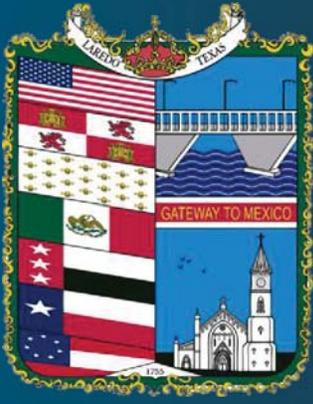


# CITY OF LAREDO



## CITY OF LAREDO PROPOSED BUDGET 2020





# CITY OF LAREDO

## Annual Budget



### Fiscal Year

October 1, 2019 - September 30, 2020

Prepared by:  
Budget Department

This budget will raise more total property taxes than last year's budget by \$4,052,578 or 4.72% and of that amount \$1,828,788 is tax revenue to be raised from new property added to the tax roll this year. **This additional amount is due entirely to increases in property tax valuations and new property added to the tax roll and NOT to any increase of the current tax rate of \$.634.**

# **CITY OF LAREDO**

## **Administrative Officials**

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### **City Council**

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**Pete Saenz**  
**Mayor**

<b>Council Member</b>	<b>District</b>	<b>Council Member</b>	<b>District</b>
<b>Rudy Gonzalez, Jr.</b>	<b>I</b>	<b>Nelly Vielma</b>	<b>V</b>
<b>Vidal Rodriguez</b>	<b>II</b>	<b>Marte A. Martinez</b>	<b>VI</b>
<b>Mercurio Martinez, III</b>	<b>III</b>	<b>George J. Altgelt</b>	<b>VII</b>
<b>Alberto Torres, Jr.</b>	<b>IV</b>	<b>Roberto Balli</b> Mayor Pro-Tempore	<b>VIII</b>

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### **City Staff**

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**Rosario Cabello, Interim Co-City Manager**

**Robert A. Eads, Interim Co-City Manager**

**Gilberto Sanchez, Budget Director**

**CITY OF LAREDO, TEXAS**  
**PROPOSED ANNUAL BUDGET**  
**FISCAL YEAR 2019-2020**

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# CITY OF LAREDO

## *Office of the City Manager*

July 26, 2019

Honorable Mayor and Members of City Council:

We are pleased to present the Fiscal Year 2019-2020 City of Laredo Consolidated Annual Operating Budget for the period of October 1, 2019 through September 30, 2020. The FY 2019-2020 proposed budget document reflects the shared commitment held by City Council and Management to meet Laredo's current needs and provide a strong foundation for its future growth and development in a manner that is fiscally responsible and transparent. The proposed new year budget further incorporates initiatives centered on building pride in our community through the beautification and protection of our environment.

The FY 2019-2020 proposed Consolidated Annual Budget totals \$685,170,616, excluding capital improvement projects which will be added prior to adoption of the budget. The total net operating budget, excluding operating transfers, is \$531,088,379 with a closing fund balance projected at \$250,885,811.

### **Property Tax Rate**

This is the 16<sup>th</sup> consecutive year that no increase is proposed to the City's property tax rate and, in fact, reflects the continuation of the decreased tax rate of \$.634 per \$100 assessed valuation that was realized in the last fiscal year. Property valuations for FY 2019- 2020 are projected to increase by 4.57% over FY 2018-2019. The total taxable value of \$14,837,279,299 will generate a levy of \$92,690,567, which represents a 4.72% increase or \$4,177,916 over the FY 2018- 2019 original levy. The levy for FY 2019-2020 excludes an estimated \$1,377,783 for a tax valuation freeze for senior citizens age 65 years or older as well as disabled citizens.

	<b>FY 2018- 2019 Budget</b>	<b>FY 2018- 2019 Estimate</b>	<b>FY 2019 -2020 Proposed</b>
Tax Rate	\$0.63400	\$0.63400	\$0.63400
Taxable Valuations	\$14,110,925	\$14,196,478,064	\$14,837,279,299
Tax Levy	\$88,512,652	\$88,808,918	\$92,690,567

Property taxes, which are calculated at a 97% collection rate, are allocated for Maintenance & Operations and Debt Service as follows:

- The Maintenance and Operations tax rate allocation of \$0.489,000 for FY 2019-2020 is expected to generate \$69,346,872 for General Fund, an increase of \$3,077,730 over the FY 2018- 2019 budget.
- The Debt Service tax rate allocation of \$0.145 for FY 2019-2020 is expected to generate \$20,562,978 for debt service, an increase of \$1,060,946 over the FY 2018-2019 budget.

### **General Fund**

The City's General Fund budget includes appropriations of \$204,530,705 and an ending balance of \$47,594,318 which represents 24% of operational expenditures, excluding transfers. This represents a proposed increase of \$4,501,770 in revenues and expenditures. The major increases in expenditures are attributed to the costs of police and fire personnel, health insurance and other contractual services. The major increases in revenues are attributed to Property Taxes, Bridge Tolls, Sales Tax and Municipal Court fines. The transfer from Bridge to the General Fund totaled \$13,000,000. General Fund revenues were negatively impacted by a reduction of \$1,004,961 in amusement devise fees and \$750,000 in telecommunication fees.

### **Sales Tax**

Sales Tax for FY 2019-2020 is projected to total \$35,024,882, a 1.5% increase or \$517,609 over the FY 2018-2019 estimated total of \$34,507,273. An appropriation of \$1,100,000 is also included in the FY 2019- 2020 budget to comply with the City's contractual obligations in regard to performing Chapter 380 economic incentive agreements.

### **State Legislative Impacts**

Significant legislation was passed by the Texas' 86<sup>th</sup> Legislative Congress that will impact local government revenue collections beginning in the current 2018-2019 Fiscal Year and continuing in FY 2019-2020.

- HB 852, which became effective on May 21, 2019, relates to information a municipality may consider in determining residential building permit and inspection fees charged. Specifically, a city may not consider the value of the dwelling and/or the cost of constructing or improving the dwelling. As such, a new methodology for determining applicable building permit fees for residential construction, both rehabilitation and new construction, was made imperative. This action further prompted the review of, and changes, as necessary, to all the City's building permit and inspection fee schedules, to equitably fund the City's cost of service while encouraging continued development. FY 2019-2020 Building Permit and Inspection Fee Revenues are projected to total \$2,963,798, in comparison to \$2,691,315 in FY 2018-2019.

- Senate Bill 2 which becomes effective January 1, 2020, reduces, from 8% to 3.5%, the amount that the property tax rate collected may increase year over year. If the new legislation were to be in effect at the start of FY 2019-2020 year, the City's Maintenance and Operation tax rate would have generated \$1.4 million less.
- Senate Bill 1152, which becomes effective September 1, 2019 relates to right-of-way fees charged by municipalities to entities that provide telecommunications, cable or video services. It is anticipated that as prompted by this new legislation, telecommunication revenues will be decreased by \$750,000 in FY 2019-2020.

**Financial Outlook**

The City's continues to maintain excellent bond ratings which serve to solidify the City's financial position as noted below:

<b>Bond Category</b>	<b>Moody's</b>	<b>Standard &amp; Poor's</b>
General Obligation Bonds	Aa2	AA
Waterworks & Sewer System Revenue Bonds	Aa3	AA-
International Bridge System Revenue Bonds	A2/A3	A+/A
Sales Tax Revenue Bonds	A1	A+

**Staffing and Benefits**

The Employee Retiree Incentive Program approved and initiated in FY2018-2019 incentivized the retirement of 83 employees between October 1, 2018 through January 31, 2019 which will create a projected savings of \$1,423,580 in FY 2019-2020. The City's full-time equivalent positions proposed for FY 2019-2020 total 3,003.84 with a proposed budget of \$230,532,045 for personnel.

Proposed is a cost of living adjustment of 2.5% for all employees with an impact of \$925,150 to the General Fund and an overall impact of \$4,736,318.00. Included is a 2.5% increase for both police and fire in compliance with collective bargaining agreements and totaling \$1,368,743 for Police and \$1,063,632 for Fire.

The City continues to offer its non-uniform employees a competitive salary and benefits package that includes 14 paid holidays including two personal holidays, (subject to City Council review and consideration), a sick and annual leave program, a retirement pension plan that matches the employee contribution of 7% at 2:1, and a serious illness program. The City will continue to provide its employees the option of choosing between two medical benefit plans, the traditional Preferred Provider Organization (PPO) plan and a Consumer Driven Health Plan (CDHP) with a Health Savings Account (HSA). Given that health care costs continue to rise, the new year's medical insurance premium reflects an increase of 3.75% for both the City and employee share.

## New Positions

In support of the effort to build community pride, a tire collection crew consisting of 2 refuse collectors and 1 route specialist positions will be created within the Solid Waste Department. An additional 3 route specialist positions will also be created to keep up with the City's growth. Creation of these positions in Solid Waste total \$248,578.

The FY 2019-2020 budget further reflects the addition of 5 new personnel positions within the Police Department, including 4 Intel Analysts for the Real Time Crime enter and one (1) Fingerprint Technician at a cost of \$250,946. Also, proposed is the addition of an Emergency Management Coordinator and 43 new firefighters within the Fire Department, at an additional cost of \$639,684. Notably, this is the last year of funding from the Safer Grant in which grant funds are reduced from 75% to 35%.

## **Public Safety**

Public safety continues to be a top priority for the City. A total budget of \$128,017,515 is proposed for Police and Fire, an increase of \$2,771,405 or 2.2% over that allocated in FY 2018- 2019. This represents 62.6% of the General Fund Budget. The Police Department proposed budget of \$74,013,164, which represents 36.2% of the General fund budget, provides for the staffing of 514 sworn personnel and 98 civilian positions. The City's FY 2019-2020 Fire Department budget totals \$54,005,351, which represents 26.4% of the General Fund budget and provides funding for 407 firefighter positions and 20 civilian positions.

## **Parks and Leisure Services**

The Parks and Recreation Department is integral in promoting and maintaining the City's livability and improving the quality of life for all Laredo residents. As the city continues to grow, so too have the City's efforts to meet the demand for recreational facilities and greenspace development. The Parks and Recreation Department's proposed budget for FY 2019-2020 is \$16,064,137 which represents an increase of \$908,687 or 6% over that budgeted in FY 2018-2019.

## **Bridge**

Laredo's economy continues to revolve around International trade. The port of Laredo holds the title as the largest inland port on the U.S. Mexico border and the 2<sup>nd</sup> largest overall port in the country. It is also the 3<sup>rd</sup> largest customs district in all of the United States with \$326.87 billion in trade reported in 2018. As such, the City's International Bridge System is estimated to collect a projected \$70,665,309 in revenues this new fiscal year with no new toll rate increases proposed. This represents an increase of 5.3% or \$3,731,936 in revenues from that budgeted in FY 2018-2019.

In order to maintain the City's position in world trade, the City continues to put forth initiatives which improve operational efficiencies at the World Trade Bridge. Under design is the relocation of the Free and Secure Trade (FAST) lanes to provide direct access from the bridge span to the inspection facilities and onto the various routes of destination as part of the Donations Acceptance Program under Section 559. This project represents an investment of \$10.3 million derived from Coordinated Border Infrastructure Grant funds (CBI) of \$8 million awarded the City by the Texas Department of Transportation and an additional \$2.3 million in matching bridge revenues.

### **Transit**

El Metro provides an essential transportation service to its ridership of over 2.9 million. In order to further improve bus stop amenities, maintain the transit fleet, and continue to provide a safe, reliable, effective level of service, the FY 2019-2020 budget provides for a transfer from the City's Debt Service Fund of \$371,203 to cover Public Transit's debt service.

### **Utilities**

In an effort to provide Laredo's residents with sustainable water and wastewater services to meet the City's current needs and support the City's growth and development, on May 6, 2019, City Council approved Ordinances 2019-O-071 and 2019-O-072 which authorized an increase in water and sewer rates. Specifically, the residential base minimum charge and volume rates were adjusted from two percent (2%) to five percent (5%) effective each year from October 1, 2019 through October 1, 2022. The Commercial base minimum charge was adjusted from two percent (2%) to five percent (5%), and the volume water rates were adjusted from two percent (2%) to twenty percent (20%) for one year effective October 1, 2019. Both the Commercial base minimum charge and volume water rates will be increased from two percent (2%) to five percent (5%) each year from October 1, 2020 through October 1, 2022 and then be annually adjusted from two (2) percent to three (3) percent for all customer classes each October 1<sup>st</sup> thereafter.

Sewer rates were amended to implement a residential base charge and volume rate adjustment from two percent (2%) to six percent (6%) effective each year from October 1, 2019 through October 1, 2022. Commercial base minimum charge sewer rates were adjusted from two percent (2%) to six percent (6%), and volume rates were adjusted from two percent (2%) to fifteen percent (15%) for one (1) year effective October 1, 2019. Both the Commercial base charge and the volume rates will be further adjusted from two percent (2%) to six percent (6%) each year from October 1, 2020 through October 1, 2022, followed by an annual adjustment from two percent (2%) percent to three percent (3%) percent for all customer classes each October 1<sup>st</sup> thereafter.

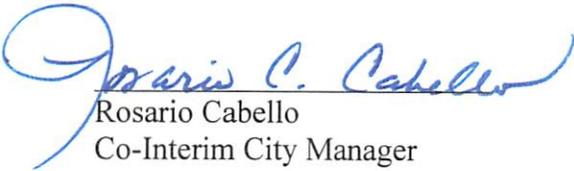
As a result of the increase in water and sewer rates, it is anticipated that an additional \$2,553,979 in water revenues and \$4,919,663 in sewer revenues will be generated in FY 2019-2020 in support of necessary infrastructure improvements.

Closing Comments

The City of Laredo continues to experience steady growth coupled with an increased demand for services and improved infrastructure to support present and future development. The FY 2019-2020 proposed budget reflects City staff's commitment to provide a balanced budget without sacrificing city services and needed improvements by holding the line on non-essential operational expenses, implementing prudent changes in service fee structures, and continuing to pursue the award of state and federal grant funding. More so, the new year budget affords the opportunity to provide community residents enhanced solid waste collection and public safety services that help to build community pride and confidence.

We wish to express our gratitude to the Mayor and City Council for their guiding leadership and to City Staff for their dedicated and hard work in helping bring forth a comprehensive and balanced budget.

Sincerely,

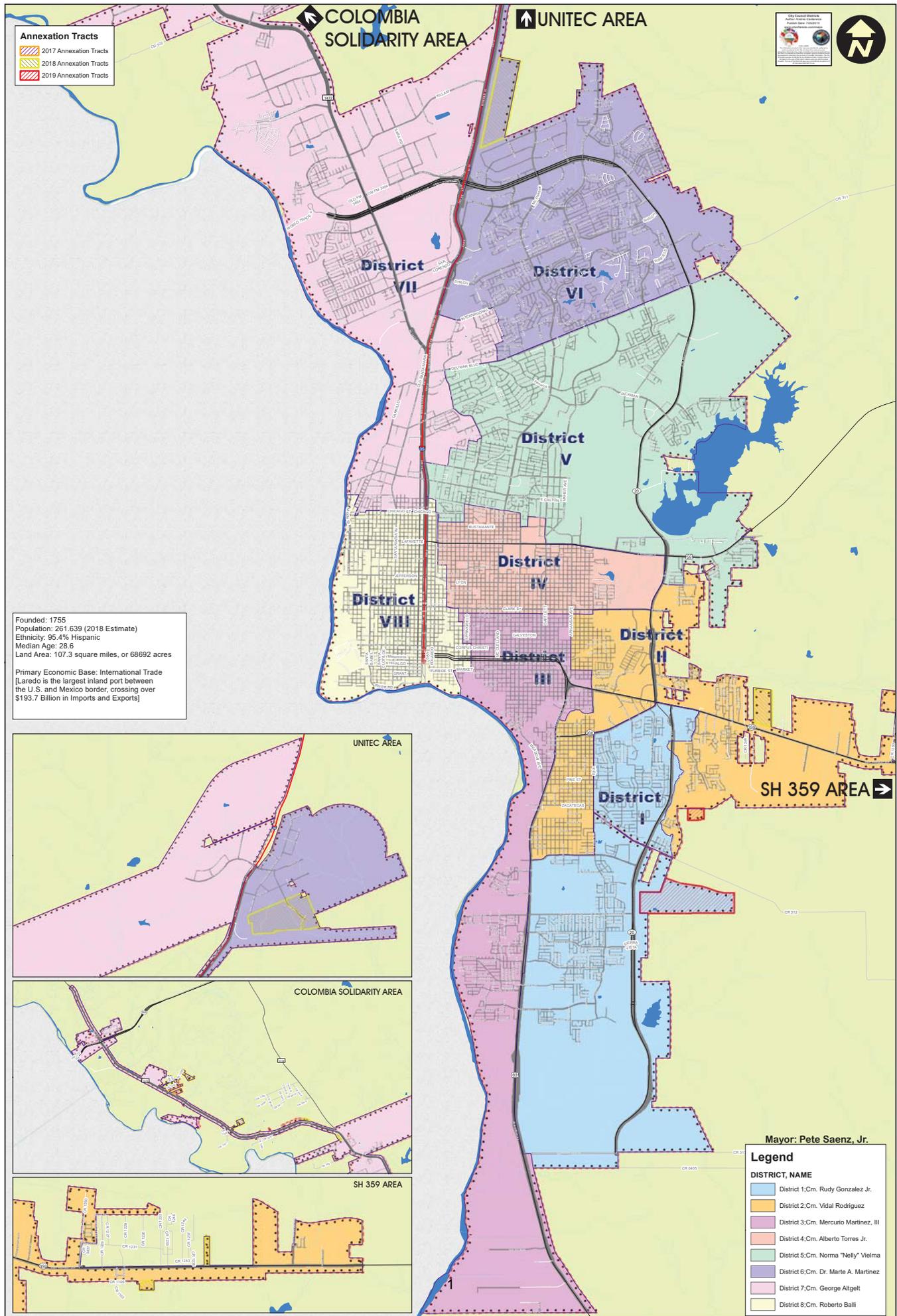
  
Rosario Cabello  
Co-Interim City Manager

  
Robert A. Eads  
Co-Interim City Manager

# CITY OF LAREDO

Census 2018 Population (Estimate): 261,639

# CITY COUNCIL DISTRICTS



**ORDINANCE**

**ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2019-2020, APPROPRIATING THE ESTIMATED REVENUES, EXPENDITURES AND BALANCES REPORTED THEREIN FOR THE YEAR BEGINNING OCTOBER 1, 2019, AND ENDING SEPTEMBER 30, 2020, CONSISTENT WITH THE FINANCIAL PLAN DESCRIBED IN SAID ANNUAL BUDGET; AND AUTHORIZING THE CITY MANAGER TO IMPLEMENT SAID ANNUAL BUDGET.**

**WHEREAS**, the Interim Co-City Managers have presented a projection of revenues and expenditures for the fiscal year beginning October 1, 2019, and ending September 30, 2020; and

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAREDO THAT:**

1. The Annual Budget for Fiscal Year 2019-2020, as set forth in the document annexed hereto titled “Annual Budget 2019-2020,” is hereby adopted, and
2. The following appropriations for Fiscal Year 2019-2020 are hereby authorized:

Total Operating Expenditures and Transfers..... \$685,170,616

The City Manager is hereby authorized to implement the said budget for the Fiscal Year beginning October 1, 2019, and ending September 30, 2020.

**PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR ON THIS THE 16 DAY OF SEPTEMBER, 2019.**

\_\_\_\_\_  
**PETE SAENZ**  
**Mayor**

**ATTEST:**

\_\_\_\_\_  
**JOSE A. VALDEZ, JR.**  
**City Secretary**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**KRISTINA L. HALE**  
**City Attorney**

**CITY OF LAREDO**  
**CONSOLIDATED BUDGET**  
**FY 2019-2020**

FUND	Beginning Balance 10/01/19	Revenues Excluding Transfers	Transfers	Revenues Including Transfers	Total Available	Operating Expenditures & Transfers	Closing Balance 9/30/20
<b>GOVERNMENTAL FUNDS</b>							
<b>GENERAL FUND</b>	\$47,594,318	\$179,889,394	\$24,641,311	\$204,530,705	\$252,125,023	\$204,530,705	\$47,594,318
<b>SPECIAL REVENUE FUNDS</b>							
Community Development	-	3,733,542	-	3,733,542	3,733,542	3,733,542	-
Housing Rehab	15,137	72,600	-	72,600	87,737	74,480	13,257
Home Investment Partnership	-	1,296,961	52,038	1,348,999	1,348,999	1,348,999	-
Emergency Solutions Grant	-	316,494	-	316,494	316,494	316,494	-
Laredo Public Facility Corporation	24,139	16,000	-	16,000	40,139	40,139	-
Home Investment Affordable Housing	-	52,038	-	52,038	52,038	52,038	-
Downtown TIRZ No. 1	615,605	421,029	-	421,029	1,036,634	1,036,634	-
Auto Theft Task Force	-	1,261,234	470,658	1,731,892	1,731,892	1,731,892	-
Financial Task Force	608,545	1,978,942	-	1,978,942	2,587,487	1,759,816	827,671
Health Fund	450,000	15,787,903	3,049,462	18,837,365	19,287,365	19,287,365	-
Special Police Program	342,119	6,028,774	1,223,130	7,251,904	7,594,023	7,594,023	-
Airport	7,365,712	9,128,202	600,000	9,728,202	17,093,914	9,560,484	7,533,430
Hotel-Motel Tax	4,572,453	3,920,233	-	3,920,233	8,492,686	4,613,856	3,878,830
PEG Fund	1,026,720	346,000	-	346,000	1,372,720	921,500	451,220
Recreation Fund	526,476	374,400	150,000	524,400	1,050,876	541,773	509,103
Parkland Acquisition/Park Improv	289,806	7,200	-	7,200	297,006	297,006	-
Environmental Services	2,734,930	6,033,430	-	6,033,430	8,768,360	5,969,066	2,799,294
Environmental Services - Capital Proj.	-	107,792	-	107,792	107,792	107,792	-
Stormwater Improvement	113,357	2,426,673	-	2,426,673	2,540,030	2,540,030	-
Convention & Visitor's Bureau	-	102,960	3,436,288	3,539,248	3,539,248	3,539,248	-
Parking Meters Fund	1,187,457	1,768,792	-	1,768,792	2,956,249	2,050,877	905,372
Sports and Community Venue	26,780,719	9,334,024	-	9,334,024	36,114,743	13,297,169	22,817,574
Sports and Community Venue Debt Service	1,508,248	36,800	3,220,433	3,257,233	4,765,481	3,378,012	1,387,469
Sames Auto Arena	-	4,224,615	1,641,466	5,866,081	5,866,081	5,866,081	-
FAA Noise Abatement Lease Prg	214,645	1,840,900	-	1,840,900	2,055,545	2,055,545	-
911 Regional Communication	-	2,556,505	-	2,556,505	2,556,505	2,556,505	-
Keep Laredo Beautiful	-	25,000	335,000	360,000	360,000	360,000	-
Special Fire Grants	-	802,358	1,074,994	1,877,352	1,877,352	1,877,352	-
Max Mandel Golf Course	46,609	1,033,639	572,815	1,606,454	1,653,063	1,653,063	-
Police Trust Fund	1,371,530	684,800	-	684,800	2,056,330	1,095,000	961,330
<b>DEBT SERVICE FUNDS</b>							
Debt Service	5,471,160	21,071,372	6,774,947	27,846,319	33,317,479	27,539,974	5,777,505
<b>PERMANENT FUND</b>							
Canseco Endowment Fund	12,391	1,800	-	1,800	14,191	14,191	-
<b>CAPITAL PROJECTS FUNDS</b>							
Capital Improvements Fund	-	11,907,481	6,990,089	18,897,570	18,897,570	18,897,570	-
Airport Construction Fund	-	210,162	50,000	260,162	260,162	260,162	-
Capital Projects	-	828,396	-	828,396	828,396	828,396	-

**CITY OF LAREDO**  
**CONSOLIDATED BUDGET**  
**FY 2019-2020**

FUND	Beginning Balance 10/01/19	Revenues Excluding Transfers	Transfers	Revenues Including Transfers	Total Available	Operating Expenditures & Transfers	Closing Balance 9/30/20
<b>PROPRIETARY FUNDS</b>							
<b>ENTERPRISE FUNDS</b>							
Bridge System / Operating	\$2,348,798	\$71,700,294	-	\$71,700,294	\$74,049,092	\$71,470,318	\$2,578,774
Bridge Construction	4,360,233	36,401	4,500,000	4,536,401	8,896,634	8,896,634	-
Bridge System Debt Service	3,233,397	61,126	6,684,652	6,745,778	9,979,175	6,931,213	3,047,962
Bridge System - Capital Projects	-	2,574	-	2,574	2,574	2,574	-
Bridge Refrigerated Inspection Facility	203,440	18,936	15,000	33,936	237,376	237,376	-
Laredo Metro, Inc. & Transit System	807,917	17,661,035	8,016,983	25,678,018	26,485,935	26,295,910	190,025
Municipal Housing	576,402	1,710,368	-	1,710,368	2,286,770	2,286,770	-
Solid Waste Management	27,880,080	26,383,942	-	26,383,942	54,264,022	27,005,203	27,258,819
Solid Waste Capital Projects	-	70,202	-	70,202	70,202	70,202	-
Solid Waste Debt Service	-	-	6,049,598	6,049,598	6,049,598	6,049,598	-
Water System / Operating	43,504,401	54,796,119	-	54,796,119	98,300,520	48,169,932	50,130,588
Water System Debt Service	11,781,616	996,396	17,023,025	18,019,421	29,801,037	18,636,157	11,164,880
Water Operational Construction	-	-	2,317,705	2,317,705	2,317,705	2,317,705	-
Water Availability	3,705,518	2,926,558	-	2,926,558	6,632,076	1,440,000	5,192,076
Water - Capital Projects	-	348,940	-	348,940	348,940	348,940	-
Sewer System / Operating	39,754,820	40,772,393	-	40,772,393	80,527,213	36,104,577	44,422,636
Sewer Operational Construction	-	-	988,585	988,585	988,585	988,585	-
Sewer System Debt Service	8,992,924	183,995	13,710,290	13,894,285	22,887,209	14,175,575	8,711,634
Sewer - Capital Projects	-	792,622	-	792,622	792,622	792,622	-
<b>INTERNAL SERVICE FUNDS</b>							
Fleet Management	554,682	4,333,566	7,100,000	11,433,566	11,988,248	11,988,248	-
Risk Management	2,824,360	88,398	7,299,481	7,387,879	10,212,239	7,480,195	2,732,044
Information Services and Telecommunications	383,445	332,871	5,327,031	5,659,902	6,043,347	6,043,347	-
Health and Benefits	3,879,026	11,360,959	18,997,906	30,358,865	34,237,891	34,237,891	-
<b>FIDUCIARY FUNDS</b>							
<b>AGENCY FUND</b>							
City Annuity	-	104,915	1,769,350	1,874,265	1,874,265	1,874,265	-
<b>TOTAL</b>	<b>\$257,663,135</b>	<b>\$524,311,055</b>	<b>\$154,082,237</b>	<b>\$678,393,292</b>	<b>\$936,056,427</b>	<b>\$685,170,616</b>	<b>\$250,885,811</b>
Revenue Excluding Transfers	\$524,311,055				Total Operating Expenditures	\$685,170,616	
Decrease in Fund Balance	<u>\$6,777,324</u>				Less Operating Transfers	<u>\$154,082,237</u>	
Total Net Operating Budget	<u>\$531,088,379</u>				<u>\$531,088,379</u>		

# City of Laredo

## Analysis of Property Tax Levy & Collections

	Actual FY 2016-17	Actual FY 2017-18	Budget FY 2018-19	Estimate FY 2018-19	Proposed FY 2019-20
Total Taxable Value	\$12,500,853,103	\$13,352,589,561	\$14,147,185,611	\$14,196,478,064	\$14,837,279,299
Supplements/(Cancellations)	(9,924,330)	(21,644,348)	-	(7,602,873)	-
Revised Value	12,490,928,773	13,330,945,213	14,147,185,611	14,188,875,191	14,837,279,299
Tax Rate	0.637000	0.637000	0.634000	0.634000	0.634000
<b>Levy before Adjustments</b>	<b>79,567,216</b>	<b>84,918,121</b>	<b>89,693,157</b>	<b>89,957,469</b>	<b>94,068,351</b>
Less Tax Freeze (65+)	(582,000)	(936,378)	(1,180,505)	(1,148,551)	(1,377,783)
<b>Total Levy Billed</b>	<b>78,985,216</b>	<b>83,981,743</b>	<b>88,512,652</b>	<b>88,808,918</b>	<b>92,690,567</b>
Less Delinquency	1,721,540	2,149,920	2,655,380	2,964,015	2,780,717
Total Current Collection	77,263,676	81,831,823	85,857,272	85,844,903	89,909,850
Prior Year Taxes	1,562,168	1,451,058	1,445,039	1,445,039	1,473,941
Penalty & Interest Collected	1,175,829	1,122,091	1,153,177	1,153,177	1,164,708
<b>Total Revenue</b>	<b>\$ 80,001,673</b>	<b>\$ 84,404,972</b>	<b>\$ 88,455,488</b>	<b>\$ 88,443,119</b>	<b>\$ 92,548,499</b>
<b>Tax Rate</b>					
General Fund	0.494068	0.491887	0.489263	0.488732	0.489000
Debt Service	0.142932	0.145113	0.144737	0.145268	0.145000
Total Tax Rate	0.637000	0.637000	0.634000	0.634000	0.634000
<b>Distribution of Collections</b>					
General Fund - Current Taxes	59,962,934	63,169,342	66,256,773	66,256,773	69,346,872
General Fund - Prior Yr. Taxes	1,208,180	1,124,310	1,143,163	1,143,163	1,166,027
General Fund P & I	1,175,829	1,122,091	1,153,177	1,153,177	1,164,708
Total General Fund	61,171,114	64,293,652	67,399,936	67,399,936	70,512,899
Debt Service - Current Taxes	17,300,742	18,662,481	19,588,130	19,588,130	20,562,978
Debt Service - Prior Yr. Taxes	353,989	326,748	301,876	301,876	307,914
Total Debt Service	17,654,731	18,989,229	19,890,006	19,890,006	20,870,892
<b>Total Distribution</b>	<b>\$ 78,825,844</b>	<b>\$ 83,282,881</b>	<b>\$ 87,289,942</b>	<b>\$ 87,289,942</b>	<b>\$ 91,383,791</b>
Total Tax Receivables	\$ 4,974,841	\$ 4,947,953	\$ 6,603,931	\$ 6,466,929	\$ 7,773,705
Current Collections to Adj Levy	97.82%	97.44%	97.00%	96.66%	97.00%
Ratio of Tax A/R to Adj Levy	6.30%	5.89%	7.46%	7.28%	8.39%
Ratio of Ttl Collections to Adj Levy	99.80%	99.17%	98.63%	98.29%	98.59%
Current Collection to Original Levy	97.03%	0.962093534	95.72%	95.38%	95.58%
% Change on Taxable Value	5.84%	6.81%	5.95%	0.35%	4.51%
% Change on Revised Value	6.06%	6.73%	6.12%	0.29%	4.57%
% Change on M & O Rate	0.06%	-0.44%	-0.53%	-0.11%	0.05%
% Change on Debt Service Rate	-0.22%	1.53%	-0.26%	0.37%	-0.18%

**CITY OF LAREDO**  
**Full-Time Equivalent Position Summary**

Fund Name	Amended FY 16-17	Amended FY 17-18	Adopted FY 18-19	Amended FY 18-19	Proposed FY 19-20
<b>GOVERNMENTAL FUNDS</b>					
<b>GENERAL FUND</b>	1,599.93	1,638.44	1,633.48	1,630.48	1,650.88
<b>SPECIAL REVENUE FUNDS</b>					
911 Regional Fund	6	6	6	6	6
Airport	60	60	60	60	60
Animal Care	31	33	32	37	40
Auto Task	8	8	8	8	8
Community Development	23.48	24.48	24.48	23.48	23.48
Convention & Visitors Bureau	12	12	11	11	11
Environmental Services	44	44	45	45	45
Keep Laredo Beautiful	1	1	3	3	3
Financial Task Force	4	4	4	4	5
Health	229.48	228.48	221.48	231.48	226.48
Home Investment	1	1	1	1	1
Noise Abatement	8	8	8	8	8
Parking Meters	27	27	27	27	26
Special Fire Grant	0	24	24	25	25
Special Police	1	14	14	14	14
Sports and Community Venue	5	5	5	5	6
<b>CAPITAL PROJECTS FUNDS</b>					
2008 CO Bond Issue	45	45	45	45	40
<b>PROPRIETARY FUNDS</b>					
<b>ENTERPRISE FUNDS</b>					
Bridge	189	189	188	188	188
Housing Corporation	13	13	13	13	13
Sewer System	118	117	118	118	115
Solid Waste	141	144	155	155	161
Waterworks	226	227	222	222	225
*Transit	10	9	9	9	9
*El Metro	171.1	173.1	173.1	173.1	173.1
<b>INTERNAL SERVICE FUNDS</b>					
Fleet Management	46	46	46	46	46
Health & Benefits	2	2	2	2	2
Information Technology	18	18	29	29	30
Risk Management	16	16	16	16	16
<b>TOTAL</b>	<b>3,055.99</b>	<b>3,137.50</b>	<b>3,143.54</b>	<b>3,155.54</b>	<b>3,176.94</b>

\* Transit & El Metro are Contracted Services

CITY OF LAREDO  
UNFUNDED POSITION LISTING  
FY 2019-2020

FUND	DEPT DIV	POSITION	POSITION NUMBER	AUTH. NUMBER	% UNFUNDED	WORK HOURS	HOURLY RATE	ANNUAL SALARY	SALARY & BENEFITS	PROJECTED SAVINGS
<b>GENERAL FUND</b>										
<b>CITY MANGER</b>										
101	1200	ADMINISTRATIVE ASSISTANT II	20015	159	100%	2,080	17.70	36,816	60,655	60,655
101	1250	CUSTODIAN	80288	58	100%	2,080	11.00	22,880	42,031	42,031
		<b>COUNT</b>	<b>2</b>					<b>59,696</b>	<b>102,685</b>	<b>102,685</b>
<b>TAX</b>										
101	1810	REVENUE COLLECTION OFFICER	25006	1	100%	2,080	18.14	37,731	60,504	60,504
		<b>COUNT</b>	<b>1</b>					<b>37,731</b>	<b>60,504</b>	<b>60,504</b>
<b>ENGINEERING</b>										
101	2210	CLERK II	20251	26	100%	2,080	11.40	23,712	43,142	43,142
101	2220	INSTRUMENT TECHNICIAN	80857	17	100%	2,080	11.40	23,712	43,142	43,142
101	2220	ENGINEERING ASSOCIATE I	35027	9	100%	2,080	22.31	46,405	73,469	73,469
		<b>COUNT</b>	<b>3</b>					<b>93,829</b>	<b>159,754</b>	<b>159,754</b>
<b>HUMAN RESOURCES</b>										
101	2025	CLERK (CO-OP/ICT)	20249	1	100%	530	7.25	3,845	5,139	5,139
101	2025	CLERK (CO-OP/ICT)	20249	2	100%	530	7.25	3,845	5,139	5,139
101	2025	CLERK (CO-OP/ICT)	20249	3	100%	530	7.25	3,845	5,139	5,139
101	2025	CLERK (CO-OP/ICT)	20249	4	100%	530	7.25	3,845	5,139	5,139
101	2025	CLERK (CO-OP/ICT)	20249	5	100%	530	7.25	3,845	5,139	5,139
101	2025	CLERK (CO-OP/ICT)	20249	6	100%	530	7.25	3,845	5,139	5,139
101	2025	CLERK (CO-OP/ICT)	20249	7	100%	530	7.25	3,845	5,139	5,139
101	2025	PLAYGROUND ASSISTANT (CO-OP)	65000	1	100%	530	7.25	3,845	5,139	5,139
101	2025	PLAYGROUND ASSISTANT (CO-OP)	65000	2	100%	530	7.25	3,845	5,139	5,139
101	2025	PLAYGROUND ASSISTANT (CO-OP)	65000	3	100%	530	7.25	3,845	5,139	5,139
101	2025	PLAYGROUND ASSISTANT (CO-OP)	65000	4	100%	530	7.25	3,845	5,139	5,139
101	2025	PLAYGROUND ASSISTANT (CO-OP)	65000	5	100%	530	7.25	3,845	5,139	5,139
101	2025	PLAYGROUND ASSISTANT (CO-OP)	65000	6	100%	530	7.25	3,845	5,139	5,139
101	2025	PLAYGROUND ASSISTANT (CO-OP)	65000	7	100%	530	7.25	3,845	5,139	5,139
		<b>COUNT</b>	<b>14</b>					<b>53,836</b>	<b>71,946</b>	<b>71,946</b>
<b>PLANNING AND ZONING</b>										
101	2110	DRAFTING TECHNICIAN	40366	10	100%	2,080	12.20	25,376	45,366	45,366
		<b>COUNT</b>	<b>1</b>					<b>25,376</b>	<b>45,366</b>	<b>45,366</b>
<b>POLICE</b>										
101	2341	COMMUNICATIONS TECH. (911)	40260	3	100%	2,080	14.40	29,952	51,482	51,482
101	2341	COMMUNICATIONS TECH. (911)	40260	9	100%	2,080	14.40	29,952	51,482	51,482
101	2341	COMMUNICATIONS TECH. (911)	40260	10	100%	2,080	14.40	29,952	51,482	51,482
		<b>COUNT</b>	<b>3</b>					<b>89,856</b>	<b>154,445</b>	<b>154,445</b>
<b>PUBLIC LIBRARY</b>										
101	3510	LIBRARIAN II	31138	13	100%	2,080	19.12	39,770	64,602	64,602
101	3510	ASSISTANT LIBRARY DIRECTOR	15000	1	100%	2,080	27.96	58,157	89,175	89,175
101	3515	CLERK I (PT W/O BENEFITS)	25016	3	100%	998.4	11.00	10,982	26,131	26,131
		<b>COUNT</b>	<b>3</b>					<b>108,909</b>	<b>179,907</b>	<b>179,907</b>
<b>PUBLIC WORKS</b>										
101	2770	LABORER	81101	144	100%	2,080	11.00	22,880	42,031	42,031
101	2770	LABORER	81101	182	100%	2,080	11.00	22,880	42,031	42,031
101	2770	LABORER	81101	254	100%	2,080	11.00	22,880	42,031	42,031
101	2770	LABORER	81101	255	100%	2,080	11.00	22,880	42,031	42,031
101	2780	WAREHOUSE CLERK	22201	23	100%	2,080	11.40	23,712	43,142	43,142
		<b>COUNT</b>	<b>5</b>					<b>115,232</b>	<b>211,265</b>	<b>211,265</b>

FUND	DEPT DIV	POSITION	POSITION NUMBER	AUTH. NUMBER	% UNFUNDED	WORK HOURS	HOURLY RATE	ANNUAL SALARY	SALARY & BENEFITS	PROJECTED SAVINGS
<b>PARKS &amp; LEISURE SERVICES</b>										
101	3125	LAY COMMUNITY SERVICE AIDE	80004	86	100%	205	11.00	2,254	14,466	14,466
101	3125	LAY COMMUNITY SERVICE AIDE	80004	88	100%	205	11.00	2,254	14,466	14,466
101	3125	LAY COMMUNITY SERVICE AIDE	80004	89	100%	205	11.00	2,254	14,466	14,466
101	3125	LAY COMMUNITY SERVICE AIDE	80004	90	100%	205	11.00	2,254	14,466	14,466
			<b>COUNT</b>	<b>4</b>				<b>9,016</b>	<b>57,864</b>	<b>57,864</b>
<b>TRAFFIC</b>										
101	2610	WAREHOUSE SUPERVISOR	72202	8	100%	2,080	12.20	25,376	45,366	45,366
101	2611	ENGINEERING ASSOCIATE I	35027	10	100%	2,080	22.31	46,405	73,469	73,469
101	2613	TRAFFIC CONTROL TECH I	40022	21	100%	2,080	12.20	25,376	45,366	45,366
			<b>COUNT</b>	<b>3</b>				<b>97,157</b>	<b>164,202</b>	<b>164,202</b>
<b>COMMUNITY DEVELOPMENT</b>										
101	8041	LAND ACQUISITION NEGOTIATOR	40019	6	100%	2,080	14.40	29,952	51,482	51,482
			<b>COUNT</b>	<b>1</b>				<b>29,952</b>	<b>51,482</b>	<b>51,482</b>
			<b>COUNT - GENERAL FUND</b>	<b>39</b>				<b>682,858</b>	<b>1,198,915</b>	<b>1,198,915</b>
								<b>TOTAL GENERAL FUND</b>		
<b>OTHER FUNDS</b>										
<b>PARKING METERS</b>										
251	2620	TELLER	40323	44	100%	2,080	12.10	25,168	44,172	44,172
251	2620	TELLER	40323	47	100%	2,080	12.10	25,168	44,172	44,172
251	2620	TELLER	40323	48	100%	2,080	12.10	25,168	44,172	44,172
			<b>COUNT</b>	<b>3</b>				<b>25,168</b>	<b>44,172</b>	<b>44,172</b>
			<b>COUNT - OTHER FUNDS</b>	<b>3</b>				<b>29,952</b>	<b>51,482</b>	<b>51,482</b>
								<b>TOTAL OTHER FUNDS</b>		

CITY OF LAREDO  
CAPITAL OUTLAY REQUESTS  
FY 2019-2020

DEPARTMENT	DESCRIPTION	AMOUNT	RANK	APPROVED (YES)/(NO)	FUNDING SOURCE
<b>MUNICIPAL COURT</b>	<b>MACHINERY &amp; EQUIPMENT</b>				
	PURCHASE SUV FOR M COURT, CURRENTLY NO VEHICLE IS AVAILABLE FOR LOCAL USE OR TO TRAVEL. PERSONAL VEHICLE IS USE FOR ALL EVENTS THE JUDGE ATTENDS.	\$ 50,000			BOND
<b>BUILDING DEV SERVICES</b>	<b>AUTOMOTIVE</b>				
	TO REPLACE 4 HIGH MAINTENANCE AND MILEAGE VEHICLES.	\$ 94,000	1		BOND
	TO PURCHASE 3 SHORT BED TRUCK EXTENDED CAB GASOLINE VEHICLES FOR NEW STAFF.	\$ 70,500	2		BOND
<b>POLICE</b>	<b>COMPUTER HARDWARE</b>				
	TO PURCHASE ADDITIONAL STRATUS FT SCALABLE SHELVES TO ADD ADDITIONAL STORAGE TO CURRENT SERVERS.	\$ 47,400	4		BOND
	UPGRADE FOR AVIGILON VIDEO SURVEILLANCE SYSTEM AT POLICE HEADQUARTERS WHICH WILL UPGRADE SYSTEM INTEGRATED WITH THE REAL TIME CRIME CENTER.	\$ 35,000	5		BOND
	FUNDING TO INSTALL AVIGILON CAMERA SECURITY SYSTEM IN NEW DOWNTOWN POLICE SUBSTATION WITH CAPABILITY TO INTEGRATE WITH RTCC.	\$ 10,000	6		BOND
	<b>AUTOMOTIVE</b>				
	TO REPLACE 52 FULLY EQUIPPED MARKED UNITS THAT HAVE BEEN SIDELINED, DECLARED TOTAL LOSS, OR END OF LIFE OF VEHICLE.	\$ 3,224,000	1		BOND
	TO REPLACE 6 UNMARKED UNITS THAT HAVE SEEN SIDELINED.	\$ 168,000	3		BOND
	<b>BUILDINGS</b>				
	TO REPLACE & CONVERT 19 AC UNITS THAT REQUIRE USE R22 REFRIGERANT TO R410 REFRIGERANT. R22 WILL BECOME ILLEGAL ON JANUARY 1, 2020 & WILL NO LONGER BE MANUFACTURED OR IMPORTED INTO THE US.	\$ 243,200	2		BOND
<b>FIRE</b>	<b>COMPUTER HARDWARE</b>				
	TO REPLACE ALL FIRE STATIONS & ADMINISTRATION NETWORK SWITCHES. THE SWITCHES ARE MORE THAN 9 YEARS OLD & WILL NO LONGER HAVE TECH SUPPORT BY OCT. 2021. TO REPLACE FIRE ADMINISTRATION CISCO MERAKI MR42 WIFI DEVICES BECAUSE THEY NO LONGER HAVE TECH SUPPORT.	\$ 71,900	11		BOND
	<b>AUTOMOTIVE</b>				
	TO REPLACE 1999 AERIAL TRUCK WITH 77,437 MILES ASSIGNED TO STATION 8. REPLACEMENT PROGRAM RECOMMENDED FROM 13-15 YEARS.	\$ 1,200,000	2		BOND
	TO REPLACE 6 FIRE ENGINES THAT ARE NEARLY 10 YEARS OLD. KME FIRE ENGINE WITH 56,843 MILES ASSIGNED TO STATION 2. KME FIRE ENGINE WITH 42,951 MILES ASSIGNED TO STATION 3. KME FIRE ENGINE WITH 93,027 MILES ASSIGNED TO STATION 4. KME FIRE ENGINE WITH 45,026 MILES ASSIGNED TO STATION 7. KME FIRE ENGINE WITH 76,138 MILES ASSIGNED TO STATION 10. KME FIRE ENGINE WITH 93,666 MILES ASSIGNED TO STATION 12.	\$ 4,350,000	5		BOND
	TO REPLACE 1999 POLAR KRAFT RIVER BOAT ASSIGNED TO RIVER RESCUES AT STATION 4.	\$ 15,000	13		BOND
	<b>MACHINERY &amp; EQUIPMENT</b>				
	TO PURCHASE 3 SETS OF EXTRICATION TOOLS TO FURNISH THREE EMS SUPERVISORS OF EACH DISTRICT AND TO USE AS BACK UP TOOLS FOR THE AMBULANCE UNITS IN RESPECTIVE DISTRICTS.	\$ 96,000	6		BOND

CITY OF LAREDO  
CAPITAL OUTLAY REQUESTS  
FY 2019-2020

DEPARTMENT	DESCRIPTION	AMOUNT	RANK	APPROVED (YES)/(NO)	FUNDING SOURCE
FIRE (continued)	TO PURCHASE 3 AUTOMATED CPR DEVICES. DEVICES WILL BE PLACED WITH 3 EMS SUPERVISORS THAT OFTEN ARE THE FIRST ON SCENE. PARAMEDICS WOULD BE ABLE TO SAFELY SECURE THEMSELVES INSTEAD OF PROVIDING MANUAL CPR.	\$ 75,000	7		BOND
	TO PURCHASE GAUMARD INFANT MANNEQUIN SIMULATOR FOR PARAMEDIC TRAINING AND CONTINUING EDUCATION.	\$ 40,000	12		BOND
	TO PURCHASE 5 MOUNTAIN BIKES WITH EQUIPMENT. THE BIKES WOULD BE USED DURING TIMES OF HIGH CONGESTION AND TRAFFIC.	\$ 10,000	10		BOND
	<b>AUTOMOTIVE</b>				
	TO REPLACE TWO 2008 FRIEGHTLINER AMBULANES WITH THE FOLLOWING MILEAGE: 133,310 AND 143,310.	\$ 500,000	4		BOND
	TO PURCHASE AN ADDITIONAL FRONTLINE AMBULANCE TO BE PLACED IN SERVICE FOR FY 2020. AMBULANCE WILL BE FULLY EQUIPED WITH LIFEPAK, TNT PLANT WITH EXTRICATION EQUIPMENT, AIRBAG SYSTEM, STRETCHER, INTERNET HARDWARE, AND INFORMATON TO RECEIVING HOSPITALS.	\$ 331,000	3		BOND
	<b>AUTOMOTIVE</b>				
	TO REPLACE STAFF VEHICLES WITH 3 FULL SIZE CREW CAB PICKUP TRUCKS.	\$ 114,576	8		BOND
	<b>AUTOMOTIVE</b>				
	TO REPLACE 2002 AIRCRAFT RESCUE & FIREFIGHTING (ARFF) VEHICLE WITH 7,000 MILES ASSIGNED TO STATION 15. REPLACEMENT PROGRAM FOR THIS TYPE OF VEHICLE IS 15 YEARS.	\$ 1,200,000	15		BOND
<b>MACHINERY &amp; EQUIPMENT</b>					
CONTINUATION OF REPLACEMENT OF EXPIRING SELF CONTAINED BREATHING APPARATUS (SCBA) FOR ENTIRE FIRE DEPARTMENT. THIS WILL BE THE FINAL PURCHASE NEEDED TO FINISH THE REPLACEMENT.	\$ 301,570	1		BOND	
ONE DRAGER PHASE 5 LIVE FIRE TRAINING SYSTEM THAT PROVIDES A SYSTEM WHERE SCENARIOS CAN BE MODIFIED AND PROVIDE REALISTIC FIRE CONDITIONS FOR ATTIC, BASEMENT, HOURSE, APARTMENT, AND HOTEL FIRES. IT WILL ALSO PROVIDE A SCBA CONFIDENCE TRAINING MAZE.	\$ 300,000	14		BOND	
<b>AUTOMOTIVE</b>					
TO REPLACE TWO 2008 FORD PICK UPS STAFF VEHICLES. ONE WITH 101,888 MILES AND THE OTHER WITH 101,479 MILES. ONCE REPLACED THESE TRUCKS WILL BE USED AS SUPPLY TRUCKS FOR THE SUPPRESSION DIVISION.	\$ 76,384	10		BOND	
TRAFFIC	<b>AUTOMOTIVE</b>				
	TO PURCHASE A NEW BUCKET TRUCK FOR DAILY DUTIES AND TRAFFIC EMERGENCIES. THIS TRUCKS WILL REPLACE UNIT 2456, 2008 FORD F550 WITH 108,905 MILES.	\$ 95,000	3		BOND
	<b>MACHINERY &amp; EQUIPMENT</b>				
	TO REPLACE ONE WALK BEHIND THERMO AND ONE PAINT STRIPER NEEDED FOR NON-OPERATIONAL UNITS FOR MAINTENANCE.	\$ 23,300	4		BOND
	TO REPLACE OVERUSED GRACO LINE DRIVER RIDE NEEDED FOR THE THERMO PAINT STRIPER.	\$ 6,000	5		BOND
TO REPLACE ONE TRAILER MOUNTED THERMOPLASTIC DETAIL UNIT USED FOR PAVING MARKING.	\$ 85,000	2		BOND	
TO REPLACE ONE ATOMIZED WATERBORNE PAINT TRUCK MRL 1-120 USED TO PAINT CONINUOUS LINES ON OUR ROADWAYS.	\$ 320,000	1		BOND	
PUBLIC WORKS	<b>MACHINERY &amp; EQUIPMENT</b>				
	TO REPLACE 2011 UNIT 4275 WITH 2,364 HOURS WITH ONE CAT ROLLER CB24.	\$ 52,000	3		BOND
	TO PURCHASE 16" UTILITY TRAILER.	\$ 2,700	8		BOND

CITY OF LAREDO  
CAPITAL OUTLAY REQUESTS  
FY 2019-2020

DEPARTMENT	DESCRIPTION	AMOUNT	RANK	APPROVED (YES)/(NO)	FUNDING SOURCE	
PUBLIC WORKS  (continued)	<b>AUTOMOTIVE</b>					
	TO REPLACE 2007 UNIT 2401 WITH 80,631 MILES WITH AN F150 EXTENDED CAB LONG BED, 8 CYLINDER.	\$ 26,938	7		BOND	
	TO REPLACE TWO BACKHOE UNITS. UNIT 6291, 2007 WITH 40,578 HOURS & UNIT 4221, 2007 WITH 3,815 HOURS.	\$ 160,000	4		BOND	
	TO REPLACE MILING MACHINE. 2004 UNIT 4206 WITH 8,200 HOURS.	\$ 750,000	2		BOND	
	TO REPLACE F250 3/4 TON DIESEL EXTEND CAB AND PURCHASE A NEW ADDITION TO FLEET. REPLACING UNIT 2573 WITH 80,000 MILES.	\$ 72,622	5		BOND	
	TO REPLACE UNIT 2399 WITH 72,493 MILES WITH F350 DUALY DIESEL EXT. CAB WITH GOOSENECK.	\$ 41,490	6		BOND	
	<b>AUTOMOTIVE</b>					
	TO REPLACE 5 TYMCO SWEEPERS.	\$ 1,300,000	1		BOND	
	PARKS & LEISURE SERVICES	<b>COMPUTER HARDWARE</b>				
		TO REPLACE 6 OBSOLETE DELL COMPUTERS THAT ARE MORE THAN 7 YEARS OLD & WERE NOT ABLE TO BE RESTORED DURING CITY ISSUE. NEW COMPUTERS TO INCLUDE MICROSOFT OFFICE SOFTWARE.	\$ 8,100	19		BOND
<b>AUTOMOTIVE</b>						
TO PURCHASE 4 F250 FOUR DOOR CREW CAB, LONG BED, HITCH RECEIVER.		\$ 130,000	22		BOND	
TO PURCHASE 6 RIDING MOWERS 997, 72 DECKS.		\$ 132,000	5		BOND	
TO REPLACE A BACK HOE, UNIT 4218.		\$ 72,000	2		BOND	
TO PURCHASE 6 GATORS.		\$ 96,000	21		BOND	
TO REPLACE A DUMP TRUCK, UNIT 6346.		\$ 92,000	7		BOND	
<b>MACHINERY &amp; EQUIPMENT</b>						
TO PURCHASE A LOW-PRO DUMP 14K, 16K 83" X 16' ELE BRAKE, SPRING 235/80 R16 RADIAL LR TIRES.		\$ 10,129	8		BOND	
TO PURCHASE SIX, 6" CHANNEL FRAM UTILITY 14K 83" X 20".		\$ 25,770	15		BOND	
TO PURCHASE A JOHN DEERE AERCORE 2000 AERATOR. 4X TIRES HOLDERS FOR TINES WITH 3/4 IN MOUNTING DIAMETER.		\$ 37,388	16		BOND	
TO PURCHASE A WIEDENMANN TERRA SPIKE GXI 8 HD DRIVE FOR CRANKSHAFT SPEED.		\$ 36,326	17		BOND	
TO PURCHASE 4 NEW BLUEBIRD SOD CUTTERS, MODEL #5C550, 18" CUT HONDA ENGINE.		\$ 21,000	18		BOND	
<b>MACHINERY &amp; EQUIPMENT</b>						
TO PURCHASE A NEW 16FT DUMP UTILITY TRAILER.		\$ 92,000	4		BOND	
TO PURCHASE A NEW BACKHOE TRAILER.		\$ 11,500	1		BOND	
<b>AUTOMOTIVE</b>						
TO PURCHASE A NEW 12 TO 14 DUMP TRUCK PETERBELT.		\$ 91,000	14		BOND	
TO PURCHASE A NEW F250 CREW CAB, 4 DOOR, OPTIONS TOW PACKAGE, STROKE LIGH, HEADACHE RACKS, TRAILER BRAKE BOX FORD.		\$ 30,000	23		BOND	
TO PURCHASE A NEW GMC F350 BUCKET TRUCK.	\$ 110,000	10		BOND		
TO PURCHASE A 14000 AXLES BACKHOE EXTENDED BOOM 360 OR EQUAL.	\$ 72,000	11		BOND		

CITY OF LAREDO  
CAPITAL OUTLAY REQUESTS  
FY 2019-2020

DEPARTMENT	DESCRIPTION	AMOUNT	RANK	APPROVED (YES)/(NO)	FUNDING SOURCE
<b>PARKS &amp; LEISURE SERVICES</b>	<b>AUTOMOTIVE</b>				
(continued)	TO PURCHASE 2 F250 FOUR DOOR CREW CAB, LONG BED, HITCH RECIEVER WORK TRUCKS.	\$ 60,000	24		BOND
	TO PURCHASE AN F250 FOUR DOOR SHORT CAB, LONG BED.	\$ 29,000	25		BOND
	TO PURCHASE A JOHN DEERE RIDING MOWER, 60 INCH BLADE, SHADE COVER.	\$ 22,000	20		BOND
	TO PURCHASE A TOWABLE HYDROMULCHER, 500 GALLONS, MOTORIZED PUMP WITH HOSE.	\$ 10,500	6		BOND
	<b>AUTOMOTIVE</b>				
	TO PURCHASE A 1500 QUAD CAB DODGE RAM.	\$ 20,745	5		BOND
	TO PURCHASE A RAM PROMASTER CARGO VAN.	\$ 25,679	2		BOND
	<b>AUTOMOTIVE</b>				
	TO PURCHASE A VAN FOR INCREASED TRANSPORTATION.	\$ 33,000	4		BOND
	TO PURCHASE A FULL SIZE TRUCK, CREW CAB, SHORT BED FOR SPECIAL EVENTS AT CENTERS AND CITY WIDE.	\$ 27,500	3		BOND
	TO PURCHASE A FULL SIZE TRUCK EXTENDED CAB, 4X4.	\$ 27,500	1		BOND
	<b>MACHINERY &amp; EQUIPMENT</b>				
	TO PURCHASE A NEW MINI EXCAVATOR.	\$ 52,935			BOND
	TO PURCHASE A MINI EXCAVATOR, CATERPILLAR INC. MODEL 303.5E2.	\$ 52,935			BOND
	12CY-14CY OR LESS PETER BUILT DUMP TRUCK.	\$ 91,000			BOND
	<b>AUTOMOTIVE</b>				
	TO PURCHASE TWO XUV 825M S3 JOHN DEERE 4X4, 4 SEATER GATORS WITH TILT BED.	\$ 34,000			BOND
	TO PURCHASE TWO ZTRACK 997 JOHN DEER RIDING LAWN MOWERS.	\$ 44,000			BOND
<b>PUBLIC LIBRARY</b>	<b>AUTOMOTIVE</b>				
	TO PURCHASE A SMALL SUV FOR THE SOUTH BRANCH (MOS).	\$ 25,000			BOND
<b>ANIMAL CARE SERVICES</b>	<b>BUILDING &amp; OTHER IMPROVEMENTS</b>				
	WINTERIZATION OF 4 KENNELS.	\$ 86,386	2		BOND
	TO PURCHASE 30 SUNSTAR 45KBTU INFRARED HEATERS.	\$ 36,000	1		BOND
	TO PURCHASE INDUSTRIAL CURTAINS.	\$ 50,000	3		BOND
	PLANS & SPECS FOR A 20' X 20' BUILDING LAUNDROMAT.	\$ 12,000	5		BOND
	<b>AUTOMOTIVE</b>				
	TWO, 1 TON FLAT BEDS WITH EXTENDED CAB WITH CAGES TO REPLACE THE FOLLOWING VEHICLES: UNIT 2264 A 2000 FORD F150 WITH 163,830 MILES AND UNIT 2336 A 2002 CHEV C1500 WITH 132,240 MILES.	\$ 103,000	4		BOND
<b>COMMUNITY DEVELOPMENT</b>	<b>AUTOMOTIVE</b>				
	TO PURCHASE A MID SIZE SUV FOR THE REAL ESTATE DIVISION FOR INSPECTIONS.	\$ 25,000			BOND
		<b>TOTAL GENERAL FUND</b>			<b><u>\$ 17,493,973</u></b>

CITY OF LAREDO  
CAPITAL OUTLAY REQUESTS  
FY 2019-2020

DEPARTMENT	DESCRIPTION	AMOUNT	RANK	APPROVED (YES)/(NO)	FUNDING SOURCE
	<b>OTHER FUNDS</b>				
HEALTH-CITY FUNDED PGMS	<b>AUTOMOTIVE</b>				
	ONE 4 WHEEL DRIVE UTILITY VEHICLE SUV FOR EPIDEMIOLOGY SURVEILLANCE, INVESTIGATION, AND RESPONSE.	\$ 39,000	3		BOND
	<b>MACHINERY &amp; EQUIPMENT</b>				
	ADDITIONAL URINE CHEMISTRY ANALYZER MACHINE NEEDED TO CONDUCT LABORATORY TESTING.	\$ 10,959	6		BOND
	OLYMPUS MODEL BX43LED CLINICAL MICROSCOPE WITH WSB3 COLOR CAMERA NEEDED TO ANALYZE SAMPLES OF POTENTIAL PUBLIC HEALTH THREATS AND PROVIDE READINGS TO STATE AND FEDERAL AGENCIES.	\$ 13,606	1		BOND
	OLYMPUS MODEL BX43LED CLINICAL MICROSCOPE TO PROVIDE CLEAR, ACCURATE, AND TIMELY READINGS.	\$ 8,760	4		BOND
	<b>AUTOMOTIVE</b>				
	TWO MID SIZE, 6 CYLINDER, AUTOMATIC VEHICLES FOR SANITARIANS TO CONDUCT INVESTIGATIONS AND INSPECTIONS.	\$ 48,300	2		BOND
	TO REPLACE TWO MID SIZE, 6 CYLINDER, AUTOMATIC VEHICLES. UNIT 8204, CHEVY IMPALA WITH 95,162 MILES AND UNIT 2436, FORD RANGER WITH 87,535 MILES. VEHICLES HAVE END OF LIFE.	\$ 48,300	5		BOND
	AIRPORT	<b>AUTOMOTIVE</b>			
TO REPLACE 2004 FORD F250 PICKUP TRUCK WITH 138,378 MILES. REPLACEMENT TRUCK WITH TOW PACKAGE AND RADIO EQUIPMENT TO COMMUNICATE WITH AIR TRAFFIC CONTROL TOWER.		\$ 36,000	2		BOND
IST - PEG	<b>AUTOMOTIVE</b>				
	TO REPLACE CURRENT AIRPORT POLICE K9 UNIT 1104 DODGE MAGNUM, 2007 WITH OVER 69,726 MILES. REQUESTING A TAHOE K9 POLICE PACKAGE WITH CLIAMTE CONTROL AND RADIO EQUIPMENT TO COMMUNICATE WITH AIR TRAFFIC CONTROL TOWER.	\$ 45,000	1		BOND
IST - PEG	<b>MACHINERY &amp; EQUIPMENT</b>				
	TO PURCHASE PTZ VIDEO CAMERS & HD SYSTEM INTEGRATION.	\$ 100,000		Yes	Operations
ENVIRONMENTAL SERVICES	PAC SETS DESIGN & INSTALLATION	50,000		Yes	Operations
	TO REPLACE 2 DIESEL CREW CAB LONG BEDS.	\$ 75,856		Yes	Operations
	TO REPLACE 6 JOHN DEERE RIDING MOWERS, MODEL 997, 60" DECK WITH FLAT FREE TIRES (DIESEL).	\$ 132,000		Yes	Operations
	TO PURCHASE 2, 16" UTILITY TRAILERS.	\$ 5,400		Yes	Operations
	<b>AUTOMOTIVE</b>				
	TO REPLACE AGED FLEET UNIT 6197 WITH A VACUUM TRUCK. INCREASED GROWTH WITH SUB SURFACE INFRASTRUCTURE REQUIRES THE DEPARTMENT TO HAVE FUNCTIONAL VACUUM TRUCKS.	\$ 370,000	1		BOND
	TO REPLACE AGED FLEET UNIT 8164 WITH A CLOSED CIRCUIT TV VAN. AGED UNIT HAD A BURNED OUT RELAY THAT CREATED A PROBLEM FOR INSPECTIONS.	\$ 207,000	5		BOND
	FULL SIZE CREW CAB TRUCK ASSIGNED TO STORM WATER CREW SUPERVISOR.	\$ 24,250	4		BOND
TO REPLACE FORK LIFT UNIT 10523, 1993 MITSUBISHI FG15B. FORK LIFT IS FOR HHW COLLECTION FACILITY AT LANDFILL.	\$ 20,000	3		BOND	
CONVENTION & VISITORS BUREAU	TO REPLACE A 2012 DODGE MINI VAN UNIT 8237 WITH A 2019 SUV FORD EXPLORER XLT.	32,000			BOND

CITY OF LAREDO  
CAPITAL OUTLAY REQUESTS  
FY 2019-2020

DEPARTMENT	DESCRIPTION	AMOUNT	RANK	APPROVED (YES)/(NO)	FUNDING SOURCE
<b>AIRPORT</b>	<b>AUTOMOTIVE</b>				
	TO REPLACE UNIT 2323 WITH AN F250, SHORT BED, 4-DOOR LIFT TRUCK TO BE USED DAILY TO DISPOSE ALL TRASH AT THE CITY LANDFILL.	\$ 35,000			BOND
<b>LAREDO BRIDGE SYSTEM</b>	<b>AUTOMOTIVE</b>				
	TO PURCHASE 2019 FORD F-150 SINGLE CAB FOR MAINTENANCE CREW.	\$ 21,500	2	Yes	Operations
	TO PURCHASE 2019 FORD F-150 SINGLE CAB FOR TECH SUPPORT CREW.	\$ 21,500	3	Yes	Operations
	<b>IMRPOVE OTHER THAN BUILDINGS</b>				
	WIM IN EXISTING LANES.	\$ 4,500,000	1	Yes	Operations
<b>COMMUNITY DEVELOPMENT</b>	<b>MACHINERY &amp; EQUIPMENT</b>				
	TO PURCHASE COMPLETE RACK SYSTEM FOR MH WAREHOUSE LOCATED AT 5511 THOMAS AVE.	\$ 25,000	1		BOND
	<b>AUTOMOTIVE</b>				
	TO REPLACE DISPOSED UNIT 2337, 2002 CHEVROLET C1500 PICKUP WITH F250 TRUCK, SHORT BED, 4-DOOR WITH LIFT. TRUCK WILL BE USED TO HAUL DUMP TRAILER.	\$ 35,000	2		BOND
	TO REPLACE A MIDSIZE SUV THAT WILL BE TRANSFERRED TO REAL ESTATE DEPARTMENT.	\$ 26,500	3		BOND
<b>SOLID WASTE</b>	<b>AUTOMOTIVE</b>				
	TO REPLACE 4 SIDE LOADERS.	\$ 1,100,000			BOND
	TO REPLACE A REAR LOADER.	\$ 175,000			BOND
	TO REPLACE ONE FRONT LOADER.	\$ 275,000			BOND
	TO REPLACE ONE GRAPPLE TRUCK.	\$ 175,000			BOND
	TO REPLACE AN F150 XL SUPERCAB, GASOLINE.	\$ 36,000			BOND
	TO REPLACE AN EQUINOX SUV FWD.	\$ 25,000			BOND
	<b>AUTOMOTIVE</b>				
	TO REPLACE 3 F350 CEW CAB, LONGBEDS 4X4.	\$ 135,000			BOND
	TO REPLACE 1 MOTOR GRADER.	\$ 327,000			BOND
	TO REPLACE 1 WHEEL LOADER.	\$ 485,000			BOND
	TO REPLACE 1 BACK HOE.	\$ 120,000			BOND
	TO PURCHASE 1 WATER TRUCK.	\$ 180,000			BOND
	TO PURCHASE 1 SWEEPER.	\$ 200,000			BOND
	<b>BUILDINGS</b>				
	OFFICE/SUPERVISORS BREAKROOM	\$ 150,000			BOND
	<b>IMRPOVE OTHER THAN BLGS</b>				
	LANDFILL WASTEWATER EXTENSION TO SERVE LEACHATE TANK, PHASE 1, GRAVITY LINE SECTIONS WASTEWATER EXTENSION IMPROVEMENTS.	\$ 411,000			BOND
<b>I.S.T</b>	<b>COMPUTER HARDWARE</b>				
	TO PURCHASE THREE FIREWALLS.	\$ 197,000	2		BOND
	TO REPLACE 40 OUT OF 200 SWITCHES.	\$ 560,000	1		BOND
	<b>COMPUTER HARDWARE</b>				
	TO PURCHASE A BACK-UP APPLIANCE.	\$ 90,000	3		BOND
	TO PURCHASE SERVER/STORAGE (2 SERVERS, 1 SAN).	\$ 75,000	4		BOND

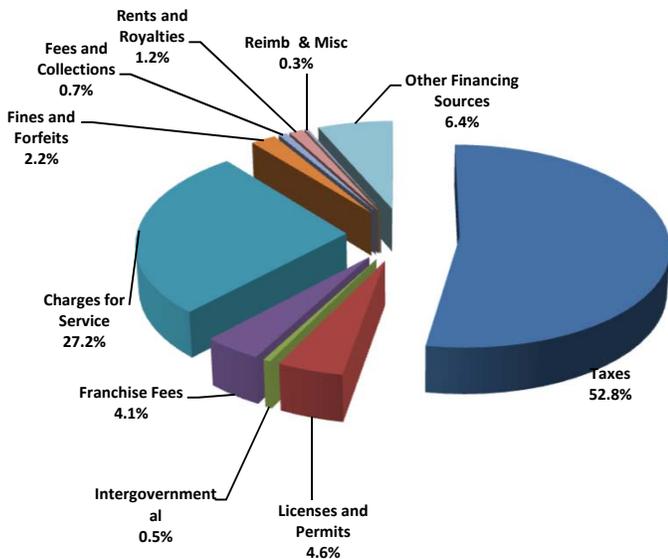
CITY OF LAREDO  
 CAPITAL OUTLAY REQUESTS  
 FY 2019-2020

DEPARTMENT	DESCRIPTION	AMOUNT	RANK	APPROVED (YES)/(NO)	FUNDING SOURCE
FLEET MANAGEMENT	<b>MACHINERY &amp; EQUIPMENT</b>				
	TO REPLACE A 7,000 LBS. LIFT WITH A 20,000 FOR F550.	\$ 25,000	2		BOND
	<b>COMPUTER HARDWARE</b>				
	TO UPDATE GRACO OIL DISPENSED SYSTEM WHICH IS FAILING.	\$ 15,000	4		BOND
	<b>AUTOMOTIVE</b>				
	TO REPLACE WRECKER 6120. IT IS WORN OUT WITH 10,000 HOURS.	\$ 60,000	1		BOND
	TO REPLACE 2002 LANDFILL PICKUP WITH 60,000 MILES.	<u>\$ 32,000</u>	3		BOND
	<b>TOTAL OTHER FUNDS</b>	<b><u>\$ 10,778,931</u></b>			
	<b>TOTAL GENERAL FUND &amp; OTHER FUNDS</b>	<b><u>\$ 28,272,904</u></b>			

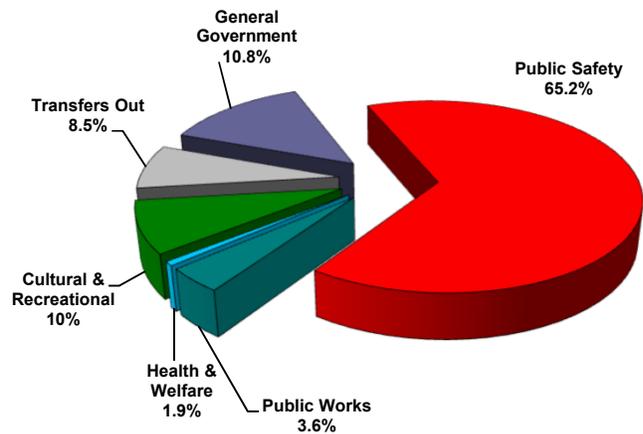
**CITY OF LAREDO, TEXAS**  
**GENERAL FUND SUMMARY**  
**OPERATING BUDGET**  
**FY 2019-2020**

DESCRIPTION	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>OPENING BALANCE</b>	<b>\$ 44,440,227</b>	<b>\$ 45,062,927</b>	<b>\$ 46,755,887</b>	<b>\$ 46,846,977</b>	<b>\$ 46,846,977</b>	<b>\$ 47,594,318</b>
<b>REVENUES</b>						
Taxes	95,026,775	99,795,392	103,828,210	103,828,210	104,227,777	107,891,425
Licenses and Permits	9,421,118	9,658,200	10,924,019	10,924,019	9,433,924	9,361,779
Intergovernmental	894,876	434,007	1,270,500	1,270,500	1,047,500	1,045,500
Franchise Fees	7,776,288	8,133,889	8,216,700	8,216,700	8,211,717	8,365,632
Charges for Service	48,983,032	52,996,334	53,171,868	53,171,868	54,189,649	55,723,645
Fines and Forfeits	3,542,267	3,883,377	4,189,050	4,189,050	4,319,771	4,455,193
Fees and Collections	1,548,823	1,498,408	1,550,183	1,550,183	1,455,161	1,495,362
Rents and Royalties	1,443,195	2,194,650	2,148,938	2,148,938	2,549,239	2,463,159
Reimbursements and Miscellaneous	22,255,696	16,129,402	629,224	629,224	274,561	568,192
Other Financing Sources	10,869,446	7,383,660	14,100,243	14,100,243	8,910,818	13,160,818
<b>TOTAL REVENUES</b>	<b>201,761,516</b>	<b>202,107,319</b>	<b>200,028,935</b>	<b>200,028,935</b>	<b>194,620,117</b>	<b>204,530,705</b>
<b>TOTAL AVAILABLE</b>	<b>246,201,743</b>	<b>247,170,246</b>	<b>246,784,822</b>	<b>246,875,912</b>	<b>241,467,094</b>	<b>252,125,023</b>
<b>EXPENDITURES</b>						
General Government	17,915,128	18,277,958	21,425,077	21,808,427	21,251,246	22,183,475
Public Safety	120,591,182	127,386,406	130,531,977	131,428,358	130,681,339	133,285,985
Public Works	6,230,577	6,385,378	7,161,277	7,202,519	6,724,814	7,495,742
Health and Welfare	628,048	2,719,878	3,338,212	3,439,380	3,130,452	3,777,133
Cultural and Recreational	16,832,161	17,748,625	19,273,107	20,138,554	19,099,111	20,350,740
Other Financing Uses	38,941,714	27,805,021	18,299,285	18,227,932	12,985,814	17,437,630
<b>TOTAL EXPENDITURES</b>	<b>201,138,810</b>	<b>200,323,266</b>	<b>200,028,935</b>	<b>202,245,170</b>	<b>193,872,776</b>	<b>204,530,705</b>
<b>CLOSING BALANCE</b>	<b>45,062,933</b>	<b>46,846,980</b>	<b>46,755,887</b>	<b>44,630,742</b>	<b>47,594,318</b>	<b>47,594,318</b>

**REVENUES**



**EXPENDITURES**



**CITY OF LAREDO, TEXAS**  
**GENERAL FUND SUMMARY**  
**REVENUES**  
**FY 2019-2020**

REVENUES	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>TAXES</b>						
Current Taxes	59,962,934	63,169,342	66,256,773	66,256,773	66,256,773	69,346,872
Prior Year Taxes	1,208,180	1,124,310	1,143,163	1,143,163	1,143,163	1,166,027
Additional Taxes	24,849	22,618	22,844	22,844	30,957	31,576
Penalty and Interest	1,175,829	1,122,091	1,153,177	1,153,177	1,153,177	1,164,708
Penalty for Tax Attorney	456,257	443,288	414,369	414,369	411,777	420,013
Rendition Penalties	106,349	98,930	104,182	104,182	104,182	106,266
Alcoholic Beverage Tax	490,013	552,905	532,080	532,080	560,475	566,081
Bingo Tax	68,078	52,912	69,577	69,577	60,000	65,000
General Sales and Use Tax	31,534,286	33,208,996	34,132,045	34,132,045	34,507,273	35,024,882
Subtotal - TAXES	95,026,775	99,795,392	103,828,210	103,828,210	104,227,777	107,891,425
<b>LICENSES AND PERMITS</b>						
Alcohol Beverage License	3,580	4,872	3,158	3,158	3,128	6,395
Taxi Cab License	3,465	3,405	3,080	3,080	3,010	3,150
Traffic Escort License	1,050	750	950	950	800	900
Telecommunication	2,583,325	2,465,400	2,571,754	2,571,754	2,432,988	1,741,656
Alcohol Beverage Permits	60,303	93,519	41,639	41,639	52,474	91,831
Taxi Cab Permit	8,755	8,625	8,530	8,530	8,130	8,130
Traffic Escort Permit	3,250	2,400	2,950	2,950	2,600	2,600
Comm Vehicle For Hire	1,425	1,500	1,450	1,450	2,125	2,125
Alarm Permits and Fees	433,142	483,453	501,196	501,196	484,935	494,634
Special Use Permit	-	950	-	-	-	-
Amusement Devices	3,169,323	3,759,343	4,434,650	4,434,650	3,261,441	3,429,689
Private Premises Vendors	15,625	12,480	16,500	16,500	13,338	17,314
Adult Oriented Business	950	-	-	-	-	-
New Business Registration	27,800	33,765	30,545	30,545	31,721	37,249
Building Permit	1,063,226	974,860	1,112,500	1,112,500	1,071,753	1,255,460
Building Plan Review Fee	456,945	461,549	600,567	600,567	527,618	591,511
Re-Inspection Fee	1,640	3,930	39,869	39,869	6,762	3,586
Garage Sale Permits	64,815	56,448	64,500	64,500	62,380	76,054
Electrical Permit	340,245	287,658	353,852	353,852	358,942	393,820
Plumbing Permit	325,065	256,537	310,027	310,027	325,377	358,266
Mechanical Permit	229,229	225,331	210,000	210,000	232,693	285,101
Oversize Permit	181,430	155,890	170,347	170,347	160,255	163,457
Overload Permit	438,730	359,585	437,955	437,955	384,954	392,651
Wrecker Permit	6,300	5,950	6,500	6,500	6,500	6,200
Drilling Permit	1,500	-	1,500	1,500	-	-
Subtotal - LICENSES AND PERMITS	9,421,118	9,658,200	10,924,019	10,924,019	9,433,924	9,361,779

**CITY OF LAREDO, TEXAS**  
**GENERAL FUND SUMMARY**  
**REVENUES**  
**FY 2019-2020**

REVENUES	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>INTERGOVERNMENTAL</b>						
Texas State Lib & Archives	14,847	10,884	-	-	-	-
FEMA	-	62,205	-	-	-	-
Homeless Veteran Reinteg	-	388	-	-	-	-
LEOSE Account	4,242	53,217	32,000	32,000	32,000	32,000
State Planning Grant	289,576	268,281	1,200,000	1,200,000	975,000	975,000
Arts Respond Perf Support	438	-	-	-	-	-
Webb County	34,500	34,500	34,500	34,500	34,500	34,500
7 Flags RAC-Trauma SER"T"	3,001	4,032	4,000	4,000	4,000	4,000
911 Regional Administration	360,104	-	-	-	-	-
Coastal Bend Regional Adv	188,168	-	-	-	-	-
American Library Association	-	500	-	-	2,000	-
Subtotal - INTERGOVERNMENTAL	894,876	434,007	1,270,500	1,270,500	1,047,500	1,045,500
<b>FRANCHISE FEES</b>						
Electric System Franchise	5,287,859	5,497,319	5,555,710	5,555,710	5,411,843	5,520,081
Gas System Franchise	608,977	665,759	679,110	679,110	668,032	674,712
Cable System Franchise	1,546,518	1,626,136	1,626,864	1,626,864	1,767,877	1,803,234
Waste Collection Franchise	332,934	344,675	355,016	355,016	363,965	367,605
Subtotal - FRANCHISE FEES	7,776,288	8,133,889	8,216,700	8,216,700	8,211,717	8,365,632
<b>CHARGES FOR SERVICE</b>						
Sale of Maps	402	839	500	500	970	970
Sale of Plans and Specifications	5,992	2,054	4,400	4,400	-	-
Sale of Library Materials	6,855	4,894	6,991	6,991	6,321	6,447
Airport Adm. Charge	417,167	313,884	326,847	326,847	326,847	399,040
Fleet Management Adm. Charge	495,582	469,553	494,704	494,704	494,704	501,841
IT Fund	147,875	161,246	203,056	203,056	203,056	216,935
Bridge Adm. Charge	2,917,442	3,012,385	3,049,685	3,049,685	3,049,685	3,413,946
Bridge Transfer	29,983,173	33,608,197	33,466,687	33,466,687	34,639,857	35,332,655
Health Department Grants	100,000	100,000	100,000	100,000	100,000	100,000
Municipal Housing Adm. Charge	71,464	74,613	79,308	79,308	79,308	79,550
Waterworks Adm. Charge	2,211,877	2,538,876	2,571,038	2,571,038	2,571,038	2,664,864
Sewer Adm. Charge	1,424,400	1,595,929	1,658,437	1,658,437	1,658,437	1,723,131
Risk Management	331,641	349,862	326,585	326,585	326,585	373,957
Landfill Adm. Charge	1,211,743	1,292,000	1,400,654	1,400,654	1,400,654	1,488,954
Parking Meter Adm. Charge	134,656	126,480	92,808	92,808	92,808	80,741
Environmental Services	572,522	610,625	493,725	493,725	493,725	481,206
Recreation Fund	16,701	16,751	19,657	19,657	19,657	30,980
Community Development	17,500	14,107	8,457	8,457	8,457	15,494
Health	39,342	6,866	4,417	4,417	4,417	4,318
Transit	3,271	2,848	2,736	2,736	2,736	2,768
Billing Service Fees	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000

**CITY OF LAREDO, TEXAS**  
**GENERAL FUND SUMMARY**  
**REVENUES**  
**FY 2019-2020**

REVENUES	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>CHARGES FOR SERVICES (continued)</b>						
Convention And Visitors	3,173	2,765	2,736	2,736	2,736	2,768
Engineering Charges - Other	43,669	14,292	14,450	14,450	-	-
Alley Vacating Fee	-	-	400	400	600	1,200
Building Overtime Charges	2,625	100	100	100	-	-
Street Closure	400	-	-	-	-	-
Police Special Services	133,933	152,622	165,000	165,000	150,000	150,000
Alarm System Charges	246,727	220,150	263,688	263,688	260,553	265,764
V.I.N. Inspections	17,040	6,600	17,000	17,000	-	-
Alarm System Charges	4,460	7,345	1,011	1,011	27,650	28,204
Fire Inspection Fees	314,914	294,776	324,000	324,000	261,600	301,200
Airport Crash Crew	1,215,503	1,270,807	1,236,267	1,236,267	1,236,267	1,265,896
Hazardous Material Containment	4,488	7,205	5,000	5,000	5,000	5,500
Fire Training Facility	63,872	20,250	24,025	24,025	27,650	24,050
Ambulance Service Fees	4,782,248	4,682,983	4,765,149	4,765,149	4,697,031	4,720,516
Grave Services	109,892	107,685	115,000	115,000	115,000	115,000
On Call Funeral Arrangement	-	500	1,000	1,000	1,000	1,000
Removal - Monuments/Markers	2,715	4,270	2,000	2,000	2,000	2,000
Monument Permit Fees	4,150	2,700	4,950	4,950	5,000	4,950
Foundation Fees	7,677	7,395	7,500	7,500	7,500	7,500
Temporary Markers	190	180	300	300	300	300
Special Services / Overtime	7,700	9,050	8,000	8,000	8,000	8,000
Special Services / Disinterment	750	800	1,000	1,000	1,500	1,000
Vault Liner / Extra Wide	400	550	1,000	1,000	1,000	1,000
Sale Cemetery Lots	105,617	80,325	100,000	100,000	100,000	100,000
Vide Tape Revenue	83	74	500	500	-	-
Production Fees	1,201	901	1,100	1,100	-	-
Subtotal - CHARGES FOR SERVICE	48,983,032	52,996,334	53,171,868	53,171,868	54,189,649	55,723,645
<b>FINES AND FORFEITS</b>						
Court Fines	2,997,852	3,286,659	3,544,494	3,544,494	3,642,793	3,752,076
Crime Victims Fund	3,803	3,060	5,875	5,875	5,641	5,810
Senate and House State Fees	63	65	54	54	62	63
Training Fund	448	368	335	335	378	390
Arrest Fees	1,037	739	1,209	1,209	2,334	2,404
Child Safety	8,211	8,852	12,266	12,266	18,057	18,600
General Revenue	20	22	4	4	3	-
Comprehensive Rehab	5	2	-	-	-	-
Traffic	44,203	49,580	51,592	51,592	57,871	59,606
Technology Fee	102,834	116,900	117,946	117,946	127,870	131,705
Building Security Fee	77,147	87,788	88,462	88,462	95,940	98,818
Time Payment Fee	140,741	138,255	148,078	148,078	142,854	148,569
Juvenile Crime and Delinquencies	89	72	148	148	132	140
CMI	56	46	36	36	46	49
State Traffic Fees	20,558	23,483	26,531	26,531	27,156	28,514
Consolidated Court Cost	99,236	112,868	136,224	136,224	137,812	144,702
Judicial Fees	13,588	15,937	16,122	16,122	17,864	18,758
State Jury Fees	9,124	10,652	13,172	13,172	13,321	13,988
Failure to Appear Fees	18,801	22,774	20,702	20,702	23,615	24,795
Indigent Defense Fee-IDF	4,312	5,098	5,600	5,600	5,687	5,971

**CITY OF LAREDO, TEXAS**  
**GENERAL FUND SUMMARY**  
**REVENUES**  
**FY 2019-2020**

REVENUES	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>FINES AND FORFEITS (continued)</b>						
Civil Justice Fee	136	155	196	196	221	231
CS3(SB61) Child Safety	3	2	4	4	4	4
Expunction Filing Fees	-	-	-	-	100	-
Trial Fees	-	-	-	-	10	-
Subtotal - FINES AND FORFEITS	3,542,267	3,883,377	4,189,050	4,189,050	4,319,771	4,455,193
<b>FEES AND COLLECTIONS</b>						
Child Support - Adm. Fee	13,991	12,692	14,522	14,522	14,522	13,894
City Secretary Fees	2,400	-	900	900	-	-
Public Info Req/Research	424	577	2,000	2,000	-	-
Late Fees	-	150	-	-	-	-
Application Fees	1,000	-	-	-	-	-
Tax Certificate	4,490	3,210	3,776	3,776	3,776	3,870
Credit Card Fee	49,275	67,837	56,123	56,123	75,933	79,732
Land Development Fees	234,779	174,194	200,000	200,000	194,937	200,000
Annexation Filing Fees	1,500	13,500	1,500	1,500	5,250	5,250
Neigh Emp Zone (NEZ) Fees	2,998	7,097	18,000	18,000	-	-
Street Cuts	342,300	360,175	361,221	361,221	350,000	361,221
Street Lights	24,758	18,195	25,080	25,080	21,590	23,508
Street Solicitation Registration	950	700	1,200	1,200	1,200	800
Lot Clearance Fee	21,248	17,487	13,630	13,630	12,479	12,727
Demolition Fees	96,099	3,523	1,000	1,000	2,750	3,000
Street Vendor Permit	6,240	6,240	6,200	6,200	3,580	6,000
Animal Registration Fee	-	13,429	11,500	11,500	7,320	7,686
Animal Trap Fees	-	-	1,200	1,200	-	-
Rabies Specimen Process	-	350	3,365	3,365	600	630
Animal Control & Shelter Fee	-	42,955	53,200	53,200	37,800	39,690
Animal Permit Fee	-	330	1,590	1,590	552	580
Animal Special Permit Fee	-	580	2,250	2,250	480	504
Animal Adoption Fees	-	10,058	10,100	10,100	7,200	7,560
Spay/Neuter Service Fees	-	3,400	15,650	15,650	4,000	4,200
Swimming Pool Fees	64,482	55,497	60,000	60,000	60,000	65,000
Swimming Pool Rental	9,885	11,228	9,000	9,000	11,000	14,000
Softball Rent	2,570	7,279	3,000	3,000	6,000	6,000
Tennis Court Usage Fee	71	193	500	500	200	200
Tennis Registration Fee	1,500	-	3,000	3,000	-	3,000
Racket Ball Court Fee	2,535	1,927	2,500	2,500	2,500	2,500
Rec. Center Annual Fee	409,445	409,805	420,000	420,000	410,000	410,000
Rec. Center-Summer Program	98,580	97,440	105,000	105,000	100,000	100,000
Registration Fees	27,911	33,665	20,000	20,000	-	-
Vendor Fees	39	225	-	-	-	-
Vending Machines	-	-	10	10	10	10
Library Fines	71,279	66,992	58,872	58,872	63,715	65,000
Microfilm Printer Fee	-	32	-	-	-	-
Copier Fee	5,799	5,327	6,088	6,088	5,451	5,560
Computer Print Outs	20,977	20,175	19,446	19,446	19,446	19,640
Passport Processing Fee	31,298	31,944	38,760	38,760	32,870	33,600
Subtotal - FEES AND COLLECTIONS	1,548,823	1,498,408	1,550,183	1,550,183	1,455,161	1,495,362

**CITY OF LAREDO, TEXAS**  
**GENERAL FUND SUMMARY**  
**REVENUES**  
**FY 2019-2020**

REVENUES	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>RENTS, ROYALTIES AND INTEREST</b>						
Rent - Recreation Centers	16,544	5,120	9,000	9,000	7,500	7,500
Rent - Library Rooms	3,450	4,550	5,380	5,380	5,380	6,190
Rent - Old Municipal Court Bldg	64,260	64,260	64,260	64,260	64,260	64,260
Rent - Mercado	115,597	108,253	118,045	118,045	108,254	108,254
Rent - Federal Courthouse	79,912	89,485	96,000	96,000	96,000	96,000
Rent - Library Equipment	110	-	145	145	-	120
Rent - Land	9,080	13,448	9,084	9,084	7,109	7,109
Telecommunication Rentals	464,951	643,391	549,718	549,718	711,961	609,502
Parks and Pavilions	10,036	9,875	9,000	9,000	5,450	8,000
St. Patrick Church	-	-	1	1	1	1
CAA Head Start Program	35,813	36,423	35,813	35,813	36,424	36,423
Commission - Concessions	600	1,200	2,100	2,100	1,800	2,100
Commission - Vending Machines	1,354	3,221	2,000	2,000	-	-
Market Tennis Courts	4,455	4,207	3,700	3,700	4,500	4,500
Tax Sales Excess Funds	-	113,390	-	-	-	-
Production	153	-	-	-	-	-
Inspection Fees	600	600	600	600	600	600
Interest Earnings	629,755	1,090,379	1,240,000	1,240,000	1,500,000	1,512,600
Interest Charge-Contracts	5,398	6,344	3,500	3,500	-	-
Discount Earnings	1,127	504	592	592	-	-
Subtotal - RENTS, ROYALTIES AND INTEREST	1,443,195	2,194,650	2,148,938	2,148,938	2,549,239	2,463,159
<b>REIMBURSEMENTS AND MISCELLANEOUS</b>						
Contributions	21,587,011	15,655,398	250,000	250,000	9,627	250,000
Library Patrons Contributions	219	672	1,505	1,505	710	770
Animal Control Patrons	-	2,197	-	-	1,000	1,050
Aerobic Class Fees	9,470	9,155	12,000	12,000	9,200	9,200
Microchip Implant Fees	-	6,570	10,400	10,400	4,176	4,385
Reimbursement - Jury Duty	3,168	1,850	2,954	2,954	2,954	2,815
Reimbursement - Worker's Comp	27,620	15,410	15,000	15,000	13,500	15,000
Reimbursement - Restitution	760	875	-	-	250	750
Xerox Copies	83	3	100	100	85	100
Reimbursement - Court Cases	2,164	4,077	2,000	2,000	2,000	2,800
Reimbursement - Prior Year Expense	63,463	52,198	51,755	51,755	53,194	51,755
Reimbursement - Damaged Property	100,611	74,745	10,000	10,000	45,000	50,000
Returned Checks Fee	1,176	1,567	1,175	1,175	1,500	1,175
Reimbursement - Expenditure	-	33,030	33,000	33,000	-	33,000
Bad Debt Recovery	4,289	3,683	-	-	-	-
Miscellaneous Revenue	27,345	35,140	78,000	78,000	35,000	78,000
PD Property Room Cases	295,412	127,457	4,500	4,500	1,000	-
Attorney General CVC	91,658	21,831	-	-	15,000	-
Sale of Streets-Principal	11,700	1,800	132,000	132,000	73,000	60,000
Appraisals/Abstracts	-	-	-	-	500	-
Sale of Vehicles	24,713	-	20,000	20,000	-	-
Sale / Disposition - Assets	-	69,895	-	-	-	-
Sale of Scrap Materials	4,834	11,849	4,835	4,835	6,865	7,392
Subtotal - REIMBURSEMENTS AND MISCELLANEOUS	22,255,696	16,129,402	629,224	629,224	274,561	568,192

**CITY OF LAREDO, TEXAS  
GENERAL FUND SUMMARY  
REVENUES  
FY 2019-2020**

<b>REVENUES</b>	<b>ACTUAL FY 16-17</b>	<b>ACTUAL FY 17-18</b>	<b>ORIGINAL BUDGET FY 18-19</b>	<b>AMENDED BUDGET FY 18-19</b>	<b>TOTAL ESTIMATE FY 18-19</b>	<b>PROPOSED BUDGET FY 19-20</b>
<b>OTHER FINANCING SOURCES</b>						
Hotel-Motel Occupancy Tax	162,088	143,730	160,818	160,818	160,818	160,818
Recreation Fund	-	340,517	-	-	-	-
Parking Meters	250,000	250,000	-	-	-	-
Capital Improvement Fund	7,170,190	3,899,413	13,939,425	13,939,425	8,750,000	13,000,000
Municipal Housing Corp	425,000	250,000	-	-	-	-
Risk Management	2,800,000	2,500,000	-	-	-	-
Capital Leases	62,168	-	-	-	-	-
Subtotal - OTHER FINANCING SOURCES	10,869,446	7,383,660	14,100,243	14,100,243	8,910,818	13,160,818
<b>TOTAL REVENUES</b>	<b>201,761,516</b>	<b>202,107,319</b>	<b>200,028,935</b>	<b>200,028,935</b>	<b>194,620,117</b>	<b>204,530,705</b>

**CITY OF LAREDO, TEXAS**  
**GENERAL FUND SUMMARY**  
**EXPENDITURES**  
**FY 2019-2020**

EXPENDITURES	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>GENERAL GOVERNMENT</b>						
<b>Mayor and City Council</b>						
Personnel Services	286,226	298,710	379,160	379,160	379,036	398,208
Materials and Supplies	36,157	16,426	31,416	34,308	22,229	31,416
Contractual Services	444,270	489,185	526,605	562,077	521,605	569,060
<b>Subtotal Mayor and City Council</b>	<b>766,653</b>	<b>804,321</b>	<b>937,181</b>	<b>975,545</b>	<b>922,870</b>	<b>998,684</b>
<b>Internal Audit</b>						
Personnel Services	-	285,751	414,664	414,664	392,910	396,597
Materials and Supplies	-	4,214	895	895	1,000	895
Contractual Services	-	12,978	14,633	14,633	13,620	16,203
<b>Subtotal Internal Audit</b>	<b>-</b>	<b>302,943</b>	<b>430,192</b>	<b>430,192</b>	<b>407,530</b>	<b>413,695</b>
<b>Total Mayor and City Council</b>	<b>766,653</b>	<b>1,107,264</b>	<b>1,367,373</b>	<b>1,405,737</b>	<b>1,330,400</b>	<b>1,412,379</b>
<b>City Manager's Office</b>						
<b>City Manager</b>						
Personnel Services	1,725,153	1,118,346	1,054,697	1,054,697	2,115,619	1,250,576
Materials and Supplies	19,011	23,110	19,047	36,421	17,400	19,047
Contractual Services	130,018	114,230	79,925	99,298	91,687	78,590
<b>Subtotal City Manager</b>	<b>1,874,182</b>	<b>1,255,686</b>	<b>1,153,669</b>	<b>1,190,416</b>	<b>2,224,706</b>	<b>1,348,213</b>
<b>Internal Audit</b>						
Personnel Services	272,247	-	-	-	-	-
Materials and Supplies	745	-	-	-	-	-
Contractual Services	9,815	-	-	-	-	-
<b>Subtotal Internal Audit</b>	<b>282,807</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Council Support</b>						
Personnel	276,464	342,164	399,595	399,595	330,144	509,255
Materials & Supplies	11,072	18,593	16,586	16,807	14,365	23,934
Contractual Services	26,807	29,636	23,591	34,937	21,042	107,429
Other Charges	-	-	-	-	-	-
<b>Subtotal Council Support</b>	<b>314,343</b>	<b>390,393</b>	<b>439,772</b>	<b>451,339</b>	<b>365,551</b>	<b>640,618</b>
<b>Public Information Office</b>						
Personnel Services	-	127,602	-	-	-	214,080
Materials and Supplies	247	9,873	-	-	-	3,940
Contractual Services	1,843	3,101	-	-	-	13,876
<b>Subtotal Information Office</b>	<b>2,090</b>	<b>140,576</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>231,896</b>

**CITY OF LAREDO, TEXAS**  
**GENERAL FUND SUMMARY**  
**EXPENDITURES**  
**FY 2019-2020**

<b>EXPENDITURES</b>	<b>ACTUAL FY 16-17</b>	<b>ACTUAL FY 17-18</b>	<b>ORIGINAL BUDGET FY 18-19</b>	<b>AMENDED BUDGET FY 18-19</b>	<b>TOTAL ESTIMATE FY 18-19</b>	<b>PROPOSED BUDGET FY 19-20</b>
Communications Office						
Personnel Services	-	-	652,054	654,254	561,762	-
Materials and Supplies	-	-	74,394	58,361	51,556	-
Contractual Services	-	-	182,342	206,273	130,123	-
Subtotal Communications Office	-	-	908,790	918,888	743,441	-
City Hall Maintenance						
Personnel Services	-	-	207,505	207,505	227,757	255,217
Materials and Supplies	-	-	39,502	47,863	32,976	39,474
Contractual Services	-	-	213,399	252,847	202,456	211,779
Subtotal City Hall Maintenance	-	-	460,406	508,215	463,189	506,470
City Hall Annex II - Courthouse						
Personnel Services	-	-	-	-	-	-
Materials and Supplies	8,672	9,021	5,500	5,524	6,306	5,500
Contractual Services	110,348	110,007	112,950	123,037	93,141	112,950
Subtotal City Hall Annex II - Courthouse	119,020	119,028	118,450	128,561	99,447	118,450
Total City Manager's Office	2,592,442	1,905,683	3,081,087	3,197,419	3,896,334	2,845,647
<b>Budget Department</b>						
Personnel Services	338,422	334,583	412,184	412,184	317,699	394,067
Materials and Supplies	12,089	11,814	9,454	23,783	23,541	17,804
Contractual Services	18,913	21,231	33,057	33,155	21,389	35,866
Total Budget Department	369,424	367,628	454,695	469,122	362,629	447,737
<b>Municipal Court</b>						
Personnel Services	1,044,620	1,129,969	1,155,956	1,155,956	1,251,185	1,583,699
Materials and Supplies	167,835	68,939	45,861	88,250	77,664	52,660
Contractual Services	270,217	386,239	397,763	436,272	432,031	449,258
Other Charges	1,201	(7,445)	96,422	20,568	779	28,241
Capital Outlay	-	27,711	10,000	17,000	14,616	50,000
Total Municipal Court	1,483,873	1,605,413	1,706,002	1,718,046	1,776,275	2,163,858
<b>Building Development Services</b>						
Building Inspections						
Personnel Services	895,033	1,101,432	1,473,500	1,473,500	1,416,492	1,485,263
Materials and Supplies	39,348	81,075	81,341	78,992	57,910	83,722
Contractual Services	142,127	145,734	128,631	154,894	132,965	139,579
Capital Outlay	-	12,456	-	52,808	52,848	-
Other Charges	(103)	-	-	-	-	-
Total Building Inspections	1,076,405	1,340,697	1,683,472	1,760,194	1,660,215	1,708,564
Development Review Eng						
Personnel Services	443,602	342,797	524,265	512,265	345,839	543,912
Materials and Supplies	5,356	2,353	7,777	7,777	4,630	7,117
Contractual Services	16,456	15,971	18,113	18,113	18,592	12,729
Total Development Review Eng	465,414	361,121	550,155	538,155	369,061	563,758

**CITY OF LAREDO, TEXAS**  
**GENERAL FUND SUMMARY**  
**EXPENDITURES**  
**FY 2019-2020**

<b>EXPENDITURES</b>	<b>ACTUAL FY 16-17</b>	<b>ACTUAL FY 17-18</b>	<b>ORIGINAL BUDGET FY 18-19</b>	<b>AMENDED BUDGET FY 18-19</b>	<b>TOTAL ESTIMATE FY 18-19</b>	<b>PROPOSED BUDGET FY 19-20</b>
Code Enforcement						
Personnel Services	246,015	252,866	255,235	255,235	231,580	245,344
Materials and Supplies	7,673	10,366	10,664	13,118	11,201	10,693
Contractual Services	14,631	30,200	17,680	21,180	20,094	15,531
<b>Total Code Enforcement</b>	<b>268,319</b>	<b>293,432</b>	<b>283,579</b>	<b>289,533</b>	<b>262,875</b>	<b>271,568</b>
Public Right of Way						
Personnel Services	215,228	254,121	228,250	228,250	199,768	201,162
Materials and Supplies	6,718	4,141	8,196	8,547	5,280	7,511
Contractual Services	9,048	7,143	11,881	11,881	11,152	13,304
<b>Total Public Right of Way</b>	<b>230,994</b>	<b>265,405</b>	<b>248,327</b>	<b>248,678</b>	<b>216,200</b>	<b>221,977</b>
Geographic Information System						
Personnel Services	120,250	91,723	193,652	193,652	140,234	193,721
Materials and Supplies	3,195	4,164	4,893	4,893	4,000	4,787
Contractual Services	13,347	11,448	14,039	14,039	12,795	16,494
<b>Total Geographic Information System</b>	<b>136,792</b>	<b>107,335</b>	<b>212,584</b>	<b>212,584</b>	<b>157,029</b>	<b>215,002</b>
<b>Total Building Development Services</b>	<b>2,177,924</b>	<b>2,367,990</b>	<b>2,978,117</b>	<b>3,049,144</b>	<b>2,665,380</b>	<b>2,980,869</b>
<b>City Attorney's Office</b>						
Personnel Services	818,401	954,005	1,145,534	1,145,534	1,057,048	1,216,554
Materials and Supplies	46,378	47,429	50,603	53,533	44,650	33,603
Contractual Services	41,191	56,657	69,839	76,565	57,629	87,775
<b>Total City Attorney's Office</b>	<b>905,970</b>	<b>1,058,091</b>	<b>1,265,976</b>	<b>1,275,632</b>	<b>1,159,327</b>	<b>1,337,932</b>
<b>City Secretary's Office</b>						
City Secretary						
Personnel Services	191,822	334,644	355,627	355,627	343,782	373,186
Materials and Supplies	13,943	12,113	18,750	20,215	14,750	18,750
Contractual Services	65,316	88,631	84,502	98,786	76,990	92,083
<b>Subtotal City Secretary</b>	<b>271,081</b>	<b>435,388</b>	<b>458,879</b>	<b>474,628</b>	<b>435,522</b>	<b>484,019</b>
Elections						
Personnel Services	-	-	1,290	214	-	1,291
Materials and Supplies	-	18	-	-	-	-
Contractual Services	72,366	81,012	8,000	55,353	50,015	8,000
<b>Subtotal Elections</b>	<b>72,366</b>	<b>81,030</b>	<b>9,290</b>	<b>55,567</b>	<b>50,015</b>	<b>9,291</b>

**CITY OF LAREDO, TEXAS**  
**GENERAL FUND SUMMARY**  
**EXPENDITURES**  
**FY 2019-2020**

<b>EXPENDITURES</b>	<b>ACTUAL FY 16-17</b>	<b>ACTUAL FY 17-18</b>	<b>ORIGINAL BUDGET FY 18-19</b>	<b>AMENDED BUDGET FY 18-19</b>	<b>TOTAL ESTIMATE FY 18-19</b>	<b>PROPOSED BUDGET FY 19-20</b>
City Hall Maintenance						
Personnel Services	291,378	288,270	-	-	-	-
Materials and Supplies	42,869	38,650	-	-	-	-
Contractual Services	214,372	213,770	-	-	-	-
Capital Outlay	9,980	57,045	-	-	-	-
Subtotal City Hall Maintenance	558,599	597,735	-	-	-	-
Total City Secretary's Office	902,046	1,114,153	468,169	530,195	485,537	493,310
<b>Tax Office</b>						
Personnel Services	1,038,443	1,082,335	1,128,709	1,128,709	1,215,540	1,075,233
Materials and Supplies	23,387	36,886	39,901	44,451	36,200	37,635
Contractual Services	131,188	174,884	209,788	219,900	200,857	241,413
Other Charges	(93)	(151)	500	500	-	500
Capital Outlay	-	-	-	50	50	-
Total Tax Office	1,192,925	1,293,954	1,378,898	1,393,610	1,452,647	1,354,781
<b>Financial Services</b>						
Accounting						
Personnel Services	1,033,663	885,529	1,012,640	1,012,640	964,293	1,118,164
Materials and Supplies	25,108	21,560	22,150	24,382	22,520	22,150
Contractual Services	101,072	84,415	109,414	108,937	90,805	107,906
Other Charges	(100)	-	4	4	-	4
Subtotal Accounting	1,159,743	991,504	1,144,208	1,145,963	1,077,618	1,248,224
Purchasing						
Personnel Services	495,948	430,350	448,705	448,705	472,308	442,854
Materials and Supplies	4,346	4,272	4,420	5,560	5,816	5,936
Contractual Services	19,315	64,330	53,687	55,476	51,498	53,335
Subtotal Purchasing	519,609	498,952	506,812	509,741	529,622	502,125
Payroll						
Personnel Services	239,977	249,083	255,738	255,738	257,002	262,308
Materials and Supplies	4,738	3,887	4,463	4,363	4,363	4,463
Contractual Services	8,655	9,431	10,008	14,908	9,877	9,602
Capital Outlay	-	-	-	-	-	-
Subtotal Payroll	253,370	262,401	270,209	275,009	271,242	276,373
Accounts Payable						
Personnel Services	339,752	327,378	360,014	360,014	441,089	352,009
Materials and Supplies	3,590	3,625	3,442	3,314	2,600	3,442
Capital Outlay	-	-	-	91	-	-
Contractual Services	37,008	29,753	27,597	30,574	32,733	26,580
Subtotal Accounts Payable	380,350	360,756	391,053	393,993	476,422	382,031
Total Financial Services	2,313,072	2,113,613	2,312,282	2,324,706	2,354,904	2,408,753

**CITY OF LAREDO, TEXAS**  
**GENERAL FUND SUMMARY**  
**EXPENDITURES**  
**FY 2019-2020**

EXPENDITURES	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>Human Resources</b>						
Personnel						
Personnel Services	411,917	413,846	435,567	435,567	418,847	464,647
Materials and Supplies	8,545	10,285	15,770	17,325	15,770	15,970
Contractual Services	16,349	16,859	22,519	22,536	22,519	22,804
Subtotal Personnel	436,811	440,990	473,856	475,428	457,136	503,421
Civil Service						
Personnel Services	85,019	140,755	145,514	145,514	146,695	148,761
Materials and Supplies	5,575	4,553	4,184	4,224	5,384	8,684
Contractual Services	14,591	6,897	17,770	17,770	12,171	13,113
Subtotal Civil Service	105,185	152,205	167,468	167,508	164,250	170,558
Training Division						
Personnel Services	161,058	181,847	259,835	259,835	255,588	323,497
Materials and Supplies	8,696	8,028	7,678	8,046	7,678	8,599
Contractual Services	69,523	54,145	57,419	58,770	60,374	66,148
Subtotal Training Division	239,277	244,020	324,932	326,651	323,640	398,244
Municipal Civil Service						
Materials and Supplies	652	1,079	1,703	2,053	1,600	1,703
Contractual Services	108	57	144	144	100	144
Subtotal Municipal Civil Service	760	1,136	1,847	2,197	1,700	1,847
Total Human Resources	782,033	838,351	968,103	971,784	946,726	1,074,070
<b>Planning</b>						
Planning						
Personnel Services	608,900	708,982	845,536	845,536	617,238	836,091
Materials and Supplies	15,118	12,812	15,288	23,561	21,295	16,435
Contractual Services	54,173	62,717	66,653	71,168	63,678	66,610
Other Charges	-	-	600	600	-	-
Subtotal Planning	678,191	784,511	928,077	940,865	702,211	919,136
Planning Grants						
Personnel Services	129,491	117,360	100,247	100,247	86,092	189,915
Materials and Supplies	396	579	13,000	13,000	1,000	13,000
Contractual Services	159,689	150,342	1,088,150	1,088,150	887,908	772,085
Subtotal Planning Grants	289,576	268,281	1,201,397	1,201,397	975,000	975,000
Total Planning	967,767	1,052,792	2,129,474	2,142,262	1,677,211	1,894,136
<b>Engineering</b>						
Administration						
Personnel Services	580,731	613,439	658,740	658,740	850,633	645,739
Materials and Supplies	6,750	5,967	8,104	10,268	7,945	9,447
Contractual Services	15,978	14,756	20,077	20,077	17,673	18,323
Subtotal Administration	603,459	634,162	686,921	689,085	876,251	673,509

**CITY OF LAREDO, TEXAS**  
**GENERAL FUND SUMMARY**  
**EXPENDITURES**  
**FY 2019-2020**

<b>EXPENDITURES</b>	<b>ACTUAL FY 16-17</b>	<b>ACTUAL FY 17-18</b>	<b>ORIGINAL BUDGET FY 18-19</b>	<b>AMENDED BUDGET FY 18-19</b>	<b>TOTAL ESTIMATE FY 18-19</b>	<b>PROPOSED BUDGET FY 19-20</b>
Design and Surveying						
Personnel Services	1,088,324	1,009,695	1,022,975	1,022,975	926,374	930,438
Materials and Supplies	28,367	27,631	40,041	40,552	28,300	40,286
Contractual Services	50,578	58,585	69,232	69,431	64,482	64,161
Subtotal Design and Surveying	1,167,269	1,095,911	1,132,248	1,132,958	1,019,156	1,034,885
Construction and Improvement						
Personnel Services	493,845	518,978	559,519	559,519	594,718	571,135
Materials and Supplies	13,394	16,147	19,213	21,579	17,500	20,633
Contractual Services	42,289	36,861	48,127	55,159	44,583	40,363
Subtotal Construction and Improvement	549,528	571,986	626,859	636,257	656,801	632,131
Total Engineering	2,320,256	2,302,059	2,446,028	2,458,300	2,552,208	2,340,525
<b>IST Department</b>						
311 Program						
Personnel Services	236,545	245,674	265,638	265,638	260,518	276,036
Materials and Supplies	21,772	28,418	30,288	31,411	22,389	30,332
Contractual Services	61,598	55,144	64,804	65,454	66,003	66,704
Total 311 Program	319,915	329,236	360,730	362,503	348,910	373,072
Public Access Channel						
Personnel Services	381,806	408,806	-	-	-	356,255
Materials and Supplies	43,096	47,023	-	-	-	62,805
Contractual Services	91,847	78,726	-	-	-	89,839
Other Charges	-	-	-	-	-	-
Total I.S.T Department	516,749	534,555	-	-	-	508,899
<b>Total IST Department</b>	<b>836,664</b>	<b>863,791</b>	<b>360,730</b>	<b>362,503</b>	<b>348,910</b>	<b>881,971</b>
<b>Community Development</b>						
Center for Non-Profit Mgmt.						
Personnel Services	80,488	64,701	58,822	58,961	55,075	56,827
Materials and Supplies	2,431	10,437	12,805	10,882	8,260	10,644
Contractual Services	3,073	5,353	7,170	9,490	9,401	9,801
Subtotal Center for Non-Profit Management	85,992	80,491	78,797	79,333	72,736	77,272
Real Estate						
Personnel Services	178,730	147,076	174,740	174,740	135,112	209,829
Materials and Supplies	4,843	4,545	8,396	8,839	5,451	8,333
Contractual Services	34,514	28,876	28,428	29,273	25,059	30,012
Subtotal Real Estate	218,087	180,497	211,564	212,852	165,622	248,174
Total Community Development	304,079	260,988	290,361	292,185	238,358	325,446

**CITY OF LAREDO, TEXAS**  
**GENERAL FUND SUMMARY**  
**EXPENDITURES**  
**FY 2019-2020**

<b>EXPENDITURES</b>	<b>ACTUAL FY 16-17</b>	<b>ACTUAL FY 17-18</b>	<b>ORIGINAL BUDGET FY 18-19</b>	<b>AMENDED BUDGET FY 18-19</b>	<b>TOTAL ESTIMATE FY 18-19</b>	<b>PROPOSED BUDGET FY 19-20</b>
<b>Economic Development</b>						
Personnel Services	-	-	217,782	214,456	-	222,061
Contractual Services	-	9,290	-	3,326	4,400	-
Total Economic Development	-	9,290	217,782	217,782	4,400	222,061
<b>Other</b>						
Capital Outlay	-	16,898	-	-	-	-
Total Other	-	16,898	-	-	-	-
<b>TOTAL GENERAL GOVERNMENT</b>	<b>17,915,128</b>	<b>18,277,958</b>	<b>21,425,077</b>	<b>21,808,427</b>	<b>21,251,246</b>	<b>22,183,475</b>
<b>PUBLIC SAFETY</b>						
<b>Police</b>						
Personnel Services	3,716,263	4,208,150	4,303,504	4,303,504	4,681,425	4,598,425
Materials and Supplies	92,701	86,103	95,360	100,530	86,101	75,363
Contractual Services	395,202	368,545	630,613	697,369	680,402	405,233
Other Charges	566	17	300	308	316	300
Debt Service	-	417,169	420,000	420,000	420,347	420,000
Subtotal Police	4,204,732	5,079,984	5,449,777	5,521,711	5,868,591	5,499,321
<b>Records / Property</b>						
Personnel Services	1,221,362	1,263,287	1,328,725	1,328,725	1,474,614	1,484,258
Materials & Supplies	4,563	11,264	9,637	9,637	11,102	11,831
Contractual Services	225,451	198,437	222,385	246,996	244,945	219,432
Subtotal Records / Property	1,451,376	1,472,988	1,560,747	1,585,358	1,730,661	1,715,521
<b>Auto theft</b>						
Personnel Services	804,847	814,437	695,600	695,600	723,821	835,613
Materials and Supplies	10,713	16,637	12,870	12,870	13,600	17,044
Contractual Services	19,652	58,585	25,878	52,610	50,351	29,752
Subtotal Autotheft	835,212	889,659	734,348	761,080	787,772	882,409
<b>Detective</b>						
Personnel	6,051,323	7,045,574	7,232,447	7,232,447	7,048,079	7,052,884
Materials & Supplies	75,954	91,676	91,263	91,323	87,200	97,127
Contractual Services	415,717	405,200	438,042	475,039	470,468	449,033
Other Charges	4,855	-	-	-	-	-
Subtotal Detective	6,547,849	7,542,450	7,761,752	7,798,809	7,605,747	7,599,044
<b>Narcotics/Pipeline/K-9</b>						
Personnel	3,310,831	3,145,388	3,095,428	3,095,428	2,729,210	2,939,847
Materials & Supplies	30,787	32,603	41,373	46,941	35,574	37,278
Contractual Services	156,903	130,989	129,536	132,747	124,286	118,955
Subtotal Narcotics/Pipeline/K-9	3,498,521	3,308,980	3,266,337	3,275,116	2,889,070	3,096,080

**CITY OF LAREDO, TEXAS**  
**GENERAL FUND SUMMARY**  
**EXPENDITURES**  
**FY 2019-2020**

<b>EXPENDITURES</b>	<b>ACTUAL FY 16-17</b>	<b>ACTUAL FY 17-18</b>	<b>ORIGINAL BUDGET FY 18-19</b>	<b>AMENDED BUDGET FY 18-19</b>	<b>TOTAL ESTIMATE FY 18-19</b>	<b>PROPOSED BUDGET FY 19-20</b>
911 Communications						
Personnel Services	2,608,373	2,663,506	3,217,266	3,217,266	2,837,373	2,861,198
Materials & Supplies	4,838	5,424	6,756	7,235	5,100	6,059
Contractual Services	76,343	65,966	73,225	72,840	72,190	73,845
Subtotal 911 Communications	2,689,554	2,734,896	3,297,247	3,297,341	2,914,663	2,941,102
Criminal Int. Acquisition						
Personnel	464,736	1,022,144	1,131,551	1,131,551	1,653,577	1,594,553
Materials and Supplies	2,670	3,740	4,241	4,241	4,748	5,466
Contractual Services	35,873	41,144	27,410	38,500	37,580	33,142
Subtotal Criminal Int. Acquisition	503,279	1,067,028	1,163,202	1,174,292	1,695,905	1,633,161
Patrol Division						
Personnel Services	41,453,852	42,664,450	44,200,299	44,200,299	43,869,642	45,645,677
Materials and Supplies	1,308,057	1,577,658	1,550,883	1,743,383	1,491,915	1,561,489
Contractual Services	3,464,566	3,690,346	3,435,470	3,737,792	3,709,788	3,417,706
Other Charges	6,168	11,674	-	-	9,000	-
Capital Outlay	136,124	125	-	1,495	124	-
Debt Service	-	-	-	-	19,850	21,654
Subtotal Patrol Division	46,368,767	47,944,253	49,186,652	49,682,969	49,100,319	50,646,526
Total Police	66,099,290	70,040,238	72,420,062	73,096,676	72,592,728	74,013,164
<b>Fire</b>						
Personnel Services	35,705,663	36,968,661	37,652,873	37,652,873	37,916,991	38,512,822
Materials and Supplies	935,116	941,062	640,297	722,668	703,269	607,579
Contractual Services	1,228,660	1,440,338	1,393,372	1,446,740	1,490,918	1,449,795
Other Charges	(743)	1,074	34,620	6,230	671	34,620
Capital Outlay	13,108	-	-	-	-	-
Debt Service	-	237,536	236,250	236,250	236,250	236,250
Subtotal Fire	37,881,804	39,588,671	39,957,412	40,064,761	40,348,099	40,841,066
EMS						
Personnel Services	6,507,279	6,669,300	6,514,856	6,514,856	6,575,562	6,519,795
Materials and Supplies	481,058	513,339	571,180	582,147	540,075	547,429
Contractual Services	308,057	367,882	338,955	374,487	360,646	345,461
Subtotal EMS	7,296,394	7,550,521	7,424,991	7,471,490	7,476,283	7,412,685
EMS - Trauma Service Area						
Materials and Supplies	3,001	3,361	4,000	4,000	4,000	4,000
Contractual Services	-	-	-	-	-	-
Subtotal EMS - Trauma Service Area	3,001	3,361	4,000	4,000	4,000	4,000
Civilians						
Personnel Services	938,556	912,427	982,204	971,204	994,098	1,039,269
Contractual Services	23,413	22,259	26,882	28,537	28,537	26,330
Subtotal Civilians	961,969	934,686	1,009,086	999,741	1,022,635	1,065,599

