. 8	1	Current	
Vacant	CM Mike Garza Dist. 1	0	Current	CM Garza needs to replace vacant seat left by Mr. Hector Gomez.
Eduardo H. Alvarez	CM Juan Narvaez Dist. 4		Current	Resigned on 01-28-11 but was reassigned back on 08-01-11
Rafael Tawil, <b>Alternate</b>	Mayor Raul G. Salinas	5	Current	
Richard Perales	CM Johnny Rendon Dist 5	3	Current	
Fred Lopez	CM Jorge Vera Dist. 7	0	Current	New Appointee as of 12-08-11.
Jose L. Benavides	CM Charlie San Miguel Dist. 6	0	Current	New Appointee as of 02-07-11 .
Eric Rodriguez	CM Alejandro Perez Dist. 3	0	Current	New Appointee as of 05-02-11.
Oscar Garcia	CM Esteban Rangel Dist. 2	0	Current	New Appointee as of 04-06-11.

**Designated City Staff Liaisons**

<b>Name</b>	<b>Department</b>	<b>Telephones:</b>	<b>Fax/Email</b>	<b>Pager</b>
Roberto Murillo, P.E. Staff Liaison	Traffic Safety Department	H 725-4422 W 795-2550 C 763-8293	F 795-2127 E <a href="mailto:rmurillo@ci.laredo.tx.us">rmurillo@ci.laredo.tx.us</a>	N/A
Angelica C. Hale Committee Secretary	Traffic Safety Department	H N/A W 795-2550 C N/A	F 795-2127 E <a href="mailto:ahale@ci.laredo.tx.us">ahale@ci.laredo.tx.us</a>	N/A

**Laredo City Hall**

**1110 Houston Street . Laredo, Texas 78040 . (956) 791-7300**

**City of Laredo Commissions, Boards, Committees  
Members/Staff Directory, December 2011  
Transportation and Traffic Safety Advisory Committee  
Traffic Safety Division**

City of Laredo Commissions, Boards, Committees  
Nomination/Confirmation/Verification record  
(Department/Liaison) Traffic Dept. / Angulien Hale

Nomination/Confirmation/Verification of City Appointed Official

Commission/board/committee Transportation

Nominating official(s) Mayor Raul Salinas Date 7/31/06

Term: Beginning on 7/31/06 and ending on 5/2010

Previous appointments/total years served VARIOUS (5/2004)

Name of nominee CHARLIE MURFOS

Home address 5 Northwood Dr

Place of work/address Killmojo Co / PO Box 499

Telephones: Home 956 7277007 Work 956 7247145

Fax 956 7242005 Cellular \_\_\_\_\_

Email address Charlie@killmojo.com

Residency in the City of Laredo since (Year) 1971 for 35 total years.

Current residence in Council District Number 6 Dolmar i' Southen

Accessibility: As a City Appointed Official you must release at least one address and one telephone number to the public. Please indicate which may be released:

Home address: yes _____ no _____	Home telephone: yes _____ no _____
Work address: yes <input checked="" type="checkbox"/> no _____	Work telephone: yes <input checked="" type="checkbox"/> no _____
Fax number: yes _____ no _____	Email address: yes <input checked="" type="checkbox"/> no _____

Please see the attached graphic in order for you to determine whether you are related within the 2<sup>nd</sup> degree by affinity (by marriage) or within the 3<sup>rd</sup> degree by consanguinity (by blood) to the Mayor, any City Council Member, any elected city official, the City Manager, or to any city employee who is employed with the city for less than two years.

No, I am not:

Yes, I am related to: \_\_\_\_\_ Relationship: \_\_\_\_\_

\*\*\*\*\*

Confirmation by Council by vote of 8 to 0 on 7/31/06

Oath of office administered on 7/31/06 Assumed duties on 7/31/06

Verification by City Secretary Angulien Hale on 8/2/06

Nomination/Confirmation/Verification of City Appointed Official

Commission/board/committee Transportation & Traffic Safety Advisory Committee

Nominating official(s) Mayor Raul Salinas Date 7-9-07

Term: Beginning on 7-9-07 and ending on 5-30-2010  
(5-30-2015)

Previous appointments/total years served n/a

Name of nominee Rafael Tawil

Home address 3311 Tigol CT.

Place of work/address TVA Logistics

Telephones: Home \_\_\_\_\_ Work 72891100

Fax \_\_\_\_\_ Cellular 7443338

Email address rtawil@tva.com.mx

Residency in the City of Laredo since (Year) \_\_\_\_\_ for \_\_\_\_\_ total years.  
Current residence in Council District Number \_\_\_\_\_

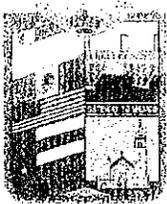
Accessibility: As a City Appointed Official you must release at least one address and one telephone number to the public. Please indicate which may be released:

Home address: yes \_\_\_\_\_ no \_\_\_\_\_ Home telephone: yes  no \_\_\_\_\_  
Work address: yes  no \_\_\_\_\_ Work telephone: yes  no \_\_\_\_\_  
Fax number: yes \_\_\_\_\_ no \_\_\_\_\_ Email address: yes \_\_\_\_\_ no \_\_\_\_\_

Please see the attached graphic in order for you to determine whether you are related within the 2<sup>nd</sup> degree by affinity (by marriage) or within the 3<sup>rd</sup> degree by consanguinity (by blood) to the Mayor, any City Council Member, any elected city official, the City Manager, or to any city employee who is employed with the city for less than two years.

No, I am not: \_\_\_\_\_  
Yes, I am related to: \_\_\_\_\_ Relationship: \_\_\_\_\_

\*\*\*\*\*  
Confirmation by Council by vote of 8 to 0 on 7-9-07  
Oath of office administered on 7-11-07 Assumed duties on 7-11-07  
Verification by City Secretary [Signature] on 7-11-07



(Department/Liaison) \_\_\_\_\_

### Nomination/Confirmation/Verification of City Appointed Official

Commission/board/committee TRAFFIC COMMITTEE

Nominating official Esteban Rangel Date 4-6-11

Term: Beginning on 04-06-11 and ending on 4-6-11  
4-6-2019

Previous appointments/total years served \_\_\_\_\_

Name of nominee Oscar Garcia

Home address 1518 Dos Torres Eva Perez

Place of work/address UNITED F.S.P.

Telephones: Home (956) 235 2774 Work (956) 473-5830

Fax \_\_\_\_\_ Cellular \_\_\_\_\_

Email address \_\_\_\_\_

Current residence in Council District Number: 1

#### Please check the following qualifications:

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>

- a. American Citizen
- b. Residency within the city limits for the past 5 years
- c. Qualified registered voter
- d. Shall not be employed by the City nor hold any city office
- e. Shall have a police background check

APR 6 2011

(please sign .....): Oscar Garcia

Date of Birth .....: 12-01-1959

Driver's License Number: 0B713313

*(The background check report is solely for internal use and is not a public record.)*

**Accessibility:** As a City Appointed Official you must release at least one address and one telephone number to the public. Please indicate which may be released:

Home address: yes  no \_\_\_\_\_ Home telephone: yes  no \_\_\_\_\_  
 Work address: yes  no \_\_\_\_\_ Work telephone: yes \_\_\_\_\_ no \_\_\_\_\_  
 Fax number: yes \_\_\_\_\_ no \_\_\_\_\_ Email address: yes \_\_\_\_\_ no \_\_\_\_\_

Please see the attached graphic in order for you to determine whether you are related within the 2nd degree by affinity (by marriage) or within the 3rd degree by consanguinity (by blood) to the Mayor, any City Council Member, any elected city official, the City Manager, or to any city employee who is employed with the city for less than two years.

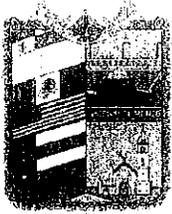
No, I am not:   
Yes, I am related to: \_\_\_\_\_ Relationship: \_\_\_\_\_

\*\*\*\*\*

Confirmation by Council by vote of 8 to 0 on 4-4-11

Oath of office administered on 4/6/11 Assumed duties on 4-6-11

Verification by City Secretary [Signature] on 4/6/11



City of Laredo Commissions, Boards, Committees  
 Nomination/Confirmation/Verification record  
 (Department/Liaison) \_\_\_\_\_

**Nomination/Confirmation/Verification of City Appointed Official**

Commission/board/committee Transport + Safety

Nominating official Alex Perez Date 5-2-11

Term: Beginning on May 2, 2011 and ending on Nov. 2014

Previous appointments/total years served \_\_\_\_\_

Name of nominee Eric Rodriguez

Home address 1303 Galveston

Place of work/address Southern Tim. BSU1 Regional Dr.