**CITY OF LAREDO, TEXAS**  
**GENERAL FUND SUMMARY**  
**EXPENDITURES**  
**FY 2019-2020**

<b>EXPENDITURES</b>	<b>ACTUAL FY 16-17</b>	<b>ACTUAL FY 17-18</b>	<b>ORIGINAL BUDGET FY 18-19</b>	<b>AMENDED BUDGET FY 18-19</b>	<b>TOTAL ESTIMATE FY 18-19</b>	<b>PROPOSED BUDGET FY 19-20</b>
Fire Prevention & Arson						
Personnel Services	1,909,286	1,963,600	1,954,415	1,954,415	1,864,591	2,158,999
Materials and Supplies	27,861	28,787	31,853	33,015	28,280	28,593
Contractual Services	50,765	51,235	58,540	58,974	49,505	56,952
Subtotal Fire Prevention & Arson	1,987,912	2,043,622	2,044,808	2,046,404	1,942,376	2,244,544
Airport						
Personnel Services	1,134,100	1,172,774	1,145,968	1,145,968	1,176,733	1,173,281
Materials and Supplies	60,683	59,762	57,929	34,286	32,396	58,283
Contractual Services	33,350	38,608	32,370	57,528	60,870	36,524
Subtotal Airport	1,228,133	1,271,144	1,236,267	1,237,782	1,269,999	1,268,088
Fire In-House Training						
Personnel Services	443,001	581,458	549,320	549,320	564,754	571,124
Materials and Supplies	125,460	170,081	450,284	458,761	439,845	448,754
Contractual Services	113,607	96,474	122,571	134,928	128,163	121,182
Capital Outlay	10,066	16,316	-	-	-	-
Subtotal Fire In-House Training	692,134	864,329	1,122,175	1,143,009	1,132,762	1,141,060
Emergency Management						
Materials and Supplies	2,247	2,302	1,913	2,152	2,000	1,913
Contractual Services	5,625	25,903	25,396	25,398	25,861	25,396
Capital Outlay	-	-	-	-	-	-
Subtotal Emergency Management	7,872	28,205	27,309	27,550	27,861	27,309
Total Fire	50,059,219	52,284,539	52,826,048	52,994,737	53,224,015	54,004,351
<b>Traffic</b>						
Administration						
Personnel Services	361,942	567,893	636,569	636,569	575,455	467,330
Materials and Supplies	38,008	31,456	29,212	29,850	26,064	31,859
Contractual Services	111,361	152,913	159,403	187,565	175,825	182,719
Other Charges	-	-	-	-	-	-
Capital Outlay	9,349	-	-	-	-	-
Subtotal Administration	520,660	752,262	825,184	853,984	777,344	681,908
Engineering						
Personnel Services	373,178	391,430	516,496	516,496	507,695	540,476
Materials and Supplies	762	3,363	4,141	4,141	1,800	3,996
Contractual Services	13,045	12,157	16,875	16,875	13,557	19,039
Subtotal Engineering	386,985	406,950	537,512	537,512	523,052	563,511
Signals						
Personnel Services	421,675	424,092	412,305	412,305	403,534	421,072
Materials and Supplies	172,019	198,486	183,543	191,234	171,439	188,385
Contractual Services	157,434	187,603	142,129	144,562	139,060	188,006
Capital Outlay	-	99,674	-	-	-	-
Subtotal Signals	751,128	909,855	737,977	748,101	714,033	797,463

**CITY OF LAREDO, TEXAS**  
**GENERAL FUND SUMMARY**  
**EXPENDITURES**  
**FY 2019-2020**

EXPENDITURES	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
Signs/Markings		-				
Personnel Services	326,580	416,830	565,640	565,640	485,482	590,638
Materials and Supplies	133,204	302,377	216,075	226,068	208,381	217,580
Contractual Services	44,532	55,627	45,558	45,558	56,304	59,449
Subtotal Signs/Markings	504,316	774,834	827,273	837,266	750,167	867,667
Street Lights						
Materials and Supplies	26,478	37,546	40,000	40,000	40,000	40,000
Contractual Services	2,243,106	2,180,182	2,317,921	2,320,082	2,060,000	2,317,921
Capital Outlay	-	-	-	-	-	-
Subtotal Street Lights	2,269,584	2,217,728	2,357,921	2,360,082	2,100,000	2,357,921
Total Traffic	4,432,673	5,061,629	5,285,867	5,336,945	4,864,596	5,268,470
<b>TOTAL PUBLIC SAFETY</b>	<b>120,591,182</b>	<b>127,386,406</b>	<b>130,531,977</b>	<b>131,428,358</b>	<b>130,681,339</b>	<b>133,285,985</b>
<b>PUBLIC WORKS</b>						
Administration						
Personnel Services	422,420	448,545	488,376	487,976	458,159	404,109
Materials and Supplies	7,842	12,333	10,458	11,560	11,142	13,721
Contractual Services	215,231	341,614	384,771	419,469	408,378	309,852
Other Charges	-	-	-	-	-	-
Subtotal Administration	645,493	802,492	883,605	919,005	877,679	727,682
Street Maintenance						
Personnel Services	433,058	377,924	753,331	682,231	508,107	512,829
Materials and Supplies	220,659	181,712	179,058	179,175	169,959	173,488
Contractual Services	186,091	152,371	185,197	185,197	185,197	173,265
Other Charges	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Subtotal Street Maintenance	839,808	712,007	1,117,586	1,046,603	863,263	859,582
Street Construction						
Personnel Services	160,352	149,673	287,711	287,711	193,034	1,137,724
Materials and Supplies	404,331	471,673	471,621	478,294	406,044	411,465
Contractual Services	518,947	466,914	491,206	491,206	491,206	504,660
Other Charges	-	-	5,500	5,500	-	4,500
Capital Outlay	-	-	-	-	-	-
Subtotal Street Construction	1,083,630	1,088,260	1,256,038	1,262,711	1,090,284	2,058,349
Street Cleaning						
Personnel Services	996,715	1,032,687	1,155,291	1,155,291	1,030,428	1,027,529
Materials and Supplies	98,426	97,843	148,825	149,303	93,784	120,285
Contractual Services	641,274	469,243	448,990	506,082	497,748	574,685
Other Charges	-	-	-	-	-	-
Subtotal Street Cleaning	1,736,415	1,599,773	1,753,106	1,810,676	1,621,960	1,722,499

**CITY OF LAREDO, TEXAS**  
**GENERAL FUND SUMMARY**  
**EXPENDITURES**  
**FY 2019-2020**

<b>EXPENDITURES</b>	<b>ACTUAL FY 16-17</b>	<b>ACTUAL FY 17-18</b>	<b>ORIGINAL BUDGET FY 18-19</b>	<b>AMENDED BUDGET FY 18-19</b>	<b>TOTAL ESTIMATE FY 18-19</b>	<b>PROPOSED BUDGET FY 19-20</b>
Building Rehab						
Personnel Services	677,209	735,983	846,837	846,837	684,545	858,869
Materials and Supplies	32,421	30,959	33,369	34,525	27,262	34,787
Contractual Services	75,016	101,782	97,294	100,482	100,341	77,292
Capital Outlay	-	-	-	-	-	-
<b>Subtotal Building Rehab</b>	<b>784,646</b>	<b>868,724</b>	<b>977,500</b>	<b>981,844</b>	<b>812,148</b>	<b>970,948</b>
Warehouse						
Personnel Services	96,035	107,002	105,634	106,034	107,732	63,668
Materials and Supplies	63,638	59,294	41,647	49,485	49,401	61,264
Contractual Services	3,584	5,850	7,539	7,539	5,539	13,128
Other Charges	-	-	-	-	-	-
<b>Subtotal Warehouse</b>	<b>163,257</b>	<b>172,146</b>	<b>154,820</b>	<b>163,058</b>	<b>162,672</b>	<b>138,060</b>
Special Constr. Projects						
Personnel Services	976,378	1,141,026	1,018,622	1,018,622	1,296,808	1,018,622
Materials and Supplies	-	-	-	-	-	-
Contractual Services	-	-	-	-	-	-
<b>Subtotal Constr. Projects</b>	<b>976,378</b>	<b>1,141,026</b>	<b>1,018,622</b>	<b>1,018,622</b>	<b>1,296,808</b>	<b>1,018,622</b>
<b>Total Public Works</b>	<b>6,229,627</b>	<b>6,384,428</b>	<b>7,161,277</b>	<b>7,202,519</b>	<b>6,724,814</b>	<b>7,495,742</b>
Other						
Contractual Services	950	950	-	-	-	-
<b>Subtotal Other</b>	<b>950</b>	<b>950</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL PUBLIC WORKS</b>	<b>6,230,577</b>	<b>6,385,378</b>	<b>7,161,277</b>	<b>7,202,519</b>	<b>6,724,814</b>	<b>7,495,742</b>
<b>HEALTH AND WELFARE</b>						
Border Region MHMR Community	-	-	10,962	10,962	10,962	10,962
Latin America International Sport	-	11,250	11,250	11,250	11,250	11,250
Volunteers Svng Needy	-	-	10,962	10,962	10,962	10,962
Mercy Ministries	-	-	10,962	10,962	10,962	10,962
Laredo Little Theater	6,500	6,500	6,500	6,500	6,500	6,500
Catholic Char. Diocese Ld	-	-	10,962	10,962	10,962	10,962
Laredo Cancer Society	-	-	10,966	10,966	10,966	10,966
Imaginarium of South Tx	7,000	7,000	7,000	7,000	7,000	7,000
Laredo Animal Prot Society	19,570	-	-	-	-	-
Crime Stoppers Inc.	4,000	4,000	4,000	4,000	4,000	4,000
Laredo Regional Food Bank	3,000	3,000	3,000	3,000	3,000	3,000
South Texas Food Bank	35,000	35,000	35,000	35,000	35,000	35,000
COWL Rehab	34,725	34,725	100,000	100,000	100,000	100,000
Bethany House	25,000	25,000	25,000	25,000	25,000	25,000
SCAN	13,500	13,500	13,500	13,500	13,500	13,500
Children's International Advocacy	27,000	27,000	27,000	27,000	27,000	27,000
Boy's and Girl's Club of Laredo	20,000	20,000	25,000	25,000	25,000	20,000
Border Area Nutritional Council	25,000	25,000	25,000	25,000	25,000	25,000
Literacy List of America	6,000	6,000	6,000	6,000	6,000	6,000
Sacred Heart Children's Home	15,000	15,000	15,000	15,000	15,000	15,000
Rio Grande International Study Center	-	-	-	-	-	3,000

**CITY OF LAREDO, TEXAS**  
**GENERAL FUND SUMMARY**  
**EXPENDITURES**  
**FY 2019-2020**

EXPENDITURES	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>HEALTH AND WELFARE(Continued)</b>						
Veteran's Coalition	30,000	4,773	-	-	-	-
Casa de Misericordia	19,864	20,000	20,000	20,000	20,000	20,000
Habitat for Humanity	-	-	-	-	-	3,000
Kidney Foundation of Laredo	22,185	18,000	18,000	18,000	18,000	18,000
Big Brother / Sister of STX	4,000	1,000	-	-	-	-
Holding Inst. Learning Center	-	-	-	-	-	3,000
Laredo Heat Youth Soccer	-	-	-	-	-	-
Area Health Ed Center Rio Grande	5,000	5,000	5,000	5,000	5,000	5,000
Special Olympics-Area 21	10,000	9,988	10,000	10,000	10,000	-
Laredo Amateur Boxing	4,993	4,894	5,000	5,000	5,000	5,000
Gateway Comm Health Cntr	-	-	-	-	-	3,000
PAL - Pet Alive Laredo	-	-	-	-	-	3,000
<b>Subtotal Aid to Other Agencies</b>	<b>352,153</b>	<b>305,622</b>	<b>416,064</b>	<b>416,064</b>	<b>416,064</b>	<b>416,064</b>
<b>Animal Care Services</b>						
Animal Care Facility						
Personnel	-	1,436,640	1,513,317	1,543,317	1,321,203	2,006,448
Materials and Supplies	-	313,612	350,187	433,148	461,071	527,573
Other Charges	-	(15)	-	-	-	-
Contractual Services	-	419,496	788,028	721,328	679,784	551,602
Capital Outlay	-	41,721	40,000	40,000	-	-
<b>Total Animal Care Facilities</b>	<b>-</b>	<b>2,211,454</b>	<b>2,691,532</b>	<b>2,737,793</b>	<b>2,462,058</b>	<b>3,085,623</b>
<b>Community Development</b>						
Non CDBG Code Enforcement						
Personnel	192,400	127,897	182,671	182,912	185,154	177,886
Materials and Supplies	7,427	7,353	9,294	11,419	12,893	26,211
Contractual Services	76,068	67,509	38,651	91,192	54,283	71,349
Other charges	-	43	-	-	-	-
<b>Subtotal Code Enforcement</b>	<b>275,895</b>	<b>202,802</b>	<b>230,616</b>	<b>285,523</b>	<b>252,330</b>	<b>275,446</b>
<b>TOTAL HEALTH AND WELFARE</b>	<b>628,048</b>	<b>2,719,878</b>	<b>3,338,212</b>	<b>3,439,380</b>	<b>3,130,452</b>	<b>3,777,133</b>
<b>CULTURE AND RECREATION</b>						
<b>Parks and Leisure Services</b>						
Parks Administration						
Personnel Services	400,137	310,498	325,382	325,382	355,550	483,308
Materials and Supplies	12,800	11,501	11,658	11,933	13,984	11,658
Contractual Services	72,654	88,527	58,623	54,289	107,759	59,956
Other Charges	100	-	-	-	-	-
Capital Outlay	-	-	-	6,148	1,173	-
<b>Subtotal Parks Administration</b>	<b>485,691</b>	<b>410,526</b>	<b>395,663</b>	<b>397,752</b>	<b>478,466</b>	<b>554,922</b>

**CITY OF LAREDO, TEXAS**  
**GENERAL FUND SUMMARY**  
**EXPENDITURES**  
**FY 2019-2020**

EXPENDITURES	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
Parks Maintenance						
Personnel Services	2,586,329	2,696,717	2,942,938	2,942,938	3,271,776	3,032,844
Materials and Supplies	645,176	665,251	673,867	708,916	693,199	670,402
Contractual Services	2,515,683	3,005,195	2,668,639	2,888,113	2,705,605	2,792,805
Capital Outlay	102,007	3,759	-	-	-	-
Subtotal Parks Maintenance	5,849,195	6,370,922	6,285,444	6,539,967	6,670,580	6,496,051
Horticulture/Forestry						
Personnel Services	-	4,134	210,535	213,035	223,478	225,032
Materials and Supplies	-	66,715	54,600	76,910	50,469	56,588
Contractual Services	-	43,111	49,000	52,746	48,887	53,840
Capital Outlay	-	-	-	7,000	6,528	-
Subtotal Horticulture/Forestry	-	113,960	314,135	349,691	329,362	335,460
Construction						
Personnel Services	992,635	777,377	1,074,930	1,074,930	985,969	1,072,298
Materials and Supplies	98,411	120,493	119,626	137,883	137,675	122,021
Contractual Services	77,807	48,708	46,762	49,740	46,926	49,797
Capital Outlay	4,701	-	-	-	-	-
Subtotal Construction	1,173,554	946,578	1,241,318	1,262,553	1,170,570	1,244,116
Aquatics						
Personnel Services	711,531	1,095,342	1,352,345	1,352,345	1,285,266	1,508,885
Materials and Supplies	234,069	244,158	307,213	337,072	260,461	312,884
Contractual Services	88,143	156,154	168,016	242,271	225,230	183,283
Capital Outlay	25,645	-	-	42,500	42,499	-
Other Charges	164	(16)	-	-	-	-
Subtotal Aquatics	1,059,552	1,495,638	1,827,574	1,974,188	1,813,456	2,005,052
Recreation Centers						
Personnel Services	2,760,897	2,887,962	3,226,246	3,226,246	3,027,675	3,436,348
Materials and Supplies	291,115	320,458	278,360	337,624	285,478	277,228
Contractual Services	829,485	876,239	668,136	962,695	850,445	679,262
Other Charges	(211)	506	525,000	349,994	35	510,000
Capital Outlay	62,214	120,134	-	27,679	24,494	-
Subtotal Recreation Centers	3,943,500	4,205,299	4,697,742	4,904,238	4,188,127	4,902,838
Cemetery						
Personnel Services	261,329	273,816	319,555	319,555	324,223	433,089
Materials and Supplies	35,445	26,896	35,507	42,657	37,426	36,546
Contractual Services	30,385	34,883	38,512	40,944	35,166	56,063
Other Charges	-	6	-	-	-	-
Subtotal Cemetery	327,159	335,601	393,574	403,156	396,815	525,698
Total Parks and Leisure	12,838,651	13,878,524	15,155,450	15,831,545	15,047,376	16,064,137

**CITY OF LAREDO, TEXAS**  
**GENERAL FUND SUMMARY**  
**EXPENDITURES**  
**FY 2019-2020**

<b>EXPENDITURES</b>	<b>ACTUAL FY 16-17</b>	<b>ACTUAL FY 17-18</b>	<b>ORIGINAL BUDGET FY 18-19</b>	<b>AMENDED BUDGET FY 18-19</b>	<b>TOTAL ESTIMATE FY 18-19</b>	<b>PROPOSED BUDGET FY 19-20</b>
<b>Library</b>						
Library - Main Branch						
Personnel Services	1,711,411	1,599,348	1,545,713	1,545,713	1,669,094	1,676,737
Materials and Supplies	436,554	366,896	420,940	454,338	404,102	414,805
Contractual Services	444,292	449,135	483,424	537,495	499,632	514,566
Other Charges	5	6	35	35	35	35
Capital Outlay	7,370	-	-	6,125	-	8,000
Subtotal Library - Main Branch	2,599,632	2,415,385	2,450,112	2,543,706	2,572,863	2,614,143
Library - MOS Branch						
Personnel Services	506,919	512,979	596,954	596,954	505,138	563,540
Materials and Supplies	151,427	206,596	191,004	233,212	190,354	187,340
Contractual Services	145,561	121,364	144,599	151,189	144,799	142,969
Other Charges	-	-	35	35	35	35
Capital Outlay	-	-	-	-	-	-
Subtotal Library - MOS Branch	803,907	840,939	932,592	981,390	840,326	893,884
Library - Bruni Plaza Branch						
Personnel Services	71,752	84,227	89,301	89,301	78,980	107,458
Materials and Supplies	30,101	22,495	39,972	41,418	37,972	41,622
Contractual Services	17,001	23,972	27,681	27,942	25,221	30,063
Other Charges	35	-	35	35	35	35
Subtotal Library - Bruni Plaza Branch	118,889	130,694	156,989	158,696	142,208	179,178
Library - Bookmobile Unit						
Personnel Services	46,829	47,901	49,128	49,128	49,998	50,224
Materials and Supplies	194	2,396	3,711	4,169	3,711	10,211
Contractual Services	3,585	2,169	13,388	13,388	14,491	11,980
Other Charges	-	-	-	-	-	-
Subtotal Library - Bookmobile Unit	50,608	52,466	66,227	66,685	68,200	72,415
Northwest Library						
Personnel Services	112,585	124,037	128,862	128,862	72,294	136,902
Materials and Supplies	55,298	58,743	52,559	56,633	50,177	52,759
Contractual Services	22,779	24,905	34,149	62,229	32,653	32,689
Other Charges	-	-	5	5	5	5
Capital Outlay	-	-	-	-	-	-
Subtotal Northwest Library	190,662	207,685	215,575	247,729	155,129	222,355
Santa Rita Express Branch						
Personnel Services	-	-	-	-	-	-
Materials and Supplies	8,744	8,735	12,756	12,037	11,205	7,616
Contractual Services	10,949	11,446	20,013	24,039	21,680	25,204
Other Charges	-	-	-	-	-	-
Subtotal Santa Rita Express Branch	19,693	20,181	32,769	36,076	32,885	32,820

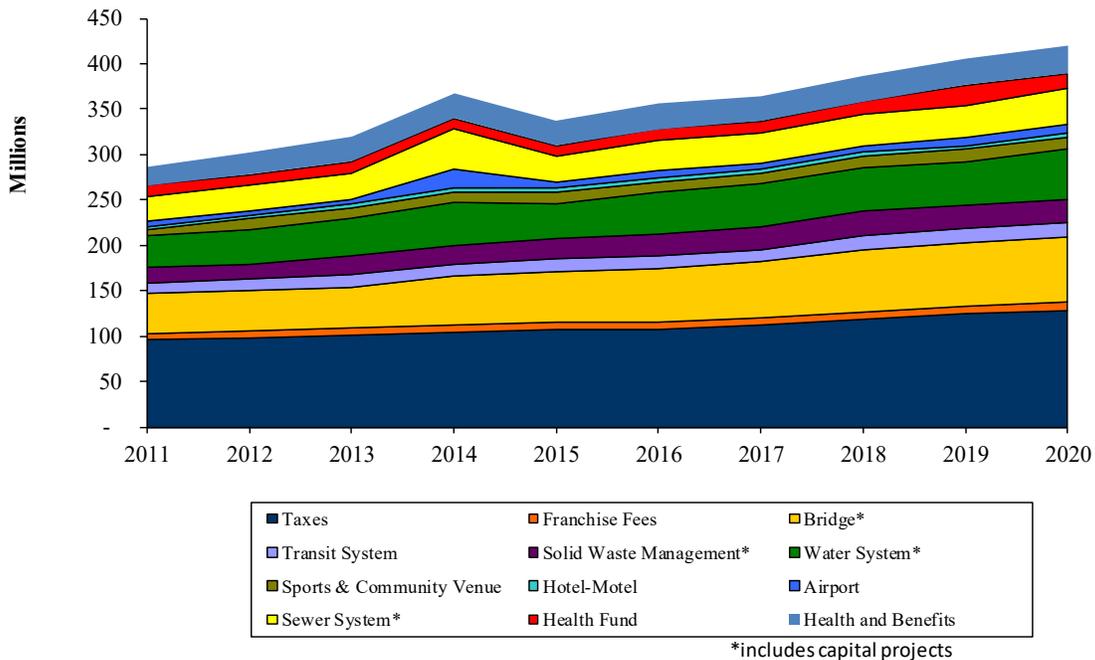
**CITY OF LAREDO, TEXAS**  
**GENERAL FUND SUMMARY**  
**EXPENDITURES**  
**FY 2019-2020**

<b>EXPENDITURES</b>	<b>ACTUAL FY 16-17</b>	<b>ACTUAL FY 17-18</b>	<b>ORIGINAL BUDGET FY 18-19</b>	<b>AMENDED BUDGET FY 18-19</b>	<b>TOTAL ESTIMATE FY 18-19</b>	<b>PROPOSED BUDGET FY 19-20</b>
Inner City Branch						
Personnel Services	93,421	119,092	136,754	136,754	139,807	143,006
Materials and Supplies	38,002	33,056	40,655	46,912	34,500	45,061
Contractual Services	29,248	29,302	35,954	38,826	35,787	33,711
Other Charges	(4)	1	30	30	30	30
Capital Outlay	-	-	-	-	-	-
Subtotal Inner City Branch	160,667	181,451	213,393	222,522	210,124	221,808
<b>Total Library</b>	<b>3,944,058</b>	<b>3,848,801</b>	<b>4,067,657</b>	<b>4,256,804</b>	<b>4,021,735</b>	<b>4,236,603</b>
Other						
Contractual Services	49,452	21,300	50,000	50,205	30,000	50,000
Total Other	49,452	21,300	50,000	50,205	30,000	50,000
<b>TOTAL CULTURE AND RECREATION</b>	<b>16,832,161</b>	<b>17,748,625</b>	<b>19,273,107</b>	<b>20,138,554</b>	<b>19,099,111</b>	<b>20,350,740</b>
<b>OTHER FINANCING USES</b>						
OTHER						
Festivals and Events						
Contractual Services	2,773,617	2,513,948	2,447,765	2,596,850	2,324,529	2,447,765
Other charges	6,679,498	2,297,519	7,143,345	6,898,907	2,396,784	6,056,708
Capital Outlay	21,636,790	15,751,593	125,000	125,000	125,000	125,000
Debt services	411,834	411,834	411,834	411,834	411,834	411,835
Computer Software	-	-	-	-	-	-
Airport Construction	-	-	-	-	-	-
Christmas Committee	25,763	30,522	6,000	30,000	30,000	6,000
Insurance	1,640,090	2,106,948	2,011,226	2,011,226	1,852,947	1,999,263
TOTAL OTHER	33,167,592	23,112,364	12,145,170	12,073,817	7,141,094	11,046,571
TRANSFERS OUT						
Auto Theft Task Force	372,560	369,345	421,720	421,720	421,720	470,658
Health Department Grants	2,949,462	3,049,462	3,049,462	3,049,462	3,049,462	3,049,462
Special Police Program	218,759	394,252	1,262,910	1,262,910	1,112,849	1,223,130
Special Fire Grants	-	280,287	435,310	435,310	451,176	1,074,994
Recreation Fund	-	-	-	-	-	-
Community Development ARRA	-	-	-	-	-	-
Max Mandel Golf Course	481,784	599,311	568,713	568,713	568,713	572,815
Animal Care	1,751,557	-	-	-	-	-
Capital Improvements Fund	-	-	-	-	-	-
Transit System	-	-	240,800	240,800	240,800	-
El Metro Operations	-	-	175,200	175,200	-	-
2009 CO	-	-	-	-	-	-
TOTAL TRANSFERS OUT	5,774,122	4,692,657	6,154,115	6,154,115	5,844,720	6,391,059
<b>TOTAL FINANCING USES</b>	<b>38,941,714</b>	<b>27,805,021</b>	<b>18,299,285</b>	<b>18,227,932</b>	<b>12,985,814</b>	<b>17,437,630</b>
<b>TOTAL EXPENDITURES</b>	<b>201,138,810</b>	<b>200,323,266</b>	<b>200,028,935</b>	<b>202,245,170</b>	<b>193,872,776</b>	<b>204,530,705</b>

## Major Funding Changes

The revenue sources depicted in the graph below account for \$419,237,504, or 79%, of the City’s total operating revenues (excludes inter-fund transfers/charges).

**Comparison of Major Revenue Sources**



### GENERAL FUND

#### Revenues

The proposed budget for FY 19-20 reflects an increase in revenues of \$4,501,770 or a 2.3% over FY 19-20 amended budget. Some of the major revenue highlights for General Fund consist of the following:

#### Taxes

*Property Taxes* – The proposed budget for FY 19-20 includes a tax levy of \$92,690,567, inclusive of a tax freeze for persons 65 years and older. The property tax rate is \$0.634 same as last years’ rate. This rate includes \$0.489 for maintenance and operations and

*\$0.145 for interest and debt service.* The FY 19-20 budget includes a proposed collection rate of 97%, which will generate \$69,346,872 in tax revenue for General Fund. This represents an increase of \$3,090,099, or 4.66%, over for FY 18-19 original budget.

The FY 19-20 proposed budget also includes \$1,166,027 in revenues from prior year taxes, an equivalent of 1.26% of the tax levy, and penalty and interest collections of \$1,164,708. The City charges a 15% collection fee, which is projected at \$420,013 for FY 19-20. The City contracts with a local law firm for the collection of delinquent taxes.

*Sales Tax* - The FY 19-20 adopted budget includes an increase in sales tax revenue over the FY 18-19 estimate of \$517,609 a 1.5%.

### Franchise Fees

The FY 19-20 proposed budget encompasses higher franchise fees of \$110,681, or 1.3%, over the estimated budget of FY18-19.

### Transfers

The FY 19-20 proposed budget includes transfers from the following funds: \$160,818 from the Hotel-Motel Fund for City promotions and the Public Access Channel; \$13,939,425 from the Capital Improvements Fund for streets improvements.

### Charges for Service

An administrative charge is assessed to the following departments: Airport, Fleet Management, Bridge, Municipal Housing, Water Works, Sewer System, Parking Meters, Information and Technology Services, Recreation, Solid Waste Management, Environmental Services, and Risk Management. This reflects an allocation of General Fund overhead (City Council, City Manager, City Attorney, Internal Audit, Real Estate, Public Information Office, City Secretary, Financial Services, Budget and Human Resources) on a pro rata basis, based on the respective fund's actual revenues incurred for FY 17-18. For FY 19-20, these fees comprise an increase of 6.9% of the assessment for FY 18-19.

*Bridge Additional Transfer* - A transfer from Bridge of \$35,332,655 was included in the FY 19-20 proposed budget, representing an increase of \$692,798, or 2%, over the FY 18-19 estimate. The FY 18-19 estimate reflected an increase of \$1,173,170, or 3.5%, from the FY 18-19 original budget. The transfer from the Bridge Fund, which is in accordance with a resolution adopted by Council, is calculated as follows:

## Bridge Flow of Funds

Gross Revenue <sup>(1)</sup>  
Less Current Expenses <sup>(2)</sup>  
Equals Net Revenues

Net Revenues  
Less Debt Service on Senior Lien Debt  
Less Transfer to Reserve Fund\*  
Less Transfer To Contingency Fund\*  
Equal Surplus Funds

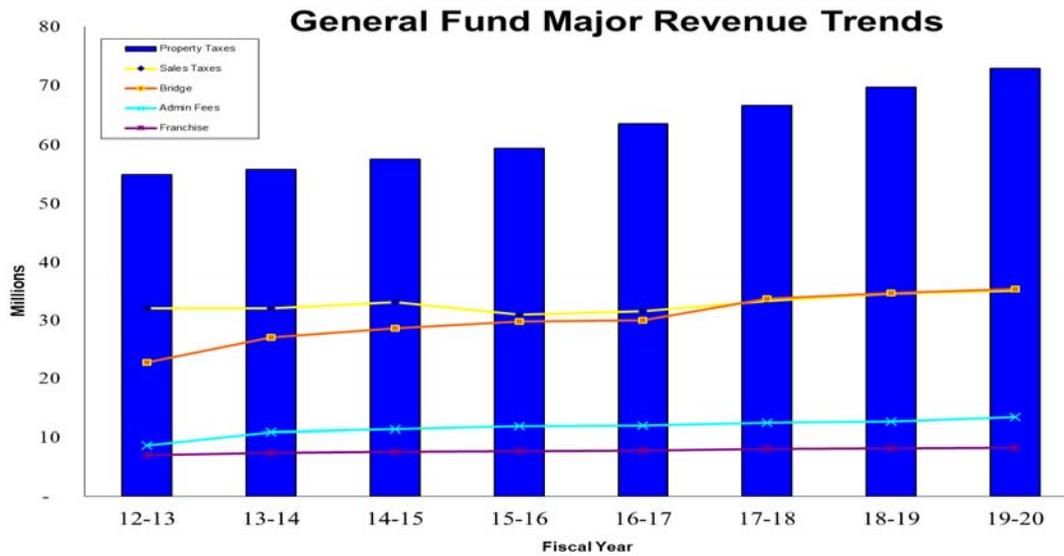
Surplus Funds  
Less Debt Service on State Infrastructure Bank (SIB) Loan  
Less Transfer to General Fund At 50% of Bridge Toll Receipts  
Less Amount Required to Establishing Fund Balance At 15% of Operating Expenses  
Less Transfer to Capital Improvements Fund  
Equals Zero

<sup>1</sup> Gross revenue includes all revenues, income, tolls, rentals, rates, fees, and charges of every nature derived from operations of the bridge system.

<sup>2</sup> Current expenses include all necessary, current operating and maintenance expenses and charges, including the expenses of reasonable upkeep and repairs, premiums, charges for insurance, and all other current expenses and charges incident to the operation and maintenance of the system actually incurred, to exclude depreciation.

\* As required by the bond covenants.

The graph below illustrates trends for the major sources of revenue for General Fund over an eight (8) year period.



(in millions)	12-13	13-14	14-15	15-16	16-17	17-18	18-19	19-20
<b>Property Taxes</b>	54.8	55.8	57.4	56.3	60.0	63.2	66.3	69.4
<b>Sales Taxes</b>	32.0	32.0	33.0	30.9	31.5	33.2	34.5	35.0
<b>Bridge Transfer</b>	22.7	27.0	28.5	29.7	30.0	33.6	34.6	35.3
<b>Admin Charges</b>	8.6	10.9	11.3	11.8	12.0	12.5	12.7	13.4
<b>Franchise Fees</b>	7.0	7.4	7.5	7.6	7.8	8.1	8.2	8.3

## Expenditures

The provision for General Fund expenditures reflected in the FY 19-20 proposed budget encompasses an increase over last year's budget by \$4.9 million or 2.4%.

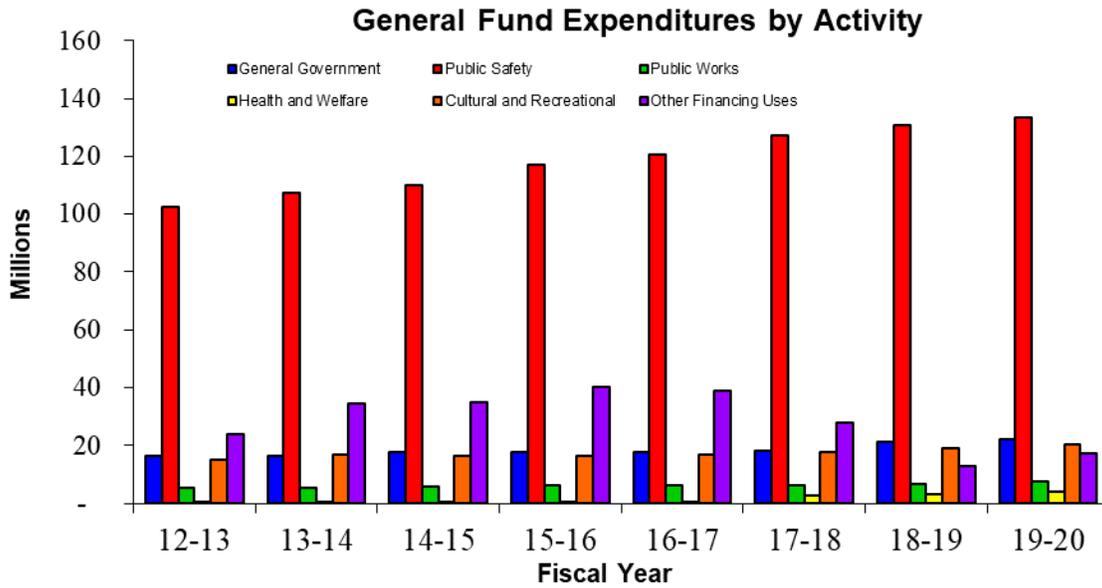
The major increases in expenditures are due to the following categories: Personnel of \$3.3 million, SAFER grant related expenses of \$640 thousand. The following are included in the proposed personnel appropriations:

- \$1,023,828 for a 2.5% Fire contractual obligation and related add pays and benefits;
- \$1,307,425 for a 2.5% Police contractual obligation and related added pays and benefits
- \$925,150 for a 2.5% Cost of living adjustment for regular employees.
- General Fund expenditures consist of the following activities: General Government, Public Safety, Public Works, Health and Welfare, Cultural and Recreational, and Other Financing Uses.

Transfers Out

The FY 19-20 proposed budget contains transfers out of \$6,391,059, which represents an increase of \$546,339, or 9.3%, over the FY 18-19 estimate. The Transfers Out are attributed to the following funds: Health Department - \$3,049,462, Special Police Program - \$1,223,130, Auto Theft Task Force - \$470,658, Max Mandel Golf Course \$568,713, Special Fire Grants \$1,074,994.

The graph below presents the trends in expenditures for General Fund by activity over the most recent eight (8) year period.



(in millions)	12-13	13-14	14-15	15-16	16-17	17-18	18-19	19-20
<b>General Gov.</b>	16.4	16.5	17.9	17.6	17.9	18.3	21.3	22.1
<b>Public Safety</b>	102.3	107.1	110.2	117.2	120.6	127.4	130.6	133.6
<b>Public Works</b>	5.4	5.2	5.6	6.1	6.2	6.4	6.7	7.5
<b>Health and Well.</b>	0.4	0.4	0.5	0.5	0.6	2.7	3.1	3.9
<b>Cultural &amp; Rec.</b>	14.9	16.8	16.3	16.2	16.8	17.8	19.1	20.3
<b>Other Financing</b>	23.7	34.6	34.9	40.1	38.9	27.8	13.0	17.5

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)**

The activities of the Community Development department are primarily federally funded by the U.S. Department of Housing and Urban Development (HUD). Accordingly, one of the major sources of funding it provides includes the Community Development Block Grant (CDBG), which is an annual grant, based on a formula allocation, provided to

metropolitan cities and urban counties. The purpose is to aid with the facilitation of neighborhood revitalization, economic development, and the improvement of community facilities and services. The City of Laredo is an entitlement community; therefore, it is able to determine the application of these funds provided the relevant projects meet national objectives to either benefit individuals of low and moderate income, address slub and blight, and/or address critical community needs.

**Revenues**

The City is to receive funding of \$3,733,542 for FY 19-20 (the 45<sup>th</sup> Action Year), almost the same amount from FY 18-19 (the 44<sup>th</sup> Action Year) when the City received an award of \$3,732,749.

**Expenditures**

The following figures list the appropriation of funds reported for the FY 19-20 proposed budget for the Community Development department:

Administration	\$	746,148
Housing Rehab Administration		306,308
Housing Rehab Loan Program (PI)		593,676
Code Enforcement		505,182
Graffiti Removal Program		30,671
Downtown Senior Recreational Program		151,557
Street Improvements		<u>1,400,000</u>
Total Funding FY 2019-20	\$	<u>3,733,542</u>

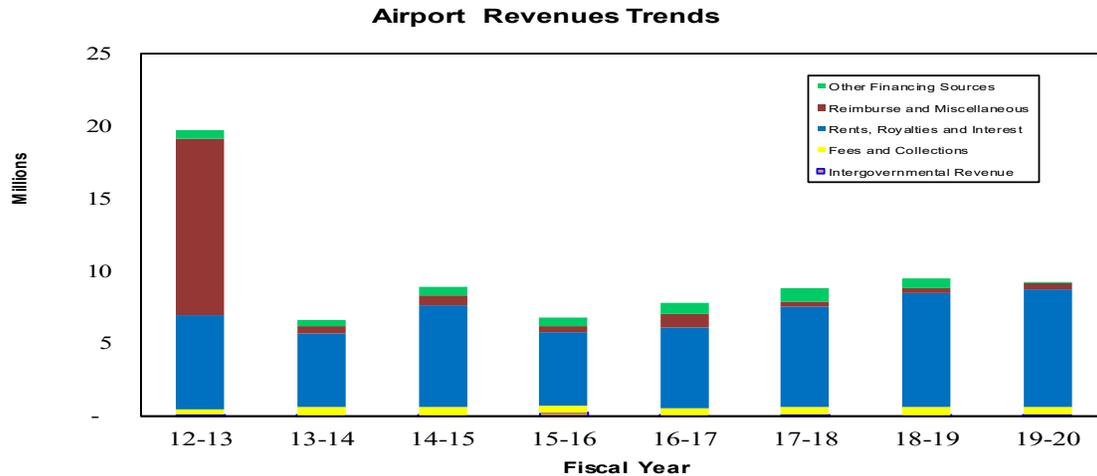
**AIRPORT FUND**

**Revenues**

The Laredo International Airport is an integral part of the National Airspace System Plan that provides services to the public consisting of commercial aviation, general aviation, and military support. Airport Administration is responsible for managing the operations, planning, and maintenance of the City’s property, which is used for both aviation and non-aviation purposes. The revenues generated from rents support the operations, maintenance, and debt service of the airport.

Rents, Royalties, and Interest Income is projected to increase by \$251,430 over the FY18-19 original budget, which is partly attributed to building rents, aeronautical building rents, airport land rents, passenger and cargo landing fees.

The table below illustrates trends for the two sources of revenue for the Airport department over an eight (8) year period.



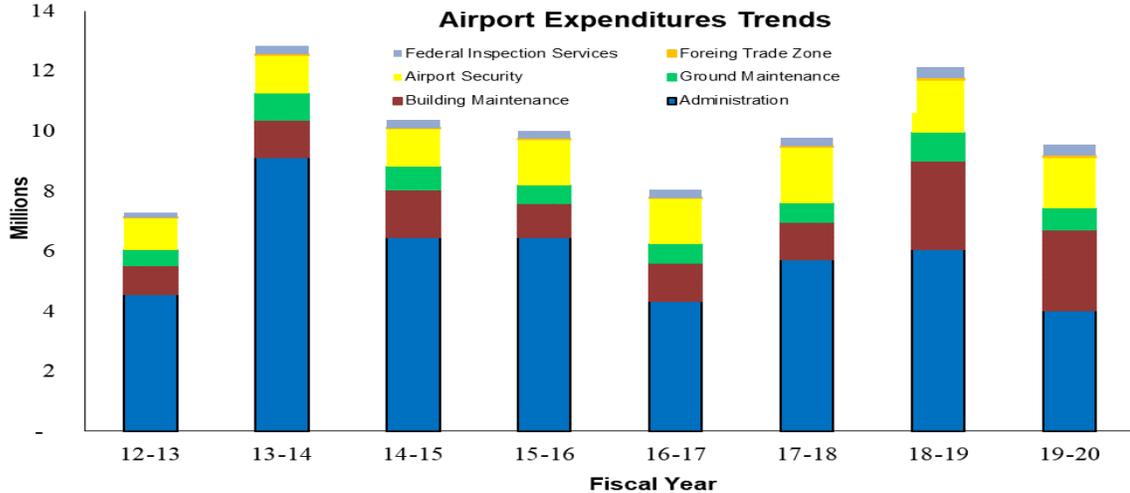
<i>(in millions)</i>	12-13	13-14	14-15	15-16	16-17	17-18	18-19	19-20
<b><i>Intergovernmental Revenue</i></b>	0.05	0.04	0.04	0.22	0.04	0.06	0.01	0.06
<b><i>Fees and Collections</i></b>	0.39	0.59	0.58	0.49	0.51	0.54	0.55	0.54
<b><i>Rents, Royalties and Interest</i></b>	6.50	5.09	7.01	5.09	5.54	6.91	7.88	8.14
<b><i>Reimburse and Miscellaneous</i></b>	12.18	0.48	0.65	0.42	0.97	0.42	0.40	0.40
<b><i>Other Financing Sources</i></b>	0.60	0.40	0.60	0.60	0.75	0.92	0.60	0.06
<b><i>Total</i></b>	<b>19.73</b>	<b>6.60</b>	<b>8.88</b>	<b>6.82</b>	<b>7.81</b>	<b>8.85</b>	<b>9.45</b>	<b>9.19</b>

The FY 19-20 proposed budget depicts total expenditures of \$9,563,732, with Airport Administration accounting for 42% of total expenditures. Included in Administration are services that the City pays for to the Fire Department to provide a crash crew. Debt Service and Personnel Expenses comprise other key Administrative Expenditures. Building and Ground Maintenance constitute 35.7%, followed by Airport Security of 18%, Federal Inspection Services of 4%, and Foreign Trade Zone, Operation Stone Garden and ICE 0.3%.

Expenditures for the FY 19-20 proposed budget are \$2,134,434, or 18.25%, lower than the FY 18-19 original budget. The Debt Service for Airport will be paid by General Fund

in lieu of payment for sale of airport property. The debt service total for FY 19-20 is \$165,780. These monies will be used for a feasibility study to prepare and design for a department of Homeland Security CBP/Air & Marine Hangar.

The table below depicts expenditure trends over an eight (8) year period for the Airport department:



<i>(in millions)</i>	12-13	13-14	14-15	15-16	16-17	17-18	18-19	19-20
<b>Administration</b>	4.56	9.13	6.46	6.45	4.33	5.73	6.06	4.02
<b>Building Maintenance</b>	0.97	1.26	1.60	1.15	1.27	1.24	2.97	2.69
<b>Ground Maintenance</b>	0.51	0.87	0.76	0.59	0.64	0.61	0.92	0.72
<b>Airport Security</b>	1.06	1.28	1.27	1.53	1.53	1.88	1.77	1.70
<b>Foreign Trade Zone</b>	0.02	0.02	0.02	0.02	0.01	0.02	0.04	0.05
<b>Federal Inspection Services</b>	0.18	0.28	0.27	0.27	0.27	0.28	0.36	0.36
<b>Total</b>	<b>7.30</b>	<b>12.83</b>	<b>10.37</b>	<b>10.01</b>	<b>8.05</b>	<b>9.77</b>	<b>12.12</b>	<b>9.55</b>

## HOTEL-MOTEL FUND

### Revenues

The City levies a 7% hotel-motel tax used to fund tourism as well as various promotional, artistic, and historical activities.

The FY 19-20 adopted budget for the Hotel-Motel Fund reflects anticipated revenue of \$3,920,233. This constitutes an increase in tax revenue of \$74,328, over the FY 18-19 original budget and a decrease of \$333,081, or 8.08%, from the FY 17-18 actuals. Some of the factors that attribute to the decrease in revenue are due to the Mexican peso devaluation, the oil and gas “Eagle Ford Shale” slump and rate integrity destabilization due to new hotels in the market.

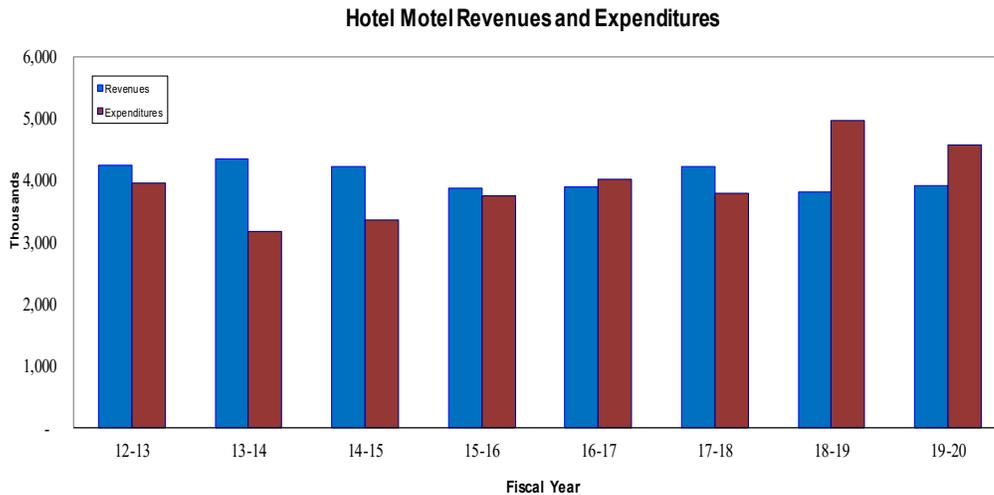
## Expenditures

Total expenditures for the FY 19-20 Hotel-Motel fund are projected to increase \$161,789, or 3.67%, over the FY 18-19 original budget. The budget includes appropriations of \$314,750 for Tourism and Promotions, \$552,000 for Historical and Arts, \$250,000 for the restoration of a historic courthouse building, \$25,000 for City Promotions, \$135,818 for the Public Access Center, \$150,000 for Hosting of Sporting Events and \$3,397,588 for the Convention and Visitor's Bureau.

The following is a percentage breakdown of the total distribution of appropriated expenditures for the Hotel-Motel Fund:

Tourism and Promotions	6.4%
Federal Building Restoration	5.1%
Historical and Arts	11.3%
City Promotions	1.6%
Public Access Channel	3.3%
Hosting of Sporting Events	3.1%
Convention & Visitor's Bureau	69.3%
	<u>100%</u>

The following table displays the trends in both revenues and expenditures over an eight (8) year period.



(in millions)	12-13	13-14	14-15	15-16	16-17	17-18	18-19	19-20
<b>Revenues</b>	4.2	4.3	4.2	3.9	3.9	4.2	3.8	3.9
<b>Expenditures</b>	3.9	3.1	3.3	3.7	4.0	3.8	4.9	4.5

## DEBT SERVICE FUND

### Bond Ratings

The following bond ratings for the City of Laredo, which directly affect the cost of debt, were affirmed during the most recent bond ratings dated July 2019:

	Moody's	Standard & Poor's
General Obligation Bonds	Aa2	AA
Certificate of Obligation	Aa2	AA
Bridge System	A2/A3	A+/A
Sewer System	Aa3	AA-
Water System	Aa3	AA-
Sports & Community Venue	A1	A+

The following financial debt mechanisms are utilized by the City to support its financial needs and still maintain its high bond ratings:

**General Obligation Bonds** are issued for the acquisition of property for permanent public improvements or for any other public purpose. These issues are financed for twenty (20) years for projects under Governmental Funds.

**Revenue Bonds** are issued for the purpose of constructing, purchasing, improving, extending or repairing public utilities, recreational facilities, or facilities for any other self-liquidating municipal function. These issues are usually financed for twenty-five (25) years for Business Type Funds.

**Certificates of Obligations** are issued for the purpose of constructing, purchasing, improving, or repairing public property or facilities. These certificates are issued for twenty (20) years and are used to finance projects for both Governmental and Business Type Funds.

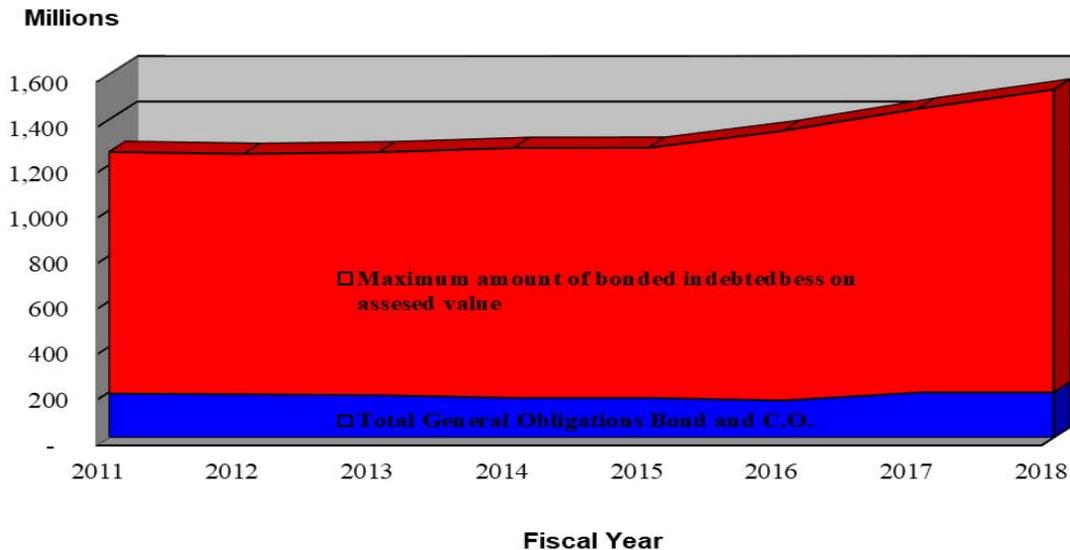
**Public Property Finance Contractual Obligations** are issued to finance the purchase of capital equipment with an estimated useful life of 5, 7 or 10 years. These Contractual Obligations are normally financed for five (5) years and are used for both Governmental and Business Type Funds.

## Computation of Legal Debt Margin September 30, 2018

The Constitution of Texas in Article 11, Section 5, limits the maximum amount that a home-rule city can tax to \$2.50 per \$100.00 of valuation and the same Article provides that no debt shall ever be created by any city unless, at the same a time, a provision is made to assess and collect annually a sufficient sum to pay the interest thereon and create a sinking fund of at least two percent thereon. The Attorney General of Texas, in connection with the quoted provision, has created a rule for the guidance of home-rule cities which states that the bonds allowable under this constitutional provision shall be on the basis of no greater than \$1.50 per \$100.00 of valuation unless the city charter provides for less than the maximum specified in the Attorney General's rule. City Charter Section 6.13, as amended in November of 1995, limits the total overall outstanding debt to 10% of the total assessed valuation of the City. At this time, the City has allocated approximately **\$0.145280** of the total tax rate.

	Assessed Value on 2017 Tax Roll	\$13,330,945,213
Maximum amount of bonded indebtedness on such assessed value (10%)		\$ 1,333,094,521
Amount of debt applicable to said maximum debt limit:		
Total General Obligation Bonds and Certificates of Obligations	\$199,009,292	
(Percentage of G.O. and C.O. debt to assessed value)	1.49 %	
Less: Debt Service Fund Balance as of <b>September 30, 2018</b>	<u>\$ 5,406,777</u>	
Total Amount of debt applicable to debt limit		<u>\$ 193,602,515</u>
The Debt Margin between current indebtedness and maximum allowable indebtedness		<u>\$ 1,139,492,006</u>

### Legal Debt Margin



## **BRIDGE FUND**

### **Revenues**

The City charges a toll to cross its international bridges according to a fee structure approved by ordinance. The last ordinance to revise this fee structure was adopted on September 05, 2017.

Estimated toll revenues for FY 18-19 at \$69,279,714 have an increase of \$2,346,341, or 3.5%, over the FY 18-19 original budget of \$66,933,373. Projected for FY 19-20 is an increase of 2% or \$1,385,595 from FY 18-19 estimate.

In addition to toll receipts, other revenues generated by the Bridge System consist of the rental of facilities, interest earnings, as well as miscellaneous sources.

Due to excellent geographical location, the City of Laredo, Texas has seen a strong growth of imports and exports.

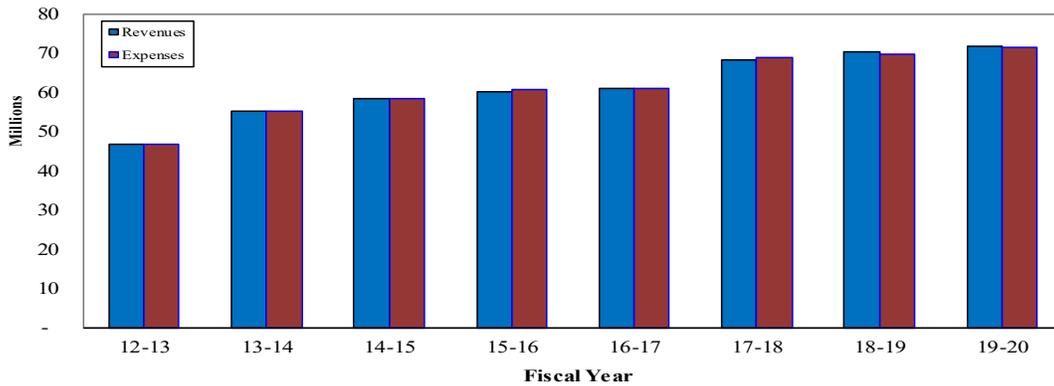
### **Expenses**

The Bridge System expenses for the FY 19-20 proposed budget include an administrative charge of \$3,413,946 payable to the General Fund. This is a \$364,261, or 11.9% increase from the preceding fiscal year.

The FY 19-20 budget contains a transfer to the Bridge System Debt Service Fund for \$7,336,414, which is \$1,271,982 or 15% less than the FY18-19 estimate. Expenses for the FY 19-20 Bridge System proposed budget increased a total of \$2,585,848, or 3.8%, from the original budget for FY 18-19 due primarily to an increase in the additional transfer it contributes to General Fund as well as an increase on the transfer out to the Capital Improvement Fund.

An eight (8) year trend for both revenues and expenses for the Bridge System Fund is depicted in the following graph:

**Bridge Revenues and Expenses**



(in millions)	12-13	13-14	14-15	15-16	16-17	17-18	18-19	19-20
<b>Revenues</b>	46.7	55.2	58.2	60.2	60.9	68.2	70.3	71.7
<b>Expenses</b>	46.7	55.2	58.2	60.7	60.9	68.7	69.7	71.4

## SOLID WASTE MANAGEMENT FUND

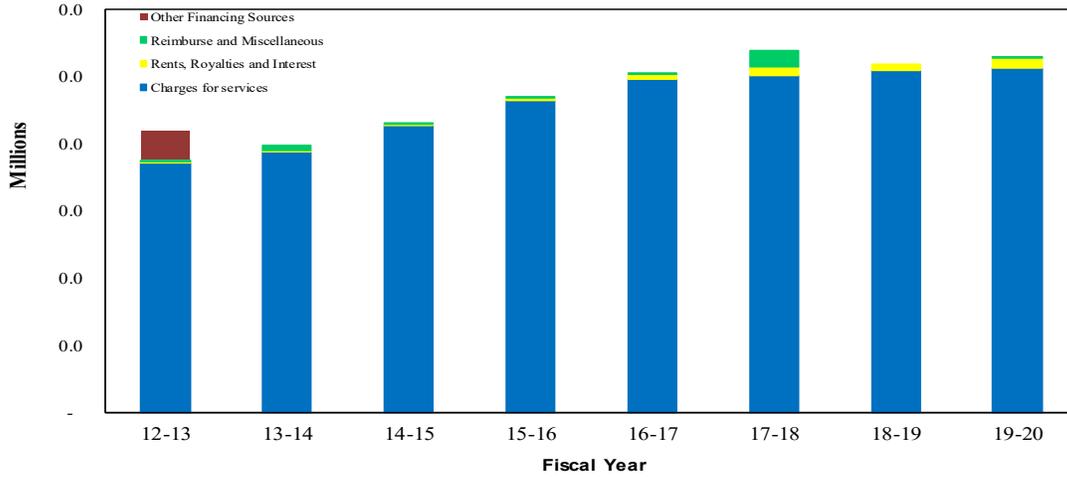
### Revenues

The City revenue projection for FY 19-20 on fees it will generate from charges on services will increase by \$243,774 or 1.0%. The City anticipates a \$200,161 increase in garbage collection fees; an increase of \$20,857 in landfill collection, and a \$20,601 increase in revenues generated from federal/state mandates.

- \$15,078,930 - garbage collection fees
- \$ 6,211,131 - landfill fees
- \$ 4,140,713 - Federal/State mandate fees

Trends in significant sources of revenue for Solid Waste Management for eight (8) years are provided in the following graph:

**Solid Waste Major Revenues**



<i>(in millions)</i>	12-13	13-14	14-15	15-16	16-17	17-18	18-19	19-20
<b>Charges for services</b>	18.6	19.4	21.3	23.2	24.8	25.1	25.4	25.6
<b>Rents, Royalties and Interest</b>	0.1	0.1	0.1	0.2	0.4	0.7	0.5	0.7
<b>Reimburse and Miscellaneous</b>	0.1	0.4	0.0	0.1	0.1	1.2	-	0.0
<b>Other Financing Sources</b>	2.2	-	-	-	-	-	-	-
<b>Total</b>	<b>21.0</b>	<b>19.9</b>	<b>21.5</b>	<b>23.4</b>	<b>25.3</b>	<b>26.9</b>	<b>25.9</b>	<b>26.4</b>

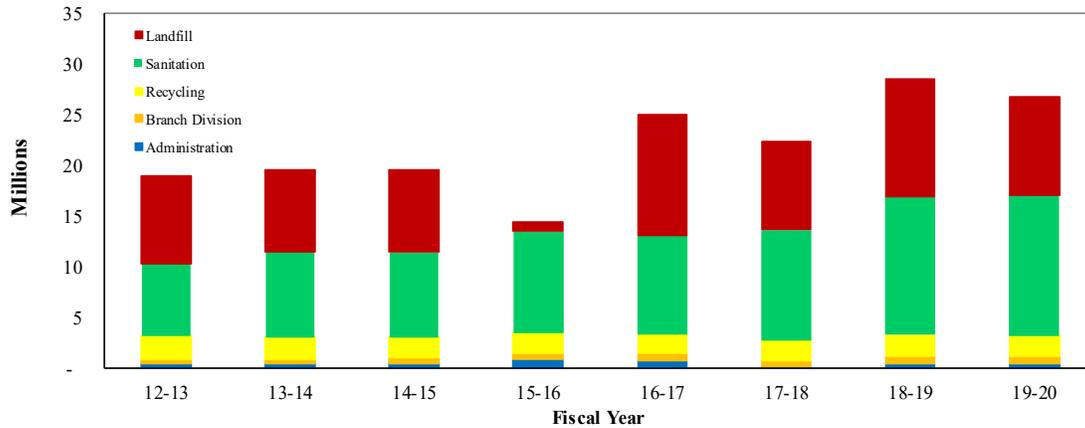
**Expenses**

The Solid Waste proposed budget for FY 19-20 expenditures is expected to decrease by a total of \$489,004 from the FY 18-19 original budget, due in large part to the Closure and Post Closure expenditures estimates prepared by SCS Engineers. The engineering firm is requesting a Permit Modification for the City. This modification is required to update the cost estimates based on a revised maximum area to be closed at the landfill facility and to accurately represent closure and post closure costs; also the purchase of heavy equipment and garbage trucks overdue for replacement. A total of \$1,000,000 was appropriated for a proposed truck wash bay for maintenance of solid waste garbage truck fleet

Furthermore, debt service is projected to decrease by \$177,742.

The following graph illustrates the trends in the key expenses incurred by the Solid Waste Management Fund over the last eight (8) year period:

### Solid Waste Major Expenses



<i>(in millions)</i>	<b>12-13</b>	<b>13-14</b>	<b>14-15</b>	<b>15-16</b>	<b>16-17</b>	<b>17-18</b>	<b>18-19</b>	<b>19-20</b>
<b>Administration</b>	0.4	0.5	0.4	1.0	0.8	0.1	0.5	0.4
<b>Branch Division</b>	0.5	0.5	0.6	0.5	0.6	0.7	0.7	0.7
<b>Recycling</b>	2.3	2.1	2.1	2.0	1.9	2.0	2.1	2.1
<b>Sanitation</b>	7.2	8.5	8.4	10.0	9.8	10.9	13.6	13.9
<b>Landfill</b>	8.6	8.0	8.1	0.9	11.8	8.7	11.7	9.7
<b>Total</b>	<b>18.9</b>	<b>19.5</b>	<b>19.6</b>	<b>14.4</b>	<b>25.0</b>	<b>22.3</b>	<b>28.6</b>	<b>26.8</b>

### HEALTH AND BENEFITS FUND

The City's health and life benefits are partially self-funded. Health contribution rates are established to generate adequate revenues to meet the fund's medical claim potential as well as the administrative expenses of the fund.

#### Revenues

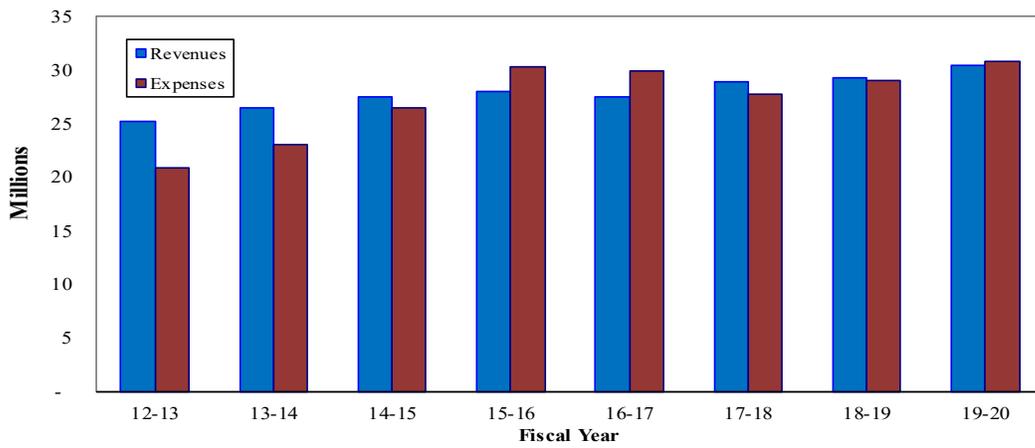
The City projects that it will generate revenues of \$30,358,865 for FY 19-20, which is a 4.9% increase over FY 18-19 estimates. Revenues include a 3.5% increase in rates for the employees and the city's contribution.

## Expenses

Expenses for medical claims during FY 19-20 are projected to increase to \$17,357,502 or 2% from the FY 18-19 estimate of \$17,034,780. It is predicted that claims for prescriptions will increase to \$5,176,579 an increase of 4.7% from FY 18-19 estimate of \$4,945,961.

The following graph illustrates an eight (8) year trend for both revenues and expenses of the Health and Benefits Fund:

**Health and Benefits Revenues and Expenses**



(in millions)	12-13	13-14	14-15	15-16	16-17	17-18	18-19	19-20
<b>Revenues</b>	25.1	26.4	27.4	27.9	27.4	28.8	29.2	30.3
<b>Expenses</b>	20.9	23.0	26.4	30.3	29.9	27.7	28.9	30.7

## RISK MANAGEMENT FUND

### Revenues

The City's workers' compensation and general liability claims are partially self-funded and are, therefore, charged to each of the applicable funds through a formulated charge to enable the City to cover all claims in addition to the administrative expenses.

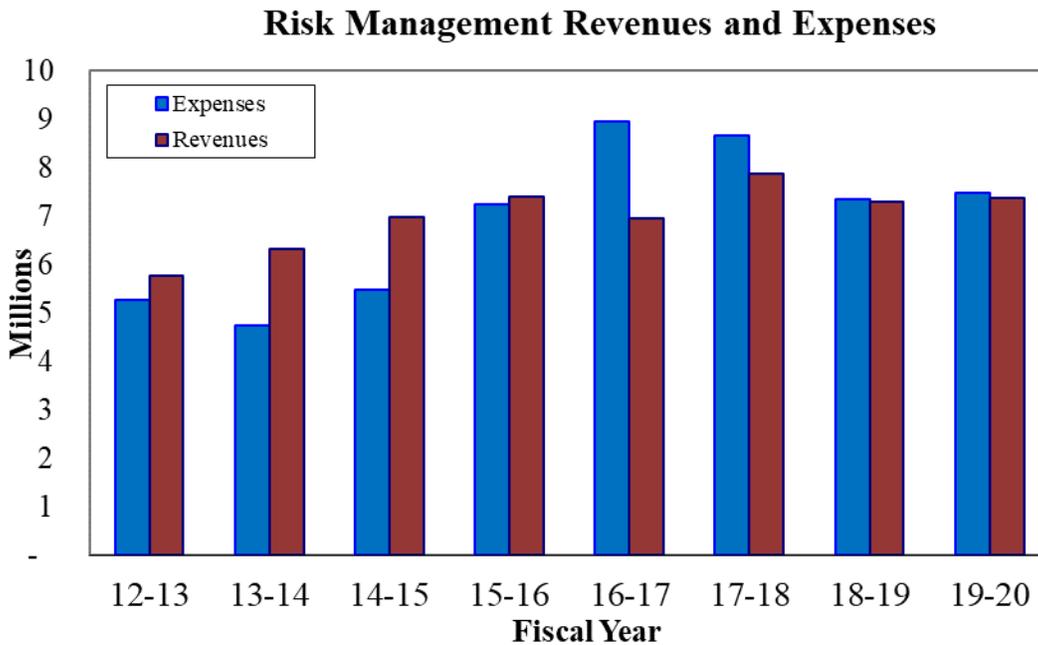
Workers' compensation fees collected are predicted to decrease by \$102,935, or 3%, over the FY 18-19 estimate.

Premium fees charged on insurance for FY 19-20 are expected to decrease by \$30,785, or 0.9%, over the FY 18-19 estimates.

## Expenses

Proposed worker’s compensation claims for FY 19-20 of \$1,522,000 comprise an increase of \$172,000, or 12.7%, over the FY 18-19 estimate of \$1,350,000. Insurance premiums are projected to increase by \$234,702, or 9.4%, over the estimate for FY 18-19 of \$2,505,653.

An eight (8) year trend for both revenues and expenses for the Risk Management Fund is depicted in the following graph:



(in millions)	12-13	13-14	14-15	15-16	16-17	17-18	18-19	19-20
<b>Revenues</b>	5.7	6.3	6.9	7.4	6.9	7.8	7.3	7.3
<b>Expenses</b>	5.2	4.7	5.4	7.2	8.9	8.6	7.3	7.4

## UTILITIES

The Utilities Department remains committed to providing Laredo’s residents with sustainable water and wastewater services to meet the City’s current and future needs. In support of this effort, there is a proposed bond issuance of \$52M which will be a loan from Texas Water Development Board to fund the Manadas Wastewater Treatment Plant. In addition, there is a \$40M proposed Waterworks & Sewer System Revenue

Bond to fund necessary water and sewer improvements including the sewer interceptor and force mains, Lyon tank reconstruction and water & sewer master plan updates. Ongoing projects include the construction of a 2.5 MG Elevated Storage Tank at San Isidro, the Downtown Water and Sewer line Replacement Project as well as the expansion of the South Laredo Wastewater Treatment Plant.

## **WATER SYSTEM FUND**

### **Revenues**

The City charges a fee for providing the community with safe and reliable water service at the lowest possible cost while remaining in compliance with applicable Federal, State, and Local laws and regulations. These charges are used to support the operations and maintenance, as well as debt service, of the City's water treatment plants and distribution system.

The water service charges reflected in the FY 19-20 budget for the Water System Fund are projected to increase by \$6,768,936, or 16.4%, over FY18-19 original budget based on projected growth and approved annual new rate schedule increase.

### **Expenses**

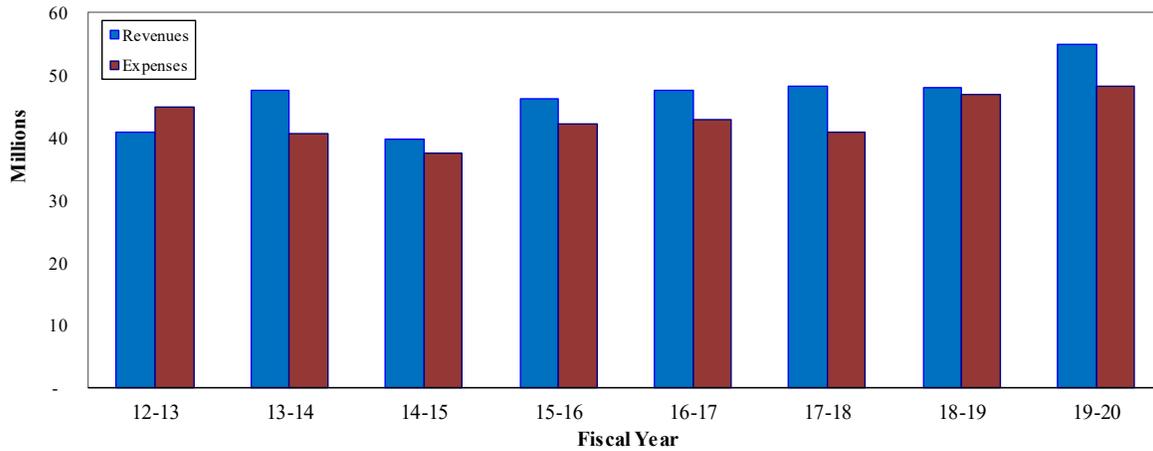
Expenses for the Water System Fund are projected to increase by \$963,551, or 2.1%, over its FY18-19 original budget.

A transfer out to debt service for \$16,643,025 will be used to cover debt service requirements for Combination Tax and Revenue Certificates of Obligation. The transfer out is essential to cover debt requirements for revenue bonds used to fund water construction projects necessary for the improvement of the Water System.

In addition, a transfer out to the Waterworks Construction Fund of \$1,282,705 will be used to fund infrastructure projects, such as improvements to the water plant, the booster station and water tanks.

The following graph depicts revenue and expense trends for an eight (8) year period.

### Water Total Revenues and Total Expenses



(in millions)	12-13	13-14	14-15	15-16	16-17	17-18	18-19	19-20
<b>Revenues</b>	40.7	47.4	39.6	46.1	47.4	48.2	48.4	54.8
<b>Expenses</b>	44.8	40.7	37.4	42.2	42.9	40.8	45.5	47.1

## SEWER FUND

### Revenues

The City charges a fee for processing wastewater in order to comply with federal state, and local laws and regulations. These charges are used to support the cost of operations, maintenance, and debt service of the City's six sewage treatment plants and collection system. Charges for services for FY 19-20 are expected to increase by \$4,676,602, or 13.5%, over the FY18-19 original budget based on projected growth and approved annual new rate schedule increase.

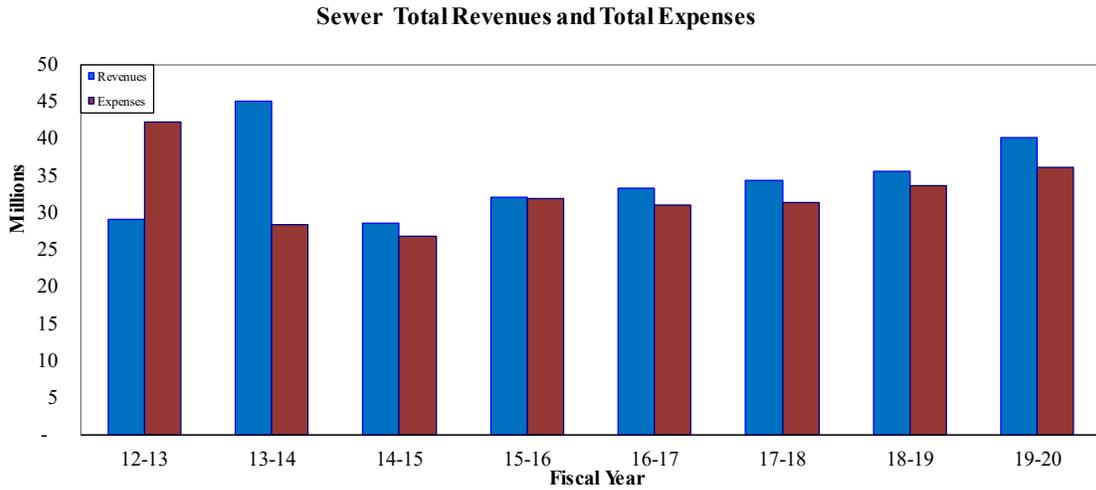
### Expenses

Total expenses are projected to increase by \$2,688,119 or 8.1%, over the FY 18-19 original budget.

A transfer out to Debt Service of \$13,710,290 includes transfers necessary to meet debt service payments on tax-supported debt.

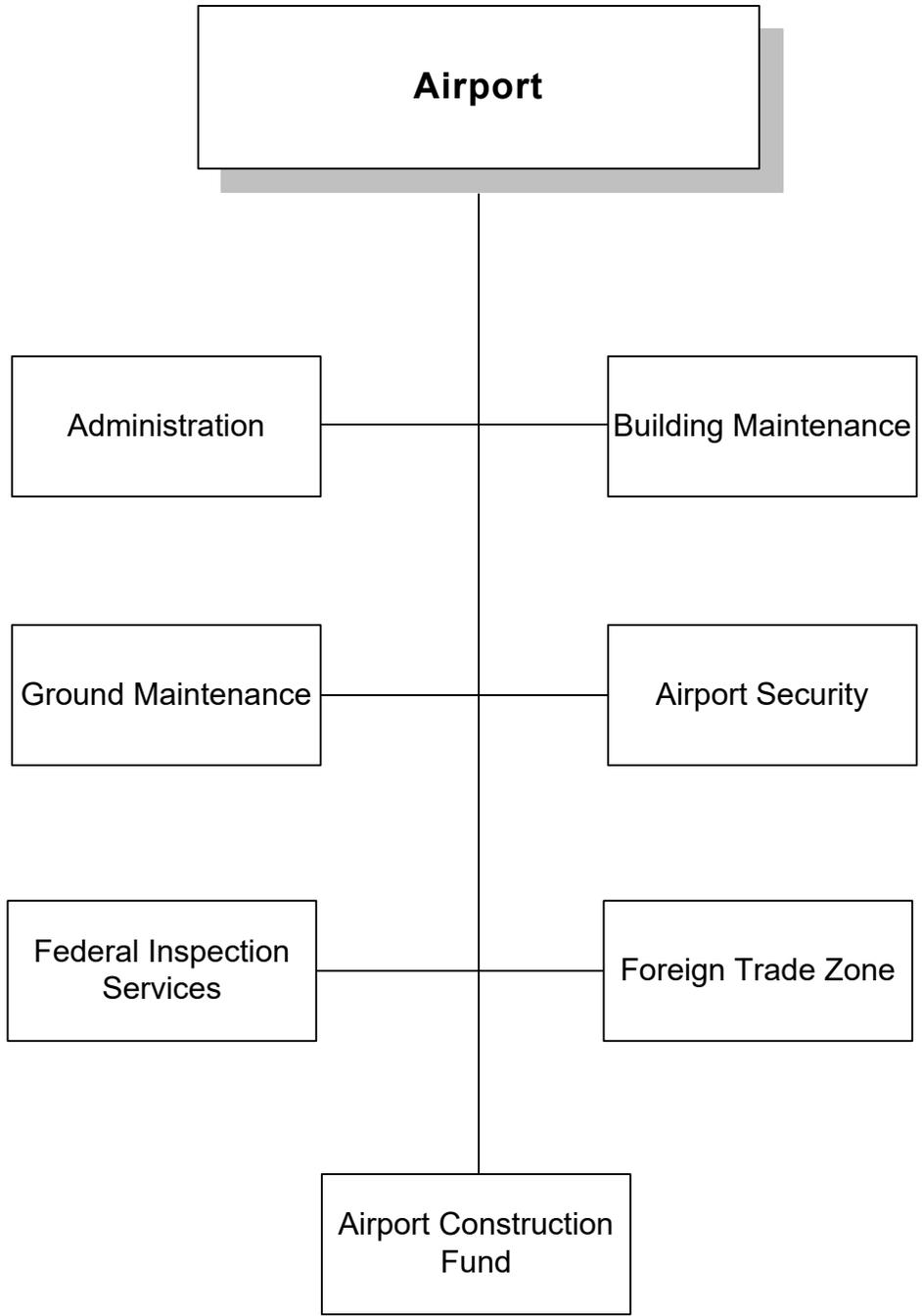
A transfer to the Sewer Construction Fund for \$618,585 will support the cost of infrastructure projects, such as improvements to the sewer plant, together with sewer lines throughout the City as well as collector/trunk line extensions.

Revenue and Expense trends over the most recent eight (8) year period for the Sewer System Fund are reflected in the following graph:



<b>(in millions)</b>	<b>12-13</b>	<b>13-14</b>	<b>14-15</b>	<b>15-16</b>	<b>16-17</b>	<b>17-18</b>	<b>18-19</b>	<b>19-20</b>
<b>Revenues</b>	29.1	44.9	28.5	32.0	33.3	34.4	34.9	40.1
<b>Expenses</b>	42.2	28.2	26.8	31.8	31.0	31.3	31.5	35.7





**CITY OF LAREDO, TEXAS  
INTERNATIONAL AIRPORT  
OPERATING FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>OPENING BALANCE</b>	<b>\$1,785,047</b>	<b>\$6,711,178</b>	<b>\$5,358,834</b>	<b>\$5,772,396</b>	<b>\$5,772,396</b>	<b>\$7,365,712</b>
<b>REVENUES</b>						
Intergovernmental Revenue	44,929	64,273	11,800	11,800	55,000	58,217
Charges for Services	0	15	0	0	0	0
Fees and Collections	508,841	535,393	553,178	553,178	537,197	536,991
Rents, Royalties and Interest	5,536,795	6,906,119	7,884,199	7,884,199	7,337,935	8,135,629
Reimburse and Miscellaneous	967,498	419,389	401,168	401,168	443,784	397,365
Other Financing Sources	750,000	921,720	600,000	600,000	600,000	600,000
<b>TOTAL REVENUES</b>	<b>7,808,063</b>	<b>8,846,910</b>	<b>9,450,345</b>	<b>9,450,345</b>	<b>8,973,916</b>	<b>9,728,202</b>
<b>TOTAL AVAILABLE</b>	<b>9,593,110</b>	<b>15,558,087</b>	<b>14,809,179</b>	<b>15,222,741</b>	<b>14,746,312</b>	<b>17,093,914</b>
<b>EXPENDITURES</b>						
<b>AIRPORT ADMINISTRATION</b>						
Personnel Services	633,376	556,024	549,718	549,718	550,255	705,867
Materials and Supplies	23,572	38,245	63,090	67,388	47,658	51,232
Contractual Services	2,519,208	2,506,143	4,156,247	4,221,899	2,668,251	3,083,966
Other Charges	(31)	(11)	229,467	201,240	805	130,000
Capital Outlay	0	64,650	0	0	0	0
Intergovernmental Transfers	1,158,003	2,569,381	1,022,223	1,022,223	50,000	50,000
<b>TOTAL AIRPORT ADMINISTRATION</b>	<b>4,334,128</b>	<b>5,734,431</b>	<b>6,020,745</b>	<b>6,062,468</b>	<b>3,316,969</b>	<b>4,021,065</b>
<b>BUILDING MAINTENANCE</b>						
Personnel Services	546,533	523,260	665,699	665,699	536,406	678,493
Materials and Supplies	137,806	150,141	145,734	221,780	191,555	230,747
Contractual Services	536,155	570,417	1,768,182	2,067,915	786,138	1,782,062
Capital Outlay	51,700	0	0	10,033	0	0
<b>TOTAL BUILDING MAINTENANCE</b>	<b>1,272,194</b>	<b>1,243,819</b>	<b>2,579,615</b>	<b>2,965,427</b>	<b>1,514,099</b>	<b>2,691,302</b>
<b>GROUND MAINTENANCE</b>						
Personnel Services	395,073	408,870	443,396	443,396	451,661	439,932
Materials and Supplies	27,094	30,934	47,951	49,402	32,260	43,024
Contractual Services	119,518	146,963	445,367	430,112	269,905	241,069
Capital Outlay	96,699	20,261	0	0	0	0
<b>TOTAL GROUND MAINTENANCE</b>	<b>638,385</b>	<b>607,027</b>	<b>936,714</b>	<b>922,910</b>	<b>753,826</b>	<b>724,025</b>

**CITY OF LAREDO, TEXAS  
INTERNATIONAL AIRPORT  
OPERATING FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>AIRPORT SECURITY</b>						
Personnel Services	1,226,691	1,269,154	1,343,303	1,343,303	1,287,606	1,350,024
Materials and Supplies	131,628	110,961	218,981	191,791	62,680	108,519
Contractual Services	133,364	176,488	170,915	192,316	127,790	243,765
Other Charges	365	0	0	0	0	0
Capital Outlay	34,051	325,175	0	39,443	0	0
<b>TOTAL AIRPORT SECURITY</b>	<b>1,526,099</b>	<b>1,881,778</b>	<b>1,733,199</b>	<b>1,766,853</b>	<b>1,478,076</b>	<b>1,702,308</b>
<b>FOREIGN TRADE ZONE</b>						
Personnel Services	5,148	23,624	38,665	38,665	29,463	41,878
Materials and Supplies	0	198	500	500	400	500
Contractual Services	500	500	5,500	5,500	1,000	7,500
<b>TOTAL FOREIGN TRADE ZONE</b>	<b>5,648</b>	<b>24,322</b>	<b>44,665</b>	<b>44,665</b>	<b>30,863</b>	<b>49,878</b>
<b>FEDERAL INSPECTION SERVCS</b>						
Personnel Services	217,269	232,333	246,661	246,661	238,012	260,521
Materials and Supplies	7,106	8,971	15,100	15,947	2,025	16,100
Contractual Services	49,532	39,377	96,951	97,245	38,670	82,325
<b>TOTAL FEDERAL INSPECTION SERVCS</b>	<b>273,908</b>	<b>280,681</b>	<b>358,712</b>	<b>359,853</b>	<b>278,707</b>	<b>358,946</b>
<b>OPERATION STONEGARDEN</b>						
Personnel Services	0	13,632	9,806	9,806	8,060	12,960
<b>TOTAL OPERATION STONEGARDEN</b>	<b>0</b>	<b>13,632</b>	<b>9,806</b>	<b>9,806</b>	<b>8,060</b>	<b>12,960</b>
<b>ICE AIRPORT</b>						
Personnel Services	0	0	14,710	14,710	0	0
<b>TOTAL ICE AIRPORT</b>	<b>0</b>	<b>0</b>	<b>14,710</b>	<b>14,710</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENDITURES</b>	<b>8,050,361</b>	<b>9,785,691</b>	<b>11,698,166</b>	<b>12,146,692</b>	<b>7,380,600</b>	<b>9,560,484</b>
<b>CLOSING BALANCE</b>	<b>\$1,542,749</b>	<b>\$5,772,396</b>	<b>\$3,111,013</b>	<b>\$3,076,049</b>	<b>\$7,365,712</b>	<b>\$7,533,430</b>

**CITY OF LAREDO, TEXAS  
INTERNATIONAL AIRPORT  
OPERATING FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>ADJUSTMENTS</b>						
PRIOR PERIOD ADJ	5,168,429	0	0	0	0	0
<b>TOTAL ADJUSTMENTS</b>	<b>5,168,429</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED CLOSING BALANCE</b>	<b>\$6,711,178</b>	<b>\$5,772,396</b>	<b>\$3,111,013</b>	<b>\$3,076,049</b>	<b>\$7,365,712</b>	<b>\$7,533,430</b>



FUND NUMBER	242 AIRPORT
DEPARTMENT NUMBER	36 AIRPORT
DIVISION NUMBER	05 ADMINISTRATION

**MISSION**

To be a catalyst for economic development to the City and region by creating and promoting opportunities for domestic and international passenger and air cargo transportation, striving for a safe and secure airport environment and being sensitive to noise concerns.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

**OBJECTIVES**

- To promote and market Laredo International Airport to air carriers for passenger and air cargo operations.
- To continue to maintain and improve aviation facilities by carrying out the Airport Master Plan recommendations.
- Implement the recommendations from our FAR Part 150 Airport Noise Compatibility Study.
- Expand the Airport’s revenue base with an aggressive leasing program in accordance with the Airport Land Use Master Plan.

**PLANNED ACCOMPLISHMENTS**

- Promote Laredo International Airport to air carriers for passenger, air cargo, and new destinations.
- Maintain FAR Part 150 Airport Noise Compatibility Study recommendations.
- Expand revenue base through aggressive land lease programs, the generation of new leases, and the implementation of innovative real estate opportunities.
- Improve airport infrastructure.
- Rehabilitation of Cargo Apron Design and Construction
- Taxiway 1 and 2 Design

**EXPENDITURES**

	<b>ACTUAL 16-17</b>	<b>ACTUAL 17-18</b>	<b>AMENDED 18-19</b>	<b>ESTIMATED 18-19</b>	<b>PROPOSED 19-20</b>
Personnel Services	633,376	556,024	549,718	550,255	705,867
Materials & Supplies	23,573	38,246	67,388	47,658	51,232
Contractual Services	2,519,210	2,506,144	4,221,899	2,668,251	3,083,966
Other Charges	(31)	(11)	201,240	805	130,000
Capital Outlay	-	64,650	-	-	-
Intergov. Transfers	1,158,003	2,569,381	1,022,223	50,000	50,000
<b>Total</b>	<b>4,334,131</b>	<b>5,734,434</b>	<b>6,062,468</b>	<b>3,316,969</b>	<b>4,021,065</b>

FUND NUMBER	242 AIRPORT
DEPARTMENT NUMBER	36 AIRPORT
DIVISION NUMBER	05 ADMINISTRATION

PERSONNEL POSITION LISTING

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
36	05	11	20011	R28	CLERK IV (@80%)	21,558
36	05	4	40322	R28	CUSTOMER SVC. REPRESENTATIVE (@80%)	20,941
36	05	34	40008	R29	TELLER II	28,553
36	05	6	20014	R32	ADMINISTRATIVE ASSISTANT I (@80%)	24,695
36	05	12	20014	R32	ADMINISTRATIVE ASSISTANT I	30,869
36	05	4	20015	R35	ADMINISTRATIVE ASSISTANT II	47,971
36	05	1	16022	R41	ASSISTANT AIRPORT DIRECTOR(@80%)	68,910
36	05	2	16022	R41	ASSISTANT AIRPORT DIRECTOR	125,224
36	05	1	10039	R43	AIRPORT DIRECTOR	123,328
<b>COUNT</b>			<b>9</b>		<b>TOTAL</b>	<b>492,049</b>

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
# of Administrative FTE	9	9	9	9
Total Operating Expenses	\$4,334,131	\$5,734,435	\$3,316,969	\$4,021,065
<i>Outputs</i>				
Total active land/bldg leases	94	93	79	90
# of Commercial Airlines servicing Laredo	3	3	3	3
<b>Efficiency Measures</b>				
Aeronautical land use (acres)	40.99	40.99	40.99	40.99
Non-Aeronautical land use (acres)	75.92	75.92	75.92	75.92
Aeronautical Bldg. use (Square feet).	215,187	215,187	215,187	215,187
Non-Aeronautical Bldg. use (Square feet).	188,242	188,242	188,242	188,242
Total Inbound & Outbound PAX serviced	202,230	170,634	180,458	184,067
<b>Effectiveness Measures</b>				
Revenue generated from Aeronautical land rent	\$487,382	\$488,395	\$523,132	\$619,337
Revenue generated from Non-Aero land rent	\$840,956	\$1,754,123	\$2,092,120	\$1,991,512
Revenue generated from Aeronautical Bldg. rent	\$1,081,261	\$1,378,926	\$1,369,468	\$1,422,076

FUND NUMBER	242 AIRPORT
DEPARTMENT NUMBER	36 AIRPORT
DIVISION NUMBER	05 ADMINISTRATION

PERFORMANCE MEASURES - CONTINUED

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
Revenue generated from Non-Aeronautical Bldg. Rent	\$857,088	\$618,004	\$669,744	\$1,301,346
Revenue generated from PAX Activity	\$360,551	\$351,190	\$395,270	\$368,750
Total Discretionary (\$) awarded by FAA	\$4,102,354	\$11,549,126	\$10,000,000	\$10,000,000
Total Entitlement (\$) awarded by FAA	\$1,694,148	\$1,625,107	\$1,625,000	\$1,625,000
Revenue generated from Noise Abatement Lease Program	\$750,000	\$600,000	\$600,000	\$600,000

FUND NUMBER	242 AIRPORT
DEPARTMENT NUMBER	36 AIRPORT
DIVISION NUMBER	10 BUILDING MAINTENANCE

**MISSION**

To provide a safe, clean, attractive, efficient and cost effective aviation facility for our traveling community.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

**OBJECTIVES**

- The overall objective is to provide a safe, clean, attractive, efficient and cost effective facility for the general public and the traveling community.
- To comply with the American Disability Act and the Environmental Protection Agency.
- Provide mechanical equipment service and building maintenance on a continuous basis.
- Continue demolition of substandard buildings to increase land availability for new business development opportunities.

**PLANNED ACCOMPLISHMENTS**

- Operate public aviation facility in a safe and cost-effective manner.
- Provide specialized training to building maintenance staff to reduce outsourcing maintenance costs.
- Cross train employees to increase efficiency and effectiveness of building operations.
- Passenger boarding bridges roof improvements
- Airline ticket counter improvements
- Passenger terminal bathroom improvements
- Passenger Terminal exterior painting maintenance
- Construct Airport Maintenance Facility approximately 8,000 square feet.

**EXPENDITURES**

	<b>ACTUAL 16-17</b>	<b>ACTUAL 17-18</b>	<b>AMENDED 18-19</b>	<b>ESTIMATED 18-19</b>	<b>PROPOSED 19-20</b>
Personnel Services	546,533	523,260	665,699	536,406	678,493
Materials & Supplies	137,807	150,141	221,780	191,555	230,747
Contractual Services	536,156	570,417	2,067,915	786,138	1,782,062
Capital Outlay	51,700	-	10,033	-	-
<b>Total</b>	<b>1,272,196</b>	<b>1,243,818</b>	<b>2,965,427</b>	<b>1,514,099</b>	<b>2,691,302</b>

FUND NUMBER	242 AIRPORT
DEPARTMENT NUMBER	36 AIRPORT
DIVISION NUMBER	10 BUILDING MAINTENANCE

PERSONNEL POSITION LISTING

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
36	10	2	80288	R23	CUSTODIAN	23,527
36	10	20	80288	R23	CUSTODIAN	23,527
36	10	37	80288	R23	CUSTODIAN	23,527
36	10	38	80288	R23	CUSTODIAN	23,527
36	10	524	80288	R23	CUSTODIAN	23,527
36	10	525	80288	R23	CUSTODIAN	23,527
36	10	3	80187	R25	MAINTENANCE WORKER	24,382
36	10	9	80187	R25	MAINTENANCE WORKER	24,382
36	10	10	70189	R28	BUILDING MAINTENANCE MECHANIC	27,928
36	10	11	70189	R28	BUILDING MAINTENANCE MECHANIC	25,654
36	10	246	70189	R28	BUILDING MAINTENANCE MECHANIC	25,654
36	10	515	70189	R28	BUILDING MAINTENANCE MECHANIC	25,654
36	10	12	70450	R28	ELECTRICIAN JOURNEYMAN	40,233
36	10	1	70195	R32	BLDG. MAINTENANCE SUPERVISOR	49,849
36	10	1	70188	R34	BLDG. & GROUNDS SUPERVISOR	35,353
<b>COUNT</b>			<b>15</b>		<b>TOTAL</b>	<b>420,251</b>

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
# of Building Maintenance FTE	15	15	15	15
Total Operating Expenses	\$1,272,196	\$1,243,818	\$1,514,099	\$2,694,550
<i>Outputs</i>				
Total airport owned buildings maintained	15	15	12	12
Total terminal pay parking equipment	8	8	8	10
Total Airfield Lighted Guidance signs maintained				
# of airfield lights maintained	1,055	1055	1055	1055
# of Power generators maintained	4	4	4	4
Total miles of perimeter fence maintained	15.5	15.5	15.5	15.5
# of security motorized vehicle & pedestrian gates maintained	40	40	40	40

FUND NUMBER	242 AIRPORT
DEPARTMENT NUMBER	36 AIRPORT
DIVISION NUMBER	10 BUILDING MAINTENANCE

PERFORMANCE MEASURES - CONTINUED

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Efficiency Measures</b>				
# of airport owned buildings maintained per FTE	4	4	3	3
# of terminal pay parking equipment per FTE	4	4	3	3
# of airfield lighted guidance signs maintained per FTE	73	73	73	73
# of airfield lights maintained per FTE	300	300	300	300
# of power generators maintained per FTE	1	1	1	1
Miles of perimeter fence maintained per FTE	3	3	3	3
<b>Effectiveness Measures</b>				
% of time spent on airfield maintenance	25%	25%	25%	25%
% of time spent on building maintenance	65%	65%	65%	65%
% of time spent on other operational needs (i.e. generators, perimeter fence, irrigation, etc.)	10%	10%	10%	10%

FUND NUMBER	242 AIRPORT
DEPARTMENT NUMBER	36 AIRPORT
DIVISION NUMBER	20 GROUND MAINTENANCE

**MISSION**

To ensure that airports runways are in compliance with all FAA runway safety regulations and avoid runway incursions. To properly maintain airport landside areas to ensure the continued security and beautifications of airport grounds.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

**OBJECTIVES**

- To continue to maintain the air operations area of the Airport in a manner that is in compliance with the FAA Airport Certification Requirements, as well as to continue to develop maintenance schedules that will allow the staff to maintain and beautify the Airport grounds in an efficient and effective manner.

**PLANNED ACCOMPLISHMENTS**

- To maintain airfield in compliance with all FAA regulations.
- To maintain the upkeep of repairs and upgrades to all runways, taxiways, and cargo areas.
- To ensure continued training on airport airside and landside safety.

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	395,073	408,870	443,396	451,661	439,932
Materials & Supplies	27,094	30,934	49,402	32,260	43,024
Contractual Services	119,518	146,963	430,112	269,905	241,069
Capital Outlay	96,699	20,261	-	-	-
<b>Total</b>	638,384	607,028	922,910	753,826	724,025

**PERSONNEL POSITION LISTING**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
36	20	283	80666	R23	GROUNDSKEEPER	23,527
36	20	2	81138	R25	LIGHT EQUIPMENT OPERATOR	30,097
36	20	5	81138	R25	LIGHT EQUIPMENT OPERATOR	29,638
36	20	26	70465	R27	HEAVY EQUIPMENT OPERATOR	40,296
36	20	93	70465	R27	HEAVY EQUIPMENT OPERATOR	49,494
36	20	108	70465	R27	HEAVY EQUIPMENT OPERATOR	25,237
36	20	109	70465	R27	HEAVY EQUIPMENT OPERATOR	29,575
36	20	3	70190	R35	AIRPORT FACILITY SUPERVISOR	56,314
<b>COUNT</b>			<b>8</b>		<b>TOTAL</b>	<b>284,179</b>

FUND NUMBER	242 AIRPORT
DEPARTMENT NUMBER	36 AIRPORT
DIVISION NUMBER	20 GROUND MAINTENANCE

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
# of Grounds Maintenance FTE	7	7	8	8
Total Operating Expenses	\$638,385	\$607,028	\$753,826	\$724,025
<b>Outputs</b>				
Total landside acreage maintained	166	166	166	166
Total airside acreage maintained	1,169	1,169	1,169	1,169
Total airside & landside acreage maintained	1,335	1,335	1,335	1,335
Total Airfield Lighted Guidance signs maintained	150	150	150	150
# of airfield lights maintained	1,055	1,055	1,055	1,055
<b>Efficiency Measures</b>				
# of landside acreage maintained per FTE	24	24	24	24
# of airside acreage maintained per FTE	167	167	167	167
Airfield & Ground Maintenance Safety Meetings conducted	12	12	12	12
# of Airfield safety surface inspections conducted	730	730	730	730
# of airfield lighted guidance signs maintained per FTE	37	37	37	37
# of airfield lights maintained per FTE	264	264	264	264
<b>Effectiveness Measures</b>				
% of time spent on maintaining landside acreage	20%	20%	20%	20%
% of time spent on maintaining airside acreage	70%	70%	70%	70%
% of time spent on other operation needs (i.e. construction, equipment maintenance, safety inspections, etc.)	10%	10%	10%	10%
% of Successful Annual FAA airfield inspection	100%	100%	100%	100%
% of employees trained in airfield & grounds safety	100%	100%	100%	100%

FUND NUMBER	242 AIRPORT
DEPARTMENT NUMBER	36 AIRPORT
DIVISION NUMBER	35 AIRPORT POLICE

**MISSION**

To provide law enforcement for airport security, as directed by the Federal Aviation Regulations and Transportation Safety Administration (TSA) under the airport security program.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

**OBJECTIVES**

- To continue to provide law enforcement security for the Laredo International Airport, as mandated by Federal Aviation Administration Regulations and Transportation Safety Administration (TSA) Regulations.

**PLANNED ACCOMPLISHMENTS**

- To ensure the security of all boundaries within airport aeronautical property.
- To continue providing proper training to all the airport certified police officers.
- To ensure that all individuals requiring access to Airport Operations Area/Security Identification Display Area areas are fingerprinted and issued identification badges accordingly.
- Enhance customer service.
- Enhance security threat protocols.

**EXPENDITURES**

	<b>ACTUAL 16-17</b>	<b>ACTUAL 17-18</b>	<b>AMENDED 18-19</b>	<b>ESTIMATED 18-19</b>	<b>PROPOSED 19-20</b>
Personnel Services	1,226,691	1,269,154	1,343,303	1,287,606	1,350,024
Materials & Supplies	131,628	110,961	191,791	62,680	108,519
Contractual Services	133,364	176,488	192,316	127,790	243,765
Other Charges	365	-	-	-	-
Capital Outlay	34,051	325,175	39,443	-	-
<b>Total</b>	<b>1,526,099</b>	<b>1,881,778</b>	<b>1,766,853</b>	<b>1,478,076</b>	<b>1,702,308</b>

**PERSONNEL POSITION LIST**

<b>DEPT</b>	<b>DIV</b>	<b>AUT H #</b>	<b>POSITIO N NO.</b>	<b>GRADE</b>	<b>POSITION TITLE</b>	<b>19-20 PROPOSED ANNUAL RATE</b>
36	35	19	40322	R28	CUSTOMER SVC. REPRESENTATIVE	31,411
36	35	60	40322	R28	CUSTOMER SVC. REPRESENTATIVE	30,535
36	35	4	50038	R31	AIRPORT SECURITY OFFICER	35,812
36	35	5	50038	R31	AIRPORT SECURITY OFFICER	38,440
36	35	6	50038	R31	AIRPORT SECURITY OFFICER	43,988
36	35	8	50038	R31	AIRPORT SECURITY OFFICER	48,326
36	35	9	50038	R31	AIRPORT SECURITY OFFICER	33,142
36	35	12	50038	R31	AIRPORT SECURITY OFFICER	34,727
36	35	13	50038	R31	AIRPORT SECURITY OFFICER	47,846

FUND NUMBER	242 AIRPORT
DEPARTMENT NUMBER	36 AIRPORT
DIVISION NUMBER	35 AIRPORT POLICE

PERSONNEL POSITION LISTING - CONTINUED

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
36	35	14	50038	R31	AIRPORT SECURITY OFFICER	28,866
36	35	18	50038	R31	AIRPORT SECURITY OFFICER	41,235
36	35	20	50038	R31	AIRPORT SECURITY OFFICER	36,354
36	35	21	50038	R31	AIRPORT SECURITY OFFICER	35,269
36	35	22	50038	R31	AIRPORT SECURITY OFFICER	38,231
36	35	23	50038	R31	AIRPORT SECURITY OFFICER	38,440
36	35	24	50038	R31	AIRPORT SECURITY OFFICER	35,269
36	35	2	50037	R33	AIRPORT SECURITY OFFICER SUPVR	46,613
36	35	3	50037	R33	AIRPORT SECURITY OFFICER SUPVR	56,356
36	35	4	50037	R33	AIRPORT SECURITY OFFICER SUPVR	57,209
36	35	5	50037	R33	AIRPORT SECURITY OFFICER SUPVR	47,656
36	35	6	50037	R33	AIRPORT SECURITY OFFICER SUPVR	39,605
36	35	1	15045	R39	AIRPORT SECURITY MANAGER	52,057
<b>COUNT</b>			<b>22</b>		<b>TOTAL</b>	<b>897,388</b>

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
# of Airport Police staff - FTE	22	22	22	22
Total Operating Expenses	\$1,526,100	\$1,881,778	\$1,478,076	\$1,702,308
<i>Efficiency Measures</i>				
# AOA/SIDA badges issued per year	835	809	830	850
# of persons fingerprinted per year	200	647	830	850
# of STAs -Security Threat Assessments	230	809	830	850
# of incident reports submitted	190	221	254	280
# of Security Trainings performed	30	56	90	90
# of on the field audits (access control and key)	60	60	60	60
<b>Effectiveness Measures</b>				
# of hours airport is to provide security daily	24	24	24	24
Total revenues generated from airport security related fees	\$19,428	\$37,803	\$35,840	\$28,615
Total TSA Reimbursement Award	\$43,388	\$39,133	\$43,000	\$43,000

FUND NUMBER	242 AIRPORT
DEPARTMENT NUMBER	36 AIRPORT
DIVISION NUMBER	40 FOREIGN TRADE ZONE

To promote the use of the Foreign Trade Zone (FTZ) program in order to allow expansion and facilitation of international trade in Laredo, the largest in-land port in the nation, to stimulate the local economy and provide greater employment opportunities.

## OBJECTIVES & PLANNED ACCOMPLISHMENTS

### OBJECTIVES

- To continue to increase local awareness of the FTZ program and to encourage the international trade community to participate in the FTZ program.

### PLANNED ACCOMPLISHMENTS

- To increase the number of FTZ Operators .
- Decrease the processing time for FTZ operators applying for new Usage Driven Sites.
- Further expedite FTZ Alterations

## EXPENDITURES

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	5,148	23,623	38,665	29,463	41,878
Materials & Supplies	-	198	500	400	500
Contractual Services	500	500	5,500	1,000	7,500
<b>Total</b>	5,648	24,321	44,665	30,863	49,878

## PERSONNEL POSITION LISTING

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
36	40	11	20011	R28	CLERK IV (@20%)	5,389
36	40	6	20014	R32	ADMINISTRATIVE ASSISTANT I (@20%)	6,174
36	40	1	16022	R41	ASSISTANT AIRPORT DIRECTOR (@20%)	17,228
<b>COUNT</b>			<b>3</b>		<b>TOTAL</b>	<b>28,791</b>

FUND NUMBER	242 AIRPORT
DEPARTMENT NUMBER	36 AIRPORT
DIVISION NUMBER	40 FOREIGN TRADE ZONE

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
# of Grantee's FTE	.40	.40	.40	.40
Total Operating Expenses	\$5,648	\$24,321	\$30,863	\$49,878
<b>Efficiency Measures</b>				
# of FTZ operators	35	35	40	41
<b>Effectiveness Measures</b>				
Total FTZ revenue collected	\$129,390	\$139,167	\$145,000	\$140,000
Value of Merchandize Received	\$684,136,190	\$548,234,807	\$751,929,912	\$766,968,510
Value of Merchandize Forward	\$671,638,081	\$480,481,382	\$742,901,704	\$757,759,738
# of FTZ Operator's FTE	167	171	189	193
# of clients served by Operators	11	44	74	76

FUND NUMBER	242 AIRPORT
DEPARTMENT NUMBER	36 AIRPORT
DIVISION NUMBER	45 FEDERAL INSPECTION SERVICES

**MISSION**

To promote the use of the Federal Inspection Facilities with international travelers and international air cargo operations.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

**OBJECTIVES**

- To promote and market Laredo to worldwide Air Cargo Operators for Pre-Inspection South bound (Mexico) air cargo.

**PLANNED ACCOMPLISHMENTS**

- To meet with Cargo Operators to promote using Laredo (LRD).
- To meet with Auto, Electronic, and Aerospace industries to use Laredo’s Mexico Pre-Inspection.
- To expand the pre-inspection program with the Mexican government.

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	217,269	232,334	246,661	238,012	260,521
Materials & Supplies	7,107	8,971	15,947	2,025	16,100
Contractual Services	49,532	39,379	97,245	38,670	82,325
<b>Total</b>	273,908	280,684	359,853	278,707	358,946

**PERSONNEL POSITION LISTING**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
36	45	5	80288	R23	CUSTODIAN	23,257
36	45	6	80288	R23	CUSTODIAN	23,527
36	45	1	40322	R28	CUSTOMER SVC. REPRESENTATIVE	30,639
36	45	2	40322	R28	CUSTOMER SVC. REPRESENTATIVE	25,654
36	45	3	40322	R28	CUSTOMER SVC. REPRESENTATIVE	30,493
36	45	4	40322	R28	CUSTOMER SVC. REPRESENTATIVE (@20%)	5,235
36	45	107	40322	R28	CUSTOMER SVC. REPRESENTATIVE	29,158
<b>COUNT</b>			<b>7</b>		<b>TOTAL</b>	<b>168,234</b>

FUND NUMBER

242 AIRPORT

DEPARTMENT NUMBER

36 AIRPORT

DIVISION NUMBER

45 FEDERAL INSPECTION SERVICES

## PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
# of Customer Service FTE	4	4	4	4
# of Custodian FTE	2	2	2	2
Total Operating Expenses	\$273,908	\$280,684	\$278,707	\$358,946
<i>Outputs</i>				
# of Aircraft OPS	5,401	6,654	6,713	7,049
<b>Efficiency Measures</b>				
# of Total Foreign Aircraft Arrivals by FTE	1,350	1,664	1,678	1,762
<b>Effectiveness Measures</b>				
Revenue generated from FIS Fee	\$139,943	\$150,266	\$141,568	\$154,764
Revenue generated from Landing Fees	\$688,702	\$946,284	\$753,364	\$909,664
Revenue generated from Fuel Fees	\$714,187	\$846,333	\$820,000	\$883,430

## AIRPORT DEPARTMENT REQUESTS

### PERSONNEL REQUESTS

Division	Title	Grade	New	Est. Cost w/Benefits	Approved (Yes)/(No)
Airport Security	Customer Service Representative	R28	1	41,551	
Administration	Customer Service Representative	R28	4	166,204	
Ground Maintenance	Groundskeeper	R28	2	82,715	
<b>Total Personnel Requests</b>			<b>7</b>	<b>290,470</b>	

### CAPITAL OUTLAY REQUESTS

Division	Description	Amount	Approved (Yes)/(No)	Funding Source
<b>Ground Maintenance</b>	<b>Automotive</b>			
	TO REPLACE 2004 FORD F250 PICKUP TRUCK WITH 138,378 MILES. REPLACEMENT TRUCK WITH TOW PACKAGE AND RADIO EQUIPMENT TO COMMUNICATE WITH AIR TRAFFIC CONTROL TOWER.	36,000		
<b>Airport Security</b>	<b>Automotive</b>			
	TO REPLACE CURRENT AIRPORT POLICE K9 UNIT 1104 DODGE MAGNUM, 2007 WITH OVER 69,726 MILES. REQUESTING A TAHOE K9 POLICE PACKAGE WITH CLIMATE CONTROL AND RADIO EQUIPMENT TO COMMUNICATE WITH AIR TRAFFIC CONTROL TOWER.	45,000		
<b>Total Capital Outlay Requests</b>		<b>81,000</b>		
<b>Total Airport Requests</b>		<b>371,470</b>		

**CITY OF LAREDO, TEXAS  
INTERNATIONAL AIRPORT  
CONSTRUCTION FUND  
FY 2019 - 2020**

	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>OPENING BALANCE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,449,780</b>	<b>\$6,449,780</b>	<b>\$0</b>
<b>REVENUES</b>						
Intergovernmental Revenue	36,337,837	27,671,982	0	23,391,829	23,391,829	50,000
Rents, Royalties and Interest	104,581	169,698	0	18,838	18,838	160,162
Reimburse and Miscellaneous	1,682,258	1,310,475	0	95,100	95,100	0
Other Financing Sources	14,037,672	13,289,669	0	4,922,217	1,122,217	50,000
<b>2010A TAX &amp; REVENUE BOND</b>						
Rents, Royalties and Interest	13,722	13,968	0	0	0	0
Reimburse and Miscellaneous	24,872	24,872	0	0	0	0
Other Financing Sources	4,095,000	4,095,000	0	0	0	0
<b>TOTAL 2010A TAX &amp; REVENUE BOND</b>	<b>4,133,594</b>	<b>4,133,840</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUES</b>	<b>56,295,942</b>	<b>46,575,664</b>	<b>0</b>	<b>28,427,984</b>	<b>24,627,984</b>	<b>260,162</b>
<b>TOTAL AVAILABLE</b>	<b>56,295,942</b>	<b>46,575,664</b>	<b>0</b>	<b>34,877,764</b>	<b>31,077,764</b>	<b>260,162</b>
<b>EXPENDITURES</b>						
<b>FAA GRANT #72</b>						
Personnel Services	347,124	0	0	0	0	0
Materials and Supplies	10,299	0	0	0	0	0
Contractual Services	1,579,335	0	0	0	0	0
Capital Outlay	2,507,677	0	0	0	0	0
<b>TOTAL FAA GRANT #72</b>	<b>4,444,435</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TXDOT RAMP GRANT 2018</b>						
Materials and Supplies	0	54,411	0	0	0	0
Contractual Services	0	45,589	0	0	0	0
<b>TOTAL TXDOT RAMP GRANT 2018</b>	<b>0</b>	<b>100,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**CITY OF LAREDO, TEXAS  
INTERNATIONAL AIRPORT  
CONSTRUCTION FUND  
FY 2019 - 2020**

	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>TXDOT RAMP GRANT 2019</b>						
Materials and Supplies	0	0	0	100,000	100,000	0
<b>TXDOT RAMP GRANT 2020</b>						
Materials and Supplies	0	0	0	0	0	100,000
<b>FAA GRANT #69</b>						
Personnel Services	459,103	0	0	0	0	0
Materials and Supplies	5,261	0	0	0	0	0
Contractual Services	1,927,426	0	0	0	0	0
Capital Outlay	766,106	0	0	0	0	0
<b>TOTAL FAA GRANT #69</b>	<b>3,157,896</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FAA GRANT #67</b>						
Contractual Services	272,910	0	0	0	0	0
<b>FAA GRANT #77</b>						
Capital Outlay	5,330,487	0	0	0	0	0
<b>FAA GRANT #78</b>						
Personnel Services	183,359	374,266	0	0	0	0
Materials and Supplies	2,627	3,869	0	2,491	2,491	0
Contractual Services	2,426,192	3,050,734	0	1,070	1,070	0
Other Charges	0	0	0	0	0	0
Capital Outlay	999,997	999,997	0	12,018	12,018	0
<b>TOTAL FAA GRANT #78</b>	<b>3,612,175</b>	<b>4,428,866</b>	<b>0</b>	<b>15,579</b>	<b>15,579</b>	<b>0</b>

**CITY OF LAREDO, TEXAS  
INTERNATIONAL AIRPORT  
CONSTRUCTION FUND  
FY 2019 - 2020**

	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>FAA GRANT #80</b>						
Personnel Services	0	1,415	0	451,002	451,002	0
Materials and Supplies	789	1,989	0	6,810	6,810	0
Contractual Services	47,712	2,040,579	0	985,065	985,065	0
Other Charges	0	0	0	0	0	0
Capital Outlay	799,532	1,216,011	0	1,963,787	1,963,787	0
<b>TOTAL FAA GRANT #80</b>	<b>848,033</b>	<b>3,259,994</b>	<b>0</b>	<b>3,406,664</b>	<b>3,406,664</b>	<b>0</b>
<b>FAA PROPOSED GRANT</b>						
Materials and Supplies	0	0	0	154	154	0
Contractual Services	33,080	45,466	0	2,740	2,740	0
Other Charges	0	0	0	1,692,148	1,692,148	0
Capital Outlay	2,546,297	2,598,409	0	6,219,140	2,419,140	0
Intergovernmental Transfers	0	0	0	0	0	0
<b>TOTAL FAA PROPOSED GRANT</b>	<b>2,579,377</b>	<b>2,643,875</b>	<b>0</b>	<b>7,914,182</b>	<b>4,114,182</b>	<b>0</b>
<b>FAA GRANT #85</b>						
Personnel Services	9,416	0	0	0	0	0
Contractual Services	764,979	0	0	0	0	0
Other Charges	0	0	0	0	0	0
Capital Outlay	1,916,166	0	0	0	0	0
<b>TOTAL FAA GRANT #85</b>	<b>2,690,561</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TXDOT RAMP GRANT 2017</b>						
Materials and Supplies	99,993	99,993	0	0	0	0
<b>FAA GRANT #86</b>						
Personnel Services	10,649	0	0	0	0	0
Materials and Supplies	19,004	0	0	0	0	0
Contractual Services	2,478	0	0	251,256	251,256	0
Other Charges	0	0	0	1,970,967	1,970,967	0
Capital Outlay	3,031,465	0	0	0	0	0
<b>TOTAL FAA GRANT #86</b>	<b>3,063,596</b>	<b>0</b>	<b>0</b>	<b>2,222,223</b>	<b>2,222,223</b>	<b>0</b>

**CITY OF LAREDO, TEXAS  
INTERNATIONAL AIRPORT  
CONSTRUCTION FUND  
FY 2019 - 2020**

	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>FAA GRANT #79</b>						
Contractual Services	332	332	0	0	0	0
Capital Outlay	8,364,480	8,364,480	0	76,095	76,095	0
<b>TOTAL FAA GRANT #79</b>	<b>8,364,812</b>	<b>8,364,812</b>	<b>0</b>	<b>76,095</b>	<b>76,095</b>	<b>0</b>
<b>TXDOT RAMP GRANT 2015</b>						
Materials and Supplies	53,153	0	0	0	0	0
Contractual Services	46,839	0	0	0	0	0
<b>TOTAL TXDOT RAMP GRANT 2015</b>	<b>99,992</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TXDOT RAMP GRANT 2016</b>						
Materials and Supplies	65,210	0	0	0	0	0
Contractual Services	34,535	0	0	0	0	0
<b>TOTAL TXDOT RAMP GRANT 2016</b>	<b>99,745</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FAA INELIGIBLE</b>						
Materials and Supplies	290,808	290,808	0	0	0	0
Contractual Services	124,501	146,624	0	320,936	320,936	0
Other Charges	(2)	116	0	1,384,097	1,384,097	160,162
Capital Outlay	694,848	704,814	0	919,033	919,033	0
Intergovernmental Transfers	1,492,754	0	0	0	0	0
<b>TOTAL FAA INELIGIBLE</b>	<b>2,602,909</b>	<b>1,142,362</b>	<b>0</b>	<b>2,624,066</b>	<b>2,624,066</b>	<b>160,162</b>
<b>FAA GRANT #81</b>						
Personnel Services	0	0	0	200,000	200,000	0
Materials and Supplies	0	0	0	0	0	0
Contractual Services	0	54,703	0	1,835,237	1,835,237	0
Other Charges	0	0	0	3,115,615	3,115,615	0
Capital Outlay	0	168,080	0	181,920	181,920	0
<b>TOTAL FAA GRANT #81</b>	<b>0</b>	<b>222,783</b>	<b>0</b>	<b>5,332,772</b>	<b>5,332,772</b>	<b>0</b>

**CITY OF LAREDO, TEXAS  
INTERNATIONAL AIRPORT  
CONSTRUCTION FUND  
FY 2019 - 2020**

	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>FAA GRANT #82</b>						
Contractual Services	195	195	0	202	202	0
Capital Outlay	8,233,509	8,419,961	0	268,518	268,518	0
<b>TOTAL FAA GRANT #82</b>	<b>8,233,704</b>	<b>8,420,156</b>	<b>0</b>	<b>268,720</b>	<b>268,720</b>	<b>0</b>
<b>FAA GRANT #84</b>						
Contractual Services	0	631	0	0	0	0
Other Charges	0	0	0	0	0	0
Capital Outlay	0	5,938,296	0	501,630	501,630	0
<b>TOTAL FAA GRANT #84</b>	<b>0</b>	<b>5,938,927</b>	<b>0</b>	<b>501,630</b>	<b>501,630</b>	<b>0</b>
<b>DEVELOPMENT &amp; IMPROVEMENT</b>						
Materials and Supplies	1,084	1,084	0	0	0	0
Contractual Services	153,813	153,813	0	0	0	0
Other Charges	0	0	0	0	0	0
Capital Outlay	861,379	861,379	0	0	0	0
Intergovernmental Transfers	372,400	0	0	0	0	0
<b>TOTAL DEVELOPMENT &amp; IMPROVEMENT</b>	<b>1,388,676</b>	<b>1,016,276</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>EMAS REPAIRS</b>						
Contractual Services	354,000	354,000	0	0	0	0
<b>GRANT #85</b>						
Capital Outlay	0	0	0	4,027,897	4,027,897	0
<b>GRANT #87</b>						
Capital Outlay	0	0	0	8,387,917	8,387,917	0

**CITY OF LAREDO, TEXAS  
INTERNATIONAL AIRPORT  
CONSTRUCTION FUND  
FY 2019 - 2020**

	<b>ACTUAL FY 16-17</b>	<b>ACTUAL FY 17-18</b>	<b>ORIGINAL BUDGET FY 18-19</b>	<b>AMENDED BUDGET FY 18-19</b>	<b>TOTAL ESTIMATE FY 18-19</b>	<b>PROPOSED BUDGET FY 19-20</b>
<b>2010A TAX &amp; REVENUE BOND</b>						
Contractual Services	230,154	230,157	0	0	0	0
Other Charges	0	0	0	0	0	0
Capital Outlay	1,768,639	1,768,639	0	0	0	0
Debt Service	95,000	95,000	0	0	0	0
Intergovernmental Transfers	2,008,374	2,040,044	0	0	0	0
<b>TOTAL 2010A TAX &amp; REVENUE BOND</b>	<b>4,102,167</b>	<b>4,133,840</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENDITURES</b>	<b>51,345,468</b>	<b>40,125,884</b>	<b>0</b>	<b>34,877,745</b>	<b>31,077,745</b>	<b>260,162</b>
<b>CLOSING BALANCE</b>	<b>\$4,950,474</b>	<b>\$6,449,780</b>	<b>\$0</b>	<b>\$19</b>	<b>\$19</b>	<b>\$0</b>
<b>ADJUSTMENTS</b>						
Rounding	-	-	-	(19)	(19)	-
Total Adjustments	-	-	-	(19)	(19)	-
<b>ADJUSTED CLOSING BALANCE</b>	<b>4,950,474</b>	<b>6,449,780</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## **Animal Care Services**

**CITY OF LAREDO, TEXAS**  
**GENERAL FUND SUMMARY**  
**EXPENDITURES**  
**FY 2019-2020**

<b>EXPENDITURES</b>	<b>ACTUAL FY 16-17</b>	<b>ACTUAL FY 17-18</b>	<b>ORIGINAL BUDGET FY 18-19</b>	<b>AMENDED BUDGET FY 18-19</b>	<b>TOTAL ESTIMATE FY 18-19</b>	<b>PROPOSED BUDGET FY 19-20</b>
<b>Animal Care Services</b>						
Animal Care Facility						
Personnel	-	1,436,640	1,513,317	1,543,317	1,321,203	2,006,448
Materials and Supplies	-	313,612	350,187	433,148	461,071	527,573
Other Charges		(15)	-	-	-	-
Contractual Services	-	419,496	788,028	721,328	679,784	551,602
Capital Outlay	-	41,721	40,000	40,000	-	-
<b>Total Animal Care Facilities</b>	<b>-</b>	<b>2,211,454</b>	<b>2,691,532</b>	<b>2,737,793</b>	<b>2,462,058</b>	<b>3,085,623</b>

**City of Laredo, Texas  
Animal Care Services  
Major Fund Changes  
FY2019 - 2020**

**EXPENDITURES**

Personnel (Changes in benefits, and employees hired at above entry level rates)	9,647
Cost of Living Adjustment 2.5%	37,684
Health Insurance Adjustment 3.5%	9,470
Fund (2) Animal Control Supervisor	117,152
Fund (2) Animal Control Officer I	80,324
Fund (1) Custodian	42,753
Fund (2) Kennel Worker	81,422
Add (1) Clerk II	43,057
Add (2) Clerk I	71,622
Motor Fuel	(3,689)
Vehicle Maintenance	3,550
I-Net Charges	117
Electricity & Water	3,900
800 Mhz Radio System	(5,573)
Bank Service Fees	600
Capital Outlay	(40,000)
Rental of Building	(179,440)
Contractual Services	(35,505)
Veterinarian Services	157,000
	<hr/>
<b>Total Net Change from FY2019 to FY2020</b>	<b><u><u>\$ 394,091</u></u></b>

# ANIMAL CARE DEPARTMENT REQUESTS

## PERSONNEL REQUEST

DIVISION	TITLE	GRADE	NEW	EST. COST W/ BENEFITS	APPROVED (YES)/(NO)
<b>ANIMAL CARE</b>	Assistant Animal Care Services Director	R41	1.00	88,240	
	Clerk II	R25	1.00	42,463	Yes
	Administrative Assistant II	R35	2.00	119,757	
	Clerk I	R23	2.00	82,715	Yes
<b>Total Personnel Request</b>			<b>6.00</b>	<b>333,175</b>	

## CAPITAL OUTLAY REQUEST

DIVISION	DESCRIPTION	AMOUNT	APPROVED (YES)/(NO)	FUNDING SOURCE
<b>ANIMAL CARE</b>	<b>Building &amp; Other Improvements</b>			
	<b>Winterization of 4 kennels</b>			
	Arrellanos Plumbing: \$86,386			
	Clark Hardware: \$36,000			
	Industrial Curtains & 30 heaters: \$50,000			
	Plans & Specs for 20'*20' Laundromat: \$12,000			
		184,386		
	<b>Automotive</b>			
	Two 1 ton flat beds with extended cab with cages to replace the following units: Unit 2264, 2000 Ford F150 with 163,830 miles, and unit 2336, 2002 Chevrolet C1500 with 132,240 miles.			
		103,000		
<b>Total Capital Outlay Request</b>			<b>287,386</b>	

<b>Total Animal Care Department Request</b>	<b>620,561</b>
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FUND NUMBER  
 DEPARTMENT NUMBER  
 DIVISION NUMBER

101 GENERAL FUND  
 76 ANIMAL CARE SERVICES  
 10 ANIMAL CARE & FACILITY

**MISSION**

To promote responsible pet ownership, prevent the spread of animal borne diseases and protect the public by providing anti-rabies vaccinations; perform rabies control investigations; make accessible mandatory spay or neutering service: and, provide a temporary shelter for stray, unwanted or homeless animals in compliance with local, state, and federal laws and ordinances.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Comply with state, federal, and local animal laws; enforce City of Laredo animal-related ordinances to protect the community from animal related and zoonotic diseases and conditions.
- Provide effective Animal Control Services to protect the public from roaming/vicious animals and diseases spread by same.
- Provide at least monthly anti-rabies vaccinations clinics in coordination with local veterinarians.
- Reduce the number of unwanted animals in the community by promoting sterilization of all pets, thereby reducing the number of pets euthanized.
- Investigate 100% of all reported animal biting incidents within 24 hours of receiving the report; investigate 100% of reported emergency bee calls and remove/destroy 100% of those swarms on public property which pose a threat to the public safety.
- Provide temporary shelter for stray and unwanted animals, maintain vigorous program to reunite stray pets with owners and have vigorous adoption program in place.
- Hire, train, and certify staff of animal control officers and shelter staff to carry out the goals and objectives.
- Provide and ACO on-call 24/7, to assist law enforcement and rescue injured or vicious animals.
- Assist with information and animal control services for natural disaster evacuees seeking shelter in the Laredo area.
- Provide public with presentations to local schools, nursing homes, and civic groups to increase awareness on animal-related issues, pet ownership and care and pet overpopulation.