Telephones: Home 722-9604 Work 718-1050

Fax 718-1052 Cellular 237-0467

Email address ecarod@yahoo.com

FILED

**Please check the following qualifications:**

- | Yes                                 | No                       |   |
|-------------------------------------|--------------------------|---|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | a. American Citizen   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | b. Residency within the city limits for the past 5 years      |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | c. Qualified registered voter                                 |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | d. Shall not be employed by the City nor hold any city office |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | e. Shall have a police background check                       |

(please sign and provide a Date of Birth) Eric Perez

Date of Birth.: 6-11-75

Current residence in Council District Number 3

**Accessibility:** As a City Appointed Official you must release at least one address and one telephone number to the public. Please indicate which may be released:

Home address: yes <input checked="" type="checkbox"/> no _____	Home telephone: yes <input checked="" type="checkbox"/> no _____
Work address: yes _____ no _____	Work telephone: yes _____ no _____
Fax number: yes _____ no _____	Email address: yes _____ no _____

Please see the attached graphic in order for you to determine whether you are related within the 2nd degree by affinity (by marriage) or within the 3rd degree by consanguinity (by blood) to the Mayor, any City Council Member, any elected city official, the City Manager, or to any city employee who is employed with the city for less than two years.

No, I am not:   
 Yes, I am related to: \_\_\_\_\_ Relationship: \_\_\_\_\_

\*\*\*\*\*

Confirmation by Council by vote of 8 to 0 on 4-18-11

Oath of office administered on 5-2-11 Assumed duties on 5-2-11

Verification by City Secretary [Signature] on 5/2/11



City of Laredo Commissions, Boards, Committees  
 Nomination/Confirmation/Verification record  
 (Department/Liaison) \_\_\_\_\_

**Nomination/Confirmation/Verification of City Appointed Official**

Commission/board/committee TRANSP., TRAFFIC, SAFETY  
 Nominating official C.M. NARVAEZ Date \_\_\_\_\_  
 Term: Beginning on 8/1/11 and ending on 8/1/15  
 Previous appointments/total years served SOME 2 YRS.  
 Name of nominee Eddie Alvarez  
 Home address 3102 FAIROAK  
 Place of work/address #1 RAMOS RD  
 Telephones: Home 723-3668 Work 723 365521  
 Fax 723-5274 Cellular 237-2005  
 Email address eddiea@joalvarez.com  
 Current residence in Council District Number: 6

**Please check the following qualifications:**

- | Yes                                 | No                       |   |
|-------------------------------------|--------------------------|---|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | a. American Citizen   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | b. Residency within the city limits for the past 12 months    |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | c. Qualified registered voter                                 |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | d. Shall not be employed by the City nor hold any city office |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | e. Shall have a police background check                       |

(please sign .....): [Signature]  
 Date of Birth .....: 4-3-62  
 Driver's License Number: 09206026

*(The background check report is solely for internal use and is not a public record.)*

**Accessibility:** As a City Appointed Official you must release at least one address and one telephone number to the public. Please indicate which may be released:

Home address: yes ✓ no \_\_\_\_\_ Home telephone: yes ✓ no \_\_\_\_\_  
 Work address: yes ✓ no \_\_\_\_\_ Work telephone: yes ✓ no \_\_\_\_\_  
 Fax number: yes ✓ no \_\_\_\_\_ Email address: yes ✓ no \_\_\_\_\_

Please see the attached graphic in order for you to determine whether you are related within the 2nd degree by affinity (by marriage) or within the 3rd degree by consanguinity (by blood) to the Mayor, any City Council Member, any elected city official, the City Manager, or to any city employee who is employed with the city for less than two years.

No, I am not: ✓  
 Yes, I am related to: \_\_\_\_\_ Relationship: \_\_\_\_\_

\*\*\*\*\*  
**Confirmation** by Council by vote of \_\_\_\_\_ on \_\_\_\_\_  
**Oath** of office administered on \_\_\_\_\_ Assumed duties on \_\_\_\_\_  
**Verification** by City Secretary \_\_\_\_\_ on \_\_\_\_\_

AUG 10 2011

Nomination/Confirmation/Verification record

(Department/Liaison) Traffic Department

Nomination/Confirmation/Verification of City Appointed Official

Commission/board/committee Transportation and Traffic Safety

Nominating official(s) Johnny Rendon Date 3-10-08

Term: Beginning on 3-28-2008 and ending on 5-1-2008/2012

Previous appointments/total years served 1 1/2 years Good  
1st term in Selection Committee

Name of nominee Richard Perales

Home address 3008 Autumn DR.

Place of work/address 5202 Barlett - FMC

Telephones: Home (906) 717-2941 Work (956) - 726-6909

Fax \_\_\_\_\_ Cellular (956) 763-054

Email address Rperales1@STX.PK.COM

Residency in the City of Laredo since (Year) 1948 for 51 total years.

Current residence in Council District Number 5

Accessibility: As a City Appointed Official you must release at least one address and one telephone number to the public. Please indicate which may be released:

Home address: yes <input checked="" type="checkbox"/>	no <input type="checkbox"/>	Home telephone: yes <input checked="" type="checkbox"/>	no <input type="checkbox"/>
Work address: yes <input type="checkbox"/>	no <input checked="" type="checkbox"/>	Work telephone: yes <input type="checkbox"/>	no <input checked="" type="checkbox"/>
Fax number: yes <input type="checkbox"/>	no <input checked="" type="checkbox"/>	Email address: yes <input checked="" type="checkbox"/>	no <input type="checkbox"/>

Please see the attached graphic in order for you to determine whether you are related within the 2<sup>nd</sup> degree by affinity (by marriage) or within the 3<sup>rd</sup> degree by consanguinity (by blood) to the Mayor, any City Council Member, any elected city official, the City Manager, or to any city employee who is employed with the city for less than two years.

No, I am not:

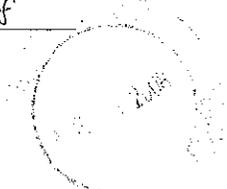
Yes, I am related to: \_\_\_\_\_ Relationship: \_\_\_\_\_

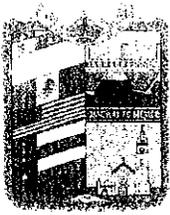
\*\*\*\*\*

Confirmation by Council by vote of 8 to 0 on 3-10-08

Oath of office administered on 3/28/08 Assumed duties on 3/28/08

Verification by City Secretary [Signature] on 3-28-08





City of Laredo Commissions, Boards, Committees

Nomination/Confirmation/Verification record

(Department/Liaison) Traffic Department

Nomination/Confirmation/Verification of City Appointed Official

Commission/board/committee Transportation & Traffic Safety Advisory Com.

Nominating official Com. Chadler San Miguel Date 2-7-11

Term: Beginning on 2-7-11 and ending on 11-30-2014

Previous appointments/total years served n/a

Name of nominee JOSE LUIS "BONI" BENAVIDES, JR.

Home address 310 ROTHCHILD DRIVE

Place of work/address BRENNAN & COMPANY, INC. 13166 SOUTH UNITEC DRIVE

Telephones: Home (956)724-4477 Work (956)722-7621

Fax (956)722-2477 Cellular (956)337-3037

Email address boni@brennangroup.com

Please check the following qualifications:

- |                                     |                          |   |
|-------------------------------------|--------------------------|---|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | a. American Citizen   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | b. Residency within the city limits for the past 5 years      |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | c. Qualified registered voter                                 |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | d. Shall not be employed by the City nor hold any city office |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | e. Shall have a police background check                       |
- (please sign and provide a Date of Birth) 9/02/1966

Date of Birth: [Signature]

Current residence in Council District Number 06

Accessibility: As a City Appointed Official you must release at least one address and one telephone number to the public. Please indicate which may be released:

Home address: yes  no  Home telephone: yes  no

Work address: yes  no  Work telephone: yes  no

Fax number: yes  no  Email address: yes  no

Please see the attached graphic in order for you to determine whether you are related within the 2nd degree by affinity (by marriage) or within the 3rd degree by consanguinity (by blood) to the Mayor, any City Council Member, any elected city official, the City Manager, or to any city employee who is employed with the city for less than two years.

No, I am not:  Yes, I am related to: \_\_\_\_\_ Relationship: \_\_\_\_\_

\*\*\*\*\*

Confirmation by Council by vote of 8 to 0 on 2-7-11

Oath of office administered on 2-10-11 Assumed duties on 2-10-11

Verification by City Secretary [Signature] on 2/10/2011



City of Laredo Commissions, Boards, Committees

Nomination/Confirmation/Verification record

(Department/Liaison) \_\_\_\_\_

Nomination/Confirmation/Verification of City Appointed Official

Commission/board/committee Transportation & Safety Advisory Comm.

Nominating official George Vera Date 12-8-11

Term: Beginning on 12/5/11 and ending on 12/5/2015

Previous appointments/total years served N/A

Name of nominee Jose A. "Freddy" Lopez Jr.