**EXPENDITURES**

	<b>ACTUAL FY16-17</b>	<b>ACTUAL FY17-18</b>	<b>AMENDED FY18-19</b>	<b>ESTIMATED FY19-20</b>	<b>PROPOSED FY19-20</b>
Personnel Services	-	1,436,640	1,543,317	1,321,203	2,006,448
Materials & Supplies	-	313,612	433,148	461,071	527,573
Contractual Services	-	419,496	721,328	679,784	551,602
Other Charges	-	(15)	-	-	-
Capital Outlay	-	41,721	40,000	-	-
<b>Total</b>	-	2,211,454	2,737,793	2,462,058	3,085,623

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

101 GENERAL FUND  
76 ANIMAL CARE SERVICES  
10 ANIMAL CARE & FACILITY

DEPT	DIV	AUTH #	POS. #	GRD	POSITION TITLE	FY19-20 PROPOSED ANNUAL RATE
76	10	530	20250	R23	CLERK I	23,527
76	10	531	20250	R23	CLERK I	23,527
76	10	526	80288	R23	CUSTODIAN	23,527
76	10	5	20251	R25	CLERK II	24,382
76	10	10	20251	R25	CLERK II	24,382
76	10	525	20251	R25	CLERK II	24,382
76	10	526	20251	R25	CLERK II	24,282
76	10	6	82206	R27	KENNEL WORKER	25,487
76	10	7	82206	R27	KENNEL WORKER	25,237
76	10	8	82206	R27	KENNEL WORKER	25,237
76	10	9	82206	R27	KENNEL WORKER	25,237
76	10	10	82206	R27	KENNEL WORKER	25,237
76	10	11	82206	R27	KENNEL WORKER	25,237
76	10	12	82206	R27	KENNEL WORKER	25,237
76	10	13	82206	R27	KENNEL WORKER	25,237
76	10	14	82206	R27	KENNEL WORKER	25,237
76	10	99	20018	R29	ADMINISTRATIVE SECRETARY	28,908
76	10	2	50366	R29	ANIMAL CONTROL OFFICER I	26,092
76	10	3	50366	R29	ANIMAL CONTROL OFFICER I	26,092
76	10	8	50366	R29	ANIMAL CONTROL OFFICER I	26,092
76	10	9	50366	R29	ANIMAL CONTROL OFFICER I	27,636
76	10	11	50366	R29	ANIMAL CONTROL OFFICER I	27,448
76	10	12	50366	R29	ANIMAL CONTROL OFFICER I	30,222
76	10	13	50366	R29	ANIMAL CONTROL OFFICER I	26,092
76	10	17	50366	R29	ANIMAL CONTROL OFFICER I	29,575
76	10	19	50366	R29	ANIMAL CONTROL OFFICER I	26,092
76	10	20	50366	R29	ANIMAL CONTROL OFFICER I	26,092
76	10	21	50366	R29	ANIMAL CONTROL OFFICER I	26,092
76	10	22	50366	R29	ANIMAL CONTROL OFFICER I	27,761
76	10	1	45024	R30	VETERINARIAN TECHNICIAN	27,114
76	10	2	45024	R30	VETERINARIAN TECHNICIAN	27,114
76	10	1	50206	R31	ANIMAL CONTROL OFFICER II	31,932
76	10	1	50206	R31	ANIMAL CONTROL OFFICER II	38,294
76	10	8	50206	R31	ANIMAL CONTROL OFFICER II	37,626
76	10	7	40541	R33	PROGRAM COORDINATOR	33,059
76	10	15	50203	R33	ANIMAL CONTROL OFFICER III	39,065
76	10	250	20015	R35	ADMINISTRATIVE ASSISTANT II	41,670
76	10	552	20015	R35	ADMINISTRATIVE ASSISTANT II	37,835
76	10	553	20015	R35	ADMINISTRATIVE ASSISTANT II	37,835
76	10	1	50204	R35	ANIMAL CONTROL PROGRAM SUPVR.	71,415
76	10	1	16019	R43	ANIMAL CARE SERVICES DIRECTOR	92,501
<b>COUNT</b>			<b>40</b>		<b>TOTAL</b>	<b>1,240,768</b>

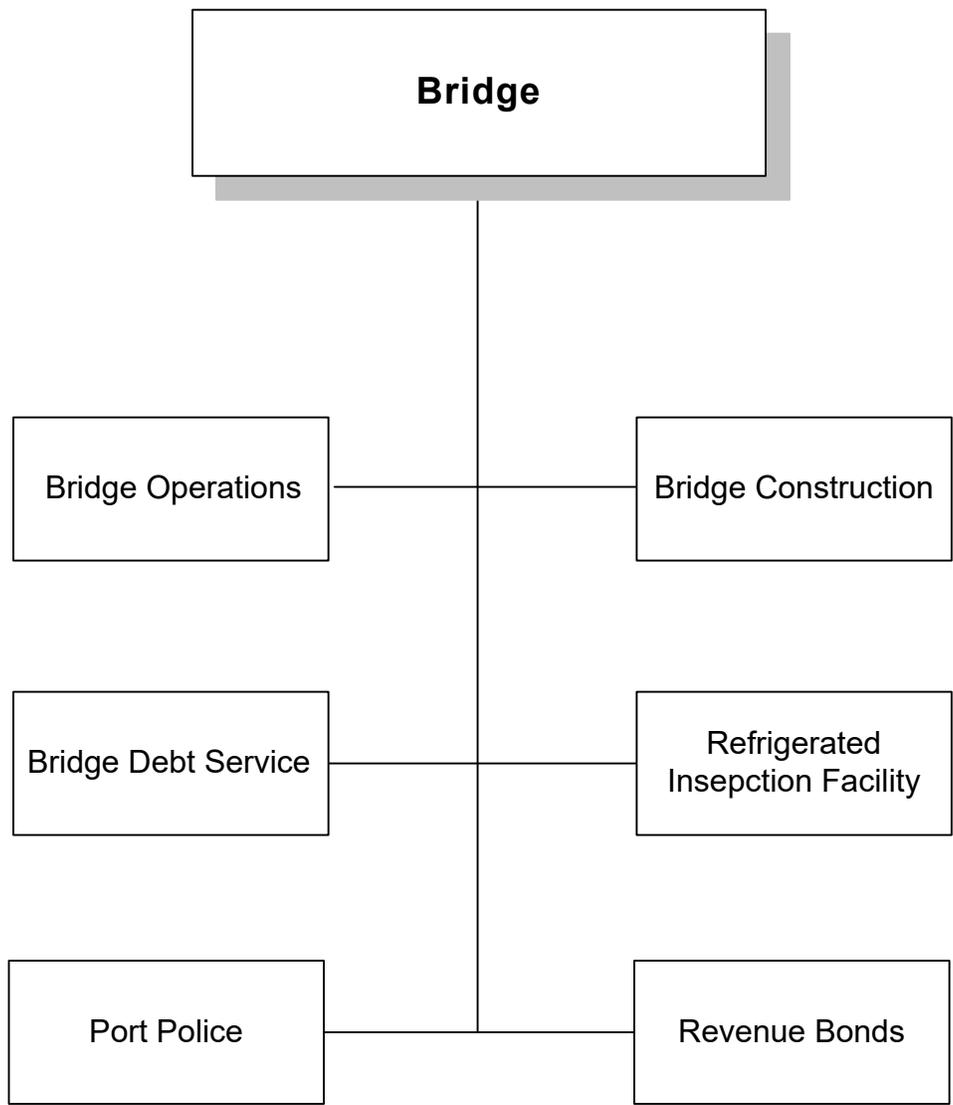
FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

101 GENERAL FUND  
76 ANIMAL CARE SERVICES  
10 ANIMAL CARE & FACILITY

**PERFORMANCE MEASURES**

	ACTUAL FY16-17	ACTUAL FY17-18	ESTIMATED FY18-19	PROPOSED FY19-20
<b>WORKLOAD MEASURES</b>				
<i><b>INPUTS</b></i>				
Number of full-time equivalent employees (FTE)	31	31	33	40
Number of Animal Control Officers (FTE)	16	16	16	16
<i><b>OUTPUTS</b></i>				
Number of Incident Calls/Work Orders (Resolved less Calls)	17,029	19,000	20,140	20,946
Number of Incidents (311 Calls)	7,277	9,894	10,475	10,894
Number of Animals Brought to Facility (Intakes)	8,770	8,000	8,480	8,819
Number of Citations Issued	685	576	611	635
Number of Cruelty Cases Investigated	730	762	808	840
Number of Bites & Exposures	350	300	318	331
Number of animals vaccinated against rabies	1,111	1,400	1,484	1,543
Number of Specimens sent to State Lab	234	120	127	132
Number of positive Rabies Specimens	4	5	5	6
Number of Permits Issued	32	32	34	35
Number of Animals microchipped/registered	1,200	1,600	1,696	1,764
Number of Animals spayed/neutered	300	500	530	551
Number of Animals returned to owner	693	532	564	586
Number of Animals adopted/fostered/rescued	1,297	1,750	1,855	1,929
Number of Animals disowned	632	842	893	928
Number of Presentations to schools & other	20	20	21	22
<i><b>EFFICIENCY</b></i>				
Number of Incident Calls/Work Orders per ACO	1,064	1,188	1,259	1,309
Number of Incident Calls (311) per ACO	455	563	655	681
<i><b>EFFECTIVENESS MEASURES</b></i>				
Percent of Cases per Complaint Resolved	98%	98%	98%	98%





**CITY OF LAREDO, TEXAS  
BRIDGE SYSTEM  
OPERATING FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>OPENING BALANCE</b>	<b>\$2,068,520</b>	<b>\$2,649,079</b>	<b>\$2,283,941</b>	<b>\$1,770,681</b>	<b>\$1,770,681</b>	<b>\$2,348,798</b>
<b>REVENUES</b>						
Charges for Services	59,966,346	67,216,394	66,933,373	66,933,373	69,279,714	70,665,309
Fees and Collections	491,125	595,167	587,086	587,086	664,303	677,580
Rents, Royalties and Interest	273,087	373,812	396,816	396,816	378,694	356,780
Reimburse and Miscellaneous	253,093	38,031	642	642	621	625
<b>TOTAL REVENUES</b>	<b>60,983,651</b>	<b>68,223,404</b>	<b>67,917,917</b>	<b>67,917,917</b>	<b>70,323,332</b>	<b>71,700,294</b>
<b>TOTAL AVAILABLE</b>	<b>63,052,171</b>	<b>70,872,484</b>	<b>70,201,858</b>	<b>69,688,598</b>	<b>72,094,013</b>	<b>74,049,092</b>
<b>EXPENDITURES</b>						
<b>BRIDGE SYSTEM</b>						
Personnel Services	2,702,602	1,902,889	2,442,778	2,462,077	2,468,597	2,498,225
Materials and Supplies	132,081	229,248	221,865	199,764	175,782	224,001
Contractual Services	33,897,087	37,717,232	37,626,879	37,854,338	38,778,135	39,976,423
Other Charges	4,767	4,302	733,370	207,370	593,370	540,000
Capital Outlay	20,480	84,024	28,750	49,704	49,703	0
Debt Service	667	701	0	0	0	0
Intergovernmental Transfers	17,065,270	21,038,636	17,859,377	17,859,377	19,446,729	18,945,863
<b>TOTAL BRIDGE SYSTEM</b>	<b>53,822,954</b>	<b>60,977,032</b>	<b>58,913,019</b>	<b>58,632,630</b>	<b>61,512,316</b>	<b>62,184,512</b>
<b>BRIDGE II</b>						
Personnel Services	2,203,307	2,175,959	2,432,640	2,424,640	2,249,553	2,513,370
Materials and Supplies	50,569	160,420	127,300	186,731	161,400	190,800
Contractual Services	294,315	254,648	386,513	544,995	399,729	491,561
Capital Outlay	0	63,960	0	0	0	43,000
<b>TOTAL BRIDGE II</b>	<b>2,548,191</b>	<b>2,654,987</b>	<b>2,946,453</b>	<b>3,156,366</b>	<b>2,810,682</b>	<b>3,238,731</b>
<b>COLOMBIA BRIDGE OPERATION</b>						
Personnel Services	1,143,539	1,146,991	1,325,951	1,320,462	1,222,887	1,317,700
Materials and Supplies	20,094	9,295	36,116	36,616	30,313	37,203
Contractual Services	218,268	172,423	268,255	384,637	225,405	318,054
Capital Outlay	0	0	52,830	52,830	52,830	0
<b>TOTAL COLOMBIA BRIDGE OPERATION</b>	<b>1,381,901</b>	<b>1,328,708</b>	<b>1,683,152</b>	<b>1,794,545</b>	<b>1,531,435</b>	<b>1,672,957</b>

**CITY OF LAREDO, TEXAS  
BRIDGE SYSTEM  
OPERATING FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>LAREDO PORT POLICE</b>						
Personnel Services	0	278,951	363,150	363,150	349,982	383,942
Materials and Supplies	0	0	5,000	3,500	1,000	3,500
Contractual Services	0	1,263	0	1,500	1,400	1,500
Capital Outlay	0	208,692	0	0	0	0
<b>TOTAL LAREDO PORT POLICE</b>	<b>0</b>	<b>488,906</b>	<b>368,150</b>	<b>368,150</b>	<b>352,382</b>	<b>388,942</b>
<b>WORLD TRADE BRIDGE</b>						
Personnel Services	2,281,422	2,154,958	2,587,562	2,581,752	2,281,158	2,656,954
Materials and Supplies	73,293	240,867	177,909	224,148	215,472	220,441
Contractual Services	856,968	910,638	952,551	1,108,949	930,770	1,107,781
Capital Outlay	0	0	111,000	111,000	111,000	0
<b>TOTAL WORLD TRADE BRIDGE</b>	<b>3,211,682</b>	<b>3,306,463</b>	<b>3,829,022</b>	<b>4,025,849</b>	<b>3,538,400</b>	<b>3,985,176</b>
<b>TOTAL EXPENDITURES</b>	<b>60,964,727</b>	<b>68,756,096</b>	<b>67,739,796</b>	<b>67,977,540</b>	<b>69,745,215</b>	<b>71,470,318</b>
<b>CLOSING BALANCE</b>	<b>\$2,087,443</b>	<b>\$2,116,388</b>	<b>\$2,462,062</b>	<b>\$1,711,058</b>	<b>\$2,348,798</b>	<b>\$2,578,774</b>
<b>ADJUSTMENTS</b>						
COMPENSATED ABSENCES	9,394	(1,649)	0	0	0	0
NET PENSION LIABILITY	552,242	(344,058)	0	0	0	0
<b>TOTAL ADJUSTMENTS</b>	<b>561,636</b>	<b>(345,707)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED CLOSING BALANCE</b>	<b>\$2,649,079</b>	<b>\$1,770,681</b>	<b>\$2,462,062</b>	<b>\$1,711,058</b>	<b>\$2,348,798</b>	<b>\$2,578,774</b>



**City of Laredo, Texas  
Bridge System  
Major Fund Changes  
FY 2019-2020**

Safety Equipment	3,750
Memberships & Subscriptions	4,000
City Promotion	43,000
Advertising	18,000
Insurance	(10,242)
Vehicle Maintenance	(2,130)
Inet Charges	(1,586)
800 Mhz Radio	5,651
Other Charges	30,000
Capital Outlay	(149,580)
Transfer Out: CIF	1,152,006
Transfer Out: Debt Service	(665,520)
Transfer Out: Construction Fund	600,000
Administrative Charges	364,261
Additional Administrative Charges	1,865,967
Reserve	(121,370)
	<hr/>
<b>Total Net Change from FY 2019 to FY 2020</b>	<b>3,730,522</b> <hr/> <hr/>

## BRIDGE DEPARTMENT REQUESTS

### CAPITAL OUTLAY REQUESTS

Division	Description	Amount	Approved (Yes)/(No)	Funding Source
<b>Bridge II</b>	<b>Automotive</b>			
	2019 FORD F-150 SINGLE CAB FOR MAINTENANCE CREW	21,500	Yes	Operations
	2019 FORD F-150 SINGLE CAB FOR TECH SUPPORT CREW	21,500	Yes	Operations
<b>Laredo Bridge System</b>	<b>Improve Other Than Bldgs</b>			
	WIM IN EXISTING LANES	4,500,000	Yes	Operations
	<b>Total Capital Outlay Requests</b>	<b>4,543,000</b>		

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

553 BRIDGE SYSTEM  
40 BRIDGE SYSTEM  
10 BRIDGE SYSTEM

**MISSION**

To continue to serve as the most expedient, convenient and safe crossing points for all citizens and tourists of both U.S and Mexico.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Ensure services which are rendered to improve our position as the largest inland port in the U.S.
- Provide professional and courteous customer service.
- Ensure both the expeditious and safe movement of vehicular and pedestrian traffic over the International Bridge.

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	2,702,602	1,902,889	2,462,077	2,468,597	2,498,225
Materials & Supplies	132,081	229,248	199,764	175,782	224,001
Contractual Services	33,897,087	37,717,232	37,854,338	38,778,135	39,976,423
Other Charges	4,767	4,302	207,370	593,370	540,000
Capital Outlay	20,480	84,024	49,704	49,703	-
Debt Service	667	701	-	-	-
Transfers Out	17,065,270	21,038,636	17,859,377	19,446,729	18,945,859
<b>Total</b>	<b>53,822,954</b>	<b>60,977,032</b>	<b>58,632,630</b>	<b>61,512,316</b>	<b>62,184,508</b>

**PERSONNEL POSITION LISTING**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
40	10	25	80288	R23	CUSTODIAN	23,652
40	10	27	81966	R24	BUILDING MAINTENANCE WORKER	24,069
40	10	81	81966	R24	BUILDING MAINTENANCE WORKER	24,069
40	10	13	41966	R26	BRIDGE OFFICER/TRAFFIC	24,924
40	10	14	41966	R26	BRIDGE OFFICER/TRAFFIC	27,385
40	10	18	41966	R26	BRIDGE OFFICER/TRAFFIC	25,383
40	10	23	41966	R26	BRIDGE OFFICER/TRAFFIC	24,924
40	10	24	41966	R26	BRIDGE OFFICER/TRAFFIC	24,924
40	10	47	41966	R26	BRIDGE OFFICER/TRAFFIC	24,924
40	10	48	41966	R26	BRIDGE OFFICER/TRAFFIC	24,799
40	10	74	41966	R26	BRIDGE OFFICER/TRAFFIC	24,799
40	10	76	41966	R26	BRIDGE OFFICER/TRAFFIC	27,010
40	10	77	41966	R26	BRIDGE OFFICER/TRAFFIC	24,799
40	10	78	41966	R26	BRIDGE OFFICER/TRAFFIC	24,924
40	10	80	41966	R26	BRIDGE OFFICER/TRAFFIC	24,799
40	10	2	40167	R27	BRIDGE OFFICER/COLLECTOR	25,362
40	10	8	40167	R27	BRIDGE OFFICER/COLLECTOR	25,362

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

553 BRIDGE SYSTEM  
40 BRIDGE SYSTEM  
10 BRIDGE SYSTEM

PERSONNEL POSITION LISTING - CONTINUED

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
40	10	13	40167	R27	BRIDGE OFFICER/COLLECTOR	26,488
40	10	18	40167	R27	BRIDGE OFFICER/COLLECTOR	35,728
40	10	23	40167	R27	BRIDGE OFFICER/COLLECTOR	25,362
40	10	24	40167	R27	BRIDGE OFFICER/COLLECTOR	25,362
40	10	25	40167	R27	BRIDGE OFFICER/COLLECTOR	25,362
40	10	34	40167	R27	BRIDGE OFFICER/COLLECTOR	34,894
40	10	41	40167	R27	BRIDGE OFFICER/COLLECTOR	25,237
40	10	43	40167	R27	BRIDGE OFFICER/COLLECTOR	25,362
40	10	44	40167	R27	BRIDGE OFFICER/COLLECTOR	33,809
40	10	46	40167	R27	BRIDGE OFFICER/COLLECTOR	25,362
40	10	48	40167	R27	BRIDGE OFFICER/COLLECTOR	25,612
40	10	62	40167	R27	BRIDGE OFFICER/COLLECTOR	25,237
40	10	63	40167	R27	BRIDGE OFFICER/COLLECTOR	25,362
40	10	64	40167	R27	BRIDGE OFFICER/COLLECTOR	25,237
40	10	65	40167	R27	BRIDGE OFFICER/COLLECTOR	28,386
40	10	66	40167	R27	BRIDGE OFFICER/COLLECTOR	25,237
40	10	67	40167	R27	BRIDGE OFFICER/COLLECTOR	25,362
40	10	68	40167	R27	BRIDGE OFFICER/COLLECTOR	25,612
40	10	69	40167	R27	BRIDGE OFFICER/COLLECTOR	28,658
40	10	70	40167	R27	BRIDGE OFFICER/COLLECTOR	26,906
40	10	71	40167	R27	BRIDGE OFFICER/COLLECTOR	26,760
40	10	72	40167	R27	BRIDGE OFFICER/COLLECTOR	28,658
40	10	73	40167	R27	BRIDGE OFFICER/COLLECTOR	28,386
40	10	61	81203	R27	MAINTENANCE CREW LEADER	26,843
40	10	2	40166	R28	BRIDGE CASHIER/TELLER	28,887
40	10	4	40166	R28	BRIDGE CASHIER/TELLER	25,654
40	10	5	40166	R28	BRIDGE CASHIER/TELLER	34,393
40	10	13	40166	R28	BRIDGE CASHIER/TELLER	29,680
40	10	1	40071	R32	BRIDGE SHIFT SUPERVISOR	31,306
40	10	4	40071	R32	BRIDGE SHIFT SUPERVISOR	54,917
40	10	8	40071	R32	BRIDGE SHIFT SUPERVISOR	30,869
40	10	10	40071	R32	BRIDGE SHIFT SUPERVISOR	35,561
40	10	12	40071	R32	BRIDGE SHIFT SUPERVISOR	30,869
40	10	1	35018	R33	BRIDGE FINANCIAL ANALYST	10,476
40	10	1	41968	R36	TOLL EQUIPMENT TECHNICIAN	59,774

FUND NUMBER	553 BRIDGE SYSTEM
DEPARTMENT NUMBER	40 BRIDGE SYSTEM
DIVISION NUMBER	10 BRIDGE SYSTEM

PERSONNEL POSITION LISTING - CONTINUED

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
40	10	21	41968	R36	TOLL EQUIPMENT TECHNICIAN	45,716
40	10	1	11463	R40	BRIDGE CASHIER SUPERINTENDENT	61,005
40	10	1	15018	R41	ASSISTANT BRIDGE DIRECTOR	18,844
40	10	2	15012	R44	BRIDGE DIRECTOR	27,244
<b>COUNT</b>			<b>56</b>		<b>TOTAL</b>	<b>1,606,528</b>

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of full-time equivalent employees - collectors (vehicular )	13	13	13	13
Number of full-time equivalent employees - cashiers	4	4	4	4
Number of full-time equivalent employees - collectors (pedestrians)	12	12	12	12
<i>Outputs</i>				
Number of pedestrians processed	3,116,492	3,182,403	3,326,196	3,392,720
Number of non-commercial vehicles processed	940,775	1,055,189	1,205,040	1,229,141
<b>Efficiency Measures</b>				
Number of pedestrians processed per FTE - collectors	259,708	265,200	277,183	282,727
Number of non-commercial vehicles processed per FTE - collectors	72,367	81,168	92,695	94,549
<b>Effectiveness Measures</b>				
Total toll receipts	\$5,302,101	6,004,688	6,235,174	6,359,878

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

553 BRIDGE SYSTEM  
40 BRIDGE SYSTEM  
12 BRIDGE II

**MISSION**

To continue to serve as the most expedient, convenient and safe crossing points for all citizens and tourists of both U.S and Mexico.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Ensure services that improve our position as the largest inland port in the U.S.
- Provide professional and courteous customer service.
- Ensure both the expeditious and safe movement of vehicular and pedestrian traffic.

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	2,203,307	2,175,959	2,424,640	2,249,553	2,513,370
Materials & Supplies	50,569	160,420	186,731	161,400	190,800
Contractual Services	294,315	254,648	544,995	399,729	491,561
Capital Outlay	-	63,960	-	-	43,000
<b>Total</b>	2,548,191	2,654,987	3,156,366	2,810,682	3,238,731

**PERSONNEL POSITION LISTING**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
40	12	26	81966	R24	BUILDING MAINTENANCE WORKER	31,619
40	12	29	81966	R24	BUILDING MAINTENANCE WORKER	24,424
40	12	30	81966	R24	BUILDING MAINTENANCE WORKER	24,069
40	12	56	81966	R24	BUILDING MAINTENANCE WORKER	23,944
40	12	85	81966	R24	BUILDING MAINTENANCE WORKER	23,944
40	12	3	41966	R26	BRIDGE OFFICER/TRAFFIC	25,508
40	12	4	41966	R26	BRIDGE OFFICER/TRAFFIC	26,488
40	12	5	41966	R26	BRIDGE OFFICER/TRAFFIC	24,924
40	12	6	41966	R26	BRIDGE OFFICER/TRAFFIC	24,799
40	12	8	41966	R26	BRIDGE OFFICER/TRAFFIC	24,799
40	12	15	41966	R26	BRIDGE OFFICER/TRAFFIC	24,924
40	12	16	41966	R26	BRIDGE OFFICER/TRAFFIC	28,783
40	12	19	41966	R26	BRIDGE OFFICER/TRAFFIC	33,246
40	12	20	41966	R26	BRIDGE OFFICER/TRAFFIC	24,924
40	12	22	41966	R26	BRIDGE OFFICER/TRAFFIC	24,924
40	12	43	41966	R26	BRIDGE OFFICER/TRAFFIC	24,799
40	12	45	41966	R26	BRIDGE OFFICER/TRAFFIC	24,924
40	12	1	40167	R27	BRIDGE OFFICER/COLLECTOR	25,362
40	12	5	40167	R27	BRIDGE OFFICER/COLLECTOR	30,034

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

553 BRIDGE SYSTEM  
40 BRIDGE SYSTEM  
12 BRIDGE II

PERSONNEL POSITION LISTING - CONTINUED

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
40	12	7	40167	R27	BRIDGE OFFICER/COLLECTOR	25,362
40	12	9	40167	R27	BRIDGE OFFICER/COLLECTOR	25,362
40	12	12	40167	R27	BRIDGE OFFICER/COLLECTOR	25,237
40	12	16	40167	R27	BRIDGE OFFICER/COLLECTOR	25,237
40	12	17	40167	R27	BRIDGE OFFICER/COLLECTOR	26,488
40	12	20	40167	R27	BRIDGE OFFICER/COLLECTOR	25,362
40	12	21	40167	R27	BRIDGE OFFICER/COLLECTOR	30,326
40	12	22	40167	R27	BRIDGE OFFICER/COLLECTOR	25,362
40	12	36	40167	R27	BRIDGE OFFICER/COLLECTOR	35,728
40	12	42	40167	R27	BRIDGE OFFICER/COLLECTOR	31,056
40	12	52	40167	R27	BRIDGE OFFICER/COLLECTOR	28,512
40	12	53	40167	R27	BRIDGE OFFICER/COLLECTOR	25,362
40	12	54	40167	R27	BRIDGE OFFICER/COLLECTOR	32,162
40	12	55	40167	R27	BRIDGE OFFICER/COLLECTOR	25,237
40	12	57	40167	R27	BRIDGE OFFICER/COLLECTOR	25,362
40	12	58	40167	R27	BRIDGE OFFICER/COLLECTOR	25,237
40	12	59	40167	R27	BRIDGE OFFICER/COLLECTOR	25,362
40	12	60	40167	R27	BRIDGE OFFICER/COLLECTOR	25,612
40	12	8	20011	R28	CLERK IV	34,414
40	12	25	20011	R28	CLERK IV	25,779
40	12	1	40166	R28	BRIDGE CASHIER/TELLER	25,654
40	12	3	40166	R28	BRIDGE CASHIER/TELLER	48,305
40	12	10	40166	R28	BRIDGE CASHIER/TELLER	25,654
40	12	14	40166	R28	BRIDGE CASHIER/TELLER	34,769
40	12	16	40166	R28	BRIDGE CASHIER/TELLER	37,188
40	12	2	40071	R32	BRIDGE SHIFT SUPERVISOR	49,807
40	12	6	40071	R32	BRIDGE SHIFT SUPERVISOR	37,918
40	12	11	40071	R32	BRIDGE SHIFT SUPERVISOR	30,994
40	12	13	40071	R32	BRIDGE SHIFT SUPERVISOR	44,592
40	12	15	40071	R32	BRIDGE SHIFT SUPERVISOR	40,212
40	12	16	40071	R32	BRIDGE SHIFT SUPERVISOR	43,237
40	12	30	40071	R32	BRIDGE SHIFT SUPERVISOR	42,945
40	12	1	35018	R33	BRIDGE FINANCIAL ANALYST	10,476
40	12	3	41968	R36	TOLL EQUIPMENT TECHNICIAN	61,172

FUND NUMBER	553 BRIDGE SYSTEM
DEPARTMENT NUMBER	40 BRIDGE SYSTEM
DIVISION NUMBER	12 BRIDGE II

PERSONNEL POSITION LISTING - CONTINUED

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
40	12	1	15018	R41	ASSISTANT BRIDGE DIRECTOR	18,844
40	12	2	15012	R44	BRIDGE DIRECTOR	27,244
40	12					
<b>COUNT</b>			<b>55</b>		<b>TOTAL</b>	<b>1,624,011</b>

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
Number of full-time equivalent employees (FTE) - collector	20	20	20	20
Number of full-time equivalent employees (FTE) – cashier (customer service center)	3	3	3	3
Number of full-time equivalent employees FTE – cashier (operations)	2	2	2	2
<b>Outputs</b>				
Number of non-commercial vehicles processed	3,970,826	3,867,804	3,734,376	3,809,064
Number of commercial vehicles processed (Buses)	39,966	36,252	34,584	35,276
Number of AVI accounts opened	1,215	1,152	1,303	1,329
Number of AVI tags issued	4,728	4,687	4,503	4,594
<b>Efficiency Measures</b>				
Number of non-commercial vehicles processed per FTE-collector	198,541	193,390	186,719	190,453
Number of commercial vehicles processed per FTE-collector (buses)	1,998	1,813	1,729	1,764
Number of AVI accounts opened per FTE-cashier	405	384	434	443
Number of AVI tags issued per FTE-cashier	1,576	1,562	1,501	1,531
<b>Effectiveness Measures</b>				
Total toll receipts	\$17,181,722	\$18,446,968	\$18,705,523	\$19,079,633

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

553 BRIDGE SYSTEM  
40 BRIDGE SYSTEM  
15 COLOMBIA BRIDGE

**MISSION**

To continue to serve as the most expedient, convenient and safe crossing points for all citizens and tourists of both U.S and Mexico, as well as facilitate the crossing of all freight and import-export trade that utilizes the Port of Laredo.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Ensure services provided improve our position as the largest inland port in the U.S.
- Provide professional and courteous customer service.
- Ensure both the expeditious and safe movement of vehicular and pedestrian traffic over the International Bridge.

**EXPENDITURES**

	<b>ACTUAL 16-17</b>	<b>ACTUAL 17-18</b>	<b>AMENDED 18-19</b>	<b>ESTIMATED 18-19</b>	<b>PROPOSED 19-20</b>
Personnel Services	1,143,539	1,146,991	1,320,462	1,222,887	1,317,700
Materials & Supplies	20,094	9,295	36,616	30,313	37,203
Contractual Services	218,268	172,423	384,637	225,405	318,054
Capital Outlay	-	-	52,830	52,830	-
<b>Total</b>	<b>1,381,901</b>	<b>1,328,709</b>	<b>1,794,545</b>	<b>1,531,435</b>	<b>1,672,957</b>

**PERSONNEL POSITION LISTING**

<b>DEPT</b>	<b>DIV</b>	<b>AUTH #</b>	<b>POSITION NO.</b>	<b>GRADE</b>	<b>POSITION TITLE</b>	<b>19-20 PROPOSED ANNUAL RATE</b>
40	15	31	81966	R24	BUILDING MAINTENANCE WORKER	24,069
40	15	39	81966	R24	BUILDING MAINTENANCE WORKER	23,944
40	15	44	81966	R24	BUILDING MAINTENANCE WORKER	24,069
40	15	37	41966	R26	BRIDGE OFFICER/TRAFFIC	24,799
40	15	38	41966	R26	BRIDGE OFFICER/TRAFFIC	24,924
40	15	39	41966	R26	BRIDGE OFFICER/TRAFFIC	24,799
40	15	40	41966	R26	BRIDGE OFFICER/TRAFFIC	32,579
40	15	41	41966	R26	BRIDGE OFFICER/TRAFFIC	32,141
40	15	42	41966	R26	BRIDGE OFFICER/TRAFFIC	24,799
40	15	68	20013	R27	CLERK III	36,145
40	15	28	40167	R27	BRIDGE OFFICER/COLLECTOR	25,237
40	15	29	40167	R27	BRIDGE OFFICER/COLLECTOR	25,362
40	15	30	40167	R27	BRIDGE OFFICER/COLLECTOR	25,362
40	15	87	40167	R27	BRIDGE OFFICER/COLLECTOR	25,237
40	15	88	40167	R27	BRIDGE OFFICER/COLLECTOR	25,362
40	15	89	40167	R27	BRIDGE OFFICER/COLLECTOR	25,362
40	15	90	40167	R27	BRIDGE OFFICER/COLLECTOR	25,237
40	15	91	40167	R27	BRIDGE OFFICER/COLLECTOR	25,237
40	15	92	40167	R27	BRIDGE OFFICER/COLLECTOR	29,033

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

553 BRIDGE SYSTEM  
40 BRIDGE SYSTEM  
15 COLOMBIA BRIDGE

PERSONNEL POSITION LISTING - CONTINUED

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
40	15	7	40166	R28	BRIDGE CASHIER/TELLER	32,787
40	15	9	40166	R28	BRIDGE CASHIER/TELLER	36,124
40	15	9	40071	R32	BRIDGE SHIFT SUPERVISOR	36,041
40	15	22	40071	R32	BRIDGE SHIFT SUPERVISOR	40,317
40	15	23	40071	R32	BRIDGE SHIFT SUPERVISOR	44,861
40	15	24	40071	R32	BRIDGE SHIFT SUPERVISOR	30,994
40	15	25	40071	R32	BRIDGE SHIFT SUPERVISOR	30,869
40	15	1	35018	R33	BRIDGE FINANCIAL ANALYST	10,476
40	15	2	11462	R39	BRIDGE OPERATION SUPERINTEN'T	25,759
40	15	1	15018	R41	ASSISTANT BRIDGE DIRECTOR	18,844
40	15	2	15012	R44	BRIDGE DIRECTOR	27,244
<b>COUNT</b>			<b>30</b>		<b>TOTAL</b>	<b>838,013</b>

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of full-time equivalent employees (FTE) - collector	9	9	9	9
Number of full-time equivalent employees (FTE) - cashier	2	2	2	2
<i>Outputs</i>				
Number of non-commercial vehicles processed	80,650	88,770	92,940	94,799
Number of commercial vehicles processed	318,120	250,268	256,332	261,459
Number of swipe cards sold	156	88	55	56
Number of overweight/oversize permits sold	1,308	1,246	981	1,000
<b>Efficiency Measures</b>				
Number of non-commercial vehicles processed per FTE-collector	8,961	9,863	10,327	10,533
Number of commercial vehicles processed per FTE-collector	35,347	27,808	28,481	29,051
Number of swipe cards sold per FTE-cashier	78	44	28	28
Number of overweight/oversize permits sold per FTE - cashier	654	623	491	500
<b>Effectiveness Measures</b>				
Total toll receipts	\$2,127,532	\$2,443,592	\$2,771,189	\$2,826,612

FUND NUMBER	553 BRIDGE SYSTEM
DEPARTMENT NUMBER	40 BRIDGE SYSTEM
DIVISION NUMBER	61 WORLD TRADE BRIDGE

**MISSION**

To continue to serve as the most expedient, convenient and safe crossing points for all citizens and tourists of both U.S and Mexico, as well as facilitate the crossing of all freight and import-export trade that utilizes the Port of Laredo

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Ensure services rendered improve our position as the largest inland port in the U.S.
- Provide professional and courteous customer service.
- Ensure the expeditious and safe movement of both vehicular and pedestrian traffic over the Bridge.

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	2,281,422	2,154,958	2,581,752	2,281,158	2,656,954
Materials & Supplies	73,293	240,867	224,148	215,472	220,441
Contractual Services	856,968	910,638	1,108,949	930,770	1,107,781
Capital Outlay	-	-	111,000	111,000	-
<b>Total</b>	3,211,683	3,306,463	4,025,849	3,538,400	3,985,176

**PERSONNEL POSITION LISTING**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
40	61	33	81966	R24	BUILDING MAINTENANCE WORKER	30,889
40	61	64	81966	R24	BUILDING MAINTENANCE WORKER	24,424
40	61	26	41966	R26	BRIDGE OFFICER/TRAFFIC	24,799
40	61	27	41966	R26	BRIDGE OFFICER/TRAFFIC	24,799
40	61	28	41966	R26	BRIDGE OFFICER/TRAFFIC	24,799
40	61	31	41966	R26	BRIDGE OFFICER/TRAFFIC	27,010
40	61	32	41966	R26	BRIDGE OFFICER/TRAFFIC	33,225
40	61	33	41966	R26	BRIDGE OFFICER/TRAFFIC	24,799
40	61	34	41966	R26	BRIDGE OFFICER/TRAFFIC	24,799
40	61	35	41966	R26	BRIDGE OFFICER/TRAFFIC	24,924
40	61	36	41966	R26	BRIDGE OFFICER/TRAFFIC	24,799
40	61	65	40167	R27	BRIDGE OFFICER/COLLECTOR	25,612
40	61	66	40167	R27	BRIDGE OFFICER/COLLECTOR	25,237
40	61	67	40167	R27	BRIDGE OFFICER/COLLECTOR	30,451
40	61	68	40167	R27	BRIDGE OFFICER/COLLECTOR	35,582
40	61	69	40167	R27	BRIDGE OFFICER/COLLECTOR	25,237
40	61	70	40167	R27	BRIDGE OFFICER/COLLECTOR	25,237
40	61	71	40167	R27	BRIDGE OFFICER/COLLECTOR	25,362
40	61	72	40167	R27	BRIDGE OFFICER/COLLECTOR	35,248

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

553 BRIDGE SYSTEM  
40 BRIDGE SYSTEM  
61 WORLD TRADE BRIDGE

PERSONNEL POSITION LISTING - CONTINUED

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
40	61	73	40167	R27	BRIDGE OFFICER/COLLECTOR	25,237
40	61	74	40167	R27	BRIDGE OFFICER/COLLECTOR	25,362
40	61	75	40167	R27	BRIDGE OFFICER/COLLECTOR	32,683
40	61	76	40167	R27	BRIDGE OFFICER/COLLECTOR	25,237
40	61	77	40167	R27	BRIDGE OFFICER/COLLECTOR	25,362
40	61	78	40167	R27	BRIDGE OFFICER/COLLECTOR	25,362
40	61	79	40167	R27	BRIDGE OFFICER/COLLECTOR	25,237
40	61	80	40167	R27	BRIDGE OFFICER/COLLECTOR	33,330
40	61	81	40167	R27	BRIDGE OFFICER/COLLECTOR	25,362
40	61	82	40167	R27	BRIDGE OFFICER/COLLECTOR	25,237
40	61	83	40167	R27	BRIDGE OFFICER/COLLECTOR	30,326
40	61	85	40167	R27	BRIDGE OFFICER/COLLECTOR	25,758
40	61	86	40167	R27	BRIDGE OFFICER/COLLECTOR	25,237
40	61	20	20011	R28	CLERK IV	25,779
40	61	19	40166	R28	BRIDGE CASHIER/TELLER	29,826
40	61	21	40166	R28	BRIDGE CASHIER/TELLER	38,106
40	61	22	40166	R28	BRIDGE CASHIER/TELLER	29,805
40	61	23	40166	R28	BRIDGE CASHIER/TELLER	25,779
40	61	24	40166	R28	BRIDGE CASHIER/TELLER	33,350
40	61	25	40166	R28	BRIDGE CASHIER/TELLER	34,310
40	61	26	40166	R28	BRIDGE CASHIER/TELLER	35,749
40	61	26	40166	R28	BRIDGE CASHIER/TELLER	35,812
40	61	27	40166	R28	BRIDGE CASHIER/TELLER	25,654
40	61	28	40166	R28	BRIDGE CASHIER/TELLER	35,791
40	61	31	40166	R28	BRIDGE CASHIER/TELLER	31,369
40	61	32	40166	R28	BRIDGE CASHIER/TELLER	25,654
40	61	33	40166	R28	BRIDGE CASHIER/TELLER	35,707
40	61	19	20018	R29	ADMINISTRATIVE SECRETARY	30,389
40	61	18	40071	R32	BRIDGE SHIFT SUPERVISOR	36,792
40	61	19	40071	R32	BRIDGE SHIFT SUPERVISOR	47,116
40	61	20	40071	R32	BRIDGE SHIFT SUPERVISOR	31,140
40	61	21	40071	R32	BRIDGE SHIFT SUPERVISOR	47,033
40	61	1	35018	R33	BRIDGE FINANCIAL ANALYST	10,476

FUND NUMBER	553 BRIDGE SYSTEM
DEPARTMENT NUMBER	40 BRIDGE SYSTEM
DIVISION NUMBER	61 WORLD TRADE BRIDGE

PERSONNEL POSITION LISTING - CONTINUED

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
40	61	2	41968	R36	TOLL EQUIPMENT TECHNICIAN	66,824
40	61	2	11462	R39	BRIDGE OPERATION SUPERINTEN'T	25,759
40	61	29	15038	R39	BRIDGE NETWORK ANALYST	60,546
40	61	1	15018	R41	ASSISTANT BRIDGE DIRECTOR	18,844
40	61	2	15012	R44	BRIDGE DIRECTOR	27,244
<b>COUNT</b>			<b>57</b>		<b>TOTAL</b>	<b>1,711,818</b>

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of full-time equivalent employees (FTE) - collector	21	21	21	21
Number of full-time equivalent employees (FTE) - cashier	13	13	13	13
<i>Outputs</i>				
Number of commercial vehicles processed	1,818,836	1,995,266	2,034,972	2,075,671
Number of swipe cards sold	908	579	939	958
Number of accounts opened	337	397	633	645
Number of A.V.I. tags issued	4,378	5,737	5,189	5,293
Number of overweight/oversize permits issued	6,040	5,480	5,693	5,807
<b>Efficiency Measures</b>				
Number of commercial vehicles processed per FTE-collector	86,611	95,013	96,903	98,841
Number of swipe cards sold per FTE-cashier	70	45	72	74
Number of AVI accounts opened per FTE-cashier	26	31	49	50
Number of AVI tags issued per FTE-cashier	337	441	399	407
Number of overweight/oversize permits issued per FTE-cashier	465	422	438	447
<b>Effectiveness Measures</b>				
Total toll receipts	\$35,354,991	40,321,145	41,567,828	42,399,185

**CITY OF LAREDO, TEXAS  
BRIDGE SYSTEM  
CONSTRUCTION FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>OPENING BALANCE</b>	<b>\$1,199,371</b>	<b>\$1,958,171</b>	<b>\$0</b>	<b>\$1,663,321</b>	<b>\$1,663,321</b>	<b>\$4,360,233</b>
<b>REVENUES</b>						
<b>BRIDGE CONSTR.PROJECTS</b>						
Rents, Royalties and Interest	19,828	28,311	39,153	39,153	41,507	36,401
Reimburse and Miscellaneous	28,000	0	0	0	0	0
Other Financing Sources	1,300,000	600,000	3,900,000	3,900,000	3,900,000	4,500,000
<b>TOTAL BRIDGE CONSTR.PROJECTS</b>	<b>1,347,828</b>	<b>628,311</b>	<b>3,939,153</b>	<b>3,939,153</b>	<b>3,941,507</b>	<b>4,536,401</b>
<b>TOTAL REVENUES</b>	<b>1,347,828</b>	<b>628,311</b>	<b>3,939,153</b>	<b>3,939,153</b>	<b>3,941,507</b>	<b>4,536,401</b>
<b>TOTAL AVAILABLE</b>	<b>2,547,199</b>	<b>2,586,483</b>	<b>3,939,153</b>	<b>5,602,474</b>	<b>5,604,828</b>	<b>8,896,634</b>
<b>EXPENDITURES</b>						
<b>BRIDGE CONSTR.PROJECTS</b>						
Materials and Supplies	17,320	1,614	0	0	0	0
Contractual Services	69,513	19,445	600,000	600,000	0	600,000
Other Charges	0	0	539,153	539,152	0	296,634
Capital Outlay	502,194	902,103	2,800,000	4,044,595	1,244,595	8,000,000
<b>TOTAL BRIDGE CONSTR.PROJECTS</b>	<b>589,028</b>	<b>923,162</b>	<b>3,939,153</b>	<b>5,183,747</b>	<b>1,244,595</b>	<b>8,896,634</b>
<b>TOTAL EXPENDITURES</b>	<b>589,028</b>	<b>923,162</b>	<b>3,939,153</b>	<b>5,183,747</b>	<b>1,244,595</b>	<b>8,896,634</b>
<b>CLOSING BALANCE</b>	<b>\$1,958,171</b>	<b>\$1,663,321</b>	<b>\$0</b>	<b>\$418,727</b>	<b>\$4,360,233</b>	<b>\$0</b>

**CITY OF LAREDO, TEXAS  
BRIDGE SYSTEM  
DEBT SERVICE FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>OPENING BALANCE</b>	\$4,146,323	\$3,825,939	\$3,445,335	\$3,445,334	\$3,445,334	\$3,233,397
<b>REVENUES</b>						
<b>BRIDGE DEBT SERVICE</b>						
Rents, Royalties and Interest	59,683	55,850	43,311	43,311	79,778	61,126
Reimburse and Miscellaneous	17,284	0	0	0	0	0
Other Financing Sources	8,614,168	8,599,888	7,336,414	7,336,414	6,499,948	6,684,652
<b>TOTAL BRIDGE DEBT SERVICE</b>	<b>8,691,136</b>	<b>8,655,737</b>	<b>7,379,725</b>	<b>7,379,725</b>	<b>6,579,726</b>	<b>6,745,778</b>
<b>TOTAL REVENUES</b>	<b>8,691,136</b>	<b>8,655,737</b>	<b>7,379,725</b>	<b>7,379,725</b>	<b>6,579,726</b>	<b>6,745,778</b>
<b>TOTAL AVAILABLE</b>	<b>12,837,459</b>	<b>12,481,676</b>	<b>10,825,060</b>	<b>10,825,059</b>	<b>10,025,060</b>	<b>9,979,175</b>
<b>EXPENDITURES</b>						
<b>BRIDGE DEBT SERVICE</b>						
Other Charges	0	0	800,000	800,000	0	800,000
Debt Service	9,011,520	9,036,342	6,791,663	6,791,663	6,791,663	6,131,213
<b>TOTAL BRIDGE DEBT SERVICE</b>	<b>9,011,520</b>	<b>9,036,342</b>	<b>7,591,663</b>	<b>7,591,663</b>	<b>6,791,663</b>	<b>6,931,213</b>
<b>TOTAL EXPENDITURES</b>	<b>9,011,520</b>	<b>9,036,342</b>	<b>7,591,663</b>	<b>7,591,663</b>	<b>6,791,663</b>	<b>6,931,213</b>
<b>CLOSING BALANCE</b>	<b>\$3,825,939</b>	<b>\$3,445,334</b>	<b>\$3,233,397</b>	<b>\$3,233,396</b>	<b>\$3,233,397</b>	<b>\$3,047,962</b>

**CITY OF LAREDO, TEXAS  
BRIDGE SYSTEM  
REFRIGERATED INSPECTION FACILITY FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>OPENING BALANCE</b>	\$116,950	\$148,487	\$168,952	\$168,952	\$168,952	\$203,440
<b>REVENUES</b>						
<b>REFRIGERATED FACILITY</b>						
Fees and Collections	15,000	15,000	15,000	15,000	15,000	15,000
Rents, Royalties and Interest	1,537	3,140	3,751	3,751	4,488	3,936
Other Financing Sources	15,000	15,219	15,000	15,000	15,000	15,000
<b>TOTAL REFRIGERATED FACILITY</b>	<b>31,537</b>	<b>33,359</b>	<b>33,751</b>	<b>33,751</b>	<b>34,488</b>	<b>33,936</b>
<b>TOTAL REVENUES</b>	<b>31,537</b>	<b>33,359</b>	<b>33,751</b>	<b>33,751</b>	<b>34,488</b>	<b>33,936</b>
<b>TOTAL AVAILABLE</b>	<b>148,487</b>	<b>181,846</b>	<b>202,703</b>	<b>202,703</b>	<b>203,440</b>	<b>237,376</b>
<b>EXPENDITURES</b>						
<b>REFRIGERATED FACILITY</b>						
Contractual Services	0	12,894	202,703	202,703	0	237,376
<b>TOTAL REFRIGERATED FACILITY</b>	<b>0</b>	<b>12,894</b>	<b>202,703</b>	<b>202,703</b>	<b>0</b>	<b>237,376</b>
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>12,894</b>	<b>202,703</b>	<b>202,703</b>	<b>0</b>	<b>237,376</b>
<b>CLOSING BALANCE</b>	<b>\$148,487</b>	<b>\$168,952</b>	<b>\$0</b>	<b>\$0</b>	<b>\$203,440</b>	<b>\$0</b>

**CITY OF LAREDO, TEXAS  
BRIDGE SYSTEM  
2014 REVENUE BOND  
FY 2019 - 2020**

	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>OPENING BALANCE</b>	\$0	\$0	\$0	\$251,918	\$251,918	\$0
<b>REVENUES</b>						
<b>REVENUE BOND SERIES 2014</b>						
Rents, Royalties and Interest	1,375,978	1,400,452	0	41,641	3,360	2,574
Other Financing Sources	9,585,000	9,585,000	0	0	0	0
<b>TOTAL REVENUES BOND SERIES 2014</b>	<b>10,960,978</b>	<b>10,985,452</b>	<b>0</b>	<b>41,641</b>	<b>3,360</b>	<b>2,574</b>
<b>TOTAL REVENUES</b>	<b>10,960,978</b>	<b>10,985,452</b>	<b>0</b>	<b>41,641</b>	<b>3,360</b>	<b>2,574</b>
<b>TOTAL AVAILABLE</b>	<b>10,960,978</b>	<b>10,985,452</b>	<b>0</b>	<b>293,559</b>	<b>255,278</b>	<b>2,574</b>
<b>EXPENDITURES</b>						
<b>REVENUE BOND SERIES 2014</b>						
Materials and Supplies	51,863	51,863	0	960	960	0
Contractual Services	15,254	176,320	0	161,558	161,558	0
Other Charges	0	0	0	131,040	92,760	2,574
Capital Outlay	4,778,911	9,664,916	0	0	0	0
Debt Service	225,729	225,729	0	0	0	0
Intergovernmental Transfers	614,706	614,706	0	0	0	0
<b>TOTAL REVENUE BOND SERIES 2014</b>	<b>5,686,463</b>	<b>10,733,534</b>	<b>0</b>	<b>293,558</b>	<b>255,278</b>	<b>2,574</b>
<b>TOTAL EXPENDITURES</b>	<b>5,686,463</b>	<b>10,733,534</b>	<b>0</b>	<b>293,558</b>	<b>255,278</b>	<b>2,574</b>
<b>CLOSING BALANCE</b>	<b>\$5,274,515</b>	<b>\$251,918</b>	<b>\$0</b>	<b>\$1</b>	<b>\$0</b>	<b>\$0</b>



## **Budget**

**CITY OF LAREDO, TEXAS**  
**GENERAL FUND SUMMARY**  
**EXPENDITURES**  
**FY 2019-2020**

<b>EXPENDITURES</b>	<b>ACTUAL FY 16-17</b>	<b>ACTUAL FY 17-18</b>	<b>ORIGINAL BUDGET FY 18-19</b>	<b>AMENDED BUDGET FY 18-19</b>	<b>TOTAL ESTIMATE FY 18-19</b>	<b>PROPOSED BUDGET FY 19-20</b>
<b>Budget Department</b>						
Personnel Services	338,422	334,583	412,184	412,184	317,699	394,067
Materials and Supplies	12,089	11,814	9,454	23,783	23,541	17,804
Contractual Services	18,913	21,231	33,057	33,155	21,389	35,866
<b>Total Budget Department</b>	<b>369,424</b>	<b>367,628</b>	<b>454,695</b>	<b>469,122</b>	<b>362,629</b>	<b>447,737</b>

**City of Laredo, Texas  
Budget Department  
Major Fund Changes  
FY 2019 - 2020**

**EXPENDITURES**

Personnel (Changes in benefits, and employees hired at above entry level rates)	\$ (22,470)
Cost of Living Adjustment 2.5%	7,263
Health Insurance Increase 3.5%	14,143
Delete (1) Executive Director at 15%	(17,053)
I-Net Charges	809
Plan IT Software for CIP	<u>7,350</u>
<b>Total Net Change from FY2019 to FY2020</b>	<b><u>\$ (9,958)</u></b>

FUND NUMBER	101 GENERAL FUND
DEPARTMENT NUMBER	13 BUDGET
DIVISION NUMBER	00 BUDGET

## MISSION

To develop and administer the budget process as a sound basis for planning, financial analysis, and decision-making.

## OBJECTIVES & PLANNED ACCOMPLISHMENTS

- Prepare an Annual Budget document that is accurate, efficient, effective, and timely
- Seek innovative methods for improving the budgetary process, which includes the ability to access funds electronically, as well as with drilldown capability, utilizing Web-Focus software.
- Monitor revenues and expenditures to ensure departments remain within budgeted levels.
- Improve the accuracy of revenue and expenditure projections.
- Continually evaluate performance measurements for maximum efficiency and effectiveness.
- To increase the percentage of funds within budget appropriations by 3%.
- To increase the percentage of funds that have budgeted revenue within +/- 5% of actual revenues.
- To receive the GFOA Distinguished Budget Presentation Award for the 28<sup>th</sup> consecutive year.

## EXPENDITURES

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	338,423	334,583	412,184	317,699	394,067
Materials & Supplies	12,089	11,814	23,783	23,541	17,804
Contractual Services	18,913	21,231	33,155	21,389	35,866
<b>Total</b>	369,425	367,628	469,122	362,629	447,737

## PERSONNEL POSITION LISTING

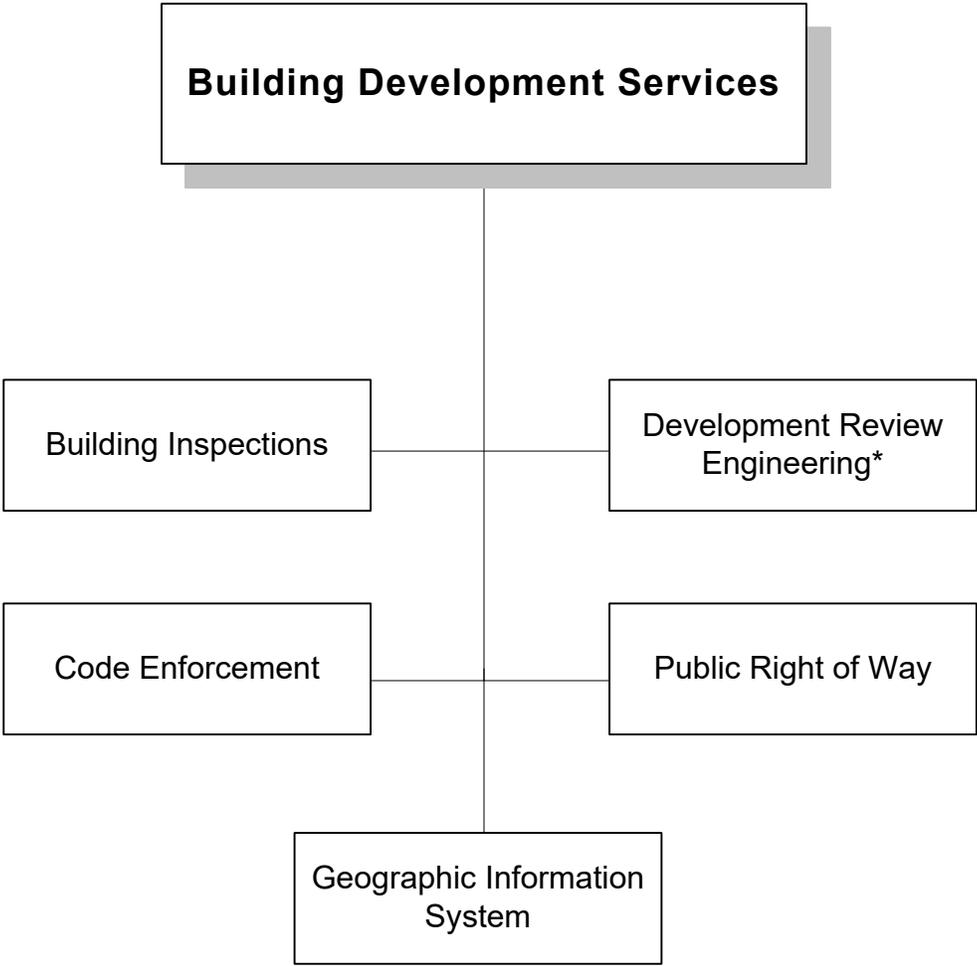
DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
13	00	4	30015	R33	BUDGET ANALYST I	35,979
13	00	346	30015	R33	BUDGET ANALYST I	35,979
13	00	1	30015	R37	BUDGET ANALYST I	35,979
13	00	17	35010	R35	BUDGET ANALYST II	37,835
13	00	57	20014	R32	ADMINISTRATIVE ASSISTANT I	30,869
13	00	2	15005	R43	BUDGET DIRECTOR	92,501
<b>COUNT</b>			<b>6</b>		<b>TOTAL</b>	<b>269,141</b>

FUND NUMBER	101 GENERAL FUND
DEPARTMENT NUMBER	13 BUDGET
DIVISION NUMBER	00 BUDGET

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<b>Inputs</b>				
Number of full-time equivalent employees (FTE's)	4	5	5	6
<b>Outputs</b>				
Total dollar value of funds budgeted excluding transfers	\$473,375,486	\$558,659,784	\$544,815,986	\$529,954,356
Total dollar value of funds budgeted including transfers	\$620,190,102	\$705,047,822	\$694,744,992	\$684,036,593
Number of budget analyses prepared	775	790	800	820
<b>Efficiency Measures</b>				
Total dollar value budgeted per FTE	\$118,343,872	\$111,731,957	\$108,963,197	\$88,325,726
Number of budget analyses prepared per FTE	193.8	158	160	137
<b>Effectiveness Measures</b>				
% of funds within budget appropriations (amended budget vs. estimate)	92%	90%	91%	95%
% of funds with budgeted revenue within +/- 5% of estimated revenues	59%	54%	75%	
Number of consecutive years receiving GFOA award	26	27	28	29





**CITY OF LAREDO, TEXAS**  
**GENERAL FUND SUMMARY**  
**EXPENDITURES**  
**FY 2019-2020**

<b>EXPENDITURES</b>	<b>ACTUAL FY 16-17</b>	<b>ACTUAL FY 17-18</b>	<b>ORIGINAL BUDGET FY 18-19</b>	<b>AMENDED BUDGET FY 18-19</b>	<b>TOTAL ESTIMATE FY 18-19</b>	<b>PROPOSED BUDGET FY 19-20</b>
<b>Building Development Services</b>						
Building Inspections						
Personnel Services	895,033	1,101,432	1,473,500	1,473,500	1,416,492	1,485,263
Materials and Supplies	39,348	81,075	81,341	78,992	57,910	83,722
Contractual Services	142,128	145,734	128,631	154,894	132,965	139,579
Capital Outlay	-	12,456	-	52,808	52,848	-
Other Charges	(103)	-	-	-	-	-
<b>Total Building Inspections</b>	<b>1,076,406</b>	<b>1,340,697</b>	<b>1,683,472</b>	<b>1,760,194</b>	<b>1,660,215</b>	<b>1,708,564</b>
Development Review Eng						
Personnel Services	443,602	342,797	524,265	512,265	345,839	543,912
Materials and Supplies	5,357	2,353	7,777	7,777	4,630	7,117
Contractual Services	16,456	15,971	18,113	18,113	18,592	12,729
<b>Total Development Review Eng</b>	<b>465,415</b>	<b>361,121</b>	<b>550,155</b>	<b>538,155</b>	<b>369,061</b>	<b>563,758</b>
Code Enforcement						
Personnel Services	246,016	252,866	255,235	255,235	231,580	245,344
Materials and Supplies	7,673	10,366	10,664	13,118	11,201	10,693
Contractual Services	14,631	30,200	17,680	21,180	20,094	15,531
<b>Total Code Enforcement</b>	<b>268,320</b>	<b>293,432</b>	<b>283,579</b>	<b>289,533</b>	<b>262,875</b>	<b>271,568</b>
Public Right of Way						
Personnel Services	215,228	254,121	228,250	228,250	199,768	201,162
Materials and Supplies	6,719	4,141	8,196	8,547	5,280	7,511
Contractual Services	9,048	7,143	11,881	11,881	11,152	13,304
<b>Total Public Right of Way</b>	<b>230,995</b>	<b>265,405</b>	<b>248,327</b>	<b>248,678</b>	<b>216,200</b>	<b>221,977</b>
Geographic Information System						
Personnel Services	120,250	91,723	193,652	193,652	140,234	193,721
Materials and Supplies	3,195	4,164	4,893	4,893	4,000	4,787
Contractual Services	13,348	11,448	14,039	14,039	12,795	16,494
<b>Total Geographic Information System</b>	<b>136,793</b>	<b>107,335</b>	<b>212,584</b>	<b>212,584</b>	<b>157,029</b>	<b>215,002</b>
<b>Total Building Development Services</b>	<b>2,177,929</b>	<b>2,367,990</b>	<b>2,978,117</b>	<b>3,049,144</b>	<b>2,665,380</b>	<b>2,980,869</b>

**City of Laredo, Texas  
Building Department  
Major Fund Changes  
FY2019 - 2020**

**EXPENDITURES**

Personnel (Changes in benefits, and employees hired at above entry level rates)	(70,352)
Cost of Living Adjustment 2.5%	55,683
Health Insurance Increase 3.5%	9,169
Motor Fuel	959
Vehicle Maintenance	(4,670)
I-Net Charges	11,047
800 MHz Radio	<u>916</u>
<b>Total Net Change from FY2019 to FY2020</b>	<b><u>\$ 2,752</u></b>

# BUILDING DEVELOPMENT DEPARTMENT REQUEST

## PERSONNEL REQUEST

DIVISION	TITLE	GRADE	NEW	EST. COST W/ BENEFITS	APPROVED (YES)/(NO)
<b>Building Inspection</b>	Program Administrator	R41	1.00	88,240	
	Clerk-Typist	R24	1.00	41,910	
	Administration Assistant I	R32	1.00	50,867	
	Administrative Assistant II	R35	1.00	59,879	
	Building Inspector I	R32	2.00	101,734	
<b>Code Enforcement Development Review</b>	Electrical Inspector	R32	1.00	50,867	
	Zoning Enforcement I	R31	2.00	96,536	
<b>Public Right of Way</b>	Engineering Associate II	R40	1.00	82,518	
<b>Geographic Information System</b>	Street Cut Inspector	R32	1.00	50,867	
	Geographic Info System Technician	R31	1.00	48,268	
<b>Total Personnel Request</b>			<b>12.00</b>	<b>671,686</b>	

## CAPITAL OUTLAY REQUEST

DIVISION	DESCRIPTION	AMOUNT	APPROVED (YES)/(NO)	FUNDING SOURCE
<b>Building Inspection</b>	<b>AUTOMOTIVE</b>			
	(4) Replacement for high maintenance and	94,000		
	(3) New vehicles for new staff, each vehicle cost \$23,500. Short bed truck extended cab gasoline vehicles	70,500		
<b>Total Capital Outlay Request</b>			<b>164,500</b>	

## OPERATIONAL REQUEST

DIVISION	DESCRIPTION	AMOUNT	APPROVED (YES)/(NO)	FUNDING SOURCE
<b>Building Inspection</b>	<b>Materials &amp; Hardware Software</b>			
	Replace 9 old comptuers, requesting funds are	11,300		
	<b>Clothing &amp; Linen</b>			
	Uniform replacement for inspectors	625		
	<b>Safety Equipment</b>			
	Safety equipment for new inspectors, need extra budget since previous budget was reduced	650		
	<b>Furnishings</b>			
	Replacement desk for clerks and inspectors	14,500		
	<b>Food &amp; Ice</b>			
	Increased budget for water for inspecotrs, and committees.	3,600		
<b>Professional Development</b>				
Inspectors need more training for CEU, certifications, current budget is low	6,000			

## BUILDING DEVELOPMENT DEPARTMENT REQUEST

DIVISION	DESCRIPTION	AMOUNT	APPROVED (YES)/(NO)	FUNDING SOURCE
<b>Building Inspection</b>	<b>Training &amp; Education</b>			
	Training needs were split between account and professional development	5,000		
	<b>Advertising</b>			
	Funds to upgrade and maintain up to date	4,319		
<b>Development Review</b>	<b>Membership &amp; Subscription</b>			
	Funds needed to maintain membership for professional engineering licenses	613		
	<b>Minor Apparatus &amp; Tools</b>			
	Replace old desks	16,423		
<b>Code Enforcement</b>	<b>Professional Development</b>			
	Adjusting budget to properly train plan reviewers and to maintain CEU licenses	7,500		
	<b>Training &amp; Education</b>			
	Adjusting budget for CEU for plan reviewers	6,564		
	<b>Computer Hardware/Software</b>			
	Upgrade computer for code enforcers	3,750		
<b>Public Right of Way</b>	<b>Clothing &amp; Linen</b>			
	Uniform for code enforcement to look professional	1,140		
	<b>Minor Apparatus &amp; Tools</b>			
	Proper equipment to remove signs and do other duties	5,830		
	<b>Professional Development</b>			
	Training to pass certifications	4,000		
	<b>Training &amp; Education</b>			
	Additional training for CEU classes	3,500		
<b>Geographic Info System</b>	<b>Computer Hardware/Software</b>			
	Need new computers	3,039		
	<b>Clothing &amp; Linen</b>			
	Need new uniforms	718		
	<b>Minor Apparatus &amp; Tools</b>			
	Need new tools for fields jobs	2,168		
	<b>Safety Equipment</b>			
	New safety equipment	1,800		
	<b>Minor Apparatus &amp; Tools</b>			
	New desk and cabinets to replace older units	5,500		
<b>Travel</b>				
Classes to ensure employees are properly train	3,141			
<b>Geographic Info System</b>	<b>Computer Hardware/Software</b>			
	Replacement of old computers	5,153		
	<b>Minor Apparatus &amp; Tools</b>			
	Replace desk and furniture	6,900		
	<b>Office Supplies</b>			
	Requesting new copier and ink for plotter	800		
<b>Travel</b>				
Funds to ensure employees are properly train	2,837			
<b>Total Operational Request</b>			<b>127,370</b>	
<b>Total Building Development Department Request</b>			<b>963,556</b>	

FUND NUMBER	101 GENERAL FUND
DEPARTMENT NUMBER	15 BUILDING DEVELOPMENT SERVICES
DIVISION NUMBER	10 BUILDING INSPECTION

**MISSION**

To work in conjunction with the building community to ensure all construction is done according to adopted building codes for the safety of all citizens.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- To provide expedient customers service through plan review, building permits and inspection for the orderly growth of residential, commercial and industrial development.
- To reduce blighted areas in neighborhoods by having more enforcement on dilapidated empty structures.
- Acquired new personnel computers, which will allow for easy access to building reports, plan reviews, permit issuance, inspections and certificates of occupation.
- Created a one-stop shop for building permits.

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel	895,033	1,101,432	1,473,500	1,416,492	1,485,263
Materials & Supplies	39,348	81,075	79,292	57,910	83,722
Contractual Services	142,128	145,734	154,894	132,965	139,579
Other Charges	(103)	-	-	-	-
Capital Outlay	-	12,456	52,808	52,848	-
<b>Total</b>	<b>1,076,406</b>	<b>1,340,697</b>	<b>1,760,494</b>	<b>1,660,215</b>	<b>1,708,564</b>

**PERSONNEL POSITION LISTING**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
15	10	125	80288	R23	CUSTODIAN	23,965
15	10	30	20252	R24	CLERK-TYPIST	23,944
15	10	163	20251	R25	CLERK II	24,382
15	10	50	20013	R27	CLERK III	25,362
15	10	63	20011	R28	CLERK IV	35,311
15	10	27	20014	R32	ADMINISTRATIVE ASSISTANT I	43,487
15	10	13	40188	R32	BUILDING INSPECTOR	30,869
15	10	20	40188	R32	BUILDING INSPECTOR	34,727
15	10	21	40188	R32	BUILDING INSPECTOR	30,869
15	10	24	40188	R32	BUILDING INSPECTOR	30,869
15	10	9	40189	R32	BUILDING PLANS EXAMINER I	39,232

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

101 GENERAL FUND  
15 BUILDING DEVELOPMENT SERVICES  
10 BUILDING INSPECTION

PERSONNEL POSITION LISTING – CONTINUED

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
15	10	25	40450	R32	ELECTRICAL INSPECTOR I	46,783
15	10	26	41550	R32	PLUMBING INSPECTOR I	44,905
15	10	28	10019	R34	BUILDING INSPECTION SUP'T.	65,929
15	10	11	40452	R34	ELECTRICAL INSPECTOR II	64,073
15	10	14	41551	R34	PLUMBING INSPECTOR II	58,901
15	10	15	41551	R34	PLUMBING INSPECTOR II	36,083
15	10	3	40187	R35	BUILDING PLANS EXAMINER II	59,860
15	10	5	40187	R35	BUILDING PLANS EXAMINER II	62,592
15	10	8	40187	R35	BUILDING PLANS EXAMINER II	37,835
15	10	4	10188	R42	BUILDING OFFICIAL	64,574
15	10	6	15041	R43	BUILDING DEVELOPMENT SVCS. DIR	123,328
<b>COUNT</b>			<b>22</b>		<b>TOTAL</b>	<b>1,007,880</b>

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of full-time equivalent employees (FTE) - inspections	6	7	8	10
Number of plans received	6737	6,368	6,610	6,941
<i>Outputs</i>				
Number of inspections completed	23,555	22,989	23,491	25,840
Number of permits issued	21,491	19,952	27,202	29,922
Number of re-inspections	3,572	3,822	6,842	7,526
Number of plans approved	5,825	5,460	13,104	14,414
<b>Efficiency Measures</b>				
Number of inspections completed per FTE	3,926	3,926	2,936	2,584
<b>Effectiveness Measures</b>				
% of plans review within 48 hours	95%	95%	95%	95%
% of inspection conducted on day scheduled	99%	99%	99%	99%
% of inspections that passed quality-control per 1000	97%	97%	97%	97%

FUND NUMBER  
 DEPARTMENT NUMBER  
 DIVISION NUMBER

101 GENERAL FUND  
 15 BUILDING DEVELOPMENT SERVICES  
 15 DEVELOPMENT REVIEW

MISSION

The mission of the development review division is to assure the adequate provisions of public improvements in new development in order to protect the health, safety and quality of life of the citizens of the City of Laredo.

OBJECTIVES & PLANNED ACCOMPLISHMENTS

- Reduce the waiting time for subdivisions plan review to the minimum of ten (10) business days ensuring consistency and quality.
- Consolidate the key functions of the review process needed for development and provide easier access to the residents, engineering community and developers.

EXPENDITURES

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	443,602	342,797	512,265	345,839	543,912
Materials & Supplies	5,357	2,353	7,477	4,630	7,117
Contractual Services	16,456	15,971	18,773	18,592	12,729
<b>Total</b>	465,415	361,121	538,515	369,061	563,758

PERSONNEL POSITION LISTING

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
15	15	10	40454	R32	CONSTRUCTION INSPECTOR	43,529
15	15	16	40454	R32	CONSTRUCTION INSPECTOR	30,869
15	15	70	16033	R39	UTILITIES COORDINATION MANAGER	73,897
15	15	3	35024	R40	ENGINEERING ASSOCIATE II	83,971
15	15	3	35024	R40	ENGINEERING ASSOCIATE II @25	17,577
15	15	7	35026	R42	CIVIL ENGINEER II (P.E.)	64,574
15	15	20	35026	R42	CIVIL ENGINEER II (P.E.)	64,574
<b>COUNT</b>			<b>7</b>		<b>TOTAL</b>	<b>378,989</b>

FUND NUMBER  
 DEPARTMENT NUMBER  
 DIVISION NUMBER

101 GENERAL FUND  
 15 BUILDING DEVELOPMENT SERVICES  
 15 DEVELOPMENT REVIEW

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<b>Inputs</b>				
Number of Projects Received	102	61	95	80
Number of FTEs	3.5	2.25	3.25	3
<b>Outputs</b>				
Number of projects reviewed	102	61	95	80
Percent of projects approved	76.5%	72%	85%	85%
<b>Efficiency Measures</b>				
Number of reviews per FTE	29.14	27	29	27
<b>Effectiveness Measures</b>				
Approved 1st submittal	52.56%	47%	65%	70%
Approved 2nd submittal	21.79%	36%	30%	25%
Approved 3rd submittal	15.38%	16%	5%	5%

FUND NUMBER  
 DEPARTMENT NUMBER  
 DIVISION NUMBER

101 GENERAL FUND  
 15 BUILDING DEVELOPMENT SERVICES  
 20 CODE ENFORCEMENT

**MISSION**

Zoning is the regulation by a municipality of the use of land within the community. Minimize impacts of land uses by zoning enforcement.

- **INTENT**  
Segregate conflicting/non-complimentary land uses.
- **PURPOSE**  
Enhance quality of life and preserve the character of neighborhoods.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Enforcement of zoning violations within our community.
- Increase more joint enforcement task operations.
- Minimize land use conflicts through citations.

**EXPENDITURES**

	<b>ACTUAL 16 - 17</b>	<b>ACTUAL 17 - 18</b>	<b>AMENDED 18 - 19</b>	<b>ESTIMATED 18 - 19</b>	<b>PROPOSED 19 - 20</b>
Personnel Services	246,016	252,866	255,235	231,580	245,344
Materials & Supplies	7,673	10,366	13,118	11,201	10,693
Contractual Services	14,631	30,200	21,180	20,094	15,531
<b>Total</b>	<b>268,320</b>	<b>293,432</b>	<b>289,533</b>	<b>262,875</b>	<b>271,568</b>

**PERSONNEL POSITION LISTING**

<b>DEPT</b>	<b>DIV</b>	<b>AUTH #</b>	<b>POSITION NO.</b>	<b>GRADE</b>	<b>POSITION TITLE</b>	<b>19-20 PROPOSED ANNUAL RATE</b>
15	20	3	42559	R31	ZONING ENFORCEMENT OFFICER I	29,826
15	20	5	42559	R31	ZONING ENFORCEMENT OFFICER I	35,311
15	20	9	42559	R31	ZONING ENFORCEMENT OFFICER I	31,807
15	20	22	42559	R31	ZONING ENFORCEMENT OFFICER I	29,429
15	20	11	42561	R34	ZONING ENFORCEMENT SUPERVISOR	35,353
<b>COUN</b>			<b>5</b>		<b>TOTAL</b>	<b>161,726</b>

FUND NUMBER  
 DEPARTMENT NUMBER  
 DIVISION NUMBER

101 GENERAL FUND  
 15 BUILDING DEVELOPMENT SERVICES  
 20 CODE ENFORCEMENT

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of full time equivalent employees (FTE)-Zoning Enforcement Officers	3	3	4	5
<i>Outputs</i>				
Number of zoning cases investigated	1,636	2,020	2,464	2,600
Number of citations issued	288	370	383	420
Number of warnings issued per FTE-Zoning Enforcement Officer	722	743	820	840
<b>Efficiency Measures</b>				
Number of zoning cases investigated per FTE-Zoning Enforcement Officer	545	673	616	650
Number of citations issued per FTE-Zoning Enforcement Officer	96	123	127	133
Number of warnings issued per FTE-Zoning Enforcement Officer	240	247	234	280
<b>Effectiveness Measures</b>				
% of reported cases complied	95%	95%	95%	95%

FUND NUMBER  
 DEPARTMENT NUMBER  
 DIVISION NUMBER

101 GENERAL FUND  
 15 BUILDING DEVELOPMENT SERVICES  
 30 PUBLIC RIGHT OF WAY

**MISSION**

Improve better coordination between all utilities on permitting, inspections and to comply with City of Laredo Construction Standards in the public right of way.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

The main focus of the regulations is to:

- Protect the traveling public.
- Improve coordination of street work with all private utilities.
- Minimize the impact of excavation in the public right of way.
- Recover cost of damage done to streets by excavations.

**EXPENDITURES**

	<b>ACTUAL 16-17</b>	<b>ACTUAL 17-18</b>	<b>AMENDED 18-19</b>	<b>ESTIMATED 18-19</b>	<b>PROPOSED 19-20</b>
Personnel	215,228	254,121	228,250	199,768	201,162
Materials & Supplies	6,719	4,141	8,547	5,280	7,511
Contractual Services	9,048	7,143	11,881	11,152	13,304
<b>Total</b>	230,995	265,405	248,678	216,200	221,977

**PERSONNEL POSITION LISTING**

<b>DEPT</b>	<b>DIV</b>	<b>AUTH #</b>	<b>POSITIO N NO.</b>	<b>GRADE</b>	<b>POSITION TITLE</b>	<b>19-20 PROPOSED ANNUAL RATE</b>
15	30	54	20014	R32	ADMINISTRATIVE ASSISTANT I	39,879
15	30	53	41887	R32	STREET CUT INSPECTOR	39,649
15	30	2	35024	R40	ENGINEERING ASSOCIATE II	62,089
<b>COUNT</b>			<b>3</b>		<b>TOTAL</b>	<b>141,618</b>

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

101 GENERAL FUND  
15 BUILDING DEVELOPMENT SERVICES  
30 PUBLIC RIGHT OF WAY

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of full-time employees (FTE) inspections	3	3	3	4
Number of Applications	1,592	1,900	1,702	1,872
Number of Inspections	2,184	2,000	1,165	1,282
<i>Outputs</i>				
Number of inspection completed	2,184	2,000	1,063	1,169
Number of permits issued	1,592	1,900	1,655	1,820
<b>Efficiency Measures</b>				
Number of inspections completed per FTE	531	667	796	875
<b>Effectiveness Measures</b>				
% of inspection conducted on a day schedule	99%	99%	100%	100%
% of inspections that passed quality-control per 1000	99%	99%	88%	88%

FUND NUMBER  
 DEPARTMENT NUMBER  
 DIVISION NUMBER

101 GENERAL FUND  
 15 BUILDING DEVELOPMENT SERVICES  
 35 GEOGRAPHIC INFO SYSTEM

MISSION

The mission of the GIS Division is to provide mapping analyses for the City of Laredo, support the data needs of the community and enhance decision processes of community planning.

OBJECTIVES & PLANNED ACCOMPLISHMENTS

- Develop and maintain primary datasets including parcels and infrastructure;
- Develop and maintain metadata for primary datasets;
- Develop mechanism to gather utilities information into the GIS;
- Develop an internal and external map request form.
- Design ArcReader project files for City users to access necessary GIS information.

EXPENDITURES

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	120,250	91,723	193,652	140,234	193,721
Materials & Supplies	3,195	4,164	4,893	4,000	4,787
Contractual Services	13,348	11,448	13,379	12,795	16,494
<b>Total</b>	136,793	107,335	211,924	157,029	215,002

PERSONNEL POSITION LISTING

DEPT	DIV	AUTH #	POSITIO N NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
15	35	1	41887	R32	STREET CUT INSPECTOR	30,869
15	35	3	40006	R36	GEOGRAPHIC INFO SYSTEM ANALYST	52,351
15	35	29	40006	R36	GEOGRAPHIC INFO SYSTEM ANALYST	44,926
<b>COUNT</b>			<b>3</b>		<b>TOTAL</b>	<b>128,146</b>

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

101 GENERAL FUND  
15 BUILDING DEVELOPMENT SERVICES  
35 GEOGRAPHIC INFO SYSTEM

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of map requests	365	89	90	94
Number of addresses entered	912	1,891	0	1700
Number of zoning map amendments processed	0	89	90	100
Number of recorded subdivision updates	53	105	0	100
Number of as-built plans entered	28	15	0	0
Number of ArcReader Setup Requests	92	100	117	125
Number of FTEs	2	2	1	2
<i>Outputs</i>				
Number of maps produced	405	534	380	399
Number of service locations (Naviline)	889	2,117	1,831	1,923
Number of zoning map updates	59	22	0	100
Number of lots created	961	1,891	0	1,787
Linear footage of infrastructure	1,357,000	1,520,000	1,550,400	1,550,400
Number of ArcReader Users Setup	92	100	117	125
<b>Efficiency Measures</b>				
Number of map requests per FTE	151		309	399
Number of subdivision updates per FTE	65	79	0	50



**City Attorney**

**CITY OF LAREDO, TEXAS**  
**GENERAL FUND SUMMARY**  
**EXPENDITURES**  
**FY 2019-2020**

<b>EXPENDITURES</b>	<b>ACTUAL FY 16-17</b>	<b>ACTUAL FY 17-18</b>	<b>ORIGINAL BUDGET FY 18-19</b>	<b>AMENDED BUDGET FY 18-19</b>	<b>TOTAL ESTIMATE FY 18-19</b>	<b>PROPOSED BUDGET FY 19-20</b>
<b>City Attorney's Office</b>						
Personnel Services	818,401	954,005	1,145,534	1,145,534	1,057,048	1,216,554
Materials and Supplies	46,378	47,429	50,603	53,533	44,650	33,603
Contractual Services	41,191	56,657	69,839	76,565	57,629	87,775
<b>Total City Attorney's Office</b>	<b>905,970</b>	<b>1,058,091</b>	<b>1,265,976</b>	<b>1,275,632</b>	<b>1,159,327</b>	<b>1,337,932</b>

**City of Laredo, Texas  
City Attorney  
Major Fund Changes  
FY 2019-2020**

**EXPENDITURES**

Personnel (Changes in benefits, and employees hired at above entry level rates)	41,907
Cost of living adjustment 2.5%	28,002
Health insurance increase 3.5%	1,111
I-Net Charges	<u>936</u>
<b>Total Net Change from FY2019 to FY2020</b>	<b><u>71,956</u></b>

# CITY ATTORNEY DEPARTMENT REQUEST

## PERSONNEL REQUEST

DIVISION	TITLE	GRADE	NEW	EST. COST W/ BENEFITS	APPROVED (YES)/(NO)
<b>CITY ATTORNEY</b>	Paralegal	R32	1.00	50,867	
	Assistant City Attorney I	R40	1.00	107,978	
	Assistant City Attorney II	R41	1.00	117,266	
<b>Total Personnel Request</b>			<b>3.00</b>	<b>276,111</b>	

## CAPITAL OUTLAY

DIVISION	DESCRIPTION	AMOUNT	APPROVED (YES)/(NO)	FUNDING SOURCE
<b>CITY ATTORNEY</b>	<b>PROFESSIONAL DEVELOPMENT</b>			
	Due to the increase in attorneys and staff, we would like to send additional attorneys and staff to CLE classes to further their education. (4) New attorney at (\$1,000) each plus (1) new staff at (\$1,000)	5,000		
	Due to the increase in attorneys, we would like to request more funds for government state licenses and memberships.	2,000		
<b>Total Capital Outlay Request</b>			<b>7,000</b>	

<b>Total City Attorney Department Request</b>	<b>283,111</b>
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FUND NUMBER

101 GENERAL FUND

DEPARTMENT NUMBER

16 CITY ATTORNEY

DIVISION NUMBER

10 CITY ATTORNEY

## MISSION

Pursuant to Section 4.02 of the City Charter, the City Attorney is responsible for all of the legal affairs of the City. The City Attorney's Office, therefore, represents the City, the City Council, and all City's departments in affirmative and defensive civil litigation, quasi-judicial proceedings and administrative hearings, including ethics complaints and police, fire, and municipal civil service cases. It also works hand-in-hand with the police department and code enforcement to prosecute all traffic and ordinance Class C misdemeanor violations at the Municipal Court.

The City Attorney's Office also provides legal counsel to City Council, City's officials, staff, boards and commissions on a wide range of issues such as environmental law, constitutional law, civil rights, employee benefits, proposed legislation, public records requests and legal records management, personnel issues, tort claims, workers' compensation, construction claims, land use planning, affirmative action, taxation, policing, fire, rescue and emergency services, code enforcement, housing, telecommunications, franchises and utilities, and the collection of revenues owed to the City.

Moreover, the City Attorney's Office drafts and reviews all ordinances, resolutions, motions, and other agenda items, and negotiates, drafts, and reviews all procurement contracts, real estate leases, intergovernmental agreements and every other legal instrument essential to the successful completion of the myriad of programs and functions of the City of Laredo. Finally, the City Attorney's Office is the designated Ethics Compliance Officer and Public Information Coordinator responsible for the processing and protection of all requests for public information made to each city department.

## OBJECTIVES & PLANNED ACCOMPLISHMENTS

Every day the City Attorney's Office is engaged in the delivery of legal services, whether it is approving contracts, defending the city against lawsuits, prosecuting traffic and criminal cases, providing oral and written opinions, or eliminating public nuisances that persist in the city's neighborhoods. For 2018-2019, the City Attorney's Office has established the following two strategic goals that focus on providing outstanding legal advocacy for its client.

### Priority One: Litigation

Providing legal services with in-house legal staff is more cost effective and efficient than using outside counsel. Hourly rates for outside counsel are significantly higher than the in-house rate, and it is very difficult to control the number of billable hours once a matter has been sent out. Outside counsel also do not have the "big picture" or historical perspective on citywide issues, policies and procedures that are important when providing consistent and comprehensive legal services. Pursuant to Resolution 2015-R-100, the City Attorney's Office will continue the active filing of lawsuits under Chapter 54 and Chapter 211 of the Texas Local Government Code to obtain compliance with the City's building, environmental, health, and zoning laws through injunctive relief and the collection of civil penalties. Furthermore, it is a primary goal of this office to also handle 100% of all city litigation that is not covered under the Texas Municipal League Intergovernmental Risk Pool except when specialized expertise is needed, or if this office is precluded because of a conflict of interest.

### Priority Two: Training

It is another goal of this department for all support staff to obtain the proper certification as either a paralegal or a legal secretary. This is so that each will possess a sufficient knowledge of law and legal procedures to be able to directly assist the City Attorney staff with litigation, open records, and other specialized projects. Similarly, it is important that all staff attorneys receive specialized training so that they may become intimately familiar with certain key areas of municipal law including procurement, airports, construction, real estate and civil

FUND NUMBER	101 GENERAL FUND
DEPARTMENT NUMBER	16 CITY ATTORNEY
DIVISION NUMBER	10 CITY ATTORNEY

**OBJECTIVES & PLANNED ACCOMPLISHMENTS - CONTINUED**

service. Lastly, staff attorneys are on target to develop and provide trainings to City Council, City Officials, staff, boards and commissions on various topics including the Ethics Code, the Texas Public Information Act, and the Texas Open Meetings Act.

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	818,401	954,005	1,145,534	1,057,048	1,216,554
Materials & Supplies	46,379	47,428	50,533	44,650	33,603
Contractual Services	41,192	56,657	79,565	57,629	87,775
<b>Total</b>	<b>905,972</b>	<b>1,058,090</b>	<b>1,275,632</b>	<b>1,159,327</b>	<b>1,337,932</b>

**PERSONNEL POSITION LISTING**

DEPT	DI V	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
16	10	35	20013	R27	CLERK III	25,237
16	10	32	20014	R32	ADMINISTRATIVE ASSISTANT I	42,361
16	10	1	40018	R32	PARALEGAL	48,535
16	10	3	35004	R40	ASSISTANT CITY ATTORNEY I	65,783
16	10	1	35003	R41	ASSISTANT CITY ATTORNEY II	90,457
16	10	33	35003	R41	ASSISTANT CITY ATTORNEY II	93,669
16	10	4	30541	R42	FIRST ASSISTANT CITY ATTORNEY	124,601
16	10	2	35035	R42	ASSISTANT CITY ATTORNEY III	124,601
16	10	5	35035	R42	ASSISTANT CITY ATTORNEY III	105,078
16	10	1	10238	R45	CITY ATTORNEY	180,643
<b>COUNT</b>			<b>10</b>		<b>TOTAL</b>	<b>900,966</b>

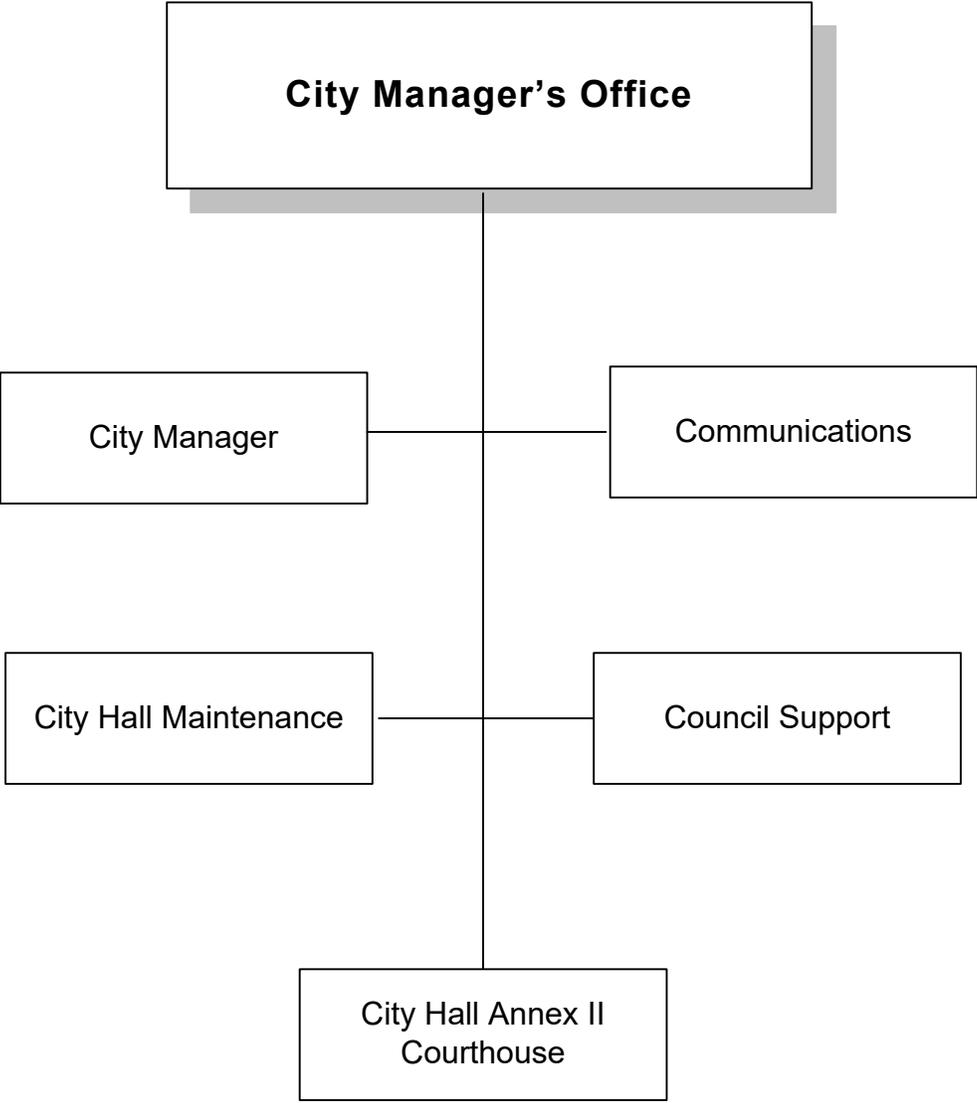
FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

101 GENERAL FUND  
16 CITY ATTORNEY  
10 CITY ATTORNEY

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of full-time equivalent employees (FTE) hours	20,800	20,800	20,800	20,800
Number of full-time equivalent employees (FTE)	10	10	10	10
Total budget	\$854,064	\$1,284,202	\$1,145,534	\$1,187,563
<i>Outputs</i>				
In-house litigation activity/pleadings	N/A	250	295	320
City Council items submitted (Ordinances, Resolutions, Motions, & Executive Sessions)	775	1,524	1,534	1,560
Municipal Court activity	8,200	9,500	12,721	16,050
Open Records received	1,034	1,070	1,937	2,110
Total potential clients (citizen population)	260,740	255,789	260,654	265,600
<b>Efficiency Measures</b>				
Number of potential clients per attorney	26,074	25,579	26,065	26,551
Operating cost per hour	\$41.06	\$61.74	\$55.07	\$57.09
<b>Effectiveness Measures</b>				
Number of lawsuits assigned to outside counsel	19	20	25	30





**CITY OF LAREDO, TEXAS**  
**GENERAL FUND SUMMARY**  
**EXPENDITURES**  
**FY 2019-2020**

EXPENDITURES	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>City Manager's Office</b>						
City Manager						
Personnel Services	1,725,153	1,118,346	1,054,697	1,054,697	2,115,619	1,250,576
Materials and Supplies	19,012	23,110	19,047	36,421	17,400	19,047
Contractual Services	130,018	114,230	79,925	99,298	91,687	78,590
Subtotal City Manager	1,874,183	1,255,686	1,153,669	1,190,416	2,224,706	1,348,213
<b>Internal Audit</b>						
Personnel Services	272,248	-	-	-	-	-
Materials and Supplies	745	-	-	-	-	-
Contractual Services	9,816	-	-	-	-	-
Subtotal Internal Audit	282,809	-	-	-	-	-
<b>Council Support</b>						
Personnel	276,464	342,163	399,595	399,595	330,144	509,255
Materials & Supplies	11,072	18,593	16,586	16,807	14,365	23,934
Contractual Services	26,807	29,636	23,591	34,937	21,042	107,429
Other Charges	-	-	-	-	-	-
Subtotal Council Support	314,343	390,392	439,772	451,339	365,551	640,618
<b>Public Information Office</b>						
Personnel Services	-	127,602	-	-	-	214,080
Materials and Supplies	247	9,873	-	-	-	3,940
Contractual Services	1,843	3,101	-	-	-	13,876
Subtotal Information Office	2,090	140,576	-	-	-	231,896
<b>Communications Office</b>						
Personnel Services	-	-	652,054	654,254	561,762	-
Materials and Supplies	-	-	74,394	58,361	51,556	-
Contractual Services	-	-	182,342	206,273	130,123	-
Subtotal Communications Office	-	-	908,790	918,888	743,441	-
<b>City Hall Maintenance</b>						
Personnel Services	-	-	207,505	207,505	227,757	255,217
Materials and Supplies	-	-	39,502	47,863	32,976	39,474
Contractual Services	-	-	213,399	252,847	202,456	211,779
Subtotal City Hall Maintenance	-	-	460,406	508,215	463,189	506,470
<b>City Hall Annex II - Courthouse</b>						
Personnel Services	-	-	-	-	-	-
Materials and Supplies	8,672	9,021	5,500	5,524	6,306	5,500
Contractual Services	110,349	110,006	112,950	123,037	93,141	112,950
Subtotal City Hall Annex II - Courthouse	119,021	119,027	118,450	128,561	99,447	118,450
Total City Manager's Office	2,592,446	1,905,681	3,081,087	3,197,419	3,896,334	2,845,647

**City of Laredo, Texas  
City Manager's  
Major Fund Changes  
FY2019 - 2020**

**EXPENDITURES**

Personnel (Changes in benefits, and employees hired at above entry level rates)	120,160
Add (2) Assistant City Managers	392,950
Delete (4) Executive Directors	(454,748)
Add (2) Administrative Assistants I	101,734
Add (1) Building Maintenance Worker	56,886
Cost of Living Adjustment 2.5%	47,000
Health Insurance Increase 3.5%	6,420
Vehicle Maintenance	(300)
Motor Fuel	(329)
I-Net Charges	3,483
800 MHz Radio System	203
Transfer out PAC to IST	(508,899)
<b>Total Net Change from FY2019 to FY2020</b>	<b><u>\$ (235,440)</u></b>

# CITY MANAGER DEPARTMENT REQUESTS

## PERSONNEL REQUEST

DIVISION	TITLE	GRADE	NEW	EST. COST W/ BENEFITS	APPROVED (YES)/(NO)
<b>CITY MANAGER</b>	Administrative Assistant	32	1	50,867	
	Building Maintenance Worker	R24	1	55,179	S
<b>Total Personnel Request</b>			2	106,046	

<b>Total City Manager Department Request</b>	<b>106,046</b>
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FUND NUMBER

101 GENERAL FUND

DEPARTMENT NUMBER

12 CITY MANAGER

DIVISION NUMBER

00 CITY MANAGER

## MISSION

The implementation of City Ordinances, Resolutions and Motions adopted by City Council for purposes of local government services through our City Manager form of government with emphasis on public safety, conservative fiscal management, public health, economic development, and the enhancement of quality of life for all citizens.

## OBJECTIVES & PLANNED ACCOMPLISHMENTS

- Provide adequate resources and the highest level of training to our public safety personnel and their departments (Police & Fire)
- Implement a balanced annual budget that properly addresses the needs to operate a safe and progressive growing City. (Operating budget, Capital Improvement Program, Comprehensive Planning for Transportation Projects, Housing, Economic Development, Quality of Life projects)
- Continue to support public health and wellness through the implementation of state funded programs and the funding of local health initiatives for a healthier tomorrow.
- The creation of jobs and higher paying jobs through the promotion of economic development opportunities in our City by incentives authorized by the State of Texas in an effort to attract investors, developers and businesses interested in our City. (380 agreements, tax abatements, NEZ, TIRZ, etc)
- The promotion of commerce, trade, and transportation through our land port and effectively maintain our position as the elite international crossing for the US and Mexico.
- The continued investment in quality of life projects that offer educational opportunities, public infrastructure, and entertainment venues that enhance the value in the quality of life for our citizens. (Professional Baseball, Golf Courses, Laredo Entertainment Center, Historical Museums, Public Parks and Libraries, Lifestyle retail shops, Downtown Entertainment Districts, Theatres, Universities, Community Colleges, Medical Centers, etc.)
- Legislative advocacy at the State and Federal level for policies and funding that positively support our mission, goals and objectives.

## EXPENDITURES

	<b>ACTUAL 16-17</b>	<b>ACTUAL 17-18</b>	<b>AMENDED 18-19</b>	<b>ESTIMATED 18-19</b>	<b>PROPOSED 19-20</b>
Personnel Services	1,725,153	1,118,346	1,054,697	2,115,619	1,250,576
Materials & Supplies	19,011	23,110	36,421	17,400	19,047
Contractual Services	130,018	114,230	99,298	91,687	78,590
<b>Total</b>	<b>1,874,182</b>	<b>1,255,686</b>	<b>1,190,416</b>	<b>2,224,706</b>	<b>1,348,213</b>

FUND NUMBER

101 GENERAL FUND

DEPARTMENT NUMBER

12 CITY MANAGER

DIVISION NUMBER

00 CITY MANAGER

PERSONNEL POSITION LISTING

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
12	00	1	10242	50	CITY MANAGER	267,243
12	00	83	20013	R27	CLERK III	26,530
12	00	519	20013	R27	CLERK III	36,602
12	00	1	25001	R32	EXECUTIVE SECRETARY	30,869
12	00	6	35006	R40	GRANTS ADMINISTRATOR(CITY MGR)	55,355
12	00	2	15003	W45	ASSISTANT CITY MANAGER	143,893
12	00	3	15003	W45	ASSISTANT CITY MANAGER	143,893
12	00	2	15037	W45	DEPUTY CITY MANAGER	179,872
<b>COUNT</b>			<b>8</b>		<b>TOTAL</b>	<b>884,257</b>

FUND NUMBER  
 DEPARTMENT NUMBER  
 DIVISION NUMBER

101 GENERAL FUND  
 12 CITY MANAGER  
 25 COUNCIL SUPPORT

**MISSION**

To provide administrative support to the Mayor and Council Members.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Assist Council Members with constituent requests by providing customer service through handling of calls and walk-in requests from Council Members and constituents.
- Coordinate construction projects between Council Members, residents, management and department directors for successful follow-through of requests.
- Assist with scheduling of groundbreakings, ribbon cuttings, public events, meetings with constituents, press conferences and other meetings.

**EXPENDITURES**

	<b>ACTUAL 16-17</b>	<b>ACTUAL 17-18</b>	<b>AMENDED 18-19</b>	<b>ESTIMATED 18-19</b>	<b>PROPOSED 19-20</b>
Personnel Services	276,464	242,163	399,595	330,144	509,255
Materials & Supplies	11,072	18,593	16,807	14,365	23,934
Contractual Services	26,807	29,636	34,937	21,042	107,429
<b>Total</b>	<b>314,343</b>	<b>290,392</b>	<b>451,339</b>	<b>365,551</b>	<b>640,618</b>

**PERSONNEL POSITION LISTING**

<b>DEPT</b>	<b>DIV</b>	<b>AUTH #</b>	<b>POSITION NO.</b>	<b>GRADE</b>	<b>POSITION TITLE</b>	<b>19-20 PROPOSED ANNUAL RATE</b>
12	25	81	20014	R32	ADMINISTRATIVE ASSISTANT I	36,271
12	25	103	20014	R32	ADMINISTRATIVE ASSISTANT I	42,233
12	25	348	20014	R32	ADMINISTRATIVE ASSISTANT I	41,693
12	25	349	20014	R32	ADMINISTRATIVE ASSISTANT I	41,693
12	25	11	15048	R35	LEGISLATIVE ASSISTANT	37,835
12	25	47	20015	R35	ADMINISTRATIVE ASSISTANT II	54,810
12	25	10	10042	R41	EXEC. ASST. TO THE CITY MGR.	89,162
<b>COUNT</b>			<b>7</b>		<b>TOTAL</b>	<b>343,698</b>

FUND NUMBER	101 GENERAL FUND
DEPARTMENT NUMBER	12 CITY MANAGER
DIVISION NUMBER	25 COUNCIL SUPPORT

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of employees processing requests	1	3	4	5
<i>Outputs</i>				
Number of constituent requests processed	1,500	1,800	1,800	1,800
Number of constituent requests closed	1,500	1620	1650	1700
<b>Efficiency Measures</b>				
Number of constituent requests processed per employee	1,500	600	450	360
<b>Effectiveness Measures</b>				
Percent of constituent requests closed	100%	90%	92%	94%

FUND NUMBER  
 DEPARTMENT NUMBER  
 DIVISION NUMBER

101 GENERAL FUND  
 12 CITY MANAGER  
 30 PUBLIC INFORMATION OFFICE

**MISSION**

Keep the citizens of Laredo and media entities including local, Nuevo Laredo media, regional/state of Texas and even, national and international media accurately, timely and properly informed on City issues, projects and services, taking care to preserve the best image of Laredo possible within the context of any particular story.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Disseminate information on the City of Laredo to the citizens through mass media & other outlets.
  - Pitch stories of local, regional or national importance to the media that positively reflects the City of Laredo in its geographic, historical, cultural or economic expertise.
  - Continue to develop regular outlets for information sharing through electronic messages on PAC, Public Service Announcements, Social Media, electronic Billboards at LEA, UETA, and Outlet Shoppes.
  - Manage all incoming media requests from local, state, national and international media by working with Department Directors, Mayor, Members of the Laredo City Council and City Manager’s office and making them available for comments and interviews.
- Maintain and improve internal and external customer relationships.

**EXPENDITURES**

	<b>ACTUAL 16-17</b>	<b>ACTUAL 17-18</b>	<b>AMENDED 18-19</b>	<b>ESTIMATED 18-19</b>	<b>PROPOSED 19-20</b>
Personnel Services	-	127,602	-	-	214,080
Materials & Supplies	247	9,873	-	-	3,940
Contractual Services	1,843	3,101	-	-	13,876
<b>Total</b>	2,090	140,576	-	-	231,896

**PERSONNEL POSITION LISTING**

<b>DEPT</b>	<b>DIV</b>	<b>AUTH #</b>	<b>POSITION NO.</b>	<b>GRADE</b>	<b>POSITION TITLE</b>	<b>19-20 PROPOSED ANNUAL RATE</b>
12	30	26	20015	R35	ADMINISTRATIVE ASSISTANT II	42,298
12	30	1	30064	R41	PUBLIC INFO. OFFICER-C.M. ONLY	64,031
12	30	4	40541	R33	PROGRAM COORDINATOR	42,298
<b>COUNT</b>			<b>3</b>		<b>TOTAL</b>	<b>148,628</b>

FUND NUMBER  
 DEPARTMENT NUMBER  
 DIVISION NUMBER

101 GENERAL FUND  
 12 CITY MANAGER  
 30 PUBLIC INFORMATION OFFICE

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<b>Inputs</b>				
Number of media inquiries referred and resolved	20/week		30/week	
Information requests for documentation	N/A		5/week	
# of hours prepping for press conferences /year	N/A	1,200		
# of hours prepping for proclamations /year	N/A	138		
# of hours handling media inquiries & scheduling interviews /year	N/A	650		
<b>Outputs</b>				
# of press conferences executed /year	N/A	120		
# of procs/year	N/A	55		
# of media inquiries answered & interviews realized / year	N/A	520		
Number of press releases distributed	10/week			
Number of promotional literature completed (quarterly magazine)	Adopted: Newsletters/web updates for all council members			
Other promotional material/output	Joint production with PAC on PSA's videos and other projects related to Web and all media; some media tours, press conference and marketing plans, including: developing coordinating and promoting special projects for Mayor, Council Members and Departments. Utilizing social media to maintain continuous media awareness of City of Laredo projects, programs and services. Develop media tours for programs and services. Assist in writing official correspondence of Mayor, City Manager and Departments. Write State of the City Speech. Prepare outline and script for City of Laredo Promotional Video. Coordinate, plan, promote and work with all partners and secure sponsors for projects including: Light the Way, Mud Run (twice), Kite Festival, Holocaust, Remembrance Day Ceremony; City of Laredo 4 <sup>th</sup> of July Celebration; Parks & Recreation Month; City of Laredo Flag Day Ceremony			
<b>Effectiveness Measures</b>				
% of information responses/documents responses	Exceed 90%			
% of media advisories resulting in interviews	Exceed 90%			
% time spent on press conference tasks & prep	N/A	58%	67%	60%
% time spent on proclamation tasks & prep	N/A	7%	7.1%	10%
% time spent on media inquiries answered & interviews realized	N/A	31.25%	31.25%	30%

FUND NUMBER

101 GENERAL FUND

DEPARTMENT NUMBER

12 CITY MANAGER

DIVISION NUMBER

50 CITY HALL MAINTENANCE

**MISSION**

To maintain City Hall, including sidewalks, gardens and parking areas in the safest and most presentable manner for the public and those who use this facility.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- To continue to provide a high level of customer service for all customers and visitors to the building;
- To maintain the building in good functional order by providing a high level of maintenance and adherence to safety standards;
- To monitor the parking areas and ensure availability for all customers and visitors conducting business with the City.

**EXPENDITURES**

	<b>ACTUAL 16-17</b>	<b>ACTUAL 17-18</b>	<b>AMENDED 18-19</b>	<b>ESTIMATED 18-19</b>	<b>PROPOSED 19-20</b>
Personnel Services	-	-	207,505	227,757	198,331
Materials & Supplies	-	-	47,863	32,976	39,474
Contractual Services	-	-	252,847	202,456	211,779
Capital Outlay	-	-	-	-	-
<b>Total</b>	-	-	508,215	463,189	449,584

**PERSONNEL POSITION LISTING**

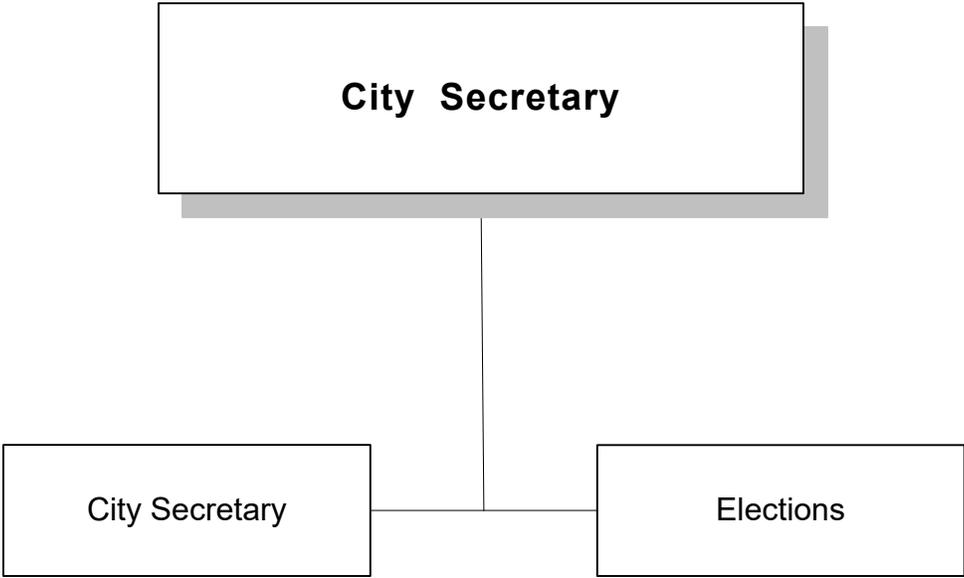
<b>DEPT</b>	<b>DIV</b>	<b>AUTH #</b>	<b>POSITION NO.</b>	<b>GRADE</b>	<b>POSITION TITLE</b>	<b>19-20 PROPOSED ANNUAL RATE</b>
12	50	70	80288	R23	CUSTODIAN	26,343
12	50	148	80288	R23	CUSTODIAN	23,840
12	50	525	81966	R24	BUILDING MAINTENANCE WORKER	34,206
12	50	57	80187	R25	MAINTENANCE WORKER	40,838
12	50	6	70195	R32	BLDG. MAINTENANCE SUPERVISOR	30,869
<b>COUNT</b>			<b>5</b>		<b>TOTAL</b>	<b>156,095</b>

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

101 GENERAL FUND  
12 CITY MANAGER  
50 CITY HALL MAINTENANCE

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of full-time equivalent employees (FTE)	6	5	4	5
Total budget	\$558,599	0	460,406	449,589
<i>Outputs</i>				
Number of square feet area maintained	88,000	88,000	88,000	88,000
<b>Efficiency Measures</b>				
Number of square feet of area maintained per FTE	17,600	17,600	22,000	17,600
Cost per square foot	\$6.35		5.23	5.11



**CITY OF LAREDO, TEXAS**  
**GENERAL FUND SUMMARY**  
**EXPENDITURES**  
**FY 2019-2020**

<b>EXPENDITURES</b>	<b>ACTUAL FY 16-17</b>	<b>ACTUAL FY 17-18</b>	<b>ORIGINAL BUDGET FY 18-19</b>	<b>AMENDED BUDGET FY 18-19</b>	<b>TOTAL ESTIMATE FY 18-19</b>	<b>PROPOSED BUDGET FY 19-20</b>
<b>City Secretary's Office</b>						
City Secretary						
Personnel Services	191,822	334,644	355,627	355,627	364,765	373,186
Materials and Supplies	13,943	12,113	18,750	20,215	14,750	18,750
Contractual Services	65,316	88,631	84,502	98,786	76,990	92,083
Subtotal City Secretary	271,081	435,388	458,879	474,628	456,505	484,019
Elections						
Personnel Services	-	-	1,290	214	-	1,291
Materials and Supplies	-	18	-	-	-	-
Contractual Services	72,366	81,012	8,000	55,353	50,015	8,000
Subtotal Elections	72,366	81,030	9,290	55,567	50,015	9,291
City Hall Maintenance						
Personnel Services	291,378	288,270	-	-	-	-
Materials and Supplies	42,868	38,650	-	-	-	-
Contractual Services	214,371	213,770	-	-	-	-
Capital Outlay	9,980	57,045	-	-	-	-
Subtotal City Hall Maintenance	558,597	597,735	-	-	-	-
Total City Secretary's Office	902,044	1,114,153	468,169	530,195	506,520	493,310

**City of Laredo, Texas  
City Secretary  
Major Fund Changes  
FY2019 - 2020**

**EXPENDITURES**

Personnel (Changes in benefits, and employees hired at above entry level rates)	\$ 8,373
Cost of Living Adjustment 2.5%	8,149
Health Insurance Adjustment 3.5%	1,038
I-Net Charges	1,391
Great America Financial Services	<u>6,190</u>
<b>Total Net Change from FY2019 to FY2020</b>	<b><u>\$ 25,141</u></b>

FUND NUMBER	101 GENERAL FUND
DEPARTMENT NUMBER	17 CITY SECRETARY
DIVISION NUMBER	00 CITY SECRETARY

**MISSION**

Engross and enroll all laws, ordinances and resolutions of the City Council; provide administrative support to the City Council, Commission and Boards; administer city elections; maintain City’s Website; provide records retention and destruction advisory services to all city departments; provide administrative support for Texas Alcoholic Beverage Commission applications.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Continue to implement and upgrade computerization of minutes, resolutions, and ordinances.
- Provide document imaging storage and retrieval to all city departments and the public through Internet access.
- To ensure that the City Secretary’s Office makes available all city ordinances, resolutions, and City Council minutes to the public, as well as to city staff, promptly upon request.

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	191,822	334,644	355,627	343,782	373,186
Materials & Supplies	13,943	12,113	20,215	14,750	18,750
Contractual Services	65,316	88,631	98,786	76,990	92,083
<b>Total</b>	271,081	435,388	474,628	435,522	484,019

**PERSONNEL POSITION LISTING**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
17	00	1	20022	R29	DEPUTY CITY SECRETARY II	25,237
17	00	2	20022	R29	DEPUTY CITY SECRETARY III	28,804
17	00	1	20023	R31	DEPUTY CITY SECRETARY IV	36,458
17	00	8	40264	R33	MICRO COMPUTER SPECIALIST	70,852
17	00	2	10244	R43	CITY SECRETARY	96,735
<b>COUNT</b>			<b>5</b>		<b>TOTAL</b>	<b>258,086</b>

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

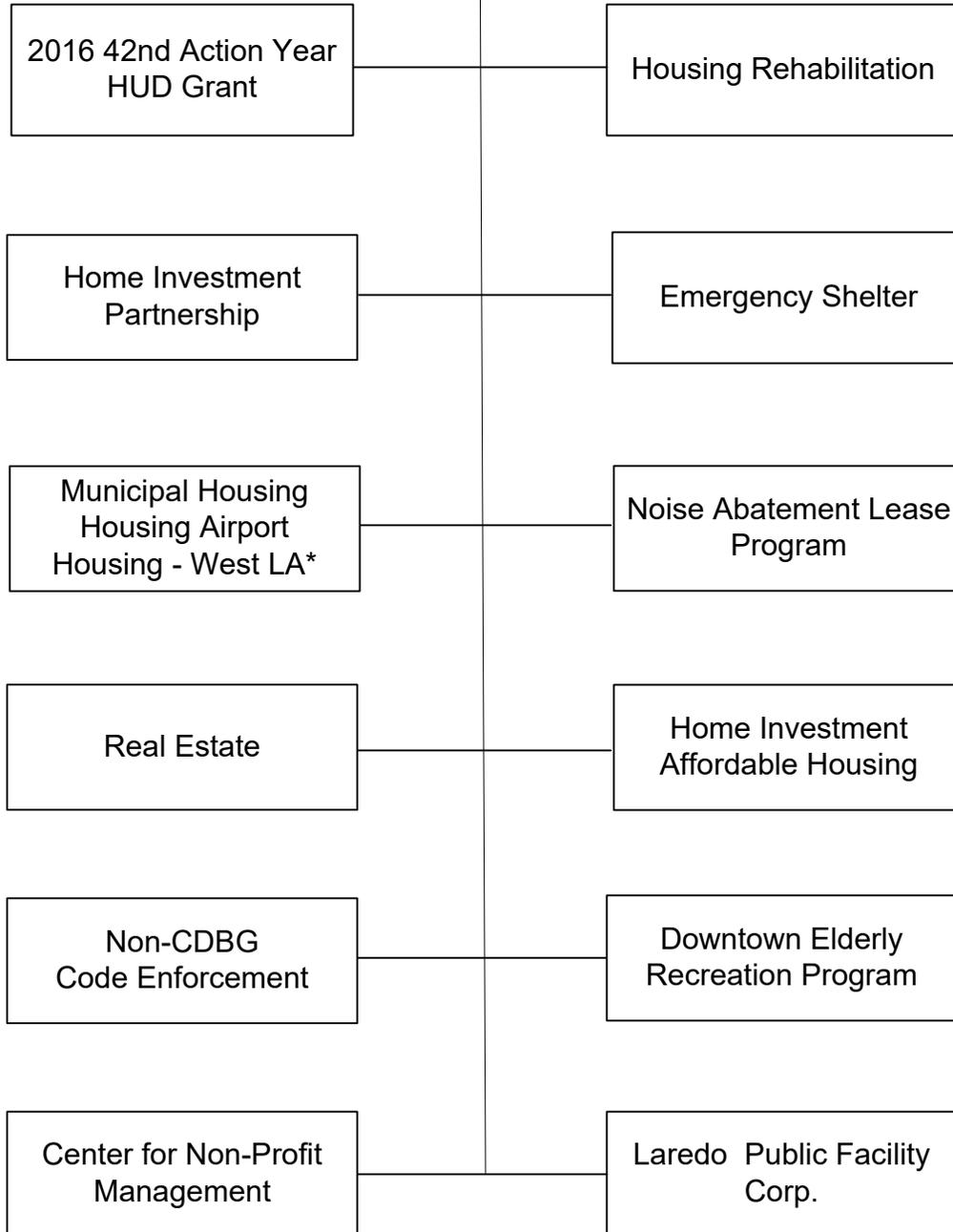
101 GENERAL FUND  
17 CITY SECRETARY  
00 CITY SECRETARY

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<b>Inputs</b>				
Number of full-time equivalent employees (FTE)	5	5	5	5
<b>Outputs</b>				
Number of pages of minutes produced	951	785	1,192	1,300
Number of beer/wine licenses issued	41	64	75	80
Number of pages/documents scanned for storage	45,000	31,646	237,600	250,000
Number of newspaper publications	179	139	242	300
Number of Ordinances/Resolutions Executed	N/A	335	360	375
Number of Bids Opened / Acknowledged	N/A	111	150	170
Number of Open Records Request Requests (via WebQA only)	N/A	60	100	100
Number of Council Meeting Recognitions Certificates	N/A	N/A	349	400
Number of Other Certificates	N/A	N/A	185	190
Number of Council Committee Oaths Executed	N/A	N/A	78	120
Number of Executed Contracts	N/A	325	478	500
Number of Executed and Posted Agendas	N/A	290	290	290
<b>Efficiency Measures</b>				
Number of beer/wine licenses issued per FTE	41	64	75	80
Number of pages of minutes produced per FTE	951	785	1,192	1,300
Number of pages/documents scanned per FTE	45,000	31,646	237,600	250,000
Number of newspaper publications per FTE	179	139	242	300
Number of Ordinances/Resolutions Executed per FTE	N/A	335	360	375
Number of Bids Opened / Acknowledged per FTE	N/A	111	150	170
Number of Open Records Request Requests (via WebQA only) per FTE	N/A	60	100	100
Number of Council Meeting Recognitions Certificates per FTE	N/A	N/A	349	400
Number of Other Certificates per FTE	N/A	N/A	185	190
Number of Council Committee Oaths Executed per FTE	N/A	N/A	78	120
Number of Executed Contracts per FTE	N/A	325	478	500
Number of Executed and Posted Agendas per FTE	N/A	290	290	290



# Community Development



**CITY OF LAREDO, TEXAS  
COMMUNITY DEVELOPMENT  
OPERATING FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>OPENING BALANCE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES</b>						
Intergovernmental Revenue	29,603,252	33,977,417	0	6,504,246	6,504,246	3,730,742
Reimburse and Miscellaneous	1,472,997	1,629,669	0	1,070,697	1,070,697	2,800
<b>TOTAL REVENUES</b>	<b>31,076,249</b>	<b>35,607,086</b>	<b>0</b>	<b>7,574,943</b>	<b>7,574,943</b>	<b>3,733,542</b>
<b>TOTAL AVAILABLE</b>	<b>31,076,249</b>	<b>35,607,086</b>	<b>0</b>	<b>7,574,943</b>	<b>7,574,943</b>	<b>3,733,542</b>
<b>EXPENDITURES</b>						
C.D.-38TH ACT YR/12 GRANT	3,723,808	3,734,839	0	16	16	0
C.D.-39TH ACT YR/13 GRANT	3,722,141	3,739,707	0	3,141	3,141	0
C.D.-40TH ACT YR/14 GRANT	3,664,799	3,886,677	0	124,940	124,940	0
C.D.-41ST ACT YR/15 GRANT	3,037,934	3,876,633	0	280	280	0
42ND ACTN YEAR/2016 GRANT	2,010,809	3,593,469	0	1,904,579	1,904,579	0
43RD ACTN YEAR/2017 GRANT	0	1,806,503	0	1,736,302	1,736,302	0
44TH ACTN YEAR/2018 GRANT	0	0	5,993	3,732,749	3,732,749	0
45TH ACTN YEAR/2019 GRANT	0	0	0	0	0	3,733,542
34TH ACTN YEAR/2008 GRANT	4,218,998	4,218,998	0	0	0	0
35TH ACTN YEAR/2009 GRANT	3,414,335	3,414,335	0	0	0	0
36TH ACTN YEAR/2010 GRANT	3,710,785	3,763,285	0	11,746	11,746	0
37TH ACTN YEAR/2011 GRANT	3,572,641	3,572,641	0	61,190	61,190	0
<b>TOTAL EXPENDITURES</b>	<b>31,076,249</b>	<b>35,607,086</b>	<b>5,993</b>	<b>7,574,943</b>	<b>7,574,943</b>	<b>3,733,542</b>
<b>CLOSING BALANCE</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$5,993)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

FUND NUMBER	211 COMMUNITY DEVELOPMENT
DEPARTMENT NUMBER	89 44 <sup>th</sup> ACTION YEAR/2018
DIVISION NUMBER	10 ADMINISTRATION

**MISSION**

To provide a better quality of life for the citizens, particularly persons of low to moderate income, by creating housing and economic opportunities, facilitating public improvements and promoting a clean, healthy and safe environment.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Establish decent and affordable housing for persons of very low to moderate income.
- Improve quality of life for low to moderate income persons.
- Enhance community services for residents.
- Provide assistance in declining neighborhoods.
- Plan, implement and administer infrastructure projects in areas of low income as funded by HUD.
- Implement housing rehabilitation and construction programs which provide safe, decent and affordable housing for individuals of low income.
- Seek, identify and apply for federal, state and/or local funding to provide much needed infrastructure improvements and services.
- Enforce City Codes of Ordinances pertaining to weeds, junk vehicles and nuisance.
- Promote customer service.
- Monitor applicable federal, state and local funded projects to ensure compliance with program rules and regulations.
- Assist with direct or indirect job creation.
- Maintain percentage of programs with zero audit findings at 100%.

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	3,705,365	4,156,856	464,208	464,208	485,385
Materials & Supplies	111,485	123,548	29,080	29,080	39,756
Contractual Services	1,339,533	1,505,335	169,630	169,630	219,851
Other Charges	32,412	16,594	4,667	4,667	0
Capital Outlay	213,736	186,999	0	0	0
<b>Total</b>	5,402,531	5,989,332	667,585	667,585	744,992

**PERSONNEL POSITION LISTING**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
89	10	131	82207	R23	CUSTODIAN (PT W/O BENEFITS)	11,293
89	10	167	20251	R25	CLERK II	24,382
89	10	12	20015	R35	ADMINISTRATIVE ASSISTANT II	34,206
89	10	37	20015	R35	ADMINISTRATIVE ASSISTANT II	46,240
89	10	15	10760	R37	HOUSING MANAGER	28,823
89	10	40	30061	R38	COMPLIANCE OFFICER	57,107
89	10	1	10040	R41	PROGRAMS ADMINISTRATOR	64,725
89	10	19	10258	R43	COMMUNITY DEVELOPMENT DIRECTOR	61,744
<b>COUNT</b>			<b>8</b>		<b>TOTAL</b>	<b>328,520</b>

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

211 COMMUNITY DEVELOPMENT  
89 43rd ACTION YEAR/2017  
30 CODE ENFORCEMENT

**MISSION**

Enhance neighborhoods and the public’s health, safety and welfare through enforcement of City Code of Ordinances.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Ensure citizens live in a clean, healthy and safe environment.
- Prevent and eliminate slum and blighting influences and hazardous conditions.
- Eliminate rubbish, junk vehicles and nuisance on properties.
- Promote cleanliness campaigns.
- Educate the public on property maintenance codes.
- Conduct property inspections.
- Respond to complaints to ensure compliance with City Code of Ordinances.
- Educate the public regarding existing City Ordinances and the need to maintain a clean and healthy environment.
- Maintain the percentage of cases closed at 95%.
- Maintain the average number of days to close a case at 20 days.

**EXPENDITURES**

	<b>ACTUAL 16-17</b>	<b>ACTUAL 17-18</b>	<b>AMENDED 18-19</b>	<b>ESTIMATED 18-19</b>	<b>PROPOSED 19-20</b>
Personnel Services	3,170,598	3,509,412	357,285	357,285	373,546
Materials & Supplies	221,568	245,222	33,227	33,227	51,753
Contractual Services	487,668	546,998	58,489	57,489	79,883
Capital Outlay	71,769	71,769	42,000	43,000	-
<b>Total</b>	<b>3,951,603</b>	<b>4,373,401</b>	<b>491,001</b>	<b>491,001</b>	<b>505,182</b>

**PERSONNEL POSITION LISTING**

<b>DEPT</b>	<b>DIV</b>	<b>AUTH #</b>	<b>POSITION NO.</b>	<b>GRADE</b>	<b>POSITION TITLE</b>	<b>19-20 PROPOSED ANNUAL RATE</b>
89	30	168	20251	R25	CLERK II	24,382
89	30	58	40201	R31	PROPERTY CODES ENFORCE INSP II	29,406
89	30	59	40201	R31	PROPERTY CODES ENFORCE INSP II	29,552
89	30	60	40201	R31	PROPERTY CODES ENFORCE INSP II	29,406
89	30	61	40201	R31	PROPERTY CODES ENFORCE INSP II	28,866
89	30	62	40201	R31	PROPERTY CODES ENFORCE INSP II	28,866
89	30	247	40201	R31	PROPERTY CODES ENFORCE INSP II	29,677
89	30	10	40202	R34	PROPERTY CODES ENFORCE SUPVR	31,374
<b>COUNT</b>			<b>3</b>		<b>TOTAL</b>	<b>231,531</b>

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

211 COMMUNITY DEVELOPMENT  
87 43rd ACTION YEAR/2017  
30 CODE ENFORCEMENT

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<b>Inputs</b>				
Number of full-time equivalent employees (FTE) – inspections and cases	9	9	10	10
Number of dirty lots (high weeds & nuisance)	2,601	2,676	2,838	2,900
Number of illegal dumping cases	209	212	180	230
Number of junk vehicles identified	277	344	259	360
Number of public awareness presentations	15	13	15	17
Number of Operation Clean-up Campaign	12	12	12	12
<b>Outputs</b>				
<b>Number of requests for service/case</b>	3254	3,232	3,277	3,490
Number of inspections conducted	9,762	9,696	9,831	10,470
Number of cases that complied voluntarily	3,221	3,169	3,232	3,350
Number of cases closed	3,221	3,169	3,232	3,350
<b>Efficiency Measures</b>				
<b>Number of cases per FTE –</b>	362	359	327	349
Number of inspections per FTE – inspections	1,084	1,077	981	1,047
<b>Effectiveness Measures</b>				
<b>% of inspections that complied voluntarily</b>	96	94	96	96
% of cases closed	89	87	88	90
Average number of days to close a case	18	19	18	17

FUND NUMBER	211 COMMUNITY DEVELOPMENT
DEPARTMENT NUMBER	87 43rd ACTION YEAR/2017
DIVISION NUMBER	31 GRAFFITI REMOVAL

**MISSION**

Eliminate the defacement of public structures as a result of the use of spray paint and other liquid solutions.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Eliminate slum and blight from City properties and structures within designated low and moderate income areas.
- Eliminate graffiti from City-owned walls, bridges, roads, buildings, fences, gates and public structures.
- Increase public awareness to reduce graffiti.

**EXPENDITURES**

	<b>ACTUAL 16-17</b>	<b>ACTUAL 17-18</b>	<b>AMENDED 18-19</b>	<b>ESTIMATED 18-19</b>	<b>PROPOSED 19-20</b>
Personnel Services	317,430	354,938	38,266	38,266	19,961
Materials & Supplies	56,704	85,081	32,704	32,704	8,266
Contractual Services	18,949	20,002	3,075	3,075	2,444
Capital Outlay	7,134	7,134	-	-	-
<b>Total</b>	400,217	467,155	74,045	74,045	30,671

**PERSONNEL POSITION LISTING**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
89	31	6	80187	R25	MAINTENANCE WORKER	13,003
<b>COUNT</b>			<b>1</b>		<b>TOTAL</b>	<b>13,003</b>

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

211 COMMUNITY DEVELOPMENT  
87 43rd ACTION YEAR/2017  
31 GRAFFITI REMOVAL

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<b>Inputs</b>				
Number of full-time equivalent employees (FTE)	1	1	1	1
Gallons of chemicals used for graffiti removal	850	863	870	870
Gallons of paints used for graffiti removal	1,025	998	1,050	1,050
<b>Outputs</b>				
Number of walls cleaned	525	465	560	560
Number of easements cleaned	50	66	70	75
Number of sidewalks cleaned	30	50	70	75
Number of Overpasses Cleaned	340	200	250	260
Number of parks cleaned	75	70	80	85
<b>Effectives Measures</b>				
Percent of graffiti removal projects completed	100%	100%	100%	100%

**CITY OF LAREDO, TEXAS  
HOUSING REHABILITATION  
OPERATING FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>OPENING BALANCE</b>	\$17,913	\$13,455	\$13,965	\$14,960	\$14,960	\$15,137
<b>REVENUES</b>						
Rents, Royalties and Interest	183	401	700	700	600	600
Reimburse and Miscellaneous	39,956	62,689	72,000	72,000	72,000	72,000
<b>TOTAL REVENUES</b>	<b>40,139</b>	<b>63,090</b>	<b>72,700</b>	<b>72,700</b>	<b>72,600</b>	<b>72,600</b>
<b>TOTAL AVAILABLE</b>	<b>58,052</b>	<b>76,546</b>	<b>86,665</b>	<b>87,660</b>	<b>87,560</b>	<b>87,737</b>
<b>EXPENDITURES</b>						
<b>ADMINISTRATION</b>						
Personnel Services	8,697	8,934	9,337	9,337	9,337	6,704
Contractual Services	50	91	650	650	500	2,803
<b>TOTAL ADMINISTRATION</b>	<b>8,747</b>	<b>9,025</b>	<b>9,987</b>	<b>9,987</b>	<b>9,837</b>	<b>9,507</b>
<b>REHAB LOANS</b>						
Contractual Services	35,850	52,560	62,586	62,586	62,586	64,973
<b>TOTAL REHAB LOANS</b>	<b>35,850</b>	<b>52,560</b>	<b>62,586</b>	<b>62,586</b>	<b>62,586</b>	<b>64,973</b>
<b>TOTAL EXPENDITURES</b>	<b>44,597</b>	<b>61,585</b>	<b>72,573</b>	<b>72,573</b>	<b>72,423</b>	<b>74,480</b>
<b>CLOSING BALANCE</b>	<b>\$13,455</b>	<b>\$14,960</b>	<b>\$14,092</b>	<b>\$15,087</b>	<b>\$15,137</b>	<b>\$13,257</b>

FUND NUMBER  
 DEPARTMENT NUMBER  
 DIVISION NUMBER

211 COMMUNITY DEVELOPMENT  
 50 43rd ACTION YEAR/2017  
 10 HOUSING REHABILITATION

**MISSION**

The goal of the Housing Rehabilitation Program is to upgrade the City’s housing stock through rehabilitation of low income owner-occupant housing.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Eliminate housing conditions that are detrimental to health, safety and public welfare through rehabilitation assistance.
- Engage in activities that will conserve and expand the City’s housing stock in order to provide a decent home and suitable living environment for low and moderate income homeowners.
- Increase property values and raise self-esteem
- Provide owner-occupants of substandard housing with up to \$35,000 at 0% interest to address all building code deficiencies.
- Provide low income owner-occupants with Livability Grants of up to \$8,000 to address hazards relating to electrical, plumbing, sewer connections to eliminate pit privies, and roofing systems.
- Provide owner-occupants of damaged housing due to fire or dilapidated beyond repair 0% interest reconstruction loans in an amount determined on a case-by-case basis.
- Maintain all rehabilitation project completions on a timely schedule.
- Address dwellings that test positive for lead-based paint.

**EXPENDITURES**

	<b>ACTUAL 16-17</b>	<b>ACTUAL 17-18</b>	<b>AMENDED 18-19</b>	<b>ESTIMATED 18-19</b>	<b>PROPOSED 19-20</b>
Personnel Services	8,697	8,934	9,337	9,337	6,704
Contractual Services	35,900	52,651	63,236	63,086	67,776
<b>Total</b>	44,597	61,585	72,573	72,423	74,480

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

211 COMMUNITY DEVELOPMENT  
89 45th ACTION YEAR/2019  
20 HOUSING REHABILITATION

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of Full-Time Equivalent (FTE)-Rehab Inspectors	3	3	3	3
Number of Full-Time Equivalent (FTE)-Drafting Technician	0	0	0	0
Number of Full-Time Equivalent (FTE)-Administrative Staff	1	1	1	1
<i>Outputs</i>				
Number of inquiries taken	254	186	200	200
Number of qualified applicants processed	51	53	50	40
Number of preliminary inspections completed	55	55	55	45
Number of Reconstruction projects completed	1	2	3	3
Number of Housing Rehabilitations completed	1	0	5	5
Number of Livability Grants	38	46	32	28
Housing Rehab plans completed	4	4	5	5
Miscellaneous plans completed	48	52	52	45
<b>Efficiency Measures</b>				
Number of rehabilitation projects completed per FTE	10	11	10	9
<b>Effectiveness Measures</b>				
% of rehabilitation projects completed as scheduled	100%	100%	100%	100%

**CITY OF LAREDO, TEXAS  
HOME INVESTMENT PARTNERSHIP  
OPERATING FUND  
FY 2019 - 2020**

	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>OPENING BALANCE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$317,025</b>	<b>\$317,025</b>	<b>\$0</b>
<b>REVENUES</b>						
Intergovernmental Revenue	3,306,473	3,772,821	0	2,637,995	2,637,995	1,085,399
Rents, Royalties and Interest	3,411	6,141	0	0	0	3,600
Reimburse and Miscellaneous	1,170,884	1,371,387	0	193,631	193,631	207,962
Other Financing Sources	749,612	809,665	0	52,038	52,038	52,038
<b>TOTAL REVENUES</b>	<b>5,230,380</b>	<b>5,960,014</b>	<b>0</b>	<b>2,883,664</b>	<b>2,883,664</b>	<b>1,348,999</b>
<b>TOTAL AVAILABLE</b>	<b>5,230,380</b>	<b>5,960,014</b>	<b>0</b>	<b>3,200,689</b>	<b>3,200,689</b>	<b>1,348,999</b>
<b>EXPENDITURES</b>						
<b>PROGRAM INCOME</b>						
Contractual Services	1,663,895	1,865,698	0	347,769	347,769	263,600
Other Charges	0	0	0	204,976	214,925	0
Intergovernmental Transfers	4,473	4,473	0	0	0	0
<b>TOTAL PROGRAM INCOME</b>	<b>1,668,368</b>	<b>1,870,171</b>	<b>0</b>	<b>552,745</b>	<b>562,694</b>	<b>263,600</b>
<b>38TH ACTN YEAR 2012 GRANT</b>						
Personnel Services	54,581	54,581	0	0	0	0
Materials and Supplies	1,169	1,169	0	0	0	0
Contractual Services	1,246,935	1,246,935	0	0	0	0
Other Charges	0	0	0	0	0	0
<b>TOTAL 38TH ACTN YEAR 2012 GRANT</b>	<b>1,302,685</b>	<b>1,302,685</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>39TH ACTN YEAR/2013 GRANT</b>						
Personnel Services	57,237	57,237	0	0	0	0
Materials and Supplies	836	836	0	0	0	0
Contractual Services	565,874	573,050	0	0	0	0

**CITY OF LAREDO, TEXAS  
HOME INVESTMENT PARTNERSHIP  
OPERATING FUND  
FY 2019 - 2020**

	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>TOTAL 39TH ACTN YEAR/2013 GRANT</b>	<b>623,947</b>	<b>631,123</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>40TH ACTN YEAR/2014 GRANT</b>						
Personnel Services	64,920	64,920	0	0	0	0
Materials and Supplies	0	0	0	0	0	0
Contractual Services	568,435	576,257	0	68,065	68,065	0
<b>TOTAL 40TH ACTN YEAR/2014 GRANT</b>	<b>633,355</b>	<b>641,177</b>	<b>0</b>	<b>68,065</b>	<b>68,065</b>	<b>0</b>
<b>41ST ACTN YEAR/2015 GRANT</b>						
Personnel Services	69,576	69,576	0	0	0	0
Materials and Supplies	2,987	2,987	0	0	0	0
Contractual Services	583,619	604,985	0	210,127	210,127	0
Other Charges	0	0	0	0	0	0
<b>TOTAL 41ST ACTN YEAR/2015 GRANT</b>	<b>656,182</b>	<b>677,548</b>	<b>0</b>	<b>210,127</b>	<b>210,127</b>	<b>0</b>
<b>42ND ACTN YEAR/2016 GRANT</b>						
Personnel Services	66,451	66,451	0	4,340	4,340	0
Materials and Supplies	811	811	0	14	14	0
Contractual Services	23,042	379,102	0	403,653	403,653	0
Other Charges	0	0	0	0	0	0
<b>TOTAL 42ND ACTN YEAR/2016 GRANT</b>	<b>90,304</b>	<b>446,364</b>	<b>0</b>	<b>408,007</b>	<b>408,007</b>	<b>0</b>
<b>43 ACTN YEAR/2017 GRANT</b>						
Personnel Services	0	63,947	0	9,190	9,190	0
Materials and Supplies	0	1,025	0	344	344	0
Contractual Services	0	8,949	0	763,804	763,804	0
Other Charges	0	0	0	0	0	0
<b>TOTAL 43 ACTN YEAR/2017 GRANT</b>	<b>0</b>	<b>73,921</b>	<b>0</b>	<b>773,338</b>	<b>773,338</b>	<b>0</b>

**CITY OF LAREDO, TEXAS  
HOME INVESTMENT PARTNERSHIP  
OPERATING FUND  
FY 2019 - 2020**

	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>44TH ACTN YEAR/2018 GRANT</b>						
Personnel Services	0	0	0	67,292	67,292	0
Materials and Supplies	0	0	0	2,278	2,278	0
Contractual Services	0	0	0	1,108,888	1,108,888	0
Other Charges	0	0	0	0	0	0
<b>TOTAL 44TH ACTN YEAR/2018 GRANT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,178,458</b>	<b>1,178,458</b>	<b>0</b>
<b>45TH ACTN YEAR/2019 GRANT</b>						
Personnel Services	0	0	0	0	0	75,882
Materials and Supplies	0	0	0	0	0	2,178
Contractual Services	0	0	0	0	0	1,007,339
Other Charges	0	0	0	0	0	0
<b>TOTAL 45TH ACTN YEAR/2019 GRANT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,085,399</b>
<b>TOTAL EXPENDITURES</b>	<b>4,974,841</b>	<b>5,642,989</b>	<b>0</b>	<b>3,190,740</b>	<b>3,200,689</b>	<b>1,348,999</b>
<b>CLOSING BALANCE</b>	<b>\$255,539</b>	<b>\$317,025</b>	<b>\$0</b>	<b>\$9,949</b>	<b>\$0</b>	<b>\$0</b>

FUND NUMBER

217 HOME INVESTMENT PARTNERSHIP FUND

DEPARTMENT NUMBER

69 COMMUNITY DEVELOPMENT

DIVISION NUMBER

11 INVESTMENT PARTNERSHIP

**MISSION**

Implement and administer programs which create affordable homeownership and rental housing opportunities for persons of low and moderate income

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Partner with the private sector in facilitating homeownership opportunities by providing down payment assistance to qualifying low income persons
- Make available Tenant-Based Rental Assistance to qualifying elderly residents who fall under the 50% Area Median Family Income
- Continue to work with Community Development Housing Organizations (CHDO's) in developing, owning and/or sponsoring affordable housing made available to both the renter and homeowner households

**EXPENDITURES**

	<b>ACTUAL 16-17</b>	<b>ACTUAL 17-18</b>	<b>AMENDED 18-19</b>	<b>ESTIMATED 18-19</b>	<b>PROPOSED 19-20</b>
Personnel	312,765	376,712	80,822	80,822	75,882
Materials & Supplies	5,803	6,828	2,636	2,636	2,178
Contractual Services	4,651,800	5,254,976	2,902,306	2,902,306	1,270,939
Other Charges	-	-	204,976	204,976	-
Transfers Out	4,473	4,473	-	-	-
<b>Total</b>	<b>4,974,841</b>	<b>5,642,989</b>	<b>3,190,740</b>	<b>3,190,740</b>	<b>1,348,999</b>

**PERSONNEL POSITION LISTING**

<b>DEPT</b>	<b>DIV</b>	<b>AUTH #</b>	<b>POSITION NO.</b>	<b>GRADE</b>	<b>POSITION TITLE</b>	<b>19-20 PROPOSED ANNUAL RATE</b>
69	63	31	20014	R32	ADMINISTRATIVE ASSISTANT I	31,619
69	63	48	40761	R32	HOUSING REHAB INSPECTOR @10%	6,322
69	63	15	10760	R37	HOUSING MANAGER @15%	8,647
<b>COUN</b>			<b>3</b>		<b>TOTAL</b>	<b>46,588</b>

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

217 HOME INVESTMENT PARTNERSHIP FUND  
69 COMMUNITY DEVELOPMENT  
11 INVESTMENT PARTNERSHIP

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<b>Inputs</b>				
Number of FTE's	1.45	1.25	1.25	1.25
Down Payment Assistance (DPA) loan assistance allocation	160,000	160,000	160,000	260,000
15% CHDO set aside	128,157	127,090	176,769	162,810
TBRA allocation (100 units)	390,050	390,050	390,050	390,000
<b>Outputs</b>				
Number of down payment assistance applications processed	26	6	3	13
Number of families who attended first-time homebuyer counseling	26	6	3	13
Number of elderly residents assisted through TBRA	100	100	100	100
Number of CHDO proposals reviewed	1	1	2	2
Number of CHDO contracts awarded	1	1	1	1
Number of environmental reviews completed	25	8	5	13
Number of re-inspections completed	25	8	5	13
Number of rental unit HQS inspections	100	100	100	100

**CITY OF LAREDO, TEXAS**  
**HOME INVESTMENT AFFORDABLE HOUSING**  
**OPERATING GRANTS FUND**  
**FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>OPENING BALANCE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES</b>						
Intergovernmental Revenue	470,623	470,623	0	44,567	44,567	0
Rents, Royalties and Interest	1,821	1,821	0	0	0	0
Reimburse and Miscellaneous	1,463,854	1,515,450	0	52,480	52,480	52,038
Other Financing Sources	4,473	4,473	0	0	0	0
<b>TOTAL REVENUES</b>	<b>1,940,771</b>	<b>1,992,367</b>	<b>0</b>	<b>97,047</b>	<b>97,047</b>	<b>52,038</b>
<b>TOTAL AVAILABLE</b>	<b>1,940,771</b>	<b>1,992,367</b>	<b>0</b>	<b>97,047</b>	<b>97,047</b>	<b>52,038</b>
<b>EXPENDITURES</b>						
<b>92 HOME GRANT</b>						
Capital Outlay	1,200,000	1,200,000	0	0	0	0
<b>TOTAL 92 HOME GRANT</b>	<b>1,200,000</b>	<b>1,200,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>PROGRAM INCOME</b>						
Contractual Services	171	171	0	44,567	44,567	0
Other Charges	8,467	8,467	0	0	0	0
Intergovernmental Transfers	732,133	783,729	0	52,480	52,480	52,038
<b>TOTAL PROGRAM INCOME</b>	<b>740,771</b>	<b>792,367</b>	<b>0</b>	<b>97,047</b>	<b>97,047</b>	<b>52,038</b>
<b>TOTAL EXPENDITURES</b>	<b>1,940,771</b>	<b>1,992,367</b>	<b>0</b>	<b>97,047</b>	<b>97,047</b>	<b>52,038</b>
<b>CLOSING BALANCE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**CITY OF LAREDO, TEXAS  
EMERGENCY SOLUTIONS GRANT  
OPERATING FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>OPENING BALANCE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES</b>						
Intergovernmental Revenue	638,889	959,065	0	577,607	577,607	316,494
<b>TOTAL REVENUES</b>	<b>638,889</b>	<b>959,065</b>	<b>0</b>	<b>577,607</b>	<b>577,607</b>	<b>316,494</b>
<b>TOTAL AVAILABLE</b>	<b>638,889</b>	<b>959,065</b>	<b>0</b>	<b>577,607</b>	<b>577,607</b>	<b>316,494</b>
<b>EXPENDITURES</b>						
C.D.-40TH ACT YR/14 GRANT	292,883	292,883	0	0	0	0
C.D.-41ST ACT YR/15 GRANT	316,721	316,721	0	0	0	0
42ND ACTN YEAR/2016 GRANT	29,285	311,462	0	0	0	0
43RD ACTN YEAR/2017 GRANT	0	37,999	0	271,403	271,403	0
44TH ACTN YEAR/2018 GRANT	0	0	0	306,204	306,204	0
45TH ACTN YEAR/2019 GRANT	0	0	0	0	0	316,494
<b>TOTAL EXPENDITURES</b>	<b>638,889</b>	<b>959,065</b>	<b>0</b>	<b>577,607</b>	<b>577,607</b>	<b>316,494</b>
<b>CLOSING BALANCE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

FUND NUMBER	219 EMERGENCY SOLUTIONS
DEPARTMENT NUMBER	89 COMMUNITY DEVELOPMENT
DIVISION NUMBER	52 45 <sup>th</sup> ACTION YEAR /2019 GRANT

**MISSION**

To provide shelter to individuals and families that do not have an adequate and/or permanent nighttime residence and to provide homelessness prevention and rapid re-housing services to persons who are on the verge of becoming homeless.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- End chronic homelessness.
- Transition homeless families and individuals to permanent housing.
- Provide funds for essential services for the homeless at emergency shelters or through street outreach.
- Provide operating costs for emergency shelters or transitional housing for the homeless.
- Provide Homelessness Prevention assistance and support services.
- Provide Rapid Re-Housing assistance and support services.

**EXPENDITURES**

	<b>ACTUAL 16-17</b>	<b>ACTUAL 17-18</b>	<b>AMENDED 18-19</b>	<b>ESTIMATED 18-19</b>	<b>PROPOSED 19-20</b>
Personnel	38,292	45,930	10,584	10,584	12,122
Materials & Supplies	2,127	2,426	5,463	5,463	3,421
Contractual Services	598,471	910,710	561,560	561,560	300,951
<b>Total</b>	<b>638,890</b>	<b>959,066</b>	<b>577,607</b>	<b>577,607</b>	<b>316,494</b>

**PERSONNEL POSITION LISTING**

<b>DEPT</b>	<b>DIV</b>	<b>AUTH #</b>	<b>POSITION NO.</b>	<b>GRADE</b>	<b>POSITION TITLE</b>	<b>19-20 PROPOSED ANNUAL RATE</b>
89	52	15	20015	R35	ADMINISTRATIVE ASSISTANT II	8,551
<b>COUNT</b>			<b>1</b>		<b>TOTAL</b>	<b>8,551</b>

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

219 EMERGENCY SOLUTIONS  
89 COMMUNITY DEVELOPMENT  
52 45<sup>th</sup> ACTION YEAR /2019

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<b>Inputs</b>				
Funds awarded to sub-recipients for Homelessness Prevention	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000
Funds awarded to sub-recipients for Rapid Re-Housing	\$ 80,400	\$ 84,845	\$ 81,830	\$ 82,352
Funds awarded for Emergency Shelter - Operations	\$86,200	\$ 94,500	\$ 85,000	\$ 95,000
Funds awarded for Emergency Shelter - Essential Services	\$45,000	\$ 45,000	\$ 45,000	\$ 45,000
Funds awarded for HMIS	\$ 6,700	\$ 8,000	\$ 8,000	\$ 8,000
Funds awarded for Street Outreach	\$ 10,000	\$ 10,000	\$ 9,884	\$ 9,884
<b>Outputs</b>				
Shelters aiding homeless	2	3	2	3
Households given Homelessness Prevention Assistance	14	14	14	14
Households given Rapid Re-housing Assistance	18	24	20	22
People served at shelters	2,530	4,524	2,800	4,700
Avg. cost/ household with Homelessness Prevention Assistance	\$4,286	\$4,286	\$4,286	\$4,286
Avg. cost/ household with Rapid Re-housing Assistance	\$4,467	\$3,535	\$4,092	\$3,743
Avg. cost/person at emergency shelters	\$ 52	\$ 31	\$ 46	\$ 30

**CITY OF LAREDO, TEXAS  
LAREDO PUBLIC FACILITY CORP.  
OPERATING GRANTS FUND  
FY 2019 - 2020**

	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>OPENING BALANCE</b>	\$0	\$0	\$0	\$46,633	\$46,633	\$24,139
<b>REVENUES</b>						
Rents, Royalties and Interest	3,517	4,250	0	1,000	1,000	1,000
Reimburse and Miscellaneous	681,195	681,195	0	48,734	48,734	15,000
<b>TOTAL REVENUES</b>	<b>684,712</b>	<b>685,445</b>	<b>0</b>	<b>49,734</b>	<b>49,734</b>	<b>16,000</b>
<b>TOTAL AVAILABLE</b>	<b>684,712</b>	<b>685,445</b>	<b>0</b>	<b>96,367</b>	<b>96,367</b>	<b>40,139</b>
<b>EXPENDITURES</b>						
<b>LA TERRAZA</b>						
Personnel Services	0	0	0	0	0	0
Contractual Services	50,721	50,746	0	6,363	6,363	0
Other Charges	105,066	105,066	0	65,865	65,865	40,139
Intergovernmental Transfers	483,000	483,000	0	0	0	0
<b>TOTAL LA TERRAZA</b>	<b>638,787</b>	<b>638,812</b>	<b>0</b>	<b>72,228</b>	<b>72,228</b>	<b>40,139</b>
<b>TOTAL EXPENDITURES</b>	<b>638,787</b>	<b>638,812</b>	<b>0</b>	<b>72,228</b>	<b>72,228</b>	<b>40,139</b>
<b>CLOSING BALANCE</b>	<b>\$45,925</b>	<b>\$46,633</b>	<b>\$0</b>	<b>\$24,139</b>	<b>\$24,139</b>	<b>\$0</b>

**CITY OF LAREDO, TEXAS  
NOISE ABATEMENT LEASE PROGRAM  
OPERATING FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>OPENING BALANCE</b>	<b>\$563,111</b>	<b>\$345,070</b>	<b>\$112,300</b>	<b>\$298,951</b>	<b>\$298,951</b>	<b>\$214,645</b>
<b>REVENUES</b>						
Intergovernmental Revenue	0	887	0	0	0	0
Fees and Collections	39,643	33,893	37,200	37,200	37,200	37,000
Rents, Royalties and Interest	1,714,863	1,779,004	1,768,500	1,768,500	1,787,200	1,797,000
Reimburse and Miscellaneous	6,238	109,714	6,346	6,346	11,846	6,900
<b>TOTAL REVENUES</b>	<b>1,760,744</b>	<b>1,923,499</b>	<b>1,812,046</b>	<b>1,812,046</b>	<b>1,836,246</b>	<b>1,840,900</b>
<b>TOTAL AVAILABLE</b>	<b>2,323,855</b>	<b>2,268,569</b>	<b>1,924,346</b>	<b>2,110,997</b>	<b>2,135,197</b>	<b>2,055,545</b>
<b>EXPENDITURES</b>						
<b>LEASED BUILDINGS</b>						
Personnel Services	351,955	366,494	390,258	390,258	360,610	422,207
Materials and Supplies	162,842	151,395	165,450	175,395	170,785	183,078
Contractual Services	630,920	834,334	718,718	807,806	789,157	800,260
Other Charges	16,043	17,394	30,000	30,000	0	50,000
Capital Outlay	67,025	0	0	0	0	0
Intergovernmental Transfers	750,000	600,000	600,000	600,000	600,000	600,000
<b>TOTAL LEASED BUILDINGS</b>	<b>1,978,785</b>	<b>1,969,617</b>	<b>1,904,426</b>	<b>2,003,459</b>	<b>1,920,552</b>	<b>2,055,545</b>
<b>TOTAL EXPENDITURES</b>	<b>1,978,785</b>	<b>1,969,617</b>	<b>1,904,426</b>	<b>2,003,459</b>	<b>1,920,552</b>	<b>2,055,545</b>
<b>CLOSING BALANCE</b>	<b>\$345,070</b>	<b>\$298,951</b>	<b>\$19,920</b>	<b>\$107,538</b>	<b>\$214,645</b>	<b>\$0</b>

**City of Laredo, Texas  
Noise Abatement Lease Program  
Major Fund Changes  
FY 2019 - 2020**

**REVENUES**

**Total Net Change from FY2019 to FY2020**                      \$    28,854    1.59%

<u>Major Revenue Changes</u>	<u>Variance</u>	<u>% Change</u>
Building Rent	30,000	1.71%

**EXPENDITURES**

Personnel (changes in benefits, and employees hired at above entry level rates)	\$ 21,157
Cost of Living Adjustment 2.5%	8,424
Health Insurance Increase 3.5%	2,368
Motor Fuel	3,000
I-Net	(472)
Administrative Charges	3,000
Utilities	300
Insurance	(3,381)
Building and Other Improv	103,380
Communications	(8,000)
Restricted Reserve	20,000
Renatl of Land / Building	1,170

<b>Total Net Change from FY2019 to FY2020</b>	<b><u>\$ 150,946</u></b>
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**NOISE ABATMENT DEPARTMENT REQUESTS**

**CAPITAL OUTLAY REQUESTS**

<b>Division</b>	<b>Description</b>	<b>Amount</b>	<b>Approved (Yes)/(No)</b>	<b>Funding Source</b>
<b>Airport</b>	<b>Automotive</b>			
	TO PURCHASE 1 TRUCK F250, SHORT BED, 4-DOOR W/LIFT TO REPLACE DISPOSED UNIT #2323 2002 CHEVROLET C1500 PICKUP.-F250 TRUCK WILL BE USED TO HAUL NA DUMP TRAILER USED ON A DAILY BASIS TO DISPOSE ALL TRASH AT THE CITY'S LANDFILL. -MH CURRENTLY HAS ONLY ONE 2012 F250 3/4T PICKUP AND THIS WILL EXPEDITE THE WORK AND LESSEN THE AMOUNT OF TRIPS MADE TO THE LANDFILL ON A WEEKLY BASIS.	35,000		
	<b>Total Capital Outlay Requests</b>	<b>35,000</b>		
	<b>Total Noise Abatment Requests</b>	<b>35,000</b>		

FUND NUMBER	257 NOISE ABATEMENT LEASE PROGRAM
DEPARTMENT NAME	TRANSPORTATION
DEPARTMENT NUMBER	36 AIRPORT
DIVISION NUMBER	86 LEASED PROGRAM

## MISSION

The purpose of the Noise Abatement Lease Program is to rent these single family units and apartments purchased through the Airport Noise Compatibility Program.

## OBJECTIVES & PLANNED ACCOMPLISHMENTS

- To obtain and manage additional rental units acquired by the City of Laredo for the citizens of Laredo through the purchase of homes and apartment units in the Noise Abatement Program with Federal Aviation Administration grant monies.
- Identify and assess those properties acquired with rental revenues utilized to support Airport Improvements.
- Make repairs to rental units as needed to ensure the livability of all units.

## EXPENDITURES

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	351,955	366,494	390,258	360,610	422,207
Materials & Supplies	162,842	151,395	175,395	170,785	183,078
Contractual Services	630,920	834,334	807,806	789,157	800,260
Other Charges	16,043	17,394	30,000	-	50,000
Capital Outlay	67,025	-	-	-	-
Transfer Out	750,000	600,000	600,000	600,000	600,000
<b>Total</b>	1,978,785	1,969,617	2,003,459	1,920,552	2,055,545

## PERSONNEL POSITION LISTING

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
36	86	1	80666	R23	GROUNDSKEEPER	23,527
36	86	101	81966	R24	BUILDING MAINTENANCE WORKER	23,944
36	86	24	20251	R25	CLERK II	12,191
36	86	99	20013	R27	CLERK III	34,039
36	86	19	70189	R28	BUILDING MAINTENANCE MECHANIC	25,654
36	86	100	70189	R28	BUILDING MAINTENANCE MECHANIC	28,512
36	86	102	70189	R28	BUILDING MAINTENANCE MECHANIC	33,038
36	86	103	70189	R28	BUILDING MAINTENANCE MECHANIC	33,038
36	86	105	71201	R34	MAINTENANCE SUPERVISOR	47,510
<b>COUNT</b>			<b>9</b>		<b>TOTAL</b>	<b>261,452</b>

FUND NUMBER

257 NOISE ABATEMENT LEASE PROGRAM

DEPARTMENT NAME

TRANSPORTATION

DEPARTMENT NUMBER

36 AIRPORT

DIVISION NUMBER

86 LEASED PROGRAM

## PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of full-time equivalent employees (FTE) – administration	1.5	1.5	1.5	1.5
Number of full-time equivalent employees (FTE) – maintenance/work orders	6	6	6	6
<i>Outputs</i>				
Number of rental units managed	307	312	316	320
Number of tenant accounts billed and collected	271	282	286	290
Number of rental units vacated and repaired	51	50	30	35
Number of work orders completed	1,035	1,066	958	1,000
<b>Efficiency Measures</b>				
Number of tenant accounts billed and collected per FTE – administration	181	188	191	193
Number of rental units vacated and repaired/FTE - maintenance	7	8	5	6
Number of maintenance repairs/work orders completed/FTE–work orders	173	178	160	167
<b>Effectiveness Measures</b>				
% of tenant accounts collected	88%	90%	91%	91%
% of unit occupancy per month	87%	89%	90%	91%

**CITY OF LAREDO, TEXAS  
MUNICIPAL HOUSING  
OPERATING FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>OPENING BALANCE</b>	<b>\$958,513</b>	<b>\$786,368</b>	<b>\$381,049</b>	<b>\$520,168</b>	<b>\$520,168</b>	<b>\$576,402</b>
<b>REVENUES</b>						
Intergovernmental Revenue	0	859	0	0	0	0
Charges for Services	172,013	186,814	175,000	175,000	175,000	178,000
Fees and Collections	27,195	20,430	26,000	26,000	25,500	25,500
Rents, Royalties and Interest	1,345,553	1,347,900	1,411,527	1,411,527	1,429,403	1,431,753
Reimburse and Miscellaneous	30,265	10,963	3,086	3,086	3,086	2,940
<b>DOWNTOWN ELDERLY DUPLEXES</b>						
Fees and Collections	0	2,885	0	0	0	0
Rents, Royalties and Interest	21,144	21,144	21,194	21,194	21,194	22,250
<b>TOTAL DOWNTOWN ELDERLY DUPLEXES</b>	<b>21,144</b>	<b>24,029</b>	<b>21,194</b>	<b>21,194</b>	<b>21,194</b>	<b>22,250</b>
<b>ELDERLY HOUSING-CONVENT</b>						
Rents, Royalties and Interest	0	0	0	0	0	49,925
<b>TOTAL ELDERLY HOUSING-CONVENT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>49,925</b>
<b>WEATHERIZATION GRANT</b>						
Intergovernmental Revenue	197,451	0	0	0	0	0
<b>TOTAL WEATHERIZATION GRANT</b>	<b>197,451</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUES</b>	<b>1,793,621</b>	<b>1,590,995</b>	<b>1,636,807</b>	<b>1,636,807</b>	<b>1,654,183</b>	<b>1,710,368</b>
<b>TOTAL AVAILABLE</b>	<b>2,752,134</b>	<b>2,377,362</b>	<b>2,017,856</b>	<b>2,156,975</b>	<b>2,174,351</b>	<b>2,286,770</b>

**CITY OF LAREDO, TEXAS  
MUNICIPAL HOUSING  
OPERATING FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>EXPENDITURES</b>						
<b>HOUSING AIRPORT</b>						
Personnel Services	591,610	516,382	561,323	561,323	547,499	590,257
Materials and Supplies	165,169	149,718	160,920	174,519	160,742	174,786
Contractual Services	309,453	568,956	489,160	569,060	550,830	1,009,093
Other Charges	17,725	7,029	79,109	79,109	0	101,144
Capital Outlay	29,637	26,975	34,500	34,500	43,688	0
Intergovernmental Transfers	425,000	250,000	0	0	0	0
<b>TOTAL HOUSING AIRPORT</b>	<b>1,538,594</b>	<b>1,519,061</b>	<b>1,325,012</b>	<b>1,418,511</b>	<b>1,302,759</b>	<b>1,875,280</b>
<b>HOUSING-WEST LAREDO</b>						
Personnel Services	84,005	100,663	110,595	110,595	102,899	91,602
Materials and Supplies	22,593	39,276	33,797	35,171	32,399	40,642
Contractual Services	133,426	139,677	147,703	151,146	146,596	213,646
<b>TOTAL HOUSING-WEST LAREDO</b>	<b>240,025</b>	<b>279,617</b>	<b>292,095</b>	<b>296,912</b>	<b>281,894</b>	<b>345,890</b>
<b>DOWNTOWN ELDERLY DUPLEXES</b>						
Personnel Services	326	35	0	0	22	0
Materials and Supplies	289	2,979	3,400	3,574	3,574	3,900
Contractual Services	9,002	10,575	16,300	16,300	9,700	14,300
Intergovernmental Transfers	17,480	8,456	0	0	0	0
<b>TOTAL DOWNTOWN ELDERLY DUPLEXES</b>	<b>27,097</b>	<b>22,045</b>	<b>19,700</b>	<b>19,874</b>	<b>13,296</b>	<b>18,200</b>
<b>ELDERLY HOUSING-CONVENT</b>						
Contractual Services	0	0	0	0	0	32,300
<b>TOTAL ELDERLY HOUSING-CONVENT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>32,300</b>
<b>F. SALINAS ELDERLY DUPLEX</b>						
Contractual Services	0	0	0	0	0	15,100
<b>TOTAL F. SALINAS ELDERLY DUPLEX</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>15,100</b>

**CITY OF LAREDO, TEXAS  
MUNICIPAL HOUSING  
OPERATING FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>WEATHERIZATION GRANT</b>						
Contractual Services	197,451	0	0	0	0	0
<b>TOTAL WEATHERIZATION GRANT</b>	<b>197,451</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENDITURES</b>	<b>2,003,167</b>	<b>1,820,722</b>	<b>1,636,807</b>	<b>1,735,297</b>	<b>1,597,949</b>	<b>2,286,770</b>
<b>CLOSING BALANCE</b>	<b>\$748,968</b>	<b>\$556,640</b>	<b>\$381,049</b>	<b>\$421,678</b>	<b>\$576,402</b>	<b>\$0</b>
<b>ADJUSTMENTS</b>						
COMPENSATED ABSENCES	(434)	(9,228)	0	0	0	0
NET PENSION LIABILITY	37,834	(27,244)	0	0	0	0
<b>TOTAL ADJUSTMENTS</b>	<b>37,400</b>	<b>(36,472)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED CLOSING BALANCE</b>	<b>\$786,368</b>	<b>\$520,168</b>	<b>\$381,049</b>	<b>\$421,678</b>	<b>\$576,402</b>	<b>\$0</b>

**City of Laredo, Texas  
Municipal Housing  
Major Fund Changes  
FY 2019-2020**

**REVENUES**

**Total Net Change from FY 2019 to FY 2020**                   \$     73,561             4.49%

<u>Major Revenue Changes</u>	<u>Variance</u>	<u>% Change</u>
Elderly Housing-Convent Rent	49,875	100.00%
F. Salinas Elderly Duplex	19,200	100.00%
Airport Housing Bldg Rent	6,000	0.58%
Noise Abatement	3,000	1.71%

**EXPENDITURES**

Personnel (changes in benefits, and employees hired at above entry level rates)	\$     (7,053)
Cost of Living Adjustment 2.5%	13,932
Health Insurance Increase 3.5%	3,062
Motor Fuel	(847)
Vehicle Maintenance	(2,130)
800 Mhz Radio	1,069
I-Net	(489)
Electricity	15,000
Water	30,000
Insurance	5,146
Administrative Fees	242
Professional Development	8,000
Reserve	24,809
Operational Travel	4,000
Capital Outlay	(34,500)
Contract Labor	14,935
Building& Other Improv	551,661
Repairs to Building & Other Improvement	15,000
Furnishings	5,900
Architectural Fees	5,000
City Annuity Contribution	(2,774)

**Total Net Change from FY2019 to FY2020**                   \$     **649,963**

## MUNICIPAL HOUSING DEPARTMENT REQUESTS

### CAPITAL OUTLAY REQUESTS

Division	Description	Amount	Approved (Yes)/(No)	Funding Source
<b>Community Development</b>	<b>Machinery &amp; Equipment</b>			
	TO PURCHASE COMPLETE RACK SYSTEM FOR MH WAREHOUSE LOCATED AT 5511 THOMAS AVE.FOR: - INVENTORY CONTROL, -ORGANIZE ALL MATERIAL & SUPPLIES, -ORGANIZE ALL APPLIANCES, HVAC UNITS, WATER/HEATER, & ETC.	25,000		
	<b>Automotive</b>			
	TO PURCHASE 1 TRUCK F250, SHORT BED, 4-DOOR W/LIFT TO REPLACE DISPOSED UNIT #2337 2002 CHEVROLET C1500 PICKUP. -F250 TRUCK WILL BE USED TO HAUL DUMP TRAILER USED ON A DAILY BASIS TO DISPOSE ALL TRASH AT THE CITY'S LANDFILL. -MH CURRENTLY HAS ONLY ONE 2012 F250 3/4T PICKUP AND THIS WILL EXPEDITE THE WORK AND LESSEN THE AMOUNT OF TRIPS MADE TO THE LANDFILL ON A WEEKLY BASIS.	35,000		
	TO PURCHASE 1 SUV/MIDSIZE UNIT TO REPLACE CITY UNIT #8260 2014 JEEP CHEROKEE. UNIT WILL BE TRANSFERRED TO REAL ESTATE. G/L CANNOT COVER THE COST TO PURCHASE UNIT FOR REAL ESTATE AT THIS TIME AND MUNICIPAL HOUSING WILL TRANSFER UNIT WITHIN THE SAME DEPT.	26,500		
	<b>Total Capital Outlay Requests</b>	<b>86,500</b>		
	<b>Total Noise Abatment Requests</b>	<b>86,500</b>		

FUND NUMBER	555 MUNICIPAL HOUSING CORPORATION
DEPARTMENT NAME	COMMUNITY DEVELOPMENT
DEPARTMENT NUMBER	39 MUNICIPAL HOUSING
DIVISION NUMBER	10 HOUSING - AIRPORT 20 HOUSING – WEST LAREDO

**MISSION**

The purpose of the Laredo Municipal Housing Corporation is to alleviate the existing housing shortage by providing decent, safe, and affordable housing to the community.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

To continue with maintenance and capital improvement projects at the Jose A. and Tomas Flores Apartment Complexes in order to continue maintaining all units in compliance with housing quality standards.

**EXPENDITURES (3910)**

	<b>ACTUAL 16-17</b>	<b>ACTUAL 17-18</b>	<b>AMENDED 18-19</b>	<b>ESTIMATED 18-19</b>	<b>ADOPTED 19-20</b>
Personnel Services	591,610	516,382	561,323	547,499	590,257
Materials & Supplies	165,169	149,718	174,519	160,742	174,786
Contractual Services	309,453	568,956	569,060	550,830	1,009,093
Other Charges	17,725	7,029	79,109	-	101,144
Capital Outlay	29,637	26,975	34,500	43,688	-
Transfers Out	425,000	250,000	-	-	-
<b>Total</b>	<b>1,538,594</b>	<b>1,519,060</b>	<b>1,418,511</b>	<b>1,302,759</b>	<b>1,875,280</b>

**EXPENDITURES (3920)**

	<b>ACTUAL 16-17</b>	<b>ACTUAL 17-18</b>	<b>AMENDED 18-19</b>	<b>ESTIMATED 18-19</b>	<b>ADOPTED 19-20</b>
Personnel Services	84,005	100,663	110,595	102,899	91,602
Materials & Supplies	22,593	39,276	35,171	32,399	40,642
Contractual Services	133,426	139,677	151,146	146,596	213,646
<b>Total</b>	<b>240,024</b>	<b>279,616</b>	<b>296,912</b>	<b>281,894</b>	<b>345,890</b>

FUND NUMBER  
DEPARTMENT NAME  
DEPARTMENT NUMBER  
DIVISION NUMBER

555 MUNICIPAL HOUSING CORPORATION  
COMMUNITY DEVELOPMENT  
39 MUNICIPAL HOUSING  
10 HOUSING - AIRPORT  
20 HOUSING – WEST LAREDO

PERFORMANCE MEASURES (3910 & 3920)

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	ADOPTED 19-20
<b>Workload Measures</b>				
<b>Inputs</b>				
Full-time equivalent employees (FTE) – administration	2.5	2.5	2.5	2.5
Full-time equivalent employees (FTE) - work orders maintenance	7	7	7	7
<b>Outputs</b>				
Number of rental units managed	214	214	214	238
Number of tenant accounts billed and collected	211	210	208	235
Number of rental units vacated and repaired	18	17	27	20
Number of repairs/work orders completed	942	1,033	1,117	1,150
<b>Efficiency Measures</b>				
Number of tenant accounts billed and collected per FTE – administration	84	84	83	94
Number of rental units vacated and repaired/FTE – maintenance	3	2	4	3
Number of maint. repairs/work orders completed/FTE - work orders	135	148	160	164
<b>Effectiveness Measures</b>				
% of tenant accounts collected	99%	98%	96%	98%
% of unit occupancy per month	98%	98%	97%	99%

**CITY OF LAREDO, TEXAS**  
**GENERAL FUND SUMMARY**  
**EXPENDITURES**  
**FY 2019-2020**

<b>EXPENDITURES</b>	<b>ACTUAL FY 16-17</b>	<b>ACTUAL FY 17-18</b>	<b>ORIGINAL BUDGET FY 18-19</b>	<b>AMENDED BUDGET FY 18-19</b>	<b>TOTAL ESTIMATE FY 18-19</b>	<b>PROPOSED BUDGET FY 19-20</b>
<b>Community Development</b>						
Code Enforcement						
Personnel	192,400	127,897	182,671	182,912	155,154	188,171
Materials and Supplies	7,427	7,353	9,294	11,419	12,893	26,211
Contractual Services	76,068	67,509	38,651	91,192	54,283	71,349
Other charges	-	43	-	-	-	-
Subtotal Code Enforcement	275,895	202,802	230,616	285,523	252,330	275,446
Center for Non-Profit Mgmt.						
Personnel Services	80,488	64,701	58,822	58,961	55,075	56,827
Materials and Supplies	2,431	10,436	12,805	10,882	8,260	10,644
Contractual Services	3,073	5,352	7,170	9,490	9,401	9,801
Subtotal Center for Non-Profit Management	85,992	80,489	78,797	79,333	72,736	77,272
Real Estate						
Personnel Services	178,730	147,076	174,740	174,740	135,112	209,829
Materials and Supplies	4,842	4,545	8,396	8,839	5,451	8,333
Contractual Services	34,513	28,876	28,428	29,073	25,059	30,333
Subtotal Real Estate	218,085	180,497	211,564	212,652	165,622	248,174
Total Community Development	579,972	463,788	520,977	577,508	490,688	600,892

**City of Laredo, Texas  
Community Development (General Fund)  
Major Fund Changes  
FY2019 - 2020**

**EXPENDITURES**

Personnel (Changes in benefits, and employees hired at above entry level rates)	17,453
Cost of Living Adjustment 2.5%	1,728
Health Insurance Increase 3.5%	9,128
I-Net Charges	(248)
Repairs to Buildings & Improvement	15,000
Lot Clearing Services	35,000
Motor Fuel	<u>1,854</u>
<b>Total Net Change from FY2019 to FY2020</b>	<b><u>\$ 79,915</u></b>

# COMMUNITY DEVELOPMENT DEPARTMENT REQUESTS

## PERSONNEL REQUEST

DIVISION	TITLE	GRADE	NEW	EST. COST W/ BENEFITS	APPROVED (YES)/(NO)
ADMINISTRATION	Administrative Assistant I	R32	1	58,867	
<b>Total Personnel Request</b>				<b>1</b>	<b>58,867</b>

## CAPITAL OUTLAY

DIVISION	DESCRIPTION	AMOUNT	APPROVED (YES)/(NO)	FUNDING SOURCE
	<b>Automotive</b>			
REAL ESTATE	One mid size SUV onsite inspections	25,000		
<b>Total Capital Outlay Request</b>			<b>25,000</b>	

<b>Total Community Development Department Request</b>			<b>83,867</b>	
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# GENERAL FUND (27 organizations)

## Third Party Funding FY 2019 - 20

	<b>ORGANIZATION/AGENCY</b>	<b>Current Amount FY 18-19</b>	<b>Amount Requested FY 19-20</b>	<b>Committee Recommendation 06/20/2019</b>	<b>Use of Funding</b>
1	Area Health Education Center	\$ 5,000.00	\$ 50,000.00	\$ 5,000.00	Coordinator Salary
2	Bethany House of Laredo	\$ 25,000.00	\$ 50,000.00	\$25,000.00	Foods/Supplies
3	Holding Institute Inc.	<b>NEW</b>	\$ 24,000.00	\$ 3,000.00	Adult Support, Education & Health
4	Border Area Nutrition Council, Inc.	\$ 25,000.00	\$ 35,000.00	\$25,000.00	Kitchen and Site attendant salaries
5	Border Region MGMR Community	\$ 10,962.00	\$100,000.00	\$10,962.00	Mental Health, Crisis Intervention
6	Boys & Girls Clubs of Laredo	\$ 25,000.00	\$ 20,000.00	\$20,000.00	Educational and Recreational Activities
7	Catholic Charities-Diocese of Laredo	\$ 10,962.00	\$ 35,000.00	\$10,962.00	Support Programs for Frail Seniors
8	Casa De Misericordia	\$ 20,000.00	\$ 30,000.00	\$20,000.00	Counselor Salaries & Benefits
9	Children's Advocacy Center	\$ 27,000.00	\$ 50,000.00	\$27,000.00	Salaries, Payroll Taxes, WC, Health Ins.
10	Kidney Foundation of Laredo	\$ 18,000.00	\$ 20,000.00	\$18,000.00	Transportation, Nutritional & Vitamin needs
11	Laredo Amateur Boxing Club, Inc.	\$ 5,000.00	\$ 7,500.00	\$ 5,000.00	Coaches, Equipment & Gear
12	Laredo Cancer Society	\$ 10,966.00	\$ 50,000.00	\$10,966.00	Financial Support for Cancer Patients
13	Laredo Children's Museum/Imaginarium	\$ 7,000.00	\$ 10,000.00	\$ 7,000.00	Staff Salaries & Program
14	Laredo Crime Stoppers Inc.	\$ 4,000.00	\$ 14,000.00	\$ 4,000.00	Rewards & Advertisement
15	Laredo Little Theatre	\$ 6,500.00	\$ 7,100.00	\$ 6,500.00	Rent for the Building
16	Laredo Regional Food Bank, Inc.	\$ 3,000.00	\$ 4,000.00	\$ 3,000.00	Nutritious Food Items
17	Gateway Community Health Center Inc.	<b>NEW</b>	\$ 10,000.00	\$ 3,000.00	Medical, Dental, Behavioral and Nutrition
18	Literacy Volunteers of Laredo	\$ 6,000.00	\$ 10,000.00	\$ 6,000.00	Tutors, Supplies, Trainings & Salaries
19	Mercy Ministries	\$ 10,962.00	\$ 25,000.00	\$10,962.00	Medication Assistance Program
20	Ruthe B. Cowl Rehabilitation Center	\$ 100,000.00	\$100,000.00	\$100,000.00	Physical Therapist Salary
21	Sacred Heart Children's Home	\$ 15,000.00	\$ 15,000.00	\$15,000.00	Travel & Transportation Expenses
22	Serving Children & Adolescents in Need	\$ 13,500.00	\$ 13,500.00	\$13,500.00	Salaries
23	South Texas Food Bank	\$ 35,000.00	\$ 35,000.00	\$35,000.00	Food, Insurances & Fork Lift Fuel
24	Special Olympics Texas	\$ 10,000.00	<b>DID NOT APPLY</b>	\$ 0.00	-
25	Volunteers Serving the Need	\$ 10,962.00	\$ 35,000.00	\$10,962.00	Supply Food, Toiletries & Perishable Food
26	PAL- Pet Alive Laredo	<b>NEW</b>	\$ 25,000.00	\$ 3,000.00	Pet Transportation, Education Outreach
27	Habitat for Humanity of Laredo Inc.	<b>NEW</b>	\$ 25,000.00	\$ 3,000.00	Families in Need/Volunteer Opportunity
28	Rio Grande International Study Center	<b>NEW</b>	\$ 20,000.00	\$ 3,000.00	Educational in Nature
	<b>TOTAL BUDGET</b>	<b>\$404,814.00</b>	<b>\$820,100.00</b>	<b>\$404,814.00</b>	

# HOTEL-MOTEL TAX OCCUPANCY (13 organizations)

## Third Party Funding FY 2019 -20

	ORGANIZATION/AGENCY	Current Amount FY 18-19	Amount Requested FY 19-20	Committee Recommendation 06/20/2019	Use of Funding
1	Border Olympics, Inc.	\$ 120,000.00	\$ 125,000.00	\$ 125,000.00	Awards, Promo, Insurance, Umpires, Meals
2	Laredo Area Youth Soccer Association	\$ 25,000.00	\$ 30,000.00	\$ 30,000.00	Field Rental, Referee, Registration & Tournament Fees
3	Laredo Center for the Arts	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	Salaries, Utilities, Office Supplies, Rent.
4	Laredo Chamber of Commerce	\$ 30,000.00	\$ 35,000.00	\$ 20,000.00	Advertising, Awards, Promotion, Equipment, Contract Labor
5	LULAC #7	\$ 10,000.00	<b>DID NOT APPLY</b>	-	-
6	Laredo Main Street / Farmers Market	\$ 15,000.00	\$ 30,000.00	\$ 15,000.00	Entertainment and Marketing
7	Laredo Main Street / Rio Music Festival	\$ 25,000.00	\$ 35,000.00	\$ 25,000.00	Stage, Marketing
8	Laredo Philharmonic Orchestra	\$ 22,000.00	\$ 22,000.00	\$ 22,000.00	Musicians and Lodging cost
9	Mexican Cultural Institute of Laredo	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	Professional Fees, Rental and Maintenance and Advertising
10	Princess Pocahontas Council, Inc.	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	Pageant Stage, Public Relations, Multimedia Services
11	Society of Martha Washington	\$ 15,000.00	\$ 50,000.00	\$ 15,000.00	Stage
12	Washington's Birthday Celebration Assoc.	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	Promotion, Marketing and Advertising
13	Webb County Heritage Foundation, Inc.	\$ 60,000.00	\$ 100,000.00	\$ 60,000.00	Salaries and Heritage
14	Texas A&M International University Alumni Association	<b>NEW</b>	\$ 10,000.00	\$ 10,000.00	50 <sup>th</sup> Anniversary Celebration
<b>TOTAL BUDGET</b>		<b>\$ 552,000.00</b>	<b>\$ 667,000.00</b>	<b>\$ 552,000.00</b>	

FUND NUMBER	101 GENERAL FUND
DEPARTMENT NUMBER	80 COMMUNITY DEVELOPMENT
DIVISION NUMBER	35 NON CDBG CODE ENFORCEMENT

**MISSION**

Enhance neighborhoods and the public’s health, safety and welfare through enforcement of City Code of Ordinances.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Ensure citizens live in a clean, healthy and safe environment.
- Prevent and eliminate slum and blighting influences and hazardous conditions.
- Eliminate rubbish, junk vehicles and nuisance on properties.
- Promote cleanliness campaigns.
- Educate the public on property maintenance codes.
- Conduct property inspections.
- Respond to complaints to ensure compliance with City Code of Ordinances.
- Educate the public regarding existing City Ordinances and the need to maintain a clean and healthy environment.
- Maintain the percentage of cases closed at 95%.
- Maintain the average number of days to close a case at 20 days.

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	192,400	127,897	182,912	185,154	177,886
Materials & Supplies	7,427	7,353	11,419	12,893	26,211
Contractual Services	76,068	67,509	91,192	54,283	71,349
Other Charges	-	43	-	-	-
<b>Total</b>	<b>275,895</b>	<b>202,802</b>	<b>285,523</b>	<b>252,330</b>	<b>275,446</b>

**PERSONNEL POSITION LISTING**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
80	35	6	80187	R25	MAINTENANCE WORKER	13,003
80	35	35	40201	R31	PROPERTY CODES ENFORCE INSP II	37,874
80	35	63	40201	R31	PROPERTY CODES ENFORCE INSP II	29,406
80	35	245	40201	R31	PROPERTY CODES ENFORCE INSP II	37,874
80	35	246	40201	R31	PROPERTY CODES ENFORCE INSP II	29,406
80	35	10	40202	R34	PROPERTY CODES ENFORCE SUPVR	13,446
<b>COUNT</b>			<b>6</b>		<b>TOTAL</b>	<b>161,010</b>

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

101 GENERAL FUND  
80 COMMUNITY DEVELOPMENT  
35 NON CDBG CODE ENFORCEMENT

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b><i>Workload Measures</i></b>				
<b><i>Inputs</i></b>				
Number of full-time equivalent employees (FTE) – inspections and cases	3	3	4	4
Number of dirty lots (high weeds & nuisance)	867	892	1135	1160
Number of illegal dumping cases	70	71	72	92
Number of junk vehicles identified	92	115	104	144
Number of public awareness presentations	5	4	6	7
Number of Operation Clean-up Campaign	4	4	5	5
<b><i>Outputs</i></b>				
<b>Number of requests for service/case</b>	1085	1077	1311	1396
Number of inspections conducted	3254	3232	3932	4188
Number of cases that complied voluntarily	1074	1056	1293	1340
Number of cases closed	1074	1056	1293	1340
<b>Efficiency Measures</b>				
<b>Number of cases per FTE –</b>	121	120	131	140
Number of inspections per FTE – inspections	361	359	392	419
<b>Effectiveness Measures</b>				
<b>% of inspections that complied voluntarily</b>	96	94	96	96
% of cases closed	89	87	88	90
Average number of days to close a case	18	19	18	17

FUND NUMBER	101 GENERAL FUND
DEPARTMENT NUMBER	80 COMMUNITY DEVELOPMENT
DIVISION NUMBER	40 NON PROFIT MGMT. & VOLUNTEER CTR.

**MISSION**

The mission of the Non Profit Management and Volunteer Center is to provide assistance to local and surrounding non-profit organizations and to provide meaningful opportunities for volunteering to citizens in their efforts to become involved in the improvement of their community.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- To provide management training and continuing education to local and surrounding non-profit organizations.
- To give assistance to local and surrounding non-profit organizations in identifying potential sources of funding via one-on-one training, e-mails, regular mail, etc.
- To increase the recruitment of volunteers for city departments and local nonprofit agencies through on-site visits, presentations and the media such as “Facebook”, @ Laredo Volunteer Center.
- Participate in, and increase the number of collaborative partnerships between city departments and local non-profits, educational agencies and other local governmental agencies that help address community needs through volunteer efforts.

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	80,488	64,701	58,961	55,075	56,827
Materials & Supplies	2,431	10,436	10,882	8,260	10,644
Contractual Services	3,073	5,352	9,490	9,401	9,801
<b>Total</b>	85,992	80,489	79,333	72,736	77,272

**PERSONNEL POSITION LISTING**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
80	40	3	20400	R35	NONPROFIT & VOLUNTEER CTR COOR	39,921
<b>COUNT</b>			<b>1</b>		<b>TOTAL</b>	<b>39,921</b>

FUND NUMBER  
 DEPARTMENT NUMBER  
 DIVISION NUMBER

101 GENERAL FUND  
 80 COMMUNITY DEVELOPMENT  
 40 NON PROFIT MGMT. & VOLUNTEER CTR.

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of full-time equivalent employees (FTE)	1	1	1	1
<i>Outputs</i>				
Number of non-profit contacts (private consultations, grants reviewed, etc.)	40	40	40	45
Number of seminars/events hosted	3	3	3	3
Number of volunteers placed	374	550	825	825
Number of Total Volunteer Hours	-	18,000	24,540	24,540
Number of Volunteer Event Partnerships	10	10	15	15
<b>Efficiency Measures</b>				
Number of seminars/events hosted per FTE	3	3	4	4
Number of volunteers placed per FTE	374	550	825	825
Total dollar value of volunteer time (\$25/hr.)	\$203,782	\$450,000	\$613,500	\$613,500

FUND NUMBER	101 GENERAL FUND
DEPARTMENT NUMBER	80 COMMUNITY DEVELOPMENT
DIVISION NUMBER	41 REAL ESTATE

**MISSION**

To facilitate the acquisition, sale, and/or lease of real property in a timely manner.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Negotiate the acquisition of land parcels in support of City, State & Federally funded projects.
- Work jointly with other City departments in planning infrastructure projects which involve acquisition of real estate
- Research & obtain property title information.
- Prepare ordinances, resolutions and/or motions as it relates to real estate and programming.
- Review & analyze appraisal reports and surveys involving land acquisitions.
- Coordinate with the Legal department on all matters related to eminent domain proceedings & other real estate matters required.
- To identify & eliminate street encroachment.
- Assist in the acquisition and processing of utility easements and Right-of- way parcels.
- To facilitate, coordinate, and negotiate leases for City owned real property.
- To coordinate with appropriate federal & state agencies to ensure proper programming administration.
- Coordinate the sale of surplus inventory.

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	178,730	147,076	174,740	135,112	209,829
Materials & Supplies	4,842	4,545	8,839	5,451	8,333
Contractual Services	34,513	28,876	29,273	25,059	30,012
<b>Total</b>	218,085	180,497	212,852	165,622	248,174

**PERSONNEL POSITION LISTING**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
80	41	1	20014	R32	ADMINISTRATIVE ASSISTANT I @50%	15,434
80	41	5	40019	R32	LAND ACQUISITION NEGOTIATOR	32,078
80	41	10	40202	R34	PROPERTY CODES ENFORCE SUPVR @50%	42,757
80	41	14	11002	R38	LAND ACQUISITION MANAGER @60%	43,750
80	41	19	10258	R43	COMMUNITY DEVELOPMENT DIRECTOR @5%	5,145
80	41	6	40019	R32	LAND ACQUISITION NEGOTIATOR (UNFUNDED)	-
<b>COUNT</b>			<b>6</b>		<b>TOTAL</b>	<b>139,165</b>

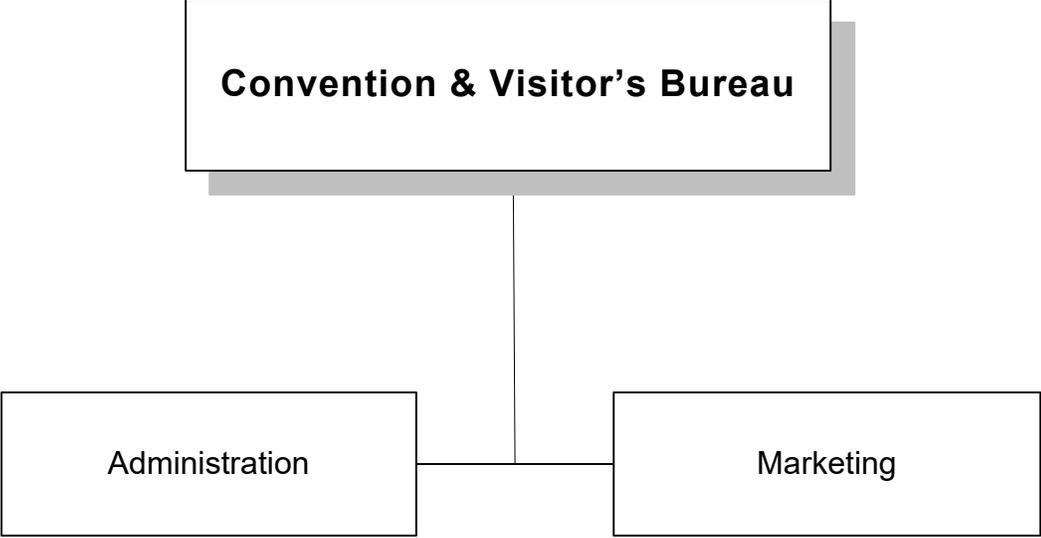
FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

101 GENERAL FUND  
80 COMMUNITY DEVELOPMENT  
41 REAL ESTATE

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of FTEs – acquisition negotiators	3	3	3	3
<i>Outputs</i>				
Number of acquisition projects completed	35	30	28	32
Number of undeveloped parcels acquired	20	20	16	19
Number of commercial parcels acquired	7	7	6	8
Number of easements processed	-	8	7	10
Number of leases	7	7	9	11
<b>Efficiency Measures</b>				
Number of acquisition projects completed per FTE – land negotiator	11	11	9	10
Number of parcels acquired per FTE	12	11	9	10





**CITY OF LAREDO, TEXAS  
CONVENTION AND VISITORS BUREAU  
OPERATING FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>OPENING BALANCE</b>	<b>\$197,963</b>	<b>\$235,140</b>	<b>\$0</b>	<b>\$304,982</b>	<b>\$304,982</b>	<b>\$0</b>
<b>REVENUES</b>						
Intergovernmental Revenue	0	951	0	0	0	0
Fees and Collections	48,304	57,910	50,650	50,650	51,503	52,150
Rents, Royalties and Interest	174	316	0	0	1,051	500
Reimburse and Miscellaneous	149,092	67,378	138,625	138,625	39,792	50,310
Other Financing Sources	2,537,361	2,836,482	3,235,799	3,235,799	3,200,749	3,436,288
<b>TOTAL REVENUES</b>	<b>2,734,930</b>	<b>2,963,038</b>	<b>3,425,074</b>	<b>3,425,074</b>	<b>3,293,095</b>	<b>3,539,248</b>
<b>TOTAL AVAILABLE</b>	<b>2,932,893</b>	<b>3,198,178</b>	<b>3,425,074</b>	<b>3,730,056</b>	<b>3,598,077</b>	<b>3,539,248</b>
<b>EXPENDITURES</b>						
<b>ADMINISTRATION</b>						
Personnel Services	730,734	767,098	745,033	745,033	628,951	678,770
Materials and Supplies	39,314	54,381	49,059	49,971	81,159	65,552
Contractual Services	88,285	111,516	111,106	128,082	122,239	118,291
Other Charges	0	0	100,829	0	6	42,356
Capital Outlay	0	49,620	0	24,398	24,398	0
Intergovernmental Transfers	0	16,667	0	0	0	0
<b>TOTAL ADMINISTRATION</b>	<b>858,334</b>	<b>999,282</b>	<b>1,006,027</b>	<b>947,484</b>	<b>856,753</b>	<b>904,969</b>
<b>MARKETING</b>						
Materials and Supplies	148,744	161,421	170,800	178,216	171,072	206,200
Contractual Services	1,690,675	1,732,493	2,248,247	2,604,358	2,570,252	2,428,079
<b>TOTAL MARKETING</b>	<b>1,839,419</b>	<b>1,893,914</b>	<b>2,419,047</b>	<b>2,782,574</b>	<b>2,741,324</b>	<b>2,634,279</b>
<b>TOTAL EXPENDITURES</b>	<b>2,697,753</b>	<b>2,893,196</b>	<b>3,425,074</b>	<b>3,730,058</b>	<b>3,598,077</b>	<b>3,539,248</b>
<b>CLOSING BALANCE</b>	<b>\$235,140</b>	<b>\$304,982</b>	<b>\$0</b>	<b>(\$2)</b>	<b>\$0</b>	<b>\$0</b>

**City of Laredo, Texas  
Convention & Visitors Bureau Department  
Major Fund Changes  
FY 2019-2020**

**REVENUES**

**Total Net Change from FY2019 to FY2020** \$ 114,174      3.3%

**Major Revenue Changes**

	Variance	% Change
Other Financing Sources	\$ 200,489	6%
Fees and Collections	1,500	3%
Reimburse & Miscellaneous	(88,315)	-63.7%

**EXPENDITURES**

Personnel (Changes in benefits, and employees hired at above entry level rates)	\$ 6,881
Cost of Living Adjustment 2.5%	14,472
Health Insurance Increase 3.5%	2,216
Delete (1) One Executive Director at 50%	(89,832)
Vehicle Maintenance	(1,420)
Inet Charges	(873)
Insurance	995
Admin Fees	(432)
Motor Fuel	(252)
Restricted Reserve	(58,473)
Convention Hosting	38,700
Electronic	26,562
Printing Services	45,400
City Promotion - "Activaciones", Hispanic International, Tecos Uniforms, WCHF CO-OP	76,000
Market Research	20,000
Print - Mexico Project & U.S. Project	34,230

**Total Net Change from FY2019 to FY2020** **\$ 114,174**

**CONVENTION & VISITORS BUREAU DEPARTMENT REQUESTS**

**PERSONNEL REQUESTS**

<b>Division</b>	<b>Title</b>	<b>Grade</b>	<b>New</b>	<b>Est. Cost w/Benefits</b>	<b>Approved (Yes)/(No)</b>
Administration	Assistant Director	R41	1	89,457	
<b>Total Personnel Requests</b>			<b>1</b>	<b>89,457</b>	

**CAPITAL OUTLAY REQUESTS**

<b>Division</b>	<b>Description</b>	<b>Amount</b>	<b>Approved (Yes)/(No)</b>	<b>Funding Source</b>
<b>Administration</b>	<b>Automotive</b>			
	TO REPLACE A 2012 DODGE MINI VAN UNIT 8237 WITH A 2019 SUV FORD EXPLORER XLT.	32,000		
<b>Total Capital Outlay Requests</b>		<b>32,000</b>		

<b>Total Convention &amp; Visitors Bureau Requests</b>		<b>121,457</b>		
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FUND NUMBER	250 CONVENTION AND VISITORS BUREAU
DEPARTMENT NAME	CONVENTION/VISITORS BUREAU
DEPARTMENT NUMBER	53 CONVENTION / VISITORS BUREAU
DIVISION NUMBER	10 ADMINISTRATION

## MISSION

Administration will provide support and managerial structure to the department necessary to adapt to the current marketing conditions and ensure adherence to all City policies and procedures.

## OBJECTIVES & PLANNED ACCOMPLISHMENTS

- Manage operating funds to benefit destination promotion
- Maintain staffing levels to fulfill operational goals
- Internal and external policy compliance review and implementation to insure adherence to Departmental, City and State mandates

## EXPENDITURES

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	730,734	767,098	745,033	628,951	678,770
Materials & Supplies	39,314	54,382	49,971	81,159	65,552
Contractual Services	88,285	111,518	128,082	122,239	118,291
Other Charges	-	-	-	6	42,356
Capital Outlay	-	49,620	24,398	24,398	-
Intergovernmental Transfer	-	16,667	-	-	-
<b>Total</b>	<b>858,333</b>	<b>999,285</b>	<b>947,484</b>	<b>856,753</b>	<b>904,969</b>

## PERSONNEL POSITION LISTING

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
53	10	286	20250	R23	CLERK I	27,552
53	10	350	20250	R23	CLERK I	24,570
53	10	105	21221	R23	MESSENGER	24,778
53	10	550	20013	R27	CLERK III	25,237
53	10	46	20018	R32	ADMINISTRATIVE SECRETARY	37,564
53	10	4	20014	R32	ADMINISTRATIVE ASSISTANT I	46,553
53	10	340	20014	R32	ADMINISTRATIVE ASSISTANT I	32,850
53	10	3	25017	R33	CVB SERVICES COORDINATOR	43,216
53	10	83	16032	R36	CVB MARKETING MANAGER	48,993
53	10	5	35049	R36	CVB SALES MANAGER	56,291
53	10	2	10190	R43	CONVENTION & VISITORS BUREAU DIR.	94,022
<b>COUNT</b>			<b>11</b>		<b>TOTAL</b>	<b>461,627</b>

FUND NUMBER	250 CONVENTION AND VISITORS BUREAU
DEPARTMENT NAME	CONVENTION/VISITORS BUREAU
DEPARTMENT NUMBER	53 CONVENTION / VISITORS BUREAU
DIVISION NUMBER	15 MARKETING

**MISSION**

Promote Laredo as a travel destination by strengthening the current marketing campaign, influencing travel decisions at state, national and international levels as well as augmenting awareness with a competitive edge to enhance Laredo’s image with its new offerings to the Mexico market.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

**U.S. Market**

- Continue to enhance visitlaredo.com website, as well as promotional and written pieces to inform visitors about Laredo’s offerings
- Maintain regional and national presence via an array of media buys
- Maintain ad messaging to specific markets (sports, meetings, leisure, event, niche, etc.) to attract various audiences to our destination

**Mexico Market**

- Continue to update advertisements by incorporating images of new retail development and tourism services
- Produce and distribute new Spanish language printed collateral for the Mexican market
- Launch interactive, nontraditional outreach advertising activities to influence travel decisions

**Both Markets**

- Continue to utilize social media outlets to promote the destination
- Promote innovative programs to leverage local partner resources and group tourism business
- Increase public relations efforts to result in positive news coverage for general and specialty markets

**EXPENDITURES**

	<b>ACTUAL 16-17</b>	<b>ACTUAL 17-18</b>	<b>AMENDED 18-19</b>	<b>ESTIMATED 18-19</b>	<b>PROPOSED 19-20</b>
Materials & Supplies	148,745	161,421	178,216	171,072	206,200
Contractual Services	1,690,676	1,732,491	2,604,358	2,570,252	2,428,079
<b>Total</b>	<b>1,839,421</b>	<b>1,893,912</b>	<b>2,782,574</b>	<b>2,741,324</b>	<b>2,634,279</b>

FUND NUMBER	250 CONVENTION AND VISITORS BUREAU
DEPARTMENT NAME	CONVENTION/VISITORS BUREAU
DEPARTMENT NUMBER	53 CONVENTION / VISITORS BUREAU
DIVISION NUMBER	15 MARKETING

## PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<b>Inputs</b>				
Total room nights available to CVB	647,583	657,876	657,876	690,945
Dollars invested in reader response ads	\$109,732	\$104,387	\$101,768.73	\$103,000
Dollars invested in website	\$15,644	\$13,244	\$40,388	\$50,000
Potential room nights in Leads & RFPs received	5,831	6,849	9,139	6,800
<b>Outputs</b>				
Actual Room Nights Sold	406,035	436,172	430,251	442,205
Number of inquiries received	31,363	32,000	30,000	33,000
Number of absolute website users	53,669	99,488	102,822	110,000
Number of awarded room nights	4,412	5,549	7,255	5,200
<b>Efficiency Measures</b>				
Difference between room nights Available and Sold	241,548	221,704	227,625	248,740
Cost per inquiry	\$3.50	\$3.26	\$3.39	\$3.12
Cost per unique hit	\$0.29	\$0.13	\$0.39	\$0.45
Difference between Potential and Awarded room nights	1,419	1,300	1,884	1,600
<b>Effectiveness Measures</b>				
Actual occupancy	63%	66.3%	65.4%	64%
Percentage of fulfilled inquiries vs. prior year	-2%	2%	-4.3%	3.1%
Percentage of current unique hits vs. prior year hits	-29%	85%	92%	11%
Percentage of actual room bookings vs. forecasted	-24%	-19%	-21%	-24%



**Economic Development**

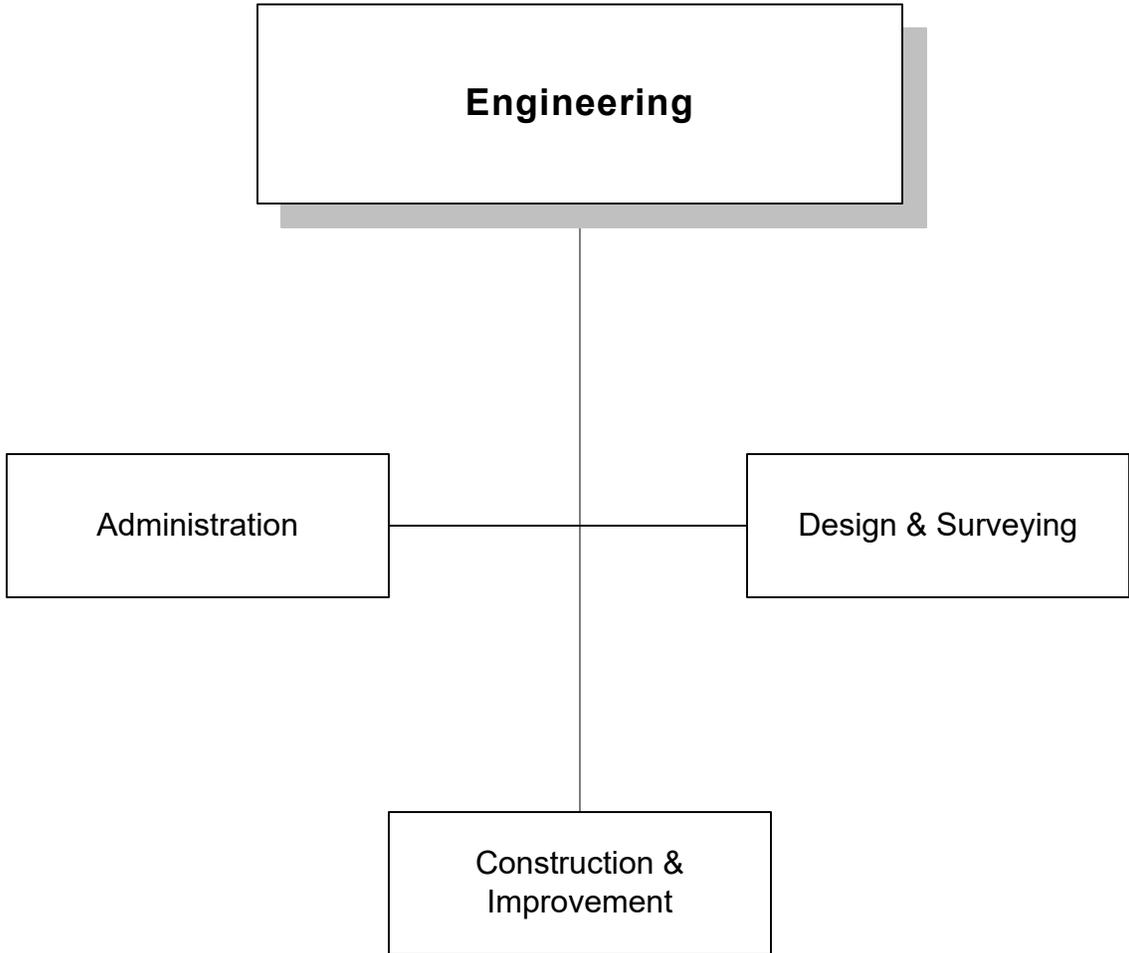
**CITY OF LAREDO, TEXAS**  
**GENERAL FUND SUMMARY**  
**EXPENDITURES**  
**FY 2019-2020**

<b>EXPENDITURES</b>	<b>ACTUAL FY 16-17</b>	<b>ACTUAL FY 17-18</b>	<b>ORIGINAL BUDGET FY 18-19</b>	<b>AMENDED BUDGET FY 18-19</b>	<b>TOTAL ESTIMATE FY 18-19</b>	<b>PROPOSED BUDGET FY 19-20</b>
<b>Economic Development</b>						
Personnel Services	-	-	217,782	214,456	-	222,061
Contractual Services	-	9,290	-	3,326	4,400	-
Total Economic Development	-	9,290	217,782	217,782	4,400	222,061

**CITY OF LAREDO, TEXAS  
DOWNTOWN TIRZ NO. 1  
OPERATING FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>OPENING BALANCE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$256,331</b>	<b>\$264,727</b>	<b>\$264,727</b>	<b>\$615,605</b>
<b>REVENUES</b>						
Taxes	0	264,727	262,738	335,202	338,061	403,229
Rents, Royalties and Interest	0	0	0	0	12,900	17,800
<b>TOTAL REVENUES</b>	<b>0</b>	<b>264,727</b>	<b>262,738</b>	<b>335,202</b>	<b>350,961</b>	<b>421,029</b>
<b>TOTAL AVAILABLE</b>	<b>0</b>	<b>264,727</b>	<b>519,069</b>	<b>599,929</b>	<b>615,688</b>	<b>1,036,634</b>
<b>EXPENDITURES</b>						
<b>TIRZ NO. 1</b>						
Contractual Services	0	0	0	0	83	0
Other Charges	0	0	519,069	591,533	0	1,036,634
<b>TOTAL TIRZ NO. 1</b>	<b>0</b>	<b>0</b>	<b>519,069</b>	<b>591,533</b>	<b>83</b>	<b>1,036,634</b>
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>519,069</b>	<b>591,533</b>	<b>83</b>	<b>1,036,634</b>
<b>CLOSING BALANCE</b>	<b>\$0</b>	<b>\$264,727</b>	<b>\$0</b>	<b>\$8,396</b>	<b>\$615,605</b>	<b>\$0</b>





**CITY OF LAREDO, TEXAS**  
**GENERAL FUND SUMMARY**  
**EXPENDITURES**  
**FY 2019-2020**

<b>EXPENDITURES</b>	<b>ACTUAL FY 16-17</b>	<b>ACTUAL FY 17-18</b>	<b>ORIGINAL BUDGET FY 18-19</b>	<b>AMENDED BUDGET FY 18-19</b>	<b>TOTAL ESTIMATE FY 18-19</b>	<b>PROPOSED BUDGET FY 19-20</b>
<b>Engineering</b>						
Administration						
Personnel Services	580,731	613,439	658,740	658,740	850,633	645,739
Materials and Supplies	6,750	5,967	8,104	10,268	7,945	9,447
Contractual Services	15,978	14,756	20,077	20,077	17,673	18,323
Subtotal Administration	603,459	634,162	686,921	689,085	876,251	673,509
Design and Surveying						
Personnel Services	1,088,324	1,009,695	1,022,975	1,022,975	926,374	930,438
Materials and Supplies	28,367	27,631	40,041	40,552	28,300	40,286
Contractual Services	50,578	58,585	69,232	69,431	64,482	64,161
Subtotal Design and Surveying	1,167,269	1,095,911	1,132,248	1,132,958	1,019,156	1,034,885
Construction and Improvement						
Personnel Services	493,845	518,978	559,519	559,519	594,718	571,135
Materials and Supplies	13,394	16,147	19,213	21,579	17,500	20,633
Contractual Services	42,289	36,861	48,127	55,159	44,583	40,363
Subtotal Construction and Improvement	549,528	571,986	626,859	636,257	656,801	632,131
Total Engineering	2,320,256	2,302,059	2,446,028	2,458,300	2,552,208	2,340,525

**City of Laredo, Texas  
Engineering Department  
Major Fund Changes  
FY2019-2020**

**EXPENDITURES**

Personnel (Changes in benefits, and employees hired at above entry level rates)	(187,532)
Fund (1) Clerk II	43,056
Cost of Living Adjustment 2.5%	43,850
Health Insurance Increase 3.5%	6,704
Motor Fuel	3,008
I-Net Charges	711
Vehicle Maintenance	(3,550)
800 MHz Radio System	<u>(11,750)</u>
<b>Total Net Change from FY2019 to FY2020</b>	<b><u>\$ (105,503)</u></b>

# ENGINEERING DEPARTMENT REQUESTS

## PERSONNEL REQUEST

DIVISION	TITLE	GRADE	NEW	EST. COST W/ BENEFITS	APPROVED (YES)/(NO)
Administration	Clerk II	R35	1	42,463	
<b>Total Personnel Request</b>			1	42,463	

<b>Total Engineering Department Request</b>	<b>42,463</b>
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FUND NUMBER	101 GENERAL FUND
DEPARTMENT NUMBER	22 ENGINEERING
DIVISION NUMBER	10 ADMINISTRATION

**MISSION**

To administer and manage the engineering and construction of the City’s capital improvement projects and ensure that all engineering, architectural, and construction inspection of public improvements are in compliance with City standards and in conformance with all local, state and federal requirements.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- The Division’s primary goal is to meet the City’s infrastructure demands brought about by the increase in international trade, commerce, and rapid growth of the City.
- To meet the schedules required to complete the City’s capital improvement program in adherence with the specifications of each project and to ensure compliance to City standards on public improvements to private developments.

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	580,731	613,439	658,740	850,633	645,739
Materials & Supplies	6,750	5,967	10,268	7,945	9,447
Contractual Services	15,978	14,756	20,077	17,673	18,323
<b>Total</b>	603,459	634,162	689,085	876,251	673,509

**PERSONNEL POSITION LISTING**

DEP T	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
22	10	6	20252	R24	CLERK-TYPIST	25,654
22	10	156	20251	R25	CLERK II	34,727
22	10	5	20018	R29	ADMINISTRATIVE SECRETARY	42,757
22	10	2	15032	R42	ASST.CITY ENGINEER (P.E.)	145,416
22	10	1	10240	R45	CITY ENGINEER	160,350
22	10	26	15058	R45	HUMAN RESOURCES RECRUITER	44,175
22	10	26	20251	R25	CLERK II (UNFUNDED)	-
<b>COUNT</b>			<b>7</b>		<b>TOTAL</b>	<b>453,080</b>

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

101 GENERAL FUND  
22 ENGINEERING  
10 ADMINISTRATION

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of full-time equivalents (FTE)	6	6	6	6
<i>Outputs</i>				
Number of contracts awarded	41	31	47	87
Total contract dollars managed	\$13,401,611	\$26,445,642	\$13,260,000	\$43,163,000
<b>Efficiency Measures</b>				
Contract dollars managed per FTE	\$2.2 M	\$4.4 M	\$2.2 M	\$7.2 M
<b>Effectiveness Measures</b>				
% of capital improvement projects completed as scheduled	100%	100%	100%	100%

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

101 GENERAL FUND  
22 ENGINEERING  
20 DESIGN, DRAFTING & SURVEYING

**MISSION**

To prepare plans and specifications for the City’s infrastructure construction projects and to review and monitor civil engineering and architectural consultant plans and specifications for public improvement projects and subdivision development.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- To prepare cost-effective improvements and provide practical engineering solutions for street, drainage and utility related projects.
- To review and monitor plans and specifications for budgeted capital improvements projects, to monitor consulting contracts for design and quality control, and to review approximately 100 plats, re-plats, and subdivisions for compliance with City’s standards.
- To continue reviewing final plat construction plans within a minimal period and consultant-prepared bid documents to decrease errors and omissions and to verify payments to consultants, contractors, and other vendors.

**EXPENDITURES**

	<b>ACTUAL 16-17</b>	<b>ACTUAL 17-18</b>	<b>AMENDED 18-19</b>	<b>ESTIMATED 18-19</b>	<b>PROPOSED 19-20</b>
Personnel Services	1,088,324	1,009,695	1,022,975	926,374	930,438
Materials & Supplies	28,367	27,631	40,552	28,300	40,286
Contractual Services	50,578	58,584	69,431	64,482	64,161
<b>Total</b>	<b>1,167,269</b>	<b>1,095,910</b>	<b>1,132,958</b>	<b>1,019,156</b>	<b>1,034,885</b>

**PERSONNEL POSITION LISTING**

<b>DEPT</b>	<b>DIV</b>	<b>AUTH #</b>	<b>POSITION NO.</b>	<b>GRADE</b>	<b>POSITION TITLE</b>	<b>19-20 PROPOSED ANNUAL RATE</b>
22	20	21	80857	R25	INSTRUMENT TECHNICIAN	28,825
22	20	22	80857	R25	INSTRUMENT TECHNICIAN	27,928
22	20	10	20018	R29	ADMINISTRATIVE SECRETARY	33,872
22	20	7	40366	R29	DRAFTING TECHNICIAN	57,941
22	20	13	41891	R29	SURVEY PARTY CHIEF	42,861
22	20	14	41891	R29	SURVEY PARTY CHIEF	35,707
22	20	16	41891	R29	SURVEY PARTY CHIEF	46,657
22	20	6	40458	R33	ENGINEERING TECHNICIAN	28,825

FUND NUMBER	101 GENERAL FUND
DEPARTMENT NUMBER	22 ENGINEERING
DIVISION NUMBER	20 DESIGN, DRAFTING & SURVEYING

PERSONNEL POSITION LISTING - CONTINUED

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
22	20	5	35027	R38	ENGINEERING ASSOCIATE I	77,399
22	20	8	35027	R38	ENGINEERING ASSOCIATE I	47,700
22	20	13	35024	R40	ENGINEERING ASSOCIATE II	55,355
22	20	1	35026	R42	CIVIL ENGINEER II (P.E.)	64,574
22	20	4	35026	R42	CIVIL ENGINEER II (P.E.)	118,946
22	20	9	35024	R38	ENGINEERING ASSOCIATE I (UNFUNDED)	-
<b>COUNT</b>			<b>14</b>		<b>TOTAL</b>	<b>637,765</b>

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of full-time equivalent employees (FTE) - engineer	6	6	6	4
Number of survey crews	3	3	3	2
<i>Outputs</i>				
Number of in-house projects designed	10	10	10	12
Number of surveys completed	197	196	80	40
Number of major improvement project plans and specifications prepared	7	9	7	12
Number of contracts monitored	41	31	47	87
<b>Efficiency Measures</b>				
Number of in-house projects designed per FTE – engineer	2	2	2	3
Number of surveys completed per survey crew	67	65	40	20
<b>Effectiveness Measures</b>				
% of projects designed within budget	100%	100%	100%	100%

FUND NUMBER

101 GENERAL FUND

DEPARTMENT NUMBER

22 ENGINEERING

DIVISION NUMBER

30 CONSTRUCTION INSPECTION

**MISSION**

To inspect public improvements on City projects and subdivision developments to ensure the work complies with City standards, to issue street cut permits, and inspect construction work.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- To ensure that capital improvement projects, as well as private developments, are constructed according to plans and specifications and follow adopted City standards.
- To inspect all on-going Capital Improvement Projects, private developments, and paving projects to include overlays, recycling and reconstruction, to review all street cuts, issue permits and inspect new construction and repair work.
- To assure that street cuts, private driveways, and sidewalks are constructed with permit requirements and to provide quality control for capital improvements projects.

**EXPENDITURES**

	<b>ACTUAL 16-17</b>	<b>ACTUAL 17-18</b>	<b>AMENDED 18-19</b>	<b>ESTIMATED 18-19</b>	<b>PROPOSED 19-20</b>
Personnel Services	493,845	518,977	559,519	594,718	571,135
Materials & Supplies	13,394	16,148	21,579	17,500	20,633
Contractual Services	42,288	36,861	55,159	44,583	40,363
<b>Total</b>	549,527	571,986	636,257	656,801	632,131

**PERSONNEL POSITION LISTING**

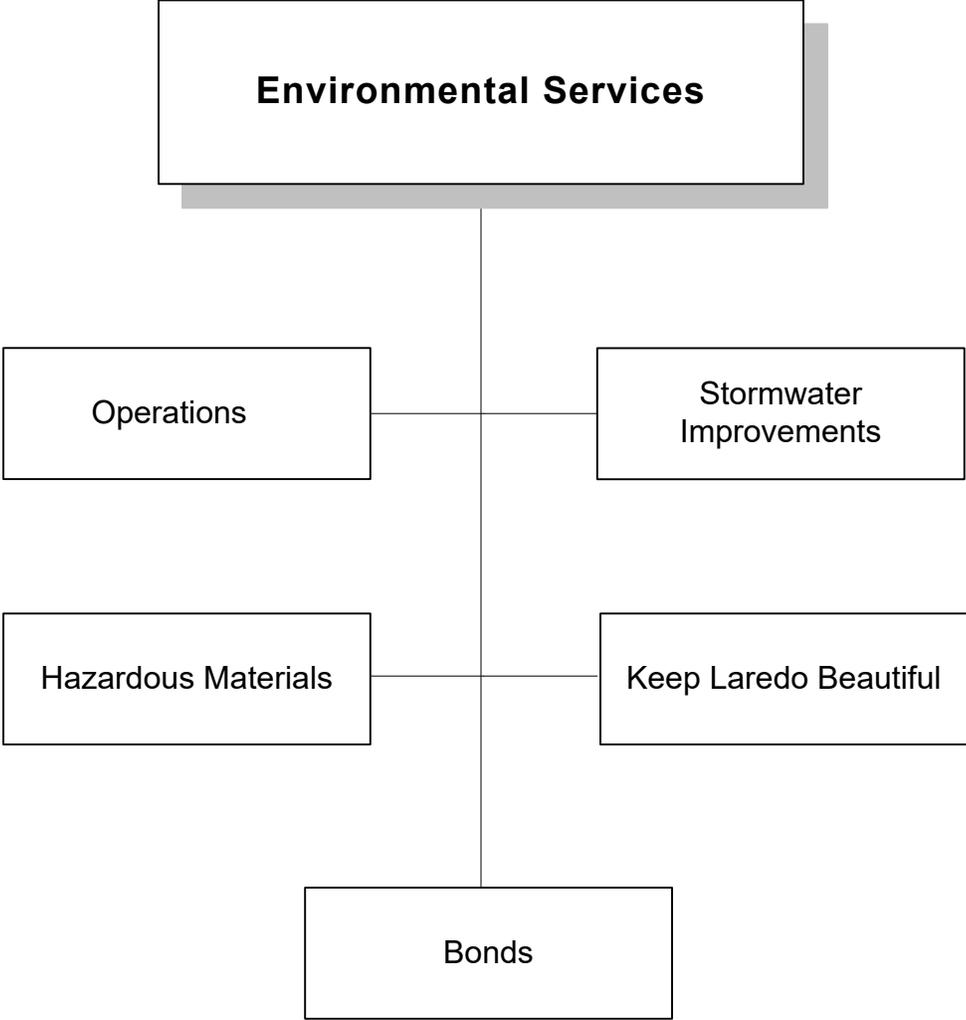
<b>DEPT</b>	<b>DIV</b>	<b>AUTH #</b>	<b>POSITION NO.</b>	<b>GRADE</b>	<b>POSITION TITLE</b>	<b>19-20 PROPOSED ANNUAL RATE</b>
22	30	143	20252	R24	CLERK-TYPIST	26,176
22	30	3	40454	R32	CONSTRUCTION INSPECTOR	46,303
22	30	4	40454	R32	CONSTRUCTION INSPECTOR	62,259
22	30	9	40454	R32	CONSTRUCTION INSPECTOR	40,713
22	30	12	40454	R32	CONSTRUCTION INSPECTOR	47,867
22	30	50	40454	R32	CONSTRUCTION INSPECTOR	51,747
22	30	52	40454	R32	CONSTRUCTION INSPECTOR	40,713
22	30	1	40460	R34	SENIOR CONSTRUCTION INSPECTOR	68,474
<b>COUNT</b>			<b>8</b>		<b>TOTAL</b>	<b>1,659,781</b>

FUND NUMBER  
 DEPARTMENT NUMBER  
 DIVISION NUMBER

101 GENERAL FUND  
 22 ENGINEERING  
 30 CONSTRUCTION INSPECTION

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of full-time equivalent employees (FTE) - project inspections	7	7	7	7
<i>Outputs</i>				
Total private development project dollars managed	\$78,322,997	\$85,000,000	\$95,332,568	\$106,193,000
Number of projects inspected	24	30	32	87
Number of private developments inspected	62	73	79	88
<b>Efficiency Measures</b>				
Number of projects and private developments inspected per FTE - project inspections	12	14	16	25



**CITY OF LAREDO, TEXAS  
ENVIRONMENTAL SERVICES  
OPERATING FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>OPENING BALANCE</b>	<b>\$2,389,727</b>	<b>\$2,687,412</b>	<b>\$3,170,616</b>	<b>\$3,586,559</b>	<b>\$3,586,559</b>	<b>\$2,734,930</b>
<b>REVENUES</b>						
Intergovernmental Revenue	191,662	61,715	1,785,903	1,556,283	1,526,283	785,903
Charges for Services	4,547,831	4,737,919	4,789,140	4,789,140	4,780,400	4,830,000
Rents, Royalties and Interest	35,260	62,812	70,895	70,895	98,893	97,527
Reimburse and Miscellaneous	4,274	3,478	33,975	1,752,878	87,634	0
<b>HAZARDOUS MATERIALS</b>						
Licenses and Permits	321,800	324,992	319,000	319,000	320,000	320,000
<b>TOTAL HAZARDOUS MATERIALS</b>	<b>321,800</b>	<b>324,992</b>	<b>319,000</b>	<b>319,000</b>	<b>320,000</b>	<b>320,000</b>
<b>DEPT OF ENERGY</b>						
Rents, Royalties and Interest	72	84	0	0	0	0
Reimburse and Miscellaneous	2,286	494	0	0	0	0
<b>TOTAL DEPT OF ENERGY</b>	<b>2,358</b>	<b>577</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUES</b>	<b>5,103,185</b>	<b>5,191,492</b>	<b>6,998,913</b>	<b>8,488,196</b>	<b>6,813,210</b>	<b>6,033,430</b>
<b>TOTAL AVAILABLE</b>	<b>7,492,912</b>	<b>7,878,904</b>	<b>10,169,529</b>	<b>12,074,755</b>	<b>10,399,769</b>	<b>8,768,360</b>
<b>EXPENDITURES</b>						
<b>ADMINISTRATION</b>						
Personnel Services	258,625	261,900	267,257	267,257	281,968	273,732
Materials and Supplies	1,000	0	0	0	0	500
Contractual Services	65,992	8,169	42,002	42,371	40,578	41,152
Other Charges	30,114	30,146	30,929	30,929	30,200	30,929
Intergovernmental Transfers	0	0	200,000	200,000	200,000	200,000
<b>TOTAL ADMINISTRATION</b>	<b>355,731</b>	<b>300,215</b>	<b>540,188</b>	<b>540,557</b>	<b>552,746</b>	<b>546,313</b>

**CITY OF LAREDO, TEXAS  
ENVIRONMENTAL SERVICES  
OPERATING FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>CREEK CLEANING</b>						
Personnel Services	781,786	744,931	1,054,595	1,034,595	1,034,595	1,126,345
Materials and Supplies	76,639	69,429	102,932	103,052	103,052	89,368
Contractual Services	407,301	338,696	264,943	292,366	292,366	285,962
Capital Outlay	388,978	227,769	278,452	365,665	365,665	313,256
<b>TOTAL CREEK CLEANING</b>	<b>1,654,704</b>	<b>1,380,824</b>	<b>1,700,922</b>	<b>1,795,678</b>	<b>1,795,678</b>	<b>1,814,931</b>
<b>STORMWATER</b>						
Personnel Services	718,425	744,475	907,416	907,416	889,444	933,596
Materials and Supplies	52,950	71,067	105,204	143,177	119,077	129,733
Contractual Services	1,363,050	1,413,588	1,425,861	1,538,517	1,491,582	1,674,274
Other Charges	0	0	0	3,045,438	0	0
Capital Outlay	57,056	16,617	425,000	425,000	425,000	425,000
Intergovernmental Transfers	121,155	29,119	135,000	135,000	30,073	135,000
<b>TOTAL STORMWATER</b>	<b>2,312,636</b>	<b>2,274,866</b>	<b>2,998,481</b>	<b>6,194,548</b>	<b>2,955,176</b>	<b>3,297,603</b>
<b>STDC-RGNL SOLID WASTE MGT</b>						
Materials and Supplies	0	0	0	14,690	14,690	0
Contractual Services	0	0	0	5,310	5,310	0
<b>TOTAL STDC-RGNL SOLID WASTE MGT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>20,000</b>	<b>20,000</b>	<b>0</b>
<b>HAZARDOUS MATERIALS</b>						
Personnel Services	201,580	203,651	216,989	216,989	213,601	226,080
Materials and Supplies	5,108	5,303	7,356	7,356	6,049	6,926
Contractual Services	10,564	9,603	15,962	18,962	16,512	13,775
<b>TOTAL HAZARDOUS MATERIALS</b>	<b>217,252</b>	<b>218,557</b>	<b>240,307</b>	<b>243,307</b>	<b>236,162</b>	<b>246,781</b>
<b>STDC GLASS PULVERIZER PRJ</b>						
Materials and Supplies	22,182	0	0	0	0	0
Contractual Services	3,112	0	0	0	0	0
Other Charges	0	0	50,000	30,000	0	0
Capital Outlay	24,680	0	0	0	0	0
<b>TOTAL STDC GLASS PULVERIZER PRJ</b>	<b>49,974</b>	<b>0</b>	<b>50,000</b>	<b>30,000</b>	<b>0</b>	<b>0</b>

**CITY OF LAREDO, TEXAS  
ENVIRONMENTAL SERVICES  
OPERATING FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>ZACATE HIKE &amp; BIKE TRAIL</b>						
Other Charges	0	0	1,250,000	0	0	0
Capital Outlay	146,694	57,500	1,038,306	1,186,052	1,186,052	0
<b>TOTAL ZACATE HIKE &amp; BIKE TRAIL</b>	<b>146,694</b>	<b>57,500</b>	<b>2,288,306</b>	<b>1,186,052</b>	<b>1,186,052</b>	<b>0</b>
<b>RIVER VEGA HIKE &amp; BIKE</b>						
Other Charges	0	0	897,378	0	0	0
Capital Outlay	0	0	0	832,113	832,113	0
<b>TOTAL RIVER VEGA HIKE &amp; BIKE</b>	<b>0</b>	<b>0</b>	<b>897,378</b>	<b>832,113</b>	<b>832,113</b>	<b>0</b>
<b>TREE FUND</b>						
Materials and Supplies	0	0	0	24,000	24,000	0
Other Charges	0	0	30,975	975	0	0
<b>TOTAL TREE FUND</b>	<b>0</b>	<b>0</b>	<b>30,975</b>	<b>24,975</b>	<b>24,000</b>	<b>0</b>
<b>NON CDBG CODE ENFORCEMENT</b>						
Personnel Services	67,591	60,060	59,748	59,748	59,982	60,802
Materials and Supplies	461	322	0	80	200	0
Contractual Services	457	0	3,983	3,983	2,730	2,636
<b>TOTAL NON CDBG CODE ENFORCEMENT</b>	<b>68,510</b>	<b>60,382</b>	<b>63,731</b>	<b>63,811</b>	<b>62,912</b>	<b>63,438</b>
<b>TOTAL EXPENDITURES</b>	<b>4,805,500</b>	<b>4,292,345</b>	<b>8,810,288</b>	<b>10,931,041</b>	<b>7,664,839</b>	<b>5,969,066</b>
<b>CLOSING BALANCE</b>	<b>\$2,687,412</b>	<b>\$3,586,559</b>	<b>\$1,359,241</b>	<b>\$1,143,714</b>	<b>\$2,734,930</b>	<b>\$2,799,294</b>

**City of Laredo, Texas  
Environmental Services Department  
Major Fund Changes  
FY 2019-2020**

**REVENUES**

**Total Net Change from FY 2019 to FY 2020**      \$ (965,483)      -13.79%

<u>Major Revenue Changes</u>	<u>Variance</u>	<u>% Change</u>
Rents, Royalties & Interest	26,632	37.57%
Charges for Services	40,860	0.85%
Tree Fund Contribution	(30,975)	-100%
Zacate Hike & Bike Trail	(1,000,000)	-100%

**EXPENDITURES**

Personnel (Changes in benefits, and employees hired at above entry level rates)	\$ 45,474
Cost of Living Adjustment 2.5%	51,877
Health Insurance Increase 3.5%	10,854
Fund (1) One Property Codes Enforce. Sup. at 10%	6,345
Vehicle Maintenance	70,290
Motor Fuel	(18,384)
I-net & I-series	(1,558)
Insurance	(3,650)
Administrative Charges	(12,519)
Reserve Appropriation	(2,228,353)
800 MHZ Radios	(6,752)
Contract Labor	(7,410)
Capital Outlay	(1,003,502)
Creek/Brush Cleaning Fees	230,352
Botanical & Agricultural	14,000
Promotional Materials	5,000
Minor Apparatus & Tools	3,714
Safety Equipment	3,000

**Total Net Change from FY 2019 to FY 2020**      **\$ (2,841,222)**

## ENVIRONMENTAL SERVICES DEPARTMENT REQUESTS

### PERSONNEL REQUESTS

Division	Title	Grade	New	Est. Cost w/Benefits	Approved (Yes)/(No)
Administration	Building Maintenance Worker	R24	1	41,910	
Creek Cleaning	Laborer	R23	8	330,860	
<b>Total Personnel Requests</b>			<b>9</b>	<b>372,770</b>	

### CAPITAL OUTLAY REQUESTS

Division	Description	Amount	Approved (Yes)/(No)	Funding Source
<b>Creek Cleaning</b>	<b>Automotive</b>			
	TO REPLACE 2 DIESEL CREW CAB LONG BEDS.	75,856	Yes	Operations
	TO REPLACE 6 JOHN DEERE RIDING MOWERS, MODEL 997, 60" DECK WITH FLAT FREE TIRES (DIESEL).	132,000	Yes	Operations
	TO PURCHASE 2, 16" UTILITY TRAILERS.	5,400	Yes	Operations
<b>Stormwater</b>	<b>Automotive</b>			
	TO REPLACE AGED FLEET UNIT 6197 WITH A VACUUM TRUCK.	370,000		
	TO REPLACE AGED FLEET UNIT 8164 WITH A CLOSED CIRCUIT TV VAN. AGED UNIT HAD A BRUNED OUT RELAY THAT CREATED A PROBLEM FOR INSPECTIONS.	207,000		
	TO PURCHASE A FULL SIZE CREW CAB TRUCK ASSIGNED TO STORM WATER CREW SUPERVISOR.	24,250		
	TO REPLACE FORK LIFT UNIT 10523, 1993 MITSUBISHI FG15B. FORK LIFT IS FOR HHW COLLECTION FACILITY AT LANDFILL.	20,000		
<b>Total Capital Outlay Requests</b>		<b>834,506</b>		

### OPERATIONAL REQUESTS

Division	Description	Amount	Approved (Yes)/(No)	Funding Source
<b>Creek Cleaning</b>	<b>Safety Equipment</b>			
	TO REPLACE 3, 16" UTILITY TRAILERS.	8,100	Yes	Operations
<b>Total Operational Requests</b>		<b>8,100</b>		

FUND NUMBER	249 ENVIRONMENTAL SERVICES
DEPARTMENT NUMBER	38 ENVIRONMENTAL SERVICES
DIVISION NUMBER	10 ADMINISTRATION

**MISSION**

- To provide a better quality of life by promoting a clean, health and safe environment through information, education, and enforcement, in order to ensure compliance with the federal, state and local environmental laws.
- To protect the natural resources from environmental degradation for the citizens of Laredo.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

To provide administrative support for the Hazmat and Storm Water Divisions.

**EXPENDITURES (3810)**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	258,625	261,900	267,257	281,968	273,732
Material & Supplies	1,000	-	-	-	500
Contractual Services	65,992	8,169	42,371	40,578	41,152
Other Charges	30,114	30,146	30,929	30,200	30,929
Intergovernmental Transfer	-	-	200,000	200,000	200,000
<b>Total</b>	<b>355,731</b>	<b>300,215</b>	<b>540,557</b>	<b>552,746</b>	<b>546,313</b>

**PERSONNEL POSITION LISTING**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
38	10	84	20013	R27	CLERK III	37,501
38	10	56	20018	R29	ADMINISTRATIVE SECRETARY	39,378
38	10	1	15017	R43	ENVIRONMENTAL SERVICES DIR.	111,856
<b>COUNT</b>			<b>3</b>		<b>TOTAL</b>	<b>188,736</b>

FUND NUMBER	249 ENVIRONMENTAL SERVICES
DEPARTMENT NUMBER	38 ENVIRONMENTAL SERVICES
DIVISION NUMBER	35 CREEK CLEANING

**MISSION**

To efficiently clean and maintain all city creeks, public right-of-ways and easements on a regular basis.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- To clean and maintain all city creeks and easements in a systematic, organized, and economic manner.
- To make creek cleaning methods more environmentally friendly.
- To clean all creeks on a more systematic schedule.