Home address 107 Riverbank

Place of work/address La Nueva Hacienda Adult Rehab

Telephones: Home 334-2981 Work 728-0033

Fax N/A Cellular 334-7942

Email address Freddy Norma @ Yahoo . COM

Current residence in Council District Number: 7

Please check the following qualifications:

- | Yes                                 | No                       |   |
|-------------------------------------|--------------------------|---|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | a. American Citizen   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | b. Residency within the city limits for the past 12 months    |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | c. Qualified registered voter                                 |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | d. Shall not be employed by the City nor hold any city office |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | e. Shall have a police background check                       |

(please sign .....): [Signature]

Date of Birth .....: 7-19-67

Driver's License Number: TXID 2945 2455

*(The background check report is solely for internal use and is not a public record.)*

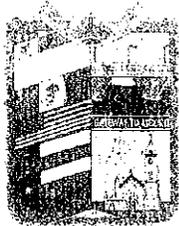
Accessibility: As a City Appointed Official you must release at least one address and one telephone number to the public. Please indicate which may be released:

Home address: yes  no  Home telephone: yes  no   
 Work address: yes  no  Work telephone: yes  no   
 Fax number: yes  no  Email address: yes  no

Please see the attached graphic in order for you to determine whether you are related within the 2nd degree by affinity (by marriage) or within the 3rd degree by consanguinity (by blood) to the Mayor, any City Council Member, any elected city official, the City Manager, or to any city employee who is employed with the city for less than two years.

No, I am not:   
Yes, I am related to: N/A Relationship: N/A

\*\*\*\*\*  
 Confirmation by Council by vote of 8 to 0 on 12/8/11  
 Oath of office administered on 12/8/11 Assumed duties on 12/8/11  
 Verification by City Secretary [Signature] on 12-8-11  
 \*\*\*\*\*



City of Laredo Commissions, Boards, Committees

Nomination/Confirmation/Verification record

(Department/Liaison) \_\_\_\_\_

Nomination/Confirmation/Verification of City Appointed Official

Commission/board/committee Traffic Safety

Nominating official Cindy Liendo Espinoza Date 5/7/10

Term: Beginning on \_\_\_\_\_ and ending on \_\_\_\_\_

Previous appointments/total years served \_\_\_\_\_

Name of nominee Victor G. Mora

Home address 6120 Toribio

Place of work/address 2219 Springfield

Telephones: Home \_\_\_\_\_ Work 795-3413

Fax \_\_\_\_\_ Cellular 744-0244

Email address vmora@laredobisdom.org

Please check the following qualifications:

- | Yes                                 | No                                  |   |
|-------------------------------------|-------------------------------------|---|
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | a. American Citizen   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | b. Residency within the city limits for the past 5 years      |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | c. Qualified registered voter                                 |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | d. Shall not be employed by the City nor hold any city office |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | e. Shall have a police background check                       |
- (please initial if you agree to a police background check) \_\_\_\_\_

Current residence in Council District Number 8

Accessibility: As a City Appointed Official you must release at least one address and one telephone number to the public. Please indicate which may be released:

Home address: yes _____ no _____	Home telephone: yes <input checked="" type="checkbox"/> no _____
Work address: yes _____ no _____	Work telephone: yes _____ no _____
Fax number: yes _____ no _____	Email address: yes _____ no _____

Please see the attached graphic in order for you to determine whether you are related within the 2nd degree by affinity (by marriage) or within the 3rd degree by consanguinity (by blood) to the Mayor, any City Council Member, any elected city official, the City Manager, or to any city employee who is employed with the city for less than two years.

No, I am not:   
Yes, I am related to: \_\_\_\_\_ Relationship: \_\_\_\_\_

\*\*\*\*\*

Confirmation by Council by vote of \_\_\_\_\_ on \_\_\_\_\_  
Oath of office administered on \_\_\_\_\_ Assumed duties on \_\_\_\_\_  
Verification by City Secretary \_\_\_\_\_ on \_\_\_\_\_

Annual Report of Meeting Attendance  
January 1, 2011 to December 30, 2011  
Attendance Status

**Transportation and Traffic Safety Advisory Committee**      **Date: December 2011**

Member	Number of times present/Number of Meetings	Excused Absences	Unexcused Absences	Comments
1. Vacant Dist. 1/Garza				Need new appointee.
2. Oscar Garcia Dist. 2/Rangel	3/3	0	0	New appointee as of 04-06-11.
3. Eric Rodriguez Dist. 3/Perez	3/3	0	0	New appointee as of 05-02-11.
4. Eddie Alvarez Dist. 4/Narvaez	1/3	0	2	New appointee as of 08-10-11. Replaced Hector Vargas
5. Richard Perales Dist. 5/Rendon	2/3	1	0	
6. Jose L. Benavides Dist. 6/SanMiguel	3/3	0	0	New appointee as of 02-07-11.
7. Fred Lopez Dist. 7/Valdez	1/1	0	0	New appointee as of 12-05-11. Replaced Jaime Canales
8. Victor Mora <b>Vice-Chair</b> Dist. 8/Liendo	2/2	0	0	
9. Charles Martens <b>Chairman</b> Mayor Salinas	2/2	0	0	
10. Rafael Tawil <b>Alternate</b> Mayor Salinas	2/0	0	2	

**Comments:**

\*2 Meetings did not materialized due to **lack of items**: 01-12-11 & 02-09-11.

\*7 Meetings did not materialized due to **lack of quorum** as follows: 04-13-11, 05-11-11, 07-13-11, 08-10-11, 09-14-11, 10-12-11, & 11-09-11.

\*3 Meetings **materialized** held on: 03-09-11, 06-08-11, & 12-14-11.

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**Laredo City Hall**  
1110 Houston Street . Laredo, Texas 78040 . (956) 791-7300

DATE	MEMBERS PRESENT	MEMBERS ABSENT	EXCUSED	NOT EXCUSED
01-12-11	<b>Meeting-Cancelled (No Items)</b>			
02-09-11	<b>Meeting-Cancelled (No Items)</b>			
03-09-11	Charles Martens Victor Mora Jose Luis Benavides Eduardo H. Alvarez Jose R. Perez Richard Perales			
		Jaime Canales		X
		Hector Gomez	X	
		Hector Vargas		X
		Rafael Tawil		X
04-13-11	<b>Cancelled (No Quorum)</b>			
05-11-11	Victor Mora Eric Rodriguez Charles Martens Jose Luis Benavides, Jr. Oscar Garcia <b>(No Quorum)</b>	Hector Gomez Richard Perales	X X	
		Jaime Canales		X
		Rafael Tawil		X
		Hector Vargas		X
06-08-11	Charles Martens Victor Mora Jose Luis Benavides, Jr.. Oscar Garcia Hector Gomez Eric Rodriguez Richard Perales			
		Hector Vargas		X
		Jaime Canales		X
		Rafael Tawil		X
07-13-11	<b>Cancelled-No Quorum</b>			
08-10-11	<b>Cancelled-No Quorum</b>			
09-14-11	<b>Cancelled-No Quorum</b>			
10-12-11	<b>No Meeting (Move to new bldg.)</b>			
11-09-11	<b>Cancelled-No Quorum</b>			
12-14-11	Charles Martens Oscar Garcia Eric Rodriguez Eddie Alvarez Richard Perales Jose Luis Benavides Victor Mora Fred Lopez			
		Rafael Tawil		X

## **Annual Report December 2011**

### **To the Transportation and Traffic Safety Advisory Committee**

- I. General powers and duties:** The transportation and Traffic Safety Advisory Committee is a standing committee to advise the City Council and City Manager, and city staff on Traffic issues mainly pertaining to proposed changes in the transportation master plan, traffic safety including speed limits, regulation or traffic and parking, truck routes, and surface transportation.
- II. Mission:** The Transportation and Traffic Safety Advisory Committee will continue to provide council members feedback on status of ongoing constructions projects and other critical projects. The committee will proceed in finding solutions to the tractor trailer parking problem and any other issue brought to the committee by citizens, staff for council. Committee members will be the eyes and ears of the mayor and council members to ensure that all transportation and traffic safety issues are addressed by the responsible parties.
- III. Goals, responsibilities**
  - A. Goals:** The committee will insure all its members are trained and abide by the charge approved by the mayor and city council. The committee will insure timely submission of required reports. The committee will insure that it receives on a minimum semi-annual / updates from the following critical city departments Traffic Safety, Planning, and Engineering departments to insure completion of critical projects.
  - B. Responsibilities:** The committee will be responsible to insure all necessary reports are submitted, necessary meetings are held, reports / updates by city staff presented to the committee, concerns of citizens heard and acted on, and of utmost importance sound timely recommendations made to staff and city council on all transportation and traffic safety issues.

#### **IV. Officers, members**

##### **A. Officers**

1. Members shall elect a Chair and a Vice-Chair.
2. Members also may elect other officers by majority vote.
3. Officers shall serve one-year terms and may be re-elected.
4. Officers shall be elected by majority vote from among members whose terms are equal to or longer than the officer's term.
5. Officers shall be elected by a majority vote of members voting in the presence of a quorum.
6. Members may authorize the Chair to appoint other officers, including a Parliamentarian and/or a Sergeant-at-Arms, provided the authorization to appoint is by majority vote.
  - a. Appointed officers serve at the will of the appointing official, but may be removed by a majority of the members.
  - b. Appointed officers may be re-appointed to one-year terms, provided they were not removed by majority vote.

##### **B. Members**

1. **Number of members:** Ten
2. **Appointed by:** Mayor and City Council Members.

**TRANSPORTATION AND TRAFFIC SAFETY ADVISORY COMMITTEE  
NOTICE OF MEETING**

**THE TRANSPORTATION AND TRAFFIC SAFETY ADVISORY COMMITTEE OF THE CITY OF LAREDO WILL HOLD A MEETING ON WEDNESDAY, JANUARY 12, 2011 AT 6:00 P.M., AT THE TRAFFIC SAFETY CONFERENCE ROOM LOCATED AT 2800 E. SAUNDERS STREET, IN LAREDO, TEXAS.**

**I. CALL MEETING TO ORDER**

**II. ROLL CALL**

**III. APPROVAL OF MINUTES:** October 13, 2010.

**IV. COMMUNICATIONS**

**V. STAFF REPORTS:**

1. Staff presentation regarding status of a previous request to the City by LISD to re-direct southbound traffic on Malinche in front of J.W. Nixon High School.

**VI. ACTION ITEMS:**

1. Discussion with possible action on setting maximum speed limit on Shiloh Drive between International Blvd., and Loop 20, as 30 MPH between International Blvd., and Woodridge Drive, and 40 MPH between Woodridge Drive and Loop 20, providing for the installation of appropriate signs to indicate new speed changes in the designated areas.
2. Discussion with possible action on setting maximum speed limit on McPherson Rd., between Del Mar Blvd., and Shiloh Drive, as 40 MPH, providing for the installation of appropriate signs to indicate new speed changes in the designated areas.
3. Discussion with possible action in designating as a one-way eastbound on the 100, 200, & 300 block of East Ash Street between Monterrey Avenue and Springfield Avenue during peak hours of 7:30 a.m. to 8:30 a.m., and 3:15 p.m. to 4:15 p.m., Monday thru Friday, during school days providing for the installation of appropriate signs to indicate one-way traffic at Sanchez-Ochoa Elementary School.

**VII. ADJOURNMENT:**

**THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICE AT 1110 HOUSTON STREET, LAREDO, TEXAS AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES AND SAID NOTICE WAS POSTED ON FRIDAY, JANUARY 7, 2011 AT 5:00 P.M.**

  
**GUSTAVO GUEVARA, JR.**  
**CITY SECRETARY**

**CANCELLED**



**TRANSPORTATION AND TRAFFIC SAFETY ADVISORY COMMITTEE  
TRAFFIC SAFETY DEPARTMENT CONFERENCE ROOM  
2800 E. SAUNDERS STREET, LAREDO, TEXAS 78041  
MINUTES OF MEETING HELD ON WEDNESDAY, OCTOBER 13, 2010**

**I. CALL MEETING TO ORDER:**

Meeting called to order by Committee Chairman, Mr. Charles Martens, at 6:05 p.m.

**II. ROLL CALL:**

**\*Members Present:**

Mr. Charles Martens  
Mr. Eduardo H. Alvarez  
Mr. Hector Gomez  
Mr. Victor Mora  
Mr. Wayne Nance  
Mr. Jose R. Perez  
Mr. Richard Perales

**APPOINTED BY:**

Raul G. Salinas, Mayor  
CM Hector Garcia  
CM Mike Garza  
CM Cindy Liendo-Espinoza  
CM Gene Belmares  
CM Michael Landeck  
CM Johnny Rendon

**\*Members Absent:**

Mr. Hector Vargas  
Mr. Rafael Tawil  
Mr. Jaime Canales

CM Juan Narvaez  
Raul G. Salinas, Mayor  
CM Jose A. Valdez, Jr

**Staff Members:**

Roberto Murillo, P.E., PTOE, Traffic Manager  
Robert F. Pena, Engineering Associate  
Manuel A. Benavides, Manager of Operations  
Jose Oscar Canales, Engineering Associate II  
Angelica C. Hale, Traffic Safety Adm. Secretary

**Citizens Present:**

Rickie Roncinske, Taalman, Inc.  
Moises Gutierrez, Gutierrez Machine Shop

**III. APPROVAL OF MINUTES:**

Motion made by Mr. Jose Perez to approve minutes of August 11, 2010.  
Motion seconded by Mr. Hector Gomez. **Vote: In favor: 7 Against: 0**  
Motion passes.

***IV. COMMUNICATIONS:***

Mr. Eddie Alvarez reported that the traffic signal light located at TAMIU at Loop 20 & University Blvd., stays stuck on red on the Loop 20 side for a long time.

Mr. Murillo responded that he will need to replace cabinet for rewiring to use new type of motion detectors/sensors which are not working properly. It was mentioned that he is incorporating another left turn – working closely with TxDOT on this issue.

Mr. Jose Perez, LISD Board Member, reported traffic issue at Bartlett & Malinche, he is requesting an alternative measures to alleviate traffic. Representative from school will be available.

Mr. Murillo mentioned that there is a process of reviewing cost expensive engineering studies proposal (\$1,000,000.00). He will revisit traffic/student crossing/parking lot issues to put in future transportation agenda/NHS visitors.

***V. STAFF REPORTS:***

Presentation by Mr. Robert F. Peña on the status on the Del Mar Blvd., markings improvements.

Mr. Murillo responded that it is the developer's responsibility to widen road. The City is doing a temporary 2 lane designation. Greatest construction is at YardArt and will ask Public Works to fill in section. From a 5 lane section on Bartlett to a 4 lane section, similar to Jacaman Rd.

Mr. Martens agreed to fill the area from YardArt all the way to Winfield.

Mr. Eddie Alvarez mentioned that the Master Plan on Clark Blvd., needs to be considered as a major project – get something done.

Infrastructure has been relocated to avoid gas explosions. Let's get Del Mar Blvd., widened to the creek.

Mr. Murillo reported that a mobility study needs to be done and will have Mr. Robert Peña go into this issue.

Mr. Murillo responded that all issues need to be brought together to incorporate ideas and concerns along with the school district information. This is a one year project for -- additional street lights. This is not an action item and no action will be taken.

Mr. Jose Perez recommended an ordinance for time development and improvements. It takes 5-10 years to build on their land.

Mr. Murillo will get a legal opinion for next time.

Mr. Hector Gomez requested that the green area at the end of the highway needs attention/clean-up.

Mr. Murillo responded that the area belongs to TxDOT and will contact TxDOT.

Mr. Hector Gomez thanked Mr. Murillo for fixing the guard rail at U.S. Hwy. 83 – problem resolved.

Mr. Eddie Alvarez also congratulated the genius ones who did the the pavement marking lines on Jacaman Rd.

**VI. ACTION ITEMS:**

*1. Discussion with possible action on designating as a one-way eastbound the 200, 300, and 400 blocks of W. Ryan Street, between E. San Francisco Avenue and McDonell Avenue, during the peak hours of 7:30 am to 8:30 am, and 2:45 pm to 4:15 pm, Monday thru Friday, at Harmony Science Academy, during school days, providing for the installation of appropriate signs to indicate one-way traffic and providing for publication and effective date.*

Mr. Murillo explained that one-way item was already implemented this week. Pending council approval.

Mr. Peña recommended that school traffic be moved from Taylor to Ryan Street, but affected business in the area. Beacons installed to alleviate situation & Law Enforcement officials are in the area enforcing issue.

Ms. Rickie Roncisky, business owner, reported that her customers need to get in line in back of parents in order to go into her premises. She is concerned about her shipping deliveries. People coming thru for the school going the wrong way. She does not want her customers ticketed every time and is asking for P.D. for more discretion.

Mr. Moises Gutierrez, owner of Gutierrez Machine Shop, located in the corner of Ryan & McDonell, reported that he is losing 20% of his business due to this one-way designation. He mentioned that cops are there all day ticketing potential customers. He suggested to park on San Francisco and exit through the back or move traffic sign southbound before business driveway.

Mr. Murillo responded that they will try different options before taking this issue back to city council and with P.D. He also mentioned that sign will be moved first to see what happens.

Motion to table one-way designation moved by Mr. Eddie Alvarez. Motion seconded by Mr. Jose Perez. **Vote: In favor: 7 Against: 0**  
Motion passes.

***2. Discussion with possible action in recommending the removal of one traffic signal light located at the intersection of Garden and Salinas which is no longer warranted according to the Texas Manual on Uniform Traffic Control Devices.***

Mr. Robert F. Peña reported that it was proposed to remove traffic light back on 2001. CM Ramirez retracted and no action was taken then. Now, traffic counts are not there, as traffic volumes are low. The old system is running on electro mechanical cabinet. Now, CM Liendo-Espinoza has authorized removal. Street is being closed by the school to cross children which they are not supposed to do so, defeating the purpose of a traffic light. Traffic light is located at the exit of the school's parking lot.

Mr. Murillo mentioned that light is not warranted. Minimal requirement – 8 hours – 150 vehicles on side street. Expensive to replace.

Mr. Victor Mora, LISD official, contacted the Principal, and informed that the school is in favor of keeping traffic light to avoid traffic congestion.

Mr. Murillo suggested to use traffic crossing guards like every other school. He mentioned that traffic light is not really needed.