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	781,786	744,931	1,034,595	1,034,595	1,126,345
Materials & Supplies	76,639	69,428	103,052	103,052	89,368
Contractual Services	407,301	338,695	292,366	292,366	285,962
Capital Outlay	388,978	227,769	365,665	365,665	313,256
<b>Total</b>	<b>1,654,704</b>	<b>1,380,823</b>	<b>1,795,678</b>	<b>1,795,678</b>	<b>1,814,931</b>

**PERSONNEL POSITION LISTING**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
38	35	3	81101	R23	LABORER	23,527
38	35	110	81101	R23	LABORER	23,527
38	35	111	81101	R23	LABORER	23,527
38	35	190	81101	R23	LABORER	23,527
38	35	191	81101	R23	LABORER	23,527
38	35	192	81101	R23	LABORER	29,221
38	35	193	81101	R23	LABORER	23,527
38	35	194	81101	R23	LABORER	23,527
38	35	209	81101	R23	LABORER	23,527
38	35	210	81101	R23	LABORER	31,369
38	35	211	81101	R23	LABORER	23,527
38	35	212	81101	R23	LABORER	25,905
38	35	213	81101	R23	LABORER	23,527
38	35	248	81101	R23	LABORER	23,527
38	35	250	81101	R23	LABORER	29,179

FUND NUMBER

249 ENVIRONMENTAL SERVICES

DEPARTMENT NUMBER

38 ENVIRONMENTAL SERVICES

DIVISION NUMBER

35 CREEK CLEANING

PERSONNEL POSITION LISTING - CONTINUED

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
38	35	74	81988	R26	HEAVY TRUCK DRIVER	28,866
38	35	78	81988	R26	HEAVY TRUCK DRIVER	28,866
38	35	85	81988	R26	HEAVY TRUCK DRIVER	28,866
38	35	90	70465	R27	HEAVY EQUIPMENT OPERATOR	29,388
38	35	91	70003	R29	HEAVY EQUIPMENT OPERATOR II	33,663
38	35	103	70003	R29	HEAVY EQUIPMENT OPERATOR II	30,472
38	35	119	70003	R29	HEAVY EQUIPMENT OPERATOR II	31,348
38	35	197	70003	R29	HEAVY EQUIPMENT OPERATOR II	33,663
38	35	1	71883	R32	CREEK MAINTENANCE SUPERVISOR	49,285
<b>COUNT</b>			<b>24</b>		<b>TOTAL</b>	<b>668,888</b>

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Total budget	\$1,654,704	\$1,380,823	\$1,795,678	\$1,814,931
<i>Outputs</i>				
Number of acres of creek cleaned	150	150	150	150
<b>Efficiency Measures</b>				
Cost per acre of creek cleaned	\$11,031	\$9,205	\$11,971	\$12,100
<b>Effectiveness Measures</b>				
% of creeks cleaned monthly	80%`	80%`	80%`	80%`

FUND NUMBER	249 ENVIRONMENTAL SERVICES
DEPARTMENT NUMBER	38 ENVIRONMENTAL SERVICES
DIVISION NUMBER	40 STORMWATER

**MISSION**

- To provide a better quality of life by promoting a clean, health and safe environment through information, education, and enforcement, in order to ensure compliance with the federal, state and local environmental laws.
- To protect the natural resources from environmental degradation for the citizens of Laredo.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Continue providing aggressive environmental education programs through partnerships and train-the-trainer techniques.
- Continue providing the aggressive storm sewer cleaning program.

**EXPENDITURES (3840)**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	718,425	744,476	907,416	889,444	933,596
Material & Supplies	52,952	71,067	143,177	119,077	129,733
Contractual Services	1,363,053	1,413,586	1,538,517	1,491,582	1,674,274
Other Charges	-	-	3,045,438	-	-
Capital Outlay	57,056	16,617	425,000	425,000	425,000
Intergov. Transfers	121,155	29,119	135,000	30,073	135,000
	2,312,641	2,274,865	6,194,548	2,955,176	3,297,603

**PERSONNEL POSITION LISTING**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
38	40	86	81101	R23	LABORER	23,652
38	40	244	81101	R23	LABORER	27,886
38	40	8	40459	R29	ENVIRONMENTAL TECHNICIAN	37,564
38	40	9	40459	R29	ENVIRONMENTAL TECHNICIAN	32,410
38	40	246	70003	R29	HEAVY EQUIPMENT OPERATOR II	31,137
38	40	248	70003	R29	HEAVY EQUIPMENT OPERATOR II	30,472
38	40	1	40203	R32	ENVIRONMENTAL ENFORCEMENT INV.	42,358
38	40	2	40010	R32	ENVIRONMENTAL TECHNICIAN II	30,869
38	40	5	40541	R33	PROGRAM COORDINATOR	39,605
38	40	1	40002	R35	ENVIRONMENTAL SPECIALIST	44,110
38	40	5	40002	R35	ENVIRONMENTAL SPECIALIST	54,476
38	40	6	40002	R35	ENVIRONMENTAL SPECIALIST	46,572
38	40	2	35027	R38	ENGINEERING ASSOCIATE I	76,170
38	40	2	15049	R41	ASS'T. ENVIRONMENTAL SVCS.DIR.	90,997
<b>COUNT</b>			<b>14</b>		<b>TOTAL</b>	<b>608,279</b>

FUND NUMBER  
 DEPARTMENT NUMBER  
 DIVISION NUMBER

249 ENVIRONMENTAL SERVICES  
 38 ENVIRONMENTAL SERVICES  
 40 STORMWATER

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of full-time equivalent employees (FTE)	14	14	14	15
<i>Outputs</i>				
Number of environmental complaints investigated	1,825	1,825	1,850	1,875
Number of storm sewer outfall inspections	166	166	166	166
Pounds of household hazardous waste collected	65,000	65,000	65,000	65,000
Number of industrial storm water inspections	20	20	20	20
Number of environmental educational trainings	70	70	75	80
<b>Efficiency Measures</b>				
Number of environmental complaints investigated per FTE	130.38	130.38	132	125
Number of storm sewer outfall inspections completed per FTE	11.86	11.86	11.86	11.07
Number of education trainings per FTE	7.14	7.14	5.36	5.33
<b>Effectiveness Measures</b>				
LF of Storm Sewer Lines Cleaned	44,000	44,000	45,000	50,000
% of outfall flowing during dry weather	7	7	7	7

FUND NUMBER  
 DEPARTMENT NUMBER  
 DIVISION NUMBER

249 ENVIRONMENTAL SERVICES  
 38 ENVIRONMENTAL SERVICES  
 60 HAZARDOUS MATERIAL

**MISSION**

To educate the regulated community as to the requirements for storing and transporting Hazardous Materials in Laredo and to develop a surveillance and enforcement program which penalizes violators of the City of Laredo's Hazardous Materials Ordinance.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Provide assistance on commercial hazardous waste disposal.
- Provide biannual inspection to each permittee.

**EXPENDITURES**

	<b>ACTUAL 16-17</b>	<b>ACTUAL 17-18</b>	<b>AMENDED 18-19</b>	<b>ESTIMATED 18-19</b>	<b>PROPOSED 19-20</b>
Personnel Services	201,580	203,651	216,989	213,601	226,080
Materials & Supplies	5,108	5,302	7,356	6,049	6,926
Contractual Services	10,564	9,604	18,962	16,512	13,775
<b>Total</b>	<b>217,252</b>	<b>218,557</b>	<b>243,307</b>	<b>236,162</b>	<b>246,781</b>

**PERSONNEL POSITION LISTING**

<b>DEPT</b>	<b>DIV</b>	<b>AUTH #</b>	<b>POSITION NO.</b>	<b>GRADE</b>	<b>POSITION TITLE</b>	<b>19-20 PROPOSED ANNUAL RATE</b>
38	60	4	40203	R32	ENVIRONMENTAL ENFORCEMENT INV.	48,303
38	60	6	40203	R32	ENVIRONMENTAL ENFORCEMENT INV.	38,625
38	60	2	40002	R35	ENVIRONMENTAL SPECIALIST	59,566
<b>COUNT</b>			<b>3</b>		<b>TOTAL</b>	<b>146,493</b>

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

249 ENVIRONMENTAL SERVICES  
38 ENVIRONMENTAL SERVICES  
60 HAZARDOUS MATERIALS

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of full-time equivalent employees (FTE)	3	3	3	3
<i>Outputs</i>				
Number of hazardous material inspections completed	2,512	2,512	2,512	2,525
Number of hazardous material permits issued	628	628	628	630
<b>Efficiency Measures</b>				
Number of hazardous material inspections completed per FTE	837	837	837	842
Number of hazardous material permits issued per FTE	209	209	209	210
<b>Effectiveness Measures</b>				
Percentage of warehouses inspected	100	100	100	100

**CITY OF LAREDO, TEXAS  
STORMWATER IMPROVEMENT  
OPERATING FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>OPENING BALANCE</b>	<b>\$1,491,214</b>	<b>\$1,179,419</b>	<b>\$540,383</b>	<b>\$552,393</b>	<b>\$552,393</b>	<b>\$113,357</b>
<b>REVENUES</b>						
<b>STORM WATER IMPROVEMENTS</b>						
Charges for Services	2,353,585	2,393,359	2,420,696	2,420,696	2,300,000	2,421,000
Rents, Royalties and Interest	9,568	9,371	15,105	15,105	5,607	5,673
<b>TOTAL STORM WATER IMPROVEMENTS</b>	<b>2,363,153</b>	<b>2,402,730</b>	<b>2,435,801</b>	<b>2,435,801</b>	<b>2,305,607</b>	<b>2,426,673</b>
<b>TOTAL REVENUES</b>	<b>2,363,153</b>	<b>2,402,730</b>	<b>2,435,801</b>	<b>2,435,801</b>	<b>2,305,607</b>	<b>2,426,673</b>
<b>TOTAL AVAILABLE</b>	<b>3,854,367</b>	<b>3,582,149</b>	<b>2,976,184</b>	<b>2,988,194</b>	<b>2,858,000</b>	<b>2,540,030</b>
<b>EXPENDITURES</b>						
<b>STORM WATER IMPROVEMENTS</b>						
Contractual Services	369,250	506,027	535,000	295,334	295,334	89,771
Other Charges	0	0	0	500,865	0	0
Capital Outlay	108,943	0	0	8,125	8,125	0
Intergovernmental Transfers	2,196,754	2,523,729	2,441,184	2,441,184	2,441,184	2,450,259
<b>TOTAL STORM WATER IMPROVEMENTS</b>	<b>2,674,947</b>	<b>3,029,756</b>	<b>2,976,184</b>	<b>3,245,508</b>	<b>2,744,643</b>	<b>2,540,030</b>
<b>TOTAL EXPENDITURES</b>	<b>2,674,947</b>	<b>3,029,756</b>	<b>2,976,184</b>	<b>3,245,508</b>	<b>2,744,643</b>	<b>2,540,030</b>
<b>CLOSING BALANCE</b>	<b>\$1,179,419</b>	<b>\$552,393</b>	<b>\$0</b>	<b>(\$257,314)</b>	<b>\$113,357</b>	<b>\$0</b>

**City of Laredo, Texas  
Storm Water Improvement Fund  
Major Fund Changes  
FY 2019-2020**

**REVENUES**

**Total Net Change from FY 2019 to FY 2020**    \$    (9,128)    -0.37%

<b>Major Revenue Changes</b>	<u><b>Variance</b></u>	<u><b>% Change</b></u>
Charges for Services	304	0.01%
Interest Earnings	(9,432)	-62.44%

**EXPENDITURES**

Intergovernmental Transfers	9,075
Building & Other Improvements	(25,000)
Consultant Fee	(70,229)
Creek/Brush Cleaning Fees	<u>(350,000)</u>

**Total Net Change from FY 2019 to FY 2020**    **\$    (436,154)**

**CITY OF LAREDO, TEXAS**  
**KEEP LAREDO BEAUTIFUL**  
**OPERATING FUND**  
**FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>OPENING BALANCE</b>	<b>\$8,588</b>	<b>\$11,032</b>	<b>\$0</b>	<b>\$17,014</b>	<b>\$17,014</b>	<b>\$0</b>
<b>REVENUES</b>						
Intergovernmental Revenue	9,000	0	0	0	0	0
Rents, Royalties and Interest	11	19	0	0	90	0
Reimburse and Miscellaneous	2,525	6,006	25,000	25,000	0	25,000
Other Financing Sources	121,155	29,119	135,000	135,000	30,073	135,000
<b>CANSECO HOUSE</b>						
Other Financing Sources	0	0	200,000	200,000	200,000	200,000
<b>TOTAL CANSECO HOUSE</b>	<b>0</b>	<b>0</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>
<b>TOTAL REVENUES</b>	<b>132,691</b>	<b>35,144</b>	<b>360,000</b>	<b>360,000</b>	<b>230,163</b>	<b>360,000</b>
<b>TOTAL AVAILABLE</b>	<b>141,279</b>	<b>46,176</b>	<b>360,000</b>	<b>377,014</b>	<b>247,177</b>	<b>360,000</b>
<b>EXPENDITURES</b>						
<b>KLB, INC ADMINISTRATION</b>						
Personnel Services	84,080	3,201	66,766	66,766	0	68,577
Materials and Supplies	29,657	19,809	44,151	60,200	40,269	46,600
Contractual Services	16,510	6,153	9,645	10,611	6,908	10,417
Other Charges	0	0	39,438	39,438	0	34,406
<b>TOTAL KLB, INC ADMINISTRATION</b>	<b>130,247</b>	<b>29,162</b>	<b>160,000</b>	<b>177,015</b>	<b>47,177</b>	<b>160,000</b>
<b>CANSECO HOUSE</b>						
Other Charges	0	0	200,000	200,000	200,000	200,000
<b>TOTAL CANSECO HOUSE</b>	<b>0</b>	<b>0</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>
<b>TOTAL EXPENDITURES</b>	<b>130,247</b>	<b>29,162</b>	<b>360,000</b>	<b>377,015</b>	<b>247,177</b>	<b>360,000</b>
<b>CLOSING BALANCE</b>	<b>\$11,032</b>	<b>\$17,014</b>	<b>\$0</b>	<b>(\$1)</b>	<b>\$0</b>	<b>\$0</b>

**City of Laredo, Texas  
Keep Laredo Beautiful Fund  
Major Fund Changes  
FY 2019-2020**

**REVENUES**

Total Net Change from FY2019 to FY2020	\$	-	0.0%
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**EXPENDITURES**

Personnel (Changes in benefits, and employees hired at above entry level rates)		\$	35
Cost of Living Adjustment 2.5%			1,397
Health Insurance Increase 3.5%			379
Vehicle Maintenance			(40)
I-Net and I-Series			(83)
Motor Fuel			117
Reserve			(5,032)
Botanical & Agricultural			1,600
Promotional Materials			70
Food and Ice			312
City Promotion			925
Minor Apparatus & Tools			320
			320
<b>Total Net Change from FY2019 - FY2020</b>			<b>0</b>

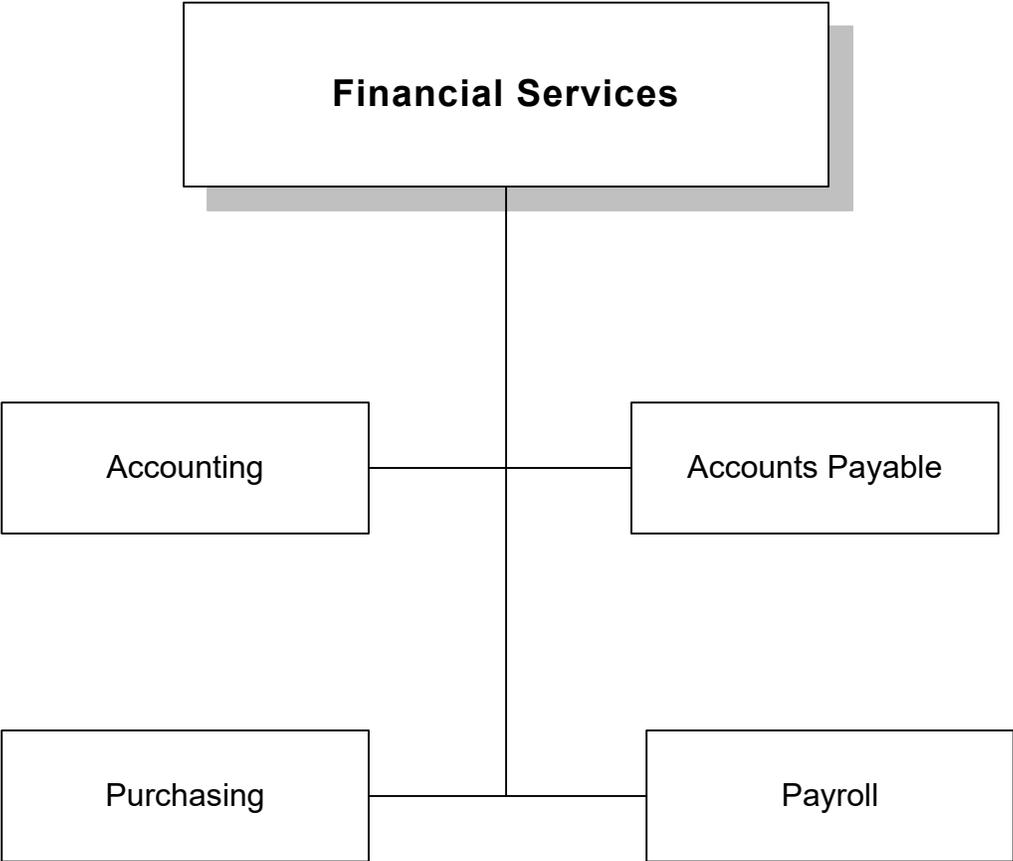
**CITY OF LAREDO, TEXAS  
ENVIRONMENTAL SERVICES  
2016 CO BONDS  
FY 2019 - 2020**

	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>OPENING BALANCE</b>	\$0	\$0	\$0	\$3,867,312	\$3,867,312	\$0
<b>REVENUES</b>						
<b>2016 CO ISSUE</b>						
Rents, Royalties and Interest	793,435	857,368	0	16,378	16,078	107,658
Reimbursement and Miscellaneous	6,908	6,908	0	0	300	134
Other Financing Sources	4,307,000	4,307,000	0	0	0	0
<b>TOTAL REVENUES</b>	<b>5,107,343</b>	<b>5,171,276</b>	<b>0</b>	<b>16,378</b>	<b>16,378</b>	<b>107,792</b>
<b>TOTAL AVAILABLE</b>	<b>5,107,343</b>	<b>5,171,276</b>	<b>0</b>	<b>3,883,690</b>	<b>3,883,690</b>	<b>107,792</b>
<b>EXPENDITURES</b>						
<b>2016 CO ISSUE</b>						
Materials and Supplies	0	0	0	0	0	0
Contractual Services	785	1,680	0	1,267	1,267	0
Other Charges	0	0	0	123,465	123,465	107,792
Capital Outlay	861,133	1,240,043	0	3,758,955	3,758,955	0
Debt Service	62,241	62,241	0	0	0	0
<b>TOTAL 2016 CO ISSUE</b>	<b>924,159</b>	<b>1,303,964</b>	<b>0</b>	<b>3,883,687</b>	<b>3,883,687</b>	<b>107,792</b>
<b>TOTAL EXPENDITURES</b>	<b>924,159</b>	<b>1,303,964</b>	<b>0</b>	<b>3,883,687</b>	<b>3,883,687</b>	<b>107,792</b>
<b>CLOSING BALANCE</b>	<b>\$4,183,184</b>	<b>\$3,867,312</b>	<b>\$0</b>	<b>\$3</b>	<b>\$3</b>	<b>\$0</b>
<b>ADJUSTMENTS</b>						
Rounding	-	-	-	(3)	(3)	-

**CITY OF LAREDO, TEXAS  
ENVIRONMENTAL SERVICES  
2016 CO BONDS  
FY 2019 - 2020**

	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
Total Adjustments	-	-	-	(3)	(3)	-
<b>ADJUSTED CLOSING BALANC</b>	<b>4,183,184</b>	<b>3,867,312</b>	-	-	-	-





**CITY OF LAREDO, TEXAS**  
**GENERAL FUND SUMMARY**  
**EXPENDITURES**  
**FY 2019-2020**

<b>EXPENDITURES</b>	<b>ACTUAL FY 16-17</b>	<b>ACTUAL FY 17-18</b>	<b>ORIGINAL BUDGET FY 18-19</b>	<b>AMENDED BUDGET FY 18-19</b>	<b>TOTAL ESTIMATE FY 18-19</b>	<b>PROPOSED BUDGET FY 19-20</b>
<b>Financial Services</b>						
Accounting						
Personnel Services	1,033,663	885,529	1,012,640	1,012,640	964,293	1,118,164
Materials and Supplies	25,108	21,560	22,150	24,382	22,520	22,150
Contractual Services	101,072	84,415	109,414	108,937	90,805	107,906
Other Charges	(100)	-	4	4	-	4
<b>Subtotal Accounting</b>	<b>1,159,743</b>	<b>991,504</b>	<b>1,144,208</b>	<b>1,145,963</b>	<b>1,077,618</b>	<b>1,248,224</b>
Purchasing						
Personnel Services	495,948	430,350	448,705	448,705	472,308	442,854
Materials and Supplies	4,346	4,272	4,420	5,560	5,816	5,936
Contractual Services	19,315	64,330	53,687	55,476	51,498	53,335
<b>Subtotal Purchasing</b>	<b>519,609</b>	<b>498,952</b>	<b>506,812</b>	<b>509,741</b>	<b>529,622</b>	<b>502,125</b>
Payroll						
Personnel Services	239,977	249,083	255,738	255,738	257,002	262,308
Materials and Supplies	4,738	3,887	4,463	4,363	4,363	4,463
Contractual Services	8,655	9,431	10,008	14,908	9,877	9,602
Capital Outlay	-	-	-	-	-	-
<b>Subtotal Payroll</b>	<b>253,370</b>	<b>262,401</b>	<b>270,209</b>	<b>275,009</b>	<b>271,242</b>	<b>276,373</b>
Accounts Payable						
Personnel Services	339,752	327,378	360,014	360,014	441,089	352,009
Materials and Supplies	3,590	3,625	3,442	3,314	2,600	3,442
Capital Outlay	-	-	-	91	-	-
Contractual Services	37,008	29,753	27,597	30,574	32,733	26,580
<b>Subtotal Accounts Payable</b>	<b>380,350</b>	<b>360,756</b>	<b>391,053</b>	<b>393,993</b>	<b>476,422</b>	<b>382,031</b>
<b>Total Financial Services</b>	<b>2,313,072</b>	<b>2,113,613</b>	<b>2,312,282</b>	<b>2,324,706</b>	<b>2,354,904</b>	<b>2,408,753</b>

**City of Laredo, Texas  
Financial Services  
Major Fund Changes  
FY2019 - 2020**

**EXPENDITURES**

Personnel (Changes in benefits, and employees hired at above entry level rates)	(89,610)
Cost of Living Adjustments 2.5%	47,799
Health Insurance Increase 3.5%	7,114
Fund (1) Financial Services Director Position	132,935
I-Net Charges	(4,066)
Rental of Copier	478
Motor Fuel	120
Computer Hardware/Software	1,446
Membership and Subscription	255
	<hr/>
<b>Total Net Change from FY2019 to FY2020</b>	<b>\$ 96,471</b>
	<hr/>

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

101 GENERAL FUND  
19 FINANCIAL SERVICES  
10 ACCOUNTING

**MISSION**

To provide materials and services and timely, accurate accounting and reporting of all financial transactions on behalf of the City Departments ensuring compliance with all laws, regulations and policies.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- To improve the efficiency within the division by researching and implementing current software applications so that data can be more readily available for our accounting and financial system.
- To continue to improve the accuracy and timeliness of financial information provided to Federal, State and Local government officials as well as to the general public.
- To provide the year-end Comprehensive Annual Financial Report statement and external audit to City Council on a timely basis.
- To continue providing accurate financial data for management’s long-term and short-term decisions in regards to City financial issues.

**EXPENDITURES**

	<b>ACTUAL 16-17</b>	<b>ACTUAL 17-18</b>	<b>AMENDED 18-19</b>	<b>ESTIMATED 18-19</b>	<b>PROPOSED 19-20</b>
Personnel Services	1,033,663	885,529	1,012,640	964,293	1,118,164
Materials & Supplies	25,108	21,560	24,382	22,520	22,150
Contractual Services	101,074	84,415	108,937	90,805	107,906
Other Charges	(100)	-	4	-	4
<b>Total</b>	<b>1,159,745</b>	<b>991,504</b>	<b>1,145,963</b>	<b>1,077,618</b>	<b>1,248,224</b>

**PERSONNEL POSITION LISTING**

<b>DEPT</b>	<b>DIV</b>	<b>AUTH #</b>	<b>POSITION NO.</b>	<b>GRADE</b>	<b>POSITION TITLE</b>	<b>19-20 PROPOSED ANNUAL RATE</b>
19	10	34	20013	R27	CLERK III	25,237
19	10	101	20013	R27	CLERK III	25,237
19	10	4	20018	R29	ADMINISTRATIVE SECRETARY	55,021
19	10	5	41821	R29	SENIOR ACCOUNTING TECHNICIAN	72,875
19	10	7	41821	R29	SENIOR ACCOUNTING TECHNICIAN	26,864
19	10	13	41821	R29	SENIOR ACCOUNTING TECHNICIAN	26,092
19	10	1	30010	R33	ACCOUNTANT I	35,979
19	10	9	30010	R33	ACCOUNTANT I	37,063

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

101 GENERAL FUND  
19 FINANCIAL SERVICES  
10 ACCOUNTING

PERSONNEL POSITION LISTING - CONTINUED

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
19	10	10	30010	R33	ACCOUNTANT I	36,521
19	10	12	30011	R35	ACCOUNTANT II	43,758
19	10	1	10021	R39	ACCOUNTING SUPERVISOR	55,876
19	10	3	10021	R39	ACCOUNTING SUPERVISOR	79,883
19	10	2	15020	R40	CHIEF ACCOUNTANT	89,394
19	10	1	10543	R41	ASS'T FINANCIAL SVCS DIRECTOR	118,135
19	10	1	10539	R43	FINANCIAL SERVICES DIRECTOR @60%	56,452
<b>COUNT</b>			<b>15</b>		<b>TOTAL</b>	<b>784,387</b>

PERFORMANCE MEASURES (ACCOUNTING)

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of full-time equivalent employees (FTE) – accountants	8	7	7	7
<i>Outputs</i>				
Number of financial reports prepared	770	759	774	789
Number of entries completed	7,442	6,805	6,941	7,080
Number of ACH debits and credits reviewed and coded	7,152	7,388	7,536	7,687
Number of fixed assets entered into fixed asset system	806	839	856	873
Number of requests for payments submitted for grants	864	821	849	866
<b>Efficiency Measures</b>				
Number of financial reports prepared per accountant	96	108	111	113
Number of adjusting journal entries per accountant	930	972	992	101
Number of fixed assets entered into fixed asset system	101	120	122	125
Number of requests for payments submitted to grants	108	117	121	124

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

101 GENERAL FUND  
19 FINANCIAL SERVICES  
10 ACCOUNTING

PERFORMANCE MEASURES (ACCOUNTING) - CONTINUED

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Effectiveness Measures</b>				
Average number of working days to compile monthly financial statements	5	5	5	5
Number of years receiving the Certificate of Achievement for Excellence in Financial Reporting	29	30	31	32

PERFORMANCE MEASURES (ACCOUNTING SUPPORT STAFF)

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<b>Inputs</b>				
Number of full-time equivalent employees (FTE) – support staff	5	5	5	5
<b>Outputs</b>				
Checks processed for deposit	794	633	725	740
Cash policy violations issued	177	9,834	10,031	10,232
Wire transfers processed	466	244	249	254
Number of ACH debits and credits processed	6,686	6,881	7,018	7,158
Daily cash receipts audited, entered, and filed	25,459	25,968	26,487	27,016
<b>Efficiency Measures</b>				
Checks processed for deposit per employee	159	127	145	148
Cash policy violations issued per employee	35	49	50	51
Wire transfers processed per employee	93	101	103	105
Number of ACH debits and credits processed per employee	1,337	1,376	1,403	1,431
Daily cash receipts audited, entered, and filed per employee	354	5,194	5,297	5,403

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

101 GENERAL FUND  
19 FINANCIAL SERVICES  
20 PURCHASING

**MISSION**

The Purchasing Division is committed to obtaining the most desirable goods and services to meet the City’s operational needs, at the lowest possible cost, delivered in a timely manner and in compliance with all City policies and applicable State of Texas procurement laws.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Purchase goods and services at the lowest responsible cost in accordance to the requirements of our municipal operation.
- Utilize the automated purchasing program to facilitate the purchase of inventory items.
- Revise the City’s Purchasing Policies to reflect changes to the Local Government Code.
- Encourage local vendors to participate in the City’s competitive bidding process.

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	495,948	430,350	448,705	472,308	442,854
Materials & Supplies	4,346	4,272	5,560	5,816	5,936
Contractual Services	19,315	64,330	55,476	51,498	53,335
<b>Total</b>	519,609	498,952	509,741	529,622	502,125

**PERSONNEL LISTING**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
19	20	1	41589	R29	BUYER I	26,092
19	20	6	41589	R29	BUYER I	26,092
19	20	5	41590	R31	BUYER II	37,272
19	20	1	41590	R31	BUYER II	28,866
19	20	8	20015	R35	ADMINISTRATIVE ASSISTANT II @10%	6,063
19	20	249	20015	R35	ADMINISTRATIVE ASSISTANT II	45,823
19	20	1	11589	R40	PURCHASING AGENT	114,608
19	20	1	10539	R43	FINANCIAL SERVICES DIRECTOR @20%	18,817
<b>COUNT</b>			<b>8</b>		<b>TOTAL</b>	<b>303,634</b>

FUND NUMBER	101 GENERAL FUND
DEPARTMENT NUMBER	19 FINANCIAL SERVICES
DIVISION NUMBER	20 PURCHASING

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of full-time equivalent employees (FTE)	7	7	7	7
<i>Outputs</i>				
Number of requisitions processed	15,617	15,525	15,600	15,600
Number of requisitions processed within one day	4,685	4,685	7,800	7,800
Number of requisitions processed within two to three days	6,247	6,247	3,900	3,900
Number of requisitions processed after three days	4,685	4,685	3,900	3,900
<b>Efficiency Measures</b>				
*Number of requisitions processed per FTE	2,603	2,588	2,600	2,600
<b>Effectiveness Measures</b>				
% of requisitions processed within one day	30%	30%	50%	50%
% of requisitions processed within two-three days	40%	40%	25%	25%
% of requisitions processed after three days	30%	30%	25%	25%

\* Purchasing Agent provides review/approval; this FTE is not included for requisition process.

\*\*Effectiveness Measures were impacted due to additional Finance/City Manager required approvals.

FUND NUMBER	101 GENERAL FUND
DEPARTMENT NUMBER	19 FINANCIAL SERVICES
DIVISION NUMBER	30 PAYROLL

**MISSION**

The Payroll division mission is to administer and coordinate the compensation of all city employees in an accurate, timely manner, while adhering to city ordinances and polices as well as federal, state, and local regulations in an efficient manner.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Update payroll training manual.
- Schedule payroll quarterly trainings.
- Implement Payroll compliance reviews.

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	239,977	249,083	255,738	257,002	262,308
Materials & Supplies	4,738	3,887	4,363	4,363	4,463
Contractual Services	8,655	9,431	14,908	9,877	9,602
Capital Outlay	-	-	-	-	-
<b>Total</b>	253,370	262,401	275,009	271,242	276,373

**PERSONNEL POSITION LISTING**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
19	30	1	45000	R33	PAYROLL SPECIALIST	47,992
19	30	86	45000	R33	PAYROLL SPECIALIST	41,318
19	30	1	10023	R39	PAYROLL MANAGER	94,545
<b>COUNT</b>			<b>3</b>		<b>TOTAL</b>	<b>183,856</b>

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

101 GENERAL FUND  
19 FINANCIAL SERVICES  
30 PAYROLL

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of full-time equivalent employees (FTE) – payroll	3	3	3	3
<i>Outputs</i>				
Number of payroll checks processed	404	357	293	300
Number of payroll direct deposits processed	67,074	68,379	68,175	68,500
Number of employees utilizing automated time and attendance system	2,110	2,995	3,000	3,000
Number of corrections submitted for processing	909	861	460	400
Number of final payments	319	359	372	350
Number of retro & back payments	72	55	82	60
Number of serious illness and workers comp adjustments	91	102	99	100
<b>Efficiency Measures</b>				
Number of payroll checks deposits processed per FTE	135	119	98	100
Number of payroll direct deposits processed per FTE	22,358	22,793	22,725	22,833
Number of employees utilizing automated time and attendance system per FTE	703	998	1,000	1,000
Number of corrections submitted for processing per FTE	303	287	133	133
Number of final payment per FTE	106	120	124	124
Number retro & back payments per FTE	24	18	27	20
Number of serious illness and workers comp adjustments per FTE	30	34	33	33

FUND NUMBER  
 DEPARTMENT NUMBER  
 DIVISION NUMBER

101 GENERAL FUND  
 19 FINANCIAL SERVICES  
 60 ACCOUNTS PAYABLE

**MISSION**

Generate all cash disbursements in a timely manner for all City departments.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Assure compliance of policies and procedures thru trainings.
- Keep accounts current.
- Maintain good credit rating.
- Implement EFT process to set up additional vendors to receive ACH payments.

**EXPENDITURES**

	<b>ACTUAL 16-17</b>	<b>ACTUAL 17-18</b>	<b>AMENDED 18-19</b>	<b>ESTIMATED 18-19</b>	<b>PROPOSED 19-20</b>
Personnel Services	339,754	327,378	360,014	441,089	352,009
Materials & Supplies	3,590	3,625	3,314	2,600	3,442
Contractual Services	37,009	29,756	30,574	32,733	26,580
<b>Total</b>	<b>380,353</b>	<b>360,759</b>	<b>393,902</b>	<b>476,422</b>	<b>382,031</b>

**PERSONNEL POSITION LISTING**

<b>DEPT</b>	<b>DIV</b>	<b>AUTH #</b>	<b>POSITION NO.</b>	<b>GRADE</b>	<b>POSITION TITLE</b>	<b>19-20 PROPOSED ANNUAL RATE</b>
19	60	27	20251	R25	CLERK II	24,382
19	60	28	20251	R25	CLERK II	24,382
19	60	175	20251	R25	CLERK II	25,738
19	60	2	20011	R28	CLERK IV	31,578
19	60	77	20014	R32	ADMINISTRATIVE ASSISTANT I	30,869
19	60	1	20016	R36	ACCOUNTS PAYABLE SUPERVISOR	73,501
19	60	1	10539	R43	FINANCIAL SERVICES DIRECTOR @20%	18,817
<b>COUNT</b>			<b>7</b>		<b>TOTAL</b>	<b>229,266</b>

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

101 GENERAL FUND  
19 FINANCIAL SERVICES  
60 ACCOUNTS PAYABLE

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<b>Inputs</b>				
Number of full-time equivalent employees (FTE)	6.2	6.2	6.2	6.2
<b>Outputs</b>				
Number of invoices received	246,000	247,000	250,000	250,000
Number of invoices set-up for payment within 30 days	200,000	210,000	215,000	220,000
Number of invoices remaining open for 60 or more days	20,000	20,000	25,000	25,000
Number of checks issued	26,000	26,000	25,000	26,000
<b>Efficiency Measures</b>				
Number of invoices received and set-up for payment per FTE	60,000	65,000	65,000	70,000
<b>Effectiveness Measures</b>				
% of invoices paid within 30 days of invoice date	90%	90%	90%	90%
% of invoices remaining open for 60 or more days	10%	10%	10%	10%

**CITY OF LAREDO, TEXAS**  
**HOTEL MOTEL OCCUPANCY TAX**  
**OPERATING FUND**  
**FY 2019 - 2020**

	<u>ACTUAL</u> <u>FY 16-17</u>	<u>ACTUAL</u> <u>FY 17-18</u>	<u>ORIGINAL</u> <u>BUDGET</u> <u>FY 18-19</u>	<u>AMENDED</u> <u>BUDGET</u> <u>FY 18-19</u>	<u>TOTAL</u> <u>ESTIMATE</u> <u>FY 18-19</u>	<u>PROPOSED</u> <u>BUDGET</u> <u>FY 19-20</u>
<b>OPENING BALANCE</b>	<b>\$5,085,923</b>	<b>\$4,965,157</b>	<b>\$4,509,615</b>	<b>\$5,406,846</b>	<b>\$5,406,846</b>	<b>\$4,572,453</b>
<b>REVENUES</b>						
Taxes	3,842,751	4,138,626	3,716,405	3,716,405	3,716,405	3,790,733
Rents, Royalties and Interest	49,051	92,642	98,000	98,000	137,900	129,500
Reimburse and Miscellaneous	125	150	0	0	0	0
<b>TOTAL REVENUES</b>	<b>3,891,927</b>	<b>4,231,418</b>	<b>3,814,405</b>	<b>3,814,405</b>	<b>3,854,305</b>	<b>3,920,233</b>
<b>TOTAL AVAILABLE</b>	<b>8,977,850</b>	<b>9,196,575</b>	<b>8,324,020</b>	<b>9,221,251</b>	<b>9,261,151</b>	<b>8,492,686</b>
<b>EXPENDITURES</b>						
<b>ADMINISTRATION</b>						
Materials and Supplies	0	0	0	170,000	170,000	0
Contractual Services	1,041	1,020	0	343,000	343,000	0
Other Charges	(3,550)	0	0	0	0	0
Intergovernmental Transfers	2,942,274	3,183,052	3,546,617	3,546,617	3,511,567	3,747,106
<b>TOTAL ADMINISTRATION</b>	<b>2,939,765</b>	<b>3,184,072</b>	<b>3,546,617</b>	<b>4,059,617</b>	<b>4,024,567</b>	<b>3,747,106</b>
<b>TOURISM AND PROMOTIONS</b>						
Contractual Services	260,559	297,209	324,750	325,121	325,121	314,750
<b>TOTAL TOURISM AND PROMOTIONS</b>	<b>260,559</b>	<b>297,209</b>	<b>324,750</b>	<b>325,121</b>	<b>325,121</b>	<b>314,750</b>
<b>HISTORICAL AND ARTS</b>						
Contractual Services	812,368	308,448	542,000	589,010	339,010	552,000
<b>TOTAL HISTORICAL AND ARTS</b>	<b>812,368</b>	<b>308,448</b>	<b>542,000</b>	<b>589,010</b>	<b>339,010</b>	<b>552,000</b>
<b>TOTAL EXPENDITURES</b>	<b>4,012,693</b>	<b>3,789,729</b>	<b>4,413,367</b>	<b>4,973,748</b>	<b>4,688,698</b>	<b>4,613,856</b>
<b>CLOSING BALANCE</b>	<b>\$4,965,157</b>	<b>\$5,406,846</b>	<b>\$3,910,653</b>	<b>\$4,247,503</b>	<b>\$4,572,453</b>	<b>\$3,878,830</b>

**City of Laredo, Texas  
Hotel Motel  
Major Fund Changes  
FY 2019-2020**

**REVENUES**

Total Net Change from FY 2019-2020	\$ 105,828	2.77%
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**Major Revenue Changes**

<u>Variance</u>	<u>% Change</u>
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Interest Earning	31,500	32.14%
Current Year Taxes	\$ 74,328	2.00%

**EXPENDITURES**

## Hotel-Motel Legal Requirements for Fiscal Year 2019-2020

Tax Code		351.103	% of Room Cost (cents)	% of Total Estimate	Estimated Tax
(1)	the acquisition of sites for and the construction, improvement, enlarging, equipping, repairing, operation, and maintenance of convention center facilities or visitor information centers, or both;	Maximum is 5.25% of room cost or 75% of total estimate 351.103	0.00	0.00%	\$0
(2)	the furnishing of facilities, personnel, and materials for the registration of convention delegates or registrants;	No requirements	2.44	34.86%	\$1,608,421
(3)	advertising and conducting solicitations & promotional programs to attract tourists and convention delegates or registrants to the municipality or its vicinity;	Minimum is 1% of room cost or 14.29% of total estimate 351.103 (a) (2)	3.29	46.95%	\$2,166,367
(4)	the encouragement, promotion, improvement, and application of the arts, including instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture, photography, graphic and craft arts, motion pictures, radio, television, tape and sound recording, and other arts related to the presentation, performance, execution, and exhibition of these major art forms;	Maximum is 1% of room cost or 15% of total estimate (whichever is greater)* 351.103 (c)	0.26	3.66%	\$169,068
(5)	historical restoration and preservation projects or activities or advertising and conducting solicitations and promotional programs to encourage tourists and convention delegates to visit preserved historic sites or museums: (A) at or in the immediate vicinity of convention facilities or visitor information centers; or (B) located elsewhere in the municipality or its vicinity that would be frequented by tourists and convention delegates;	If monies allocated in (1), then maximum is 1.05% of room cost or 15% of total estimate 351.103 (c)	0.79	11.27%	\$520,000
(6)	for a municipality located in a county with a population of one million or less, expenses, including promotion expenses, directly related to a sporting event in which the majority of participants are tourists who substantially increase economic activity at hotels and motels within the municipality or its vicinity; and	No requirements	0.24	3.25%	\$150,000
(7)	subject to Section 351.1076, the promotion of tourism by the enhancement and upgrading of existing sports facilities or fields, including facilities or fields of baseball, softball, soccer, and flag football, if: (A) the municipality owns the facilities or fields; (B) the municipality: (i) has a population of 80,000 or more and is located in a county that has a population of 350,000 or less; (ii) has a population of at least 65,000 but not more than 70,000 and is located in a county that has a population of 155,000 or less; or (iii) has a population of at least 34,000 but not more than 36,000 and is located in a county that has a population of 90,000 or less; and (C) the sports facilities and fields have been used, in the preceding calendar year, a combined total of more than 10 times for district, state, regional, or national sports tournaments.	No requirements	0.00	0.00%	\$0
(8)	a municipality may use the revenue derived from the tax for any sized city to cover the costs for transporting tourists from hotels in and near the city to any of the following destinations: (A) the commercial center of the municipality; a convention center in the municipality; other hotels in or near the municipality; and tourist attractions in or near the municipality. (B) the transportation system that transports tourists as described by subsection (A) may be: owned and operated by the municipality; or privately owned and operated but partially financed by the municipality. (C) this section does not authorize the use of revenue derived from the tax imposed for a transportation system that serves the general public other than for a system that transports tourists as described by subsection (A)	No requirements	0.00	0.00%	\$0
(9)	a statutory category was added that allows cities to use municipal hotel motel tax revenue to pay for signage directing tourists to sights and attractions frequently visited by hotel guests in the municipality; this type of expenditure was permissible as "advertising and promotion" before. however, the legislature codified this understanding to officially include signage directing tourists to sights and attractions that are frequently visited by hotel guests.	No requirements	0.00	0.00%	\$0
<b>Totals</b>			<b>7.00</b>	<b>100.00%</b>	<b>\$4,613,856</b>

**NOTES:**

(2)	Amount includes funds for convention servicing: LCVB	\$1,608,421	\$1,608,421	
(3)	Amount includes the following: LULAC Council No 7 LCVB City Promotions Cola Blanca Border Olympics Streets of Laredo Urban Mall WBCA Laredo Main Street Farmers Market Martha Washington Princess Pocahontas Sister Cities Youth Conference Mexican Cultural Institute Laredo Heat Youth Soccer	\$0 \$1,827,867 \$25,000 \$20,000 \$125,000 \$25,000 \$60,000 \$15,000 \$15,000 \$10,000 \$3,500 \$10,000 \$30,000	\$0 <u>\$2,166,367</u>	
(4)	Amount includes the following: Public Access Channel Latin American Int'l Sports Laredo Philharmonic Orchestra	\$135,818 \$11,250 \$22,000	<u>\$169,068</u>	
(5)	Amount includes the following: Webb Co. Heritage Foundation Laredo Center for Arts Historical Restoration Project TAMIU Alumni Association Laredo Main Street Program	\$60,000 \$150,000 \$250,000 \$10,000 \$50,000	<u>\$520,000</u>	
(6)	Amount includes the following: Hosting of Sporting Events	\$150,000	\$150,000	<u>\$4,613,856</u>

**CITY OF LAREDO, TEXAS  
SPORTS AND COMMUNITY VENUE  
SALES TAX FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>OPENING BALANCE</b>	<b>\$20,565,833</b>	<b>\$23,144,002</b>	<b>\$24,943,455</b>	<b>\$25,584,763</b>	<b>\$25,584,763</b>	<b>\$26,780,719</b>
<b>REVENUES</b>						
Taxes	7,883,571	8,302,249	8,463,011	8,463,011	8,592,965	8,764,824
Rents, Royalties and Interest	200,836	387,494	404,100	404,100	600,200	569,200
Reimburse and Miscellaneous	27,692	302	0	0	19,298	0
Other Financing Sources	0	33,002	0	0	0	0
<b>UNITRADE OPERATIONS</b>						
Rents, Royalties and Interest	0	19,808	0	0	87,414	0
Reimburse and Miscellaneous	0	60,000	0	0	90,004	0
<b>TOTAL UNITRADE OPERATIONS</b>	<b>0</b>	<b>79,808</b>	<b>0</b>	<b>0</b>	<b>177,418</b>	<b>0</b>
<b>TOTAL REVENUES</b>	<b>8,112,100</b>	<b>8,802,855</b>	<b>8,867,111</b>	<b>8,867,111</b>	<b>9,389,881</b>	<b>9,334,024</b>
<b>TOTAL AVAILABLE</b>	<b>28,677,933</b>	<b>31,946,857</b>	<b>33,810,566</b>	<b>34,451,874</b>	<b>34,974,644</b>	<b>36,114,743</b>
<b>EXPENDITURES</b>						
<b>UNITRADE OPERATIONS</b>						
Personnel Services	187,838	213,043	179,315	194,092	194,092	267,041
Materials and Supplies	46,849	63,774	58,638	95,373	90,232	85,107
Contractual Services	308,929	357,637	237,897	302,544	282,912	261,206
Other Charges	0	133,002	872,094	100,000	100,000	250,000
Capital Outlay	16,357	62,196	0	2,002,911	2,035,842	0
<b>TOTAL UNITRADE OPERATIONS</b>	<b>559,973</b>	<b>829,651</b>	<b>1,347,944</b>	<b>2,694,920</b>	<b>2,703,078</b>	<b>863,354</b>
<b>ADMINISTRATION</b>						
Contractual Services	63,306	71,971	71,310	71,310	69,542	71,916
Other Charges	0	0	500,000	400,000	0	500,000
Intergovernmental Transfers	4,662,717	4,290,649	4,878,884	4,878,884	4,702,478	4,861,899
<b>TOTAL ADMINISTRATION</b>	<b>4,726,023</b>	<b>4,362,620</b>	<b>5,450,194</b>	<b>5,350,194</b>	<b>4,772,020</b>	<b>5,433,815</b>

**CITY OF LAREDO, TEXAS  
SPORTS AND COMMUNITY VENUE  
SALES TAX FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>SAA RENEWAL &amp; REPLACEMENT</b>						
Materials and Supplies	23,497	68,265	0	8,760	8,760	0
Contractual Services	54,467	60,090	0	116,861	135,392	0
Other Charges	0	0	370,000	283,103	0	1,000,000
Capital Outlay	169,971	1,041,467	0	87,311	109,845	0
<b>TOTAL SAA RENEWAL &amp; REPLACEMENT</b>	<b>247,935</b>	<b>1,169,822</b>	<b>370,000</b>	<b>496,035</b>	<b>253,997</b>	<b>1,000,000</b>
<b>TAMIU SPORTS COMPLEX</b>						
Capital Outlay	0	0	6,000,000	6,460,250	464,830	6,000,000
<b>TOTAL TAMIU SPORTS COMPLEX</b>	<b>0</b>	<b>0</b>	<b>6,000,000</b>	<b>6,460,250</b>	<b>464,830</b>	<b>6,000,000</b>
<b>TOTAL EXPENDITURES</b>	<b>5,533,931</b>	<b>6,362,093</b>	<b>13,168,138</b>	<b>15,001,399</b>	<b>8,193,925</b>	<b>13,297,169</b>
<b>CLOSING BALANCE</b>	<b>\$23,144,002</b>	<b>\$25,584,763</b>	<b>\$20,642,428</b>	<b>\$19,450,475</b>	<b>\$26,780,719</b>	<b>\$22,817,574</b>

**CITY OF LAREDO, TEXAS  
SPORTS AND COMMUNITY VENUE  
DEBT SERVICE FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>OPENING BALANCE</b>	<b>\$1,995,054</b>	<b>\$1,710,898</b>	<b>\$1,615,263</b>	<b>\$1,431,354</b>	<b>\$1,431,354</b>	<b>\$1,508,248</b>
<b>REVENUES</b>						
<b>DEBT SERVICE</b>						
Rents, Royalties and Interest	16,068	24,976	30,900	30,900	37,297	36,800
Other Financing Sources	3,162,989	3,074,645	3,237,418	3,237,418	3,414,930	3,220,433
<b>TOTAL DEBT SERVICE</b>	<b>3,179,057</b>	<b>3,099,621</b>	<b>3,268,318</b>	<b>3,268,318</b>	<b>3,452,227</b>	<b>3,257,233</b>
<b>TOTAL REVENUES</b>	<b>3,179,057</b>	<b>3,099,621</b>	<b>3,268,318</b>	<b>3,268,318</b>	<b>3,452,227</b>	<b>3,257,233</b>
<b>TOTAL AVAILABLE</b>	<b>5,174,111</b>	<b>4,810,519</b>	<b>4,883,581</b>	<b>4,699,672</b>	<b>4,883,581</b>	<b>4,765,481</b>
<b>EXPENDITURES</b>						
<b>DEBT SERVICE</b>						
Intergovernmental Transfers	3,463,213	3,379,165	3,375,333	3,375,333	3,375,333	3,378,012
<b>TOTAL DEBT SERVICE</b>	<b>3,463,213</b>	<b>3,379,165</b>	<b>3,375,333</b>	<b>3,375,333</b>	<b>3,375,333</b>	<b>3,378,012</b>
<b>TOTAL EXPENDITURES</b>	<b>3,463,213</b>	<b>3,379,165</b>	<b>3,375,333</b>	<b>3,375,333</b>	<b>3,375,333</b>	<b>3,378,012</b>
<b>CLOSING BALANCE</b>	<b>\$1,710,898</b>	<b>\$1,431,354</b>	<b>\$1,508,248</b>	<b>\$1,324,339</b>	<b>\$1,508,248</b>	<b>\$1,387,469</b>

**CITY OF LAREDO, TEXAS  
SAMES AUTO ARENA  
OPERATING FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>OPENING BALANCE</b>	\$0	\$0	\$0	\$17,839	\$17,839	\$0
<b>REVENUES</b>						
Charges for Services	3,321,760	3,854,972	3,800,173	3,800,173	4,221,112	4,224,615
Other Financing Sources	1,499,728	1,231,704	1,641,466	1,641,466	1,287,548	1,641,466
<b>TOTAL REVENUES</b>	<b>4,821,489</b>	<b>5,086,676</b>	<b>5,441,639</b>	<b>5,441,639</b>	<b>5,508,660</b>	<b>5,866,081</b>
<b>TOTAL AVAILABLE</b>	<b>4,821,489</b>	<b>5,086,676</b>	<b>5,441,639</b>	<b>5,459,478</b>	<b>5,526,499</b>	<b>5,866,081</b>
<b>EXPENDITURES</b>						
<b>OPERATIONS</b>						
Contractual Services	4,821,489	5,068,837	5,441,639	5,441,639	5,526,499	5,866,081
<b>TOTAL OPERATIONS</b>	<b>4,821,489</b>	<b>5,068,837</b>	<b>5,441,639</b>	<b>5,441,639</b>	<b>5,526,499</b>	<b>5,866,081</b>
<b>TOTAL EXPENDITURES</b>	<b>4,821,489</b>	<b>5,068,837</b>	<b>5,441,639</b>	<b>5,441,639</b>	<b>5,526,499</b>	<b>5,866,081</b>
<b>CLOSING BALANCE</b>	<b>\$0</b>	<b>\$17,839</b>	<b>\$0</b>	<b>\$17,839</b>	<b>\$0</b>	<b>\$0</b>



**CITY OF LAREDO, TEXAS**  
**DEBT SERVICE FUND**  
**GENERAL OBLIGATION AND TAX SUPPORTED BUDGET**  
**FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>OPENING BALANCE</b>	<b>\$4,348,065</b>	<b>\$4,617,734</b>	<b>\$4,727,086</b>	<b>\$5,406,776</b>	<b>\$5,406,776</b>	<b>\$5,471,160</b>
<b>REVENUES</b>						
Taxes	17,654,731	18,989,228	19,890,006	19,890,006	19,890,006	20,870,892
Rents, Royalties and Interest	70,850	2,794,656	176,200	176,200	219,000	192,000
Reimburse and Miscellaneous	439,668	286,620	291,011	291,011	8,314	8,480
Other Financing Sources	6,938,640	26,473,406	6,774,258	6,774,258	6,774,258	6,774,947
<b>TOTAL REVENUES</b>	<b>25,103,889</b>	<b>48,543,911</b>	<b>27,131,475</b>	<b>27,131,475</b>	<b>26,891,578</b>	<b>27,846,319</b>
<b>TOTAL AVAILABLE</b>	<b>29,451,954</b>	<b>53,161,645</b>	<b>31,858,561</b>	<b>32,538,251</b>	<b>32,298,354</b>	<b>33,317,479</b>
<b>EXPENDITURES</b>						
<b>ADMINISTRATION</b>						
Contractual Services	15,362	21,083	18,000	18,000	19,810	18,000
Other Charges	4,936	0	200,000	200,000	0	200,000
Debt Service	12,542	22,226,028	12,000	12,000	10,492	14,000
<b>TOTAL ADMINISTRATION</b>	<b>32,839</b>	<b>22,247,111</b>	<b>230,000</b>	<b>230,000</b>	<b>30,302</b>	<b>232,000</b>
<b>GENERAL OBLIGATIONS</b>						
Debt Service	7,020,566	12,012,049	12,365,850	12,365,850	13,039,388	14,128,856
<b>TOTAL GENERAL OBLIGATIONS</b>	<b>7,020,566</b>	<b>12,012,049</b>	<b>12,365,850</b>	<b>12,365,850</b>	<b>13,039,388</b>	<b>14,128,856</b>
<b>REVENUE BONDS</b>						
Debt Service	3,376,413	3,379,165	3,375,333	3,375,333	3,375,333	3,378,012
<b>TOTAL REVENUE BONDS</b>	<b>3,376,413</b>	<b>3,379,165</b>	<b>3,375,333</b>	<b>3,375,333</b>	<b>3,375,333</b>	<b>3,378,012</b>

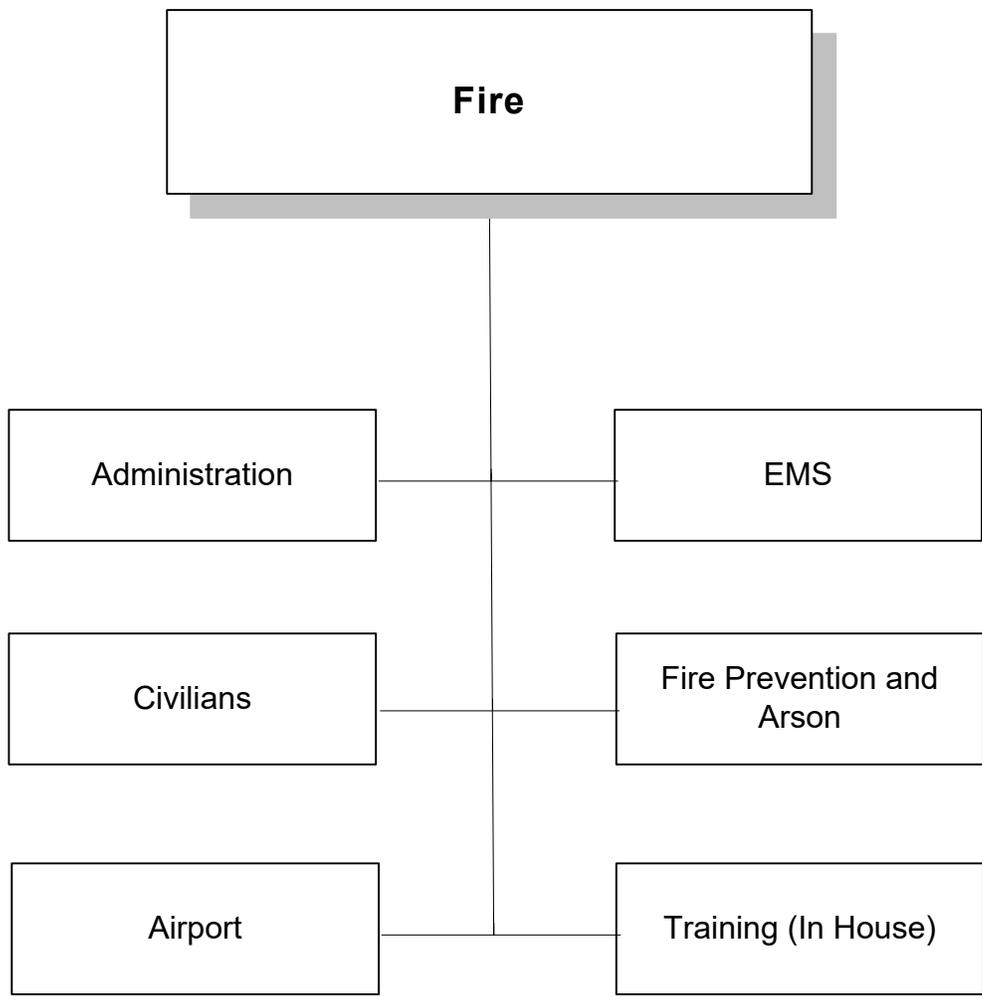
**CITY OF LAREDO, TEXAS**  
**DEBT SERVICE FUND**  
**GENERAL OBLIGATION AND TAX SUPPORTED BUDGET**  
**FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>CONTR. OBLIGATIONS</b>						
Other Charges	0	0	2,344,858	2,344,858	0	2,500,000
Debt Service	14,404,401	10,116,544	8,565,251	8,565,251	10,382,171	7,301,106
<b>TOTAL CONTR. OBLIGATIONS</b>	<b>14,404,401</b>	<b>10,116,544</b>	<b>10,910,109</b>	<b>10,910,109</b>	<b>10,382,171</b>	<b>9,801,106</b>
<b>TOTAL EXPENDITURES</b>	<b>24,834,220</b>	<b>47,754,869</b>	<b>26,881,292</b>	<b>26,881,292</b>	<b>26,827,194</b>	<b>27,539,974</b>
<b>CLOSING BALANCE</b>	<b>\$4,617,734</b>	<b>\$5,406,776</b>	<b>\$4,977,269</b>	<b>\$5,656,959</b>	<b>\$5,471,160</b>	<b>\$5,777,505</b>

**CITY OF LAREDO, TEXAS**  
**2019-2020 GENERAL OBLIGATION AND TAX SUPPORTED**  
**DEBT SERVICE PAYMENT SUMMARY**

Bond Description	Principal Interest Due	Outstanding Balance 09/30/19	FY 2019-2020				Total	Outstanding Balance 09/30/20
			Principal	1P Interest	2P Interest	Interest		
2010 GO Refunding Bond (9.345M) - Tax	Feb*-Aug	168,962	175,054	3,389	(112)	3,277	178,331	(6,092)
2010 Certificate of Obligation (9.545M) - Tax	Feb*-Aug*	3,235,000	430,000	80,875	80,875	161,750	591,750	2,805,000
2012 Certificate of Obligation (7.69M) - Tax	Feb*-Aug	4,318,596	283,908	61,663	58,824	120,487	404,395	4,034,688
2012 GO Refunding Bond (7.635M) - Tax	Feb*-Aug	690,447	164,313	10,357	7,892	18,249	182,562	526,134
2012 PPFCO (3.8M) - Tax	Feb*-Aug	1,215,000	395,000	12,669	8,719	21,388	416,388	820,000
2013 PPFCO (10.095M) - Tax	Feb*-Aug	1,170,000	570,000	29,250	15,000	44,250	614,250	600,000
2013 GO Refunding Bond (16.845M) - Tax	Feb*-Aug	4,421,912	616,397	55,716	47,950	103,666	720,063	3,805,515
2014 PPFCO (6.78M) - Tax	Feb*-Aug	1,708,000	545,000	42,700	29,075	71,775	616,775	1,163,000
2014 Certificate of Obligation (5.60M) - Tax	Feb*-Aug	4,545,000	220,000	96,488	92,087	188,575	408,575	4,325,000
2015 GO Refunding Bond (64.740M) - Tax	Feb*-Aug	37,388,886	3,934,567	934,722	836,359	1,771,081	5,705,648	33,454,319
2015 CO Revenue Bond (19,765M) - Tax	Feb*-Aug	12,995,000	-	273,194	273,194	546,388	546,388	12,995,000
2016 GO Refunding Bond (54.545M) - Tax	Feb*-Aug	18,150,000	1,210,000	434,800	404,550	839,350	2,049,350	16,940,000
2016 Certificate of Obligation (22.61M) - Tax	Feb*-Aug	16,938,000	110,000	387,210	385,010	772,220	882,220	16,828,000
2016 Certificate of Obligation Taxable (3.075M) - Tax	Feb*-Aug	2,205,000	295,000	24,351	21,991	46,342	341,342	1,910,000
2017 CO Revenue Bond (14.81M) - Tax	Feb*-Aug	13,285,000	190,000	318,088	314,287	632,375	822,375	13,095,000
2017 GO Refunding Bond (12.675M) - Tax	Feb*-Aug	8,739,112	1,505,712	216,653	179,010	395,663	1,901,375	7,233,400
2018 Certificate of Obligation (11.64M) - Tax	Feb*-Aug	10,450,000	-	227,475	227,475	454,950	454,950	10,450,000
2018 GO Refunding Bond (46.635M) - Tax	Feb*-Aug	10,223,466	58,969	220,937	220,937	441,874	500,843	10,164,497
2018 PPFCO (12.05M) - Tax	Feb*-Aug	3,015,000	370,000	75,375	66,125	141,500	511,500	2,645,000
<b>TOTAL TAX SUPPORTED DEBT</b>		<b>154,862,381</b>	<b>11,073,920</b>	<b>3,505,912</b>	<b>3,269,248</b>	<b>6,775,160</b>	<b>17,849,080</b>	<b>143,788,461</b>
2010B Tax & Airport C.O. Issue (2.04M) - Airport	Feb*-Aug	1,315,000	100,000	34,190	31,590	65,780	165,780	1,215,000
<b>TOTAL TAX &amp; AIRPORT DEBT</b>		<b>1,315,000</b>	<b>100,000</b>	<b>34,190</b>	<b>31,590</b>	<b>65,780</b>	<b>165,780</b>	<b>1,215,000</b>
2010 GO Refunding Bond (9.345M) - Parking	Feb*-Aug	218,678	72,036	4,106	2,666	6,772	78,808	146,642
2012 GO Refunding Bond (7.635M) - Parking	Feb*-Aug	508,390	97,963	7,626	6,157	13,783	111,746	410,427
<b>TOTAL PARKING METER FUND REVENUE DEBT</b>		<b>727,068</b>	<b>169,999</b>	<b>11,732</b>	<b>8,823</b>	<b>20,555</b>	<b>190,554</b>	<b>557,069</b>
2013 GO Refunding Bond (16.845M) - Bridge	Feb*-Aug	712,805	424,537	8,981	3,633	12,614	437,151	288,268
2015 GO Refunding Bond (64.740M) - Bridge	Feb*-Aug	773,947	306,093	19,349	11,696	31,045	337,138	467,854
<b>TOTAL BRIDGE FUND REVENUE DEBT</b>		<b>1,486,752</b>	<b>730,630</b>	<b>28,330</b>	<b>15,329</b>	<b>43,659</b>	<b>774,289</b>	<b>756,122</b>
2012 Certificate of Obligation (7.69M) - NPDES	Feb*-Aug	1,081,404	71,092	15,441	14,730	30,171	101,263	1,010,312
2013 Certificate of Obligation (9.995M) - NPDES	Feb*-Aug	510,000	75,000	12,750	10,875	23,625	98,625	435,000
2013 GO Refunding Bond (16.845M) - NPDES	Feb*-Aug	2,513,067	388,946	31,665	26,764	58,429	447,375	2,124,121
2015 GO Refunding Bond (64.740M) - NPDES	Feb*-Aug	9,541,031	1,027,091	238,526	212,849	451,375	1,478,466	8,513,940
2016 Certificate of Obligation (22.61M) - NPDES	Feb*-Aug	3,872,000	150,000	88,765	85,765	174,530	324,530	3,722,000
<b>TOTAL ENVIRONMENTAL FUND REVENUE DEBT</b>		<b>17,517,502</b>	<b>1,712,129</b>	<b>387,147</b>	<b>350,983</b>	<b>738,130</b>	<b>2,450,259</b>	<b>15,805,373</b>
2012 Eqp. Lease/Purchase (4.588M) - General Fund	Feb*-Aug	2,993,184	342,985	36,517	32,333	68,850	411,835	2,650,199
2014 Sports Venue Sales Tax Refunding - Arena	Mar*-Sept.	12,025,000	2,170,000	300,625	246,375	547,000	2,717,000	9,855,000
2016 Sports Venue Sales Tax Rev Refunding - Arena	Mar*-Sept.	8,420,000	390,000	137,290	133,722	271,012	661,012	8,030,000
2016 PPFCO (8.08M) - Police	Feb*-Aug	3,870,171	472,973	96,755	84,930	181,685	654,658	3,397,198
<b>TOTAL TAX &amp; OTHER DEBT</b>		<b>27,308,355</b>	<b>3,375,958</b>	<b>571,187</b>	<b>497,360</b>	<b>1,068,547</b>	<b>4,444,505</b>	<b>23,932,397</b>
<b>TOTAL TAX &amp; REVENUE SUPPORTED DEBT</b>		<b>203,217,058</b>	<b>17,162,636</b>	<b>4,538,498</b>	<b>4,173,333</b>	<b>8,711,831</b>	<b>25,874,467</b>	<b>186,054,422</b>





**CITY OF LAREDO, TEXAS**  
**GENERAL FUND SUMMARY**  
**EXPENDITURES**  
**FY 2019-2020**

<b>EXPENDITURES</b>	<b>ACTUAL FY 16-17</b>	<b>ACTUAL FY 17-18</b>	<b>ORIGINAL BUDGET FY 18-19</b>	<b>AMENDED BUDGET FY 18-19</b>	<b>TOTAL ESTIMATE FY 18-19</b>	<b>PROPOSED BUDGET FY 19-20</b>
<b>Fire</b>						
Personnel Services	35,705,663	36,968,661	37,652,873	37,652,873	37,916,991	38,512,822
Materials and Supplies	935,116	941,062	640,297	722,668	703,269	607,579
Contractual Services	1,228,660	1,440,338	1,393,372	1,446,740	1,490,918	1,449,795
Other Charges	(743)	1,074	34,620	6,230	671	34,620
Capital Outlay	13,108	-	-	-	-	-
Debt Service	-	237,536	236,250	236,250	236,250	236,250
<b>Subtotal Fire</b>	<b>37,881,804</b>	<b>39,588,671</b>	<b>39,957,412</b>	<b>40,064,761</b>	<b>40,348,099</b>	<b>40,841,066</b>
<b>EMS</b>						
Personnel Services	6,507,279	6,669,300	6,514,856	6,514,856	6,575,562	6,519,795
Materials and Supplies	481,058	513,339	571,180	582,147	540,075	547,429
Contractual Services	308,057	367,882	338,955	374,487	360,646	345,461
<b>Subtotal EMS</b>	<b>7,296,394</b>	<b>7,550,521</b>	<b>7,424,991</b>	<b>7,471,490</b>	<b>7,476,283</b>	<b>7,412,685</b>
<b>EMS - Trauma Service Area</b>						
Materials and Supplies	3,001	3,361	4,000	4,000	4,000	4,000
Contractual Services	-	-	-	-	-	-
<b>Subtotal EMS - Trauma Service Area</b>	<b>3,001</b>	<b>3,361</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>
<b>Civilians</b>						
Personnel Services	938,556	912,427	982,204	971,204	994,098	1,039,269
Contractual Services	23,413	22,259	26,882	28,537	28,537	26,330
<b>Subtotal Civilians</b>	<b>961,969</b>	<b>934,686</b>	<b>1,009,086</b>	<b>999,741</b>	<b>1,022,635</b>	<b>1,065,599</b>
<b>Fire Prevention &amp; Arson</b>						
Personnel Services	1,909,286	1,963,600	1,954,415	1,954,415	1,864,591	2,158,999
Materials and Supplies	27,861	28,787	31,853	33,015	28,280	28,593
Contractual Services	50,765	51,235	58,540	58,974	49,505	56,952
<b>Subtotal Fire Prevention &amp; Arson</b>	<b>1,987,912</b>	<b>2,043,622</b>	<b>2,044,808</b>	<b>2,046,404</b>	<b>1,942,376</b>	<b>2,244,544</b>
<b>Airport</b>						
Personnel Services	1,134,100	1,172,774	1,145,968	1,145,968	1,176,733	1,173,281
Materials and Supplies	60,683	59,762	57,929	34,286	32,396	58,283
Contractual Services	33,350	38,608	32,370	57,528	60,870	36,524
<b>Subtotal Airport</b>	<b>1,228,133</b>	<b>1,271,144</b>	<b>1,236,267</b>	<b>1,237,782</b>	<b>1,269,999</b>	<b>1,268,088</b>

**CITY OF LAREDO, TEXAS**  
**GENERAL FUND SUMMARY**  
**EXPENDITURES**  
**FY 2019-2020**

<b>EXPENDITURES</b>	<b>ACTUAL FY 16-17</b>	<b>ACTUAL FY 17-18</b>	<b>ORIGINAL BUDGET FY 18-19</b>	<b>AMENDED BUDGET FY 18-19</b>	<b>TOTAL ESTIMATE FY 18-19</b>	<b>PROPOSED BUDGET FY 19-20</b>
Fire In-House Training						
Personnel Services	443,001	581,458	549,320	549,320	564,754	571,124
Materials and Supplies	125,460	170,081	450,284	458,761	439,845	448,754
Contractual Services	113,607	96,474	122,571	134,928	128,163	121,182
Capital Outlay	10,066	16,316	-	-	-	-
Subtotal Fire In-House Training	692,134	864,329	1,122,175	1,143,009	1,132,762	1,141,060
Emergency Management						
Materials and Supplies	2,247	2,302	1,913	2,152	2,000	1,913
Contractual Services	5,625	25,903	25,396	25,398	25,861	25,396
Capital Outlay	-	-	-	-	-	-
Subtotal Emergency Management	7,872	28,205	27,309	27,550	27,861	27,309
Total Fire	50,059,219	52,284,539	52,826,048	52,994,737	53,224,015	54,004,351

**City of Laredo, Texas  
Fire Department  
Major Fund Changes  
FY 2019-2020**

**EXPENDITURES**

Personnel (changes in benefits, and employees hired at above entry level rates)	\$	(136,493)
Contract Increase 2.5%		1,023,828
Cost of Living Adjustment 2.5%		27,118
Health Insurance Increase 3.5%		115,854
Fire Pension as per contract		91,103
Add (1) Emergency Management Coordinator (1/1/2020)		54,244
Inet Charges		46,658
800 MHz		20,572
Motor Fuel		(64,571)
Minor Apparatus and Tool		8,666
Repairs to Bldgs& Improv		(5,000)
Professional Development		(4,376)
Printing Services		700
		700
<b>Total Net Change from FY2019 to FY2020</b>	<b>\$</b>	<b>1,178,303</b>

**Additional Expenses**

	FY18-19	FY19-20	Variance
<b>- SAFER Grant 2018-2019</b>	\$ 435,310		
<i>Match for (24) Cadets @ 75% SAFER Grant</i>	435,310		
<b>- SAFER Grant 2019-2020</b>		\$ 1,074,994	
<i>Match for (24) Cadets 3 months @ 75% SAFER Grant</i>		115,494	
<i>Match for (24) Firefighters 2 months @75% SAFER Grant</i>		95,000	
<i>Match for (24) Firefighters 7 months @35% SAFER Grant</i>		864,500	
		864,500	
	<b>\$ 435,310</b>	<b>\$ 1,074,994</b>	<b>\$ 639,684</b>

## FIRE DEPARTMENT REQUESTS

### PERSONNEL REQUESTS

Division	Title	Grade	New	Est. Cost w/Benefits	Approved (Yes)/(No)
Civilian	Emergency Management Coordinator		1	110,631	
<b>Total Personnel Requests</b>			<b>1</b>	<b>110,631</b>	

### CAPITAL OUTLAY REQUESTS

Division	Description	Amount	Approved (Yes)/(No)	Funding Source
<b>Fire</b>	<b>Computer Hardware</b>			
	REPLACE ALL COMPUTERS IN THE FOLLOWING AREAS			
	ALL FIRE STATION COMPUTERS	30,130		
	FIRE ADMINISTRATION COMPUTERS	30,600		
	FIRE EOC COMPUTERS	7,650		
	REPLACE ALL FIRE NETWORK SWITCHES IN STATIONS AND	62,900		
	REPLACE FIRE ADMINISTRATION CISCO MERAKI MR42 WIFI DEVICES	9,000		
	<b>Automotive</b>			
	RECOMMENDATION TO REPLACE 1999 AERIAL TRUCK CURRENTLY WITH 77,437 MILES.	1,200,000		
	RECOMMENDATION TO REPLACE 6 FIRE ENGINES THAT ARE NEARLY 10 YEARS OLD AND ARE CURRENTLY EXPERIENCING MAJOR BREAKDOWNS.	4,350,000		
	RECOMMENDATION TO REPLACE A 1999 POLAR KRAFT RIVER BOAT CURRENTLY ASSIGNED TO RIVER RESCUES AT FIRE STATION#4.	15,000		
<b>EMS</b>	<b>Machinery &amp; Equipment</b>			
	TO PURCHASE 3 SETS OF EXTRICATION TOOLS.	96,000		
	TO PURCHASE 3 AUTOMATED CPR DEVICES.	75,000		
	TO PURCHASE A GAUMARD INFANT MANNEQUIN FOR MEDIC TRAINING,	40,000		
	TO PURCHASE 5 MOUNTAIN BIKES WITH EQUIPMENT THAT ARE USED DURING YEARLY EVENTS. A	10,000		

**CAPITAL OUTLAY REQUESTS (CONTINUED)**

<b>Division</b>	<b>Description</b>	<b>Amount</b>	<b>Approved (Yes)/(No)</b>	<b>Funding Source</b>
	<b>Automotive</b>			
	NEED TO REPLACE TWO 2008 FREIGHTLINER AMBULANCE WITH THE FOLLOWING MILEAGE, 133,310 & 143,310.	500,000		
	1 ADDITIONAL FRONTLINE AMBULANCE TO PLACED IN SERVICE FOR FY 2020. DUE TO INCREASING DEMANDS FOR EMS SERVICES.	331,000		
<b>Fire Prevention &amp; Arson</b>	<b>Automotive</b>			
	REPLACE STAFF VEHICLES REQUESTING 3 FULL SIZE CREW CAB PICKUP TRUCKS.	114,576		
<b>Airport</b>	<b>Automotive</b>			
	RECOMMENDATION TO REPLACE 2002 AIRCRAFT RESCUE & FIREFIGHTING(ARFF)VEHICLE WITH 7,000 MILES.	1,200,000		
<b>Training</b>	<b>Machinery &amp; Equipment</b>			
	CONTINUATION OF REPLACEMENT OF EXPIRING SELF CONTAINED BREATHING APPARATUS (SCBA) FOR THE ENTIRE FD.	301,570		
	DRAGER PAHSE 5 LIVE FIRE TRAINING SYSTEM.	300,000		
	<b>Automotive</b>			
	TWO TRAINING STAFF VEHICLES NEEDED TO REPLACE THE FOLLOWING: 1. UNIT 230 A 2008 FORD F150 WITH 101,888 MILES. 2. UNIT 231 A 2008 FORD F150 WITH 101479 MILES.	76,384		
	<b>Total Capital Outlay Requests</b>	<b>8,749,810</b>		
	<b>Total Fire Requests</b>	<b>8,860,441</b>		

FUND NUMBER	101 GENERAL FUND
DEPARTMENT NUMBER	24 FIRE
DIVISION NUMBER	10 FIRE

**MISSION**

The mission of the Fire Division is to prevent or reduce the loss of life and property damage.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Provide better equipment and facilities for Fire Department personnel.
- Provide for improved delivery of fire suppression services.
- Replace 4001 with a brand new Fire Aerial Truck.

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 19-20	PROPOSED 19-20
Personnel Services	35,705,663	36,968,661	37,652,873	37,916,991	38,512,822
Materials & Supplies	935,116	941,062	705,048	703,269	607,579
Contractual Services	1,228,659	1,440,338	1,437,260	1,490,918	1,449,795
Other Charges	(743)	1,074	34,620	671	34,620
Capital Outlay	13,108	-	-	-	-
Debt Service	-	237,536	236,250	236,250	236,250
<b>Total</b>	37,881,803	39,588,671	40,066,051	40,348,099	40,841,066

**PERSONNEL POSITION LISTING**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
24	10	80	50537	FA1	FIREFIGHTER CADET	54,895
24	10	130	50537	FA1	FIREFIGHTER CADET	54,895
24	10	167	50537	FA1	FIREFIGHTER CADET	54,895
24	10	209	50537	FA1	FIREFIGHTER CADET	54,895
24	10	215	50537	FA1	FIREFIGHTER CADET	54,895
24	10	223	50537	FA1	FIREFIGHTER CADET	53,499
24	10	532	50537	FA1	FIREFIGHTER CADET	54,895
24	10	574	50537	FA1	FIREFIGHTER CADET	54,895

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

101 GENERAL FUND  
24 FIRE  
10 FIRE

PERSONNEL POSITION LISTING - CONTINUED

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
24	10	600	50537	FA1	FIREFIGHTER CADET	54,895
24	10	617	50537	FA1	FIREFIGHTER CADET	54,895
24	10	620	50537	FA1	FIREFIGHTER CADET	54,895
24	10	628	50537	FA1	FIREFIGHTER CADET	54,895
24	10	630	50537	FA1	FIREFIGHTER CADET	87,286
24	10	659	50537	FA1	FIREFIGHTER CADET	54,833
24	10	660	50537	FA1	FIREFIGHTER CADET	54,833
24	10	662	50537	FA1	FIREFIGHTER CADET	54,833
24	10	663	50537	FA1	FIREFIGHTER CADET	54,833
24	10	664	50537	FA1	FIREFIGHTER CADET	54,833
24	10	665	50537	FA1	FIREFIGHTER CADET	53,499
24	10	14	50538	FA2	FIREFIGHTER	80,691
24	10	140	50538	FA2	FIREFIGHTER	77,311
24	10	256	50538	FA2	FIREFIGHTER	77,123
24	10	513	50538	FA2	FIREFIGHTER	83,025
24	10	565	50538	FA2	FIREFIGHTER	83,837
24	10	567	50538	FA2	FIREFIGHTER	83,837
24	10	3	50070	FA3	FIRE ASSISTANT DRIVER	92,013
24	10	5	50070	FA3	FIRE ASSISTANT DRIVER	90,149
24	10	11	50070	FA3	FIRE ASSISTANT DRIVER	88,932
24	10	46	50070	FA3	FIRE ASSISTANT DRIVER	92,075
24	10	102	50070	FA3	FIRE ASSISTANT DRIVER	92,075
24	10	1	50367	FA4	FIRE DRIVER	87,110
24	10	8	50367	FA4	FIRE DRIVER	93,607
24	10	11	50367	FA4	FIRE DRIVER	96,606
24	10	46	50367	FA4	FIRE DRIVER	77,696
24	10	48	50367	FA4	FIRE DRIVER	96,418
24	10	60	50367	FA4	FIRE DRIVER	94,773
24	10	18	30538	FA5	FIRE CAPTAINS	116,132
24	10	54	30538	FA5	FIRE CAPTAINS	113,421
24	10	5	10338	FA6	FIRE DISTRICT CHIEF	128,217
24	10	253	10338	FA6	FIRE DISTRICT CHIEF	127,841
24	10	1	10321	FA7	DEPUTY FIRE CHIEF	159,218

FUND NUMBER	101 GENERAL FUND
DEPARTMENT NUMBER	24 FIRE
DIVISION NUMBER	10 FIRE

PERSONNEL POSITION LISTING - CONTINUED

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
24	10	300	10321	FA7	DEPUTY FIRE CHIEF	121,333
24	10	1	10541	FA8	ASSISTANT FIRE CHIEF	175,373
24	10	3	50538	FS2	FIREFIGHTER	74,209
24	10	5	50538	FS2	FIREFIGHTER	81,098
24	10	10	50538	FS2	FIREFIGHTER	79,405
24	10	24	50538	FS2	FIREFIGHTER	78,383
24	10	33	50538	FS2	FIREFIGHTER	80,669
24	10	35	50538	FS2	FIREFIGHTER	79,463
24	10	39	50538	FS2	FIREFIGHTER	82,586
24	10	59	50538	FS2	FIREFIGHTER	82,849
24	10	65	50538	FS2	FIREFIGHTER	78,383
24	10	99	50538	FS2	FIREFIGHTER	79,405
24	10	108	50538	FS2	FIREFIGHTER	80,669
24	10	109	50538	FS2	FIREFIGHTER	79,959
24	10	116	50538	FS2	FIREFIGHTER	79,872
24	10	142	50538	FS2	FIREFIGHTER	80,669
24	10	162	50538	FS2	FIREFIGHTER	82,849
24	10	164	50538	FS2	FIREFIGHTER	80,669
24	10	166	50538	FS2	FIREFIGHTER	82,761
24	10	168	50538	FS2	FIREFIGHTER	80,669
24	10	172	50538	FS2	FIREFIGHTER	82,849
24	10	186	50538	FS2	FIREFIGHTER	80,669
24	10	191	50538	FS2	FIREFIGHTER	82,849
24	10	192	50538	FS2	FIREFIGHTER	78,383
24	10	198	50538	FS2	FIREFIGHTER	82,849
24	10	200	50538	FS2	FIREFIGHTER	80,806
24	10	201	50538	FS2	FIREFIGHTER	80,669
24	10	202	50538	FS2	FIREFIGHTER	84,425
24	10	211	50538	FS2	FIREFIGHTER	82,849
24	10	219	50538	FS2	FIREFIGHTER	80,669
24	10	221	50538	FS2	FIREFIGHTER	78,179
24	10	222	50538	FS2	FIREFIGHTER	82,849
24	10	229	50538	FS2	FIREFIGHTER	80,864
24	10	230	50538	FS2	FIREFIGHTER	82,849

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

101 GENERAL FUND  
24 FIRE  
10 FIRE

PERSONNEL POSITION LISTING - CONTINUED

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
24	10	231	50538	FS2	FIREFIGHTER	84,425
24	10	232	50538	FS2	FIREFIGHTER	82,849
24	10	240	50538	FS2	FIREFIGHTER	80,188
24	10	247	50538	FS2	FIREFIGHTER	73,801
24	10	248	50538	FS2	FIREFIGHTER	79,405
24	10	251	50538	FS2	FIREFIGHTER	82,849
24	10	252	50538	FS2	FIREFIGHTER	79,405
24	10	255	50538	FS2	FIREFIGHTER	80,669
24	10	260	50538	FS2	FIREFIGHTER	82,849
24	10	263	50538	FS2	FIREFIGHTER	79,346
24	10	265	50538	FS2	FIREFIGHTER	80,932
24	10	269	50538	FS2	FIREFIGHTER	80,669
24	10	271	50538	FS2	FIREFIGHTER	77,945
24	10	272	50538	FS2	FIREFIGHTER	78,062
24	10	276	50538	FS2	FIREFIGHTER	79,346
24	10	279	50538	FS2	FIREFIGHTER	82,849
24	10	282	50538	FS2	FIREFIGHTER	79,346
24	10	285	50538	FS2	FIREFIGHTER	79,346
24	10	287	50538	FS2	FIREFIGHTER	82,849
24	10	296	50538	FS2	FIREFIGHTER	80,188
24	10	298	50538	FS2	FIREFIGHTER	82,849
24	10	299	50538	FS2	FIREFIGHTER	82,849
24	10	350	50538	FS2	FIREFIGHTER	80,669
24	10	510	50538	FS2	FIREFIGHTER	84,425
24	10	511	50538	FS2	FIREFIGHTER	80,669
24	10	514	50538	FS2	FIREFIGHTER	79,405
24	10	515	50538	FS2	FIREFIGHTER	83,024
24	10	516	50538	FS2	FIREFIGHTER	82,761
24	10	518	50538	FS2	FIREFIGHTER	83,024
24	10	519	50538	FS2	FIREFIGHTER	83,024
24	10	522	50538	FS2	FIREFIGHTER	82,849
24	10	523	50538	FS2	FIREFIGHTER	80,669
24	10	524	50538	FS2	FIREFIGHTER	80,932
24	10	525	50538	FS2	FIREFIGHTER	80,188
24	10	526	50538	FS2	FIREFIGHTER	80,728

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

101 GENERAL FUND  
24 FIRE  
10 FIRE

PERSONNEL POSITION LISTING - CONTINUED

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
24	10	528	50538	FS2	FIREFIGHTER	82,849
24	10	529	50538	FS2	FIREFIGHTER	78,383
24	10	530	50538	FS2	FIREFIGHTER	80,669
24	10	531	50538	FS2	FIREFIGHTER	80,669
24	10	533	50538	FS2	FIREFIGHTER	82,849
24	10	534	50538	FS2	FIREFIGHTER	80,188
24	10	535	50538	FS2	FIREFIGHTER	82,849
24	10	536	50538	FS2	FIREFIGHTER	82,849
24	10	537	50538	FS2	FIREFIGHTER	82,849
24	10	538	50538	FS2	FIREFIGHTER	80,669
24	10	539	50538	FS2	FIREFIGHTER	80,669
24	10	540	50538	FS2	FIREFIGHTER	82,849
24	10	541	50538	FS2	FIREFIGHTER	80,728
24	10	560	50538	FS2	FIREFIGHTER	82,761
24	10	561	50538	FS2	FIREFIGHTER	82,761
24	10	562	50538	FS2	FIREFIGHTER	78,558
24	10	563	50538	FS2	FIREFIGHTER	80,669
24	10	564	50538	FS2	FIREFIGHTER	84,483
24	10	566	50538	FS2	FIREFIGHTER	84,483
24	10	569	50538	FS2	FIREFIGHTER	80,669
24	10	570	50538	FS2	FIREFIGHTER	80,669
24	10	571	50538	FS2	FIREFIGHTER	84,483
24	10	572	50538	FS2	FIREFIGHTER	80,669
24	10	573	50538	FS2	FIREFIGHTER	78,383
24	10	601	50538	FS2	FIREFIGHTER	80,669
24	10	602	50538	FS2	FIREFIGHTER	82,761
24	10	603	50538	FS2	FIREFIGHTER	80,669
24	10	604	50538	FS2	FIREFIGHTER	82,761
24	10	605	50538	FS2	FIREFIGHTER	80,669
24	10	606	50538	FS2	FIREFIGHTER	80,669
24	10	607	50538	FS2	FIREFIGHTER	82,761
24	10	608	50538	FS2	FIREFIGHTER	82,761
24	10	609	50538	FS2	FIREFIGHTER	82,761
24	10	610	50538	FS2	FIREFIGHTER	80,188

FUND NUMBER	101 GENERAL FUND
DEPARTMENT NUMBER	24 FIRE
DIVISION NUMBER	10 FIRE

PERSONNEL POSITION LISTING - CONTINUED

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
24	10	611	50538	FS2	FIREFIGHTER	80,669
24	10	612	50538	FS2	FIREFIGHTER	80,669
24	10	613	50538	FS2	FIREFIGHTER	82,761
24	10	614	50538	FS2	FIREFIGHTER	82,761
24	10	615	50538	FS2	FIREFIGHTER	82,761
24	10	618	50538	FS2	FIREFIGHTER	82,761
24	10	621	50538	FS2	FIREFIGHTER	82,761
24	10	622	50538	FS2	FIREFIGHTER	82,761
24	10	623	50538	FS2	FIREFIGHTER	80,669
24	10	624	50538	FS2	FIREFIGHTER	82,761
24	10	625	50538	FS2	FIREFIGHTER	82,761
24	10	626	50538	FS2	FIREFIGHTER	82,761
24	10	627	50538	FS2	FIREFIGHTER	80,669
24	10	1	50070	FS3	FIRE ASSISTANT DRIVER	90,858
24	10	2	50070	FS3	FIRE ASSISTANT DRIVER	87,225
24	10	4	50070	FS3	FIRE ASSISTANT DRIVER	85,239
24	10	6	50070	FS3	FIRE ASSISTANT DRIVER	92,474
24	10	7	50070	FS3	FIRE ASSISTANT DRIVER	91,150
24	10	8	50070	FS3	FIRE ASSISTANT DRIVER	89,115
24	10	9	50070	FS3	FIRE ASSISTANT DRIVER	89,027
24	10	10	50070	FS3	FIRE ASSISTANT DRIVER	89,027
24	10	12	50070	FS3	FIRE ASSISTANT DRIVER	91,228
24	10	13	50070	FS3	FIRE ASSISTANT DRIVER	90,858
24	10	14	50070	FS3	FIRE ASSISTANT DRIVER	89,027
24	10	15	50070	FS3	FIRE ASSISTANT DRIVER	85,414
24	10	16	50070	FS3	FIRE ASSISTANT DRIVER	86,923
24	10	18	50070	FS3	FIRE ASSISTANT DRIVER	79,378
24	10	19	50070	FS3	FIRE ASSISTANT DRIVER	89,115
24	10	20	50070	FS3	FIRE ASSISTANT DRIVER	91,091
24	10	22	50070	FS3	FIRE ASSISTANT DRIVER	89,027
24	10	23	50070	FS3	FIRE ASSISTANT DRIVER	85,239
24	10	24	50070	FS3	FIRE ASSISTANT DRIVER	92,600
24	10	25	50070	FS3	FIRE ASSISTANT DRIVER	92,484
24	10	27	50070	FS3	FIRE ASSISTANT DRIVER	91,949

FUND NUMBER	101 GENERAL FUND
DEPARTMENT NUMBER	24 FIRE
DIVISION NUMBER	10 FIRE

PERSONNEL POSITION LISTING - CONTINUED

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
24	10	28	50070	FS3	FIRE ASSISTANT DRIVER	85,297
24	10	29	50070	FS3	FIRE ASSISTANT DRIVER	86,690
24	10	31	50070	FS3	FIRE ASSISTANT DRIVER	90,799
24	10	32	50070	FS3	FIRE ASSISTANT DRIVER	89,027
24	10	33	50070	FS3	FIRE ASSISTANT DRIVER	86,690
24	10	34	50070	FS3	FIRE ASSISTANT DRIVER	89,115
24	10	35	50070	FS3	FIRE ASSISTANT DRIVER	89,115
24	10	36	50070	FS3	FIRE ASSISTANT DRIVER	89,115
24	10	37	50070	FS3	FIRE ASSISTANT DRIVER	90,206
24	10	38	50070	FS3	FIRE ASSISTANT DRIVER	91,617
24	10	39	50070	FS3	FIRE ASSISTANT DRIVER	86,748
24	10	40	50070	FS3	FIRE ASSISTANT DRIVER	91,325
24	10	42	50070	FS3	FIRE ASSISTANT DRIVER	92,484
24	10	43	50070	FS3	FIRE ASSISTANT DRIVER	92,299
24	10	44	50070	FS3	FIRE ASSISTANT DRIVER	90,498
24	10	45	50070	FS3	FIRE ASSISTANT DRIVER	90,975
24	10	47	50070	FS3	FIRE ASSISTANT DRIVER	89,115
24	10	48	50070	FS3	FIRE ASSISTANT DRIVER	86,690
24	10	51	50070	FS3	FIRE ASSISTANT DRIVER	85,239
24	10	52	50070	FS3	FIRE ASSISTANT DRIVER	89,115
24	10	401	50070	FS3	FIRE ASSISTANT DRIVER	89,027
24	10	402	50070	FS3	FIRE ASSISTANT DRIVER	89,027
24	10	403	50070	FS3	FIRE ASSISTANT DRIVER	89,115
24	10	501	50070	FS3	FIRE ASSISTANT DRIVER	90,498
24	10	2	50367	FS4	FIRE DRIVER	92,906
24	10	3	50367	FS4	FIRE DRIVER	94,547
24	10	4	50367	FS4	FIRE DRIVER	95,248
24	10	6	50367	FS4	FIRE DRIVER	97,035
24	10	7	50367	FS4	FIRE DRIVER	91,525
24	10	9	50367	FS4	FIRE DRIVER	96,364
24	10	10	50367	FS4	FIRE DRIVER	94,664
24	10	12	50367	FS4	FIRE DRIVER	89,212
24	10	13	50367	FS4	FIRE DRIVER	95,453
24	10	14	50367	FS4	FIRE DRIVER	85,811

FUND NUMBER

101 GENERAL FUND

DEPARTMENT NUMBER

24 FIRE

DIVISION NUMBER

10 FIRE

## PERSONNEL POSITION LISTING - CONTINUED

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
24	10	16	50367	FS4	FIRE DRIVER	88,301
24	10	17	50367	FS4	FIRE DRIVER	96,422
24	10	18	50367	FS4	FIRE DRIVER	94,489
24	10	19	50367	FS4	FIRE DRIVER	96,422
24	10	20	50367	FS4	FIRE DRIVER	97,035
24	10	21	50367	FS4	FIRE DRIVER	96,364
24	10	22	50367	FS4	FIRE DRIVER	95,248
24	10	23	50367	FS4	FIRE DRIVER	93,081
24	10	26	50367	FS4	FIRE DRIVER	95,015
24	10	27	50367	FS4	FIRE DRIVER	87,571
24	10	29	50367	FS4	FIRE DRIVER	93,081
24	10	33	50367	FS4	FIRE DRIVER	94,781
24	10	35	50367	FS4	FIRE DRIVER	94,547
24	10	36	50367	FS4	FIRE DRIVER	97,035
24	10	38	50367	FS4	FIRE DRIVER	96,422
24	10	39	50367	FS4	FIRE DRIVER	96,364
24	10	43	50367	FS4	FIRE DRIVER	96,899
24	10	47	50367	FS4	FIRE DRIVER	89,212
24	10	49	50367	FS4	FIRE DRIVER	96,889
24	10	50	50367	FS4	FIRE DRIVER	97,035
24	10	51	50367	FS4	FIRE DRIVER	92,731
24	10	52	50367	FS4	FIRE DRIVER	96,480
24	10	53	50367	FS4	FIRE DRIVER	89,504
24	10	54	50367	FS4	FIRE DRIVER	91,087
24	10	55	50367	FS4	FIRE DRIVER	95,394
24	10	56	50367	FS4	FIRE DRIVER	93,987
24	10	57	50367	FS4	FIRE DRIVER	94,547
24	10	58	50367	FS4	FIRE DRIVER	94,547
24	10	59	50367	FS4	FIRE DRIVER	96,480
24	10	62	50367	FS4	FIRE DRIVER	93,549
24	10	101	50367	FS4	FIRE DRIVER	95,131
24	10	290	50367	FS4	FIRE DRIVER	89,154
24	10	291	50367	FS4	FIRE DRIVER	91,350
24	10	292	50367	FS4	FIRE DRIVER	94,489

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

101 GENERAL FUND  
24 FIRE  
10 FIRE

PERSONNEL POSITION LISTING - CONTINUED

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
24	10	404	50367	FS4	FIRE DRIVER	94,547
24	10	406	50367	FS4	FIRE DRIVER	96,597
24	10	1	30538	FS5	FIRE CAPTAINS	116,214
24	10	2	30538	FS5	FIRE CAPTAINS	116,155
24	10	3	30538	FS5	FIRE CAPTAINS	115,484
24	10	4	30538	FS5	FIRE CAPTAINS	115,659
24	10	5	30538	FS5	FIRE CAPTAINS	112,092
24	10	6	30538	FS5	FIRE CAPTAINS	109,679
24	10	8	30538	FS5	FIRE CAPTAINS	115,659
24	10	10	30538	FS5	FIRE CAPTAINS	113,992
24	10	16	30538	FS5	FIRE CAPTAINS	108,444
24	10	19	30538	FS5	FIRE CAPTAINS	115,776
24	10	21	30538	FS5	FIRE CAPTAINS	106,592
24	10	23	30538	FS5	FIRE CAPTAINS	116,155
24	10	25	30538	FS5	FIRE CAPTAINS	115,776
24	10	26	30538	FS5	FIRE CAPTAINS	115,951
24	10	28	30538	FS5	FIRE CAPTAINS	113,408
24	10	30	30538	FS5	FIRE CAPTAINS	113,992
24	10	31	30538	FS5	FIRE CAPTAINS	113,876
24	10	34	30538	FS5	FIRE CAPTAINS	115,834
24	10	35	30538	FS5	FIRE CAPTAINS	108,444
24	10	36	30538	FS5	FIRE CAPTAINS	115,425
24	10	37	30538	FS5	FIRE CAPTAINS	106,449
24	10	42	30538	FS5	FIRE CAPTAINS	116,155
24	10	43	30538	FS5	FIRE CAPTAINS	106,368
24	10	51	30538	FS5	FIRE CAPTAINS	114,051
24	10	53	30538	FS5	FIRE CAPTAINS	115,776
24	10	55	30538	FS5	FIRE CAPTAINS	108,444
24	10	60	30538	FS5	FIRE CAPTAINS	107,654
24	10	63	30538	FS5	FIRE CAPTAINS	115,659
24	10	64	30538	FS5	FIRE CAPTAINS	115,659
24	10	65	30538	FS5	FIRE CAPTAINS	116,331
24	10	69	30538	FS5	FIRE CAPTAINS	115,776

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

101 GENERAL FUND  
24 FIRE  
10 FIRE

PERSONNEL POSITION LISTING - CONTINUED

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
24	10	70	30538	FS5	FIRE CAPTAINS	102,904
24	10	72	30538	FS5	FIRE CAPTAINS	115,834
24	10	73	30538	FS5	FIRE CAPTAINS	116,155
24	10	74	30538	FS5	FIRE CAPTAINS	114,051
24	10	75	30538	FS5	FIRE CAPTAINS	115,659
24	10	76	30538	FS5	FIRE CAPTAINS	115,951
24	10	85	30538	FS5	FIRE CAPTAINS	114,197
24	10	100	30538	FS5	FIRE CAPTAINS	113,416
24	10	103	30538	FS5	FIRE CAPTAINS	113,992
24	10	105	30538	FS5	FIRE CAPTAINS	114,255
24	10	194	30538	FS5	FIRE CAPTAINS	88,435
24	10	236	30538	FS5	FIRE CAPTAINS	108,823
24	10	239	30538	FS5	FIRE CAPTAINS	109,457
24	10	301	30538	FS5	FIRE CAPTAINS	116,155
24	10	302	30538	FS5	FIRE CAPTAINS	88,435
24	10	400	30538	FS5	FIRE CAPTAINS	114,197
24	10	407	30538	FS5	FIRE CAPTAINS	88,435
24	10	409	30538	FS5	FIRE CAPTAINS	115,893
24	10	480	30538	FS5	FIRE CAPTAINS	115,659
24	10	1	10338	FS6	FIRE DISTRICT CHIEF	133,809
24	10	4	10338	FS6	FIRE DISTRICT CHIEF	134,101
24	10	13	10338	FS6	FIRE DISTRICT CHIEF	131,840
24	10	15	10338	FS6	FIRE DISTRICT CHIEF	134,189
24	10	62	10338	FS6	FIRE DISTRICT CHIEF	134,101
24	10	100	10338	FS6	FIRE DISTRICT CHIEF	134,247
24	10	120	10338	FS6	FIRE DISTRICT CHIEF	131,899
24	10	500	10338	FS6	FIRE DISTRICT CHIEF	123,375
24	10	500	10338	FS6	FIRE DISTRICT CHIEF	132,103
24	10	1	10540	R45	FIRE CHIEF	207,656
			<b>308</b>		<b>TOTAL</b>	<b>28,089,651</b>

FUND NUMBER  
 DEPARTMENT NUMBER  
 DIVISION NUMBER

101 GENERAL FUND  
 24 FIRE  
 10 FIRE

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of engine companies	14	14	14	14
<i>Outputs</i>				
Number of Fire incident reports	29,445	29,950	30,500	31,500
Number of Fire unit responses	10,014	9,769	10,500	11,500
Number of assist EMS calls	3,782	3,522	4,000	4,500
Number of fire origin calls	6,232	6,247	6,500	7,000
<b>Efficiency Measures</b>				
Number of fire origin calls per engine	445	446	464	500
Number of assist EMS calls per engine company	270	251	285	320

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

101 GENERAL FUND  
24 FIRE  
15 EMS

**MISSION**

The mission of the Emergency Medical Service program is to provide care and transportation of the sick and injured for the citizens of Laredo and Webb County through Emergency Medical response with advanced level of care.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Provide the best pre-hospital care to our citizens.
- Activate Ambulance at Fire Station No. 6 this year.
- Increase our Paramedic manpower by 45 with the graduation of the cadet class.

**EXPENDITURES**

	<b>ACTUAL 16-17</b>	<b>ACTUAL 17-18</b>	<b>AMENDED 18-19</b>	<b>ESTIMATED 18-19</b>	<b>PROPOSED 19-20</b>
Personnel Services	6,507,279	6,669,300	6,514,856	6,575,562	6,519,795
Materials & Supplies	481,058	513,339	583,632	540,075	547,429
Contractual Services	308,057	367,882	369,373	360,646	345,461
<b>Total</b>	<b>7,296,394</b>	<b>7,550,521</b>	<b>7,467,861</b>	<b>7,476,283</b>	<b>7,412,685</b>

**PERSONNEL POSITION LISTING**

<b>DEPT</b>	<b>DIV</b>	<b>AUTH #</b>	<b>POSITION NO.</b>	<b>GRADE</b>	<b>POSITION TITLE</b>	<b>19-20 PROPOSED ANNUAL RATE</b>
24	15	175	50537	FA1	FIREFIGHTER CADET	54,895
24	15	180	50537	FA1	FIREFIGHTER CADET	54,895
24	15	213	50537	FA1	FIREFIGHTER CADET	53,499
24	15	521	50537	FA1	FIREFIGHTER CADET	54,895
24	15	42	50538	FA2	FIREFIGHTER	84,129
24	15	179	50538	FA2	FIREFIGHTER	83,083
24	15	243	50538	FA2	FIREFIGHTER	83,145
24	15	517	50538	FA2	FIREFIGHTER	82,373
24	15	61	50367	FA4	FIRE DRIVER	94,668
24	15	27	30538	FA5	FIRE CAPTAINS	112,269
24	15	6	10338	FA6	FIRE DISTRICT CHIEF	131,787
24	15	8	10338	FA6	FIRE DISTRICT CHIEF	134,052
24	15	2	10321	FA7	DEPUTY FIRE CHIEF	151,267
24	15	12	50538	FS2	FIREFIGHTER	83,841

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

101 GENERAL FUND  
24 FIRE  
15 EMS

PERSONNEL POSITION LISTING - CONTINUED

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
24	15	25	50538	FS2	FIREFIGHTER	83,374
24	15	66	50538	FS2	FIREFIGHTER	85,243
24	15	82	50538	FS2	FIREFIGHTER	83,024
24	15	102	50538	FS2	FIREFIGHTER	83,374
24	15	165	50538	FS2	FIREFIGHTER	85,067
24	15	169	50538	FS2	FIREFIGHTER	84,046
24	15	170	50538	FS2	FIREFIGHTER	82,849
24	15	174	50538	FS2	FIREFIGHTER	78,558
24	15	177	50538	FS2	FIREFIGHTER	86,468
24	15	178	50538	FS2	FIREFIGHTER	82,849
24	15	188	50538	FS2	FIREFIGHTER	84,775
24	15	195	50538	FS2	FIREFIGHTER	86,118
24	15	196	50538	FS2	FIREFIGHTER	86,644
24	15	207	50538	FS2	FIREFIGHTER	83,024
24	15	226	50538	FS2	FIREFIGHTER	82,849
24	15	227	50538	FS2	FIREFIGHTER	82,849
24	15	228	50538	FS2	FIREFIGHTER	86,235
24	15	235	50538	FS2	FIREFIGHTER	81,282
24	15	237	50538	FS2	FIREFIGHTER	82,761
24	15	262	50538	FS2	FIREFIGHTER	84,600
24	15	289	50538	FS2	FIREFIGHTER	86,118
24	15	293	50538	FS2	FIREFIGHTER	82,761
24	15	294	50538	FS2	FIREFIGHTER	84,775
24	15	300	50538	FS2	FIREFIGHTER	78,996
24	15	303	50538	FS2	FIREFIGHTER	82,849
24	15	304	50538	FS2	FIREFIGHTER	84,600
24	15	410	50538	FS2	FIREFIGHTER	81,282
24	15	411	50538	FS2	FIREFIGHTER	83,024
24	15	512	50538	FS2	FIREFIGHTER	84,425
24	15	17	30538	FS5	FIRE CAPTAINS	114,051
24	15	45	30538	FS5	FIRE CAPTAINS	116,097
24	15	46	30538	FS5	FIRE CAPTAINS	114,314

FUND NUMBER  
 DEPARTMENT NUMBER  
 DIVISION NUMBER

101 GENERAL FUND  
 24 FIRE  
 15 EMS

PERSONNEL POSITION LISTING - CONTINUED

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
24	15	50	30538	FS5	FIRE CAPTAINS	115,893
24	15	62	30538	FS5	FIRE CAPTAINS	113,934
24	15	71	30538	FS5	FIRE CAPTAINS	115,951
24	15	77	30538	FS5	FIRE CAPTAINS	115,834
24	15	237	30538	FS5	FIRE CAPTAINS	105,676
24	15	408	30538	FS5	FIRE CAPTAINS	108,998
<b>COUNT</b>			<b>52</b>		<b>TOTAL</b>	<b>4,704,367</b>

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of EMS units	11	11	11	12
<i>Outputs</i>				
Emergency call responses	26,040	26,354	26,970	27,644
Total amount of patients	30,032	30,573	33,178	35,832
Total amount of transports	15,016	16,350	17,909	19,340
<b>Efficiency Measures</b>				
Average number of responses per EMS unit	2,604	2,395	2,541	2,303

FUND NUMBER

101 GENERAL FUND

DEPARTMENT NUMBER

24 FIRE

DIVISION NUMBER

20 CIVILIANS

**MISSION**

To provide administrative and support services such as payroll, bookkeeping, purchase orders, file maintenance forms and all other clerical duties. To keep all emergency and support vehicles in good working condition and to prolong the life of all fire units through a proactive maintenance program.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- To provide all emergency vehicles with the most advanced communications technology.
- To introduce and utilize new software programs for our department's payroll.
- To insure that all civilian employees attend the latest training in computer and continuing education seminars.
- To insure that mechanics receive specialized training on new emergency vehicles and stay abreast the latest technological advances so they can provide our fleet with proper maintenance and repairs.
- To increase the efficiency of the civilian and maintenance personnel through cross-training.
- To continue to improve vendor business working relationship by processing requisitions accordingly and working with other departments to assure proper payment in return for services.
- To insure that the new CAD software, the new fire reports software (Firehouse) and mobile computer terminals in all emergency units continue to provide our personnel with needed information while responding to emergency calls thru a proactive IT Division.

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	938,556	912,427	971,204	994,098	1,039,269
Contractual Services	23,413	22,259	28,537	28,537	26,330
<b>Total</b>	961,969	934,686	999,741	1,022,635	1,065,599

**PERSONNEL POSITION LISTING**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
24	20	525	20250	R23	CLERK I	23,527
24	20	526	20250	R23	CLERK I	25,467
24	20	528	20250	R23	CLERK I	23,527
24	20	529	20250	R23	CLERK I	25,571
24	20	524	81966	R24	BUILDING MAINTENANCE WORKER	24,153
24	20	74	40262	R27	COMPUTER OPERATOR	25,237
24	20	75	40262	R27	COMPUTER OPERATOR	25,237
24	20	76	40262	R27	COMPUTER OPERATOR	25,237
24	20	14	41521	R28	PERSONNEL ASSISTANT I	31,765
24	20	157	41521	R28	PERSONNEL ASSISTANT I	34,727
24	20	264	41521	R28	PERSONNEL ASSISTANT I	27,761

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

101 GENERAL FUND  
24 FIRE  
20 CIVILIANS

PERSONNEL POSITION LISTING - CONTINUED

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
24	20	265	41521	R28	PERSONNEL ASSISTANT I	26,822
24	20	17	70004	R29	AUTOMOTIVE MECHANIC I	34,206
24	20	9	71808	R32	DIESEL MECHANIC I	38,085
24	20	161	71808	R32	DIESEL MECHANIC I	42,152
24	20	1	35051	R33	EMERGENCY MANAGEMENT COORD.	33,059
24	20	33	20015	R35	ADMINISTRATIVE ASSISTANT II	46,803
24	20	158	20015	R35	ADMINISTRATIVE ASSISTANT II	65,158
24	20	1	80002	R36	EMERGENCY VEHICLE MAINT. SUPVR	40,880
24	20	12	35050	R37	NETWORK SPECIALIST II	72,228
<b>COUNT</b>			<b>20</b>		<b>TOTAL</b>	<b>691,602</b>

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of full-time equivalent employees (FTE) - mechanics	4	4	4	4
Number of full-time equivalent employees (FTE) - office	10	10	10	10
Number of full-time equivalent employees( FTE) - IT	4	4	4	4
Number of full-time equivalent employees( FTE) - Maintenance	1	1	1	1
<i>Outputs</i>				
Number of vehicle repairs	1,868	1,711	1,950	2,000
Number of purchase requisitions, payroll and personnel forms processed	10,750	10,604	10,850	11,000
Number of servers, PCs, network devices and users supported Installations & service calls	4,727	5,420	7,200	7,207
<b>Efficiency Measures</b>				
Number of vehicle repairs per FTE - mechanics	467	428	488	500
Number of administrative support actions per FTE - office	250	274	250	300
Number of computer and network support actions per FTE - IT	1,181	1,355	1,800	1,825
<b>Effectiveness Measures</b>				
% of preventive maintenance completed on schedule- mechanics	95	100	100	100
% of purchase requisitions, payroll and personnel forms processed on schedule-office	100	100	100	100
% of computer and network support actions completed on schedule - IT	100	100	100	100

FUND NUMBER	101 GENERAL FUND
DEPARTMENT NUMBER	24 FIRE
DIVISION NUMBER	25 FIRE PREVENTION & ARSON

## MISSION

To create a community safe from fire through adherence to codes, construction plan reviews, and field inspections. To educate the public in fire prevention and code enforcement, prevent or reduce the loss of life and property and to investigate fires throughout the community.

## OBJECTIVES & PLANNED ACCOMPLISHMENTS

- To provide more community awareness of our prevention and mitigation efforts.
- To increase the number of fire inspections city wide.
- To investigate every suspicious fire.
- To involve the community in fire prevention awareness through advertisement and demonstrations.
- To implement customer service as a standard operating procedure.
- To increase division efficiency.

## EXPENDITURES

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	1,909,286	1,963,600	1,954,415	1,864,591	2,158,999
Materials & Supplies	27,861	28,787	33,015	28,280	28,593
Contractual Services	50,767	51,235	58,974	49,505	56,952
<b>Total</b>	1,987,914	2,043,622	2,046,404	1,942,376	2,244,544

## PERSONNEL POSITION LISTING

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
24	25	234	50537	FA1	FIREFIGHTER CADET	53,499
24	25	136	50538	FA2	FIREFIGHTER	84,129
24	25	184	50538	FA2	FIREFIGHTER	84,317
24	25	187	50538	FA2	FIREFIGHTER	83,837
24	25	619	50538	FA2	FIREFIGHTER	83,524
24	25	30	50070	FA3	FIRE ASSISTANT DRIVER	90,212
24	25	41	50070	FA3	FIRE ASSISTANT DRIVER	90,816
24	25	5	50367	FA4	FIRE DRIVER	96,480

FUND NUMBER  
 DEPARTMENT NUMBER  
 DIVISION NUMBER

101 GENERAL FUND  
 24 FIRE  
 25 FIRE PREVENTION & ARSON

PERSONNEL POSITION LISTING - CONTINUED

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
24	25	30	50367	FA4	FIRE DRIVER	93,440
24	25	5	30538	FA5	FIRE CAPTAINS	116,132
24	25	56	30538	FA5	FIRE CAPTAINS	115,465
24	25	550	10338	FA6	FIRE DISTRICT CHIEF	129,542
24	25	1	10542	FA7	FIRE MARSHAL	159,030
24	25	50	50070	FS3	FIRE ASSISTANT DRIVER	91,949
24	25	15	30538	FS5	FIRE CAPTAINS	88,435
24	25	20	30538	FS5	FIRE CAPTAINS	115,659
<b>COUNT</b>			<b>16</b>		<b>TOTAL</b>	<b>1,576,467</b>

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of Uniformed Personnel	16	16	15	16
Number of Inspectors	11	14	10	14
<i>Outputs</i>				
Number of Fire Inspections	4,571	6,773	5,847	6,820
Number of Plans Reviewed	768	1,178	1,351	1,370
Number of Plats Reviewed	151	70	60	75
Number of Public Education Presentations	76	92	173	149
Number of Complaints/Misc. Details	44	184	130	141
Number of Arson Cases Invest.	54	37	50	45

FUND NUMBER	101 GENERAL FUND
DEPARTMENT NUMBER	24 FIRE
DIVISION NUMBER	30 AIRPORT

**MISSION**

The purpose of the ARFF crew is to provide for the safety of the Airport Carrier and it's passengers as well as Airport tenants.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Continue with Fuel Inspections for the FBO's (Fixed Based Operators) and pre fire plans on the AOA (Airport Operations Area).
- Increase the level of knowledge and skills for the ARFF personnel by having training for all Fire personnel assigned to the Airport Fire Station.
- Complete a 60 hour refresher course for all personnel assigned to ARFF.

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	1,134,100	1,172,774	1,145,968	1,176,733	1,173,281
Materials & Supplies	60,686	59,762	34,286	32,396	58,283
Contractual Services	33,350	38,608	57,528	60,870	36,524
<b>Total</b>	1,228,136	1,271,144	1,237,782	1,269,999	1,268,088

**PERSONNEL POSITION LISTING**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
24	30	32	30538	FS5	FIRE CAPTAINS	108,619
24	30	33	30538	FS5	FIRE CAPTAINS	115,951
24	30	238	30538	FS5	FIRE CAPTAINS	116,039
24	30	17	50367	FS4	FIRE DRIVER	89,212
24	30	25	50367	FS4	FIRE DRIVER	91,087
24	30	28	50367	FS4	FIRE DRIVER	90,795
24	30	15	50538	FS2	FIREFIGHTER	81,098
24	30	100	50538	FS2	FIREFIGHTER	78,004
24	30	176	50538	FS2	FIREFIGHTER	79,405
<b>COUNT</b>			<b>9</b>		<b>TOTAL</b>	<b>850,210</b>

FUND NUMBER	101 GENERAL FUND
DEPARTMENT NUMBER	24 FIRE
DIVISION NUMBER	30 AIRPORT

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of full-time equivalent employees (FTE)	9	9	9	9
<i>Outputs</i>				
Number of Aircraft Alerts responded	17	12	16	18
Number of Fuel Spills responded	11	11	14	16
Number of Emergency Medical Calls responded	3	1	3	4
Number of other type of emergency call responded	19	8	9	10

FUND NUMBER	101 GENERAL FUND
DEPARTMENT NUMBER	24 FIRE
DIVISION NUMBER	35 IN-HOUSE TRAINING

**MISSION**

To provide training for the Fire Department in all Fire related disciplines.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- To increase the field of knowledge and skills for all fire personnel while providing the necessary education for certification and recertification purposes.
- To provide in-house training and ongoing continuing education courses to comply with all requirements set forth by our regulatory agencies.