Mr. Jose Perez mentioned that it is not a matter of the school, but the City's. It is cheaper to have crossing guards than to maintain the traffic light.

Mr. Victor Mora reported that there are crossing guards available at the school.

Motion moved by Mr. Wayne Nance to remove traffic signal at Garden & Salinas. Motion seconded by Mr. Hector Gomez.. **Vote: In favor: 7 Against: 0.** Motion passes.

***3. Discussion with possible action regarding the Transportation & Traffic Safety Advisory Committee Election of Officers.***

Action omitted until next meeting or on/after November 2010.

Mr. Martens mentioned suggested to moved elections until further date and will make no motion to give new council members a chance to fill in their seats and bring in their new staff.

Motion to table election of officers moved by Mr. Richard Perales. Motion seconded by Mr. Victor Mora. **Vote: In favor: 7 Against: 0** Motion passes.

Motion made by Mr. Charles Martens to adjourn meeting.  
Motion seconded by Mr. Eddie Alvarez.  
**Vote: In favor 7 Against: 0.** Motion passes.

Meeting adjourned at 7:40 p.m.

Approved by:   
Date: 3/9/11

**TRANSPORTATION AND TRAFFIC SAFETY ADVISORY COMMITTEE  
NOTICE OF MEETING**

**THE TRANSPORTATION AND TRAFFIC SAFETY ADVISORY COMMITTEE OF THE CITY OF LAREDO WILL HOLD A MEETING ON WEDNESDAY, APRIL 13, 2011 AT 6:00 P.M., AT THE TRAFFIC SAFETY CONFERENCE ROOM LOCATED AT 2800 E. SAUNDERS STREET, IN LAREDO, TEXAS.**

**I. CALL MEETING TO ORDER**

**II. ROLL CALL**

**III. APPROVAL OF MINUTES: MARCH 9, 2011.**

**IV. COMMUNICATIONS:**

**V. STAFF REPORTS:**

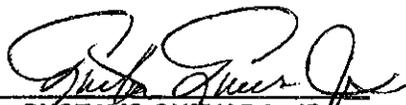
1. PRESENTATION BY MR. EDUARDO DE LEON ON THE STATUS OF ONGOING PROJECTS IN THE LAREDO AREA.

**VI. ACTION ITEMS:**

1. DISCUSSION WITH POSSIBLE ACTION IN DESIGNATING AS A ONE-WAY NORTHBOUND THE 1700 AND 1800 BLOCK OF LORING AVENUE, BETWEEN GALVESTON STREET AND LANE STREET, DURING THE PEAK HOURS OF 7:00 A.M. TO 8:15 A.M., AND 2:30 P.M. TO 3:45 P.M., MONDAY THRU FRIDAY, DURING SCHOOL DAYS, TO INDICATE ONE-WAY TRAFFIC AT SAINT AUGUSTINE SCHOOL .
2. DISCUSSION WITH POSSIBLE ACTION IN RECOMMENDING THE REMOVAL OF ONE (1) TRAFFIC SIGNAL LOCATED AT THE INTERSECTION OF HIDALGO & JUAREZ WHICH IS NO LONGER WARRANTED ACCORDING TO THE TEXAS MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES.
3. DISCUSSION WITH POSSIBLE ACTION IN CHANGING ANNUAL ELECTION OF OFFICERS FROM OCTOBER TO APRIL.
4. DISCUSSION WITH POSSIBLE ACTION REGARDING THE CURRENT ATTENDANCE POLICY OF THE TRAFFIC SAFETY ADVISORY COMMITTEE MEMBERS.
5. ELECTION OF OFFICERS.

**VII. ADJOURNMENT**

**THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICE AT 1110 HOUSTON STREET, LAREDO, TEXAS AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES AND SAID NOTICE WAS POSTED ON FRIDAY, APRIL 8, 2011 AT 5:00 P.M.**

  
GUSTAVO GUEVARA, JR.

**CANCELLED**  
04-12-11  
al

TRANSPORTATION AND TRAFFIC SAFETY ADVISORY COMMITTEE  
NOTICE OF MEETING

THE TRANSPORTATION AND TRAFFIC SAFETY ADVISORY COMMITTEE OF THE CITY OF LAREDO WILL HOLD A MEETING ON WEDNESDAY, MAY 11, 2011 AT 6:00 P.M., AT THE TRAFFIC SAFETY CONFERENCE ROOM LOCATED AT 2800 E. SAUNDERS STREET, IN LAREDO, TEXAS.

I. CALL MEETING TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES: MARCH 9, 2011.

IV. COMMUNICATIONS:

V. STAFF REPORTS:

- √ 1. PRESENTATION BY MR. EDUARDO DE LEON FROM TXDOT ON THE STATUS OF ONGOING PROJECTS IN THE LAREDO AREA.

VI. ACTION ITEMS:

- √ 1. DISCUSSION WITH POSSIBLE RECOMMENDATION TO ENTER INTO AN AGREEMENT WITH DUNCAN PARKING TECHNOLOGIES FOR A PARKING METER PILOT PROJECT FOR THE INSTALLATION OF 30 SINGLE SPACE PARKING METERS AT LOCATIONS WITHIN THE CENTRAL BUSINESS DISTRICT.
- √ 2. DISCUSSION WITH POSSIBLE ACTION IN RECOMMENDING THE REMOVAL OF ONE (1) TRAFFIC SIGNAL LOCATED AT THE INTERSECTION OF HIDALGO & JUAREZ WHICH IS NO LONGER WARRANTED ACCORDING TO THE TEXAS MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES.
- 3. DISCUSSION WITH POSSIBLE ACTION IN RECOMMENDING AN AMENDMENT TO ORDINANCE IN CHANGING THE ANNUAL ELECTION OF OFFICERS FROM OCTOBER TO APRIL.
- 4. ELECTION OF OFFICERS.
- 5. DISCUSSION WITH POSSIBLE ACTION REGARDING THE CURRENT ATTENDANCE POLICY OF THE TRAFFIC SAFETY ADVISORY COMMITTEE MEMBERS.

VII. ADJOURNMENT

THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICE AT 1110 HOUSTON STREET, LAREDO, TEXAS AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES AND SAID NOTICE WAS POSTED ON FRIDAY, MAY 6, 2011.

\*No Quorum\*

  
GUSTAVO GUEVARA, JR.  
CITY SECRETARY



**TRANSPORTATION AND TRAFFIC SAFETY ADVISORY COMMITTEE  
NOTICE OF MEETING**

**THE TRANSPORTATION AND TRAFFIC SAFETY ADVISORY COMMITTEE OF THE CITY OF LAREDO WILL HOLD A MEETING ON WEDNESDAY, JUNE 8, 2011 AT 6:00 P.M., AT THE TRAFFIC SAFETY CONFERENCE ROOM LOCATED AT 2800 E. SAUNDERS STREET, IN LAREDO, TEXAS.**

**I. CALL MEETING TO ORDER**

**II. ROLL CALL**

**III. APPROVAL OF MINUTES: MARCH 9, 2011.**

**IV. COMMUNICATIONS**

**V. STAFF REPORTS:**

1. OPEN MEETINGS ACT TRAINING VIDEO PRESENTATION FOR THE TRANSPORTATION & TRAFFIC SAFETY ADVISORY COMMITTEE MEMBERS.

**VI. ACTION ITEMS:**

1. DISCUSSION WITH POSSIBLE ACTION IN RECOMMENDING THE REMOVAL OF ONE (1) TRAFFIC SIGNAL LOCATED AT THE INTERSECTION OF HIDALGO & JUAREZ WHICH IS NO LONGER WARRANTED ACCORDING TO THE TEXAS MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES.
2. DISCUSSION WITH POSSIBLE ACTION IN RECOMMENDING AN AMENDMENT TO ORDINANCE IN CHANGING THE ANNUAL ELECTION OF OFFICERS FROM OCTOBER TO APRIL.
3. ELECTION OF OFFICERS.
4. DISCUSSION WITH POSSIBLE ACTION REGARDING THE CURRENT ATTENDANCE POLICY OF THE TRAFFIC SAFETY ADVISORY COMMITTEE MEMBERS.

**VII. ADJOURNMENT**

**THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICE AT 1110 HOUSTON STREET, LAREDO, TEXAS AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES AND SAID NOTICE WAS POSTED ON FRIDAY, JUNE 3, 2011.**

  
**GUSTAVO GUEVARA, JR.**  
**CITY SECRETARY**



**TRANSPORTATION AND TRAFFIC SAFETY ADVISORY COMMITTEE  
TRAFFIC SAFETY DEPARTMENT CONFERENCE ROOM  
2800 E. SAUNDERS STREET, LAREDO, TEXAS 78041  
MINUTES OF MEETING HELD ON WEDNESDAY, MARCH 9, 2011**

**I. CALL MEETING TO ORDER:**

Meeting called to order by Committee Chairman, Mr. Charles Martens, at 6:00 pm.

**II. ROLL CALL:**

**\*Members Present:**

Mr. Charles Martens  
Mr. Eduardo H. Alvarez  
Mr. Victor Mora  
Mr. Jose R. Perez  
Mr. Richard Perales  
Mr. Jose Luis Benavides

**APPOINTED BY:**

Raul G. Salinas, Mayor  
CM Hector Garcia  
CM Cindy Liendo-Espinoza  
CM Alejandro Perez, Jr.  
CM Johnny Rendon  
CM Charlie San Miguel

**\*Members Absent:**

Mr. Hector Gomez  
Mr. Hector Vargas  
Mr. Rafael Tawil  
Mr. Jaime Canales

CM Mike Garza  
CM Juan Narvaez  
Raul G. Salinas, Mayor  
CM Jose A. Valdez, Jr

**Staff Members:**

Robert F. Peña, Engineering Associate  
Manuel A. Benavides, Manager of Operations  
Jose Oscar Canales, Engineering Associate II  
Sinai Castro, Engineer Associate  
Angelica C. Hale, Traffic Safety Adm. Secretary

**Citizens Present:**

Ms. Adriana M. Guzman & Ms. Martha M. Mendoza, Sanchez-Ochoa  
Elementary School Officials.

**III. APPROVAL OF MINUTES:**

Motion made by Mr. Jose Perez to approve minutes of October 13, 2010.  
Motion seconded by Mr. Victor Mora. **Vote: In favor: 6 Against: 0**  
Motion passes.

**IV. COMMUNICATIONS:**

Mr. Charlie Martens welcomed & introduced new member, Mr. Jose Luis  
"Boni" Benavides to Committee Members & staff. Mr. Benavides replaces  
Mr. Wayne Nance.

V. STAFF REPORTS: None.

VI. ACTION ITEMS:

**1. DISCUSSION WITH POSSIBLE ACTION IN DESIGNATING AS A ONE-WAY EASTBOUND THE 100, 200, AND 300 BLOCK OF EAST ASH STREET, BETWEEN MONTERREY AVENUE AND SPRINGFIELD AVENUE, DURING PEAK SCHOOL HOURS OF 7:15 A.M. TO 8:15 A.M. AND 2:45 P.M. TO 4:15 P.M., MONDAY THROUGH FRIDAY, DURING SCHOOL DAYS TO INDICATE ONE-WAY TRAFFIC AT SANCHEZ-OCHOA ELEMENTARY SCHOOL.**

Ms. Sinai Castro made a brief presentation of proposed school circulation to staff and school officials present.

Ms. Guzman requested a one-way designation on Monterrey Avenue in the northbound direction because of the parking situation on both sides of the street is a hazardous issue and is concerned about the children's safety. She also mentioned that the Pre-K students are on the same schedule of 8:00 a.m. to 3:00 p.m.

Mr. Jose Perez commented that this is pretty much routine and sees no problems with proposed designation.

Mr. Charlie Martens requested arials for next time.

Ms. Guzman mentioned that the LISD Bus Fleet is located in the area (Locust Street) and is requesting a 4-way stop in the same direction.

Mr. Charlie Martens suggested to make a presentation regarding the bus location issue and the one-way in/out. Another solution will be to fence off school to separate from bus farm.

Mr. Jose Perez suggested to consult issue first with the Traffic Safety Department regarding the one-way from Locust to Ash for next meeting.

Motion on the one-way designation moved by Mr. Richard Perales. Motion seconded by Mr. Eduardo Alvarez. **Vote: In favor: 4 Abstain: 2 (Mr. Jose Perez & Mr. Victor Mora)**  
Motion passes.

**2. DISCUSSION WITH POSSIBLE ACTION ON SETTING THE MAXIMUM SPEED LIMITS ON THAT PORTION ON SHILOH DRIVE, BETWEEN INTERNATIONAL BLVD., AND LOOP 20, WITHIN THE CITY LIMITS OF LAREDO, WEBB COUNTY, TEXAS, AS 30 MPH, FROM INTERNATIONAL BLVD., TO APPROXIMATELY 150 FEET EAST OF WOODRIDGE DRIVE; AS 35 MPH, FROM APPROXIMATELY 150 FEET EAST OF WOODRIDGE DRIVE TO APPROXIMATELY 300 FEET EAST OF SNOW FALLS DRIVE; AND AS 40 MPH, FROM APPROXIMATELY 300 FEET EAST OF SNOW FALLS DRIVE TO LOOP 20.**

Ms. Sinai Castro, Engineer Associate explained set up – traffic moving 30 MPH to 35 MPH all the way to 40 MPH on some portions. On improvement on the area, additional signs will be added. The two lanes in that area will merge into one – sharp curves.

Mr. Jose Perez asked what was the average speed people travel in that area. Ms. Castro responded that the average traveled speed in that area is 42 MPH.

Mr. Eduardo Alvarez suggested to install flashing beacons for more safety. Ms. Castro responded that will be the last option if there are more accidents.

Motion moved by Mr. Jose R. Perez to implement maximum speed limits. Motion seconded by Mr. Richard Perales. **Vote: In favor: 6 Against: 0.** Motion passes.

**3. DISCUSSION WITH POSSIBLE ACTION ON SETTING THE MAXIMUM SPEED LIMITS ALONG A SECTION OF MCPHERSON ROAD, BETWEEN DEL MAR BLVD. AND SHILOH DRIVE, AS 40 MPH TO IMPROVE TRAFFIC MOBILITY ALONG THE MCPHERSON RD. CORRIDOR, AS RECOMMENDED IN THE SPEED ZONE STUDY CONDUCTED BY THE AC GROUP, L.C.**

Mr. Robert F. Peña, Engineer Associate II, explained set up and mentioned that it is for the best interest to match with those existing speed zones on the north. He explained speed study done by the A.C. Group, L.C. to committee members present.

Mr. Martens suggested to the Traffic Safety Department to synchronize traffic signal lights in the area for faster traffic mobility.

Motion moved by Mr. Richard Perales to set up maximum speed limits along a section of McPherson Rd. between Del Mar Blvd. and Shiloh Drive. Motion seconded by Mr. Jose R. Perez.

**Vote: In favor: 6 Against: 0. Motion passes.**

**VII. ADJOURNMENT:**

Motion made by Mr. Eduardo Alvarez to adjourn meeting.

Motion seconded by Mr. Richard Perales.

**Vote: In favor 6 Against: 0. Motion passes.**

Meeting adjourned at 6:40 p.m.

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

**TRANSPORTATION AND TRAFFIC SAFETY ADVISORY COMMITTEE  
NOTICE OF MEETING**

**THE TRANSPORTATION AND TRAFFIC SAFETY ADVISORY COMMITTEE OF THE CITY OF LAREDO WILL HOLD A MEETING ON WEDNESDAY, JULY 13, 2011 AT 6:00 P.M., AT THE TRAFFIC SAFETY CONFERENCE ROOM LOCATED AT 2800 E. SAUNDERS STREET, IN LAREDO, TEXAS.**

**I. CALL MEETING TO ORDER**

**II. ROLL CALL**

**III. APPROVAL OF MINUTES:** June 8, 2011.

**IV. COMMUNICATIONS**

**V. STAFF REPORTS**

**VI. ACTION ITEMS:**

1. Designating as two-way road sections for the Airport Truck Route, to include: Maher Avenue from Bustamante Street to Hillside Road, Thomas Avenue between Hillside Road and Pappas Street, Pappas Street between Thomas Avenue, and Daugherty Avenue, and Daugherty Avenue between Pappas Street and Bustamante Street; providing for the installation of appropriate signs to provide for a two-way traffic.
2. Discussion with possible action recommending an amendment to Chapter 32, Vehicle for Hire, Article II, Taxicabs, Division 6. Fares, Section 32-69.1., Fares-Generally, of the code of ordinance of the City of Laredo to increase to the following rates:
  - 1). The first one-quarter (1/4) of a mile and each additional one-quarter (1/4) mile from \$0.40 to \$0.50.
  - 2). Trips to Nuevo Laredo the rates are the same as within Laredo except for the additional surcharge increase from \$11 to \$12.
3. Discussion with possible recommendation to amend Chapter 32, Vehicle for Hire, Article II, Taxicabs, Division 7, Vehicle and Equipment, Section 32-74 Vehicle requirements and inspections, of the code of ordinance of the City of Laredo to add (d) Taxicab meters shall be installed on top of dashboard for clear visibility to all passengers on board.
4. Discussion with possible action recommending an amendment to Chapter 32, Vehicle for Hire, Article II, Taxicabs, Division 3, Taxicab Drivers License, Section 32-43.1, Suspension and Revocation of a Taxicab License, of the code of ordinance of the City of Laredo to amend (d) (5) by adding the word "charged or".
5. Discussion with possible recommendation to amend Chapter 32, Vehicle for Hire, Article V, Shuttle Van Operations, of the Code of Ordinances of the City of Laredo to include amending language that will limit transporting of passengers to only outside city limits so as not to affect taxicab operations.