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	443,001	581,458	549,320	564,754	571,124
Materials & Supplies	125,463	170,081	458,761	439,845	448,754
Contractual Services	113,607	96,477	134,928	128,163	121,182
Capital Outlay	10,066	16,316	-	-	-
<b>Total</b>	692,137	864,332	1,143,009	1,132,762	1,141,060

**PERSONNEL POSITION LISTING**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
24	35	125	10338	FA6	FIRE DISTRICT CHIEF	126,109
24	35	233	30538	FA5	FIRE CAPTAINS	113,650
24	35	21	50070	FA3	FIRE ASSISTANT DRIVER	91,846
24	35	205	50538	FS2	FIREFIGHTER	79,580
<b>COUNT</b>			<b>4</b>		<b>TOTAL</b>	<b>411,185</b>

FUND NUMBER  
 DEPARTMENT NUMBER  
 DIVISION NUMBER

101 GENERAL FUND  
 24 FIRE  
 35 IN-HOUSE TRAINING

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of full-time equivalent instructors	10	10	10	10
<i>Outputs</i>				
Number of training classes conducted	265	265	280	300
<b>Efficiency Measures</b>				
Ratio of training sessions per instructor	26.5	26.5	28	30
<b>Effectiveness Measures</b>				
Number of certified personnel produced	418	418	540	580
Number of course completion certificates issued	418	418	540	580

**CITY OF LAREDO, TEXAS  
SPECIAL FIRE  
OPERATING GRANTS FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>OPENING BALANCE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES</b>						
Intergovernmental Revenue	0	834,839	1,305,930	1,305,930	1,665,733	802,358
Other Financing Sources	0	280,287	435,310	435,310	451,176	1,074,994
<b>SAFER GRANT</b>						
Intergovernmental Revenue	0	0	0	4,478,112	0	0
<b>TOTAL SAFER GRANT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,478,112</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUES</b>	<b>0</b>	<b>1,115,126</b>	<b>1,741,240</b>	<b>6,219,352</b>	<b>2,116,909</b>	<b>1,877,352</b>
<b>TOTAL AVAILABLE</b>	<b>0</b>	<b>1,115,126</b>	<b>1,741,240</b>	<b>6,219,352</b>	<b>2,116,909</b>	<b>1,877,352</b>
<b>EXPENDITURES</b>						
<b>SAFER GRANT</b>						
Personnel Services	0	1,115,126	1,741,240	2,412,289	2,116,909	1,877,352
Other Charges	0	0	0	3,742,353	0	0
<b>TOTAL SAFER GRANT</b>	<b>0</b>	<b>1,115,126</b>	<b>1,741,240</b>	<b>6,154,642</b>	<b>2,116,909</b>	<b>1,877,352</b>
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>1,115,126</b>	<b>1,741,240</b>	<b>6,154,642</b>	<b>2,116,909</b>	<b>1,877,352</b>
<b>CLOSING BALANCE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$64,710</b>	<b>\$0</b>	<b>\$0</b>



## **Fleet Management**

**CITY OF LAREDO, TEXAS  
FLEET MANAGEMENT  
OPERATING FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>OPENING BALANCE</b>	<b>\$730,224</b>	<b>\$796,227</b>	<b>\$309,540</b>	<b>\$435,858</b>	<b>\$435,858</b>	<b>\$554,682</b>
<b>REVENUES</b>						
Charges for Services	9,562,882	9,827,745	11,514,136	11,514,136	10,410,602	11,196,366
Rents, Royalties and Interest	14,333	15,869	12,000	12,000	15,871	12,200
Reimburse and Miscellaneous	348,615	137,863	225,000	225,000	126,095	225,000
<b>TOTAL REVENUES</b>	<b>9,925,831</b>	<b>9,981,478</b>	<b>11,751,136</b>	<b>11,751,136</b>	<b>10,552,568</b>	<b>11,433,566</b>
<b>TOTAL AVAILABLE</b>	<b>10,656,055</b>	<b>10,777,705</b>	<b>12,060,676</b>	<b>12,186,994</b>	<b>10,988,426</b>	<b>11,988,248</b>
<b>EXPENDITURES</b>						
<b>MAINTENANCE SHOP</b>						
Personnel Services	2,249,001	2,403,341	2,644,272	2,644,272	2,382,103	2,632,954
Materials and Supplies	66,429	96,215	127,511	132,292	109,142	126,341
Contractual Services	7,385,950	7,796,558	9,191,588	9,343,550	7,925,944	9,128,953
Other Charges	0	0	97,305	72,305	0	100,000
Capital Outlay	17,980	18,000	0	17,000	16,555	0
<b>TOTAL MAINTENANCE SHOP</b>	<b>9,719,360</b>	<b>10,314,115</b>	<b>12,060,676</b>	<b>12,209,419</b>	<b>10,433,744</b>	<b>11,988,248</b>
<b>TOTAL EXPENDITURES</b>	<b>9,719,360</b>	<b>10,314,115</b>	<b>12,060,676</b>	<b>12,209,419</b>	<b>10,433,744</b>	<b>11,988,248</b>
<b>CLOSING BALANCE</b>	<b>\$936,695</b>	<b>\$463,590</b>	<b>\$0</b>	<b>(\$22,425)</b>	<b>\$554,682</b>	<b>\$0</b>
<b>ADJUSTMENTS</b>						
COMPENSATED ABSENCES	29,990	(27,732)	0	0	0	0
PRIOR PERIOD ADJ	(170,458)	0	0	0	0	0
<b>TOTAL ADJUSTMENTS</b>	<b>(140,468)</b>	<b>(27,732)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED CLOSING BALANCE</b>	<b>\$796,227</b>	<b>\$435,858</b>	<b>\$0</b>	<b>(\$22,425)</b>	<b>\$554,682</b>	<b>\$0</b>

**City of Laredo, Texas  
Fleet Management  
Major Fund Changes  
FY 2019-2020**

**REVENUES**

**Total Net Change from FY2019 to FY2020**      \$    (317,570)      -2.70%

<u>Major Revenue Changes</u>	<u>Variance</u>	<u>% Change</u>
Fuel Charges	(317,770)	-7.20%
Rents, Royalties & Interest	200	1.67%

**EXPENDITURES**

Personnel (Changes in benefits, and employees hired at above entry level rates)	(73,781)
Cost of Living Adjustment 2.5%	51,290
Health Insurance Increase 3%	11,173
Motor Fuel	2,330
Administrative Charges	7,259
Fuels	(317,770)
Cost of Goods Sold (increase)	284,000
Clothing and Linen	(1,000)
I-Net Charges	0
Insurance	(1,124)
Computer Hardware/Software	(1,000)
Safety Equipment	(1,000)
Food and Ice	(500)
Contract Labor	(35,000)
Other Charges - Reserve Appropriations	<u>2,695</u>
<b>Total Net Change from FY2019 to FY2020</b>	<b>\$    (72,428)</b>

<b>Cost of Good Sold</b>	<b>FY18-19</b>	<b>FY19-20</b>	<b>Variance</b>
Parts and Batteries	800,000	800,000	-
Tires and Tubes	750,000	750,000	-
Oils and Other Lubricants	140,000	130,000	(10,000)
Air Condition	25,000	25,000	-
Transmission	30,000	40,000	10,000
Welding	25,000	20,000	(5,000)
Tire Repair	90,000	90,000	-
H. D. Equip. Parts/Labor	1,000,000	1,200,000	200,000
Small Units	26,000	65,000	39,000
Mechanical Service Other	450,000	500,000	50,000
	<b>3,336,000</b>	<b>3,620,000</b>	<b>284,000</b>

<b>Fuel Cost per Gallon</b>	<b>FY18-19</b>	<b>FY19-20</b>
<b>General Fund</b>		
Gasoline	\$ 2.30	\$ 2.30
Diesel	\$ 3.00	\$ 2.80
<b>All Other Funds</b>		
Gasoline	\$ 2.30	\$ 2.30
Diesel	\$ 3.00	\$ 2.80

# FLEET MANAGEMENT DEPARTMENT REQUESTS

## PERSONNEL REQUEST

DIVISION	TITLE	GRADE	NEW	EST. COST W/ BENEFITS	APPROVED (YES)/(NO)
<b>Maintenance Shop</b>	Diesel Technician	R32	2.00	115,887	
	Automotive Mechanic	R29	2.00	99,301	
<b>Total Personnel Request</b>			<b>4.00</b>	<b>215,188</b>	

## CAPITAL OUTLAY REQUEST

DIVISION	DESCRIPTION	AMOUNT	APPROVED (YES)/(NO)	FUNDING SOURCE
<b>Maintenance Shop</b>	<b>Machinery &amp; Equipment</b>			
	Replace 7,000 lbs lift with 20,000 lbs lift	25,000		
	<b>Computer Hardware</b>			
	Graco oil system worn out, needs replacement	15,000		
	<b>Automotive</b>			
	Replace unit 2325, 2002 landfill pickup 60,000 miles	32,000		
Replace wrecker with 10,000 hours of service	60,000			
<b>Total Capital Outlay Request</b>			<b>132,000</b>	

<b>Total Fleet Management Department Request</b>	<b>347,188</b>
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FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

593 FLEET MANAGEMENT  
28 FLEET MANAGEMENT  
10 MAINTENANCE

**MISSION**

Fleet’s mission is to respond and complete jobs for all Departments in a timely manner, efficiently, safely, and closely monitoring expenses to stay within budget for the year.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Educate staff and maintain updates of new engines and technologies.
- To properly budget and maintain line items for all necessary repairs on city units.
- To provide a superior database in order to make clear and concise decisions on equipment purchases and on the decision to keep or dispose of existing equipment.
- To have sound internal controls in order to safeguard all equipment purchases.

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	2,249,001	2,403,341	2,644,272	2,382,103	2,632,954
Materials & Supplies	66,429	96,215	132,292	109,142	126,341
Contractual Services	7,385,950	7,796,558	9,343,550	7,925,944	9,128,953
Other Charges	-	-	72,305	-	100,000
Capital Outlay	17,980	18,000	17,000	16,555	-
<b>Total</b>	9,719,360	10,314,114	12,209,419	10,433,744	11,988,248

**PERSONNEL POSITION LISTING**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
28	10	5	22201	R25	WAREHOUSE CLERK	29,409
28	10	6	22201	R25	WAREHOUSE CLERK	25,237
28	10	5	20013	R27	CLERK III	25,237
28	10	102	20013	R27	CLERK III	27,677
28	10	104	20013	R27	CLERK III	25,237
28	10	1	80001	R27	PREVENTIVE MAINT. SVC. WORKER	25,237
28	10	2	80001	R27	PREVENTIVE MAINT. SVC. WORKER	28,053
28	10	3	80001	R27	PREVENTIVE MAINT. SVC. WORKER	25,237
28	10	4	80001	R27	PREVENTIVE MAINT. SVC. WORKER	25,237
28	10	6	80001	R27	PREVENTIVE MAINT. SVC. WORKER	30,952
28	10	8	80001	R27	PREVENTIVE MAINT. SVC. WORKER	25,237
28	10	20	80001	R27	PREVENTIVE MAINT. SVC. WORKER	25,237

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

593 FLEET MANAGEMENT  
28 FLEET MANAGEMENT  
10 MAINTENANCE

PERSONNEL POSITION LISTING – CONTINUED

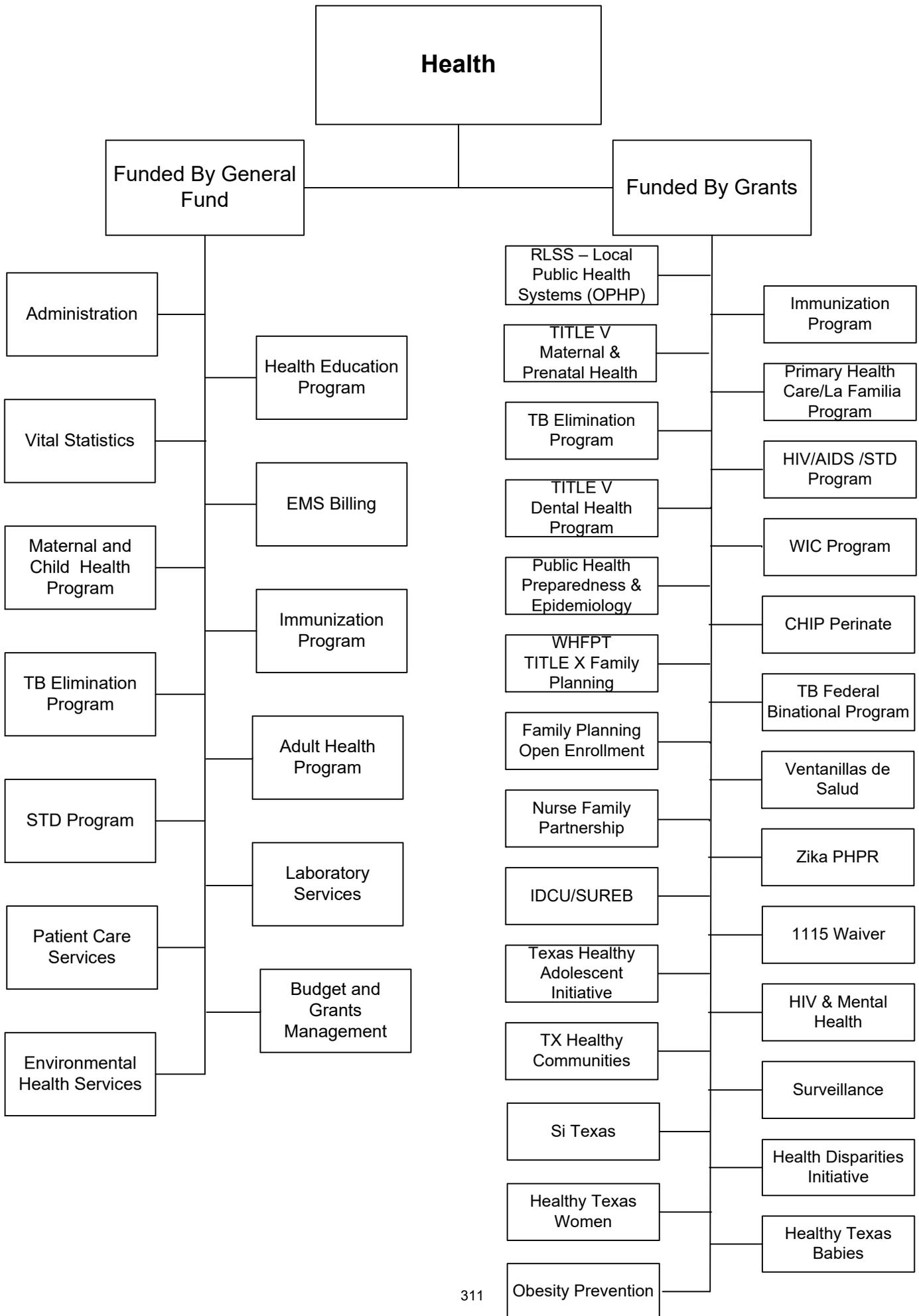
DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
28	10	45	80001	R27	PREVENTIVE MAINT. SVC. WORKER	25,237
28	10	112	80001	R27	PREVENTIVE MAINT. SVC. WORKER	25,341
28	10	4	72221	R28	WELDER	35,061
28	10	6	72222	R34	WELDER II	40,984
28	10	1	70004	R29	AUTOMOTIVE MECHANIC I	29,450
28	10	2	70004	R29	AUTOMOTIVE MECHANIC I	29,346
28	10	3	70004	R29	AUTOMOTIVE MECHANIC I	38,315
28	10	4	70004	R29	AUTOMOTIVE MECHANIC I	43,675
28	10	5	70004	R29	AUTOMOTIVE MECHANIC I	26,092
28	10	7	70004	R29	AUTOMOTIVE MECHANIC I	35,228
28	10	8	70004	R29	AUTOMOTIVE MECHANIC I	38,836
28	10	10	70004	R29	AUTOMOTIVE MECHANIC I	42,799
28	10	11	70004	R29	AUTOMOTIVE MECHANIC I	41,151
28	10	113	70004	R29	AUTOMOTIVE MECHANIC I	26,092
28	10	7	72202	R29	WAREHOUSE SUPERVISOR	41,297
28	10	2	70089	R32	AUTOMOTIVE MECHANIC SUPERVISOR	30,869
28	10	4	70089	R32	AUTOMOTIVE MECHANIC SUPERVISOR	46,491
28	10	5	70089	R32	AUTOMOTIVE MECHANIC SUPERVISOR	40,421
28	10	6	70089	R32	AUTOMOTIVE MECHANIC SUPERVISOR	37,564
28	10	3	71808	R32	DIESEL MECHANIC I	37,042
28	10	4	71808	R32	DIESEL MECHANIC I	30,869
28	10	6	71808	R32	DIESEL MECHANIC I	32,370
28	10	8	71808	R32	DIESEL MECHANIC I	36,855
28	10	9	71808	R32	DIESEL MECHANIC I	32,558
28	10	107	71808	R32	DIESEL MECHANIC I	32,370
28	10	111	71808	R32	DIESEL MECHANIC I	32,078
28	10	1	72223	R34	DIESEL MECHANIC II	35,353
28	10	5	72223	R34	DIESEL MECHANIC II	37,126
28	10	7	72223	R34	DIESEL MECHANIC II	41,068
28	10	8	72223	R34	DIESEL MECHANIC II	40,692
28	10	1	70001	R34	HEAVY EQUIPMENT MECHANIC SUPVR	48,034
28	10	5	70001	R34	HEAVY EQUIPMENT MECHANIC SUPVR	45,177
28	10	4	11200	R37	FLEET MAINTENANCE SUPDT	71,115
28	10	7	16018	R43	FLEET MANAGEMENT DIRECTOR	160,613
<b>COUNT</b>			<b>46</b>			<b>1,705,556</b>

FUND NUMBER  
 DEPARTMENT NUMBER  
 DIVISION NUMBER

593 FLEET MANAGEMENT  
 28 FLEET MANAGEMENT  
 10 MAINTENANCE

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of full-time equivalent employees (FTE)	46	46	46	46
Number of FTE's (Operation)	33	32	32	32
<i>Outputs</i>				
Number of units serviced	1,354	1,833	1,842	1,851
Number of jobs completed	47,236	37,094	32,934	33,263
Total mechanic hours billed	35,339	28,055	33,595	33,931
<b>Efficiency Measures</b>				
Number of jobs completed per FTE (Operation)	1,432	1,159	1,029	1,039
Cost per mechanic hour billed	\$63.64	\$63.36	\$63.99	\$64.63



**CITY OF LAREDO, TEXAS  
HEALTH  
OPERATING FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>OPENING BALANCE</b>	<b>\$1,709,981</b>	<b>\$1,750,226</b>	<b>\$234,128</b>	<b>\$1,760,828</b>	<b>\$1,760,828</b>	<b>\$450,000</b>
<b>REVENUES</b>						
Licenses and Permits	436,712	425,517	473,410	473,410	415,550	437,770
Intergovernmental Revenue	10,837,451	11,400,038	13,289,710	20,936,886	19,781,697	13,315,158
Fees and Collections	719,341	675,779	757,817	757,817	667,324	694,488
Rents, Royalties and Interest	17,301	20,438	16,765	16,765	36,465	47,214
Reimburse and Miscellaneous	927,771	922,763	1,323,131	1,458,177	1,413,798	1,293,273
Other Financing Sources	2,949,462	3,049,462	3,049,462	3,049,462	2,973,011	3,049,462
<b>TOTAL REVENUES</b>	<b>15,888,039</b>	<b>16,493,998</b>	<b>18,910,295</b>	<b>26,692,517</b>	<b>25,287,845</b>	<b>18,837,365</b>
<b>TOTAL AVAILABLE</b>	<b>17,598,020</b>	<b>18,244,224</b>	<b>19,144,423</b>	<b>28,453,345</b>	<b>27,048,673</b>	<b>19,287,365</b>
<b>EXPENDITURES</b>						
HEALTH-CITY FUNDED PGMS	4,275,329	4,383,573	4,950,404	5,224,424	5,208,400	5,180,349
HEALTH-TX DEPT HEALTH SVC	8,697,606	9,084,759	10,332,335	14,754,169	14,442,236	10,292,352
HEALTH-FEDERAL FUNDED	2,067,087	2,083,307	2,278,043	5,367,182	5,033,649	2,266,667
HEALTH-STATE FUNDED	108,099	101,799	103,003	278,646	273,801	108,153
HEALTH-COLLEGE/UNIVERSITY	234,779	173,779	234,783	489,766	489,766	296,191
HEALTH-LOCAL FUNDED	99,805	285,618	266,447	595,758	438,545	342,903
HEALTH-SCHOOL DISTRICTS	4,801	7,783	15,750	15,750	15,750	15,750
HEALTH-OTHER GRANTS	360,287	362,778	763,658	685,359	696,526	785,000
<b>TOTAL EXPENDITURES</b>	<b>15,847,794</b>	<b>16,483,396</b>	<b>18,944,423</b>	<b>27,411,054</b>	<b>26,598,673</b>	<b>19,287,365</b>
<b>CLOSING BALANCE</b>	<b>\$1,750,226</b>	<b>\$1,760,828</b>	<b>\$200,000</b>	<b>\$1,042,291</b>	<b>\$450,000</b>	<b>\$0</b>

**City of Laredo, Texas  
Health Fund  
Major Fund Changes  
FY 2019-2020**

**REVENUES**

Total Net Change from FY 2019 to FY 2020 (72,930) -0.4%

**Major Revenue Changes**

	Variance	% Change
<b>Licenses and Permits</b>		
Market Licenses	150	-13.2%
Tire Business Registration	250	8.7%
Food Permits	(37,750)	2.8%
Food Service Operators	(240)	-16.5%
Septic Tank Permits	550	25.0%
Swimming Pool Permits	500	6.6%
<b>Intergovernmental Revenues</b>		
HIV Prevention	24,400	-2.7%
Title V Dental	46,000	9.2%
Women, Infants & Children	60,959	-1.0%
Women's Health & Family	5,150	5.4%
HIV & Mental Health Project	311,376	-36.0%
Zika Health Care	243,026	-36.0%
Texas Healthy Communities	(50,000)	9.2%
Ebola Surveillance	(82,500)	9.2%
Texas Adolescent Initiative	(200,000)	-100.0%
TB Elimination	4,543	7.6%
HIV Social Services	(192,691)	-100.0%
Immunization Action Plan	15,209	4.9%
HIV HOPWA	58,461	1.7%
Zika PHPR	(335,394)	-2.3%
WIC Indirect	21,342	14.3%
UTHSCSA Tackle HIV	(157,213)	5.0%
PILLAR High Risk HIV	234,087	-24.3%
Ryan White Part D	23,190	-5.2%
<b>Fees and Collections</b>		
VS Birth Certificates	(13,780)	-2.3%
LAB Water Sample Fee	(7,460)	0.2%
ENV Inspection Fees	(14,400)	5.0%
ENV Food Handler Certificates	(28,160)	-13.8%
TB X-ray Fees	1,002	3.0%
TB Clinic Medicaid Fees	1,907	-61.3%
ENV Street Vendor Permits	3,100	8.7%
Immunizations Clinic Fees	(3,667)	-7.4%
STD Clinic Fees	(1,643)	3.0%
<b>Rents, Royalties &amp; Interest</b>		
Interest Earnings	30,345	150.0%
<b>Reimbursements &amp; Misc.</b>		
In-kind Services	(84,222)	113.5%
Adult Health Lab Fees/Buena Vida	5,021	-15.2%
Lab Fees (Walk-ins)	28,911	11.8%
Medical Records Fees	955	3.0%
Clinic Fees (IMM, self pay adm fee)	4,755	-5.2%
Medicaid Reimbursement	759	-42.8%
WHP Reimbursement	1,766	5.0%
Title XIX Reimbursement	6,077	-16.2%
Family Planning Program	5,750	5.0%
Clinic Fees (La Familia)	(8,514)	-13.2%

**EXPENDITURES****City Funded Programs**

Personnel (due to new employees hired at above entry level rates, reclassifications, changes to benefits, etc.)	6,438
Motor Fuel	(1,796)
Vehicle Maintenance	(710)
800 MHZ Radios	705
I-Net	625
Utilities	1,100
Bank Service Fees	2,226
Support Services	11,616
Insurances	1,263
Grant Match	115,000
Lab Fee	132,913
Reserve	(38,962)
Other Charges	(473)
<b>All Other City Funded Divisions</b>	<b>\$ 229,945</b>

**Grant Funded Programs****State and Texas Department of State Health Services:**

HIV Prevention	24,400
MCH Dental	46,000
WIC	60,959
Primary Health Care	(6,152)
TB Elimination	7,683
Immunization	15,181
OPHP	36,678
HIV HOPWA	58,461
Ryan White	206,911
HIV Social Services	(192,691)
Texas Healthy Communities	(50,000)
Ebola Surveillance	(82,500)
Texas Adolescent Initiative	(200,000)
Zika PPHR	(335,394)
Zika Health Care	243,026
Hurricane Crisis Response	120,590
Other State	12,015

**Federal Funded**

Health & Mental Health	(311,376)
HIV Ryan White Part C	300,000

**Other Funding Source**

TAMIU - SI Texas Project	61,408
UTHSCSA Tackle HIV	(157,213)
PILLAR High Risk HIV	234,087
WIC Indirect	21,342
Other	(418)
<b>For Grant Funded Divisions</b>	<b>\$ 112,997</b>

**Total Net Change from FY 2019 to FY 2020****\$ 342,942**

**HEALTH DEPARTMENT REQUESTS**

**PERSONNEL REQUESTS**

<b>Division</b>	<b>Title</b>	<b>Grade</b>	<b>New</b>	<b>Est. Cost w/Benefits</b>	<b>Approved (Yes)/(No)</b>
<b>Environmental Health SVS</b>	Sanitarian III	R36	1	63,804	
<b>Laboratory</b>	Microbiologist I	R37	1	68,061	
	Medical Office Assistant II	R30	1	46,002	
<b>Administration</b>	Chief of Operations And Strategy		1		
	<b>Total Personnel Requests</b>		<b>4</b>	<b>177,866</b>	

**CAPITAL OUTLAY REQUESTS**

<b>Division</b>	<b>Description</b>	<b>Amount</b>	<b>Approved (Yes)/(No)</b>	<b>Funding Source</b>
<b>Administration</b>	<b>Automotive</b>			
	ONE 4 WHEEL DRIVE UTILITY VEHICLE SUV	39,000		
<b>Environmental Health SVS</b>	<b>Automotive</b>			
	TWO MID SIZE 6 CYLINDER, AUTOMATIC	48,300		
	TWO MID SIZE 6 CYLINDER AUTOMATIC VEHICLES NEEDED TO REPLACE UNIT 8204 AND	48,300		
	<b>Total Capital Outlay Requests</b>	<b>135,600</b>		

	<b>Total Health Requests</b>	<b>313,466</b>		
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FUND NUMBER	226 HEALTH DEPT
DEPARTMENT NUMBER	29 HEALTH DEPT / 60 DEPT OF STATE HEALTH SVCS 68 OTHER PROJECTS
DIVISION NUMBER	10 ADMINISTRATION / 13 AMBULANCE 28 BUDGET & GRANTS 07 OFFICE OF PUBLIC HEALTH PRACTICE (OPHP) 01 SPECIAL PROJECTS

**MISSION**

To plan, organize, direct, and coordinate the overall development and implementation of the essential public health services vital to our resident's health status; ensure the proper processes and resources are in place to respond to emergencies; and, maintain a fiscally responsible operational budget.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- To prevent disease, improve health status, develop comprehensive preparedness activities, enhance surveillance and communications, prolong life, and promote conducive to healthful living through direct or indirect provision of comprehensive public health services and communication, cooperation, and coordination with individual, group, and community health care providers and with local, state, federal, and international health agencies and officials.
- Administer and oversee the operation and management of all programs/services to assure efficient and timely comprehensive public health services, disease prevention, health promotion and preparedness against any public health threat both in the City of Laredo.
- Utilize quality management tools which help administrators identify ways to improve internal processes that will reap more "quality" outcomes for patients by monitoring compliance through compliance audits both internally and by State and Federal reviewers.
- Build and maintain collaborative community partnerships with the focus on mobilization of community resources that meet the needs of the residents and providing leadership support for local, state and national collaboration
- Continue to advocate for health care issues affecting the Laredo area.
- Implement and manage a responsible financial plan for the operation of the Department.
- Maintain facilities and plan for future needs for the Department.
- Provide technical support for all departmental information technology systems which include INSIGHT, IMMTRAC, TIMS (TB), ARIES (HIV/AIDS); Shelter Pro (LACF); FE (Food Management; and, various billing softwares.

**EXPENDITURES (2910) ADMINISTRATION**

	<b>ACTUAL 16-17</b>	<b>ACTUAL 17-18</b>	<b>AMENDED 18-19</b>	<b>ESTIMATED 18-19</b>	<b>PROPOSED 19-20</b>
Personnel Services	812,206	897,845	887,702	845,714	886,751
Materials & Supplies	31,374	50,592	72,501	78,754	60,937
Contractual Services	430,007	361,091	397,249	380,693	390,511
Other Charges	25,929	50,286	42,315	42,773	117,800
<b>Total</b>	1,299,516	1,359,814	1,399,767	1,347,934	1,455,999

FUND NUMBER	226 HEALTH DEPT
DEPARTMENT NUMBER	29 HEALTH DEPT / 60 DEPT OF STATE HEALTH SVCS 68 OTHER PROJECTS
DIVISION NUMBER	10 ADMINISTRATION / 13 AMBULANCE 28 BUDGET & GRANTS 07 OFFICE OF PUBLIC HEALTH PRACTICE (OPHP) 01 SPECIAL PROJECTS

PERSONNEL POSITION LISTING (2910)

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
29	10	13	10750	R45	HEALTH DIRECTOR	177,578
29	10	9	20013	R27	CLERK III	25,237
29	10	28	20014	R32	ADMINISTRATIVE ASSISTANT I	30,869
29	10	2	20015	R35	ADMINISTRATIVE ASSISTANT II	49,640
29	10	61	20018	R29	ADMINISTRATIVE SECRETARY	39,670
29	10	518	25000	R28	CLERK/COURIER	25,654
29	10	18	70189	R28	BUILDING MAINTENANCE MECHANIC	25,654
29	10	2	70195	R32	BLDG. MAINTENANCE SUPERVISOR	33,286
29	10	26	80288	R23	CUSTODIAN	23,986
29	10	27	80288	R23	CUSTODIAN	23,527
29	10	68	80288	R23	CUSTODIAN	25,988
29	10	1	80666	R23	GROUNDSKEEPER	29,575
<b>COUNT</b>			<b>13</b>		<b>TOTAL</b>	<b>510,664</b>

EXPENDITURES (2913) EMS COLLECTIONS

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	161,883	190,413	197,410	203,813	220,068
Materials & Supplies	6,119	3,365	2,270	3,415	2,670
Contractual Services	56,901	62,138	85,899	65,968	102,243
<b>Total</b>	<b>224,903</b>	<b>255,916</b>	<b>285,579</b>	<b>273,196</b>	<b>324,981</b>

FUND NUMBER	226 HEALTH DEPT
DEPARTMENT NUMBER	29 HEALTH DEPT / 60 DEPT OF STATE HEALTH SVCS 68 OTHER PROJECTS
DIVISION NUMBER	10 ADMINISTRATION / 13 AMBULANCE 28 BUDGET & GRANTS 07 OFFICE OF PUBLIC HEALTH PRACTICE (OPHP) 01 SPECIAL PROJECTS

PERSONNEL POSITION LISTING (2913)

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
29	13	43	45021	R27	MEDICAL BILLING SPECIALIST I	25,237
29	13	44	45021	R27	MEDICAL BILLING SPECIALIST I	29,346
29	13	552	45021	R27	MEDICAL BILLING SPECIALIST I	25,237
29	13	200	45022	R29	MEDICAL BILLING SPECIALIST II	31,619
29	13	45	45023	R31	SENIOR MEDICAL BILLING SPEC.	32,078
<b>COUNT</b>			<b>5</b>		<b>TOTAL</b>	<b>143,518</b>

EXPENDITURES (2928) BUDGET & GRANTS MGMT

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	369,704	400,403	409,422	423,705	423,094
Materials & Supplies	1,453	4,770	9,100	9,100	9,100
Contractual Services	10,106	8,169	21,070	11,178	14,200
<b>Total</b>	<b>381,263</b>	<b>413,342</b>	<b>439,592</b>	<b>443,983</b>	<b>446,394</b>

PERSONNEL POSITION LISTING (2928)

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
29	28	1	15036	R39	CHIEF, GRANTS AND BUDGET	90,997
29	28	160	20251	R25	CLERK II	24,382
29	28	3	35028	R37	BUDGET ANALYST III	64,282
29	28	2	40237	R35	REVENUE COLLECTIONS SUPERVISOR	52,039
29	28	650	41821	R29	SENIOR ACCOUNTING TECHNICIAN	28,470
29	28	37	45022	R29	MEDICAL BILLING SPECIALIST II	26,092
<b>COUNT</b>			<b>6</b>		<b>TOTAL</b>	<b>286,262</b>

FUND NUMBER	226 HEALTH DEPT
DEPARTMENT NUMBER	29 HEALTH DEPT / 60 DEPT OF STATE HEALTH SVCS 68 OTHER PROJECTS
DIVISION NUMBER	10 ADMINISTRATION / 13 AMBULANCE 28 BUDGET & GRANTS 07 OFFICE OF PUBLIC HEALTH PRACTICE (OPHP) 01 SPECIAL PROJECTS

EXPENDITURES (6007) OPHP

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	421,034	410,613	910,478	910,478	600,652
Materials & Supplies	26,275	15,996	-	-	-
Contractual Services	96,684	149,088	40,330	40,330	8,706
Other Charges	-	-	441,390	441,390	314,370
<b>Total</b>	543,993	575,697	1,392,198	1,392,198	923,728

EXPENDITURES (6801) SPECIAL PROJECTS

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	859	382	-	-	-
Materials & Supplies	489	-	-	-	-
Contractual Services	975	593	-	-	-
Other Charges	-	-	271,526	271,526	350,000
<b>Total</b>	2,323	975	271,526	271,526	350,000

FUND NUMBER	226 HEALTH DEPT
DEPARTMENT NUMBER	29 HEALTH DEPT / 60 DEPT OF STATE HEALTH SVCS 68 OTHER PROJECTS
DIVISION NUMBER	10 ADMINISTRATION / 13 AMBULANCE 28 BUDGET & GRANTS 07 OFFICE OF PUBLIC HEALTH PRACTICE (OPHP) 01 SPECIAL PROJECTS

PERSONNEL POSITION LISTING (6007)

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
60	07	5	10189	R41	CHIEF PREVENTIVE HEALTH SVCS	69,892
60	07	1	10237	R40	CHIEF OF ENVIRONMENTAL HLTH (@15%)	10,446
60	07	8	30024	R38	REGISTERED NURSE II	47,700
60	07	113	30024	R38	REGISTERED NURSE II	30,827
60	07	80	30030	R40	RN, NURSE PRACTITIONER SUPVR.	100,404
60	07	1	40078	R31	LICENSED VOCATIONAL NURSE II (@50%)	14,433
60	07	118	40078	R31	LICENSED VOCATIONAL NURSE II	54,208
60	07	9	40079	R33	LICENSED VOCATIONAL NURSE III	54,270
60	07	6	41808	R34	SANITARIAN II	35,353
<b>COUNT</b>			<b>9</b>		<b>TOTAL</b>	<b>417,534</b>

PERFORMANCE MEASURES (2910, 6007)

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of FTE's –all funding sources	232.42	232.42	212.96	212.96
Number of FTE's-Administration (Non-Janitorial)	7	7	6	6
Number of FTE's-Administration Support Staff	7	7	5	6
Number of FTE's- MIS	2	2	2	N/A
<i>Outputs</i>				
Number of fully executed provider contracts	71	71	73	71
Number of work orders performed	2,250	2,250		N/A
<b>Efficiency Measures</b>				
No. of contracts (provider) administered per administration	12	12	12	12
Work orders completed per FTE	1,125	1,125	1,301	N/A
<b>Effectiveness Measures</b>				
% of provider completed w/ in 60 days of council approval	100%	100%	100%	100%
% of MIS work orders completed	100%	100%	100%	N/A

FUND NUMBER	226 HEALTH DEPT
DEPARTMENT NUMBER	29 HEALTH DEPT / 60 DEPT OF STATE HEALTH SVCS 68 OTHER PROJECTS
DIVISION NUMBER	10 ADMINISTRATION / 13 AMBULANCE 28 BUDGET & GRANTS 07 OFFICE OF PUBLIC HEALTH PRACTICE (OPHP) 01 SPECIAL PROJECTS

PERFORMANCE MEASURES (2928, 2913)

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of FTEs – Budget & Grants / Management	3	3	3	3
Number of FTEs – Budget & Grants / Clinical Billing	2	2	2	2
No. of FTEs – Budget & Grants / Ambulance Collections	5	5	5	5
<i>Outputs</i>				
No. of DSHS & other funding agency grants executed	35	37	34	36
Number of clinical claims submitted	7,662	8,073	8,315	8,481
Number of ambulance claims submitted	27,166	27,104	27,176	2,7719
<b>Efficiency Measures</b>				
Clinical Claims Submitted per FTE	7,662	8,073	8,315	8,481
Ambulance Claims Submitted per FTE	6,791	6,776	6,794	6,930
<b>Effectiveness Measures</b>				
% of DSHS contracts completed within 60 days of Council approval	100%	100%	100%	100%
Clinical claims submitted within 90 days	100%	100%	100%	100%
Ambulance claims submitted within 90 days	100%	100%	100%	100%

FUND NUMBER	226 HEALTH DEPT
DEPARTMENT NUMBER	29 HEALTH DEPT / 60 DEPT. OF STATE HEALTH SVCS./ 61/FEDERAL FUNDED/ 62 STATE OTHER/65 HEALTH LOCAL /64 OTHER FUNDING
DIVISION NUMBER	/11 HEALTH ED-BUENA VIDA/03 FERNANDO SALINAS TRUST/06 SI, TEXAS /08 HEALTH DISPARITIES INITIATIVE /27 HEALTHY TEXAS BABIES /35 TEXAS HEALTHY ADOLESCENT INITIATIVE /37 OBESITY PREVENTION PROGRAM

## MISSION

To improve the overall health and well-being of Laredo and surrounding community residents by ensuring they are getting regular check-ups, regular risk screenings; increase their connectedness to the community, and supporting positive life choices while reducing the impact of obesity and related chronic diseases by focusing on locally driven clinical and community systems-level enhancements.

## OBJECTIVES & PLANNED ACCOMPLISHMENTS

- Increase the awareness and participation in preventive health care services and activities by the community.
- Increase access to care to all ages by 5%
- Help develop skills, knowledge and capacity among the people of Laredo to improve their health outcomes and quality of life
- Conduct regular needs assessments to learn about needs and risk behaviors CLHD patient population
- Provide outreach services to promote overall health and clinical services awareness
- Create and enhance network of community partners to serve as a gateways to Buena Vida for those most at risk
- Attend all required community/clinical meetings in order to ensure for successful health outcomes.
- Enhance health information technology for healthcare system quality improvement
- Develop community-clinical referral mechanisms for improved obesity and related chronic disease systems of care
- Facilitate evidence-based education and training for providers, patients and the community
- Ensure consistent messaging of reliable health information and collaboration
- Encourage healthy lifestyles for individuals, families, and communities
- Improve level of health promotion via all communication mediums, outreach, and marketing.
- Utilize technology to enhance health and wellness via City Health Department Facebook Page
- Ensure consistent messaging of reliable health information and collaboration
- Increase Partnership Development
- Boost Coalition Activities
- Make sure community-clinical referral mechanisms for improved obesity and related chronic disease systems of care are executed
- Facilitate evidence-based education and training for providers, patients and the community
- Encourage healthy lifestyles for individuals, families, and communities
- Improve level of health promotion, outreach, and marketing.
- Coordinate the Healthy Texas Babies Community Coalitions (HTBCC) initiative and collaborate with community partners and stakeholders to strengthen local capacity and community partnerships in City of Laredo County of Webb.
- Improve relationships among community stakeholders so that we can establish rapid data exchange pertaining to pre-conception, pre-natal care, family planning, infant mortality, SIDS, Tabaco/Alcohol Use, birth defects (to include Zika, and drug induced), and improve the community health care system to address these issues, and ensue prevention.

FUND NUMBER	226 HEALTH DEPT
DEPARTMENT NUMBER	29 HEALTH DEPT / 60 DEPT. OF STATE HEALTH SVCS./ 61/FEDERAL FUNDED/ 62 STATE OTHER/65 HEALTH LOCAL /64 OTHER FUNDING
DIVISION NUMBER	/11 HEALTH ED-BUENA VIDA/03 FERNANDO SALINAS TRUST/06 SI, TEXAS /08 HEALTHY DISPARITIES INITIATIVE /27 HEALTH TEXAS BABIES /35 TEXAS HEALTHY ADOLESCENT INITIATIVE /37 OBESITY PREVENTION PROGRAM

EXPENDITURES (2911) HEALTH EDUCATION

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Materials & Supplies	3,988	4,893	14,289	8,363	5,050
Contractual Services	80,833	39,393	97,563	97,707	96,323
Other	(16)	42,223	-	15	-
<b>Total</b>	84,805	86,509	111,852	106,085	101,373

PERFORMANCE MEASURES (2911)

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of FTE's – LVN's	1	1	0	0
Number of FTE's – MOA	1	1	1	1
<i>Outputs</i>				
Number of Health Risk Profiles completed	2,015	2,037	2,067	2,098
Number of Blood Analysis completed	2,015	2,037	2,067	2,098
Educational Sessions and Presentations	2,015	2,037	2,067	2,098
<b>Efficiency Measures</b>				
No. of 1 to 1 counseling per administrator	2,015	2,037	2,067	2,098
<b>Effectiveness Measures</b>				
% of participants improving risk factors after 6 months	10%	10%	12%	14%
No. of worksites and local agencies participating with Buena Vida Wellness program	5	2	4	5

FUND NUMBER	226 HEALTH DEPT
DEPARTMENT NUMBER	29 HEALTH DEPT / 60 DEPT. OF STATE HEALTH SVCS./ 61/FEDERAL FUNDED/ 62 STATE OTHER/65 HEALTH LOCAL /64 OTHER FUNDING
DIVISION NUMBER	/11 HEALTH ED-BUENA VIDA/03 FERNANDO SALINAS TRUST/06 SI, TEXAS /08 HEALTHY DISPARITIES INITIATIVE /27 HEALTH TEXAS BABIES /35 TEXAS HEALTHY ADOLESCENT INITIATIVE /37 OBESITY PREVENTION PROGRAM

EXPENDITURES (6503) FERNANDO SALINAS TRUST

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Contractual Services	-	8,530	-	-	-
<b>Total</b>	-	8,530	-	-	-

EXPENDITURES (6027) HEALTHY TEXAS BABIES

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	-	18,925	179,562	179,562	61,326
Materials & Supplies	-	3,475	500	500	500
Contractual Services	-	8,195	12,212	12,212	5,674
<b>Total</b>	-	30,595	192,274	192,274	67,500

PERSONNEL POSITION LISTING HEALTHY TEXAS BABIES (6027)

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
60	27	106	30004	R36	PUBLIC HEALTH TECHNICIAN	41,714
<b>COUNT</b>			<b>1</b>		<b>TOTAL</b>	<b>41,714</b>

FUND NUMBER	226 HEALTH DEPT
DEPARTMENT NUMBER	29 HEALTH DEPT / 60 DEPT. OF STATE HEALTH SVCS./ 61/FEDERAL FUNDED/ 62 STATE OTHER/65 HEALTH LOCAL /64 OTHER FUNDING
DIVISION NUMBER	/11 HEALTH ED-BUENA VIDA/03 FERNANDO SALINAS TRUST/06 SI, TEXAS /08 HEALTHY DISPARITIES INITIATIVE /27 HEALTH TEXAS BABIES /35 TEXAS HEALTHY ADOLESCENT INITIATIVE /37 OBESITY PREVENTION PROGRAM

PERFORMANCE MEASURES HEALTHY TEXAS BABIES (6027)

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of FTE's – Supervisor/Coordinator	N/A	1	1	1
<i>Outputs</i>				
Number of Coalition meetings, Health Fairs, Meetings, Etc.	N/A	25	30	35
Number of Prenatal Knowledge Needs Assessment Surveys completed	N/A	35	N/A	N/A
Educational Sessions or presentations	N/A	310	325	345
<b>Efficiency Measures</b>				
No. of members per Coalition Meeting	N/A	30	40	45
<b>Effectiveness Measures</b>				
Reach of Social Media Posts – project related	N/A	N/A	5,000	5,250
No. of local agencies partnering with Healthy Texas	N/A	20	30	40

EXPENDITURES (6035) TEXAS HEALTHY ADOLESCENT INITIATIVE

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	118,626	76,259	124,761	-	-
Materials & Supplies	11,056	16,155	4,269	-	-
Contractual Services	50,742	55,824	70,970	-	-
<b>Total</b>	180,424	148,238	200,000	-	-

FUND NUMBER	226 HEALTH DEPT
DEPARTMENT NUMBER	29 HEALTH DEPT / 60 DEPT. OF STATE HEALTH SVCS./ 61/FEDERAL FUNDED/ 62 STATE OTHER/65 HEALTH LOCAL /64 OTHER FUNDING
DIVISION NUMBER	/11 HEALTH ED-BUENA VIDA/03 FERNANDO SALINAS TRUST/06 SI, TEXAS /08 HEALTHY DISPARITIES INITIATIVE /27 HEALTH TEXAS BABIES /35 TEXAS HEALTHY ADOLESCENT INITIATIVE /37 OBESITY PREVENTION PROGRAM

EXPENDITURES OBESITY PREVENTION PROGRAM (6037)

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	-	42,928	182,936	182,936	152,837
Materials & Supplies	-	2,269	5,115	5,115	7,000
Contractual Services	-	60,290	32,288	32,288	42,785
Other Charges	-	-	174,967	174,967	47,378
<b>Total</b>	-	105,487	395,306	395,306	250,000

PERSONNEL POSITIONS LISTING OBESITY PREVENTION PROGRAM (6037)

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
60	37	6	10026	R39	CHIEF OF HEALTH EDUCATION	62,947
60	37	1	30028	R36	NUTRITIONIST	11,561
60	37	8	41807	R31	SANITATION INSPECTOR II	28,866
<b>COUN</b>			<b>1</b>		<b>TOTAL</b>	<b>103,374</b>

FUND NUMBER	226 HEALTH DEPT
DEPARTMENT NUMBER	29 HEALTH DEPT / 60 DEPT. OF STATE HEALTH SVCS./ 61/FEDERAL FUNDED/ 62 STATE OTHER/65 HEALTH LOCAL /64 OTHER FUNDING
DIVISION NUMBER	/11 HEALTH ED-BUENA VIDA/03 FERNANDO SALINAS TRUST/06 SI, TEXAS /08 HEALTHY DISPARITIES INITIATIVE /27 HEALTH TEXAS BABIES /35 TEXAS HEALTHY ADOLESCENT INITIATIVE /37 OBESITY PREVENTION PROGRAM

PERFORMANCE MEASURES (6037) OBESITY PREVENTION PROGRAM

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<b>Inputs</b>				
Number of FTE's – Supervisor/Coordinator	N/A	0	1	1
Number of FTE's – 26% of a Nutritionist	N/A	0	1	1
<b>Outputs</b>				
Number of Clinical and Community partners involved	N/A	0	7	9
Number of Evidence Based Education Sessions	N/A	24	28	32
Number of Council Meetings, Health Fairs Meetings etc.	N/A	30	35	40
<b>Efficiency Measures</b>				
Total Clinical and Community partners in HIE	N/A	0	2	4
# of Obesity/Chronic Disease Manage. Interventions	N/A	268	308	354
Number of One Time Health Screenings.	N/A	126	145	217
<b>Effectiveness Measures</b>				
Reach of Social Media Posts – project related	28,487	32,760	90,000	120,000
Number or partners using Choose Healthier App	N/A	0	1	2

EXPENDITURES (6108) HEALTH DISPARITIES INITIATIVE

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	10,363	-	38,075	38,075	21,005
Materials & Supplies	6,564	2,733	11,327	11,327	6,245
Contractual Services	2,846	27,345	10,516	10,516	2,750
Other Charges	-	-	-	-	-
<b>Total</b>	19,773	30,078	59,918	59,918	30,000

FUND NUMBER	226 HEALTH DEPT
DEPARTMENT NUMBER	29 HEALTH DEPT / 60 DEPT. OF STATE HEALTH SVCS./ 61/FEDERAL FUNDED/ 62 STATE OTHER/65 HEALTH LOCAL /64 OTHER FUNDING
DIVISION NUMBER	/11 HEALTH ED-BUENA VIDA/03 FERNANDO SALINAS TRUST/06 SI, TEXAS /08 HEALTH DISPARITIES INITIATIVE /27 HEALTHY TEXAS BABIES /35 TEXAS HEALTHY ADOLESCENT INITIATIVE /37 OBESITY PREVENTION PROGRAM

PERFORMANCE MEASURES (6108) HEALTH DISPARITIES INITIATIVE

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of FTE's – Supervisor/Coordinator	1	N/A	N/A	N/A
Number of FTE's – 52% of a MOA	N/A	1	1	1
<i>Outputs</i>				
Number of Evidence Based Education Sessions	20	20	24	28
Number of Council Meetings, Health Fairs Meetings etc.	12	12	30	35
Number of Physical Activity Sessions	10	10	20	100
Number of Social Media Posts – project related	68	68	80	120
<b>Efficiency Measures</b>				
Number of Participants in Evidence Based Education	82	82	308	354
Number of Referrals issued	10	10	12	15
Number of One Time Health Screenings.	168	168	268	308
<b>Effectiveness Measures</b>				
Reach of Social Media Posts – project related	28,487	28,487	32,760	90,000
Total # of Participants in Physical Activity Sessions	313	313	400	1,000

FUND NUMBER	226 HEALTH DEPT
DEPARTMENT NUMBER	29 HEALTH DEPT / 60 DEPT. OF STATE HEALTH SVCS./ 61/FEDERAL FUNDED/ 62 STATE OTHER/65 HEALTH LOCAL /64 OTHER FUNDING
DIVISION NUMBER	/11 HEALTH ED-BUENA VIDA/03 FERNANDO SALINAS TRUST/06 SI, TEXAS /08 HEALTH DISPARITIES INITIATIVE /27 HEALTHY TEXAS BABIES /35 TEXAS HEALTHY ADOLESCENT INITIATIVE /37 OBESITY PREVENTION PROGRAM

EXPENDITURES SI, TEXAS (6406)

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	234,605	173,325	483,010	483,010	296,191
Materials & Supplies	-	-	-	-	-
Contractual Services	174	454	6,756	6,756	-
<b>Total</b>	<b>234,779</b>	<b>173,779</b>	<b>489,766</b>	<b>489,766</b>	<b>296,191</b>

PERSONNEL POSITION LISTING (6406)

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
64	06	3	30005	R34	CASEWORKER	37,230
64	06	194	30005	R34	CASEWORKER	35,937
64	06	81	35042	R40	PHYSICIAN ASSISTANT	110,499
64	06	513	40075	R30	MEDICAL OFFICE ASSISTANT II	27,636
<b>COUNT</b>			<b>4</b>		<b>TOTAL</b>	<b>211,301</b>

FUND NUMBER	226 HEALTH DEPT
DEPARTMENT NUMBER	29 HEALTH DEPT / 60 DEPT. OF STATE HEALTH SVCS./ 61/FEDERAL FUNDED/ 62 STATE OTHER/65 HEALTH LOCAL /64 OTHER FUNDING
DIVISION NUMBER	/11 HEALTH ED-BUENA VIDA/03 FERNANDO SALINAS TRUST/06 SI, TEXAS /08 HEALTH DISPARITIES INITIATIVE /27 HEALTHY TEXAS BABIES /35 TEXAS HEALTHY ADOLESCENT INITIATIVE /37 OBESITY PREVENTION PROGRAM

PERFORMANCE MEASURES (6035, 6406)

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of FTE's – Supervisor/Coordinator	2	2	N/A	N/A
Number of FTE's – Case worker / Public Health Tech	2	1	N/A	N/A
<i>Outputs</i>				
Number of youth serviced	1,468	1,112	N/A	N/A
Number of Youth-Adult Council (YAC) meetings	3	12	N/A	N/A
No. of Youth-Friendly Services Tour-Assessments Tool	10	23	N/A	N/A
Educational sessions or presentations	353	528	N/A	N/A
Educational encounters	552	375	N/A	N/A
Educational materials distributed	300	375	N/A	N/A
<b>Efficiency Measures</b>				
No. of educational encounters per session	1	320	N/A	N/A
No. of educational sessions per administrator	1	75	N/A	N/A
No. of educational encounters per administrator	552	1,118	N/A	N/A
No. of members per YAC	10	15	N/A	N/A
<b>Effectiveness Measures</b>				
% Of received referrals resulting in delivery of a service.	N/A	80%	N/A	N/A
% Increase access to care to youth ages 10-24	N/A	100%	N/A	N/A

FUND NUMBER	226 HEALTH DEPT
DEPARTMENT NUMBER	29 HEALTH DEPT
DIVISION NUMBER	12 VITAL STATISTICS

**MISSION**

To maintain and safeguard an accurate and uniform system for registration and a permanent registry of all births and deaths, which occur in Laredo.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- To insure that every birth, death, and fetal death occurring in this district is properly registered and filed in a timely manner, will review and file each incoming record within one business day.
- To assist more families in the process of voluntary paternity procedures, 100% of staff will be certified by Office of the Attorney General (OAG).
- To register the remaining local physicians so that 100% of death certificates are downloaded through the Texas Electronic Registrar (TER).
- To have each staff member attend a one of two of the annual Texas Vital Statistics conferences to not only learn the new state statutes and procedures but to meet the criteria to qualify for the Five Star Award.

**EXPENDITURES (2912) VITAL STATISTICS**

	<b>ACTUAL 16-17</b>	<b>ACTUAL 17-18</b>	<b>AMENDED 18-19</b>	<b>ESTIMATED 18-19</b>	<b>PROPOSED 19-20</b>
Personnel	169,800	149,599	188,887	189,273	172,893
Materials & Supplies	941	3,293	3,789	3,789	1,300
Contractual Services	67,538	68,729	72,834	73,300	73,538
Other Charges	49	52	-	75	75
<b>Total</b>	<b>238,328</b>	<b>221,673</b>	<b>265,510</b>	<b>266,437</b>	<b>247,806</b>

**PERSONNEL POSITION LISTING (2912)**

<b>DEPT</b>	<b>DIV</b>	<b>AUTH #</b>	<b>POSITION NO.</b>	<b>GRADE</b>	<b>POSITION TITLE</b>	<b>19-20 PROPOSED ANNUAL RATE</b>
29	12	159	20013	R27	CLERK III	25,237
29	12	80	20251	R25	CLERK II	24,382
29	12	98	20251	R25	CLERK II	24,382
29	12	2	20325	R33	DEPUTY REGISTRAR	33,059
<b>COUNT</b>			<b>4</b>		<b>TOTAL</b>	<b>107,060</b>

FUND NUMBER  
 DEPARTMENT NUMBER  
 DIVISION NUMBER

226 HEALTH DEPT  
 29 HEALTH DEPT  
 12 VITAL STATISTICS

PERFORMANCE MEASURES (2912)

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of FTE's – staff	4	4	4	4
<i>Outputs</i>				
Birth Certificates (New/FY)	5,811	5,481	5,212	5,300
Death Certificates (New/FY)	1,347	1,361	1,297	1,300
Fetal Death	53	46	48	50
Birth Certified Copies Issued	17,584	17,852	17,697	18,000
Death Certified Copies Issued	1,595	1,881	2,130	2,200
<b>Efficiency Measures</b>				
Number of Vital Statistics Transactions per FTE	4,795	4,933	4,957	5,050
<b>Effectiveness Measures</b>				
Percent of birth and death certificates filed within 30 days	100%	100%	100%	100%
Percent of rejection rate for certificates received at State office (Baseline: 1.5%)	1.0%	1.0%	1.0%	1.0%

FUND NUMBER	226 HEALTH DEPT
DEPARTMENT NUMBER	29 HEALTH DEPT. / 60 DEPT. OF STATE HLTH SVCS/ 61 FEDERAL
DIVISION NUMBER	/65 OTHER/14 STD CLINIC / 20 HIV RYAN WHITE
	CONSORTIA /21 HIV SOCIAL SERV/21 STATE REBATE/ 02 HIV PREV
	ACTIVITIES /19 HOPWA II/07 MENTAL HEALTH
	11 RYAN WHITE PART C/05 RYAN WHITE PART D

**MISSION**

To provide anonymous and confidential HIV antibody testing for persons at risk for HIV infection; plan, develop, and deliver comprehensive case management to persons with HIV and their families; and educate the community about HIV transmission and preventive measures.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Reduce the spread of HIV/STD infections in the HSDA (Health Service Delivery Area) of Jim Hogg, Starr, Webb, Zapata and Duval Counties through individual, group community level education, counseling, standard and rapid HIV and HCV testing, referral, and partner notification services
- Provide behavioral health care services to reduce the impact mental health and substance use disorders have on the spread of HIV and HCV and treatment adherence regarding these diseases.
- Facilitate systems of care by providing early intervention/case management services; developing a risk reduction plan to modify high risk behavior; providing referrals to subcontract providers and other health care providers for essential health and social services; and, provide rental payment assistance to eligible clients in need of housing.
- Track HIV Positive clients that are out of care and encourage return to care.
- Incorporate quality assurance practices to monitor progress of program goals, determine quality of services; and ensure ongoing quality improvement activities through compliance audits and client satisfaction surveys.
- Refer clients to STD Clinic for screening, treatment and follow-up of syphilis, chlamydia, gonorrhea, and genital warts and assist with partner elicitation/notification.

**EXPENDITURES (2914) STD CLINIC**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	37,107	38,196	39,189	39,022	40,165
Materials & Supplies	2,863	3,344	5,801	3,800	3,800
Contractual Services	30,436	35,469	43,188	49,788	45,779
<b>Total</b>	<b>70,406</b>	<b>77,009</b>	<b>88,178</b>	<b>92,610</b>	<b>89,744</b>

**PERSONNEL POSITION LISTING (2914)**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
29	14	46	20013	R27	CLERK III	26,906
<b>COUNT</b>			<b>1</b>		<b>TOTAL</b>	<b>26,906</b>

FUND NUMBER	226 HEALTH DEPT
DEPARTMENT NUMBER	29 HEALTH DEPT. / 60 DEPT. OF STATE HLTH SVCS/ 61 FEDERAL
DIVISION NUMBER	/65 OTHER/14 STD CLINIC / 20 HIV RYAN WHITE CONSORTIA /21 HIV SOCIAL SERV/21 STATE REBATE/ 02 HIV PREV ACTIVITIES /19 HOPWA II/07 MENTAL HEALTH 11 RYAN WHITE PART C/05 RYAN WHITE PART D

EXPENDITURES (6002) HIV PREVENTION

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	223,223	215,253	201,889	201,889	258,727
Materials & Supplies	39,278	21,060	17,731	17,731	19,156
Contractual Services	55,040	29,751	43,025	43,025	47,117
<b>Total</b>	317,541	266,064	262,645	262,645	325,000

PERSONNEL POSITION LISTING (6002)

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
60	02	13	30008	R36	AIDS PROGRAM COORDINATOR (@60%)	25,941
60	02	30	35031	R32	HEALTH EDUCATOR II	36,834
60	02	104	35031	R32	HEALTH EDUCATOR II	30,869
60	02	105	35031	R32	HEALTH EDUCATOR II	40,421
60	02	150	35031	R32	HEALTH EDUCATOR II	33,559
<b>COUNT</b>			<b>5</b>		<b>TOTAL</b>	<b>167,623</b>

EXPENDITURES (6019) HIV HOPWA

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	15,247	19,385	56,609	56,609	51,394
Materials & Supplies	3,657	7,032	8,421	8,421	3,000
Contractual Services	58,339	48,752	220,500	220,500	83,406
<b>Total</b>	77,243	75,169	285,530	285,530	137,800

FUND NUMBER	226 HEALTH DEPT
DEPARTMENT NUMBER	29 HEALTH DEPT. / 60 DEPT. OF STATE HLTH SVCS/ 61 FEDERAL
DIVISION NUMBER	/65 OTHER/14 STD CLINIC / 20 HIV RYAN WHITE
	CONSORTIA /21 HIV SOCIAL SERV/21 STATE REBATE/ 02 HIV PREV
	ACTIVITIES /19 HOPWA II/07 MENTAL HEALTH
	11 RYAN WHITE PART C/05 RYAN WHITE PART D

PERSONNEL POSITION LISTING (6019)

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
60	19	151	35031	R32	HEALTH EDUCATOR II	30,869
<b>COUNT</b>			<b>1</b>		<b>TOTAL</b>	<b>30,869</b>

EXPENDITURES (6020) HIV RYAN WHITE

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	155,847	155,629	253,818	253,818	252,572
Materials & Supplies	5,922	9,073	8,962	8,962	10,000
Contractual Services	207,573	251,284	352,686	352,686	335,706
<b>Total</b>	<b>369,342</b>	<b>415,986</b>	<b>615,466</b>	<b>615,466</b>	<b>598,278</b>

PERSONNEL POSITION LISTING (6020)

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
60	20	345	20014	R32	ADMINISTRATIVE ASSISTANT I	31,348
60	20	47	30005	R34	CASEWORKER	42,152
60	20	50	30005	R34	CASEWORKER	53,248
60	20	188	30005	R34	CASEWORKER (@27%)	10,052
60	20	13	30008	R36	AIDS PROGRAM COORDINATOR (17%)	7,350
60	20	553	35032	R29	HEALTH EDUCATOR I	26,092
<b>COUNT</b>			<b>6</b>		<b>TOTAL</b>	<b>170,243</b>

FUND NUMBER	226 HEALTH DEPT
DEPARTMENT NUMBER	29 HEALTH DEPT. / 60 DEPT. OF STATE HLTH SVCS/ 61 FEDERAL
DIVISION NUMBER	/65 OTHER/14 STD CLINIC / 20 HIV RYAN WHITE
	CONSORTIA /21 HIV SOCIAL SERV/21 STATE REBATE/ 02 HIV PREV
	ACTIVITIES /19 HOPWA II/07 MENTAL HEALTH
	11 RYAN WHITE PART C/05 RYAN WHITE PART D

EXPENDITURES (6021) HIV HEALTH & SOCIAL SERVICES & REBATE

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	117,410	198,429	402,669	402,669	116,187
Materials & Supplies	24,534	10,343	6,440	6,440	-
Contractual Services	112,690	110,071	212,727	212,727	14,194
Other	-				
	254,634	318,843	621,836	621,836	130,381

PERSONNEL POSITION LISTING (6021)

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
60	21	19	20011	R28	CLERK IV	41,735
60	21	188	30005	R34	CASEWORKER (@73%)	27,178
60	21	13	30008	R36	AIDS PROGRAM COORDINATOR (@23%)	9,944
<b>COUNT</b>			<b>3</b>		<b>TOTAL</b>	<b>78,857</b>

EXPENDITURES (6111) RYAN WHITE PART C

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	-	15,977	134,190	134,190	194,139
Materials & Supplies	-	-	5,480	5,480	2,000
Contractual Services	-	679	143,671	143,671	103,861
	-	16,656	283,341	283,341	300,000

FUND NUMBER	226 HEALTH DEPT
DEPARTMENT NUMBER	29 HEALTH DEPT. / 60 DEPT. OF STATE HLTH SVCS/ 61 FEDERAL
DIVISION NUMBER	/65 OTHER/14 STD CLINIC / 20 HIV RYAN WHITE
	CONSORTIA /21 HIV SOCIAL SERV/21 STATE REBATE/ 02 HIV PREV
	ACTIVITIES /19 HOPWA II/07 MENTAL HEALTH
	11 RYAN WHITE PART C/05 RYAN WHITE PART D

PERSONNEL POSITION LISTING (6111)

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
61	11	191	15046	R38	HEALTH EDUCATOR SUPERVISOR (@60%)	35,916
61	11	198	30004	R36	PUBLIC HEALTH TECHNICIAN	42,861
61	11	190	30005	R34	CASEWORKER	3,923
61	11	197	35046	R37	LIC. PROFESSIONAL COUNSELOR	54,583
<b>COUNT</b>			<b>5</b>		<b>TOTAL</b>	<b>137,284</b>

EXPENDITURES (6505) RYAN WHITE PART D

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	49,481	46,697	92,493	92,493	50,499
Materials & Supplies	2,707	-	-	-	-
Contractual Services	8,475	-	538	538	-
<b>Total</b>	60,663	46,697	93,031	93,031	50,499

PERSONNEL POSITION LISTING (6505) RYAN WHITE PART D

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
65	05	190	30005	R34	CASEWORKER	35,309
<b>COUNT</b>			<b>1</b>		<b>TOTAL</b>	<b>35,309</b>

FUND NUMBER	226 HEALTH DEPT
DEPARTMENT NUMBER	29 HEALTH DEPT. / 60 DEPT. OF STATE HLTH SVCS/ 61 FEDERAL
DIVISION NUMBER	/65 OTHER/14 STD CLINIC / 20 HIV RYAN WHITE
	CONSORTIA /21 HIV SOCIAL SERV/21 STATE REBATE/ 02 HIV PREV
	ACTIVITIES /19 HOPWA II/07 MENTAL HEALTH
	11 RYAN WHITE PART C/05 RYAN WHITE PART D

EXPENDITURES (6506) COASTAL BEND WELLNESS

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	279	6,975	5,058	5,058	-
Materials & Supplies	-	247	1,000	1,000	1,000
Contractual Services	147	2,905	13,942	13,942	9,000
<b>Total</b>	426	10,127	20,000	20,000	10,000

EXPENDITURES (6507) TACKLE HIV/HCV

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	-	32,632	122,060	-	-
Materials & Supplies	-	312	1,200	-	-
Contractual Services	-	24,912	33,953	-	-
Capital Outlay	-	125,841	-	-	-
<b>Total</b>	-	183,697	157,213	-	-

FUND NUMBER	226 HEALTH DEPT
DEPARTMENT NUMBER	29 HEALTH DEPT. / 60 DEPT. OF STATE HLTH SVCS/ 61 FEDERAL
DIVISION NUMBER	/65 OTHER/14 STD CLINIC / 20 HIV RYAN WHITE
	CONSORTIA /21 HIV SOCIAL SERV/21 STATE REBATE/ 02 HIV PREV
	ACTIVITIES /19 HOPWA II/07 MENTAL HEALTH
	11 RYAN WHITE PART C/05 RYAN WHITE PART D

PERFORMANCE MEASURES (6020, 6021, 6002, 6019, 6111, 6505, 2914)

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<b>Inputs</b>				
Number of FTE's – Health Educators (Prevention)	5	5	4	4
Number of FTE's – Case Managers (Ryan White/Mental Health)	5	5	6	6
Number of FTE's – Counselors (Mental Health)	2	3	4	4
Number of FTE's – Support Staff (LETS/Mental Health)	3	2	2	2
Number of FTE's - MOA (STD Clinic)	1	1	1	1
Number of FTE's – State Rebate (ADAP Specialists)	1	2	2	2
<b>Outputs</b>				
Number of clients receiving HOPWA (Short/Long Term)	25	16	12	15
Number of clients tested for HIV Prevention	1,621	1,194	1,300	1,450
Number of clients HIV Services (Ryan White/Mental Health)	205	209	220	230
Number of clients enrolled in Erasing Barriers Program	88	900	955	955
Number of STD Clinic screenings	855	169,150	160,000	175,000
Number of Condoms Distributed	175,000	138	150	160
Number of Clients Linked to ADAP Program	75	202	215	225
Number of Clients Educated on ADAP Process	160	186	196	206
Number of Clients Maintained in Treatment	155			
<b>Efficiency Measures</b>		398	433	483
Number of clients tested per FTE's HIV Prevention	325	34	36	38
No. of clients receiving HIV services/ FTE's	68	900	955	955
No. of clients receiving STD clinic services/ clinic staff	855	67	75	80
No. of clients receiving Behavioral Health Services	76	138	150	160
Number of Clients Referred to ADAP Program	75			
<b>Effectiveness Measures</b>		8%	5%	7%
Percent of clients receiving HOPWA services	12%	1.2	1.3	1.3
Percent of HIV clients testing positive vs. clients tested	1.3	90%	90%	90%
Percent of HIV clients returning for post-test counseling	90%	87%	98%	98%
Percent of newly HIV infected clients enrolled in care	98%	60%	60%	60%
Percent of STD clients testing positive	55%	66%	68%	69%
Percent of Clients Receiving ADAP	36%	5	4	4

- (a) SMART Sessions – are six 1-hour group sessions targeting Intravenous Drug Users in institutional settings in the community such as the Webb County Jail. The sessions focus on needle cleaning and needle negotiation skills.
- (b) PROMISE – Community PROMISE (Peers Reaching Out and Modeling Intervention Strategies) focuses on delivering role model stories developed from the real-life experiences of local community members to Intravenous Drug Users and Men who have sex with Men during field outreach contacts such as plazas, bars, night clubs, etc.
- (c) CRCS – Client Risk Counseling Services is an intensive and ongoing individual-level intervention that provides individualized prevention counseling, support, and referral services for HIV positive clients with multiple, complex problems and risk reduction needs. These sessions are conducted at the Health Department or client's homes.
- (d) STD Clinic- Sexually Transmitted Disease Clinic provides screening, testing and treatment for Chlamydia and Gonorrhea.

FUND NUMBER	226 HEALTH DEPT
DEPARTMENT NUMBER	29 HEALTH DEPT / 60 DEPT. OF STATE HEALTH SVCS. 61 FEDERAL FUNDED
DIVISION NUMBER	62 STATE FUNDED/65 LOCAL FUNDED/68 OTHER GRANTS 21 MATERNITY/18 MCH/PRENATAL 03 FAMILY PLANNING/00 CHIP PERINATE /09 HEALTHY TEXAS WOMEN/ 10 FAMILY PLANNING OPEN ENROLLMENT/6800 WOMEN AND CHILDREN

**MISSION**

To improve the health of the Laredo area’s women of reproductive age, infants, children, adolescents, and their families through partnerships, contracts, and agreements with State, federal, and local agencies in both public and private sectors.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Provide comprehensive perinatal health care that include annual physical exams, pap smears, general prenatal and well health screening family planning, diet and nutrition preventive services and education.
- Provide well child services for routine prevention, wellness and developmental screening and health care including immunizations, dental care and social support.
- Provide diagnostic, clinical and social health care services to support primary care.
- Provide case management services which include counseling, health education and promotion to assure patients compliance and continuity of health care.
- Increase community awareness and education on the importance and benefits of folic acid, birth defects education, nutrition and diet for healthy birth outcomes and positive growth and development.
- Coordinate with other health department services to assure continuity of care and utilize referral network of established partnerships for follow-up services of health and social services.

**EXPENDITURES (2921) MATERNAL & CHILD HEALTH**

	<b>ACTUAL 16-17</b>	<b>ACTUAL 17-18</b>	<b>AMENDED 18-19</b>	<b>ESTIMATED 18-19</b>	<b>PROPOSED 19-20</b>
Materials & Supplies	2,106	16,094	29,821	22,855	19,010
Contractual Services	35,163	20,505	97,839	79,998	72,319
<b>Total</b>	<b>37,269</b>	<b>36,599</b>	<b>127,660</b>	<b>102,853</b>	<b>91,329</b>

**EXPENDITURES (6018) TITLE V PRENATAL SERVICES**

	<b>ACTUAL 16-17</b>	<b>ACTUAL 17-18</b>	<b>AMENDED 18-19</b>	<b>ESTIMATED 18-19</b>	<b>PROPOSED 19-20</b>
Personnel Services	15,580	28,603	65,661	65,661	36,944
Contractual Services	25,826	3,747	14,940	14,940	3,502
<b>Total</b>	<b>41,406</b>	<b>32,350</b>	<b>80,601</b>	<b>80,601</b>	<b>40,446</b>

FUND NUMBER	226 HEALTH DEPT
DEPARTMENT NUMBER	29 HEALTH DEPT / 60 DEPT. OF STATE HEALTH SVCS. 61 FEDERAL FUNDED 62 STATE FUNDED/65 LOCAL FUNDED/68 OTHER GRANTS
DIVISION NUMBER	21 MATERNITY/18 MCH/PRENATAL 03 FAMILY PLANNING/00 CHIP PERINATE /09 HEALTHY TEXAS WOMEN/ 10 FAMILY PLANNING OPEN ENROLLMENT/6800 WOMEN AND CHILDREN

PERSONNEL POSITION LISTING (6018)

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
60	18	318	20251	R25	CLERK II	24,382
<b>COUNT</b>			<b>1</b>		<b>TOTAL</b>	<b>24,382</b>

EXPENDITURES (6203) TITLE X FAMILY PLANNING

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	51,437	24,416	171,871	171,871	63,200
Materials & Supplies	29,705	14,066	57,261	57,261	21,081
Contractual Services	18,802	63,317	44,669	44,669	23,872
<b>Total</b>	99,944	101,799	273,801	273,801	108,153

PERSONNEL POSITION LISTING (6203) TITLE X

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
62	03	18	20254	R28	MEDICAL OFFICE ASSISTANT	25,654
62	03	1	40078	R31	LICENSED VOCATIONAL NURSE II (@50%)	14,433
<b>COUNT</b>			<b>2</b>		<b>TOTAL</b>	<b>40,087</b>

EXPENDITURES (6500) CHIP PERINATE

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Contractual Services	-	-	25,533	25,533	24,317
Other Charges	9,811	-	-	-	-
<b>Total</b>	9,811	-	25,533	25,533	24,317

FUND NUMBER	226 HEALTH DEPT
DEPARTMENT NUMBER	29 HEALTH DEPT / 60 DEPT. OF STATE HEALTH SVCS. 61 FEDERAL FUNDED 62 STATE FUNDED/65 LOCAL FUNDED/68 OTHER GRANTS
DIVISION NUMBER	21 MATERNITY/18 MCH/PRENATAL 03 FAMILY PLANNING/00 CHIP PERINATE /09 HEALTHY TEXAS WOMEN/ 10 FAMILY PLANNING OPEN ENROLLMENT/6800 WOMEN AND CHILDREN

PERFORMANCE MEASURES (2921, 6018, 6203, 6500)

Based on MCH Clinic teen and infant client caseload

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Total number of providers (FTE's)	2	2	2	2
<i>Outputs</i>				
Number of clients (prenatal, family planning, well child)	1,375	1849	1850	1850
Number of visits (prenatal, family planning, well child)	4,390	6181	6200	6200
<b>Efficiency Measures</b>				
Number of Visits / Number of providers (FTE's)	2,190	3090	3100	3100
<b>Effectiveness Measures</b>				
Percent of repeat teen pregnancies	4%	0%	2%	0%
Percent of prenatals enrolled in 1 <sup>st</sup> trimester	52%	57%	60%	70%
Percent of infant deaths	0.16%	0%	0%	0%
Percent of low birth weight babies	0.10%	0.14%	0.10%	0.20%

EXPENDITURES (6109) HEALTHY TEXAS WOMEN

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	162,918	201,537	412,787	412,787	221,773
Materials & Supplies	58,970	35,858	71,344	71,344	44,000
Contractual Services	103,906	56,736	146,586	146,586	58,235
Capital Outlay	-	4,000	-	-	-
<b>Total</b>	325,794	298,131	630,717	630,717	324,008

FUND NUMBER	226 HEALTH DEPT
DEPARTMENT NUMBER	29 HEALTH DEPT / 60 DEPT. OF STATE HEALTH SVCS. 61 FEDERAL FUNDED 62 STATE FUNDED/65 LOCAL FUNDED/68 OTHER GRANTS
DIVISION NUMBER	21 MATERNITY/18 MCH/PRENATAL 03 FAMILY PLANNING/00 CHIP PERINATE /09 HEALTHY TEXAS WOMEN/ 10 FAMILY PLANNING OPEN ENROLLMENT/6800 WOMEN AND CHILDREN

PERSONNEL POSITION LISTING (6109) HEALTHY TEXAS WOMEN

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
61	09	551	20013	R27	CLERK III	25,237
61	09	193	30005	R34	CASEWORKER	35,937
61	09	82	30030	R40	RN, NURSE PRACTITIONER SUPVR.	93,542
<b>COUNT</b>			<b>3</b>		<b>TOTAL</b>	<b>154,716</b>

EXPENDITURES (6110) FAMILY PLANNING OPEN ENROLLMENT

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	20,442	47,202	90,764	90,764	49,818
Materials & Supplies	94,886	30,453	34,392	34,392	14,000
Contractual Services	39,714	66,247	36,096	36,096	21,682
<b>Total</b>	<b>155,042</b>	<b>143,902</b>	<b>161,252</b>	<b>161,252</b>	<b>85,500</b>

PERSONNEL POSITION LISTING (6110) FAMILY PLANNING OPEN ENROLLMENT

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
61	10	123	40075	R30	MEDICAL OFFICE ASSISTANT II	32,808
<b>COUNT</b>			<b>4</b>		<b>TOTAL</b>	<b>32,808</b>

FUND NUMBER

226 HEALTH DEPT

DEPARTMENT NUMBER

61 FEDERAL FUNDED PROGRAMS

DIVISION NUMBER

04 NURSE FAMILY PARTNERSHIP

**MISSION:**

To empower first-time mothers living in poverty to successfully improve their lives and those of their children with evidence-based nurse home visits and through community partnerships to build healthy families and strong communities.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Enroll and retain no more than 30 active clients per Nurse Home Visitor throughout the duration of the NFP program timeframe.
- Improve pregnancy outcomes by enrolling low-income, first-time mothers in the program and encouraging them to engage in preventive health practices such as early prenatal care; improved nutritional choices; and reduced used of cigarettes, alcohol, and illegal substances utilizing the Nurse-Family Partnership Model and e-Guidelines.
- Improve child development outcomes in infancy and toddlerhood for program families by increasing breastfeeding initiation and maintenance to six months; reducing the risk of child abuse, neglect and maltreatment; increasing positive maternal-child interaction; increasing participation in well-child visits; and ensuring child vaccination according to recommended schedules.
- Establish and maintain broad community support for program to include a Community Advisory Board to foster positive program development.

**EXPENDITURES (6104) NURSE-FAMILY PARTNERSHIP**

	<b>ACTUAL 16-17</b>	<b>ACTUAL 17-18</b>	<b>AMENDED 18-19</b>	<b>ESTIMATED 18-19</b>	<b>PROPOSED 19-20</b>
Personnel Services	490,582	493,355	979,863	979,863	494,824
Materials & Supplies	9,451	18,586	21,091	21,091	13,000
Contractual Services	48,082	72,769	202,487	202,487	82,335
Capital Outlay	-	-	-	-	-
<b>Total</b>	548,115	584,710	1,203,441	1,203,441	590,159

FUND NUMBER  
 DEPARTMENT NUMBER  
 DIVISION NUMBER

226 HEALTH DEPT  
 61 FEDERAL FUNDED PROGRAMS  
 04 NURSE FAMILY PARTNERSHIP

PERSONNEL POSITION LISTING (6104)

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
61	04	1	10125	R39	RN, NURSE SUPERVISOR	69,433
61	04	2	20018	R29	ADMINISTRATIVE SECRETARY	27,803
61	04	4	30024	R38	REGISTERED NURSE II	62,968
61	04	5	30024	R38	REGISTERED NURSE II	62,968
61	04	6	30024	R38	REGISTERED NURSE II	63,906
61	04	159	30024	R38	REGISTERED NURSE II	62,968
<b>COUNT</b>			<b>6</b>		<b>TOTAL</b>	<b>350,045</b>

PERFORMANCE MEASURES (6104) NURSE FAMILY PARTNERSHIP

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of FTE's – R.N.'s/R.N. Supervisor	5	5	5	5
Number of FTE's – Support Staff	1	1	1	1
<i>Outputs</i>				
Number of client referrals	157	111	134	144
Number of reports submitted	24	24	24	24
<b>Efficiency Measures</b>				
Number of clients actively enrolled	64	54	33	75
Number of clients visited per Nurse	16	13	8	18
<b>Effectiveness Measures</b>				
% of expected client caseload	64%	54%	33%	75%

FUND NUMBER	226 HEALTH DEPT
DEPARTMENT NUMBER	29 HEALTH DEPT / 60 DEPT. OF STATE HEALTH SVCS.
DIVISION NUMBER	22 IMMUNIZATION & 06 IMMUNIZATION ACTION PLAN

**MISSION**

To eliminate the transmission of vaccine-preventable diseases through effective evidenced-based immunization programs and outbreak control measures.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Vaccines are readily accessible to children, adolescents and adults.
- Students in registered homes, schools, daycares, colleges and universities are protected against vaccine-preventable diseases.
- Complete and accurate immunization records are securely maintained and easily accessible to healthcare providers in the Texas Immunization Registry.
- Healthcare providers and the public have up-to-date information on immunization recommendations and standards of practice and accurate answers to immunization questions.
- Reports of vaccine preventable diseases are promptly investigated and control measures are initiated.

**EXPENDITURES (2922) IMMUNIZATION**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	168,441	142,050	173,966	180,087	175,012
Materials & Supplies	32,708	76,292	61,635	62,230	61,656
Contractual Services	18,984	20,511	24,649	24,992	29,537
Other Charges	-	7	-	-	-
<b>Total</b>	220,133	238,860	260,250	267,309	266,205

**PERSONNEL POSITION LISTING (2922)**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
29	22	67	20013	R27	CLERK III	25,237
29	22	52	20251	R25	CLERK II	24,382
29	22	81	30024	R38	REGISTERED NURSE II	70,038
<b>COUNT</b>			<b>3</b>		<b>TOTAL</b>	<b>119,657</b>

FUND NUMBER	226 HEALTH DEPT
DEPARTMENT NUMBER	29 HEALTH DEPT / 60 DEPT. OF STATE HEALTH SVCS.
DIVISION NUMBER	22 IMMUNIZATION & 06 IMMUNIZATION ACTION PLAN

EXPENDITURES IMMUNIZATION (6006)

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	297,728	301,116	546,393	546,393	329,837
Materials & Supplies	28,035	27,388	6,921	6,921	-
Contractual Services	11,263	12,230	10,991	10,991	6,721
Other Charges	-	-	174,827	174,827	105,353
<b>Total</b>	337,026	340,734	739,132	739,132	441,911

PERSONNEL POSITION LISTING (6006)

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
60	06	3	10125	R39	RN, NURSE SUPERVISOR	84,865
60	06	1	20012	R23	COMMUNITY SERVICE AIDE	23,527
60	06	147	20251	R25	CLERK II	39,170
60	06	150	20252	R24	CLERK-TYPIST	23,944
60	06	148	35032	R29	HEALTH EDUCATOR I	27,761
60	06	149	35032	R29	HEALTH EDUCATOR I	26,176
<b>COUNT</b>			<b>6</b>		<b>TOTAL</b>	<b>225,443</b>

EXPENDITURES (6600) LISD/UISD HEP B VACCINE

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Materials & Supplies	4,801	7,783	14,230	15,750	15,750
Contractual Services	-	-	1,520	-	-
<b>Total</b>	4,801	7,783	15,750	15,750	15,750

FUND NUMBER	226 HEALTH DEPT
DEPARTMENT NUMBER	29 HEALTH DEPT / 60 DEPT. OF STATE HEALTH SVCS.
DIVISION NUMBER	22 IMMUNIZATION & 06 IMMUNIZATION ACTION PLAN

PERFORMANCE MEASURES (2922, 6006)

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of FTE's – R.N./L.V.N./Contract R.N.'s	2	2	2	2
Number of FTE's – Support Staff	7	7	7	7
<i>Outputs</i>				
Number of state immunization assessment reports*	60	60	60	60
Individuals immunized**	34,100	39,233	40,018	40,818
Immunizations administered**	52,632	57,365	58,512	59,682
No. of day care centers & registered homes audited	23	27	28	29
Rabies vaccine series initiated	5	21	22	23
<b>Efficiency Measures</b>				
Number of immunizations administered per FTE	26,316	28,683	29,256	29,841
<b>Effectiveness Measures</b>				
% of 2 year olds in compliance with immunizations	100%	100%	100%	100%

Note: Numbers projected are based on a 2% increase. Efficiency measures were divided by the total number of FTE's (nursing staff).

\*\*These totals include vaccinations for Hepatitis B (LISD/UISD employees) and Pneumococcal and Influenza vaccines for adults.

FUND NUMBER	226 HEALTH DEPT
DEPARTMENT NUMBER	29 HEALTH DEPT / 60 DEPT. OF STATE HEALTH SVCS.
DIVISION NUMBER	23 TUBERCULOSIS & 05 TB ELIMINATION 03 TB FEDERAL

**MISSION**

To identify and treat all persons with active tuberculosis; to identify and treat infected contacts of persons with active tuberculosis; and to identify other persons with latent tuberculosis infection so that they can be evaluated and treated in order to reduce the incidence of tuberculosis.

**OBJECTIVES AND PLANNED ACCOMPLISHMENTS**

- To reduce the prevalence and incidence of tuberculosis in the Laredo area and Nuevo Laredo, Mexico.
- Provide screenings, testing, contact investigations and case management as per State and Federal recommendations and clinical protocols.
- Administer DOT (Directly Observed Therapy) to active TB clients and DOPT (Directly Observed Preventive Therapy) client contacts.
- 90% of those individuals less than 15 years of age with positive skin tests will complete six months of INH chemoprophylaxis.
- 70% of the estimated tuberculosis cases will have a negative sputum culture within three (3) months of initiation of chemoprophylaxis.
- 90% of the contacts of tuberculosis patients will be screened within fourteen (14) days of identification

**EXPENDITURES (2923) TB ELIMINATION**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	78,867	80,324	84,141	89,555	69,392
Materials & Supplies	13,652	4,619	7,382	14,703	9,122
Contractual Services	42,523	44,257	63,756	50,038	53,786
Other	-	-	-	-	-
<b>Total</b>	135,042	129,200	155,279	154,296	132,300

**PERSONNEL POSITION LISTING (2923)**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
29	23	165	20251	R25	CLERK II	24,382
29	23	2	42366	R30	X-RAY TECHNICIAN	24,132
<b>COUNT</b>			<b>2</b>		<b>TOTAL</b>	<b>48,514</b>

FUND NUMBER	226 HEALTH DEPT
DEPARTMENT NUMBER	29 HEALTH DEPT / 60 DEPT. OF STATE HEALTH SVCS.
DIVISION NUMBER	23 TUBERCULOSIS & 05 TB ELIMINATION 03 TB FEDERAL

EXPENDITURES (6005) TB ELIMINATION

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	202,021	186,518	373,472	373,472	192,354
Materials & Supplies	9,258	6,027	1,970	1,970	-
Contractual Services	5,043	76	800	800	1,129
Other	-	-	36,461	36,461	24,178
<b>Total</b>	216,322	192,621	412,703	412,703	217,661

PERSONNEL POSITION LISTING (6005)

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
60	05	33	10125	R39	RN, NURSE SUPERVISOR (90%)	82,104
60	05	77	20012	R23	COMMUNITY SERVICE AIDE	23,527
60	05	113	30024	R38	REGISTERED NURSE II (@50%)	30,827
<b>COUN</b>			<b>3</b>		<b>TOTAL</b>	<b>136,458</b>

PERFORMANCE MEASURES (2923, 6005)

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of FTE's - RN/LVN	1.5	1.4	1.4	3
Number of FTE's - CSA	1	1	1	2
Number of FTE's - Support Staff	1	1	1	1
<i>Outputs</i>				
Number of cases (by Calendar Year)	26	28	25	25
Number of Persons on Directly Observed Therapy (DOT) & Preventive Therapy (DOPT)	39	41	32	35
Number of screenings	15,701	8,849	5,800	6,000
<b>Efficiency Measures</b>				
Average cost per client served	14.68	34.66	34.50	34.00
<b>Effectiveness Measure</b>				
Case Rate (per 100,000 population)	9.1	11.2	9.98	10
% of cases on Directly Observed Therapy	100%	100%	100%	100%

FUND NUMBER	226 HEALTH DEPT
DEPARTMENT NUMBER	29 HEALTH DEPT / 60 DEPT. OF STATE HEALTH SVCS.
DIVISION NUMBER	23 TUBERCULOSIS & 05 TB ELIMINATION 03 TB FEDERAL

EXPENDITURES (6003) TB FEDERAL

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	140,191	116,749	284,541	284,541	171,066
Materials & Supplies	-	57,683	9,160	9,160	7,419
Contractual Services	549	-	6,702	6,702	5,528
Other Charges	-	-	-	-	-
<b>Total</b>	140,740	174,432	300,403	300,403	184,013

PERSONNEL POSITION LISTING (6003)

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
60	03	33	10125	R39	RN, NURSE SUPERVISOR (@10%)	9,123
60	03	10	20254	R28	MEDICAL OFFICE ASSISTANT	4,189
60	03	11	20254	R28	MEDICAL OFFICE ASSISTANT	25,654
60	03	160	30024	R38	REGISTERED NURSE II	50,996
60	03	14	40075	R30	MEDICAL OFFICE ASSISTANT II	28,449
<b>COUNT</b>			<b>5</b>		<b>TOTAL</b>	<b>118,411</b>

PERFORMANCE MEASURES (6003)

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of FTE's	2.60	2.25	3.25	4.00
<i>Outputs</i>				
Number of Persons on Directly Observed Therapy (DOT)/Directly Observed Preventive Therapy (DOPT)	54	48	45	45
Number of Multiple Drug Resistant (MDR)	6	3	2	2
Number of TB Binational Medical Review Meetings	6	6	4	6
<b>Effectiveness Measures</b>				
Percent of MDR completing 1 yr of continuous therapy	83%	66%	75%	75%
Percent of MDR still on treatment	50%	33%	50%	50%

FUND NUMBER

226 HEALTH DEPT

DEPARTMENT NUMBER

29 HEALTH DEPT / 60 DEPT. OF STATE HEALTH SVCS.

DIVISION NUMBER

24 ADULT HEALTH & 04 PRIMARY CARE/COPH

**MISSION**

To provide comprehensive preventive care, health promotion and chronic disease intervention services to eligible families at risk of leading acute and chronic diseases especially: diabetes, hypertension, heart disease, cancer, obesity and respiratory illnesses as well establish and promote wellness and provide screening services for general well health targeting the healthy people objectives 2010.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- To improve quality of life and increase life expectancy through health risk assessment and screening, health education and counseling, patient care compliance on nutrition, diet, diabetes and hypertension therapy and treatment protocols.
- Persons seeking services at the *La Familia* are screened and those identified with diabetes, hypertension, heart disease and/or cancer will be enrolled in the Primary Health Care (PHC) Program.
- Provide wellness exams and preventive health care services for up to 680 patients annually.
- Prescriptions vouchers will be issued to PHC eligible clients (maximum of \$50.00 per month per client) as per availability of funds.
- 75% of the diabetic clients will improve compliance with prescribed treatment protocol of at least FBS<110mg/Dl and Hgb A, C<6.5; due to changes in values of new standards.
- 90% of *La Familia* Clinic hypertensive clients will have a diastolic blood pressure.
- e of <70mm/Hg.
- 90% of clients will be screened utilizing a coronary risk profile by MD as per protocol.
- Percent of clients maintaining diabetic control will increase by 5%.
- Percent of clients maintaining hypertension control will increase by 5%.

**EXPENDITURES (2924) ADULT HEALTH (LA FAMILIA)**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	33,865	41,585	42,828	42,911	43,929
Materials & Supplies	1,688	711	1,845	745	1,000
Contractual Services	7,294	7,081	7,828	6,690	6,156
Other Charges	(10)	-	-	-	-
<b>Total</b>	42,837	49,377	52,501	50,346	51,085

**PERSONNEL POSITION LISTING (2924)**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
29	24	153	20252	R24	CLERK-TYPIST	29,867
<b>COUNT</b>			<b>1</b>		<b>TOTAL</b>	<b>29,867</b>

FUND NUMBER	226 HEALTH DEPT
DEPARTMENT NUMBER	29 HEALTH DEPT / 60 DEPT. OF STATE HEALTH SVCS.
DIVISION NUMBER	24 ADULT HEALTH & 04 PRIMARY CARE/COPH

EXPENDITURES (6004) PRIMARY HEALTH CARE

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	110,933	113,533	242,989	242,989	99,443
Materials & Supplies	1,246	7,132	3,184	3,184	-
Contractual Services	62,760	43,701	62,290	62,290	59,728
Other Charges	-	-	51,115	51,115	19,563
<b>Total</b>	174,939	164,366	359,578	359,578	178,734

PERSONNEL POSITION LISTING (6004)

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
60	04	113	20254	R28	MEDICAL OFFICE ASSISTANT	30,535
60	04	112	40541	R33	PROGRAM COORDINATOR	33,059
<b>COUNT</b>			<b>2</b>		<b>TOTAL</b>	<b>63,593</b>

PERFORMANCE MEASURES (2924, 6004)

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of Contract Physicians	6	5	5	5
Number of FTE's – LVN	1	0	1	1
Number of FTE's - FNP	0	1	2	2
Number of FTE's – RN	0	0	0	0
Number of FTE's - MOA	1	2	2	3
<i>Outputs</i>				
Number of clients	953	694	700	800
Number of visits	4357	2825	3500	4000
Number of prescription vouchers issued	200	180	180	180
Number of MAP Applications	355	283	300	300
<i>Efficiency Measures</i>				
Number of clients per FTE	403	941	700	800
<i>Effectiveness Measures</i>				
Percent of clients maintaining control	82%	85%	85%	90%
Percent of clients maintaining hypertension control	85%	83%	85%	90%

FUND NUMBER  
 DEPARTMENT NUMBER  
 DIVISION NUMBER

226 HEALTH DEPT  
 60 DEPT. OF STATE HEALTH SVCS.  
 / 16 M&CH-DENTAL

**MISSION**

To provide high quality, cost-effective dental health services to indigent children ages 4 to 18 years of age and their families who otherwise have no access to dental care.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- To improve the overall health of children between 4 and 18 years of age through diagnostic, therapeutic, preventive, and educational dental services.
- To provide uninsured adults dental health care services who would otherwise have no access to dental care.
- The Dental Clinic staff will provide preventive and treatment services for children ages 4 to 18 and their families.
- Mouth guards will be fabricated for local school athletes.
- 100% of the children will receive oral hygiene instructions from the Dental Clinic staff.
- The Dental Clinic staff will perform pit and fissure sealants.
- Eligible adults will be receive initial oral examinations, and needed basic dental services as per approved fee schedule.

**EXPENDITURES (6016) TITLE V DENTAL**

	<b>ACTUAL 16-17</b>	<b>ACTUAL 17-18</b>	<b>AMENDED 18-19</b>	<b>ESTIMATED 18-19</b>	<b>PROPOSED 19-20</b>
Materials & Supplies	442	7,210	-	-	-
Contractual Services	69,308	93,966	185,500	185,500	115,750
<b>Total</b>	69,750	101,176	185,500	185,500	115,750

**PERFORMANCE MEASURES (6016)**

	<b>ACTUAL 16-17</b>	<b>ACTUAL 17-18</b>	<b>ESTIMATED 18-19</b>	<b>PROPOSED 19-20</b>
<b>Workload Measures</b>				
<b>Inputs</b>				
Number of Dentists	4	4	4	4
Number of Dental Assistants / MOA	6	6	6	6
<b>Outputs</b>				
Number of Dental Visits	634	586	580	600
Number of Clients (Unduplicated)	300	257	260	300
<b>Efficiency Measures</b>				
Number of Visits per Dentist	159	147	150	150
Number of Visits per Dental Assistant	106	98	100	100
<b>Effectiveness Measures</b>				
Percent of patients that kept appointment	92%	93%	94%	95%
Number of preventive procedures per patient	10	10	10	10

FUND NUMBER	226 HEALTH DEPT
DEPARTMENT NUMBER	29 HEALTH DEPT
DIVISION NUMBER	26 LABORATORY

**MISSION**

To provide accurate clinical and environmental testing in support of the department’s various services and those of other local agencies.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- To provide high quality clinical laboratory testing in an accurate and timely manner to assist physicians in the diagnosis, prevention, and treatment of clinic patients.
- To provide high quality care by trained, professional staff and ensure adherence to and compliance with State and Federal health related regulations, statues, policies, and laws.
- The laboratory will perform diagnostic tests on specimens as per laboratory protocols.
- The laboratory will maintain a proficiency average score of 98% on the four areas of testing.
- The laboratory will maintain a score of 100% on its water bacteriology proficiency survey.
- The laboratory will maintain its efficiency by keeping the turnaround time to 15 minutes on all “STAT” lab tests.
- The laboratory will maintain and pass all Clinical Laboratory Improvement Amendments (CLIA) regulations so as to maintain its current laboratory certification.
- The laboratory will reduce the number of unsatisfactory results by reviewing all lab requisitions and specimen containers thoroughly before in-house testing or for testing at a reference lab.
- The laboratory will maintain and pass all Texas Commission on Environmental Quality water bacteriology regulations so as to maintain its current license as a certified laboratory for bacteriological analysis of public drinking water.
- QA Plan will be reviewed and revised at least annually to include identified gaps in tracking of identified problems until resolved.
- The laboratory will complete all requirements needed to perform as an LRN Testing Lab (BT Level B Lab)
- Credentialing of all licensed staff will continue to be monitored by Lab Chief to ascertain maintenance of licensure/certification, CPR, Insurance, CEU’s.
- QA process will continue to expand encompassing all programs needs i.e., developing/revising new policies, job descriptions, flow analysis, time studies, etc.
- The laboratory will reduce expenditures by 37% on reference laboratory testing by providing more in house testing.
- The laboratory will increase revenues by 37% by providing more in-house testing.

**EXPENDITURES (2926) LABORATORY**

	<b>ACTUAL 16-17</b>	<b>ACTUAL 17-18</b>	<b>AMENDED 18-19</b>	<b>ESTIMATED 18-19</b>	<b>PROPOSED 19-20</b>
Personnel Services	413,185	415,613	437,367	439,916	449,601
Materials & Supplies	112,259	97,528	128,057	136,871	129,500
Contractual Services	177,397	176,975	258,883	275,128	353,279
Other Charges	74,463	82,336	-	-	-
<b>Total</b>	<b>777,304</b>	<b>772,452</b>	<b>824,307</b>	<b>851,915</b>	<b>932,380</b>

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

226 HEALTH DEPT  
29 HEALTH DEPT  
26 LABORATORY

PERSONNEL POSITION LISTING (2926)

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
29	26	2	11027	R39	CHIEF OF LABORATORY SERVICES	80,882
29	26	15	20254	R28	MEDICAL OFFICE ASSISTANT	25,654
29	26	2	41104	R31	MEDICAL TECHNICIAN	35,436
29	26	10	41104	R31	MEDICAL TECHNICIAN	30,389
29	26	1	41105	R28	PHLEBOTOMIST	43,529
29	26	20	41110	R29	PHARMACY TECHNICIAN	29,096
29	26	15	41222	R33	SENIOR MEDICAL TECHNOLOGIST	69,767
<b>COUNT</b>			<b>7</b>		<b>TOTAL</b>	<b>314,753</b>

PERFORMANCE MEASURES (2926)

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of FTE'S	5	7	7	7
Number of FTE'S Admin Support *	1	1	1	2
<i>Outputs</i>				
CBC's	6,355	7,449	7,598	7,672
Chemistries	702	28	69	70
Urinalysis/Test	12,710	12,744	12,999	13,126
Pregnancy/Test	2,584	2,695	2,749	27,76
Urine Culture/Test	89	547	558	563
Syphilis Serology/Test	3,875	3,751	3,826	3,864
Glucose Screen/Test	1,980	1,945	1,984	2,003
Water Bacteriology/Test	10,164	10,277	10,483	10,585
IFOBT	963	735	750	757
Phlebotomy	13,888	14,541	14,832	14,997
Food Microbiology	20	18	18	19
Flu + Zika	39	73	74	75
Total Tests Performed	53,369	57,273	58,418	58,991
<b>Efficiency Measures</b>				
Total Number of tests performed per FTE	107,352	8,182	8,345	8,427
<b>Effectiveness Measures</b>				
Lab Proficiency survey results	98	98.6%	100%	100%
Add at least 5 new tests to our in-house menu	80	50%	50%	100%

FUND NUMBER	226 HEALTH DEPT
DEPARTMENT NUMBER	29 HEALTH DEPT/ 60 OFFICE OF BORDER HLTH 61 FEDERAL FUNDED/68 OTHER GRANTS
DIVISION NUMBER	27 PERSONAL HEALTH SERVICES / 12 OBH BORDER HLTH. /06 1115 WAIVER/00 WOMEN AND CHILD PROGRAM

**MISSION**

To provide administrative support services to clinical staff to prevent disease and improve the health status of the community.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Ensure compliance with all applicable federal and state laws, rules, regulations, standards, and guidelines in effect on the beginning date of each State and Federal grant award including, but not limited to, Health Safety Code, Texas Administrative Code (TAC), Standard for Public Health Clinic Services and Standards of Performance and Care for specific service areas.
- Ensure quality control measures are maintained, updated and adhered to through compliance self-audits; ensure privacy policies are implemented and in compliance with State & Federal guidelines.
- Participate in the collaborative efforts with local, state and federal entities for promoting health, preventing disease and building a healthy community.
- Coordinate and participate in staffing of nursing component in emergency shelters.
- Monitor staff and assure charts are properly documented.
- Attend all required meetings in order to prepare for successful Health Fairs.

**EXPENDITURES (2927) PREVENTIVE HEALTH SERVICES**

	<b>ACTUAL 16-17</b>	<b>ACTUAL 17-18</b>	<b>AMENDED 18-19</b>	<b>ESTIMATED 18-19</b>	<b>PROPOSED 19-20</b>
Personnel Services	31,778	(161)	-	-	-
Materials & Supplies	4,721	7,323	7,500	8,700	8,800
Contractual Services	6,147	4,412	202,252	200,425	106,360
<b>Total</b>	42,646	11,574	209,752	209,125	115,160

FUND NUMBER	226 HEALTH DEPT
DEPARTMENT NUMBER	29 HEALTH DEPT/ 60 OFFICE OF BORDER HLTH/ 61 FEDERAL FUNDED/68 OTHER GRANTS
DIVISION NUMBER	27 PERSONAL HEALTH SERVICES / 12 OBH BORDER HLTH. /06 1115 WAIVER/00 WOMEN AND CHILD PROGRAM

EXPENDITURES (6106) 1115 WAIVER

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	418,014	379,490	1,279,357	1,279,357	553,814
Materials & Supplies	51,337	9,340	498,849	499,349	151,256
Contractual Services	68,552	117,249	905,628	905,128	231,930
Other Charges	-	3,533	-	-	-
Capital Outlay	2,844	-	4,813	4,813	-
<b>Total</b>	540,747	509,612	2,688,647	2,688,647	937,000

PERSONNEL POSITION LISTING (6106)

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
61	06	10	20254	R28	MEDICAL OFFICE ASSISTANT	23,739
61	06	114	20254	R28	MEDICAL OFFICE ASSISTANT	26,781
61	06	521	20254	R28	MEDICAL OFFICE ASSISTANT	12,314
61	06	1	30028	R36	NUTRITIONIST (@65%)	32,904
61	06	1	30030	R40	RN, NURSE PRACTITIONER SUPVR.	100,404
61	06	6	35029	R39	NETWORK SYSTEMS MANAGER	51,517
61	06	107	35032	R29	HEALTH EDUCATOR I	29,867
61	06	122	40075	R30	MEDICAL OFFICE ASSISTANT II	27,114
61	06	106	41806	R36	SANITARIAN III	47,554
61	06	516	70189	R28	BUILDING MAINTENANCE MECHANIC	25,654
<b>COUNT</b>			<b>10</b>		<b>TOTAL</b>	<b>363,388</b>

FUND NUMBER	226 HEALTH DEPT
DEPARTMENT NUMBER	29 HEALTH DEPT/ 60 OFFICE OF BORDER HLTH/ 61 FEDERAL FUNDED/68 OTHER GRANTS
DIVISION NUMBER	27 PERSONAL HEALTH SERVICES / 12 OBH BORDER HLTH. /06 1115 WAIVER/00 WOMEN AND CHILD PROGRAM

PERFORMANCE MEASURES (2927) (6106)

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of FTE's – Physician Assistant	N/A	N/A	N/A	N/A
Number of FTE's – NP	1	1	1	1
Number of FTE's – Support Staff	1	7	6	6
<i>Outputs</i>				
Number of employees supervised	11	8	7	7
Number of Council Meetings, Health Fairs Meetings etc	18	30	35	40
Number of physicians under contract for division clinics	10	5	6	7
<b>Efficiency Measures</b>				
Total employees supervised per FTE	11	N/A	N/A	N/A
Total number of provider contracts monitored / FTE	13	6	7	8
Total number of medical encounters provided	2475	4,393	4,612	4,842
Total Number of Disease Self-Management Interventions	228	268	308	354
<b>Effectiveness Measures</b>				
% of employees supervised	100%	100%	100%	100%
% Council Meetings, Health Fair Meetings coordinated	100%	100%	100%	100%
% Program Medical Review Meetings conducted	100%	100%	100%	100%

EXPENDITURES (6800) WOMEN & CHILDREN

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Materials & Supplies	4,464	-	-	-	-
Contractual Services	16,116	-	175	175	-
Other Charges	337,384	361,803	413,658	424,825	435,000
<b>Total</b>	<b>357,964</b>	<b>361,803</b>	<b>413,833</b>	<b>425,000</b>	<b>435,000</b>

FUND NUMBER	226 HEALTH DEPT
DEPARTMENT NUMBER	29 HEALTH DEPT/62 TCEQ/61 FEDERAL FUNDED
DIVISION NUMBER	30 HEALTH PROTECTIVE SERVICES /05 FOOD INSPECTION INNOVATION

## MISSION

To facilitate coordinated surveillance, inspections, education, complaint investigations, and enforcement of local, state, and federal regulations in order to maintain and improve environmental health, prevent transmission of food and water borne diseases, conduct vector control and promote safety in our community.

## OBJECTIVES & PLANNED ACCOPMLISHMENTS

- Conserve and enhance the good quality of the environment.
- Prevent adverse consequences on the health and well being of residents.
- Develop and maintain an alert system on air containments
- Maintain good food and environmental sanitation and health.
- Assure sanitary and portable water system exists to protect the health of the community.
- Monitor the environment to protect the public health and assure that a reporting system exists to intervene.
- Prevent adverse consequences on the health and well being of residents.
- Develop and sustain a professional and well-trained team to conduct food sanitation and environmental quality.
- Conduct air monitoring and evaluate its impact on health.
- Conduct food inspections of local establishments.
- Conduct training and licensing of 100% of food handlers and food managers to assure food safety management to prevent food borne diseases.
- Establish a network for surveillance and disease control of food and water borne diseases as well vector control.
- Coordinate and implement environmental health monitoring as well surveillance and disease detection to ensure a healthy environment with no impact on health.
- License staff and provide adequate training to ensure qualified personnel.
- Conduct citywide educational and promotional activities to assure food sanitation and vector control prevention.
- Assure that all city and county functions that may have an environmental and sanitation health impact are trained and certified and/or licensed.
- Develop new and creative systems to assure adequate management of food handling training for the community.

## EXPENDITURES (2930) HEALTH PROTECTIVE SERVICES

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	635,370	634,085	798,998	795,827	785,443
Materials & Supplies	20,994	17,010	81,904	125,602	28,201
Contractual Services	64,522	79,751	123,295	120,882	111,949
Other Charges	-	399	-	-	-
<b>Total</b>	720,886	731,245	1,004,197	1,042,311	925,593

FUND NUMBER	226 HEALTH DEPT
DEPARTMENT NUMBER	29 HEALTH DEPT/62 TCEQ/61 FEDERAL FUNDED
DIVISION NUMBER	30 HEALTH PROTECTIVE SERVICES /05 FOOD INSPECTION INNOVATION

PERSONNEL POSITION LISTING (2930)

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
29	30	1	10237	R40	CHIEF OF ENVIRONMENTAL HLTH SV	59,196
29	30	77	20013	R27	CLERK III	25,654
29	30	16	20251	R25	CLERK II	24,382
29	30	7	41801	R33	SANITARIAN I	34,245
29	30	13	41801	R33	SANITARIAN I	33,142
29	30	1	41803	R29	SANITATION INSPECTOR I	30,222
29	30	2	41806	R36	SANITARIAN III	46,301
29	30	4	41807	R31	SANITATION INSPECTOR II	38,667
29	30	5	41807	R31	SANITATION INSPECTOR II	28,866
29	30	6	41807	R31	SANITATION INSPECTOR II	42,692
29	30	1	41808	R34	SANITARIAN II	48,032
29	30	3	41808	R34	SANITARIAN II	35,353
29	30	18	41808	R34	SANITARIAN II	43,965
29	30	19	41808	R34	SANITARIAN II	39,334
<b>COUNT</b>			<b>14</b>		<b>TOTAL</b>	<b>530,051</b>

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

226 HEALTH DEPT  
29 HEALTH DEPT/62 TCEQ/61 FEDERAL FUNDED  
30 HEALTH PROTECTIVE SERVICES  
/05 FOOD INSPECTION INNOVATION

PERFORMANCE MEASURES (2930)

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of FTE's - Sanitarians	7	7	7	9
Number of FTE's – Sanitarians / Air Quality Monitoring	0	0	0	0
Number of FTE's – Sanitarian Inspectors	3	3	4	6
<i>Outputs</i>				
Number of active food establishments	2690	2,642	2,696	2,751
Number of temporary food establishments	440	456	470	485
Number of food establishments supervised	3130	3,098	3,166	3,266
City food licenses issued* <sup>1</sup>	2826	2,999	3,092	3,155
Meat market permits issued	45	43	49	51
Mobile vendor permits issued	108	85	90	96
Restaurant inspections	3130	3,127	3,223	3,323
Grocery store inspections	927	882	909	937
Day care inspections	204	211	218	225
Number of inspections for Non-smoking compliance	3334	3,338	3,406	3,548
Swimming pool inspections	201	230	235	240
Water samples	572	590	602	614
Complaint investigations	487	402	140	418
Public restroom inspections* <sup>2</sup>	59	269	272	280
Premises inspected* <sup>3</sup>	5183	6,088	6,276	6,470
Number of food handler classes	105	113	115	120
Food handlers trained	4651	4,943	5,070	5,200
Food services managers trained	200	135	138	141
Mosquito control: # of acres	35824	33,900	34,592	35,298
Number of citations issued	295	256	259	261
Complaint corrections without citations	298	270	281	298
<b>Efficiency Measures</b>				
No. of food establishment inspections per FTE - sanitarian	476	447	487	394
No. of food establishments per FTE - sanitarian	447	443	452	360
No. of complaint investigations per FTE – sanitation inspector	162	134	103	70
No. of premise inspections per FTE – sanitation inspector	1728	2,029	1,569	1,078
<b>Effectiveness Measures</b>				
Annualized food establishment inspection frequency	1.24	1.26	1.26	1.29
% of corrections gained from premise inspections	61	67	69	71
% of complaints/violators issued citations	61	64	63	71
Complaint inspection frequency	10.6	15.14	15.31	15.48

\*Ordinance revised exempt establishments are now required to obtain a City Food license.

\*<sup>2</sup>All public restrooms connected with food establishments are already inspected with a number of active food establishments.

\*<sup>3</sup> Premises inspected are based on maps for operation clean-up dictated by Code Enforcement

FUND NUMBER	226 HEALTH DEPT
DEPARTMENT NUMBER	60 DEPT. OF STATE HEALTH SVCS. / 65 LOCAL
DIVISION NUMBER	10 BIOTERRORISM / 02 VENTANILLA DE SALUD 33 IDCU/SUREB / 36 ZIKA PHPR / 38 ZIKA HEALTH CARE 39/HURRICANE HEALTH CRISIS RESPONSE

**MISSION**

To maintain an active surveillance program for disease control of public health threats, communicable diseases, prevention new and emerging diseases in the City of Laredo, and partner counties; provide disease interventions and control measures to prevent outbreaks; plan, detect and intervene in public health biological, chemical or radiological threat quickly and efficiently using state of the art communication network systems.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Reduce morbidity and mortality caused by communicable diseases, public health threats, and new, emerging diseases.
- Predict health related conditions and disease behavior by identifying risks.
- Enhance border-wide prevention and promotion through awareness and educational activities.
- Develop and maintain action plans to respond to any abnormal incidence of disease.
- Enhance awareness on pandemic influenza through surveillance and educational materials.
- Develop educational activities on prevention of pandemic influenza for the community.
- Establish direction, assessment, and coordination of activities that will enhance local and regional preparedness for acts of bioterrorism, outbreaks of infectious diseases, or other public health threats.
- Enhance surveillance and epidemiology capacity for rapid detection of outbreaks of infectious diseases, acts of bioterrorism, or other public health threats.
- Perform quality assurance on NBS via monthly reports and reviews of disease investigation records.
- Report outbreaks to DSHS on a timely manner and conduct investigations related to each outbreak.
- Enhance laboratory capacity in order to conduct rapid, diagnostic testing for select biological agents to be used in a bioterrorism attack.
- Conduct simulations and training of staff and community to respond to any public health threats.
- HPP program staff will examine the BP2 HPP regional Capability Planning Guide assessment for our TSA assigned region to identify healthcare system recovery gaps the HCCs must address in order to develop and implement Continuity of Operation Plans.
- Promote and educate first responders about the required and recommended immunizations and to explain the adult immunization schedule.
- Reduce the possibility of acquiring vaccine preventable diseases by first responders when responding to man-made or natural disasters.
- Monitor immunization requirements by developing and maintaining a master immunization database for disaster responders from Laredo Police Department, Laredo Fire Department, Texas Department of Public Safety, Sheriff’s Office and Border Patrol.
- Identify vaccine coordinators within each organization
- Provide training to vaccine coordinators on Texas Immunization Registry, ImmTrac2.

**EXPENDITURES (6010) BIOTERRORISM (PHEP)**

	<b>ACTUAL 16-17</b>	<b>ACTUAL 17-18</b>	<b>AMENDED 18-19</b>	<b>ESTIMATED 18-19</b>	<b>PROPOSED 19-20</b>
Personnel Services	234,601	296,903	493,710	493,710	283,334
Materials & Supplies	38,749	1,698	12,067	12,067	-
Contractual Services	55,280	51,263	109,160	109,160	47,801
Other Charges	(1,233)	-	-	-	-
<b>Total</b>	<b>327,397</b>	<b>349,864</b>	<b>614,937</b>	<b>614,937</b>	<b>331,135</b>

FUND NUMBER	226 HEALTH DEPT
DEPARTMENT NUMBER	60 DEPT. OF STATE HEALTH SVCS. / 65 LOCAL
DIVISION NUMBER	10 BIOTERRORISM / 02 VENTANILLA DE SALUD 33 IDCU/SUREB / 36 ZIKA PHPR / 38 ZIKA HEALTH CARE 39/HURRICANE HEALTH CRISIS RESPONSE

PERSONNEL POSITION LISTING (6010)

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
60	10	1	30004	R36	PUBLIC HEALTH TECHNICIAN	40,880
60	10	196	30004	R36	PUBLIC HEALTH TECHNICIAN	50,266
60	10	195	35022	R38	EPIDEMIOLOGIST	47,700
60	10	193	35041	R39	EPIDEMIOLOGIST SUPERVISOR	56,648
<b>COUNT</b>			<b>4</b>		<b>TOTAL</b>	<b>195,494</b>

PERFORMANCE MEASURES (6010)

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of FTE's – staff	3	4	4	4
<i>Outputs</i>				
Number of surveillance investigations completed	895	428	400	500
Number of communicable diseases reported to DSHS	895	270	350	323
Number of trainings conducted	12	8	10	12
Number of simulation or bioterrorism exercises conducted	2	3	3	3

EXPENDITURES (6033) IDCU/SUREB

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	63,934	39,756	204,789	204,789	-
Materials & Supplies	217	6,376	5,608	5,608	
Contractual Services	21,698	20,850	47,736	47,736	
<b>Total</b>	<b>85,849</b>	<b>66,982</b>	<b>258,133</b>	<b>258,133</b>	<b>-</b>

FUND NUMBER	226 HEALTH DEPT
DEPARTMENT NUMBER	60 DEPT. OF STATE HEALTH SVCS. / 65 LOCAL
DIVISION NUMBER	10 BIOTERRORISM / 02 VENTANILLA DE SALUD
	33 IDCU/SUREB / 36 ZIKA PPHR / 38 ZIKA HEALTH CARE
	39/HURRICANE HEALTH CRISIS RESPONSE

PERSONNEL POSITION LISTING (6033)

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
60	33	196	35022	R38	EPIDEMIOLOGIST	49,181
<b>COUNT</b>			<b>1</b>		<b>TOTAL</b>	<b>49,181</b>

PERFORMANCE MEASURES (6033)

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of FTE's – staff	1	1	1	1
<i>Outputs</i>				
Number of surveillance investigations completed	60	57	130	60
Number of communicable diseases reported to DSHS	60	47	80	50
Number of trainings conducted	6	6	6	6
Number of simulation or bioterrorism exercises conducted	2	2	2	2

EXPENDITURES (6502) VENTANILLA DE SALUD

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	-	-	-	-	-
Materials & Supplies	392	5,844	6,260	6,260	-
Contractual Services	28,512	29,177	36,184	36,184	24,000
<b>Total</b>	<b>28,904</b>	<b>35,021</b>	<b>42,444</b>	<b>42,444</b>	<b>24,000</b>

FUND NUMBER	226 HEALTH DEPT
DEPARTMENT NUMBER	60 DEPT. OF STATE HEALTH SVCS. / 65 LOCAL
DIVISION NUMBER	10 BIOTERRORISM / 02 VENTANILLA DE SALUD 33 IDCU/SUREB / 36 ZIKA PPHR / 38 ZIKA HEALTH CARE 39/HURRICANE HEALTH CRISIS RESPONSE

EXPENDITURES (6036) ZIKA PPHR

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	49,039	199,195	446,687	313,811	226,765
Materials & Supplies	17,685	69,887	296,659	225,274	-
Contractual Services	37,649	66,053	433,410	410,124	-
Capital Outlay	73,897	10,555	13,977	9,001	-
<b>Total</b>	178,270	345,690	1,190,733	958,210	226,765

PERSONNEL POSITION LISTING ZIKA PPHR (6036)

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
60	36	199	35043	R36	PLANNER II - HEALTH	41,777
60	36	198	41222	R33	SENIOR MEDICAL TECHNOLOGIST	33,059
60	36	7	41807	R31	SANITATION INSPECTOR II	31,244
60	36	1	45019	R37	MICROBIOLOGIST I	47,742
<b>COUNT</b>			<b>4</b>		<b>TOTAL</b>	<b>153,821</b>

FUND NUMBER

226 HEALTH DEPT

DEPARTMENT NUMBER

60 DEPT. OF STATE HEALTH SVCS. / 65 LOCAL

DIVISION NUMBER

10 BIOTERRORISM / 02 VENTANILLA DE SALUD  
 33 IDCU/SUREB / 36 ZIKA PHPR / 38 ZIKA HEALTH CARE  
 39/HURRICANE HEALTH CRISIS RESPONSE

PERFORMANCE MEASURES ZIKA PHPR (6036)

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of FTE's – ZIKA Preparedness	1	1	1	1
Number of FTE's – ZIKA Vector Control	1	1	1	1
Number of FTE's – ZIKA Epidemiology	1	2	1	1
<i>Outputs</i>				
Number of Female pregnant woman tested for Zika	3703	3,689	3,511	502
Number of pregnant woman with evidence of Zika virus exposure by laboratory				
Epidemiological case investigations	122	63	46	38
Zika task force	22	22	16	12
Mosquito Control: # of acres	3,738	3,738	3,738	3,738
Number of Zika tests performed in lab	561	559	731	151
<b>Efficiency Measures</b>				
House visits for education prevention and control of mosquito related disease	1,447	1,447	140	12
# of acres sprayed per FTE-Sanitarian Inspector	3,738	3,738	3,738	3,738
Total number of tests performed per FTE	561	559	731	151
<b>Effectiveness Measures</b>				
% of suspected cases investigated	100	100	100	100
% of environmental assessment and education for suspect cases	100	100	100	100
% of recollects for Zika testing	561	100	100	100

\*N/A (depends on the number of positive laboratory results)

FUND NUMBER	226 HEALTH DEPT
DEPARTMENT NUMBER	60 DEPT. OF STATE HEALTH SVCS. / 65 LOCAL
DIVISION NUMBER	10 BIOTERRORISM / 02 VENTANILLA DE SALUD 33 IDCU/SUREB / 36 ZIKA PHPR / 38 ZIKA HEALTH CARE 39/HURRICANE HEALTH CRISIS RESPONSE

EXPENDITURES (6038) ZIKA HEALTH CARE

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	-	38,329	293,268	293,268	201,174
Materials & Supplies	-	10,326	5,450	10,344	36,266
Contractual Services	-	89,738	214,192	209,298	192,324
Capital Outlay	-	-	119,960	119,960	37,846
<b>Total</b>	-	138,393	632,870	632,870	467,610

PERSONNEL POSITION LISTING ZIKA HEALTH CARE (6038)

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
60	38	199	30004	R36	PUBLIC HEALTH TECHNICIAN	40,880
60	38	200	30004	R36	PUBLIC HEALTH TECHNICIAN	40,880
60	38	554	35032	R29	HEALTH EDUCATOR I	26,092
60	38	555	35032	R29	HEALTH EDUCATOR I	26,092
<b>COUNT</b>			<b>2</b>		<b>TOTAL</b>	<b>133,945</b>

FUND NUMBER  
 DEPARTMENT NUMBER  
 DIVISION NUMBER

226 HEALTH DEPT  
 60 DEPT. OF STATE HEALTH SVCS. / 65 LOCAL  
 10 BIOTERRORISM / 02 VENTANILLA DE SALUD  
 33 IDCU/SUREB / 36 ZIKA PPHR / 38 ZIKA HEALTH CARE  
 39/HURRICANE HEALTH CRISIS RESPONSE

PERFORMANCE MEASURES ZIKA HEALTH CARE (6038)

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Client Centered Contraceptive Counseling Services	N/A	1,042	1,500	2,000
Access to Contraceptive Services through other providers	N/A	133	150	200
Partners who received counseling on ZIKA prevention during pregnancy	N/A	189	200	230
<i>Outputs</i>				
Access to Contraceptive Services through other providers	N/A	133	150	200
Pre and Post ZIKA test counseling	N/A	633	700	750
Case Management Services to access Prenatal Ultrasound monitoring	N/A	5	10	15
<b>Efficiency Measures</b>				
Access to Contraceptive Services through other providers	N/A	133	150	200
Pre and Post ZIKA test counseling	N/A			
Case Management Services to access Prenatal Ultrasound monitoring	N/A	5	10	15
<b>Effectiveness Measures</b>				
Case Management Services to access Prenatal ultrasound monitoring	N/A	5	10	15
Number of pregnant Women receiving prenatal care at LHD clinics	N/A	719	800	850
Pre and Post ZIKA test counseling	N/A	633	700	750

FUND NUMBER	226 HEALTH DEPT
DEPARTMENT NUMBER	60 DEPT. OF STATE HEALTH SVCS. / 65 LOCAL
DIVISION NUMBER	10 BIOTERRORISM / 02 VENTANILLA DE SALUD
	33 IDCU/SUREB / 36 ZIKA PPHR / 38 ZIKA HEALTH CARE
	39/HURRICANE HEALTH CRISIS RESPONSE

PERFORMANCE MEASURES (6039)

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of FTE's – staff	N/A	N/A	1	1
<i>Outputs</i>				
<b>Efficiency Measures</b>				
Training on Adult Immunization Schedules	N/A	N/A	1	5
Training vaccine coordinators on the use of ImmTrac2	N/A	N/A	1	5
<b>Effectiveness Measures</b>				
Number of immunized First Responders	N/A	N/A	200	1,000
Number of First Responders Registered on ImmTrac2	N/A	N/A	200	1,000

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

226 HEALTH DEPT  
60 DEPT. OF STATE HEALTH SVCS.  
08 W.I.C. / 09 WIC EXPANSION  
/31 HEALTHY TEXAS COMMUNITIES

**MISSION**

To provide education on the importance of proper nutrition, special supplemental food, childhood immunizations, breastfeeding, and medical and/or social service referrals to qualified women, infants, and children up to age 5, in order to achieve a better quality of life for the residents of Webb County.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- To increase the level of awareness and knowledge regarding the importance of proper prenatal nutrition in order to protect the mother’s health and provide a healthy start for each infant born to an “at risk” WIC mother.
- To educate WIC mothers on the important role that a healthy diet, especially breastfeeding, plays in their children’s physical and cognitive abilities.
- To educate clients about the association between proper nutrition and certain illnesses, such as anemia.
- To reduce the morbidity caused by vaccine preventable diseases in Webb County.
- Serve as many eligible infants, women, and children as possible.
- Provide nutrition education to families who participate in the WIC Program.
- Encourage all pregnant and post-partum women to breastfeed.
- Provide access to other medical and social programs through referrals.
- Review immunization records and provide necessary immunizations.