**VII. ADJOURNMENT**

**THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICE AT 1110 HOUSTON STREET, LAREDO, TEXAS AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES AND SAID NOTICE WAS POSTED ON FRIDAY, JULY 8, 2011.**

  
GUSTAVO GUEVARA, JR.  
CITY SECRETARY

**TRANSPORTATION AND TRAFFIC SAFETY ADVISORY COMMITTEE  
NOTICE OF MEETING**

**THE TRANSPORTATION AND TRAFFIC SAFETY ADVISORY COMMITTEE OF THE CITY OF LAREDO WILL HOLD A MEETING ON WEDNESDAY, AUGUST 10, 2011 AT 6:00 P.M., AT THE TRAFFIC SAFETY CONFERENCE ROOM LOCATED AT 2800 E. SAUNDERS STREET, IN LAREDO, TEXAS.**

**I. CALL MEETING TO ORDER**

**II. ROLL CALL**

**III. APPROVAL OF MINUTES:** June 8, 2011.

**IV. COMMUNICATIONS**

**V. STAFF REPORTS**

**VI. ACTION ITEMS:**

1. Designating as two-way road sections for the Airport Truck Route, to include: Maher Avenue from Bustamante Street to Hillside Road, Thomas Avenue between Hillside Road and Pappas Street, Pappas Street between Thomas Avenue, and Daugherty Avenue, and Daugherty Avenue between Pappas Street and Bustamante Street; providing for the installation of appropriate signs to provide for a two-way traffic.
2. Discussion with possible action recommending an amendment to Chapter 32, Vehicle for Hire, Article II, Taxicabs, Division 6. Fares, Section 32-69.1., Fares-Generally, of the code of ordinance of the City of Laredo to increase to the following rates:
  - 1). The first one-quarter (1/4) of a mile and each additional one-quarter (1/4) mile from \$0.40 to \$0.50.
  - 2). Trips to Nuevo Laredo the rates are the same as within Laredo except for the additional surcharge increase from \$11 to \$12.
3. Discussion with possible recommendation to amend Chapter 32, Vehicle for Hire, Article II, Taxicabs, Division 7, Vehicle and Equipment, Section 32-74 Vehicle requirements and inspections, of the code of ordinance of the City of Laredo to add (d) Taxicab meters shall be installed on top of dashboard for clear visibility to all passengers on board.
4. Discussion with possible action recommending an amendment to Chapter 32, Vehicle for Hire, Article II, Taxicabs, Division 3, Taxicab Drivers License, Section 32-43.1, Suspension and Revocation of a Taxicab License, of the code of ordinance of the City of Laredo to amend (d) (5) by adding the word "charged or".
5. Discussion with possible recommendation to amend Chapter 32, Vehicle for Hire, Article V, Shuttle Van Operations, of the Code of Ordinances of the City of Laredo to include amending language that will limit transporting of passengers to only outside city limits so as not to affect taxicab operations.

**VII. ADJOURNMENT**

**THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICE AT 1110 HOUSTON STREET, LAREDO, TEXAS AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES AND SAID NOTICE WAS POSTED ON FRIDAY, AUGUST 5, 2011 AT 5:00 P.M.**

  
**GUSTAVO GUEVARA, JR.**  
**CITY SECRETARY**

**CANCELLED**  
*No Quorum*

**TRANSPORTATION AND TRAFFIC SAFETY ADVISORY COMMITTEE  
NOTICE OF MEETING**

**THE TRANSPORTATION AND TRAFFIC SAFETY ADVISORY COMMITTEE OF THE CITY OF LAREDO WILL HOLD A MEETING ON WEDNESDAY, SEPTEMBER 14, 2011 AT 6:00 P.M., AT THE TRAFFIC SAFETY CONFERENCE ROOM LOCATED AT 2800 E. SAUNDERS STREET, IN LAREDO, TEXAS.**

**I. CALL MEETING TO ORDER**

**II. ROLL CALL**

**III. APPROVAL OF MINUTES: June 8, 2011.**

**IV. COMMUNICATIONS**

**V. STAFF REPORTS**

**VI. ACTION ITEMS:**

1. Discussion with possible action recommending an amendment to Chapter 32, Vehicle for Hire, Article II, Taxicabs, Division 6. Fares, Section 32-69.1., Fares-Generally, of the code of ordinance of the City of Laredo to increase to the following rates:
  - A). The first one-quarter (1/4) of a mile and each additional one-quarter (1/4) mile from \$0.40 to \$0.50.
  - B). Trips to Nuevo Laredo the rates are the same as within Laredo except for the additional surcharge increase from \$11 to \$12.
2. Discussion with possible recommendation to amend Chapter 32, Vehicle for Hire, Article II, Taxicabs, Division 7, Vehicle and Equipment, Section 32-74 Vehicle requirements and inspections, of the code of ordinance of the City of Laredo to add (d) Taxicab meters shall be installed on top of dashboard for clear visibility to all passengers on board.
3. Discussion with possible action recommending an amendment to Chapter 32, Vehicle for Hire, Article II, Taxicabs, Division 3, Taxicab Drivers License, Section 32-43.1, Suspension and Revocation of a Taxicab License, of the code of ordinance of the City of Laredo to amend (d) (5) by adding the word "charged or"
4. Discussion with possible recommendation to amend Chapter 32, Vehicle for Hire, Article V, Shuttle Van Operations, of the Code of Ordinances of the City of Laredo to include amending language that will limit transporting of passengers to only outside city limits so as not to affect taxicab operations.
5. Discussion with possible action amending Chapter 32, Vehicle for Hire, Article II, Taxicabs, Division 3, Taxicab Drivers, Section 32-36 Investigation (b) A taxicab permit holder or driver who is charged and/or arrested of a sexual offense in any city of state will have their taxicab permit and/or driver's license suspended immediately. If taxicab permit holder or driver is convicted of such offense, permit and/or driver's license will be revoked.

**VII. ADJOURNMENT**

**THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICE AT 1110 HOUSTON STREET, LAREDO, TEXAS AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES AND SAID NOTICE WAS POSTED ON FRIDAY, SEPTEMBER 9, 2011 AT 5:00 P.M.**

*\* No Quorum \**

**GUSTAVO GUEVARA, JR.  
CITY SECRETARY**

**TRANSPORTATION AND TRAFFIC SAFETY ADVISORY COMMITTEE  
NOTICE OF MEETING**

**THE TRANSPORTATION AND TRAFFIC SAFETY ADVISORY COMMITTEE OF THE CITY OF LAREDO WILL HOLD A MEETING ON WEDNESDAY, OCTOBER 12, 2011 AT 6:00 P.M., AT THE PUBLIC WORKS TRAINING ROOM 1 LOCATED AT 5512 THOMAS AVENUE, IN LAREDO, TEXAS.**

- I. CALL MEETING TO ORDER**
- II. ROLL CALL**
- III. APPROVAL OF MINUTES: June 8, 2011.**
- IV. COMMUNICATIONS**
- V. STAFF REPORTS**
- VI. ACTION ITEMS:**

**\*NO MEETING HELD DUE TO RECENT MOVE FROM THE 2800 SAUNDERS RELOCATION TO 5512 THOMAS AVE., AT PUBLIC WORKS BLDG.\***

**VII. ADJOURNMENT**

**THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICE AT 1110 HOUSTON STREET, LAREDO, TEXAS AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES AND SAID NOTICE WAS POSTED ON FRIDAY, OCTOBER 9, 2011 AT 5:00 PM.**

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**GUSTAVO GUEVARA, JR.  
CITY SECRETARY**

**TRANSPORTATION AND TRAFFIC SAFETY ADVISORY COMMITTEE  
NOTICE OF MEETING**

**THE TRANSPORTATION AND TRAFFIC SAFETY ADVISORY COMMITTEE OF THE CITY OF LAREDO WILL HOLD A MEETING ON WEDNESDAY, NOVEMBER 9, 2011 AT 6:00 P.M., AT THE PUBLIC WORKS TRAINING ROOM 1 LOCATED AT 5512 THOMAS AVENUE, IN LAREDO, TEXAS.**

**I. CALL MEETING TO ORDER**

**II. ROLL CALL**

**III. APPROVAL OF MINUTES:** June 8, 2011.

**IV. COMMUNICATIONS**

**V. STAFF REPORTS**

**VI. ACTION ITEMS:**

- CANCELLED  
\* No Quorum\*
1. Discussion with possible action recommending an amendment to Chapter 32, Vehicle for Hire, Article II, Taxicabs, Division 6. Fares, Section 32-69.1., Fares-Generally, of the code of ordinance of the City of Laredo to increase to the following rates:
    - 1). The first one-quarter (1/4) of a mile and each additional one-quarter (1/4) mile from \$0.40 to \$0.50.
    - 2). Trips to Nuevo Laredo the rates are the same as within Laredo except for the additional surcharge increase from \$11 to \$12.
  2. Discussion with possible recommendation to amend Chapter 32, Vehicle for Hire, Article II, Taxicabs, Division 7, Vehicle and Equipment, Section 32-74 Vehicle requirements and inspections, of the code of ordinance of the City of Laredo to add (d) Taxicab meters shall be installed on top of dashboard for clear visibility to all passengers on board.
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  4. Discussion with possible recommendation to amend Chapter 32, Vehicle for Hire, Article V, Shuttle Van Operations, of the Code of Ordinances of the City of Laredo to include amending language that will limit transporting of passengers to only outside city limits so as not to affect taxicab operations.