**EXPENDITURES (6008) WIC**

	<b>ACTUAL 16-17</b>	<b>ACTUAL 17-18</b>	<b>AMENDED 18-19</b>	<b>ESTIMATED 18-19</b>	<b>PROPOSED 19-20</b>
Personnel Services	2,923,217	2,945,822	3,271,884	3,271,884	3,384,755
Materials & Supplies	101,037	166,588	255,510	255,510	63,093
Contractual Services	885,616	990,589	1,150,093	1,150,093	903,488
Other Charges	-	-	36,268	36,268	-
Capital Outlay	256,949	-	44,272	44,272	-
<b>Total</b>	<b>4,166,819</b>	<b>4,102,999</b>	<b>4,758,027</b>	<b>4,758,027</b>	<b>4,351,336</b>

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

226 HEALTH DEPT  
60 DEPT. OF STATE HEALTH SVCS.  
08 W.I.C. / 09 WIC EXPANSION  
/31 HEALTHY TEXAS COMMUNITIES

PERSONNEL POSITION LISTING (6008)

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
60	08	8	10239	R41	CHIEF PUBLIC HEALTH NUTRITION	79,443
60	08	44	11122	R37	WIC SUPERVISOR	65,823
60	08	202	11122	R37	WIC SUPERVISOR	66,824
60	08	24	15046	R38	HEALTH EDUCATOR SUPERVISOR	82,237
60	08	327	15046	R38	HEALTH EDUCATOR SUPERVISOR	79,046
60	08	84	20011	R28	CLERK IV	38,002
60	08	79	20012	R23	COMMUNITY SERVICE AIDE	28,470
60	08	86	20018	R29	ADMINISTRATIVE SECRETARY	26,092
60	08	321	20250	R23	CLERK I	23,735
60	08	323	20250	R23	CLERK I	28,157
60	08	324	20250	R23	CLERK I	30,201
60	08	325	20250	R23	CLERK I	24,090
60	08	500	20250	R23	CLERK I	23,527
60	08	169	20251	R25	CLERK II	27,323
60	08	170	20251	R25	CLERK II	24,382
60	08	172	20251	R25	CLERK II	34,373
60	08	517	20251	R25	CLERK II	27,886
60	08	148	20252	R24	CLERK-TYPIST	40,651
60	08	151	20252	R24	CLERK-TYPIST	31,369
60	08	203	21301	R23	NUTRITION AIDE	27,823
60	08	205	21301	R23	NUTRITION AIDE	23,527
60	08	206	21301	R23	NUTRITION AIDE	25,029
60	08	207	21301	R23	NUTRITION AIDE	29,179
60	08	209	21301	R23	NUTRITION AIDE	24,465
60	08	210	21301	R23	NUTRITION AIDE	23,527
60	08	211	21301	R23	NUTRITION AIDE	28,428
60	08	212	21301	R23	NUTRITION AIDE	29,283
60	08	213	21301	R23	NUTRITION AIDE	23,527
60	08	216	21301	R23	NUTRITION AIDE	27,677
60	08	217	21301	R23	NUTRITION AIDE	28,825
60	08	219	21301	R23	NUTRITION AIDE	24,799
60	08	222	21301	R23	NUTRITION AIDE	23,527
60	08	223	21301	R23	NUTRITION AIDE	23,527
60	08	224	21301	R23	NUTRITION AIDE	23,527
60	08	225	21301	R23	NUTRITION AIDE	23,527
60	08	226	21301	R23	NUTRITION AIDE	28,303

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

226 HEALTH DEPT  
60 DEPT. OF STATE HEALTH SVCS.  
08 W.I.C. / 09 WIC EXPANSION  
/31 HEALTHY TEXAS COMMUNITIES

PERSONNEL POSITION LISTING - CONTINUED

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
60	08	227	21301	R23	NUTRITION AIDE	29,784
60	08	228	21301	R23	NUTRITION AIDE	28,908
60	08	230	21301	R23	NUTRITION AIDE	23,527
60	08	231	21301	R23	NUTRITION AIDE	23,527
60	08	232	21301	R23	NUTRITION AIDE	25,842
60	08	233	21301	R23	NUTRITION AIDE	24,132
60	08	234	21301	R23	NUTRITION AIDE	25,029
60	08	326	21301	R23	NUTRITION AIDE	23,527
60	08	501	21301	R23	NUTRITION AIDE	29,617
60	08	506	21301	R23	NUTRITION AIDE	23,652
60	08	511	21301	R23	NUTRITION AIDE	23,527
60	08	512	21301	R23	NUTRITION AIDE	23,527
60	08	513	21301	R23	NUTRITION AIDE	23,527
60	08	40	30028	R36	NUTRITIONIST	43,800
60	08	43	30028	R36	NUTRITIONIST	40,880
60	08	46	30028	R36	NUTRITIONIST	41,506
60	08	101	30028	R36	NUTRITIONIST	45,070
60	08	328	30028	R36	NUTRITIONIST	52,873
60	08	518	30028	R36	NUTRITIONIST	50,347
60	08	520	30028	R36	NUTRITIONIST	42,757
60	08	320	35032	R29	HEALTH EDUCATOR I	26,092
60	08	1	40074	R24	BREASTFEEDING PEER LAY EDU.	25,446
60	08	2	40074	R24	BREASTFEEDING PEER LAY EDU.	28,428
60	08	3	40074	R24	BREASTFEEDING PEER LAY EDU.	26,530
60	08	5	40074	R24	BREASTFEEDING PEER LAY EDU.	30,556
60	08	41	40074	R24	BREASTFEEDING PEER LAY EDU.	35,666
60	08	192	40264	R33	MICRO COMPUTER SPECIALIST	33,684
60	08	132	80288	R23	CUSTODIAN	32,579
60	08	133	80288	R23	CUSTODIAN	29,033
60	08	134	80288	R23	CUSTODIAN	23,527
60	08	143	80288	R23	CUSTODIAN	23,527
60	08	146	80288	R23	CUSTODIAN	24,215
60	08	117	80666	R23	GRUNDSKEEPER	23,527
<b>COUNT</b>			<b>69</b>		<b>TOTAL</b>	<b>2,228,298</b>

FUND NUMBER  
 DEPARTMENT NUMBER  
 DIVISION NUMBER

226 HEALTH DEPT  
 60 DEPT. OF STATE HEALTH SVCS.  
 08 W.I.C. / 09 WIC EXPANSION  
 /31 HEALTHY TEXAS COMMUNITIES

PERFORMANCE MEASURES (6008)

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of Nutritionists	6	6	8	8
Number of Clinic Staff	45	45	42	42
Number of LVN's	0	0	0	0
<i>Outputs</i>				
Avg. number of participants enrolled per month	20,221	18,641	18,702	18,801
Avg. number of women who breastfeed per month	2,301	2,152	2,223	2,223
<b>Efficiency Measures</b>				
Number of participants served per FTE clinic staff	449	414	445	447
Number of participants served per nutritionist	3,370	3,106	2,338	2,350
<b>Effectiveness Measures</b>				
Percent of families receiving nutrition education at time of benefit issuance	97%	97%	98%	98%
Percent of women who breastfed	91%	93%	93%	93%
Percent of clients without alternate forms of health care at initial certification who were referred to a health care source	99%	100%	100%	100%

EXPENDITURES (6009) WIC EXPANSION

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	766,679	835,345	850,740	850,740	896,266
Materials & Supplies	29,652	24,126	41,581	41,581	39,500
Contractual Services	226,869	224,976	243,986	243,986	240,605
Other Charges	-	-	64,639	64,639	7,343
<b>Total</b>	1,023,200	1,084,447	1,200,946	1,200,946	1,183,714

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

226 HEALTH DEPT  
60 DEPT. OF STATE HEALTH SVCS.  
08 W.I.C. / 09 WIC EXPANSION  
/31 HEALTHY TEXAS COMMUNITIES

PERSONNEL POSITION LISTING (6009) WIC EXPANSION

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
60	09	524	11122	R37	WIC SUPERVISOR	72,727
60	09	331	20250	R23	CLERK I	23,527
60	09	332	20250	R23	CLERK I	23,527
60	09	513	20251	R25	CLERK II	24,382
60	09	514	20251	R25	CLERK II	30,305
60	09	516	20251	R25	CLERK II	27,573
60	09	330	21301	R23	NUTRITION AIDE	23,527
60	09	333	21301	R23	NUTRITION AIDE	23,527
60	09	334	21301	R23	NUTRITION AIDE	23,527
60	09	504	21301	R23	NUTRITION AIDE	26,968
60	09	505	21301	R23	NUTRITION AIDE	23,527
60	09	328	30028	R36	NUTRITIONIST	50,055
60	09	329	30028	R36	NUTRITIONIST	40,880
60	09	336	30028	R36	NUTRITIONIST	42,192
60	09	508	30028	R36	NUTRITIONIST	46,238
60	09	519	30028	R36	NUTRITIONIST	58,398
60	09	511	40079	R33	LICENSED VOCATIONAL NURSE III	38,458
<b>COUN</b>			<b>17</b>		<b>TOTAL</b>	<b>599,337</b>

FUND NUMBER  
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226 HEALTH DEPT  
 60 DEPT. OF STATE HEALTH SVCS.  
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PERFORMANCE MEASURES (6009) WIC EXPANSION

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of Nutritionists	3	3	3	3
Number of Clinic Staff	10	10	10	10
Number of LVN's	1	1	1	1
<i>Outputs</i>				
Average number of participants enrolled per month	3,962	3,661	3,450	3,675
Average number of women who breastfeed per month	392	411	419	420
<b>Efficiency Measures</b>				
Number of participants served per FTE clinic staff	396	366	384	367
Number of participants served per nutritionist	1,320	1,220	1,282	1,225
<b>Effectiveness Measures</b>				
Percent of families receiving nutrition education at time of benefit issuance	98%	98%	99%	99%
Percent of women who breastfed	86%	86%	86%	86%
Percent of clients without alternate forms of health care at initial certification who were referred to a health care source	99%	100%	100%	100%

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

226 HEALTH DEPT  
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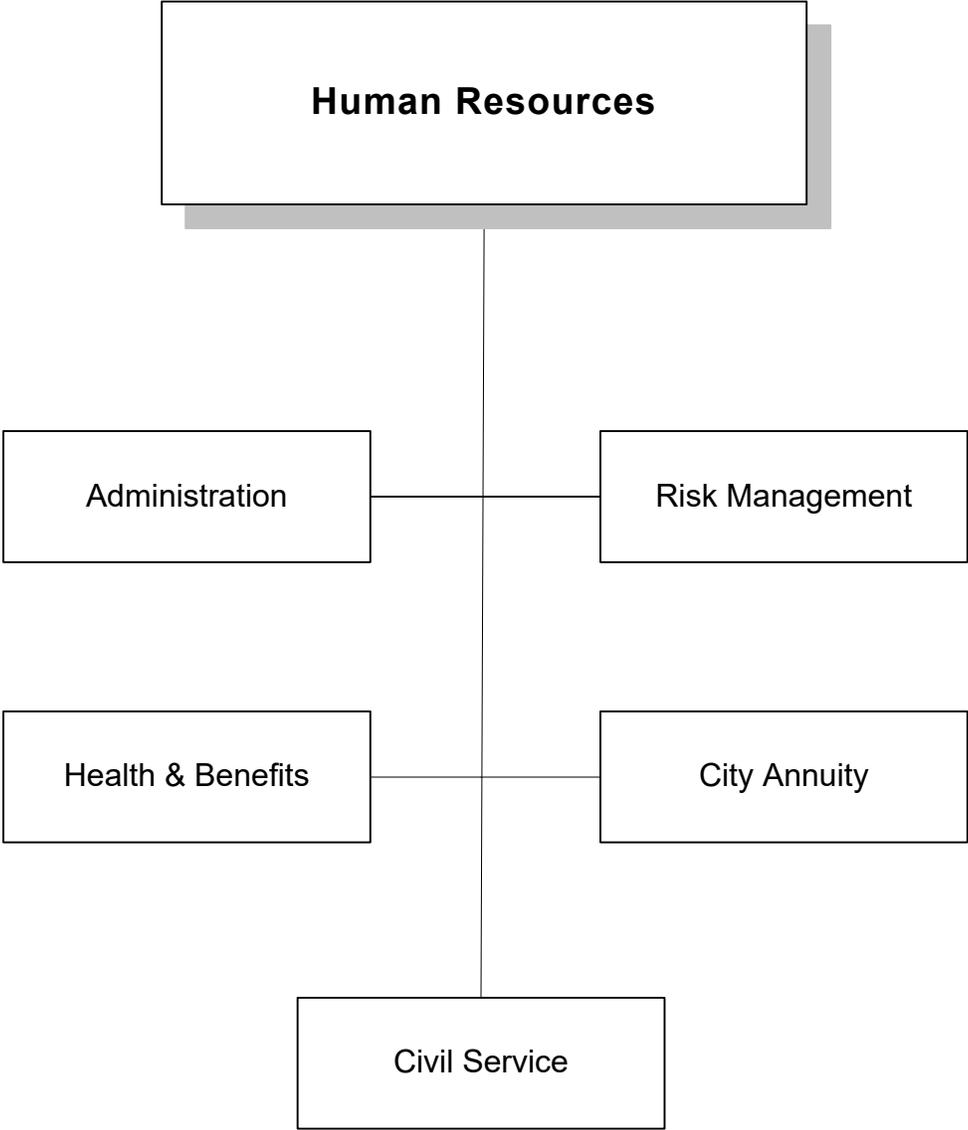
EXPENDITURES (6031) TEXAS HEALTHY COMMUNITIES

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	3,581	4,165	4,319	4,319	-
Materials & Supplies	12,857	26,175	21,266	21,266	-
Contractual Services	27,763	19,176	26,005	26,005	-
<b>Total</b>	44,201	49,516	51,590	51,590	-

PERFORMANCE MEASURES (6031) TEXAS HEALTHY COMMUNITIES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<b>Inputs</b>				
Number of staff	1	1	1	N/A
Number of Laredo Active Living Partners	24	26	28	N/A
<b>Outputs</b>				
Laredo Active Living Meetings	10	10	8	N/A
Number of Media Campaigns	9	12	16	N/A
Number of Community Wide Healthy Living Events	5	8	12	N/A
Number of CPR Events	2	2	12	N/A
Visits to Laredo Active Living Website	680	800	1,000	N/A
<b>Efficiency Measures</b>				
Average number of Laredo Active Living Events per	4	4	2	N/A
<b>Effectiveness Measures</b>				
Percentage of Laredo Active Living Partners participating monthly.	85%	85%	85%	N/A





**CITY OF LAREDO, TEXAS**  
**GENERAL FUND SUMMARY**  
**EXPENDITURES**  
**FY 2019-2020**

<b>EXPENDITURES</b>	<b>ACTUAL FY 16-17</b>	<b>ACTUAL FY 17-18</b>	<b>ORIGINAL BUDGET FY 18-19</b>	<b>AMENDED BUDGET FY 18-19</b>	<b>TOTAL ESTIMATE FY 18-19</b>	<b>PROPOSED BUDGET FY 19-20</b>
<b>Human Resources</b>						
Personnel						
Personnel Services	411,917	413,846	435,567	435,567	418,847	464,647
Materials and Supplies	8,545	10,285	15,770	17,325	15,770	15,970
Contractual Services	16,349	16,859	22,519	22,536	22,519	22,804
Subtotal Personnel	436,811	440,990	473,856	475,428	457,136	503,421
Civil Service						
Personnel Services	85,019	140,755	145,514	145,514	146,695	148,761
Materials and Supplies	5,575	4,553	4,184	4,224	5,384	8,684
Contractual Services	14,591	6,897	17,770	17,770	12,171	13,113
Subtotal Civil Service	105,185	152,205	167,468	167,508	164,250	170,558
Training Division						
Personnel Services	161,058	181,847	259,835	259,835	255,588	323,497
Materials and Supplies	8,696	8,028	7,678	8,046	7,678	8,599
Contractual Services	69,523	54,144	57,419	58,770	60,374	66,148
Subtotal Training Division	239,277	244,019	324,932	326,651	323,640	398,244
Municipal Civil Service						
Materials and Supplies	652	1,079	1,703	2,053	1,600	1,703
Contractual Services	108	57	144	144	100	144
Subtotal Municipal Civil Service	760	1,136	1,847	2,197	1,700	1,847
Total Human Resources	782,033	838,350	968,103	971,784	946,726	1,074,070

**City of Laredo, Texas  
Human Resources  
Major Fund Changes  
FY2019 - 2020**

**EXPENDITURES**

Personnel (Changes in benefits, and employees hired at above entry level rates)	4,181
Cost of Living Adjustment 2.5%	21,250
Health Insurance Increase 3.5%	1,979
Add (1) One Human Resources Recruiter position	68,579
I-Net Charges	2,644
Vehicle Maintenance	(710)
Support Services - NEOGOV Insight & OHC annual fees	8,044
<b>Total Net Change from FY2019 to FY2020</b>	<b>\$ 105,967</b>

# HUMAN RESOURCES DEPARTMENT REQUESTS

## PERSONNEL REQUEST

<b>DIVISION</b>	<b>TITLE</b>	<b>GRADE</b>	<b>NEW</b>	<b>EST. COST W/ BENEFITS</b>	<b>APPROVED (YES)/(NO)</b>
<b>Recruitment, Training, &amp; Employee Relations</b>	Administrative Intern	R29	4.00	111,249	
<b>Total Personnel Request</b>			4.00	111,249	

<b>Total Human Resources Department Request</b>	<b>111,249</b>
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FUND NUMBER

101 GENERAL FUND

DEPARTMENT NUMBER

20 HUMAN RESOURCES

DIVISION NUMBER

10 PERSONNEL

**MISSION**

The mission of the Personnel division is to attract, maintain and develop a quality workforce by providing employee training and benefits.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- To comprehensively address the human resources needs of the City as an organization and promote development of a salary and benefits program that attracts and maintains a quality workforce thereby providing better services to City employees and the general public.
- To maintain a competitive compensation plan and a fair and equitable job classification system.
- To maintain the system of staff review and City Council approval of employees' health benefits and salary administration.
- To monitor leave and return to work policies and procedures.

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	411,917	413,846	435,567	418,847	464,647
Materials & Supplies	8,545	10,285	17,325	15,770	15,970
Contractual Services	16,349	16,859	22,536	22,519	22,804
<b>Total</b>	436,811	440,990	475,428	457,136	503,421

**PERSONNEL POSITION LISTING**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
20	10	95	40468	R28	HUMAN RESOURCES ASST I-HR	26,801
20	10	338	40468	R28	HUMAN RESOURCES ASST I-HR	33,059
20	10	22	40470	R30	HUMAN RESOURCES ASST II-HR	31,953
20	10	11	20014	R32	ADMINISTRATIVE ASSISTANT I	40,651
20	10	2	40471	R32	HUMAN RESOURCES ASST III-HR	35,687
20	10	1	40475	R35	HUMAN RESOURCES ANALYST II-HR	62,050
20	10	1	15016	R41	HUMAN RESOURCES OFFICER @ 50%	52,070
20	10	3	15042	R43	HUMAN RESOURCES DIRECTOR @ 33%	40,698
<b>COUNT</b>			<b>8</b>		<b>TOTAL</b>	<b>322,968</b>

FUND NUMBER  
 DEPARTMENT NUMBER  
 DIVISION NUMBER

101 GENERAL FUND  
 20 HUMAN RESOURCES  
 10 PERSONNEL

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of full-time equivalent employees (FTE) - personnel	9	9	9	9
<i>Outputs</i>				
Number of city-wide employees supported (1)	2,551	2,629	2,590	2,602
Number of employees terminated (2)	272	326	299	299
<b>Efficiency Measures</b>				
Number of city-wide employees managed per FTE – personnel (3)	283	292	288	289
<b>Effectiveness Measures</b>				
Number of employees terminated for a cause(4)	28	32	30	30
City wide turnover ratio (5)	10%	10%	10%	11%

Efficiency measures calculations:

- (1) Proposed 2019-2020 = 2,590 + 12 growth = 2,602
- (2) Average of Actual 16-17, 17-18 and estimated 18-19 terminated employees = 897 / 3 = 299
- (3) 2,602 (city wide employee supported) ÷ 9 (FTE personnel) = 289
- (4) Average of Actual 16-17, 17-18 and estimated 18-19 terminated for cause = 90 / 3 = 30
- (5) 299 (number of employees terminated) / 2,602 (number of city-wide employees supported) = 11%

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

101 GENERAL FUND  
20 HUMAN RESOURCES  
15 CIVIL SERVICE DIVISION

**MISSION**

Secure and maintain an efficient fire and police workforce for the well-being of the community.

**OBJECTIVES AND PLANNED ACCOMPLISHMENTS**

- Continue to monitor Civil Service Commission related expenditures to improve manageability and reduce expenses by automating different functions.
- Continue to improve web-site notification.
- Continue to administer all personnel actions regarding civil service related matters and coordinate Civil Service Commission proceedings.

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	85,019	140,755	145,514	146,695	148,761
Materials & Supplies	5,575	4,553	4,224	5,384	8,684
Contractual Services	14,591	6,897	17,770	12,171	13,113
Total	105,185	152,205	167,508	164,250	170,558

**PERSONNEL POSITION LISTING**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
20	15	3	40470	R30	HUMAN RESOURCES ASST II-HR @50%	23,402
20	15	248	20015	R35	ADMINISTRATIVE ASSISTANT II	38,607
20	15	1	15028	R39	HUMAN RESOURCES SUPERVISOR@50%	44,885
<b>COUNT</b>			<b>3</b>		<b>TOTAL</b>	<b>106,893</b>

FUND NUMBER  
 DEPARTMENT NUMBER  
 DIVISION NUMBER

101 GENERAL FUND  
 20 HUMAN RESOURCES  
 15 CIVIL SERVICE DIVISION

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of full-time equivalent employees (FTE)- completing exit interviews (1)	2	2	2	2
<i>Outputs</i>				
Number of city-wide employees supported	2,514	2,560	2,602	2,602
Total number of candidates tested for entrance exams	531	969	580	693
Total number of candidates tested for promotional exams	202	89	113	135
Number of retirements processed	65	64	115	82
Number of exit interviews conducted	149	132	132	138
Number of TMRS (retirement) withdrawals	60	63	59	61
Number of deaths processed	14	21	21	19
Number of civil service appeals conducted	97	42	54	64
ICMA Loans processed	177	195	195	189
<b>Efficiency Measures</b>				
Number of exit interviews conducted	149	132	165	149

PERFORMANCE MEASURES

Efficiency measures calculations:

(1) Total number of Exits  
 18--19 Employee 1 99/165 = 60%  
 Employee 2 66/165 = 40%

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

101 GENERAL FUND  
20 HUMAN RESOURCES  
25 TRAINING DIVISION

**MISSION**

The mission of the Recruitment, Training & Employee Relations Division is to attract, maintain, and develop a quality workforce by administrating the City’s recruitment process, coordinating and providing weekly and monthly New Employee Orientations, and providing equal training opportunities for all City employees.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- To continue reviewing job descriptions in order to comply with the American with Disability Act (ADA) and EEOC regulations.
- To continue providing equal training opportunities to all City employees in order to improve their skills and promote future career advancement opportunities, growth, and development.
- To continue promoting equal opportunity employment.
- To continue monitoring City policies and procedures and making proper recommendations/revisions if necessary.
- To continue promoting online application usage by recommending its benefits to citizens.
- To continue training City departments on the online application/requisition system.
- To continue to maintain application screening as updated as possible in order to expedite the City’s selection process.
- To respond to Texas Workforce Commission Unemployment Benefit applications and coordinate appeal hearings when applicable.
- To continue training City departments on the new online performance evaluation system.
- To continue training and disseminating the Employee Feedback Policy and Form to all City employees.
- To ensure City departments are in compliance with the Veteran Employment Preference Policy.
- To continue on promoting the various Internship and Fellowship programs being offered by the City.

**EXPENDITURES**

	<b>ACTUAL 16-17</b>	<b>ACTUAL 17-18</b>	<b>AMENDED 18-19</b>	<b>ESTIMATED 18-19</b>	<b>PROPOSED 19-20</b>
Personnel Services	161,058	181,847	259,835	255,588	323,497
Materials & Supplies	8,696	8,028	8,046	7,678	8,599
Contractual Services	69,523	54,144	58,770	60,374	66,148
<b>Total</b>	<b>239,277</b>	<b>244,019</b>	<b>326,651</b>	<b>323,640</b>	<b>398,244</b>

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

101 GENERAL FUND  
20 HUMAN RESOURCES  
25 TRAINING DIVISION

PERSONNEL POSITION LISTING

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
20	25	1	20019	R29	ADMINISTRATIVE INTERN	8,652
20	25	2	20019	R29	ADMINISTRATIVE INTERN	8,563
20	25	10	40470	R30	HUMAN RESOURCES ASST II-HR	29,429
20	25	21	40470	R30	HUMAN RESOURCES ASST II-HR	28,908
20	25	20	15016	R41	HUMAN RESOURCES OFFICER	69,079
20	25	21	16034	R41	ASSISTANT HUMAN RESOURCES DIR.	90,457
20	25	1	20249	20	CLERK (CO-OP/ICT) (UNFUNDED)	-
20	25	2	20249	20	CLERK (CO-OP/ICT) (UNFUNDED)	-
20	25	3	20249	20	CLERK (CO-OP/ICT) (UNFUNDED)	-
20	25	4	20249	20	CLERK (CO-OP/ICT) (UNFUNDED)	-
20	25	5	20249	20	CLERK (CO-OP/ICT) (UNFUNDED)	-
20	25	6	20249	20	CLERK (CO-OP/ICT) (UNFUNDED)	-
20	25	7	65000	20	CLERK (CO-OP/ICT) (UNFUNDED)	-
20	25	1	65000	20	PLAYGROUND ASST (CO-OP) (UNFUNDED)	-
20	25	2	65000	20	PLAYGROUND ASST (CO-OP) (UNFUNDED)	-
20	25	3	65000	20	PLAYGROUND ASST (CO-OP) (UNFUNDED)	-
20	25	4	65000	20	PLAYGROUND ASST (CO-OP) (UNFUNDED)	-
20	25	5	65000	20	PLAYGROUND ASST (CO-OP) (UNFUNDED)	-
20	25	6	65000	20	PLAYGROUND ASST (CO-OP) (UNFUNDED)	-
20	25	7	65000	20	PLAYGROUND ASST (CO-OP) (UNFUNDED)	-
<b>COUNT</b>			<b>20</b>		<b>TOTAL</b>	<b>235,088</b>

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

101 GENERAL FUND  
20 HUMAN RESOURCES  
25 TRAINING DIVISION

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<b><i>Inputs</i></b>				
Total Budget	\$239,280	\$244,019	\$323,640	\$398,244
Total number of FTE's	8.2	8.2	8.2	8.2
<b><i>Outputs</i></b>				
Number of non-civil service employment applications processed	17,387	11,580	15,648	16,430
Number of applications referred	5,948	4,474	6,372	6,691
<b>Efficiency Measures</b>				
Number of non-civil service employment applications processed per FTE	4,347	2,895	3,912	4,108
<b>Effectiveness Measures</b>				
Number of work days to complete the selection process (Time to Start)	83	74	64	69
Amount allocated for City-wide training per employee	\$1.37	\$1.90	\$2.25	\$1.92

FUND NUMBER	101 GENERAL FUND
DEPARTMENT NUMBER	20 HUMAN RESOURCES
DIVISION NUMBER	55 MUNICIPAL CIVIL SERVICE

**MISSION**

The mission of the Municipal Civil Service (MCS) Division is to coordinate the Municipal Civil Service Commissioner Meetings, trial board hearings, and educate City employees over the Municipal Civil Service Rules & Regulations in order for employee related issues to be handled.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- To provide trainings to all City employees on the Municipal Civil Services Rules & Regulations.
- To provide assistance to managers and supervisor on the disciplinary process as set forth in the MCS Rules & Regulations.
- To coordinate meetings for the Municipal Civil Service Commission.
- To coordinate appeals filed by classified City employees (except employees who are subject to a collective bargaining agreement).
- To coordinate grievances filed by classified City employees (except employees who are subject to a collective bargaining agreement).
- To coordinate, along with the City Secretary’s Office, the employee nomination and election for employee nominated Municipal Civil Service Commissioners every 2 years.
- To create and prepare bi-annual reports for the Commission to be submitted for Mayor and City Council review.

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Materials & Supplies	652	1,079	2,053	1,600	1,703
Contractual Services	108	57	144	100	144
<b>Total</b>	760	1,136	2,197	1,700	1,847

**PERFORMANCE MEASURES**

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Total Budget	\$760	\$1,136	\$1,700	\$1,187
<i>Outputs</i>				
Number of Appeals filed by classified employees	0	2	3	3
Number of Grievances filed by classified employees	1	0	0	0
Number of Appeals and/or Grievances withdrawn or resolved	0	1	1	0
Number of Municipal Civil Service Commissioner Hearing & Meetings	1	2	6	6

**CITY OF LAREDO, TEXAS  
HEALTH AND BENEFITS  
OPERATING FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>OPENING BALANCE</b>	<b>\$5,244,678</b>	<b>\$2,746,579</b>	<b>\$868,108</b>	<b>\$3,862,393</b>	<b>\$3,862,393</b>	<b>\$3,879,026</b>
<b>REVENUES</b>						
Rents, Royalties and Interest	52,241	80,973	60,000	60,000	142,800	138,000
Reimburse and Miscellaneous	774,183	1,069,785	923,160	923,160	1,096,348	1,096,348
Other Financing Sources	26,540,585	27,687,513	28,236,308	28,236,308	27,690,311	29,124,517
<b>TOTAL REVENUES</b>	<b>27,367,010</b>	<b>28,838,271</b>	<b>29,219,468</b>	<b>29,219,468</b>	<b>28,929,459</b>	<b>30,358,865</b>
<b>TOTAL AVAILABLE</b>	<b>32,611,688</b>	<b>31,584,849</b>	<b>30,087,576</b>	<b>33,081,861</b>	<b>32,791,852</b>	<b>34,237,891</b>
<b>EXPENDITURES</b>						
<b>SELF INSURANCE</b>						
Personnel Services	305,315	307,861	326,793	326,793	303,338	342,742
Materials and Supplies	2,867	3,582	5,450	5,934	4,300	5,450
Contractual Services	29,175,880	27,021,098	28,205,215	28,227,927	28,205,215	29,277,110
Other Charges	0	0	650,145	650,145	0	4,199,383
Intergovernmental Transfers	381,963	390,852	399,973	399,973	399,973	413,206
<b>TOTAL SELF INSURANCE</b>	<b>29,866,024</b>	<b>27,723,394</b>	<b>29,587,576</b>	<b>29,610,772</b>	<b>28,912,826</b>	<b>34,237,891</b>
<b>TOTAL EXPENDITURES</b>	<b>29,866,024</b>	<b>27,723,394</b>	<b>29,587,576</b>	<b>29,610,772</b>	<b>28,912,826</b>	<b>34,237,891</b>
<b>CLOSING BALANCE</b>	<b>\$2,745,664</b>	<b>\$3,861,456</b>	<b>\$500,000</b>	<b>\$3,471,089</b>	<b>\$3,879,026</b>	<b>\$0</b>
<b>ADJUSTMENTS</b>						
COMPENSATED ABSENCES	915	937	0	0	0	0
<b>TOTAL ADJUSTMENTS</b>	<b>915</b>	<b>937</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED CLOSING BALANCE</b>	<b>\$2,746,579</b>	<b>\$3,862,393</b>	<b>\$500,000</b>	<b>\$3,471,089</b>	<b>\$3,879,026</b>	<b>\$0</b>



FUND NUMBER	660 HEALTH AND BENEFITS FUND
DEPARTMENT NUMBER	20 HUMAN RESOURCES
DIVISION NUMBER	35 SELF INSURANCE

**MISSION**

To provide medical, dental, group life, dependent life, accidental death & dismemberment and personal accident insurance benefits to all eligible employees and retirees through the City’s partially self-funded health benefits program while maintaining cost effective controls through managed care programs and procedures.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- To provide the most cost competitive health benefits program to City employees.
- To continue reviewing medical plans that could potentially provide additional preventive coverage.
- To monitor the health benefits’ rate structure and provide recommendations for changes as necessary.
- To monitor the administrative policies and procedures of the City’s health benefits program.
- To monitor the City’s managed care program to maximize savings and enhance employee benefits.
- To continue promoting & maintaining the prescription mail order participation.

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	305,315	307,860	326,793	303,338	342,742
Material & Supplies	2,867	3,583	5,934	4,300	5,450
Contractual Services	29,175,880	27,021,100	28,227,927	28,205,215	29,277,110
Other Charges	-	-	650,145	-	4,199,383
Intergovernmental Transfer	381,963	390,852	399,973	399,973	413,206
<b>Total</b>	<b>29,866,025</b>	<b>27,723,395</b>	<b>29,610,772</b>	<b>28,912,826</b>	<b>34,237,891</b>

**PERSONNEL POSITION LISTING**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
20	35	5	40470	R30	HUMAN RESOURCES ASST II-HR	31,953
20	35	3	40471	R32	HUMAN RESOURCES ASST III-HR @50%	23,402
20	35	2	40475	R35	HUMAN RESOURCES ANALYST II-HR	42,861
20	35	1	15028	R39	HUMAN RESOURCES SUPERVISOR @50%	44,885
20	35	1	15016	R41	HUMAN RESOURCES OFFICER @50%	52,070
20	35	3	15042	R43	HUMAN RESOURCES DIRECTOR @33%	40,698
<b>COUNT</b>			<b>6</b>		<b>TOTAL</b>	<b>235,869</b>

FUND NUMBER	660 HEALTH AND BENEFITS FUND
DEPARTMENT NUMBER	20 HUMAN RESOURCES
DIVISION NUMBER	35 SELF INSURANCE

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of full-time equivalent employees (FTE) - medical benefits (1)	2,484	2,629	2,590	2,602
Total cost of medical claims	\$18,513,993	16,439,087	17,037,780	17,357,502
Total cost of prescriptions	\$4,789,263	4,999,971	4,945,961	5,176,579
<i>Outputs</i>				
Number of stop loss claims processed	3	1	2	1
Number of mail order prescription claims processed (2)	11,567	10,342	9,639	9,639
Number of prescription claims processed (3)	40,423	41,962	44,953	44,953
<b>Efficiency Measures</b>				
Number of mail order prescriptions per FTE – prescriptions (4)	4.66	3.93	3.72	3.70
Average cost of medical claim per employee (5)	\$7,453	6,253	6,577	6,671
Average cost of prescription claim per employee (6)	\$1,979	1,902	1,984	1,989
<b>Effectiveness Measures</b>				
% of employee prescriptions handled through mail order (7)	29%	25%	21%	21%

- (1) Based on actual plus 0 new firefighters & 12 police officers for FY 19-20
- (2) Based on FY 18-19 April totals and a 6 month estimated amount from May to September
- (3) Based on FY 18-19 April totals and a 6 month estimated amount from May to September
- \* Based on benefits consultant projected medical & prescriptions

**Efficiency Measures Calculations**

<p>(4) <math>\frac{\text{Rx Mail Order Claims}}{\text{\# of FTE's}} = \frac{9,639}{2,602} = 3.70</math></p>	<p>(6) <math>\frac{\text{Total Cost of Rx Claims}}{\text{\# of FTES}} = \frac{\\$5,176,579}{2,602} = \\$1,989</math></p>
<p>(5) <math>\frac{\text{Total Cost of Med Claims}}{\text{\# of FTE's}} = \frac{\\$17,357,502}{2,602} = \\$6,671</math></p>	<p>(7) <math>\frac{\text{Rx Mail Order Claims}}{\text{\# of Rx Claims}} = \frac{9,639}{44,953} = .21</math></p>







**CITY OF LAREDO, TEXAS  
CITY ANNUITY  
OPERATING FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>OPENING BALANCE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES</b>						
Reimburse and Miscellaneous	1,697,995	1,778,443	1,855,040	1,855,040	1,853,180	1,874,265
<b>TOTAL REVENUES</b>	<b>1,697,995</b>	<b>1,778,443</b>	<b>1,855,040</b>	<b>1,855,040</b>	<b>1,853,180</b>	<b>1,874,265</b>
<b>TOTAL AVAILABLE</b>	<b>1,697,995</b>	<b>1,778,443</b>	<b>1,855,040</b>	<b>1,855,040</b>	<b>1,853,180</b>	<b>1,874,265</b>
<b>EXPENDITURES</b>						
<b>TRANSAMERICA RETIREES</b>						
Personnel Services	11,289	11,289	15,804	15,804	11,304	15,804
<b>TOTAL TRANSAMERICA RETIREES</b>	<b>11,289</b>	<b>11,289</b>	<b>15,804</b>	<b>15,804</b>	<b>11,304</b>	<b>15,804</b>
<b>GENERAL AMERICA RETIREES</b>						
Personnel Services	454	0	0	0	0	0
<b>TOTAL GENERAL AMERICA RETIREES</b>	<b>454</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FIRE</b>						
Personnel Services	889,065	898,619	934,908	934,908	966,720	920,809
Contractual Services	58,216	60,673	66,096	66,096	34,721	38,424
<b>TOTAL FIRE</b>	<b>947,281</b>	<b>959,291</b>	<b>1,001,004</b>	<b>1,001,004</b>	<b>1,001,441</b>	<b>959,233</b>
<b>POLICE</b>						
Personnel Services	652,527	721,589	742,620	742,620	769,613	828,492
Contractual Services	49,977	46,575	58,128	58,128	32,873	31,908
<b>TOTAL POLICE</b>	<b>702,504</b>	<b>768,164</b>	<b>800,748</b>	<b>800,748</b>	<b>802,486</b>	<b>860,400</b>

**CITY OF LAREDO, TEXAS  
CITY ANNUITY  
OPERATING FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>GENERAL FUND</b>						
Personnel Services	25,472	28,704	26,468	26,468	26,933	27,812
<b>TOTAL GENERAL FUND</b>	<b>25,472</b>	<b>28,704</b>	<b>26,468</b>	<b>26,468</b>	<b>26,933</b>	<b>27,812</b>
<b>WATERWORKS</b>						
Personnel Services	5,448	5,448	5,448	5,448	5,448	5,448
<b>TOTAL WATERWORKS</b>	<b>5,448</b>	<b>5,448</b>	<b>5,448</b>	<b>5,448</b>	<b>5,448</b>	<b>5,448</b>
<b>HEALTH DEPARTMENT</b>						
Personnel Services	2,773	2,773	2,784	2,784	2,784	2,784
<b>TOTAL HEALTH DEPARTMENT</b>	<b>2,773</b>	<b>2,773</b>	<b>2,784</b>	<b>2,784</b>	<b>2,784</b>	<b>2,784</b>
<b>COMMUNITY DEVELOPMENT</b>						
Personnel Services	2,773	2,773	2,784	2,784	2,784	2,784
<b>TOTAL COMMUNITY DEVELOPMENT</b>	<b>2,773</b>	<b>2,773</b>	<b>2,784</b>	<b>2,784</b>	<b>2,784</b>	<b>2,784</b>
<b>TOTAL EXPENDITURES</b>	<b>1,697,995</b>	<b>1,778,443</b>	<b>1,855,040</b>	<b>1,855,040</b>	<b>1,853,180</b>	<b>1,874,265</b>
<b>CLOSING BALANCE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

771 CITY ANNUITY FUND  
20 HUMAN RESOURCES  
40 - 50 RETIREES

MISSION

To maintain quality of life for City of Laredo retirees by providing medical/life benefits.

OBJECTIVES & PLANNED ACCOMPLISHMENTS

- To monitor health and life expenses on a monthly basis.
- To ensure that sufficient funds for retiree health and life benefits are maintained.

EXPENDITURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	ESTIMATED 19-20
Personnel Services	1,589,801	1,671,195	1,785,586	1,803,933
Contractual Services	108,193	107,248	67,594	70,332
<b>Total</b>	1,697,994	1,778,443	1,853,180	1,874,265

RETIREES BY MEDICAL CATEGORY

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	ESTIMATED 19-20
Transamerica Retirees	1	1	1	1
General American Retirees	1	0	0	0
Fire Retirees	88	93	98	101
Police Retirees	111	123	131	134
General Fund	7	6	6	6
Water Retirees	1	1	0	0
Health Retirees	1	1	1	1
Community Development Retirees	1	1	1	1

**CITY OF LAREDO, TEXAS  
RISK MANAGEMENT  
OPERATING FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>OPENING BALANCE</b>	<b>\$4,506,589</b>	<b>\$2,486,457</b>	<b>\$1,075,968</b>	<b>\$1,686,888</b>	<b>\$1,686,888</b>	<b>\$2,824,360</b>
<b>REVENUES</b>						
Charges for Services	6,530,230	7,384,249	6,869,356	6,869,356	7,079,322	6,886,273
Rents, Royalties and Interest	40,787	44,614	40,000	40,000	39,100	38,400
Reimburse and Miscellaneous	2,276	50,274	0	0	50,000	50,000
Other Financing Sources	381,963	390,852	399,973	399,973	399,973	413,206
<b>TOTAL REVENUES</b>	<b>6,955,255</b>	<b>7,869,989</b>	<b>7,309,329</b>	<b>7,309,329</b>	<b>7,568,395</b>	<b>7,387,879</b>
<b>TOTAL AVAILABLE</b>	<b>11,461,844</b>	<b>10,356,446</b>	<b>8,385,297</b>	<b>8,996,217</b>	<b>9,255,283</b>	<b>10,212,239</b>
<b>EXPENDITURES</b>						
<b>RISK MANAGEMENT</b>						
Personnel Services	695,939	590,456	723,100	723,100	755,184	742,331
Materials and Supplies	9,567	8,685	14,736	14,736	10,767	14,632
Contractual Services	4,674,143	4,782,282	5,171,532	5,204,019	4,778,574	5,217,390
Other Charges	18,449	0	513,744	485,123	0	550,000
Capital Outlay	44,508	0	0	0	0	0
Intergovernmental Transfers	2,800,000	2,500,000	0	0	0	0
<b>TOTAL RISK MANAGEMENT</b>	<b>8,242,606</b>	<b>7,881,423</b>	<b>6,423,112</b>	<b>6,426,978</b>	<b>5,544,525</b>	<b>6,524,353</b>
<b>SAFETY TRAINING</b>						
Materials and Supplies	17,342	16,132	33,216	35,174	23,883	31,237
Contractual Services	28,761	31,762	48,193	61,568	41,600	48,193
<b>TOTAL SAFETY TRAINING</b>	<b>46,103</b>	<b>47,893</b>	<b>81,409</b>	<b>96,742</b>	<b>65,483</b>	<b>79,430</b>

**CITY OF LAREDO, TEXAS  
RISK MANAGEMENT  
OPERATING FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>EMPLOYEE HEALTH &amp; WELLNES</b>						
Personnel Services	325,552	330,168	336,716	336,716	334,945	357,936
Materials and Supplies	64,023	55,242	63,562	65,672	61,061	65,062
Contractual Services	290,948	332,779	394,651	424,638	424,909	394,046
Other Charges	0	0	9,368	9,368	0	59,368
Capital Outlay	0	27,457	0	0	0	0
<b>TOTAL EMPLOYEE HEALTH &amp; WELLNES</b>	<b>680,523</b>	<b>745,646</b>	<b>804,297</b>	<b>836,394</b>	<b>820,915</b>	<b>876,412</b>
<b>TOTAL EXPENDITURES</b>	<b>8,969,232</b>	<b>8,674,963</b>	<b>7,308,818</b>	<b>7,360,114</b>	<b>6,430,923</b>	<b>7,480,195</b>
<b>CLOSING BALANCE</b>	<b>\$2,492,612</b>	<b>\$1,681,484</b>	<b>\$1,076,479</b>	<b>\$1,636,103</b>	<b>\$2,824,360</b>	<b>\$2,732,044</b>
<b>ADJUSTMENTS</b>						
COMPENSATED ABSENCES	(6,155)	5,404	0	0	0	0
<b>TOTAL ADJUSTMENTS</b>	<b>(6,155)</b>	<b>5,404</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED CLOSING BALANCE</b>	<b>\$2,486,457</b>	<b>\$1,686,888</b>	<b>\$1,076,479</b>	<b>\$1,636,103</b>	<b>\$2,824,360</b>	<b>\$2,732,044</b>



FUND NUMBER	594 RISK MANAGEMENT FUND
DEPARTMENT NUMBER	20 HUMAN RESOURCES
DIVISION NUMBER	60 RISK MANAGEMENT

**MISSION**

The mission of Risk Management is to provide a safe working environment for City employees through proper training and implementation of fundamental safety standards and risk management principles. Furthermore, it plans, organizes, and controls City activities to protect its assets and implements the loss exposure techniques that best mitigate risk and allow the City to efficiently and effectively provide its services to the citizens of Laredo.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Continue to assess risks, address concerns and establish solutions
- Implement a data reporting structure to create transparency
- Provide new trainings on emerging risks to City employees
- Reduce frequency and severity of all claims

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	695,938	590,456	723,100	755,184	742,331
Materials & Supplies	9,566	8,687	14,736	10,767	14,632
Contractual Services	4,674,147	4,782,280	5,204,019	4,778,574	5,217,390
Other Charges	18,449	-	485,123	-	550,000
Capital Outlay	44,508	-	-	-	-
Intergovernmental Trans	2,800,000	2,500,000	-	-	-
<b>Total</b>	<b>8,242,608</b>	<b>7,881,423</b>	<b>6,426,978</b>	<b>5,544,525</b>	<b>6,524,353</b>

**PERSONNEL POSITION LISTING**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
20	60	8	80288	R23	CUSTODIAN	23,527
20	60	12	25015	R30	WORKERS COMPENSATION COORD.	27,114
20	60	66	40470	R30	HUMAN RESOURCES ASST II-HR	28,345
20	60	65	20014	R32	ADMINISTRATIVE ASSISTANT I	44,655
20	60	4	35038	R32	SAFETY & LOSS CONTROL SPEC. I	30,869
20	60	15	45003	R32	SENIOR CLAIMS ANALYST	30,869
20	60	5	35039	R34	SAFETY & LOSS CONTROL SPEC. II	39,524
20	60	10	35039	R34	SAFETY & LOSS CONTROL SPEC. II	35,353
20	60	551	20015	R35	ADMINISTRATIVE ASSISTANT II	64,323
20	60	158	30024	R38	REGISTERED NURSE II	60,673
20	60	1	11738	R41	RISK MANAGER	81,215
20	60	3	15042	R43	HUMAN RESOURCES DIRECTOR @34%	41,932
<b>COUNT</b>			<b>12</b>		<b>TOTAL</b>	<b>508,399</b>

FUND NUMBER  
 DEPARTMENT NUMBER  
 DIVISION NUMBER

594 RISK MANAGEMENT FUND  
 20 HUMAN RESOURCES  
 61 SAFETY TRAINING

EXPENDITURES

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Materials & Supplies	17,343	16,131	35,174	23,883	31,237
Contractual Services	28,761	31,762	61,568	41,600	48,193
<b>Total</b>	46,104	47,893	96,742	65,483	79,430

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
Number of workers' compensation nurse appointments	1,141	1,079	1,071	1,097
Number of workers' compensation claims filed	276	274	245	238
Number of zero-dollar work related injuries reported	164	132	121	117
Number of liability claims filed	212	181	160	155
Number of safety trainings conducted	100	70	100	120
Number of safety training attendees	2,761	2,721	3,261	3,960
<b>Efficiency Measures</b>				
Average cost of workers' compensation claims	\$6,347	\$4,288	\$2,469	\$4,588
Average cost of liability claims	\$1,448	\$1,422	\$973	\$1,935
Average number of employees per safety training	28	39	33	33
<b>Effectiveness Measures</b>				
% of work related injuries with 7 or less days of lost time	76%	81%	82%	85%

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

594 RISK MANAGEMENT FUND  
20 HUMAN RESOURCES  
61 SAFETY TRAINING

### **Workload Measures**

Number of workers' compensation nurse appointments-

Actual number of employee appointments with the Risk Management Workers' Compensation Nurse for FY 15-16 and FY 16-17. Estimated for FY 17-18 is calculated for the remainder of the fiscal year based on average monthly number of appointments year-to-date. Proposed FY 18-19 is an average of the three previous fiscal years.

Number of workers' compensation claims filed-

Actual number of medical and lost time claims filed with TMLIRP for FY 15-16 and FY 16-17. Estimated for FY 17-18 is calculated for the remainder of the fiscal year based on average monthly number of claims filed year-to-date. Proposed FY 18-19 is a 3% reduction from FY 17-18 estimate.

Number of zero-dollar work related injuries reported-

Actual number of reported work related injuries reported to Risk Management that have not had medical lost time cost, for FY 15-16 and FY 16-17. Estimated for FY 17-18 is calculated for the remainder of the fiscal year based on average monthly number of zero-dollar injuries reported year-to-date. Proposed FY 18-19 is a 3% reduction from FY 17-18 estimate.

Number of liability claims filed-

Actual number of liability claims filed against the City of Laredo with TMLIRP, for FY 15-16 and FY 16-17. Estimated for FY 17-18 is calculated for the remainder of the fiscal year based on average monthly number of claims filed year-to-date. Proposed FY 18-19 is a 3% reduction from FY 17-18 estimate.

Number of safety trainings conducted-

Actual number of safety trainings conducted for FY 15-16 and FY 16-17. Estimated for FY 17-18 is calculated based on year-to-date trainings and planned trainings for the remainder of the fiscal year. Proposed FY 18-19 is planned 10 trainings per month.

Number of safety training attendees-

Actual number of employees attending safety trainings conducted for FY 15-16 and FY 16-17. Estimated for FY 17-18 is calculated based on actual year-to-date training attendees and planned trainings for the remainder of the fiscal year multiplied by the average number of attendees of the previous three fiscal years. Proposed FY 18-19 is based on planned 10 trainings per month and average number of attendees of the three previous fiscal years.

### **Efficiency Measures**

Average cost of workers' compensation claims-

Average cost of total paid for actual number of WC claims filed with TMLIRP for FY 15-16, FY 16-17 and FY 17-18. Proposed FY 18-19 is an average of the three previous fiscal years.

Average cost of liability claims-

Average cost of total paid for actual number of liability claims filed against the City of Laredo for FY 15-16, 16-17 and FY 17-18. Proposed FY 18-19 is an average of the three previous fiscal years.

Average number of employees per safety training-

Average of actual number of employees attending safety trainings for FY 15-16, FY 16-17 and FY 17-18. Proposed FY 18-19 is an average of the three previous fiscal years.

### **Effectiveness Measures**

% of work related injuries with 7 or less days of lost time-

Percentage of actual number of medical and lost time claims filed with TMLIRP that had 7 or less days of lost time from work, for FY 15-16, FY 16-17, and FY 17-18. Proposed FY 18-19 is a 3% increase from FY 17-18 estimate.

FUND NUMBER	594 RISK MANAGEMENT FUND
DEPARTMENT NUMBER	20 HUMAN RESOURCES
DIVISION NUMBER	62 EMPLOYEE HEALTH AND WELLNESS

**MISSION**

The Employee Health and Wellness (EHW) Division’s mission is to promote employee wellness by providing access to health care and wellness programs. It assists employees with the management of acute and chronic conditions by providing health care, first aid, and medical treatment by medical professionals. The EHW Division oversees and tracks the Wellness Incentive Program. We monitor and coordinate the Drug and Alcohol testing for DOT and NON-DOT employees. Through individual case management, we monitor the Serious Illness Pool program by granting SIP days to employees with qualifying health conditions. We serve as the point of reference to the city’s Employee Assistance Program which is responsible for providing counseling services to all city employees and their immediate families. The EHW Division strives to promote an environment of health and safety for all city employees to improve work productivity and overall employee wellness.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- To monitor the health and wellness of City employees.
- To oversee and track the Wellness Incentive Program.
- To coordinate employee health fairs and wellness programs that address city employees.
- To continue educating city employees on disease management, preventive care, and targeting high risk populations.
- To provide health education to city employees.
- To promote the Employee Health & Wellness Clinic.
- To manage and supervise the Return to Work Program.
- To manage and supervise the Serious Illness Pool Program.
- To manage and promote the Employee Assistance Program to all city employees.
- To provide and monitor Motor Vehicle Registration checks to decrease liability and risk.
- To provide wellness outreach to all city departments.
- To manage and monitor the Drug & Alcohol program which include DOT, NON-DOT.

**EXPENDITURES**

	<b>ACTUAL 16-17</b>	<b>ACTUAL 17-18</b>	<b>AMENDED 18-19</b>	<b>ESTIMATED 18-19</b>	<b>PROPOSED 19-20</b>
Personnel Services	325,553	330,167	336,716	334,945	357,936
Materials & Supplies	64,024	55,242	65,672	61,061	65,062
Contractual Services	290,950	332,779	424,638	424,909	394,046
Other Charges	-	-	9,368	-	59,368
Capital Outlay	-	27,457	-	-	-
<b>Total</b>	<b>680,527</b>	<b>745,645</b>	<b>836,394</b>	<b>820,915</b>	<b>876,412</b>

FUND NUMBER	594 RISK MANAGEMENT FUND
DEPARTMENT NUMBER	20 HUMAN RESOURCES
DIVISION NUMBER	62 EMPLOYEE HEALTH AND WELLNESS

PERSONNEL POSITION LISTING

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	18-19 PROPOSED ANNUAL RATE
20	62	115	20254	R28	MEDICAL OFFICE ASSISTANT	25,654
20	62	1	40078	R31	LICENSED VOCATIONAL NURSE II	46,073
20	62	19	20013	R35	ADMINISTRATIVE ASSISTANT II	37,835
20	62	67	30024	R38	REGISTERED NURSE II	64,761
20	62	2	30063	R40	EMPLOYEE HEALTH MANAGER	77,463
			<b>5</b>		<b>TOTAL</b>	<b>251,787</b>

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
Number of visits for wellness	5,783	7,974	8,076	8,480
Number of Wellness Incentive Program completion	1,151	1,028	1,176	1,234
Number of employees trained on Drug and Alcohol/Return to Work Policies	368	261	324	340
Number of Drug and Alcohol Tests for Random (CDL and SSP), Post Accident, Reasonable Suspicion, Return to Duty, Promotion and/or Transfer, and Pre-Employment	1,623	2,383	2,016	2,117
<b>Effectiveness Measures</b>				
% of employees completing wellness program	45%	39%	45%	47%

**Number of visits for wellness:** 5,387 / 8 (# of months w/in FY18-19) = 673

673 x 12 months = **8,076 Estimated FY 18-19**

8,076 + 5% = **8,480 Proposed FY 19-20**

**Number of wellness activity completion:** 782 / 8 (# of months w/in FY18-19) = 98 (Cut off May 15, 2019)

**(Changed participation to completion)** 98 x 12 months = **1,176 Estimated FY 18-19**

1,176 + 5% = **1,234 Proposed FY 18-19**

**Number of employees trained on D&A/RTW Policies:** 213 / 8 (# of months w/in FY18-19) = 27

27 x 12 months = **324 Estimated FY 18-19**

324 + 5% = **340 Proposed FY 19-20**

**Number of D&A tests:** 1,343 / 8 (# of months w/in FY18-19) = 168

168 x 12 months = **2,016 Estimated FY 18-19**

2,016 + 5% = **2,117 Proposed FY 19-20**

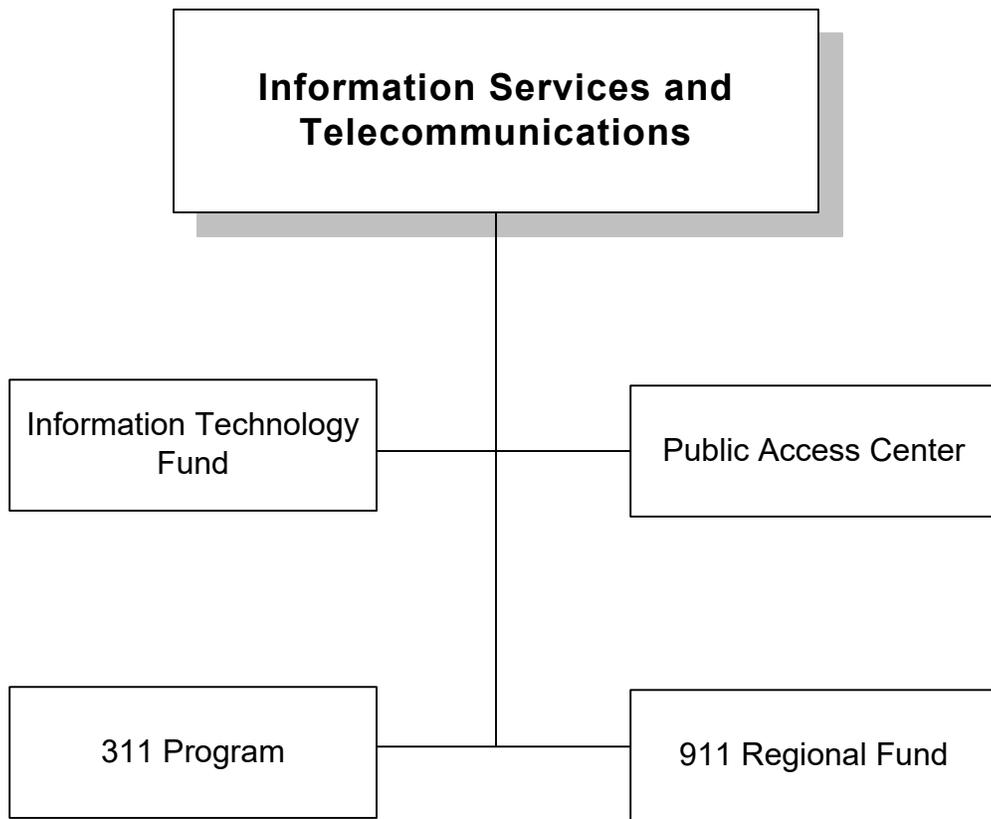
**% of employees completing all wellness activities:** 1,151 / 2,551 (Actual FTEs 16-17) = **45% Actual FY 16-17**

1,028 / 2,629 (Actual FTEs 17-18) = **39% Actual FY 17-18**

1,176 / 2,590 (Estimated FTEs 18-19) = **45% Estimated FY 18-19**

1,234 / 2,602 (Proposed FTEs 19-20) = **47% Proposed 19-20**





**CITY OF LAREDO, TEXAS  
INFORMATION TECHNOLOGY  
OPERATING FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>OPENING BALANCE</b>	<b>\$386,962</b>	<b>\$671,931</b>	<b>\$278,012</b>	<b>\$1,039,929</b>	<b>\$1,039,929</b>	<b>\$383,445</b>
<b>REVENUES</b>						
Charges for Services	3,993,169	4,283,352	5,205,051	5,205,051	5,207,949	5,588,786
Rents, Royalties and Interest	3,541	11,649	6,400	6,400	21,400	14,400
Reimburse and Miscellaneous	19,846	67,516	56,716	56,716	56,772	56,716
Other Financing Sources	3,971,914	0	0	0	0	0
<b>TOTAL REVENUES</b>	<b>7,988,470</b>	<b>4,362,517</b>	<b>5,268,167</b>	<b>5,268,167</b>	<b>5,286,121</b>	<b>5,659,902</b>
<b>TOTAL AVAILABLE</b>	<b>8,375,432</b>	<b>5,034,448</b>	<b>5,546,179</b>	<b>6,308,096</b>	<b>6,326,050</b>	<b>6,043,347</b>
<b>EXPENDITURES</b>						
<b>TELECOMMUNICATION</b>						
Personnel Services	306,083	239,767	240,732	240,732	240,732	242,483
Materials and Supplies	12,068	44,538	23,017	30,493	31,682	24,307
Contractual Services	254,640	245,304	359,687	428,101	427,571	381,207
Other Charges	0	0	7,984	7,984	0	84,420
Capital Outlay	0	0	0	59,664	59,664	0
<b>TOTAL TELECOMMUNICATION</b>	<b>572,791</b>	<b>529,608</b>	<b>631,420</b>	<b>766,974</b>	<b>759,649</b>	<b>732,417</b>
<b>RADIO COMMUNICATIONS</b>						
Personnel Services	122,653	126,717	124,835	124,835	125,035	129,947
Materials and Supplies	11,070	13,930	16,397	16,855	16,855	16,431
Contractual Services	191,505	284,856	479,589	552,143	552,143	601,937
Capital Outlay	3,971,914	0	200,000	200,000	200,000	275,000
Debt Service	834,303	834,303	834,304	834,304	834,304	834,304
<b>TOTAL RADIO COMMUNICATIONS</b>	<b>5,131,445</b>	<b>1,259,807</b>	<b>1,655,125</b>	<b>1,728,137</b>	<b>1,728,337</b>	<b>1,857,619</b>
<b>MAINFRAME</b>						
Personnel Services	283,631	315,290	368,819	368,819	368,819	335,727
Materials and Supplies	12,496	13,413	47,300	50,209	50,209	47,300
Contractual Services	243,465	295,843	294,769	304,411	304,411	293,349
Other Charges	(1)	62	0	0	6	0
Capital Outlay	36,345	9,074	0	0	0	0
<b>TOTAL MAINFRAME</b>	<b>575,936</b>	<b>633,681</b>	<b>710,888</b>	<b>723,439</b>	<b>723,445</b>	<b>676,376</b>

**CITY OF LAREDO, TEXAS  
INFORMATION TECHNOLOGY  
OPERATING FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>NETWORK</b>						
Personnel Services	392,892	425,317	713,649	713,649	714,149	726,085
Materials and Supplies	44,217	101,147	130,620	128,719	128,719	113,600
Contractual Services	53,919	48,237	80,260	90,419	90,419	100,810
Capital Outlay	56,278	27,835	0	0	0	0
<b>TOTAL NETWORK</b>	<b>547,306</b>	<b>602,536</b>	<b>924,529</b>	<b>932,787</b>	<b>933,287</b>	<b>940,495</b>
<b>I-NET</b>						
Personnel Services	256,832	275,534	599,866	599,866	600,066	611,639
Materials and Supplies	34,723	35,242	29,411	32,067	32,142	28,975
Contractual Services	275,835	337,645	316,950	359,938	360,573	319,300
<b>TOTAL I-NET</b>	<b>567,390</b>	<b>648,421</b>	<b>946,227</b>	<b>991,871</b>	<b>992,781</b>	<b>959,914</b>
<b>WiFi</b>						
Materials and Supplies	45,450	54,401	40,343	36,598	36,005	40,279
Contractual Services	81,615	72,893	93,600	120,368	120,368	91,450
Capital Outlay	46,964	22,211	55,000	112,534	112,534	55,000
<b>TOTAL WiFi</b>	<b>174,029</b>	<b>149,505</b>	<b>188,943</b>	<b>269,500</b>	<b>268,907</b>	<b>186,729</b>
<b>CITY HALL ANNEX</b>						
Personnel Services	293	56,767	119,516	119,516	119,916	126,084
Materials and Supplies	15,493	38,589	22,079	41,928	45,570	22,271
Contractual Services	105,995	79,029	121,874	146,427	142,927	122,695
Capital Outlay	0	8,225	0	0	0	0
<b>TOTAL CITY HALL ANNEX</b>	<b>121,780</b>	<b>182,610</b>	<b>263,469</b>	<b>307,871</b>	<b>308,413</b>	<b>271,050</b>

**CITY OF LAREDO, TEXAS  
INFORMATION TECHNOLOGY  
OPERATING FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>OPEN DATA</b>						
Personnel Services	0	0	89,078	89,078	88,786	275,547
Materials and Supplies	0	0	7,200	9,700	9,700	7,700
Contractual Services	0	0	129,300	129,300	129,300	135,500
<b>TOTAL OPEN DATA</b>	<b>0</b>	<b>0</b>	<b>225,578</b>	<b>228,078</b>	<b>227,786</b>	<b>418,747</b>
<b>TOTAL EXPENDITURES</b>	<b>7,690,677</b>	<b>4,006,169</b>	<b>5,546,179</b>	<b>5,948,657</b>	<b>5,942,605</b>	<b>6,043,347</b>
<b>CLOSING BALANCE</b>	<b>\$684,756</b>	<b>\$1,028,279</b>	<b>\$0</b>	<b>\$359,439</b>	<b>\$383,445</b>	<b>\$0</b>
<b>ADJUSTMENTS</b>						
COMPENSATED ABSENCES	(12,825)	11,650	0	0	0	0
<b>TOTAL ADJUSTMENTS</b>	<b>(12,825)</b>	<b>11,650</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED CLOSING BALANCE</b>	<b>\$671,931</b>	<b>\$1,039,929</b>	<b>\$0</b>	<b>\$359,439</b>	<b>\$383,445</b>	<b>\$0</b>



## INFORMATION TECHNOLOGY DEPARTMENT REQUESTS

### CAPITAL OUTLAY REQUESTS

Division	Description	Amount	Approved (Yes)/(No)	Funding Source
<b>I-Net</b>	<b>Computer Hardware</b>			
	TO PURCHASE THREE FIREWALLS.	197,000		
	TO REPLACE 40 OUT OF 200 SWITCHES.	560,000		
<b>Network</b>	<b>Computer Hardware</b>			
	TO PURCHASE A BACK-UP APPLIANCE.	90,000		
	TO PURCHASE SERVER/STORAGE (2 SERVERS, 1 SAN).	75,000		
	<b>Total Capital Outlay Requests</b>	<b>922,000</b>		
<b>Total Information Technology Requests</b>		<b>922,000</b>		

FUND NUMBER	595 INFORMATION TECHNOLOGY
DEPARTMENT NUMBER	55 INFORMATION SERVICES & TELECOMMUNICATIONS
DIVISION NUMBER	10 ADMINISTRATION/TELECOMMUNICATIONS

**MISSION**

To support and serve the telecommunications interest and needs of our local government by informing our local officials and management of new developments, regulation and administration of cable systems, other telecommunications systems and right of way management to better serve our citizens.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Administer all lease contracts for compliance and review as needed to maintain good relation with all Lessors.
- Oversee franchises of all video service providers and telecommunications providers licensed by the State of Texas using parameters set forth by State law.
- Ensure that all franchise fee payments are timely and accurate using parameters as set forth by State law.

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	306,083	239,765	240,732	240,732	242,483
Materials & Supplies	12,068	44,538	30,493	31,682	24,307
Contractual Services	254,640	245,304	428,101	427,571	381,207
Other Charges	-	-	7,984	-	84,420
Capital Outlay	-	-	59,664	59,664	-
<b>Total</b>	<b>572,791</b>	<b>529,607</b>	<b>766,974</b>	<b>759,649</b>	<b>732,417</b>

**PERSONNEL POSITION LISTING**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
55	10	15	20014	R32	ADMINISTRATIVE ASSISTANT I	53,728
55	10	3	16010	R45	INFO.SVCS. & TELECOMM.DIRECTOR	124,473
<b>COUNT</b>			<b>2</b>		<b>TOTAL</b>	<b>178,201</b>

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

595 INFORMATION TECHNOLOGY  
55 INFORMATION SERVICES &  
TELECOMMUNICATIONS  
10 ADMINISTRATION/TELECOMMUNICATIONS

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Total communication budget	\$572,791	529,609	764,774	732,417
<i>Outputs</i>				
Number of leases administered	28	28	29	29
Number of new/amended leases completed	0	2	2	1
Number of licenses administered	4	4	4	5
Number of minor encroachments	2	4	4	5
Number of Certified Telecom Providers	36	36	36	36
Number of State Franchises	1	1	1	1
Number of Small Cell Sites	0	0	25	50
<b>Effectiveness Measures</b>				
% of accounts receivables collected by due date	95%	95%	95%	95%

FUND NUMBER	595 INFORMATION TECHNOLOGY
DEPARTMENT NUMBER	55 INFORMATION SERVICES & TELECOMMUNICATIONS
DIVISION NUMBER	15 RADIO COMMUNICATIONS

**MISSION**

Maintain and Manage the 800 MHz. Trunked Radio System, provide the City of Laredo departments with technical support, promote the use of radio system and work in conjunction with city departments to implement common objectives.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Maintain a Preventive Maintenance Program for the radio system infrastructure and tower sites.
- Maintain System’s Application Software.
- Coordinate two way radio communication equipment repairs with the local Motorola Service shop and Motorola Repair Depot.
- Maintain updated Users and Aliases Data Base.
- Provide efficient and reliable customer service.

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	122,653	126,717	124,835	125,035	129,947
Materials & Supplies	11,070	13,931	16,855	16,855	16,431
Contractual Services	191,505	284,857	552,143	552,143	601,937
Other Charges	-	-	-	-	-
Capital Outlay	3,971,914	-	200,000	200,000	275,000
Debt Service	834,303	834,303	834,304	834,304	834,304
<b>Total</b>	5,131,445	1,259,808	1,728,137	1,728,337	1,857,619

**PERSONNEL POSITION LISTING**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
55	15	1	15043	R39	RADIO MANAGER	94,397
<b>COUNT</b>			<b>1</b>			<b>94,397</b>

FUND NUMBER	595 INFORMATION TECHNOLOGY
DEPARTMENT NUMBER	55 INFORMATION SERVICES & TELECOMMUNICATIONS
DIVISION NUMBER	15 RADIO COMMUNICATIONS

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
# of full time equivalent employee (FTE)	1	1	1	1
<i>Outputs</i>				
Number of tower sites supported	5	5	5	5
Number of radio repeaters supported	32	32	32	32
Number or radio users supported	2,050	2,050	2,125	2,350
<b>Efficiency Measures</b>				
Tower sites service calls attended	155	155	225	50
Radio service call attended	180	180	225	250
New radios programmed	1,150	1,150	325	150
# of radios reprogrammed	1,125	1,125	1,225	150
# of radios sent to Motorola Repair Depot	85	85	350	50

<b>South Texas Development Council</b>	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Contract/MOU with STDC	1	1	1	1
<i>Outputs</i>				
Number of tower sites supported	5	5	5	5
Number of radio repeaters supported	20	25	25	25
Number or radio users supported	450	450	725	900
<b>Efficiency Measures</b>				
Tower sites service calls attended	25	25	35	75
New radios programmed	20	20	10	25
# of radios reprogrammed	50	50	20	40

FUND NUMBER

595 INFORMATION TECHNOLOGY

DEPARTMENT NUMBER

55 INFORMATION SERVICES &

TELECOMMUNICATIONS

DIVISION NUMBER

20 MAINFRAME

**MISSION**

To provide the City of Laredo Departments with technical support to effectively acquire, implement, safeguard and use software and hardware solutions to effectively manage and track their daily activities to obtain their automation objectives.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Promote training as a means to improve the utilization of current software applications
- Stay abreast of technology to improve technical services to City Departments
- Provide timely, efficient and reliable customer service and problem resolution
- Implement and enforce computer security objectives
- Maintain Superior Public Sector Application Software on latest release
- Maintain IBM System i systems on latest Operating System and Hardware releases

**EXPENDITURES**

	<b>ACTUAL 16-17</b>	<b>ACTUAL 17-18</b>	<b>AMENDED 18-19</b>	<b>ESTIMATED 18-19</b>	<b>PROPOSED 19-20</b>
Personnel Services	283,631	315,290	368,819	368,819	335,727
Materials & Supplies	12,496	13,413	50,209	50,209	47,300
Contractual Services	243,465	295,843	304,411	304,411	293,349
Other Charges	(1)	62	-	6	-
Capital Outlay	36,345	9,074	-	-	-
<b>Total</b>	<b>575,936</b>	<b>633,682</b>	<b>723,439</b>	<b>723,445</b>	<b>676,376</b>

**PERSONNEL POSITION LISTING**

<b>DEPT</b>	<b>DIV</b>	<b>AUTH #</b>	<b>POSITION NO.</b>	<b>GRADE</b>	<b>POSITION TITLE</b>	<b>19-20 PROPOSED ANNUAL RATE</b>
55	20	10	40262	R27	COMPUTER OPERATOR	41,631
55	20	3	35002	R36	MGMT. INFO.APPLICATION ANALYST	51,392
55	20	285	35002	R39	MGMT. INFO. SYSTEMS ANALYST	51,517
55	20	1	31820	R39	MGMT. INFO. SYSTEMS ANALYST	82,553
<b>COUNT</b>			<b>4</b>		<b>TOTAL</b>	<b>227,093</b>

FUND NUMBER  
 DEPARTMENT NUMBER  
 DIVISION NUMBER

595 INFORMATION TECHNOLOGY  
 55 INFORMATION SERVICES &  
 TELECOMMUNICATIONS  
 20 MAINFRAME

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<b>Inputs</b>				
# of full time equivalent employee (FTE)	5	4	2	4
<b>Outputs</b>				
Number of iSeries Computer System Supported	2	2	2	2
Number of Servers Supported	9	9	9	10
Number of iSeries Business Applications Supported	37	37	37	38
Total mail quantity processed	172,015	160,108	170000	
Total mail amount processed	\$98,367	\$92,893	\$96,000	
<b>Efficiency Measures</b>				
iSeries General Support Calls Completed	1,910	1,557	1,400	2,000
iSeries Development Service Calls Completed	304	160	80	100
iSeries Projects Completed	10	12	8	10
<b>Effectiveness Measures</b>				
iSeries General Support Calls Completed per 4 FTE	477	519/3 FTE's	520/2 FTE's	520
iSeries Development Average Calls Completed per 3 FTE	101	20/2 FTE's	20/1.25 FTE's	100
iSeries Projects Completed per 2 FTE	5	6	8/1 FTE	5

FUND NUMBER	595 INFORMATION TECHNOLOGY
DEPARTMENT NUMBER	55 INFORMATION SERVICES & TELECOMMUNICATIONS
DIVISION NUMBER	25 NETWORK

**MISSION**

To provide the City of Laredo Departments with technical support to effectively acquire, implement and maintain network hardware, server applications and computer hardware & software for the City local area and work in conjunction with departments to implement common objectives

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Promote new technology to minimize down time, security risks and improve stability and reliability of equipment and software used by City Departments
- Maintain IST/Network staff abreast of technology to improve our technical service to City Departments
- Develop, implement and enforce computer security and use policies
- Improve the recovery capabilities for network services
- Implement a Virtual Server & Desktop Environment System to provide Desktop mobility, reduce the cost of physical Server replacements and reduce Power consumption at the Data Center
- Implement transition of new Windows Operating System (Windows 7) based on an action plan developed by IST and authorized by City Management.

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	392,892	425,318	713,649	714,149	726,085
Materials & Supplies	44,217	101,147	128,719	128,719	113,600
Contractual Services	53,919	48,238	90,419	90,419	100,810
Capital Outlay	56,278	27,835	-	-	-
<b>Total</b>	547,306	602,538	932,787	933,287	940,495

**PERSONNEL POSITION LISTING**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
55	25	284	40262	R27	COMPUTER OPERATOR	25,237
55	25	10	40262	R27	COMPUTER OPERATOR	25,237
55	25	12	40264	R33	MICRO COMPUTER SPECIALIST	33,684
55	25	15	40264	R33	MICRO COMPUTER SPECIALIST	44,530
55	25	16	40264	R33	MICRO COMPUTER SPECIALIST	38,834
55	25	4	35012	R36	NETWORK SPECIALIST	40,880
55	25	9	35012	R36	NETWORK SPECIALIST	50,036
55	25	13	35012	R36	NETWORK SPECIALIST	49,452
55	25	14	35012	R36	NETWORK SPECIALIST	60,757
55	25	22	35012	R36	NETWORK SPECIALIST	46,720
55	25	2	35011	R39	NETWORK ADMINISTRATOR	77,088
<b>COUNT</b>			<b>11</b>		<b>TOTAL</b>	<b>492,456</b>

FUND NUMBER	595 INFORMATION TECHNOLOGY
DEPARTMENT NUMBER	55 INFORMATION SERVICES & TELECOMMUNICATIONS
DIVISION NUMBER	25 NETWORK

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
# of full time equivalent employee (FTE)	5	5	10	10
<i>Outputs</i>				
Number of Servers Supported	86	90	135	135
Number of Personal Computers Supported	831	900	1100	1100
Number of Network Applications Supported	126	130	140	150
Number of E-mail Users Supported	1,207	1400	1660	1750
<b>Efficiency Measures</b>				
Network Hardware/Software Installed & Configure Service Calls Completed	646	675	2016	2500
Network Security Administration Service Calls Completed	277	300	546	600
Network Hardware/Software Troubleshooting Service Calls Completed	862	870	2136	2400
Network Operational Service Calls Completed	90	140		
Network Hardware/Software Review & Research Service Calls Completed	349	360	1168	1300
<b>Effectiveness Measures</b>				
Network Hardware/Software Troubleshooting Service Calls Completed Per FTE	287	174	213	250
Network Operational Service Calls Completed per FTE	22	28	1164	1200
Network Hardware/Software Review & Research Service Calls Completed per FTE	87	72	80	90
Network Hardware Received & Tested Service Calls Completed per FTE	56	50	60	60
Network Projects Completed per FTE	3	2	5	5

FUND NUMBER	595 INFORMATION TECHNOLOGY
DEPARTMENT NUMBER	55 INFORMATION SERVICES & TELECOMMUNICATIONS
DIVISION NUMBER	30 I-NET

**MISSION**

To provide the City of Laredo Departments with technical support to effectively acquire, implement and maintain network telecommunications for the City’s wide area and Institutional (I-Net) networks and work in conjunction with departments and governmental institutions to implement common IT objectives.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Improve the recovery capabilities for network services.
- Develop, implement and enforce Internet and I-Net communication security.
- Provide I-Net fiber construction management for City departments
- Promote preventive maintenance programs to minimize down time, security risks and improve stability and reliability of equipment and software used for I-Net operations.
- Maintain IST/Network staff abreast of technology to improve our technical service to City Departments.

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	256,832	275,534	599,866	600,066	611,639
Materials & Supplies	34,723	35,244	32,067	32,142	28,975
Contractual Services	275,833	337,645	359,938	360,573	319,300
<b>Total</b>	567,388	648,423	991,871	992,781	959,914

**PERSONNEL POSITION LISTING**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
55	30	1	35012	R36	NETWORK SPECIALIST	45,156
55	30	3	35012	R36	NETWORK SPECIALIST	48,034
55	30	11	35012	R36	NETWORK SPECIALIST	47,805
55	30	10	35034	R36	UTILITIES NETWORK SPECIALIST	40,880
55	30	3	35050	R37	NETWORK SPECIALIST II	83,134
55	30	5	35029	R39	NETWORK SYSTEMS MANAGER	101,783
55	30	114	35045	R39	UTILITIES NETWORK ADMIN.	71,019
<b>COUNT</b>			<b>7</b>		<b>TOTAL</b>	<b>437,810</b>

FUND NUMBER	595 INFORMATION TECHNOLOGY
DEPARTMENT NUMBER	55 INFORMATION SERVICES & TELECOMMUNICATIONS
DIVISION NUMBER	30 I-NET

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Input</i>				
# of full time equivalent employee (FTE)	3	4	7	8
<i>Outputs</i>				
Number of Servers Supported	26	26	29	3
Number of Network Applications Supported	14	13	13	14
Number of Internet Users Supported	1,516	1,566	1,734	1,925
Number of I-Net locations supported	65	67	67	67
Number of I-Net devices supported	23	23	235	250
<b>Efficiency Measures</b>	24	29	34	34
Network I-Net/Telecom Installed & Configure Service Calls			1302	1377
I-Net General Support Calls Completed				
I-Net/Telecom Network Troubleshooting Service Calls	1,187	1,634	2424	2667
I-Net/Telecom Network Projects	1,179	1,455	621	683
<b>Efficiency Measures</b>	320	640	98	107
Network I-Net/Telecom Installed & Configure Service Calls per FTE				
I-Net General Support Calls Completed per FTE	396	409	346	333
I-Net/Telecom Network Troubleshooting Service Calls Per FTE	393	364	89	85

FUND NUMBER	595 INFORMATION TECHNOLOGY
DEPARTMENT NUMBER	55 INFORMATION SERVICES & TELECOMMUNICATIONS
DIVISION NUMBER	36 WI-FI

**MISSION**

To provide the City of Laredo with technical support to effectively procure, implement, and maintain wireless (Wi-Fi) and video surveillance Networks and work in conjunction with City departments to implement common objectives.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Improve the recovery capabilities for Wireless and IP based surveillance camera infrastructure and services.
- Promote preventive maintenance programs to minimize down time, security, risks, and improve stability and reliability of equipment and software used for Wi-Fi and IP based security camera operations.
- Provide technical support to City departments on the design, planning, and implementation of Telecommunications Networks for Wi-Fi and IP based security cameras.
- Provide service contract management to support a wide area network – Motomesh network infrastructure/
- Maintain IST staff up-to-date on IT related technology to improve technical support and services to City departments.

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Materials & Supplies	45,450	54,401	36,598	36,005	40,279
Contractual Services	81,615	72,893	120,368	120,368	91,450
Capital Outlay	46,964	22,211	112,534	112,534	55,000
<b>Total</b>	174,029	149,505	269,500	268,907	186,729

**PERFORMANCE MEASURES**

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
Number of Wi-Fi Servers Supported	22	28	31	34
Number of Wi-Fi Applications Supported	5	4	4	4
Number of Wi-Fi locations supported	39	42	45	47
Number of Surveillance Cameras Supported	517	534	604	645
Number of Sites with Hot-Spot Svc Supported	18	19	21	23
Number of Hot-Spots Devices Supported	46	47	65	70

FUND NUMBER	595 INFORMATION TECHNOLOGY
DEPARTMENT NUMBER	55 INFORMATION SERVICES & TELECOMMUNICATIONS
DIVISION NUMBER	38 OPEN DATA

**MISSION**

To foster an open, transparent, and accessible form of municipal government. To ensure that every decision made by any City leader and employee is informed with the best data available. To work to collect datasets that are pertinent to the interests of the all stakeholders.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Promote data-driven decision making for every decision made by City leader or employee
- Development of standard practices and policies in respect to the effective sharing of data with others.
- Provide support for the City’s Open Data Portal and data inventory.
- Maintain IST staff abreast of technology to improve technical support and services to City departments.

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	-	-	89,078	88,786	275,547
Materials & Supplies	-	-	9,700	9,700	7,700
Contractual Services	-	-	129,300	129,300	135,500
<b>Total</b>	-	-	228,078	227,786	418,747

**PERSONNEL POSITION LISTING**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
55	38	1	16027	R38	DATA OFFICER	66,157
55	38	1	16023	R43	CHIEF INNOVATION OFFICER	137,824
<b>COUNT</b>			<b>2</b>		<b>TOTAL</b>	<b>203,981</b>

FUND NUMBER	595 INFORMATION TECHNOLOGY
DEPARTMENT NUMBER	55 INFORMATION SERVICES & TELECOMMUNICATIONS
DIVISION NUMBER	38 OPEN DATA

PERFORMANCE MEASURES

	ACTUAL 15-16	ACTUAL 16-17	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
Number of Datasets Shared			100	200
Number of Datasets Created/ Improved			30	30
Number of Open Data Portal Visitors			4000	4500
Number of Internal Dashboards			50	100
Number of GIS Layers Shared			40	60
Number of Data Projects			20	20
Number of Citizen Requests for Data			40	40
<b>Efficiency Measures</b>				
Data Projects Completed			20	20
Datasets Completed as per Citizen Request			40	40
Open Data Portal Visitors per day			100	110
Dataset & Layers Shared per Department			3	6

**CITY OF LAREDO, TEXAS**  
**PUBLIC EDUCATIONAL & GOVERNMENTAL (PEG)**  
**OPERATING FUND**  
**FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>OPENING BALANCE</b>	<b>\$731,842</b>	<b>\$847,576</b>	<b>\$891,471</b>	<b>\$1,095,792</b>	<b>\$1,095,792</b>	<b>\$1,026,720</b>
<b>REVENUES</b>						
<b>PEG FUNDS</b>						
Fees and Collections	312,102	333,394	312,400	312,400	334,461	328,000
Rents, Royalties and Interest	6,530	14,434	13,200	13,200	22,600	18,000
<b>TOTAL PEG FUNDS</b>	<b>318,632</b>	<b>347,828</b>	<b>325,600</b>	<b>325,600</b>	<b>357,061</b>	<b>346,000</b>
<b>TOTAL REVENUES</b>	<b>318,632</b>	<b>347,828</b>	<b>325,600</b>	<b>325,600</b>	<b>357,061</b>	<b>346,000</b>
<b>TOTAL AVAILABLE</b>	<b>1,050,474</b>	<b>1,195,405</b>	<b>1,217,071</b>	<b>1,421,392</b>	<b>1,452,853</b>	<b>1,372,720</b>
<b>EXPENDITURES</b>						
<b>PEG FUNDS</b>						
Materials and Supplies	4,750	20,764	65,000	65,000	65,000	60,000
Contractual Services	0	0	0	8,000	8,000	8,000
Other Charges	0	0	650,000	603,500	0	603,500
Capital Outlay	198,148	78,849	240,000	353,133	353,133	250,000
<b>TOTAL PEG FUNDS</b>	<b>202,898</b>	<b>99,612</b>	<b>955,000</b>	<b>1,029,633</b>	<b>426,133</b>	<b>921,500</b>
<b>TOTAL EXPENDITURES</b>	<b>202,898</b>	<b>99,612</b>	<b>955,000</b>	<b>1,029,633</b>	<b>426,133</b>	<b>921,500</b>
<b>CLOSING BALANCE</b>	<b>\$847,576</b>	<b>\$1,095,792</b>	<b>\$262,071</b>	<b>\$391,759</b>	<b>\$1,026,720</b>	<b>\$451,220</b>

**PEG DEPARTMENT REQUESTS**

**CAPITAL OUTLAY REQUESTS**

<b>Division</b>	<b>Description</b>	<b>Amount</b>	<b>Approved (Yes)/(No)</b>	<b>Funding Source</b>
<b>PEG Funds</b>	<b>Machinery &amp; Equipment</b>			
	TO PURCHASE PTZ VIDEO CAMERS & HD SYSTEM INTEGRATION.	100,000		
	PAC SETS DESIGN & INSTALLATION	50,000		
	<b>Total Capital Outlay Requests</b>	<b>150,000</b>		

	<b>Total PEG Requests</b>	<b>150,000</b>		
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**CITY OF LAREDO, TEXAS**  
**911 REGIONAL COMMUNICATION**  
**OPERATING FUND**  
**FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>OPENING BALANCE</b>	<b>\$671</b>	<b>\$670</b>	<b>\$1,744</b>	<b>\$670</b>	<b>\$670</b>	<b>\$0</b>
<b>REVENUES</b>						
Intergovernmental Revenue	2,212,970	2,466,650	2,554,105	6,503,018	6,503,018	2,554,105
Rents, Royalties and Interest	2,743	3,296	2,800	4,100	6,400	2,400
Reimburse and Miscellaneous	0	450	0	0	0	0
<b>TOTAL REVENUES</b>	<b>2,215,713</b>	<b>2,470,396</b>	<b>2,556,905</b>	<b>6,507,118</b>	<b>6,509,418</b>	<b>2,556,505</b>
<b>TOTAL AVAILABLE</b>	<b>2,216,384</b>	<b>2,471,066</b>	<b>2,558,649</b>	<b>6,507,788</b>	<b>6,510,088</b>	<b>2,556,505</b>
<b>EXPENDITURES</b>						
<b>911 REGIONAL-WEBB COUNTY</b>						
Materials and Supplies	20,065	70,808	37,800	49,415	49,415	37,800
Contractual Services	112,282	132,182	163,700	374,639	374,639	163,700
Other Charges	360,104	0	0	0	0	0
<b>TOTAL 911 REGIONAL-WEBB COUNTY</b>	<b>492,451</b>	<b>202,991</b>	<b>201,500</b>	<b>424,054</b>	<b>424,054</b>	<b>201,500</b>
<b>911 REGIONAL-JIM HOGG</b>						
Materials and Supplies	9,710	38,433	22,900	27,981	27,981	22,900
Contractual Services	15,530	17,914	25,410	54,283	54,283	25,410
<b>TOTAL 911 REGIONAL-JIM HOGG</b>	<b>25,240</b>	<b>56,347</b>	<b>48,310</b>	<b>82,264</b>	<b>82,264</b>	<b>48,310</b>
<b>911 REGIONAL-STARR COUNTY</b>						
Materials and Supplies	33,220	69,617	38,700	46,551	46,551	38,700
Contractual Services	56,736	62,841	76,000	170,159	170,159	76,000
<b>TOTAL 911 REGIONAL-STARR COUNTY</b>	<b>89,955</b>	<b>132,458</b>	<b>114,700</b>	<b>216,710</b>	<b>216,710</b>	<b>114,700</b>
<b>911 REGIONAL-ZAPATA</b>						
Materials and Supplies	9,530	28,194	22,900	30,131	30,131	22,900
Contractual Services	11,556	12,687	20,950	50,885	50,885	20,950
<b>TOTAL 911 REGIONAL-ZAPATA</b>	<b>21,086</b>	<b>40,881</b>	<b>43,850</b>	<b>81,016</b>	<b>81,016</b>	<b>43,850</b>

**CITY OF LAREDO, TEXAS**  
**911 REGIONAL COMMUNICATION**  
**OPERATING FUND**  
**FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>911 REGIONAL-OTHER</b>						
Personnel Services	426,964	421,151	527,440	908,748	908,748	454,007
Materials and Supplies	21,320	42,061	20,650	48,814	47,494	20,650
Contractual Services	1,128,713	1,410,322	1,295,526	3,898,900	3,909,193	1,365,302
Other Charges	0	0	887	9,677	0	2,400
Capital Outlay	9,984	164,185	305,786	840,609	840,609	305,786
<b>TOTAL 911 REGIONAL-OTHER</b>	<b>1,586,981</b>	<b>2,037,720</b>	<b>2,150,289</b>	<b>5,706,748</b>	<b>5,706,044</b>	<b>2,148,145</b>
<b>TOTAL EXPENDITURES</b>	<b>2,215,713</b>	<b>2,470,396</b>	<b>2,558,649</b>	<b>6,510,792</b>	<b>6,510,088</b>	<b>2,556,505</b>
<b>CLOSING BALANCE</b>	<b>\$670</b>	<b>\$670</b>	<b>\$0</b>	<b>(\$3,004)</b>	<b>\$0</b>	<b>\$0</b>

FUND NUMBER	258 911 REGIONAL
DEPARTMENT NUMBER	55 INFORMATION SERVICES & TELECOMMUNICATIONS
DIVISION NUMBER	61, 62, 63, 64, 67, 68 9-1-1 REGIONAL

**MISSION**

To ensure reliable access to 9-1-1 Emergency Services for the South Texas Region, including Webb, Jim Hogg, Starr, and Zapata Counties and maintain regional compliance with state regulations.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Maintain low risk status from Commission on State Emergency Communications (CSEC) by ensuring Public Safety Answering Points (PSAP) compliance with state regulations.
- Reduce the number of errors in the 9-1-1 Database.
- Continue Public Education Efforts throughout the Region.
- Offer additional PSAP Trainings.
- Coordinate Regional Task Force Meetings for PSAP Managers.

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	426,963	421,151	908,748	908,748	454,007
Materials & Supplies	93,843	249,114	202,892	201,572	142,950
Contractual Services	1,324,820	1,635,949	4,548,866	4,559,159	1,651,362
Other Charges	360,104	-	9,677	-	2,400
Capital Outlay	9,984	164,185	840,609	840,609	305,786
<b>Total</b>	<b>2,215,714</b>	<b>2,470,399</b>	<b>6,510,792</b>	<b>6,510,088</b>	<b>2,556,505</b>

**PERSONNEL POSITION LISTING (5561)**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
55	68	2	15039	R39	911 PROGRAM MANAGER	82,740
55	68	300	20014	R32	ADMINISTRATIVE ASSISTANT I	34,352
55	68	30	40006	R36	GEOGRAPHIC INFO SYSTEM ANALYST	42,799
55	68	1	40082	R33	911 MAPPING & DBASE MAINT SPEC	57,920
55	68	3	40083	R33	911 PROGRAM SPECIALIST	37,731
55	68	166	40083	R33	911 PROGRAM SPECIALIST	59,005
<b>COUNT</b>			<b>6</b>		<b>TOTAL</b>	<b>314,547</b>

FUND NUMBER	258 911 REGIONAL
DEPARTMENT NUMBER	55 INFORMATION SERVICES & TELECOMMUNICATIONS
DIVISION NUMBER	61, 62, 63, 64, 67, 68 9-1-1 REGIONAL

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Total Number of 9-1-1 calls received by public safety answering points (PSAP's) in the region	386,407	166,174	167,000	167,000
<i>Outputs</i>				
Total Number of public education materials distributed	73,138	112,430	100,000	100,000
Total Number of Monitoring Visits to PSAP's	32	32	32	32
Total Number of PSAP's with Mapping Capabilities	8	8	8	8
<b>Effectiveness Measures</b>				
% of errors in the 9-1-1 Database	0.03	0.03	0.03	0.02

**CITY OF LAREDO, TEXAS**  
**GENERAL FUND SUMMARY**  
**EXPENDITURES**  
**FY 2019-2020**

EXPENDITURES	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>IST Department</b>						
311 Program						
Personnel Services	236,545	245,674	265,638	265,638	260,518	276,036
Materials and Supplies	21,772	28,418	30,288	31,411	22,389	30,332
Contractual Services	61,598	55,144	64,804	65,454	66,003	66,704
<b>Total 311 Program</b>	<b>319,915</b>	<b>329,236</b>	<b>360,730</b>	<b>362,503</b>	<b>348,910</b>	<b>373,072</b>
Public Access Channel						
Personnel Services	381,806	408,806	-	-	-	356,255
Materials and Supplies	43,096	47,024	-	-	-	62,805
Contractual Services	91,847	78,727	-	-	-	89,839
Other Charges	-	-	-	-	-	-
<b>Total Public Access Channel</b>	<b>516,749</b>	<b>534,557</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>508,899</b>
<b>Total IST Department</b>	<b>836,664</b>	<b>863,793</b>	<b>360,730</b>	<b>362,503</b>	<b>348,910</b>	<b>881,971</b>

**City of Laredo, Texas  
IST- PAC & 311 Program  
Major Fund Changes  
FY2019 - 2020**

**EXPENDITURES**

Personnel (Changes in benefits, and employees hired at above entry level rates)	3,422
Cost of Living Adjustment 2.5%	5,865
Health Insurance Increase 3.5%	1,111
Transfer Public Access Center	508,899
Motor Fuel	44
I-Net Charge	(480)
Support Services	<u>2,380</u>
<b>Total Net Change from FY2019 to FY2020</b>	<b><u>\$ 521,241</u></b>

# I.S.T - PAC Department Request

## PERSONNEL REQUEST

DIVISION	TITLE	GRADE	NEW	EST. COST W/ BENEFITS	APPROVED (YES)/(NO)
P.A.C	Audio Visual Technician I	R28	1	44,122	
<b>Total Personnel Request</b>			1	44,122	

<b>Total I.S.T (GF) Department Request</b>				<b>44,122</b>	
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FUND NUMBER	101 GENERAL FUND
FUND DEPARTMENT	55 INFORMATION SERVICES & TELECOMMUNICATIONS
DIVISION NUMBER	07 311 PROGRAM

**MISSION**

To provide quality service, to enhance the relationship between the citizens of Laredo and their local government and to promote the City of Laredo’s commitment to community service by providing direct access to a call center designed to receive, relay, monitor and manage citizen’s request and to insure the delivery of quality customer service.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- To ensure that our employees provide the best customer service possible and ensure that internal and external customers are satisfied with the services rendered.
- To handle at least 80% of calls presented to center.
- Work closely with all departments to ensure timely closures to all service requests.

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	236,545	245,674	265,638	260,518	276,036
Materials & Supplies	21,772	28,418	32,911	22,389	30,332
Contractual Services	61,597	55,144	63,954	66,003	66,704
<b>Total</b>	319,914	360,730	362,503	348,910	373,072

**PERSONNEL POSITION LISTING**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
55	07	4	40322	R28	CUSTOMER SVC. REPRESENTATIVE	25,654
55	07	10	40322	R28	CUSTOMER SVC. REPRESENTATIVE	27,969
55	07	72	40322	R28	CUSTOMER SVC. REPRESENTATIVE	29,471
55	07	106	40322	R28	CUSTOMER SVC. REPRESENTATIVE	26,989
55	07	110	40322	R28	CUSTOMER SVC. REPRESENTATIVE	25,654
55	07	1	45018	R28	CUSTOMER SVC. REP.(PT W/O BEN)	12,314
55	07	1	40001	R33	CUSTOMER SERVICE COORDINATOR	40,940
<b>COUNT</b>			<b>7</b>		<b>TOTAL</b>	<b>188,993</b>

FUND NUMBER

101 GENERAL FUND

FUND DEPARTMENT

55 INFORMATION SERVICES & TELECOMMUNICATIONS

DIVISION NUMBER

07 311 PROGRAM

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Input</i>				
Total calls presented	138,630	152,203	158,400	180,000
Total calls handled	121,438	131,263	137,000	160,000
Total calls abandoned	17,192	20,940	21,000	20,000
<b>Efficiency Measures</b>				
Average handle time per call (minutes)	1.11	1.14	1.15	1.15
% of abandoned calls received at 3-1-1 Call Center	10%	10%	10%	10%

FUND NUMBER	101 GENERAL FUND
DEPARTMENT NUMBER	55 INFORMATION SERVICES & TELECOMMUNICATIONS
DIVISION NUMBER	40 PUBLIC ACCESS CENTER

### MISSION

The City of Laredo - Public Access Center provides a medium for individuals, groups, organizations, and institutions to communicate with the citizenry of Laredo via channels on the cable television system. It provides community television programming that promotes the Texas Attorney General's open government philosophy by allowing access to local public entities by airing all board, council and commission meetings for the local school districts, City of Laredo and Webb County and thereby informing to the general public of government business. It also serves as a multi-media informational source for the City of Laredo and the community and as a public service facility by providing the tools and training necessary to generate self-made programming.

### OBJECTIVES & PLANNED ACCOMPLISHMENTS

- Council Chamber Equipment High Definition upgrade
- PAC Studio Set Design and Installation
- Create more effective awareness of City Services available to the general public through multi-media messages airing on the City of Laredo Public Access Television channels.
- Continue outreach campaign to promote services and facilities of the City of Laredo Telecommunications Center.

### EXPENDITURES

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	381,806	408,806	-	-	356,255
Materials & Supplies	43,096	47,024	-	-	62,805
Contractual Services	91,847	78,727	-	-	89,839
Other Charges	-	-	-	-	-
<b>Total</b>	516,749	534,557	-	-	508,899

### PERSONNEL POSITION LISTING

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
55	40	5	45012	R28	AUDIO VISUAL TECHNICIAN I	29,680
55	40	194	45012	R28	AUDIO VISUAL TECHNICIAN I	26,113
55	40	7	20014	R32	ADMINISTRATIVE ASSISTANT I	34,477
55	40	2	45013	R32	AUDIO VISUAL TECHNICIAN SUPVR	52,497
55	40	1	16012	R41	PUBLIC ACCESS-MEDIA SVCS. MGR.	108,622
<b>COUNT</b>			<b>7</b>		<b>TOTAL</b>	<b>287,607</b>

FUND NUMBER

101 GENERAL FUND

DEPARTMENT NUMBER

55 INFORMATION SERVICES & TELECOMMUNICATIONS

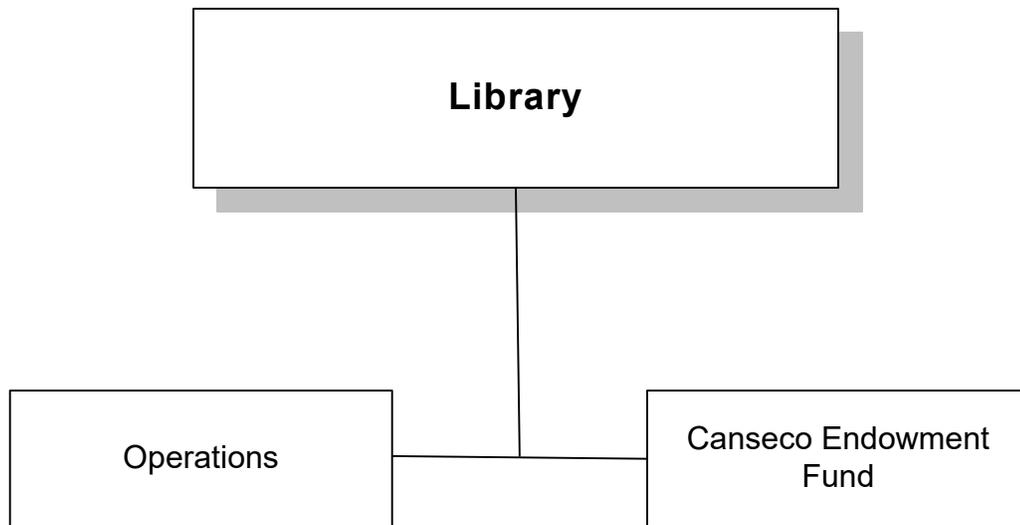
DIVISION NUMBER

40 PUBLIC ACCESS CENTER

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<b>Inputs</b>				
Total budget	\$516,750	\$526,715	\$515,689	\$508,899
<b>Outputs</b>				
Total hours aired all three channels	26,280	26,280	26,280	26,280
Number of public service announcements aired	57,299	50,619	53,149	55,807
Number of city council meetings televised	34	32	34	34
Number of video presentations produced for city staff	17	76	76	80
Number of video presentations produced for non-profit organizations	13	15	15	15
Number of city events taped	274	351	368	386
Number of hours of new programming produced	247	298	312	327
<b>Efficiency Measures</b>				
Cost per hour of air time (1)	\$19	\$20	\$19	\$19
Cost per hour of programming (2)	\$2,092	\$1,767	\$1,652	\$1,556

(1) Total budget/Total hours aired for all three channels.



**CITY OF LAREDO, TEXAS**  
**GENERAL FUND SUMMARY**  
**EXPENDITURES**  
**FY 2019-2020**

EXPENDITURES	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>Library</b>						
Library - Main Branch						
Personnel Services	1,711,411	1,599,348	1,545,713	1,545,713	1,669,094	1,676,737
Materials and Supplies	436,554	366,896	420,940	454,338	404,102	414,805
Contractual Services	444,292	449,135	483,424	537,495	499,632	514,566
Other Charges	5	6	35	35	35	35
Capital Outlay	7,370	-	-	6,125	-	8,000
<b>Subtotal Library - Main Branch</b>	<b>2,599,632</b>	<b>2,415,385</b>	<b>2,450,112</b>	<b>2,543,706</b>	<b>2,572,863</b>	<b>2,614,143</b>
Library - MOS Branch						
Personnel Services	506,919	512,979	596,954	596,954	505,138	563,540
Materials and Supplies	151,427	206,596	191,004	233,212	190,354	187,340
Contractual Services	145,561	121,364	144,599	151,189	144,799	142,969
Other Charges	-	-	35	35	35	35
Capital Outlay	-	-	-	-	-	-
<b>Subtotal Library - MOS Branch</b>	<b>803,907</b>	<b>840,939</b>	<b>932,592</b>	<b>981,390</b>	<b>840,326</b>	<b>893,884</b>
Library - Bruni Plaza Branch						
Personnel Services	71,752	84,227	89,301	89,301	78,980	107,458
Materials and Supplies	30,101	22,495	39,972	41,418	37,972	41,622
Contractual Services	17,001	23,972	27,681	27,942	25,221	30,063
Other Charges	35	-	35	35	35	35
<b>Subtotal Library - Bruni Plaza Branch</b>	<b>118,889</b>	<b>130,694</b>	<b>156,989</b>	<b>158,696</b>	<b>142,208</b>	<b>179,178</b>
Library - Bookmobile Unit						
Personnel Services	46,829	47,901	49,128	49,128	49,998	50,224
Materials and Supplies	194	2,396	3,711	4,169	3,711	10,211
Contractual Services	3,585	2,169	13,388	13,388	14,491	11,980
Other Charges	-	-	-	-	-	-
<b>Subtotal Library - Bookmobile Unit</b>	<b>50,608</b>	<b>52,466</b>	<b>66,227</b>	<b>66,685</b>	<b>68,200</b>	<b>72,415</b>
Northwest Library						
Personnel Services	112,585	124,037	128,862	128,862	72,294	136,902
Materials and Supplies	55,298	58,743	52,559	56,633	50,177	52,759
Contractual Services	22,779	24,905	34,149	62,229	32,653	32,689
Other Charges	-	-	5	5	5	5
Capital Outlay	-	-	-	-	-	-
<b>Subtotal Northwest Library</b>	<b>190,662</b>	<b>207,685</b>	<b>215,575</b>	<b>247,729</b>	<b>155,129</b>	<b>222,355</b>
Santa Rita Express Branch						
Personnel Services	-	-	-	-	-	-
Materials and Supplies	8,744	8,735	12,756	12,037	11,205	7,616
Contractual Services	10,949	11,446	20,013	24,039	21,680	25,204
Other Charges	-	-	-	-	-	-
<b>Subtotal Santa Rita Express Branch</b>	<b>19,693</b>	<b>20,181</b>	<b>32,769</b>	<b>36,076</b>	<b>32,885</b>	<b>32,820</b>
Inner City Branch						
Personnel Services	93,421	119,092	136,754	136,754	139,807	143,006
Materials and Supplies	38,002	33,056	40,655	46,912	34,500	45,061
Contractual Services	29,248	29,302	35,954	38,826	35,787	33,711
Other Charges	(4)	1	30	30	30	30
Capital Outlay	-	-	-	-	-	-
<b>Subtotal Inner City Branch</b>	<b>160,667</b>	<b>181,451</b>	<b>213,393</b>	<b>222,522</b>	<b>210,124</b>	<b>221,808</b>
<b>Total Library</b>	<b>3,944,058</b>	<b>3,848,801</b>	<b>4,067,657</b>	<b>4,256,804</b>	<b>4,021,735</b>	<b>4,236,603</b>

**City of Laredo, Texas  
Library Department  
Major Fund Changes  
FY2019 - 2020**

**EXPENDITURES**

Personnel (Changes in benefits, and employees hired at above entry level rates)	64,910
Cost of Living Adjustment 2.5%	57,852
Health Insurance Increase 3.5%	8,392
Motor Fuel	95
I-Net Charges	43,679
Vehicle Maintenance	(6,000)
Computer Hardware	(8,543)
Capital Outlay	8,000
800 Mhz Radio	560
	<hr/>
<b>Total Net Change from FY2019 to FY2020</b>	<b>\$ 168,945</b>
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# LIBRARY DEPARTMENT REQUESTS

## CAPITAL OUTLAY REQUEST

DIVISION	DESCRIPTION	AMOUNT	APPROVED (YES)/(NO)	FUNDING SOURCE
<b>MOS Branch Library</b>	<b>Automotive</b>			
	To purchase a small SUV vehicle for South Branch (MOS)	25,000		
<b>Total Capital Outlay Request</b>			<b>25,000</b>	
<b>Total Library Department Request</b>			<b>25,000</b>	

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

101 GENERAL FUND  
35 LIBRARY  
10 MAIN BRANCH

**MISSION**

The mission of the Laredo Public Library is to provide resources and services to meet the informational, educational, professional, and recreational needs of all Webb County citizens in order to improve their quality of life.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Promote use of library resources and services by increasing library patrons served (materials circulated, computers used, program attendance, reference questions answered, and room occupancy) by 1%.
- Promote literacy in preschoolers, children, young adults and adults by increasing the number of programs hosted and the number of materials available for use by 1%.
- Remain on the cutting edge of integrated technologies in order to improve patron access to information resources by applying for and obtaining at least one grant to maintain and upgrade technology (All libraries).
- Meet and exceed the Basic standards set by the Joint Texas State Library and Archives Commission (TSLAC)/Texas Library Association (TLA) Task Force on Public Library Standards and Accreditation and to strive to meet the Enhanced and Comprehensive standards (All libraries).

**EXPENDITURES**

	<b>ACTUAL 16-17</b>	<b>ACTUAL 17-18</b>	<b>AMENDED 18-19</b>	<b>ESTIMATED 18-19</b>	<b>PROPOSED 19-20</b>
Personnel Services	1,711,411	1,599,348	1,545,713	1,669,094	1,676,737
Materials & Supplies	436,554	366,896	454,338	404,102	414,805
Contractual Services	444,292	449,135	537,495	499,632	514,566
Other Charges	5	6	35	35	35
Capital Outlay	7,370	-	6,125	-	8,000
<b>Total</b>	<b>2,599,632</b>	<b>2,415,385</b>	<b>2,543,706</b>	<b>2,572,863</b>	<b>2,614,143</b>

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

101 GENERAL FUND  
35 LIBRARY  
10 MAIN BRANCH

PERSONNEL POSITION LISTING

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
35	10	64	20250	R23	CLERK I	23,527
35	10	108	20250	R23	CLERK I	23,527
35	10	180	20250	R23	CLERK I	23,527
35	10	264	20250	R23	CLERK I	23,527
35	10	267	20250	R23	CLERK I	23,527
35	10	81	80288	R23	CUSTODIAN	23,527
35	10	128	80288	R23	CUSTODIAN	23,527
35	10	46	81966	R24	BUILDING MAINTENANCE WORKER	23,944
35	10	6	61139	R25	LIBRARY TECHNICIAN I	24,382
35	10	16	61139	R25	LIBRARY TECHNICIAN I	24,382
35	10	27	61139	R25	LIBRARY TECHNICIAN I	24,382
35	10	306	61139	R25	LIBRARY TECHNICIAN I	24,382
35	10	24	65002	R27	LIBRARY TECHNICIAN II	25,237
35	10	25	65002	R27	LIBRARY TECHNICIAN II	31,494
35	10	30	61139	R25	LIBRARY TECHNICIAN I	24,382
35	10	26	81203	R27	MAINTENANCE CREW LEADER	25,237
35	10	17	65003	R29	LIBRARY TECHNICIAN III	34,268
35	10	19	65003	R29	LIBRARY TECHNICIAN III	32,412
35	10	20	65003	R29	LIBRARY TECHNICIAN III	32,600
35	10	21	65003	R29	LIBRARY TECHNICIAN III	29,096
35	10	15	65004	R31	CIRCULATION SUPERVISOR	42,715
35	10	41	20014	R32	ADMINISTRATIVE ASSISTANT I	46,968
35	10	10	31823	R35	LIBRARIAN I	46,929
35	10	23	31823	R35	LIBRARIAN I	46,929
35	10	9	31138	R36	LIBRARIAN II	55,084
35	10	9	31138	R36	LIBRARIAN II (UNFUNDED)	0
35	10	4	31824	R38	LIBRARIAN III	57,545
35	10	6	31824	R38	LIBRARIAN III	64,407
35	10	7	31824	R38	LIBRARIAN III	72,687
35	10	5	31825	R40	LIBRARIAN IV	62,989
35	10	0	11038	R31	ASSISTANT LIBRARY DIRECTOR (UNFUNDED)	0
35	10	2	11038	R43	LIBRARY DIRECTOR	126,142
<b>COUNT</b>			<b>32</b>		<b>TOTAL</b>	<b>1,166,806</b>

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

101 GENERAL FUND  
35 LIBRARY  
10 MAIN BRANCH

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Full-time Equivalents (FTE)	33FT/21.6 public services FTE	35FT/21.6 public service FTE	33FT/21.6 public services FTE	32FT/20.6 public services FTE
Library Materials Budget	\$430,672	\$366,896	\$404,102	\$414,805
Total Program Budget	\$2,599,632	\$2,415,385	\$2,572,866	\$2,639,702
<i>Outputs</i>				
Patrons Served *	1,561,451	1,511,458	1,526,573	1,541,838
Total number of visitors	220,674	200,301	202,304	204,327
Library materials added**	9,428	8,141	8,222	8,305
Total library materials available for use	252,925	246,472	248,937	251,426
<b>Efficiency Measures</b>				
Cost per patron served	\$1.66	1.60	1.61	1.63
Patrons served per Public Service FTE	72,289	64,045	70,675	74,847
Cost of library materials added	\$45.68	45.07	49.15	49.49
<b>Effectiveness Measures</b>				
% of TSLAC/TLA Basic standards attained	100%	100%	100%	100%
% change in patrons served	-2.03%	-3.20%	1	1
% change in materials available for use	-1.03%	-2.55%	1.00	1.00

\* Patrons served includes materials circulated, computers used, patrons attending programs, reference questions answered, e-resource help, room usages, passports, and e-resources access.

\*\*Includes print and electronic books, CD's, DVD's, Video Games.

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

101 GENERAL FUND  
35 LIBRARY  
15 MCKENDRICK, OCHOA

### MISSION

The mission of the McKendrick, Ochoa, Salinas Branch is to provide resources and services to meet the informational, educational, professional, and recreational needs of citizens residing in South Webb County in order to improve their quality of life.

### OBJECTIVES & PLANNED ACCOMPLISHMENTS

- Promote use of library resources and services by increasing library patrons served (materials circulated, computers used, program attendance, reference questions answered, and room occupancy) by 1%.
- Promote literacy in preschoolers, children, young adults and adults by increasing the number of programs hosted and the number of materials available for use by 1%.

### EXPENDITURES

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	506,919	512,979	596,954	505,138	563,540
Materials & Supplies	151,427	206,596	233,212	190,354	187,340
Contractual Services	145,561	121,364	151,189	144,799	142,969
Other Charges	-	-	35	35	35
Capital Outlay	-	-	-	-	-
<b>Total</b>	803,907	840,939	981,390	840,326	893,884

### PERSONNEL POSITION LISTING

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
35	15	256	20250	R23	CLERK I	23,527
35	15	260	20250	R23	CLERK I	23,527
35	15	527	20250	R23	CLERK I	23,527
35	15	4	25016	R23	CLERK I (PT W/O BENEFITS)	11,293
35	15	5	25016	R23	CLERK I (PT W/O BENEFITS)	11,293
35	15	72	80288	R23	CUSTODIAN	23,527
35	15	45	81966	R24	BUILDING MAINTENANCE WORKER	26,176
35	15	28	61139	R25	LIBRARY TECHNICIAN I	24,382
35	15	4	65002	R27	LIBRARY TECHNICIAN II	30,326
35	15	7	65004	R31	CIRCULATION SUPERVISOR	38,711
35	15	8	31824	R38	LIBRARIAN III	68,182
35	15	1	31825	R40	LIBRARIAN IV	81,510
35	15	3	25016	R23	CLERK I (PT W/O BENEFITS) (UNFUNDED)	-
<b>COUNT</b>			<b>13</b>		<b>TOTAL</b>	<b>385,980</b>

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

101 GENERAL FUND  
35 LIBRARY  
15 MCKENDRICK, OCHOA

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Full-time Equivalents (FTE)	11FTE+3 PTE/8.3 public services	11FTE+3 PTE/8.3 public services	10FTE+3 PTE/7.3 public services	10FTE+3 PTE/7.3 public services
Library Materials Budget	\$118,798	206,596	190,354	187,340
Total Program Budget	\$803,907	840,939	840,326	893,884
<i>Outputs</i>				
Patrons Served	161,572	129,934	131,233	132,546
Total number of visitors	119,166	116,403	117,567	118,743
Library materials added	4,758	4,510	4,555	4,601
Total library materials available for	39,735	43,290	43,723	44,160
<b>Efficiency Measures</b>				
Cost per patron served	\$4.98	\$6.47	\$6.40	\$6.74
Patrons served per Public Service	19,467	15,655	17,977	18,157
Cost of library materials added	\$24.97	\$45.81	\$41.79	\$40.72
<b>Effectiveness Measures</b>				
% change in patrons served	-11%	-19.58%	1	1
% change in materials available for	7%	-2.32%	1	1

FUND NUMBER	101 GENERAL FUND
DEPARTMENT NUMBER	35 LIBRARY
DIVISION NUMBER	20 BRUNI PLAZA BRANCH

**MISSION**

The mission of the Bruni Plaza Branch is to provide resources and services to meet the informational, educational, professional, and recreational needs of citizens residing in the Laredo downtown area in order to improve their quality of life.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Promote use of library resources and services by increasing library patrons served (materials circulated, computers used, program attendance, reference questions answered, and room occupancy) by 1%.
- Promote literacy in preschoolers, children, young adults and adults by increasing the number of programs hosted and the number of materials available for use by 1%.

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	71,752	84,227	89,301	78,980	107,458
Materials & Supplies	30,101	22,495	41,418	37,972	41,622
Contractual Services	17,001	23,972	27,942	25,221	30,063
Other Charges	35	-	35	35	35
<b>Total</b>	118,889	130,694	158,696	142,208	179,178

**PERSONNEL POSITION LISTING**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
35	20	67	20250	R23	CLERK I	23,527
35	10	6	25016	R23	CLERK I (PT W/O BENEFITS)	23,527
35	20	2	65004	R31	CIRCULATION SUPERVISOR	30,451
<b>COUNT</b>			<b>3</b>		<b>TOTAL</b>	<b>77,505</b>

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

101 GENERAL FUND  
35 LIBRARY  
20 BRUNI PLAZA BRANCH

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Full-time equivalent (FTE)	2 FTE+1PTE/2.48 public services	2 FTE+1PTE/2.48 public services	2 FTE+1PTE/2.48 public services	2 FTE+1PTE/2.48 public services
Library Materials Budget	\$22,835	\$22,495	\$37,972	\$41,622
Total Program Budget	\$118,889	\$130,694	\$142,208	\$153,618
<i>Outputs</i>				
Patrons served	38,356	26,799	27,067	27,338
Total number of visitors	29,222	25,017	25,267	25,520
Library materials added	797	983	993	1,003
Total library materials available for use	21,414	20,985	21,195	21,407
<b>Efficiency Measures</b>				
Cost per patron served	\$3.10	\$4.88	\$5.25	\$5.62
Patrons served per FTE	15,466	10,806	10,914	11,023
Cost of library materials added	\$28.65	\$22.88	\$38.25	\$41.51
<b>Effectiveness Measures</b>				
% change in patrons served	14%	-30%	1.00	1.00
% change in materials available for use	5%	-2%	1	1

FUND NUMBER	101 GENERAL FUND
DEPARTMENT NUMBER	35 LIBRARY
DIVISION NUMBER	25 BOOKMOBILE

**MISSION**

The mission of Mobile services is to provide resources and services to meet the informational, educational, professional, and recreational needs of citizens in Webb County who do not have access to a library branch in order to improve their quality of life.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Promote use of library resources and services by increasing library patrons served (computers used, site visits, attendance, and reference questions answered) by 1%.
- Promote literacy in preschoolers, children, young adults and adults by increasing the number of site visits by 1%.