**VII. ADJOURNMENT**

**THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICE AT 1110 HOUSTON STREET, LAREDO, TEXAS AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES AND SAID NOTICE WAS POSTED ON FRIDAY, NOVEMBER 4, 2011 AT 5:00 P.M.**

  
**GUSTAVO GUEVARA, JR.**  
**CITY SECRETARY**

**TRANSPORTATION AND TRAFFIC SAFETY ADVISORY COMMITTEE  
NOTICE OF MEETING**

**THE TRANSPORTATION AND TRAFFIC SAFETY ADVISORY COMMITTEE OF THE CITY OF LAREDO WILL HOLD A MEETING ON WEDNESDAY, DECEMBER 14, 2011 AT 6:00 P.M., AT THE PUBLIC WORKS TRAINING ROOM 1 LOCATED AT 5512 THOMAS AVENUE, IN LAREDO, TEXAS.**

**I. CALL MEETING TO ORDER**

**II. ROLL CALL**

**III. APPROVAL OF MINUTES:** June 8, 2011.

**IV. COMMUNICATIONS**

**V. STAFF REPORTS**

**VI. ACTION ITEMS:**

1. Discussion with possible action recommending an amendment to Chapter 32, Vehicle for Hire, Article II, Taxicabs, Division 6. Fares, Section 32-69.1., Fares-Generally, of the code of ordinance of the City of Laredo to increase to the following rates:
  - 1). The first one-quarter (1/4) of a mile and each additional one-quarter (1/4) mile from \$0.40 to \$0.50.
  - 2). Trips to Nuevo Laredo the rates are the same as within Laredo except for the additional surcharge increase from \$11 to \$12.
2. Discussion with possible recommendation to amend Chapter 32, Vehicle for Hire, Article II, Taxicabs, Division 7, Vehicle and Equipment, Section 32-74 Vehicle requirements and inspections, of the code of ordinance of the City of Laredo to add (d) Taxicab meters shall be installed on top of dashboard for clear visibility to all passengers on board.
3. Discussion with possible action recommending an amendment to Chapter 32, Vehicle for Hire, Article II, Taxicabs, Division 3, Taxicab Drivers License, Section 32-43.1, Suspension and Revocation of a Taxicab License, of the code of ordinance of the City of Laredo to amend (d) (5) by adding the word "charged or".
4. Discussion with possible recommendation to amend Chapter 32, Vehicle for Hire, Article V, Shuttle Van Operations, of the Code of Ordinances of the City of Laredo to include amending language that will limit transporting of passengers to only outside city limits so as not to affect taxicab operations.

**VII. ADJOURNMENT**

**THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICE AT 1110 HOUSTON STREET, LAREDO, TEXAS AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES AND SAID NOTICE WAS POSTED ON FRIDAY, DECEMBER 9, 2011 AT 5:00 PM.**

  
\_\_\_\_\_  
**GUSTAVO GUEVARA, JR.**  
**CITY SECRETARY**



*TRANSPORTATION AND TRAFFIC SAFETY ADVISORY COMMITTEE  
TRAFFIC SAFETY DEPARTMENT CONFERENCE ROOM  
2800 E. SAUNDERS STREET, LAREDO, TEXAS 78041  
MINUTES OF MEETING HELD ON WEDNESDAY, JUNE 8, 2011*

**I. CALL MEETING TO ORDER:**

Meeting called to order by Committee Chairman, Mr. Charles Martens, at 6:00 pm.

**II. ROLL CALL:**

**APPOINTED BY:**

**\*Members Present:**

Mr. Charles Martens  
Mr. Victor Mora  
Mr. Richard Perales  
Mr. Jose Luis Benavides, Jr.  
Mr. Hector Gomez  
Mr. Eric Rodriguez  
Mr. Richard Perales

Raul G. Salinas, Mayor  
CM Cindy Liendo-Espinoza  
CM Johnny Rendon  
CM Charlie San Miguel  
CM Mike Garza  
CM Alejandro Perez  
CM Johnny Rendon

**\*Members Absent:**

Mr. Hector Vargas  
Mr. Rafael Tawil  
Mr. Jaime Canales

CM Juan Narvaez  
Raul G. Salinas, Mayor  
CM Jose A. Valdez, Jr

**Staff Members:**

Roberto Murillo, P.E., P.T.O.E., Traffic Manager  
Robert F. Peña, Engineering Associate  
Jose Oscar Canales, Engineering Associate II  
Angelica C. Hale, Traffic Safety Adm. Secretary

**III. APPROVAL OF MINUTES:**

Motion made by Mr. Richard Perales to approve minutes of March 9, 2011.  
Motion seconded by Mr. Victor Mora. **Vote: In favor: 7, Against: 0**  
Motion passes.

**IV. COMMUNICATIONS:**

Mr. Roberto Murillo informed members the Traffic Safety Department will be moving to a new location sometime next month.

Mr. Murillo also mentioned safety issue on Diamond Distribution which is a traffic hazard. He discussed issue with the Chief of Police and will be having a future meeting with the Planning, Engineering, & Legal Department to come up with a possible solution. This will be on the next agenda.

Mr. Mora expressed his concern on the Diamond Distribution issue. He also commented on the new area constructed by TxDOT (3 Points area) that the speed limit in the area which is currently at 30 MPH is not fair speed & wants to know what speed will be accurate for that area – will check with TxDOT.

Mr. Hector Gomez thanked Mr. Murillo for the designated left turn on Sierra Vista & Zapata Hwy. He also reported that the pavement marking going across Zapata Hwy. are faded.

**V. STAFF REPORTS:**

Presentation of the “Open Meetings Act” training video to the Transportation members in attendance.

**VI. ACTION ITEMS:**

***1. DISCUSSION WITH POSSIBLE ACTION IN RECOMMENDING THE REMOVAL OF ONE (1) TRAFFIC SIGNAL LOCATED AT THE INTERSECTION OF HIDALGO & JUAREZ WHICH IS NO LONGER WARRANTED ACCORDING TO THE TEXAS MANUAL ON UNIFORM TRAFFIC CONTROLS DEVICES.***

Mr. Robert F. Peña, Eng. Associate, explained the issue and informed that the traffic light at that location was removed as it was damaged due to a car accident. Other alternatives used – all way stop way, evaluated signals, & utilities in the area. A warrant analysis was conducted. This event was communicated to CM Cindy Liendo-Espinoza and agreed with the permanent removal.

Motion to recommend removal of traffic light at Hidalgo & Juarez was removed by Mr. Hector Gomez. Motion seconded by Mr. Richard Perales.

**Vote: In favor: 7, Against: 0**

Motion passes.

***2. DISCUSSION WITH POSSIBLE ACTION IN RECOMMENDING AN AMENDMENT TO ORDINANCE IN CHANGING TH ANNUAL ELECTION OF OFFICERS FROM OCTOBER TO APRIL.***

Mr. Murillo explained the election procedures in choosing a Chairman, Vice-Chairman, & a Secretary for the committee.

New Chairman – Charles Martens

Vice-Chairman – Hector Gomez

Secretary - Angelica C. Hale

Motion to elect new officers was moved by Mr. Richard Perales.. Motion seconded by Mr. Victor Mora. Vote: In favor: 7, Against: 0. Motion passes.

***3. DISCUSSION WITH POSSIBLE ACTION REGARDING THE CURRENT ATTENDANCE OF THE TRAFFIC SAFETY ADVISORY COMMITTEE MEMBERS.***

Mr. Roberto Murillo – Mayor appointments – Chair (Mr. Martens)  
Another position was created by the Transportistas of Nuevo Laredo to recommend one (1) member (Mr. Tawil).  
Alternate ( Non-voting member)

We have two (2) missing members which are creating problems with attendance. Mr. Murillo instructed members to the attached copy of guidelines.

Mr. Richard Perales mentioned that we need to establish a criteria.

Mr. Charles Martens commented that he is aware of provision. He also mentioned that during his position in the committee, he got good members that just have not been meeting lately. He stressed to encourage people to be here. Communication is key.

Mr. Mora commented that he is not comfortable with the 3 consecutive absences rule that forfeits members from the committee.

Mr. Charles Martens recommended to leave as is for now and to advise the Secretary if someone is not planning to attend meetings. Also, he mentioned to contact CM Narvaez to appoint a new member.

Communicate absences by mail to Council Members.

Mr. Hector Gomez recommended that the Mayor needs to appoint a new alternate member.

No action taken at this time.

Motion to table attendance policy moved by Mr. Richard Perales.  
Motion seconded by Mr. Hector Gomez.  
**Vote: In favor: 7, Against: 0.**  
Motion tabled.

VII. ADJOURNMENT:

Motion made by Mr. Richard Perales to adjourn meeting.

Motion seconded by Mr. Victor Mora.

Vote: In favor 7, Against: 0. Motion passes.

Meeting adjourned at 7:45 p.m.

Approved by: 

Date: 12-14-11 Charles Martens