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	46,829	47,901	49,128	49,998	50,224
Materials & Supplies	194	2,396	4,169	3,711	10,211
Contractual Services	3,585	2,169	13,388	14,491	11,980
<b>Total</b>	50,608	52,466	66,685	68,200	72,415

**PERSONNEL POSITION LISTING**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
35	25	7	65004	R31	CIRCULATION SUPERVISOR	33,809
<b>COUNT</b>			<b>1</b>		<b>TOTAL</b>	<b>33,809</b>

FUND NUMBER  
 DEPARTMENT NUMBER  
 DIVISION NUMBER

101 GENERAL FUND  
 35 LIBRARY  
 25 BOOKMOBILE

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of Full-time Equivalents (FTE)*	0.25 FTE/ 0.25 public service			
Program Budget	\$50,608	\$52,466	\$68,200	\$72,415
<i>Outputs</i>				
Site Visits	9	1	1.01	1.02
Number of Patrons served	1,897	250	253	255
<b>Efficiency Measures</b>				
Cost per patron served	\$26.68	\$209.86	\$270.10	\$283.95
<b>Effectiveness Measures</b>				
% change in patrons served	-81%	-87%	1	1
% change in site visits	-73%	-89%	1	1

\* The employee works at the Main library for assigned projects other than Book Mobile outreach programs.

FUND NUMBER	101 GENERAL FUND
DEPARTMENT NUMBER	35 LIBRARY
DIVISION NUMBER	30 NORTHWEST

**MISSION**

The mission of the Northwest Branch is to provide resources and services to meet the informational, educational, professional, and recreational needs of citizens residing in West Laredo in order to improve their quality of life.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Promote use of library resources and services by increasing library patrons served (materials circulated, computers used, program attendance, reference questions answered, and room occupancy) by 1%.
- Promote literacy in preschoolers, children, young adults and adults by increasing the number of programs hosted and the number of materials available for use by 1%.

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	112,585	124,037	128,862	72,294	136,902
Materials & Supplies	55,298	58,743	56,633	50,177	52,759
Contractual Services	22,779	24,905	62,229	32,653	32,689
Other Charges	-	-	5	5	5
<b>Total</b>	190,662	207,685	247,729	155,129	222,355

**PERSONNEL POSITION LISTING**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
35	30	2	25016	R23	CLERK I (PT W/O BENEFITS)	11,293
35	30	8	25016	R23	CLERK I (PT W/O BENEFITS)	11,293
35	30	29	61139	R25	LIBRARY TECHNICIAN I	24,382
35	30	12	31138	R36	LIBRARIAN II	48,326
<b>COUNT</b>			<b>4</b>		<b>TOTAL</b>	<b>95,294</b>

FUND NUMBER	101 GENERAL FUND
DEPARTMENT NUMBER	35 LIBRARY
DIVISION NUMBER	30 NORTHWEST

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<b>Inputs</b>				
Full-time Equivalents (FTE)	2 FTE + 2 PTE/2.9 public service	2 FTE + 2 PTE/2.9 public service	2 FTE + 2 PTE/2.9 public service	2 FTE + 2 PTE/2.9 public service
Library Materials Budget	\$44,699	\$58,743	\$46,957	\$47,427
Total Program Budget	\$190,662	\$207,685	\$208,356	\$213,766
<b>Outputs</b>				
Patrons Served	43,912	47,357	47,831	48,309
Total number of visitors	44,379	44,068	44,509	44,954
Library materials added	1,728	1,769	1,787	1,805
Total library materials available for use	18,435	20,044	20,244	20,447
<b>Efficiency Measures</b>				
Cost per patron served	\$4.34	\$4.39	\$4.36	\$4.42
Patrons served per FTE	15,142	16,330	16,493	16,658
Cost of library materials added	\$25.87	\$33.21	\$26.28	\$26.28
<b>Effectiveness Measures</b>				
% change in patrons served	16%	8%	1	1
% change in materials available for use	11%	9%	1	1

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

101 GENERAL FUND  
35 LIBRARY  
35 SANTA RITA EXPRESS

**MISSION**

The mission of the Santa Rita Express Branch is to provide resources and services to meet the informational, educational, professional, and recreational needs of citizens residing in the Santa Rita area in order to improve their quality of life.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Promote use of library resources and services by increasing library patrons served (materials circulated, computers used, program attendance, reference questions answered, and room occupancy) by 1%.
- Promote literacy in preschoolers, children, young adults and adults by increasing the number of programs hosted and the number of materials available for use by 1%.

**EXPENDITURES**

	<b>ACTUAL 16-17</b>	<b>ACTUAL 17-18</b>	<b>AMENDED 18-19</b>	<b>ESTIMATED 18-19</b>	<b>PROPOSED 19-20</b>
Materials & Supplies	8,744	8,735	12,037	11,205	7,616
Contractual Services	10,949	11,446	24,039	21,680	25,204
<b>Total</b>	19,693	20,181	36,076	32,885	32,820

**PERFORMANCE MEASURES**

	<b>ACTUAL 16-17</b>	<b>ACTUAL 17-18</b>	<b>ESTIMATED 18-19</b>	<b>PROPOSED 19-20</b>
<b>Workload Measures</b>				
<i>Inputs</i>				
Full-time Equivalents (FTE)	0.5	0.5	0.5	0.5
Library Materials Budget	\$4,864	\$8,735	\$11,205	\$7,616
Total Program Budget	\$19,693	\$20,181	\$32,885	\$32,820
<i>Outputs</i>				
Patrons Served	1,643	1,610	1,626	1,642
Total number of visitors	1,784	1,025	1,035	1,046
Library materials added	283	272	275	277
Total library materials available for use	2,531	2,744	2,771	2,799
<b>Efficiency Measures</b>				
Cost per patron served	\$11.99	\$12.53	\$20.22	\$19.98
Cost of library materials added	\$17.19	\$32.11	\$40.79	\$27.45
<b>Effectiveness Measures</b>				
% change in patrons served	-21%	-2%	1	1
% change in materials available for use	13%	8%	1	1

FUND NUMBER	101 GENERAL FUND
DEPARTMENT NUMBER	35 LIBRARY
DIVISION NUMBER	60 INNER CITY

**MISSION**

The mission of the Lamar Bruni Vergara Inner City Branch is to provide resources and services to meet the informational, educational, professional, and recreational needs of the citizens in the surrounding neighborhood in order to improve their quality of life.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Promote use of library resources and services by increasing library patrons served (materials circulated, computers used, program attendance, reference questions answered, and room occupancy) by 1%.
- Promote literacy in preschoolers, children, young adults and adults by increasing the number of programs hosted and the number of materials available for use by 1%.

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	93,421	119,092	136,754	139,807	143,006
Materials & Supplies	38,002	33,056	46,912	34,500	45,061
Contractual Services	29,248	29,302	38,826	35,787	33,711
Other Charges	4	1	30	30	30
<b>Total</b>	160,675	181,451	222,522	210,124	221,808

**PERSONNEL POSITION LISTING**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
35	60	7	25016	R23	CLERK I (PT W/O BENEFITS)	11,293
35	60	18	65003	R29	LIBRARY TECHNICIAN III	35,937
35	60	11	31138	R36	LIBRARIAN II	54,395
<b>COUNT</b>			<b>3</b>		<b>TOTAL</b>	<b>101,625</b>

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

101 GENERAL FUND  
35 LIBRARY  
60 INNER CITY

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Full-time Equivalents (FTE)*	2 FTE + 1PTE/2.48 public services			
Library Materials Budget	\$27,081	\$33,056	\$34,500	\$45,061
Total Program Budget	\$160,667	\$181,451	\$210,124	\$221,808
<i>Outputs</i>				
Patrons Served	35,486	31,857	32,176	32,497
Total number of visitors	28,163	22,518	22,743	22,971
Library materials added	378	978	988	998
Total library materials available for use	10,020	10,609	10,715	10,822
<b>Efficiency Measures</b>				
Cost per patron served	\$4.53	\$5.70	\$6.53	\$6.83
Patrons served per FTE	14,309	12,846	12,974	13,104
Cost of library materials added	\$71.64	\$33.80	\$34.93	\$45.17
<b>Effectiveness Measures</b>				
% change in patrons served	-12%	-10%	1%	1%
% change in materials available for use	12%	6%	1%	1%

\* One part time employee works 19 hours/week.

**CITY OF LAREDO, TEXAS  
CANSECO ENDOWEMENT  
OPERATING FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>OPENING BALANCE</b>	\$23,753	\$24,416	\$25,716	\$25,591	\$25,591	\$12,391
<b>REVENUES</b>						
Rents, Royalties and Interest	663	1,175	1,500	1,500	1,800	1,800
<b>TOTAL REVENUES</b>	<b>663</b>	<b>1,175</b>	<b>1,500</b>	<b>1,500</b>	<b>1,800</b>	<b>1,800</b>
<b>TOTAL AVAILABLE</b>	<b>24,416</b>	<b>25,591</b>	<b>27,216</b>	<b>27,091</b>	<b>27,391</b>	<b>14,191</b>
<b>EXPENDITURES</b>						
<b>CANSECO ENDOWMENT</b>						
Materials and Supplies	0	0	10,000	10,000	10,000	9,191
Contractual Services	0	0	5,000	5,000	5,000	5,000
<b>TOTAL CANSECO ENDOWMENT</b>	<b>0</b>	<b>0</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>14,191</b>
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>14,191</b>
<b>CLOSING BALANCE</b>	<b>\$24,416</b>	<b>\$25,591</b>	<b>\$12,216</b>	<b>\$12,091</b>	<b>\$12,391</b>	<b>\$0</b>



**Mayor and City Council**

**CITY OF LAREDO, TEXAS**  
**GENERAL FUND SUMMARY**  
**EXPENDITURES**  
**FY 2019-2020**

<b>EXPENDITURES</b>	<b>ACTUAL FY 16-17</b>	<b>ACTUAL FY 17-18</b>	<b>ORIGINAL BUDGET FY 18-19</b>	<b>AMENDED BUDGET FY 18-19</b>	<b>TOTAL ESTIMATE FY 18-19</b>	<b>PROPOSED BUDGET FY 19-20</b>
<b>GENERAL GOVERNMENT</b>						
<b>Mayor and City Council</b>						
Personnel Services	286,226	298,710	379,160	379,160	379,036	398,208
Materials and Supplies	36,157	16,426	31,416	34,308	22,229	31,416
Contractual Services	444,270	489,185	526,605	562,077	521,605	569,060
Subtotal Mayor and City Council	766,653	804,321	937,181	975,545	922,870	998,684
<b>Internal Audit</b>						
Personnel Services	-	285,751	414,664	414,664	392,910	396,597
Materials and Supplies	-	4,214	895	895	1,000	895
Contractual Services	-	12,978	14,633	14,633	13,620	16,203
Subtotal Internal Audit	-	302,943	430,192	430,192	407,530	413,695
Total Mayor and City Council	766,653	1,107,264	1,367,373	1,405,737	1,330,400	1,412,379

**City of Laredo, Texas  
Mayor and City Council  
Major Fund Changes  
FY2019 - 2020**

**EXPENDITURES**

Personnel (Changes in benefits, and employees hired at above entry level rates)	(11,436)
Cost of Living Adjustment 2.5%	8,581
Health Insurance Increase 3.5%	3,836
I-Net Charges	1,179
Operational Travel	22,336
Mileage Reimbursement	285
City Promotion	20,000
Rental of Building/Land	<u>225</u>
<b>Total Proposed Change from FY2019 to FY2020</b>	<b><u>\$ 45,006</u></b>

FUND NUMBER  
 DEPARTMENT NUMBER  
 DIVISION NUMBER

101 GENERAL FUND  
 11 MAYOR AND CITY COUNCIL  
 00 - 09 MAYOR AND CITY COUNCIL

**MISSION**

Provide political leadership with a focus on job creation, economic diversity, international trade, and advocacy at local, state, federal, and international levels.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Maintain and enhance the City’s competitiveness in global markets.
- Provide safe streets through improving infrastructure, expanding community oriented policing program, and increasing citizen participation.
- Ensure strong neighborhoods through the development of neighborhood revitalization programs.
- Develop binational programs and relationships.
- Serve as an advocate for local, state, federal and international issues.

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	286,226	298,710	379,160	379,036	398,208
Materials & Supplies	36,159	16,425	34,308	22,229	31,416
Contractual Services	444,270	489,185	562,077	521,605	569,060
<b>Total</b>	766,655	804,320	975,545	922,870	998,684

**PERSONNEL POSITION LISTING**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
11	03	4	10261	65	COUNCIL MEMBER	30,200
11	01	11	10261	65	COUNCIL MEMBER	30,200
11	07	12	10261	65	COUNCIL MEMBER	30,200
11	04	13	10261	65	COUNCIL MEMBER	30,200
11	08	14	10261	65	COUNCIL MEMBER	30,200
11	06	15	10261	65	COUNCIL MEMBER	30,200
11	02	16	10261	65	COUNCIL MEMBER	30,200
11	05	17	10261	65	COUNCIL MEMBER	30,200
11	09	18	11203	65	MAYOR	49,800
<b>COUNT</b>			<b>9</b>		<b>TOTAL</b>	<b>291,400</b>

FUND NUMBER  
 DEPARTMENT NUMBER  
 DIVISION NUMBER

101 GENERAL FUND  
 11 MAYOR AND COUNCIL  
 20 INTERNAL AUDIT

**MISSION**

To strengthen the City of Laredo’s accountability to its citizens, City Council and City employees by providing independent and objective assurance and consultation services of organizational performance in order to assure that the City’s assets are managed with integrity, efficiency and effectiveness.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Develop a comprehensive, risk-based annual audit plan.
- Perform audits in an efficient manner, present useful and achievable audit recommendations and issue concise audit reports on a timely basis.
- Perform follow-up audits to evaluate the adequacy of corrective action.
- Investigate reported occurrences of fraud, theft and waste and recommend controls to promote the prevention and detection of such occurrences.
- Support the City Council and City Management team in attaining short-term and long-term objectives.
- Provide excellent service to both internal and external customers.

**EXPENDITURES**

	<b>ACTUAL 16-17</b>	<b>ACTUAL 17-18</b>	<b>AMENDED 18-19</b>	<b>ESTIMATED 18-19</b>	<b>PROPOSED 19-20</b>
Personnel Services	-	285,751	414,664	392,910	396,597
Materials & Supplies	-	4,214	895	1,000	895
Contractual Services	-	12,978	14,633	13,620	16,203
<b>Total</b>	-	302,943	430,192	407,530	413,695

**PERSONNEL POSITION LISTING**

<b>DEPT</b>	<b>DIV</b>	<b>AUTH #</b>	<b>POSITION NO.</b>	<b>GRADE</b>	<b>POSITION TITLE</b>	<b>19-20 PROPOSED ANNUAL RATE</b>
11	20	1	45001	R33	AUDITOR I	33,059
11	20	1	30012	R35	AUDITOR II	33,059
11	20	2	30012	R35	AUDITOR II	54,249
11	20	1	15030	R38	COMPLIANCE AUDITOR	47,700
11	20	4	10805	R41	INTERNAL AUDITOR	104,619
<b>COUNT</b>			<b>5</b>			<b>272,686</b>

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

101 GENERAL FUND  
11 MAYOR AND COUNCIL  
20 INTERNAL AUDIT

PERFORMANCE MEASURES

	ACTUAL 15-16	ACTUAL 16-17	ESTIMATED 17-18	PROPOSED 18-19
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of full-time equivalent employees (FTE)	3	4	4	5
<i>Outputs</i>				
Unannounced Audits (i.e. Collections, Cash Funds & Inventory) Completed as per Audit Schedule	427	418	413	415
Compliance Audits (i.e. Cash Receipts, Payroll, Purchasing, Grants, Ordinance, Travel, etc) Completed as per Audit Schedule	6	5	6	10
Compiled Weekly Check Register Reports	10	52	52	52
Special Assignment / Priority Audits Completed	4	7	6	6
<b>Efficiency Measures</b>				
Avg. Number of Audits Completed per Auditor Assigned				
Unannounced Audits	214	209	207	208
Compliance Audits	3	5	6	5
Compiled Weekly Check Register Reports	10	52	52	52
Special Assignment / Priority Audits	4	7	6	6
<b>Effectiveness Measures</b>				
Average Reconciliation Rate of Receipts to Collections				
Surprise Cash Audits	100%	100%	100%	100%
Surprise Petty Cash Audits	100%	100%	100%	100%

**Municipal Court**

**CITY OF LAREDO, TEXAS**  
**GENERAL FUND SUMMARY**  
**EXPENDITURES**  
**FY 2019-2020**

<b>EXPENDITURES</b>	<b>ACTUAL FY 16-17</b>	<b>ACTUAL FY 17-18</b>	<b>ORIGINAL BUDGET FY 18-19</b>	<b>AMENDED BUDGET FY 18-19</b>	<b>TOTAL ESTIMATE FY 18-19</b>	<b>PROPOSED BUDGET FY 19-20</b>
<b>Municipal Court</b>						
Personnel Services	1,044,620	1,129,969	1,155,956	1,155,956	1,251,185	1,583,699
Materials and Supplies	167,835	68,939	45,861	88,250	77,664	52,660
Contractual Services	270,217	386,239	397,763	436,272	432,031	449,258
Other Charges	1,201	(7,445)	96,422	20,568	779	28,241
Capital Outlay	-	27,711	10,000	17,000	14,616	50,000
<b>Total Municipal Court</b>	<b>1,483,873</b>	<b>1,605,413</b>	<b>1,706,002</b>	<b>1,718,046</b>	<b>1,776,275</b>	<b>2,163,858</b>

**City of Laredo, Texas  
Municipal Court  
Major Fund Changes  
FY 2019 - 2020**

**EXPENDITURES**

Personnel (Changes in benefits, and employees hired at above entry level rates)	\$ 40,022
Cost of Living Adjustment 2.5%	25,218
Health Insurance Increase 3.5%	4,845
Add (1) FTE: Assistant City Attorney I	173,664
Fund: (4) Assistant Court Clerks	132,477
Fund: (1) Administrative Assistant I	51,517
Motor Fuel	128
Vehicle Maintenance	450
Electricity	4,091
Bank Service Fees	17,200
Database services	10,000
Postage	6,364
Reserve Appropriation	(32,235)
Support Service	24,115
	<hr/>
<b>Total Net Change from FY2019 to FY2020</b>	<b>\$ 457,856</b>

# MUNICIPAL COURT DEPARTMENT REQUESTS

## PERSONNEL REQUEST

DIVISION	TITLE	GRADE	NEW	EST. COST W/ BENEFITS	APPROVED (YES)/(NO)
<b>MUNICIPAL COURT</b>	ASSISTANT COURT CLERK	R27	4	174,276	
	CUSTODIAN	R23	1	41,358	
<b>Total Personnel Request</b>			5	215,634	

## CAPITAL OUTLAY

DIVISION	DESCRIPTION	AMOUNT	APPROVED (YES)/(NO)	FUNDING SOURCE
<b>MUNICIPAL COURT</b>	PURCHASE SUV FOR MUNICIPAL COURT, CURRENTLY THERE IS NO VEHICLE AVAILABLE FOR LOCAL TRAVEL. PERSONAL VEHICLES ARE USE FOR ALL EVENTS THE JUDGE ATTENDS	50,000		
	REDESIGN OF COURTROOM INTO SEVERAL SMALLER COURTROOMS	500,000		
<b>Total Capital Outlay Request</b>			<b>550,000</b>	

<b>Total Municipal Court Department Request</b>			<b>765,634</b>
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FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

101 GENERAL FUND  
14 MUNICIPAL COURT  
00 COURT

**MISSION**

Provide a forum for a fair and impartial trial and disposition of all City ordinance violations and State Law Class C misdemeanor violations and do so as expeditiously as possible without adversely affecting the quality of justice.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Supplement the process of improving the efficiency of court operations by maximizing the use of all available technology designed to increase productivity without increasing full time equivalents.

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	1,044,620	1,129,969	1,155,956	1,251,185	1,583,699
Materials & Supplies	167,835	68,937	86,250	77,664	52,660
Contractual Services	270,216	386,237	438,272	432,031	449,258
Other Charges	1,201	(7,446)	20,568	779	28,241
Capital Outlay	-	27,712	17,000	14,616	50,000
<b>Total</b>	1,483,872	1,605,409	1,718,046	1,776,275	2,163,858

**PERSONNEL POSITION LISTING**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
14	00	1	16017	18	ASSOC. MUNICIPAL COURT JUDGE	27,469
14	00	2	16017	18	ASSOC. MUNICIPAL COURT JUDGE	27,469
14	00	4	11289	19	MUNICIPAL COURT JUDGE	150,412
14	00	124	80288	R23	CUSTODIAN	26,655
14	00	1	20253	R27	ASSISTANT COURT CLERK	25,237
14	00	2	20253	R27	ASSISTANT COURT CLERK	32,641
14	00	3	20253	R27	ASSISTANT COURT CLERK	25,237
14	00	4	20253	R27	ASSISTANT COURT CLERK	38,815
14	00	5	20253	R27	ASSISTANT COURT CLERK	49,223
14	00	9	20253	R27	ASSISTANT COURT CLERK	25,237
14	00	10	20253	R27	ASSISTANT COURT CLERK	37,459
14	00	11	20253	R27	ASSISTANT COURT CLERK	35,123
14	00	12	20253	R27	ASSISTANT COURT CLERK	29,680
14	00	13	20253	R27	ASSISTANT COURT CLERK	37,084
14	00	14	20253	R27	ASSISTANT COURT CLERK	32,308
14	00	15	20253	R27	ASSISTANT COURT CLERK	25,237

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

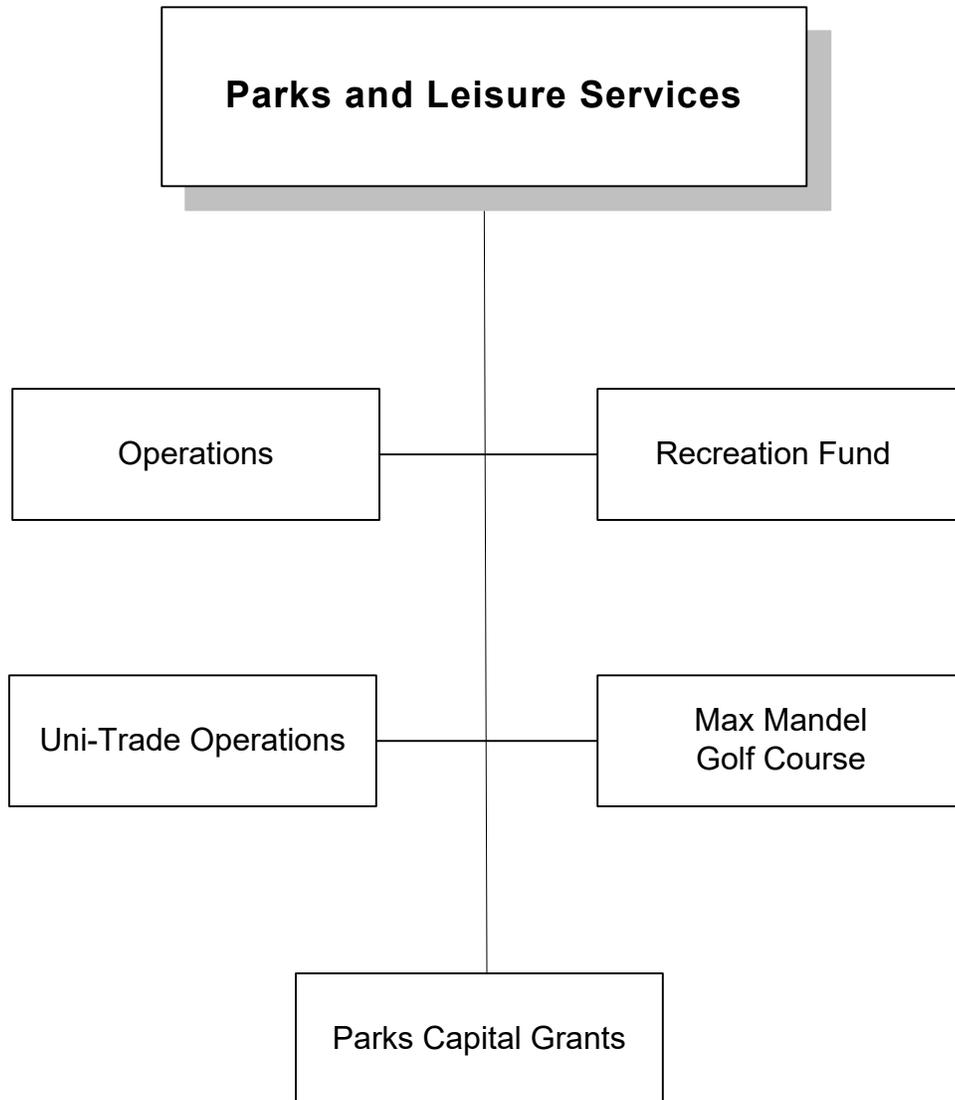
101 GENERAL FUND  
14 MUNICIPAL COURT  
00 COURT

PERSONNEL POSITION LISTING - CONTINUED

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
14	00	16	20253	R27	ASSISTANT COURT CLERK	28,533
14	00	17	20253	R27	ASSISTANT COURT CLERK	28,261
14	00	18	20253	R27	ASSISTANT COURT CLERK	29,117
14	00	125	20253	R27	ASSISTANT COURT CLERK	29,805
14	00	127	20253	R27	ASSISTANT COURT CLERK	25,237
14	00	130	20253	R27	ASSISTANT COURT CLERK	25,237
14	00	343	20253	R27	ASSISTANT COURT CLERK	25,237
14	00	200	20014	R32	ADMINISTRATIVE ASSISTANT I	30,869
14	00	1	35035	R42	ASSISTANT CITY ATTORNEY III	124,601
14	00	1	11288	R43	MUNICIPAL COURT CLERK	104,054
<b>COUNT</b>			<b>26</b>		<b>TOTAL</b>	<b>1,076,237</b>

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of full-time equivalent employees - Clerks (FTE)	16	16	19	19
<i>Outputs</i>				
Total revenues collected	\$3,591,540	\$3,591,209	\$4,395,603	\$4,534,925
Number of cases filed	50,167	52,679	57,744	58,321
Number of cases disposed	38,302	45,427	58,000	60,000
Number of cases paid	26,800	29,532	34,646	34,993
Number of notices mailed	35,218	21,554	23,798	24,035
Number of calls made	12,889	10,291	12,751	13,389
Number of texts sent	N/A	32,504	40,974	43,022
<b>Efficiency Measures</b>				
Revenue produced per employee	\$224,471	\$224,450	\$231,347	\$238,68
Number of cases filed per employee	3,135	3,292	3,039	3,069
Number of cases disposed per employee	2,394	2,839	3,052	3,158
<b>Effectiveness Measures</b>				
% of cases disposed vs. filed	78%	86%	100%	100
Average fine per case paid	\$132.17	\$121.604	\$126.87	\$129.60



**CITY OF LAREDO, TEXAS**  
**GENERAL FUND SUMMARY**  
**EXPENDITURES**  
**FY 2019-2020**

<b>EXPENDITURES</b>	<b>ACTUAL FY 16-17</b>	<b>ACTUAL FY 17-18</b>	<b>ORIGINAL BUDGET FY 18-19</b>	<b>AMENDED BUDGET FY 18-19</b>	<b>TOTAL ESTIMATE FY 18-19</b>	<b>PROPOSED BUDGET FY 19-20</b>
<b>Parks and Leisure Services</b>						
Parks Administration						
Personnel Services	400,137	310,498	325,382	325,382	355,550	483,308
Materials and Supplies	12,800	11,501	11,658	11,933	13,984	11,658
Contractual Services	72,654	88,527	58,623	54,289	107,759	59,956
Other Charges	100	-	-	-	-	-
Capital Outlay	-	-	-	6,148	1,173	-
<b>Subtotal Parks Administration</b>	<b>485,691</b>	<b>410,526</b>	<b>395,663</b>	<b>397,752</b>	<b>478,466</b>	<b>554,922</b>
Parks Maintenance						
Personnel Services	2,586,329	2,696,717	2,942,938	2,942,938	3,271,776	3,032,844
Materials and Supplies	645,176	665,251	673,867	708,916	693,199	670,402
Contractual Services	2,515,683	3,005,195	2,668,639	2,888,113	2,705,605	2,792,805
Capital Outlay	102,007	3,759	-	-	-	-
<b>Subtotal Parks Maintenance</b>	<b>5,849,195</b>	<b>6,370,922</b>	<b>6,285,444</b>	<b>6,539,967</b>	<b>6,670,580</b>	<b>6,496,051</b>
Horticulture/Forestry						
Personnel Services	-	4,134	210,535	213,035	223,478	225,032
Materials and Supplies	-	66,715	54,600	76,910	50,469	56,588
Contractual Services	-	43,111	49,000	52,746	48,887	53,840
Capital Outlay	-	-	-	7,000	6,528	-
<b>Subtotal Horticulture/Forestry</b>	<b>-</b>	<b>113,960</b>	<b>314,135</b>	<b>349,691</b>	<b>329,362</b>	<b>335,460</b>
Construction						
Personnel Services	992,635	777,377	1,074,930	1,074,930	985,969	1,072,298
Materials and Supplies	98,411	120,493	119,626	137,883	137,675	122,021
Contractual Services	77,807	48,708	46,762	49,740	46,926	49,797
Capital Outlay	4,701	-	-	-	-	-
<b>Subtotal Construction</b>	<b>1,173,554</b>	<b>946,578</b>	<b>1,241,318</b>	<b>1,262,553</b>	<b>1,170,570</b>	<b>1,244,116</b>
Aquatics						
Personnel Services	711,531	1,095,342	1,352,345	1,352,345	1,285,266	1,508,885
Materials and Supplies	234,069	244,158	307,213	337,072	260,461	312,884
Contractual Services	88,143	156,154	168,016	242,271	225,230	183,283
Capital Outlay	25,645	-	-	42,500	42,499	-
Other Charges	164	(16)	-	-	-	-
<b>Subtotal Aquatics</b>	<b>1,059,552</b>	<b>1,495,638</b>	<b>1,827,574</b>	<b>1,974,188</b>	<b>1,813,456</b>	<b>2,005,052</b>

**CITY OF LAREDO, TEXAS**  
**GENERAL FUND SUMMARY**  
**EXPENDITURES**  
**FY 2019-2020**

<b>EXPENDITURES</b>	<b>ACTUAL FY 16-17</b>	<b>ACTUAL FY 17-18</b>	<b>ORIGINAL BUDGET FY 18-19</b>	<b>AMENDED BUDGET FY 18-19</b>	<b>TOTAL ESTIMATE FY 18-19</b>	<b>PROPOSED BUDGET FY 19-20</b>
Recreation Centers						
Personnel Services	2,760,897	2,887,962	3,226,246	3,226,246	3,027,675	3,436,348
Materials and Supplies	291,115	320,458	278,360	337,624	285,478	277,228
Contractual Services	829,485	876,239	668,136	962,695	850,445	679,262
Other Charges	(211)	506	525,000	349,994	35	510,000
Capital Outlay	62,214	120,134	-	27,679	24,494	-
Subtotal Recreation Centers	3,943,500	4,205,299	4,697,742	4,904,238	4,188,127	4,902,838
Cemetery						
Personnel Services	261,329	273,816	319,555	319,555	324,223	433,089
Materials and Supplies	35,445	26,896	35,507	42,657	37,426	36,546
Contractual Services	30,385	34,883	38,512	40,944	35,166	56,063
Other Charges	-	6	-	-	-	-
Subtotal Cemetery	327,159	335,601	393,574	403,156	396,815	525,698
Total Parks and Leisure	12,838,651	13,878,524	15,155,450	15,831,545	15,047,376	16,064,137

**Parks and Leisure Services Department  
Major Fund Changes  
FY2019 - 2020**

**EXPENDITURES**

Personnel (changes in benefits, and employees hired at above entry level rates)	\$ 195,318
Cost of Living Adjustment 2.5%	212,134
Health Insurance Increase 3.5%	36,760
Fund (1) Cemetery Superintendent	103,740
Fund (1) 80% Parks & Leisure Service Director	136,512
Add (5) Seasonal Lifeguards for Sisters of Mercy Park	55,409
Motor fuel	8,496
Vehicle Maintenance	137,840
Rec Centers Reserve	(15,000)
Inet Charges	34,342
800 MHz Radio Communications	<u>3,136</u>
<b>Total Net Change from FY2019 to FY2020</b>	<b><u><u>\$ 908,687</u></u></b>

## PARKS & LEASURE DEPARTMENT REQUESTS

### PERSONNEL REQUESTS

Division	Title	Grade	New	Est. Cost w/Benefits	Approved (Yes)/(No)
Administration	Custodian	R23	1	41,358	
Maintenance	Groundskeeper	R23	10	413,575	
Construction	Cement Finisher	R28	2	88,244	
	Building Maintenance Worker	R24	2	83,821	
	Plumber	R30	3	138,005	
Horticulture	Groundskeeper	R23	3	124,073	
Aquatics	Clerk I	R23	1	41,358	
	Lifeguard (seasonal)	R23	5	96,853	
	Groundskeeper	R23	1	41,358	
	Plumber	R30	1	46,002	
Recreation Centers	Groundskeeper	R23	4	165,430	
	Parks Crewleader	R27	1	43,569	
	Custodian	R23	1	41,358	
Cemetery	Groundskeeper	R23	2	82,715	
Unitrade Operations	Clerk III	R27	1	41,358	
<b>Total Personnel Requests</b>			<b>38</b>	<b>1,489,074</b>	

### CAPITAL OUTLAY REQUESTS

Division	Description	Amount	Approved (Yes)/(No)	Funding Source
Maintenance	<b>Automotive</b>			
	NEW F250 FOUR DOOR CREW CAB, LONG BED, HITCH RECEIVER. \$30,000 EACH.	130,000		
	(6) RIDING MOWERS 997 72 DECKS @ \$22,000	132,000		
	(1) NEW BACK HOES TO REPLACE UNIT #4218 DELETED	72,000		
	(6) NEW GATORS @ \$16,000	96,000		
	(1) DUMP TRUCK REPLACE UNIT #6346	92,000		
	<b>Machinery &amp; Equipment</b>			
	(1) NEW LOW-PRO DUMP 14K, 16K 83" X 16' ELE. BRAKE, SPRING 235/80 R16 RADIAL LR TIRES. ITEM DL831627.	10,129		
	(6) NEW 6" CHANNEL FRAM UTILITY 14K 83" X 20' ITEM U6832027. (2) 7K EZ LUBE AXLES W/2 ELEC. BRAKE, SPRING 235/80 R16 RADIAL TIRES @ \$4,295	25,770		
	(1) NEW JOHN DEERE AERCORE 2000 AERATOR. 4X TIRE HOLDERS FOR TINES WITH 3/4 IN MOUNTING DIAMATER. TURF GUARDS FOR ALL 4X TINE HOLDERS.	37,388		

**CAPITAL OUTLAY REQUESTS (CONTINUED)**

<b>Division</b>	<b>Description</b>	<b>Amount</b>	<b>Approved (Yes)/(No)</b>	<b>Funding Source</b>
	(1) NEW WIEDENMANN TERRA SPIKE GXI 8 HD. DRIVE FOR CRANKSHAFT SPEED 485 RPM FOR TRACTORS UP TO MAX 45 KW/60 HP TURF RETAINER FOR 1/2 INCH RECEIVE	36,326		
	(4) NEW BLUEBIRD SOD CUTTER. MODEL #SC550 18" CUT HONDA ENGINE @ \$5250.00 EACH.	21,000		
<b>Construction</b>	<b>Machinery &amp; Equipment</b>			
	(1) NEW UTILITY TRAILER 16FT DUMP TRAILER.	92,000		
	(1) NEW BACKHOE TRAILER 24 FT DOVE TAIL 5FT	11,500		
	<b>Automotive</b>			
	(1) NEW 12 TO 14 DUMP TRUCK PETERBILT.	91,000		
	(1) NEW F250 CREW CAB 4 DOOR, OPTIONS TOW PACKAGE, STROKE LIGH, HEADACHE RACKS, TRAILER BRAKE BOX FORD.	30,000		
	(1) NEW GMC F350 BUCKET TRUCK	110,000		
	(1)NEW 14000 AXLES BACKHOE EXTENDED BOOM 360 OR EQUAL	72,000		
<b>Horticulture</b>	<b>Automotive</b>			
	(2)F-250, FOUR DOOR CREW CAB, LONG BED, HITCH RECIEVER WORK TRUCKS	60,000		
	(1)F-250, FOUR DOOR SHORT CAB, LONG BED	29,000		
	(1) JOHN DEER RIDING MOWER, 60 INCH BLADE, SHADE COVER	22,000		
	(1)TOWABLE HYDROMULCHER, 500 GALLONS, MOTORIZED PUMP WITH HOSE	10,500		
<b>Aquatics</b>	<b>Automotive</b>			
	REQUESTING A 1500 (QUAD CAB) DODGE RAM VEHICALS WILL BE ASSIGN TO NEW MAINTANCE PERSONAL TO TRANSPORT STAFF .	20,745		
	RAM PROMASTER CARGO VAN VEHICALS WILL BE ASSIGN TO NEW MAINTANCE PERSONAL TO TRANSPORT STAFF	25,679		
<b>Recreation Center</b>	<b>Automotive</b>			
	CURRENTLY HAVE 2 VANS FOR 3 SR. FACILITIES AND YOUTH PROGRAM.	33,000		
	15 PASSENGER VAN, SIDE DOOR 3/4 TON WITH INCREASE OF 150% SPECIAL EVENTS.	27,500		
	FULL SIZE TRUCK, CREW CAB, SHORT BED SPECIAL EVENTS AT CENTERS AND CITY WIDE.	27,500		

**CAPITAL OUTLAY REQUESTS (CONTINUED)**

<b>Division</b>	<b>Description</b>	<b>Amount</b>	<b>Approved (Yes)/(No)</b>	<b>Funding Source</b>
<b>Cemetery</b>	<b>Machinery &amp; Equipment</b>			
	(1) NEW MINI EXCAVATOR. CATERPILLAR INC. MODEL 303.5E2.	52,935		
	12CY - 14CY OR LESS PETER BUILT DUMP TRUCK	91,000		
	<b>Automotive</b>			
	XUV 825M S3 JOHN DEERE 4X4, 4 SEATER GAGTOR W/TILT BED. (2) @ \$17,000	34,000		
	ZTRACK 997 JOHN DEERE RIDING LAWN MOWER (2) @ \$22,000	44,000		
<b>Administration</b>	<b>Computer Hardware</b>			
	(6) DELL COMPUTERS TO INCLUDE MICROSOFT OFFICE SOFTWARE TO REPLACE OBSOLETE COMPUTERS	8,100		
	<b>Total Capital Outlay Requests</b>	<b>1,545,072</b>		

**OPERATIONAL OUTLAY REQUESTS**

<b>Division</b>	<b>Description</b>	<b>Amount</b>	<b>Approved (Yes)/(No)</b>	<b>Funding Source</b>
<b>Administration</b>	<b>Land</b>			
	DUE TO UNFORSEEN CLOSING COST CHARGES FOR LAND DONATED TO PARKS.	15,000		
<b>Maintenance</b>	<b>Janitorial Supplies</b>			
	INCREMENT DUE TO NEW RESTROOMS AND PARKS.	20,000		
	<b>Total Operational Outlay Requests</b>	<b>35,000</b>		

	<b>Total Parks Requests</b>	<b>3,069,146</b>		
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FUND NUMBER	101 GENERAL FUND
DEPARTMENT NUMBER	31 PARKS & LEISURE SERVICES
DIVISION NUMBER	10 ADMINISTRATION

**MISSION**

To provide administrative oversight and support in the proper planning, development and rehabilitation of the parks and recreation system as outlined in the Parks, Recreation and Open Space Master Plan and the City’s adopted Capital Improvement Projects Plan in order to enhance the quality of life of the citizens of Laredo.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- To manage the design and development of ten (5) Capital Improvement Projects.
- To submit a minimum of three (2) grant applications to state and federal agencies or other available funding sources.

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	400,137	310,498	325,382	355,550	483,308
Materials & Supplies	12,800	11,501	11,933	13,984	11,658
Contractual Services	72,654	88,527	54,289	107,759	59,956
Other Charges	100	-	-	-	-
Capital Outlay	-	-	6,148	1,173	-
<b>Total</b>	485,691	410,526	397,752	478,466	554,922

**PERSONNEL POSITION LISTING**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
31	10	1	10416	R43	PARKS AND LEISURE SVCS. DIR.(@80%)	123,328
31	10	13	16020	R37	ATHLETICS SUPERINTENDENT (@80%)	63,195
31	10	43	20014	R32	ADMINISTRATIVE ASSISTANT I	36,500
31	10	253	20014	R32	ADMINISTRATIVE ASSISTANT I	34,831
31	10	34	20015	R35	ADMINISTRATIVE ASSISTANT II	49,661
31	10	50	20018	R29	ADMINISTRATIVE SECRETARY	39,191
31	10	282	20250	R23	CLERK I	28,428
<b>COUNT</b>			<b>7</b>		<b>TOTAL</b>	<b>375,134</b>

FUND NUMBER  
 DEPARTMENT NUMBER  
 DIVISION NUMBER

101 GENERAL FUND  
 31 PARKS & LEISURE SERVICES  
 15 PARKS MAINTENANCE

**MISSION**

To enhance the quality of life in our City's neighborhoods by providing efficient and effective maintenance of all parks, plazas and recreational facilities.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- To provide citizens with park facilities that are well maintained, physically attractive, safe and accessible.
- To enhance the physical attractiveness of Laredo by developing new parks and improve existing ones.
- To minimize vandalism in some problem area parks by providing adequate surveillance monitoring and other security measures.
- To become certified as Playground Safety Inspectors (CPSI) through the National Recreation and Park Association (NRPA).

**EXPENDITURES**

	<b>ACTUAL 16-17</b>	<b>ACTUAL 17-18</b>	<b>AMENDED 18-19</b>	<b>ESTIMATED 18-19</b>	<b>PROPOSED 19-20</b>
Personnel Services	2,586,329	2,696,717	2,942,938	3,271,776	3,032,844
Materials & Supplies	645,176	665,251	708,916	693,199	670,402
Contractual Services	2,515,683	3,005,195	2,888,113	2,705,605	2,792,805
Capital Outlay	102,006	3,759	-	-	-
<b>Total</b>	<b>5,849,194</b>	<b>6,370,922</b>	<b>6,539,967</b>	<b>6,670,580</b>	<b>6,496,051</b>

**PERSONNEL POSITION LISTING**

<b>DEPT</b>	<b>DIV</b>	<b>AUTH #</b>	<b>POSITION NO.</b>	<b>GRADE</b>	<b>POSITION TITLE</b>	<b>19-20 PROPOSED ANNUAL RATE</b>
31	15	77	80666	R23	GROUNDSKEEPER	23,527
31	15	78	80666	R23	GROUNDSKEEPER	23,527
31	15	79	80666	R23	GROUNDSKEEPER	23,527
31	15	80	80666	R23	GROUNDSKEEPER	23,527
31	15	81	80666	R23	GROUNDSKEEPER	23,527
31	15	83	80666	R23	GROUNDSKEEPER	23,798
31	15	85	80666	R23	GROUNDSKEEPER	23,527
31	15	86	80666	R23	GROUNDSKEEPER	23,527
31	15	87	80666	R23	GROUNDSKEEPER	23,527
31	15	88	80666	R23	GROUNDSKEEPER	23,527
31	15	89	80666	R23	GROUNDSKEEPER	23,527
31	15	90	80666	R23	GROUNDSKEEPER	23,527
31	15	91	80666	R23	GROUNDSKEEPER	29,596
31	15	93	80666	R23	GROUNDSKEEPER	23,527

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

101 GENERAL FUND  
31 PARKS & LEISURE SERVICES  
15 PARKS MAINTENANCE

PERSONNEL POSITION LISTING - CONTINUED

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
31	15	98	80666	R23	GROUNDSKEEPER	39,629
31	15	100	80666	R23	GROUNDSKEEPER	23,527
31	15	101	80666	R23	GROUNDSKEEPER	23,527
31	15	102	80666	R23	GROUNDSKEEPER	23,527
31	15	103	80666	R23	GROUNDSKEEPER	23,527
31	15	104	80666	R23	GROUNDSKEEPER	23,527
31	15	105	80666	R23	GROUNDSKEEPER	23,527
31	15	106	80666	R23	GROUNDSKEEPER	23,527
31	15	109	80666	R23	GROUNDSKEEPER	23,527
31	15	111	80666	R23	GROUNDSKEEPER	23,527
31	15	114	80666	R23	GROUNDSKEEPER	23,527
31	15	115	80666	R23	GROUNDSKEEPER	23,527
31	15	116	80666	R23	GROUNDSKEEPER	23,527
31	15	120	80666	R23	GROUNDSKEEPER	23,527
31	15	123	80666	R23	GROUNDSKEEPER	23,527
31	15	250	80666	R23	GROUNDSKEEPER	23,527
31	15	251	80666	R23	GROUNDSKEEPER	23,527
31	15	252	80666	R23	GROUNDSKEEPER	23,527
31	15	254	80666	R23	GROUNDSKEEPER	23,527
31	15	255	80666	R23	GROUNDSKEEPER	23,527
31	15	262	80666	R23	GROUNDSKEEPER	23,527
31	15	263	80666	R23	GROUNDSKEEPER	23,527
31	15	267	80666	R23	GROUNDSKEEPER	23,527
31	15	268	80666	R23	GROUNDSKEEPER	23,527
31	15	270	80666	R23	GROUNDSKEEPER	23,527
31	15	271	80666	R23	GROUNDSKEEPER	23,527
31	15	272	80666	R23	GROUNDSKEEPER	23,527
31	15	273	80666	R23	GROUNDSKEEPER	23,527
31	15	274	80666	R23	GROUNDSKEEPER	23,527
31	15	275	80666	R23	GROUNDSKEEPER	23,527
31	15	300	80666	R23	GROUNDSKEEPER	24,591
31	15	4	80188	R24	MAINTENANCE & EVENT WORKER	23,944

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

101 GENERAL FUND  
31 PARKS & LEISURE SERVICES  
15 PARKS MAINTENANCE

PERSONNEL POSITION LISTING - CONTINUED

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
31	15	10	81966	R24	BUILDING MAINTENANCE WORKER	23,986
31	15	118	70465	R27	HEAVY EQUIPMENT OPERATOR	31,035
31	15	126	70465	R27	HEAVY EQUIPMENT OPERATOR	29,388
31	15	13	80610	R27	PARKS CREW LEADER	25,237
31	15	14	80610	R27	PARKS CREW LEADER	25,237
31	15	15	80610	R27	PARKS CREW LEADER	30,785
31	15	16	80610	R27	PARKS CREW LEADER	31,974
31	15	17	80610	R27	PARKS CREW LEADER	25,675
31	15	18	80610	R27	PARKS CREW LEADER	31,974
31	15	19	80610	R27	PARKS CREW LEADER	32,767
31	15	96	80610	R27	PARKS CREW LEADER	33,059
31	15	178	80610	R27	PARKS CREW LEADER	44,175
31	15	249	80610	R27	PARKS CREW LEADER	25,237
31	15	260	80610	R27	PARKS CREW LEADER	25,237
31	15	265	80610	R27	PARKS CREW LEADER	25,237
31	15	266	80610	R27	PARKS CREW LEADER	32,495
31	15	267	80610	R27	PARKS CREW LEADER	32,329
31	15	12	20011	R28	CLERK IV	25,654
31	15	110	20018	R29	ADMINISTRATIVE SECRETARY	26,426
31	15	97	72202	R29	WAREHOUSE SUPERVISOR	26,864
31	15	5	70188	R34	BUILDING & GROUNDS SUPERVISOR	35,353
31	15	6	70188	R34	BUILDING & GROUNDS SUPERVISOR	35,353
31	15	107	70188	R34	BUILDING & GROUNDS SUPERVISOR	35,353
31	15	2	11503	R37	PARKS SUPERINTENDENT	71,936
31	15	51	11503	R37	PARKS SUPERINTENDENT	44,175
<b>COUNT</b>			<b>71</b>		<b>TOTAL</b>	<b>1,913,100</b>

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

101 GENERAL FUND  
31 PARKS & LEISURE SERVICES  
15 PARKS MAINTENANCE

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of FTE's – groundskeeper	49	47	47	57
Number of FTE's - building maintenance worker	1	1	1	1
<i>Outputs</i>				
Number of dedicated park acres maintained	830	830	830	850
Number of open space acres maintained	207.19	207.19	207.19	207.98
Street landscape acres maintained	4	4	4	4
Number of graffiti/vandalism reports and repairs completed	60			
Number of picnic and play areas maintained	83	83	84	84
<b>Efficiency Measures</b>				
No. of dedicated park acres maintained per FTE – groundskeeper	13.61	13.61	17.66	14.91
No. of open space acres maintained per FTE – groundskeeper	3.40	3.40	4.75	4.75
Number of graffiti/vandalism reports and repairs completed per FTE - building maintenance worker	30	30	30	37
<b>Effectiveness Measures</b>				
Average response time (days) for citizen complaints	1	1	1	1

FUND NUMBER

101 GENERAL FUND

DEPARTMENT NUMBER

31 PARKS & LEISURE SERVICES

DIVISION NUMBER

18 CONSTRUCTION

**MISSION**

To enhance the quality of life in our City’s neighborhoods by providing efficient and effective maintenance of all parks, plazas and recreational facilities.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- To provide citizens with park facilities that are well maintained, physically attractive, safe and accessible.
- To enhance the pleasantness of Laredo by developing new parks and improving existing ones.
- To increase skills and knowledge in construction methods to implement in our parks repair and creation.
- To become certified as Park and Recreation Professional (CPRP) and as Playground Safety Inspector (CPSI) through the National Recreational and Park Association (NRPA).

**EXPENDITURES**

	<b>ACTUAL 16-17</b>	<b>ACTUAL 17-18</b>	<b>AMENDED 18-19</b>	<b>ESTIMATED 18-19</b>	<b>PROPOSED 19-20</b>
Personnel Services	992,635	777,377	1,074,930	985,969	1,072,298
Materials & Supplies	98,411	120,493	137,883	137,675	122,021
Contractual Services	77,808	48,708	49,740	46,926	49,797
Capital Outlay	4,701	-	-	-	-
<b>Total</b>	<b>1,173,555</b>	<b>946,578</b>	<b>1,262,553</b>	<b>1,170,570</b>	<b>1,244,116</b>

**PERSONNEL POSITION LISTING**

<b>DEPT</b>	<b>DIV</b>	<b>AUTH #</b>	<b>POSITION NO.</b>	<b>GRADE</b>	<b>POSITION TITLE</b>	<b>19-20 PROPOSED ANNUAL RATE</b>
31	18	2	15001	R37	CONSTRUCTION SUPERINTENDENT	53,267
31	18	117	70003	R29	HEAVY EQUIPMENT OPERATOR II	37,731
31	18	269	70014	R31	AIR CONDITIONING MECHANIC	34,081
31	18	78	70188	R34	BUILDING & GROUNDS SUPERVISOR	52,203
31	18	261	70189	R28	BUILDING MAINTENANCE MECHANIC	25,654
31	18	34	70201	R28	CARPENTER	25,654
31	18	35	70201	R28	CARPENTER	31,849
31	18	246	70201	R28	CARPENTER	32,996
31	18	17	70221	R28	CEMENT FINISHER	25,654
31	18	18	70221	R28	CEMENT FINISHER	45,635
31	18	19	70221	R28	CEMENT FINISHER	25,654
31	18	245	70221	R28	CEMENT FINISHER	25,654

FUND NUMBER	101 GENERAL FUND
DEPARTMENT NUMBER	31 PARKS & LEISURE SERVICES
DIVISION NUMBER	18 CONSTRUCTION

PERSONNEL POSITION LISTING - CONTINUED

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
31	18	9	70450	R28	ELECTRICIAN JOURNEYMAN	25,654
31	18	116	70465	R27	HEAVY EQUIPMENT OPERATOR	37,543
31	18	108	71502	R28	PAINTER	27,823
31	18	3	71552	R30	PLUMBER	31,432
31	18	5	72221	R28	WELDER	35,436
31	18	4	81966	R24	BUILDING MAINTENANCE WORKER	23,986
31	18	37	81966	R24	BUILDING MAINTENANCE WORKER	23,944
31	18	41	81966	R24	BUILDING MAINTENANCE WORKER	23,944
31	18	42	81966	R24	BUILDING MAINTENANCE WORKER	23,944
31	18	43	81966	R24	BUILDING MAINTENANCE WORKER	26,718
<b>COUNT</b>			<b>22</b>		<b>TOTAL</b>	<b>696,456</b>

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of FTE's	22	22	22	29
<i>Outputs</i>				
Number of plumbing repairs and/or installation.	190	200	200	220
Number of construction and/or repairs of walking trails and walkways.	70	75	75	80
Number of fence repairs and/or installation.	175	180	180	190
Number of electrical repairs and/or installation.	190	200	200	220
Number of carpentry/paint repairs and/or installation.	145	150	150	155
<b>Efficiency Measures</b>				
Number FTE's for plumbing repairs and/or installation.	4	4	4	5
Number of FTE's for construction and/or repairs of walking trails and walkways.	7	7	7	9
Number of FTE's for fence repairs and/or installation.	3	3	3	5
Number of FTE's for electrical repairs and/or installation.	4	4	4	5
Number of FTE's for carpentry/paint repairs and/or installation.	3	3	3	4
<b>Effectiveness Measures</b>				
Average response time (days) for citizens' complaints	1	1	1	1

FUND NUMBER  
 DEPARTMENT NUMBER  
 DIVISION NUMBER

101 GENERAL FUND  
 31 PARKS & LEISURE SERVICES  
 19 HORTICULTURE/FORESTRY

**MISSION**

To enhance the quality of life in our City’s neighborhoods and parks by providing an elevated level of informed sustainable landscape applications as related to urban horticulture and forestry. The professional application of techniques that bolster soil health and efficient water use increases the success of projects that emphasize urban agriculture, native plantings, and arboriculture across the urban landscape. Furthermore, the division aims to exemplify these practices across local communities as educational tools through demonstrations and on hands citizen participation.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- To establish and maintain demonstration urban agriculture and arboriculture projects.
- To establish and maintain a city nursery for an in-house inventory of appropriately selected vegetation materials for use across City of Laredo Parks projects.
- To educate citizens of the City of Laredo about proper landscape options and practices with emphasis on regional relevance and soil and water conservation practices.
- To work closely local, state, and national organizations to obtain ongoing support through collaboration in meeting the goals expressed herein.

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	-	4,134	213,035	223,478	225,032
Materials & Supplies	-	66,715	76,910	50,469	56,588
Contractual Services	-	43,111	52,746	48,887	53,840
Capital Outlay	-	-	7,000	6,528	-
<b>Total</b>	-	113,960	349,691	329,362	335,460

**PERSONNEL POSITION LISTING**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
31	19	520	15001	R37	CONSTRUCTION SUPERINTENDENT	60,233
31	19	95	25010	R33	CITY FORESTER	45,197
31	19	82	80666	R23	GROUNDSKEEPER	23,527
31	19	101	80666	R23	GROUNDSKEEPER	23,527
<b>COUNT</b>			<b>4</b>		<b>TOTAL</b>	<b>152,484</b>

FUND NUMBER	101 GENERAL FUND
DEPARTMENT NUMBER	31 PARKS & LEISURE SERVICES
DIVISION NUMBER	19 HORTICULTURE/FORESTRY

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of FTE's		3	4	6
Number of FTE's				
<i>Outputs</i>				
Number of City Nurseries		1	1	1
Number of Urban Agriculture Projects		1	3	4
Number of Native Planting Projects		2	4	6
Number of Tree Planting Events		2	5	8
Number of Media Coverage Segments		5+	10+	15+
Number of Urban Horticulture Educational Events		10+	30+	50+
<b>Efficiency Measures</b>				
Number of FTE's				
<b>Effectiveness Measures</b>				
Average Response Time for Requests (days)		14	21	30

FUND NUMBER	101 GENERAL FUND
DEPARTMENT NUMBER	31 PARKS & LEISURE SERVICES
DIVISION NUMBER	20 AQUATICS

**MISSION**

To meet the diverse social, economical, cultural, and educational needs of the community through the implementation of seasonal and/or year round aquatics programs, family activities and special events in order to improve the quality of life of all citizenry of Laredo.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- To diversify the current aquatics programming to include at least one additional program for the elderly and physically challenged sectors of our community.
- To implement a year round swimming team that will represent the Parks and Leisure Services Department in local and area competitions.
- Increase attendance at the pool sites by at least ten percent by implementing innovative programming and special events.
- Organize at least four cultural events to take place at the different pools in order to get citizens acquainted with the Parks and Leisure Services Department sites and pools.

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	711,531	1,095,342	1,352,345	1,285,266	1,508,885
Materials & Supplies	234,069	244,158	337,072	260,461	312,884
Contractual Services	88,142	156,154	242,271	225,230	183,283
Other Charges	164	-	42,500	42,499	-
Capital Outlay	25,645	(16)	-	-	-
<b>Total</b>	1,059,551	1,495,638	1,974,188	1,813,456	2,005,052

**PERSONNEL POSITION LISTING**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
31	20	332	25011	R23	CLERK I (SEASONAL)	7,239
31	20	333	25011	R23	CLERK I (SEASONAL)	7,239
31	20	334	25011	R23	CLERK I (SEASONAL)	7,293
31	20	335	25011	R23	CLERK I (SEASONAL)	7,239
31	20	336	25011	R23	CLERK I (SEASONAL)	7,239
31	20	337	25011	R23	CLERK I (SEASONAL)	7,239
31	20	338	25011	R23	CLERK I (SEASONAL)	7,239
31	20	1	25016	R23	CLERK I (PT W/O BENEFITS)	11,293
31	20	37	61140	R23	LIFEGUARD (SEASONAL)	7,239
31	20	38	61140	R23	LIFEGUARD (SEASONAL)	7,239
31	20	39	61140	R23	LIFEGUARD (SEASONAL)	7,239
31	20	40	61140	R23	LIFEGUARD (SEASONAL)	7,239

FUND NUMBER	101 GENERAL FUND
DEPARTMENT NUMBER	31 PARKS & LEISURE SERVICES
DIVISION NUMBER	20 AQUATICS

PERSONNEL POSITION LISTING - CONTINUED

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
31	20	41	61140	R23	LIFEGUARD (SEASONAL)	7,239
31	20	42	61140	R23	LIFEGUARD (SEASONAL)	7,239
31	20	43	61140	R23	LIFEGUARD (SEASONAL)	7,239
31	20	44	61140	R23	LIFEGUARD (SEASONAL)	7,293
31	20	45	61140	R23	LIFEGUARD (SEASONAL)	7,239
31	20	46	61140	R23	LIFEGUARD (SEASONAL)	7,239
31	20	47	61140	R23	LIFEGUARD (SEASONAL)	7,239
31	20	48	61140	R23	LIFEGUARD (SEASONAL)	7,293
31	20	49	61140	R23	LIFEGUARD (SEASONAL)	7,239
31	20	50	61140	R23	LIFEGUARD (SEASONAL)	7,239
31	20	51	61140	R23	LIFEGUARD (SEASONAL)	7,239
31	20	52	61140	R23	LIFEGUARD (SEASONAL)	7,239
31	20	53	61140	R23	LIFEGUARD (SEASONAL)	7,239
31	20	54	61140	R23	LIFEGUARD (SEASONAL)	7,239
31	20	55	61140	R23	LIFEGUARD (SEASONAL)	7,239
31	20	56	61140	R23	LIFEGUARD (SEASONAL)	7,239
31	20	57	61140	R23	LIFEGUARD (SEASONAL)	7,239
31	20	58	61140	R23	LIFEGUARD (SEASONAL)	7,293
31	20	59	61140	R23	LIFEGUARD (SEASONAL)	7,239
31	20	60	61140	R23	LIFEGUARD (SEASONAL)	7,239
31	20	61	61140	R23	LIFEGUARD (SEASONAL)	7,239
31	20	62	61140	R23	LIFEGUARD (SEASONAL)	7,239
31	20	63	61140	R23	LIFEGUARD (SEASONAL)	7,239
31	20	64	61140	R23	LIFEGUARD (SEASONAL)	7,293
31	20	65	61140	R23	LIFEGUARD (SEASONAL)	7,239
31	20	66	61140	R23	LIFEGUARD (SEASONAL)	7,239
31	20	67	61140	R23	LIFEGUARD (SEASONAL)	7,239
31	20	68	61140	R23	LIFEGUARD (SEASONAL)	7,239
31	20	69	61140	R23	LIFEGUARD (SEASONAL)	7,239
31	20	70	61140	R23	LIFEGUARD (SEASONAL)	7,239
31	20	73	61140	R23	LIFEGUARD (SEASONAL)	7,239
31	20	74	61140	R23	LIFEGUARD (SEASONAL)	7,239
31	20	75	61140	R23	LIFEGUARD (SEASONAL)	7,239
31	20	76	61140	R23	LIFEGUARD (SEASONAL)	7,239
31	20	77	61140	R23	LIFEGUARD (SEASONAL)	7,239
31	20	78	61140	R23	LIFEGUARD (SEASONAL)	7,239
31	20	79	61140	R23	LIFEGUARD (SEASONAL)	7,239
31	20	80	61140	R23	LIFEGUARD (SEASONAL)	7,239
31	20	81	61140	R23	LIFEGUARD (SEASONAL)	7,239
31	20	82	61140	R23	LIFEGUARD (SEASONAL)	7,239

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DIVISION NUMBER

101 GENERAL FUND  
31 PARKS & LEISURE SERVICE  
20 AQUATICS

PERSONNEL POSITION LISTING - CONTINUED

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
31	20	83	61140	R23	LIFEGUARD (SEASONAL)	7,239
31	20	84	61140	R23	LIFEGUARD (SEASONAL)	7,239
31	20	85	61140	R23	LIFEGUARD (SEASONAL)	7,239
31	20	86	61140	R23	LIFEGUARD (SEASONAL)	7,239
31	20	87	61140	R23	LIFEGUARD (SEASONAL)	7,239
31	20	88	61140	R23	LIFEGUARD (SEASONAL)	7,239
31	20	89	61140	R23	LIFEGUARD (SEASONAL)	7,239
31	20	90	61140	R23	LIFEGUARD (SEASONAL)	7,239
31	20	91	61140	R23	LIFEGUARD (SEASONAL)	6,515
31	20	92	61140	R23	LIFEGUARD (SEASONAL)	6,515
31	20	93	61140	R23	LIFEGUARD (SEASONAL)	6,515
31	20	94	61140	R23	LIFEGUARD (SEASONAL)	6,515
31	20	95	61140	R23	LIFEGUARD (SEASONAL)	6,515
31	20	1	65005	R23	LIFEGUARD	25,884
31	20	1	65008	R23	LIFEGUARD (PT W/O BENEFITS)	11,293
31	20	2	65008	R23	LIFEGUARD (PT W/O BENEFITS)	11,293
31	20	3	65008	R23	LIFEGUARD (PT W/O BENEFITS)	11,293
31	20	4	65008	R23	LIFEGUARD (PT W/O BENEFITS)	11,563
31	20	5	65008	R23	LIFEGUARD (PT W/O BENEFITS)	11,293
31	20	6	65008	R23	LIFEGUARD (PT W/O BENEFITS)	11,293
31	20	7	65008	R23	LIFEGUARD (PT W/O BENEFITS)	11,293
31	20	8	65008	R23	LIFEGUARD (PT W/O BENEFITS)	11,293
31	20	9	65008	R23	LIFEGUARD (PT W/O BENEFITS)	11,293
31	20	10	65008	R23	LIFEGUARD (PT W/O BENEFITS)	11,293
31	20	74	80666	R23	GROUNDSKEEPER	23,527
31	20	84	80666	R23	GROUNDSKEEPER	23,527
31	20	99	80666	R23	GROUNDSKEEPER	36,896
31	20	281	80666	R23	GROUNDSKEEPER	23,527
31	20	284	80666	R23	GROUNDSKEEPER	23,527
31	20	287	80666	R23	GROUNDSKEEPER	23,527
31	20	1	60008	R24	POOL SUPERVISOR	23,944
31	20	1	60722	R24	POOL SUPERVISOR (SEASONAL)	7,367
31	20	2	60722	R24	POOL SUPERVISOR (SEASONAL)	7,367
31	20	3	60722	R24	POOL SUPERVISOR (SEASONAL)	7,367
31	20	4	60722	R24	POOL SUPERVISOR (SEASONAL)	7,367
31	20	5	60722	R24	POOL SUPERVISOR (SEASONAL)	7,423
31	20	7	60722	R24	POOL SUPERVISOR (SEASONAL)	7,367
31	20	8	60722	R24	POOL SUPERVISOR (SEASONAL)	7,367
31	20	9	60722	R24	POOL SUPERVISOR (SEASONAL)	7,367
31	20	10	60722	R24	POOL SUPERVISOR (SEASONAL)	7,367
31	20	11	80610	R27	PARKS CREW LEADER	25,529

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101 GENERAL FUND  
 31 PARKS & LEISURE SERVICE  
 20 AQUATICS

PERSONNEL POSITION LISTING - CONTINUED

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
31	20	537	40260	R32	COMMUNICATIONS TECH. (911)	34,206
31	20	1	70005	R34	REC. AND SPECIAL EVENTS COORD.	35,353
31	20	256	70188	R34	BUILDING & GROUNDS SUPERVISOR	50,641
31	20	92	65009	R35	AQUATICS MANAGER	52,599
31	20	2	15055	R41	ASS'T PARKS & LEISURE SVCS DIR	85,053
<b>COUNT</b>			<b>98</b>		<b>TOTAL</b>	<b>1,138,540</b>

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of full-time equivalent employees (FTE) - building maintenance workers	5	6	6	7
Number of full-time equivalent employees (FTE) - Lifeguards	16.65	21.92	21.92	23.47
<i>Outputs</i>				
Number of swimming pools maintained	9	9	9	10
Splash parks maintained	10	10	10	11
Number of patrons attending Learn to Swim	999	1007	995	995
Number of patrons attending year round water aerobics and lap swimming	3,511	2326	2400	2400
Number of adaptive aquatics participants (summer)	20	20	20	20
Number of summer swim team members	215	368	368	368
Number of lifeguards certified	51	63	63	68
Total number of visitors to pools and splash parks	40,013	39120	42000	45000

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101 GENERAL FUND  
31 PARKS & LEISURE SERVICES  
25 RECREATION CENTERS

**MISSION**

To provide safe venues for positive recreational and educational programming in order to enhance the quality of life of youth, adult and senior populations.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Upgrade existing web site. Continuation of the renovation project for the original five recreational facilities to include interior design, restroom facilities, information counters, strength and cardio rooms and floors in order to maintain the centers in a safe and inviting manner.
- Enhance the exterior of the recreational facilities with new signage, shade, benches, tables and parking renewal.
- Improve well-being in the recreation centers by continuing the surveillance project in our facilities to ensure the safety of all citizens. Seven facilities have been completed and we plan to complete two this coming year and the remaining two the following year.
- Incorporating Wi-Fi in all the facilities to allow patrons to enjoy wireless area network in a comfortable, inviting and temperature controlled environment.
- Continue to provide recreational activities to meet the needs of all citizens with a focus on health and fitness programs.
- Continue and seek additional partnerships with various entities in order to provide meals, therapy and recreational programming to the community.

**EXPENDITURES**

	<b>ACTUAL 16-17</b>	<b>ACTUAL 17-18</b>	<b>AMENDED 18-19</b>	<b>ESTIMATED 18-19</b>	<b>PROPOSED 19-20</b>
Personnel Services	2,760,897	2,887,962	3,226,246	3,027,675	3,436,348
Materials & Supplies	291,115	320,458	337,624	285,478	277,228
Contractual Services	829,485	876,239	962,695	850,445	679,262
Other Charges	(211)	506	349,994	35	510,000
Capital Outlay	62,214	120,134	27,679	24,494	-
<b>Total</b>	<b>3,943,500</b>	<b>4,205,299</b>	<b>4,904,238</b>	<b>4,188,127</b>	<b>4,902,838</b>

**PERSONNEL POSITION LISTING**

<b>DEPT</b>	<b>DIV</b>	<b>AUTH #</b>	<b>POSITION NO.</b>	<b>GRADE</b>	<b>POSITION TITLE</b>	<b>19-20 PROPOSED ANNUAL RATE</b>
31	25	39	61550	R23	PLAYGROUND ASSISTANT(SEASONAL)	6,221
31	25	53	61550	R23	PLAYGROUND ASSISTANT(SEASONAL)	6,221
31	25	72	61550	R23	PLAYGROUND ASSISTANT(SEASONAL)	6,221
31	25	73	61550	R23	PLAYGROUND ASSISTANT(SEASONAL)	6,221
31	25	76	61550	R23	PLAYGROUND ASSISTANT(SEASONAL)	6,221
31	25	78	61550	R23	PLAYGROUND ASSISTANT(SEASONAL)	6,221

FUND NUMBER  
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DIVISION NUMBER

101 GENERAL FUND  
31 PARKS & LEISURE SERVICES  
25 RECREATION CENTERS

PERSONNEL POSITION LISTING - CONTINUED

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
31	25	81	61550	R23	PLAYGROUND ASSISTANT(SEASONAL)	6,221
31	25	82	61550	R23	PLAYGROUND ASSISTANT(SEASONAL)	6,221
31	25	83	61550	R23	PLAYGROUND ASSISTANT(SEASONAL)	5,723
31	25	84	61550	R23	PLAYGROUND ASSISTANT(SEASONAL)	6,221
31	25	85	61550	R23	PLAYGROUND ASSISTANT(SEASONAL)	6,221
31	25	86	61550	R23	PLAYGROUND ASSISTANT(SEASONAL)	6,221
31	25	87	61550	R23	PLAYGROUND ASSISTANT(SEASONAL)	6,221
31	25	88	61550	R23	PLAYGROUND ASSISTANT(SEASONAL)	6,221
31	25	89	61550	R23	PLAYGROUND ASSISTANT(SEASONAL)	6,221
31	25	90	61550	R23	PLAYGROUND ASSISTANT(SEASONAL)	5,723
31	25	91	61550	R23	PLAYGROUND ASSISTANT(SEASONAL)	6,221
31	25	92	61550	R23	PLAYGROUND ASSISTANT(SEASONAL)	6,221
31	25	99	61550	R23	PLAYGROUND ASSISTANT(SEASONAL)	6,221
31	25	102	61550	R23	PLAYGROUND ASSISTANT(SEASONAL)	6,221
31	25	103	61550	R23	PLAYGROUND ASSISTANT(SEASONAL)	6,221
31	25	104	61550	R23	PLAYGROUND ASSISTANT(SEASONAL)	6,221
31	25	105	61550	R23	PLAYGROUND ASSISTANT(SEASONAL)	6,221
31	25	106	61550	R23	PLAYGROUND ASSISTANT(SEASONAL)	6,221
31	25	529	61550	R23	PLAYGROUND ASSISTANT(SEASONAL)	6,221
31	25	530	61550	R23	PLAYGROUND ASSISTANT(SEASONAL)	6,221
31	25	531	61550	R23	PLAYGROUND ASSISTANT(SEASONAL)	6,221
31	25	532	61550	R23	PLAYGROUND ASSISTANT(SEASONAL)	6,221
31	25	533	61550	R23	PLAYGROUND ASSISTANT(SEASONAL)	6,221
31	25	534	61550	R23	PLAYGROUND ASSISTANT(SEASONAL)	6,221
31	25	535	61550	R23	PLAYGROUND ASSISTANT(SEASONAL)	6,221
31	25	536	61550	R23	PLAYGROUND ASSISTANT(SEASONAL)	6,221
31	25	537	61550	R23	PLAYGROUND ASSISTANT(SEASONAL)	6,221
31	25	538	61550	R23	PLAYGROUND ASSISTANT(SEASONAL)	6,221
31	25	539	61550	R23	PLAYGROUND ASSISTANT(SEASONAL)	6,221
31	25	540	61550	R23	PLAYGROUND ASSISTANT(SEASONAL)	6,221
31	25	541	61550	R23	PLAYGROUND ASSISTANT(SEASONAL)	6,221
31	25	542	61550	R23	PLAYGROUND ASSISTANT(SEASONAL)	6,221
31	25	543	61550	R23	PLAYGROUND ASSISTANT(SEASONAL)	6,221
31	25	544	61550	R23	PLAYGROUND ASSISTANT(SEASONAL)	6,221

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101 GENERAL FUND  
31 PARKS & LEISURE SERVICES  
25 RECREATION CENTERS

PERSONNEL POSITION LISTING - CONTINUED

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
31	25	84	80004	R23	LAY COMMUNITY SERVICE AIDE	2,318
31	25	85	80004	R23	LAY COMMUNITY SERVICE AIDE	2,318
31	25	87	80004	R23	LAY COMMUNITY SERVICE AIDE	2,318
31	25	95	80004	R23	LAY COMMUNITY SERVICE AIDE	2,318
31	25	100	80288	R23	CUSTODIAN	24,069
31	25	127	80288	R23	CUSTODIAN	24,591
31	25	147	80288	R23	CUSTODIAN	24,570
31	25	150	80288	R23	CUSTODIAN	23,527
31	25	518	80288	R23	CUSTODIAN	23,527
31	25	519	80288	R23	CUSTODIAN	23,527
31	25	520	80288	R23	CUSTODIAN	23,527
31	25	521	80288	R23	CUSTODIAN	23,527
31	25	101	82207	R23	CUSTODIAN (PT W/O BENEFITS)	12,735
31	25	522	82207	R23	CUSTODIAN (PT W/O BENEFITS)	11,293
31	25	10	61552	R24	PLAYGROUND LEADER (SEASONAL)	6,331
31	25	11	61552	R24	PLAYGROUND LEADER (SEASONAL)	6,331
31	25	12	61552	R24	PLAYGROUND LEADER (SEASONAL)	6,331
31	25	13	61552	R24	PLAYGROUND LEADER (SEASONAL)	6,331
31	25	16	61552	R24	PLAYGROUND LEADER (SEASONAL)	6,331
31	25	27	61552	R24	PLAYGROUND LEADER (SEASONAL)	6,331
31	25	29	61552	R24	PLAYGROUND LEADER (SEASONAL)	6,331
31	25	31	61552	R24	PLAYGROUND LEADER (SEASONAL)	6,331
31	25	528	61552	R24	PLAYGROUND LEADER (SEASONAL)	6,331
31	25	517	80188	R24	MAINTENANCE & EVENT WORKER	23,944
31	25	138	81966	R24	BUILDING MAINTENANCE WORKER	23,944
31	25	97	20013	R27	CLERK III	25,237
31	25	98	20013	R27	CLERK III	25,237
31	25	7	61721	R27	RECREATION SPECIALIST (FT)	27,177
31	25	14	61721	R27	RECREATION SPECIALIST (FT)	25,237
31	25	15	61721	R27	RECREATION SPECIALIST (FT)	25,237
31	25	40	61721	R27	RECREATION SPECIALIST (FT)	28,220
31	25	266	61721	R27	RECREATION SPECIALIST (FT)	25,237
31	25	509	61721	R27	RECREATION SPECIALIST (FT)	25,237
31	25	516	61721	R27	RECREATION SPECIALIST (FT)	33,267
31	25	517	61721	R27	RECREATION SPECIALIST (FT)	27,281
31	25	518	61721	R27	RECREATION SPECIALIST (FT)	25,237
31	25	519	61721	R27	RECREATION SPECIALIST (FT)	25,237

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101 GENERAL FUND  
31 PARKS & LEISURE SERVICES  
25 RECREATION CENTERS

PERSONNEL POSITION LISTING - CONTINUED

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
31	25	521	61721	R27	RECREATION SPECIALIST (FT)	15,899
31	25	523	61721	R27	RECREATION SPECIALIST (FT)	25,237
31	25	524	61721	R27	RECREATION SPECIALIST (FT)	25,237
31	25	525	61721	R27	RECREATION SPECIALIST (FT)	25,237
31	25	526	61721	R27	RECREATION SPECIALIST (FT)	25,237
31	25	527	61721	R27	RECREATION SPECIALIST (FT)	25,237
31	25	5	65007	R27	RECREATION SPEC.(PT W/O BEN)	12,114
31	25	17	65007	R27	RECREATION SPEC.(PT W/O BEN)	12,114
31	25	19	65007	R27	RECREATION SPEC.(PT W/O BEN)	12,114
31	25	21	65007	R27	RECREATION SPEC.(PT W/O BEN)	12,114
31	25	22	65007	R27	RECREATION SPEC.(PT W/O BEN)	16,198
31	25	23	65007	R27	RECREATION SPEC.(PT W/O BEN)	12,114
31	25	148	65007	R27	RECREATION SPEC.(PT W/O BEN)	12,114
31	25	501	65007	R27	RECREATION SPEC.(PT W/O BEN)	12,114
31	25	502	65007	R27	RECREATION SPEC.(PT W/O BEN)	12,114
31	25	503	65007	R27	RECREATION SPEC.(PT W/O BEN)	12,895
31	25	518	65007	R27	RECREATION SPEC.(PT W/O BEN)	12,114
31	25	519	65007	R27	RECREATION SPEC.(PT W/O BEN)	12,114
31	25	521	65007	R27	RECREATION SPEC.(PT W/O BEN)	12,114
31	25	523	65007	R27	RECREATION SPEC.(PT W/O BEN)	12,114
31	25	525	65007	R27	RECREATION SPEC.(PT W/O BEN)	12,114
31	25	526	65007	R27	RECREATION SPEC.(PT W/O BEN)	12,114
31	25	527	65007	R27	RECREATION SPEC.(PT W/O BEN)	12,114
31	25	528	65007	R27	RECREATION SPEC.(PT W/O BEN)	12,114
31	25	529	65007	R27	RECREATION SPEC.(PT W/O BEN)	12,114
31	25	530	65007	R27	RECREATION SPEC.(PT W/O BEN)	12,114
31	25	531	65007	R27	RECREATION SPEC.(PT W/O BEN)	12,114
31	25	532	65007	R27	RECREATION SPEC.(PT W/O BEN)	12,114
31	25	533	65007	R27	RECREATION SPEC.(PT W/O BEN)	12,114
31	25	536	65007	R27	RECREATION SPEC.(PT W/O BEN)	12,114
31	25	537	65007	R27	RECREATION SPEC.(PT W/O BEN)	12,114
31	25	540	65007	R27	RECREATION SPEC.(PT W/O BEN)	12,114
31	25	541	65007	R27	RECREATION SPEC.(PT W/O BEN)	12,114
31	25	542	65007	R27	RECREATION SPEC.(PT W/O BEN)	12,114
31	25	543	65007	R27	RECREATION SPEC.(PT W/O BEN)	12,114
31	25	544	65007	R27	RECREATION SPEC.(PT W/O BEN)	12,114

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31 PARKS & LEISURE SERVICES  
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PERSONNEL POSITION LISTING - CONTINUED

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
31	25	545	65007	R27	RECREATION SPEC.(PT W/O BEN)	12,114
31	25	546	65007	R27	RECREATION SPEC.(PT W/O BEN)	12,114
31	25	548	65007	R27	RECREATION SPEC.(PT W/O BEN)	12,114
31	25	550	65007	R27	RECREATION SPEC.(PT W/O BEN)	12,114
31	25	22	70189	R28	BUILDING MAINTENANCE MECHANIC	25,654
31	25	514	70189	R28	BUILDING MAINTENANCE MECHANIC	28,136
31	25	515	65006	R30	RECREATION CENTER LEADER	31,473
31	25	527	65006	R30	RECREATION CENTER LEADER	27,114
31	25	528	65006	R30	RECREATION CENTER LEADER	30,785
31	25	529	65006	R30	RECREATION CENTER LEADER	27,114
31	25	120	20014	R32	ADMINISTRATIVE ASSISTANT I	45,070
31	25	2	40477	R32	RECREATION CENTER SUPERVISOR	39,086
31	25	3	40477	R32	RECREATION CENTER SUPERVISOR	57,837
31	25	4	40477	R32	RECREATION CENTER SUPERVISOR	31,181
31	25	5	40477	R32	RECREATION CENTER SUPERVISOR	30,869
31	25	513	40477	R32	RECREATION CENTER SUPERVISOR	34,289
31	25	514	40477	R32	RECREATION CENTER SUPERVISOR	32,641
31	25	1	61720	R33	ASS'T RECREATION CENTER MGR	47,221
31	25	6	61720	R33	ASS'T RECREATION CENTER MGR	40,108
31	25	500	61720	R33	ASS'T RECREATION CENTER MGR	36,521
31	25	514	61720	R33	ASS'T RECREATION CENTER MGR	37,731
31	25	149	70188	R34	BUILDING & GROUNDS SUPERVISOR	50,704
31	25	247	20015	R35	ADMINISTRATIVE ASSISTANT II	37,835
31	25	1	30060	R35	RECREATION CENTER MANAGER	55,269
31	25	80	30060	R35	RECREATION CENTER MANAGER	48,701
31	25	30	30621	R35	SPECIAL EVENTS MANAGER	50,222
31	25	1	11721	R39	RECREATION SUPERINTENDENT	51,517
31	25	139	15055	R41	ASS'T PARKS & LEISURE SVCS DIR	85,053
<b>COUNT</b>			<b>141</b>		<b>TOTAL</b>	<b>2,435,680</b>

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

101 GENERAL FUND  
31 PARKS & LEISURE SERVICES  
25 RECREATION CENTERS

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Total Budget	\$3,943,498	4,205,299	4,188,127	4,867,425
<i>Outputs</i>				
Total Number of Attendance	449,201	468,419	470,761	473,115
Special Events	73	65	70	75
Leagues	4	4	4	4
League Teams	312	312	315	322
League Participants	3,489	3220	3268	3450
Summer Camps	9	9	9	9
Summer Camp Participants	1,625	1629	1600	1640

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

101 GENERAL FUND  
31 PARKS & LEISURE SERVICES  
30 CEMETERY

**MISSION**

To provide a hazard free environment, preserving the aesthetic appearance and beautifying the city cemetery grounds in order to serve the public by providing burial services during time of grief.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Keep the appearance of the cemetery at a high level at all times by improving maintenance schedules.
- Maintain a high level of customer service assistance.
- To improve the accounting and records management programs by updating the accounts receivable system.
- To continue with the Vision/Mapping program data entry in order to update old cemetery maps.

**EXPENDITURES**

	<b>ACTUAL 16-17</b>	<b>ACTUAL 17-18</b>	<b>AMENDED 18-19</b>	<b>ESTIMATED 18-19</b>	<b>PROPOSED 19-20</b>
Personnel Services	261,329	273,816	319,555	324,223	433,089
Materials & Supplies	35,445	26,896	42,657	37,426	36,546
Contractual Services	30,385	34,883	40,944	35,166	56,063
Other Charges	-	6	-	-	-
<b>Total</b>	<b>327,159</b>	<b>335,601</b>	<b>403,156</b>	<b>396,815</b>	<b>525,698</b>

**PERSONNEL POSITION LISTING**

<b>DEPT</b>	<b>DIV</b>	<b>AUTH #</b>	<b>POSITION NO.</b>	<b>GRADE</b>	<b>POSITION TITLE</b>	<b>19-20 PROPOSED ANNUAL RATE</b>
31	30	344	20014	R32	ADMINISTRATIVE ASSISTANT I	38,106
31	30	10	35021	R35	CEMETERY SUPERINTENDENT	69,121
31	30	96	70465	R27	HEAVY EQUIPMENT OPERATOR	32,266
31	30	2	71202	R28	MAINTENANCE & EVENTS SUPVR	47,116
31	30	37	80666	R23	GROUNDSKEEPER	23,527
31	30	71	80666	R23	GROUNDSKEEPER	23,527
31	30	286	80666	R23	GROUNDSKEEPER	23,527
31	30	24	81966	R24	BUILDING MAINTENANCE WORKER	23,944
<b>COUNT</b>			<b>8</b>		<b>TOTAL</b>	<b>281,134</b>

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

101 GENERAL FUND  
31 PARKS & LEISURE SERVICES  
30 CEMETERY

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of full-time equivalent employees (FTE) - maintenance	4	5	5	7
Number of full-time equivalent employees (FTE) - clerks	1	1	1	1
<i>Outputs</i>				
Number of burials serviced	122	122	254	95
Number of lots sold	105	105	151	95
Number of cemetery acres maintained	34	34	34	34
Number of grave space purchase requests	230	230	151	95
<b>Efficiency Measures</b>				
Number of burials serviced per FTE - groundskeeper	230	230	127	13.57
Number of cemetery acres maintained per FTE - groundskeeper	34	34	11	4.86
Number of grave space purchase requests processed per FTE - clerk	230	230	151	51
<b>Effectiveness Measures</b>				
% of acres mowed on schedule	100%	100%	100%	100%
% of cemetery records computerized	99%	99%	99%	99%

**CITY OF LAREDO, TEXAS  
 PARKLAND ACQUISITION  
 OPERATING FUND  
 FY 2019 - 2020**

	<u>ACTUAL</u> FY 16-17	<u>ACTUAL</u> FY 17-18	<u>ORIGINAL</u> <u>BUDGET</u> FY 18-19	<u>AMENDED</u> <u>BUDGET</u> FY 18-19	<u>TOTAL</u> <u>ESTIMATE</u> FY 18-19	<u>PROPOSED</u> <u>BUDGET</u> FY 19-20
<b>OPENING BALANCE</b>	\$0	\$226,929	\$0	\$283,106	\$283,106	\$289,806
<b>REVENUES</b>						
Fees and Collections	199,704	52,322	0	0	0	0
Rents, Royalties and Interest	625	3,855	0	0	6,700	7,200
Reimburse and Miscellaneous	26,600	0	0	0	0	0
Other Financing Sources	0	0	0	0	0	0
<b>TOTAL REVENUES</b>	<b>226,929</b>	<b>56,177</b>	<b>0</b>	<b>0</b>	<b>6,700</b>	<b>7,200</b>
<b>TOTAL AVAILABLE</b>	<b>226,929</b>	<b>283,106</b>	<b>0</b>	<b>283,106</b>	<b>289,806</b>	<b>297,006</b>
<b>EXPENDITURES</b>						
<b>PARKLAND &amp; IMPROVEMENTS</b>						
Other Charges	0	0	0	0	0	297,006
<b>TOTAL PARKLAND &amp; IMPROVEMENTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>297,006</b>
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>297,006</b>
<b>CLOSING BALANCE</b>	<b>\$226,929</b>	<b>\$283,106</b>	<b>\$0</b>	<b>\$283,106</b>	<b>\$289,806</b>	<b>\$0</b>

**CITY OF LAREDO, TEXAS  
RECREATION  
OPERATING FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>OPENING BALANCE</b>	<b>\$528,410</b>	<b>\$655,505</b>	<b>\$502,357</b>	<b>\$446,123</b>	<b>\$446,123</b>	<b>\$526,476</b>
<b>REVENUES</b>						
Charges for Services	0	10	0	0	0	0
Fees and Collections	387,355	407,329	366,900	366,900	366,000	366,000
Rents, Royalties and Interest	5,725	9,111	10,300	10,300	10,700	8,400
Reimburse and Miscellaneous	60	300	0	0	0	0
Other Financing Sources	242,825	202,841	150,000	150,000	150,000	150,000
<b>TOTAL REVENUES</b>	<b>635,965</b>	<b>619,591</b>	<b>527,200</b>	<b>527,200</b>	<b>526,700</b>	<b>524,400</b>
<b>TOTAL AVAILABLE</b>	<b>1,164,375</b>	<b>1,275,096</b>	<b>1,029,557</b>	<b>973,323</b>	<b>972,823</b>	<b>1,050,876</b>
<b>EXPENDITURES</b>						
<b>PARKS ADMINISTRATION</b>						
Personnel Services	62,497	19,609	17,363	17,363	17,290	52,217
Materials and Supplies	0	0	9,080	9,080	9,080	9,080
Contractual Services	16,820	16,926	20,294	20,294	20,294	31,617
Other Charges	0	0	99,759	39,759	0	99,759
Intergovernmental Transfers	0	340,517	0	0	0	0
<b>TOTAL PARKS ADMINISTRATION</b>	<b>79,317</b>	<b>377,052</b>	<b>146,496</b>	<b>86,496</b>	<b>46,664</b>	<b>192,673</b>
<b>PARKS MAINTENANCE</b>						
Materials and Supplies	0	6,876	7,000	7,000	7,000	7,000
Contractual Services	0	94,745	0	64,860	64,860	0
Capital Outlay	42,283	0	0	0	0	0
<b>TOTAL PARKS MAINTENANCE</b>	<b>42,283</b>	<b>101,621</b>	<b>7,000</b>	<b>71,860</b>	<b>71,860</b>	<b>7,000</b>
<b>SOFTBALL LEAGUE</b>						
Materials and Supplies	11,123	5,574	22,535	22,003	21,634	21,634
Contractual Services	4,830	4,674	9,350	11,950	10,251	10,251
Other Charges	10	(5)	15	15	15	15
<b>TOTAL SOFTBALL LEAGUE</b>	<b>15,963</b>	<b>10,243</b>	<b>31,900</b>	<b>33,968</b>	<b>31,900</b>	<b>31,900</b>

**CITY OF LAREDO, TEXAS  
RECREATION  
OPERATING FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>BASEBALL LEAGUE</b>						
Contractual Services	0	0	2,000	2,000	2,000	2,000
<b>TOTAL BASEBALL LEAGUE</b>	<b>0</b>	<b>0</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>
<b>BASKETBALL LEAGUE</b>						
Materials and Supplies	3,265	4,134	6,500	6,702	6,702	6,500
Contractual Services	200	200	5,500	5,500	5,500	5,500
<b>TOTAL BASKETBALL LEAGUE</b>	<b>3,465</b>	<b>4,334</b>	<b>12,000</b>	<b>12,202</b>	<b>12,202</b>	<b>12,000</b>
<b>CLASSES &amp; LESSONS</b>						
Materials and Supplies	0	0	6,500	7,021	7,021	6,500
Contractual Services	127,639	129,594	90,000	91,800	123,500	123,500
<b>TOTAL CLASSES &amp; LESSONS</b>	<b>127,639</b>	<b>129,594</b>	<b>96,500</b>	<b>98,821</b>	<b>130,521</b>	<b>130,000</b>
<b>VOLLEYBALL LEAGUE</b>						
Materials and Supplies	191	177	200	200	200	200
Contractual Services	200	100	1,000	1,000	1,000	1,000
<b>TOTAL VOLLEYBALL LEAGUE</b>	<b>391</b>	<b>277</b>	<b>1,200</b>	<b>1,200</b>	<b>1,200</b>	<b>1,200</b>
<b>SWIMMING LESSONS</b>						
Contractual Services	0	0	15,000	15,000	0	15,000
<b>TOTAL SWIMMING LESSONS</b>	<b>0</b>	<b>0</b>	<b>15,000</b>	<b>15,000</b>	<b>0</b>	<b>15,000</b>

**CITY OF LAREDO, TEXAS  
RECREATION  
OPERATING FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>HOT/MOT SPONSORED EVENTS</b>						
Personnel Services	55,558	93,515	23,897	23,897	23,897	23,918
Materials and Supplies	162,994	112,338	126,103	126,103	126,103	126,082
Contractual Services	21,261	0	0	0	0	0
<b>TOTAL HOT/MOT SPONSORED EVENTS</b>	<b>239,813</b>	<b>205,853</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>
<b>TOTAL EXPENDITURES</b>	<b>508,870</b>	<b>828,973</b>	<b>462,096</b>	<b>471,547</b>	<b>446,347</b>	<b>541,773</b>
<b>CLOSING BALANCE</b>	<b>\$655,505</b>	<b>\$446,123</b>	<b>\$567,461</b>	<b>\$501,776</b>	<b>\$526,476</b>	<b>\$509,103</b>

**City of Laredo, Texas  
Recreation Fund  
Major Fund Changes  
FY 2019 - 2020**

**REVENUES**

Total Net Change from FY2019 to FY2020	<u>\$ (2,800)</u>	-0.53%
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<u>Major Revenues</u>	<u>Variance</u>	<u>% Change</u>
Classes & Lessons	(900)	-0.25%
Interest Earnings	(1,900)	-18.45%

**EXPENDITURES**

Personnel (Changes in benefits, and employees hired at above entry level rates)	(240)
Cost of Living Adjustment 2.5%	842
Health Insurance Increase 3.5%	125
Fund 20% (1) Parks & Leisure Service Director	34,127
Materials & Supplies	(21)
Administrative Fees	<u>45,724</u>

<b>Total Net Change from FY2019 to FY2020</b>	<u><b>\$ 80,557</b></u>
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**CITY OF LAREDO, TEXAS  
MAX MANDEL GOLF COURSE  
OPERATING FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>OPENING BALANCE</b>	<b>\$348,719</b>	<b>\$158,711</b>	<b>\$32,711</b>	<b>\$112,455</b>	<b>\$112,455</b>	<b>\$46,609</b>
<b>REVENUES</b>						
Charges for Services	892,853	917,701	985,397	985,397	944,962	1,033,639
Reimburse and Miscellaneous	5,000	0	0	0	0	0
Other Financing Sources	481,784	599,311	568,713	568,713	568,713	572,815
<b>TOTAL REVENUES</b>	<b>1,379,637</b>	<b>1,517,012</b>	<b>1,554,110</b>	<b>1,554,110</b>	<b>1,513,675</b>	<b>1,606,454</b>
<b>TOTAL AVAILABLE</b>	<b>1,728,356</b>	<b>1,675,723</b>	<b>1,586,821</b>	<b>1,666,565</b>	<b>1,626,130</b>	<b>1,653,063</b>
<b>EXPENDITURES</b>						
<b>GOLF COURSE</b>						
Contractual Services	1,569,645	1,563,268	1,554,110	1,554,110	1,579,521	1,653,063
Other Charges	0	0	32,711	32,711	0	0
<b>TOTAL GOLF COURSE</b>	<b>1,569,645</b>	<b>1,563,268</b>	<b>1,586,821</b>	<b>1,586,821</b>	<b>1,579,521</b>	<b>1,653,063</b>
<b>TOTAL EXPENDITURES</b>	<b>1,569,645</b>	<b>1,563,268</b>	<b>1,586,821</b>	<b>1,586,821</b>	<b>1,579,521</b>	<b>1,653,063</b>
<b>CLOSING BALANCE</b>	<b>\$158,711</b>	<b>\$112,455</b>	<b>\$0</b>	<b>\$79,744</b>	<b>\$46,609</b>	<b>\$0</b>

**City of Laredo, Texas  
Max Mandel Golf Course  
Major Fund Changes  
FY 2019 - 2020**

**REVENUES**

**Total Net Change from FY2019 to FY2020**                      **\$ 52,344**                      **3.37%**

**Major Revenues**

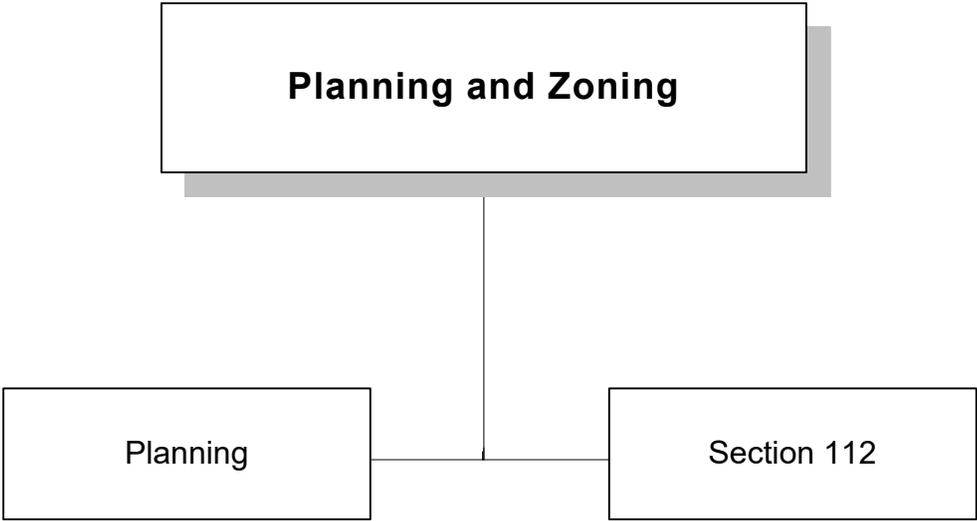
	<b>Variance</b>	<b>% Change</b>
Green Fees	\$ 21,055	4.14%
Food & Beverage	16,981	4.30%
Pro Shop	16,203	31.00%
Transfer In General Fund	4,102	0.72%
Carts	2,348	40.80%
Range	(8,345)	-35.21%

**EXPENDITURES**

Operations	\$ 94,763
Administration	14,286
Cost of Sales	6,794
Other Operating Expenses	(732)
Food and Beverage	(3,134)
Pro Shop	(13,024)
Resticted Reserve	(32,711)
	<u>(32,711)</u>

**Total Net Change from FY2019 to FY2020**                      **\$ 66,242**





**CITY OF LAREDO, TEXAS**  
**GENERAL FUND SUMMARY**  
**EXPENDITURES**  
**FY 2019-2020**

<b>EXPENDITURES</b>	<b>ACTUAL FY 16-17</b>	<b>ACTUAL FY 17-18</b>	<b>ORIGINAL BUDGET FY 18-19</b>	<b>AMENDED BUDGET FY 18-19</b>	<b>TOTAL ESTIMATE FY 18-19</b>	<b>PROPOSED BUDGET FY 19-20</b>
<b>Planning</b>						
Planning						
Personnel Services	608,900	708,982	845,536	845,536	617,238	836,091
Materials and Supplies	15,118	12,811	15,288	23,561	21,295	16,435
Contractual Services	54,173	62,716	66,653	71,168	63,678	66,610
Other Charges	-	-	600	600	-	-
Subtotal Planning	<u>678,191</u>	<u>784,509</u>	<u>928,077</u>	<u>940,865</u>	<u>702,211</u>	<u>919,136</u>
Planning Grants						
Personnel Services	129,491	117,360	100,247	100,247	86,092	189,915
Materials and Supplies	396	579	13,000	13,000	1,000	13,000
Contractual Services	159,689	150,341	1,088,150	1,088,150	887,908	772,085
Subtotal Planning Grants	<u>289,576</u>	<u>268,280</u>	<u>1,201,397</u>	<u>1,201,397</u>	<u>975,000</u>	<u>975,000</u>
Total Planning	<u>967,767</u>	<u>1,052,789</u>	<u>2,129,474</u>	<u>2,142,262</u>	<u>1,677,211</u>	<u>1,894,136</u>

**City of Laredo, Texas  
Planning Department  
Major Fund Changes  
FY2019 - 2020**

**EXPENDITURES**

Personnel (Changes in benefits, and employees hired at above entry level rates)	(79,685)
Cost of Living Adjustment 2.5%	21,250
Health Insurance Increase 3.5%	3,728
Fund (1) Drafting Technician	45,262
Motor Fuel	17
State Planning Grant	(226,397)
Vehicle Maintenance	1,420
I-Net Charges	<u>(933)</u>
<b>Total Net Change from FY2019 to FY2020</b>	<b><u>\$ (235,338)</u></b>

# PLANNING DEPARTMENT REQUESTS

## PERSONNEL REQUEST

DIVISION	TITLE	GRADE	NEW	EST. COST W/ BENEFITS	APPROVED (YES)/(NO)
Planning	Drafting Technician	R29	1.00	44,675	
<b>Total Personnel Request</b>			1.00	44,675	

<b>Total Planning Department Request</b>				<b>44,675</b>	
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FUND NUMBER	101 GENERAL FUND
DEPARTMENT NUMBER	21 PLANNING AND ZONING
DIVISION NUMBER	10 PLANNING

**MISSION**

To facilitate, guide and support orderly growth and development by implementing adopted policies in order to enhance the health, safety and welfare of our community.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Adopt and implement development standards that provide for the orderly physical development of the City and its Extraterritorial Jurisdiction (ETJ).
- Establish policies and plans that enhance and protect the quality of life of the citizenry of Laredo.
- Minimize negative impacts of development on the environment.
- Protect significant historic resources.
- Provide an efficient transportation system.
- Promote urban and public design that provides for sustainable development and a sense of community.
- Implement adopted zoning, and subdivision regulation through formal staff review and recommendation of meetings of the Planning and Zoning Commission and/or City Council.
- Provide inter/intra agency services to coordinate special planning projects.
- Provide amendments to the Comprehensive Plan in order to update long-range planning goals.
- Research and analyze data to automate current information pertaining to land use, population estimating, transportation, and other cartographic/technical services.

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	608,900	708,982	845,536	617,238	836,091
Materials & Supplies	15,118	12,811	23,561	21,295	16,435
Contractual Services	54,173	62,716	71,168	63,678	66,610
Other Charges	-	-	600	-	-
Total	678,191	784,509	940,865	702,211	919,136

**PERSONNEL POSITION LISTING**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
21	10	29	20011	R28	CLERK IV	29,909
21	10	58	20018	R29	ADMINISTRATIVE SECRETARY	26,092
21	10	6	40366	R29	DRAFTING TECHNICIAN	37,564
21	10	6	40366	R29	DRAFTING TECHNICIAN (UNFUNDED)	-
21	10	13	40366	R29	DRAFTING TECHNICIAN	26,092
21	10	14	20014	R32	ADMINISTRATIVE ASSISTANT I	39,775
21	10	1	41967	R33	DATA/MAPPING COORDINATOR	43,174

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

101 GENERAL FUND  
21 PLANNING AND ZONING  
10 PLANNING

PERSONNEL POSITION LISTING - CONTINUED

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
21	10	1	31601	R36	PLANNER II	62,405
21	10	2	31601	R36	PLANNER II	51,392
21	10	3	31601	R36	PLANNER II	40,880
21	10	4	31601	R36	PLANNER II	43,425
21	10	5	31601	R36	PLANNER II	54,521
21	10	6	31601	R36	PLANNER II	43,174
21	10	1	31602	R39	PLANNER III - CURRENT	74,460
21	10	2	11550	R45	PLANNING DIRECTOR	125,810
<b>COUNT</b>			<b>15</b>		<b>TOTAL</b>	<b>698,673</b>

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of full-time equivalent employees (FTE) - Zoning Cases Planner	2.0	1	1	1
Number of full-time equivalent employees (FTE) - Platting Cases Planner	1.25	1.25	1.25	1.25
Number of full-time equivalent employees (FTE) - Historic Preservation Cases Planner	1	1	1	1
Number of full-time equivalent employees (FTE) - Utility Certificate Applications Planner	.50	.50	.50	.50
Number of full-time equivalent employees (FTE) - technical support staff	2	2	2	2
<i>Outputs</i>				
Number of zoning applications submitted and reviewed	80	90	63	75
Number of platting applications submitted and reviewed	270	250	250	250
Number of historic preservation applications submitted and reviewed	8	20	10	15
Number of utility certificate applications submitted and reviewed	8	10	12	14
Number of maps provided	150	150	150	150

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

101 GENERAL FUND  
21 PLANNING AND ZONING  
10 PLANNING

PERFORMANCE MEASURES - CONTINUED

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Efficiency Measures</b>				
Number of zoning cases per FTE - Zoning Planner	40	45	63	75
Number of platting cases per FTE - Platting Planner	216	200	200	200
Number of historic preservation cases per FTE - Historic Planner	17	12	10	15
Number of utility certificate applications per FTE - Utility Planner	8	10	12	14
Number of maps provided per FTE - technical support staff	75	75	75	75
<b>Effectiveness Measures</b>				
% of total zoning applications considered by Planning and Zoning Commission	100%	100%	100%	100%
% of total platting applications considered by Planning and Zoning Commission	100%	100%	100%	100%
% of total historic preservation cases considered by Historic District/Landmark Board	100%	100%	100%	100%

FUND NUMBER  
 DEPARTMENT NUMBER  
 DIVISION NUMBER

101 GENERAL FUND  
 21 PLANNING AND ZONING  
 12 SECTION 112

**MISSION**

To facilitate the planning of multi-modal transportation projects that contribute to Laredo’s nationally significant port of entry status and to the flow of international commerce between the United States and Mexico. This also increases the safety and mobility of the transportation system for motorized and non-motorized users through system preservation and capacity expansion as well as through the promotion of the connectivity of vehicular/pedestrian thoroughfares in the metropolitan area.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- The continuing update the Metropolitan Transportation Plan (MTP) and the Transportation Improvement Program (TIP).
- Provide staff support to the Laredo Urban Transportation Study (MPO).
- Secure funding for special transportation projects.

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	129,491	117,360	100,247	83,073	189,915
Materials & Supplies	396	579	13,000	4,019	13,000
Contractual Services	159,689	150,341	1,088,150	887,908	772,085
Total	289,576	268,280	1,201,397	975,000	975,000

**PERSONNEL POSITION LISTING**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
21	12	1	31602	R39	PLANNER III - CURRENT	72,446
<b>COUNT</b>			<b>1</b>		<b>TOTAL</b>	<b>72,446</b>

FUND NUMBER  
 DEPARTMENT NUMBER  
 DIVISION NUMBER

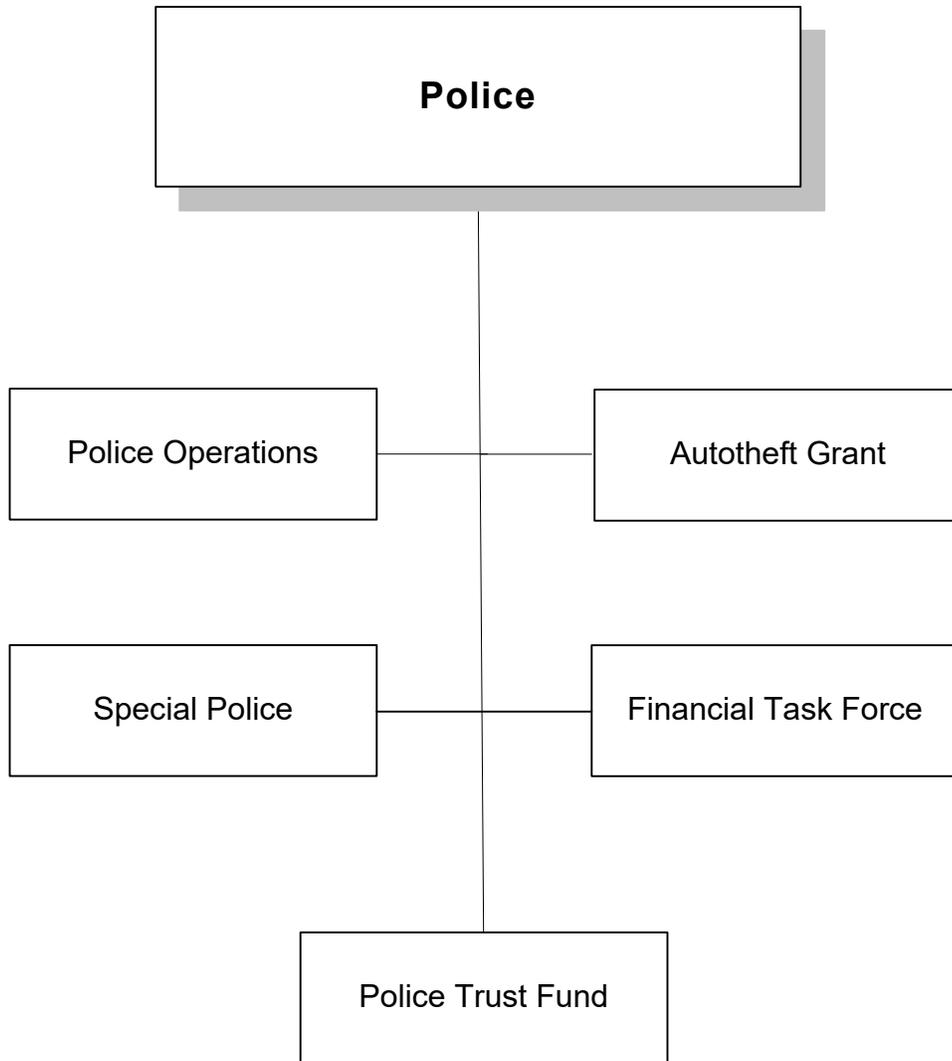
101 GENERAL FUND  
 21 PLANNING AND ZONING  
 12 SECTION 112

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of full-time equivalent employees (FTE) *	1.75	1.75	1.75	1.75
<i>Outputs</i>				
Number of items prepared for MPO and City Council	44	35	40	45
Number of official meetings organized or conducted	21	22	22	22
Number of projects managed	5	5	6	3
<b>Effectiveness Measures</b>				
% of planned project milestones accomplished on schedule	100%	100%	100%	100%

\* Section 112 does not have any FTE's, however the Performance Measures include 2 FTEs based on the estimated hours that will be charged to this division for hours worked.





**CITY OF LAREDO, TEXAS**  
**GENERAL FUND SUMMARY**  
**EXPENDITURES**  
**FY 2019-2020**

<b>EXPENDITURES</b>	<b>ACTUAL FY 16-17</b>	<b>ACTUAL FY 17-18</b>	<b>ORIGINAL BUDGET FY 18-19</b>	<b>AMENDED BUDGET FY 18-19</b>	<b>TOTAL ESTIMATE FY 18-19</b>	<b>PROPOSED BUDGET FY 19-20</b>
Police						
Personnel Services	3,716,263	4,208,150	4,303,504	4,303,504	4,681,425	4,598,425
Materials and Supplies	92,701	86,103	95,360	100,530	86,101	75,363
Contractual Services	395,202	368,545	630,613	697,369	680,402	405,233
Other Charges	566	17	300	308	316	300
Debt Service	-	417,169	420,000	420,000	420,347	420,000
<b>Subtotal Police</b>	<b>4,204,732</b>	<b>5,079,984</b>	<b>5,449,777</b>	<b>5,521,711</b>	<b>5,868,591</b>	<b>5,499,321</b>
Records / Property						
Personnel Services	1,221,362	1,263,287	1,328,725	1,328,725	1,474,614	1,484,258
Materials & Supplies	4,563	11,264	9,637	9,637	11,102	11,831
Contractual Services	225,451	198,437	222,385	246,996	244,945	219,432
<b>Subtotal Records / Property</b>	<b>1,451,376</b>	<b>1,472,988</b>	<b>1,560,747</b>	<b>1,585,358</b>	<b>1,730,661</b>	<b>1,715,521</b>
Auto theft						
Personnel Services	804,847	814,437	695,600	695,600	723,821	835,613
Materials and Supplies	10,713	16,637	12,870	12,870	13,600	17,044
Contractual Services	19,652	58,585	25,878	52,610	50,351	29,752
<b>Subtotal Autotheft</b>	<b>835,212</b>	<b>889,659</b>	<b>734,348</b>	<b>761,080</b>	<b>787,772</b>	<b>882,409</b>
Detective						
Personnel	6,051,323	7,045,574	7,232,447	7,232,447	7,048,079	7,052,884
Materials & Supplies	75,954	91,676	91,263	91,323	87,200	97,127
Contractual Services	415,717	405,200	438,042	475,039	470,468	449,033
Other Charges	4,855	-	-	-	-	-
<b>Subtotal Detective</b>	<b>6,547,849</b>	<b>7,542,450</b>	<b>7,761,752</b>	<b>7,798,809</b>	<b>7,605,747</b>	<b>7,599,044</b>
Narcotics/Pipeline/K-9						
Personnel	3,310,831	3,145,388	3,095,428	3,095,428	2,729,210	2,939,847
Materials & Supplies	30,787	32,603	41,373	46,941	35,574	37,278
Contractual Services	156,903	130,989	129,536	132,747	124,286	118,955
<b>Subtotal Narcotics/Pipeline/K-9</b>	<b>3,498,521</b>	<b>3,308,980</b>	<b>3,266,337</b>	<b>3,275,116</b>	<b>2,889,070</b>	<b>3,096,080</b>
911 Communications						
Personnel Services	2,608,373	2,663,506	3,217,266	3,217,266	2,837,373	2,861,198
Materials & Supplies	4,838	5,424	6,756	7,235	5,100	6,059
Contractual Services	76,343	65,966	73,225	72,840	72,190	73,845
<b>Subtotal 911 Communications</b>	<b>2,689,554</b>	<b>2,734,896</b>	<b>3,297,247</b>	<b>3,297,341</b>	<b>2,914,663</b>	<b>2,941,102</b>

**CITY OF LAREDO, TEXAS**  
**GENERAL FUND SUMMARY**  
**EXPENDITURES**  
**FY 2019-2020**

<b>EXPENDITURES</b>	<b>ACTUAL FY 16-17</b>	<b>ACTUAL FY 17-18</b>	<b>ORIGINAL BUDGET FY 18-19</b>	<b>AMENDED BUDGET FY 18-19</b>	<b>TOTAL ESTIMATE FY 18-19</b>	<b>PROPOSED BUDGET FY 19-20</b>
Criminal Int. Acquisition						
Personnel	464,736	1,022,144	1,131,551	1,131,551	1,653,577	1,594,553
Materials and Supplies	2,670	3,740	4,241	4,241	4,748	5,466
Contractual Services	35,873	41,144	27,410	38,500	37,580	33,142
Subtotal Criminal Int. Acquisition	503,279	1,067,028	1,163,202	1,174,292	1,695,905	1,633,161
Patrol Division						
Personnel Services	41,453,852	42,664,450	44,200,299	44,200,299	43,869,642	45,645,677
Materials and Supplies	1,308,057	1,577,658	1,550,883	1,743,383	1,491,915	1,561,489
Contractual Services	3,464,566	3,690,346	3,435,470	3,737,792	3,709,788	3,417,706
Other Charges	6,168	11,674	-	-	9,000	-
Capital Outlay	136,124	125	-	1,495	124	-
Debt Service	-	-	-	-	19,850	21,654
Subtotal Patrol Division	46,368,767	47,944,253	49,186,652	49,682,969	49,100,319	50,646,526
Total Police	66,099,290	70,040,238	72,420,062	73,096,676	72,592,728	74,013,164

**City of Laredo, Texas  
Police Department  
Major Fund Changes  
FY2019 - 2020**

**EXPENDITURES**

Personnel (changes in benefits, and employees hired at above entry level rates)	\$ (132,947)
Cost of Living Adjustment 2.5%	104,495
Health Insurance Increase 3.5%	149,457
Contract Increase 2.5%	1,307,425
Add (4) Intel Analyst	205,684
Add (3) Custodians	128,259
Add (1) Fingerprint Technician	45,262
Motor fuel	(25,726)
Vehicle maintenance	(221,110)
Inet Charges	(31,613)
800 MHz	42,262
Debt Service	21,654

**Total Net Change from FY2019 to FY2020** \$1,593,102

**Additional Expenses**

	FY 2019	FY 2020	Net Change
- <b>Autotheft Grant Match</b>	\$ 421,720	\$ 470,658	\$ 48,938
- <b>Special Police Grant Match</b>	1,262,910	1,223,130	(39,780)
<i>Match for (12) Officers 2017 COPS Grant</i>	513,180	570,548	
<i>Match for (8) Officers 2019 COPS Grant</i>	324,838	0	
<i>Match for (16) different Federal and State Grants</i>	424,892	440,017	
<i>Match for (4) Officers Contingent on Award-Cops 2020</i>	0	212,565	
<b>Total Expenses for Grant Matches</b>	<u><u>\$ 1,684,630</u></u>	<u><u>\$ 1,693,788</u></u>	<u><u>\$ 9,158</u></u>

## POLICE DEPARTMENT REQUESTS

### PERSONNEL REQUESTS

Division	Title	Grade	New	Est. Cost w/Benefits	Approved (Yes)/(No)
Administration	Custodian	R23	3	124,073	Y
	Custodian	R23	1	41,358	Y contract labor
	Administrative Assistant I	R32	1	50,756	
Criminal Intelligence	Intelligence Analyst	R32	4	203,467	Y
Patrol Division	Fingerprint Technician	R29	1	44,675	Y
	Fingerprint Technician	R29	1	44,675	Y contract labor
Special Police-VAWA	Police Investigator	72	1	129,180	
Special Police-Patrol	Police Cadet	69	4	339,361	
<b>Total Personnel Requests</b>			<b>16</b>	<b>977,546</b>	

### CAPITAL OUTLAY REQUESTS

Division	Description	Amount	Approved (Yes)/(No)	Funding Source
<b>Patrol</b>	<b>Computer Hardware</b>			
	FUNDING IS REQUESTED FOR ADDITIONAL STRATUS FT	47,400		
	SCALABLE SHELVES TO ADD ADDITIONAL STORAGE TO CURRENT SERVERS (CAD,RMS, MESSAGE SWITCH,ETC) UPGRADE FOR AVIGILON VIDEO SURVAILLANCE SYSTEM AT POLICE HEADQUARTERS WILL UPGRADE SYSTEM	35,000		
	FUNDING TO INSTALL AVIGILON CAMERA SECURITY SYSTEM IN NEW DOWNTOWN POLICE SUBSTATION WITH CAPABILITY TO INTEGRATE WITH RTCC	10,000		
	<b>Automotive</b>			
	REQUEST FOR 52 FULLY EQUIPPED MARKED UNITS AT AN APPROXIMATE COST OF \$62,000	3,224,000		
	REQUEST FOR 6 UNMARKED UNITS AT AN APPROXIMATE REQUEST FOR 6 UNMARKED UNITS	168,000		
	<b>Building</b>			
	THE POLICE DEPARTMENT HAS BEEN SEEKING FUNDING TO REPLACE/CONVERT 25 AC UNITS THAT REQUIRE THE R22 REFRIGERANT.	243,200		
<b>Total Capital Outlay Requests</b>		<b>3,727,600</b>		

**POLICE DEPARTMENT REQUESTS - CONTINUED**

**OPERATIONAL OUTLAY REQUESTS**

<b>Division</b>	<b>Description</b>	<b>Amount</b>	<b>Approved (Yes)/(No)</b>	<b>Funding Source</b>
<b>Patrol</b>	<b>Computer Hardware/Software</b>			
	FUNDING NEEDED TO PURCHASE AND REPLACE 50 COMPUTERS AT \$1,800 EA.	90,000		
	<b>Monior Apparatus and Tools</b>			
	TO REPLACE BULLET PROOF VESTS THAT WILL EXPIRE BY THE END OF THE FISCAL YEAR: 132 @ \$800.00	105,600		
	FUNDING IS NEEDED TO SUPPLY 15 NEW CADETS FOR FY20 WITH PORTABLE RADIOS: 15 @ \$4,500	67,500		
	TO REPLACE SWAT TACTICAL VESTS 16@ APPRX \$2000 EA	32,000		
	TO REPLACE SWAT RIFLES FULLY EQUIPPED 27 @ APPROXIMATELY \$2,000	54,000		
	FUNDING IS NEEDED TO SUPPY 15 NEW CADETS FOR FY20 WITH TASERS: 15 @1,500	22,500		
	<b>Communications</b>			
	ADDITIONAL FUNDING IS NEEDED TO PAY FOR THE MONTHLY FEES CHARGED TO OPERATE THE MOBILE DATA TERMINALS.	170,000		
	<b>Support Services</b>			
	SHORTAGE IN ACCOUNT DUE TO INCREASE OF SOFTWARE MAINTENANCE SUPPOERT CONTRACTS: MOBILE WIRELESS:NET MOTION MOBILITY MAINTENANCE	24,574		
	INSIGHT NETWORKING-CISCO EQUIP. FOR ACCESS TO CAD, RMS, MCT'S (FIRE & PD) HIDTA, & MUNICIPAL CT.	18,334		
	EMERGENT SYSTEMS EXCHANGE-SUPPORT CONTRACT FOR TWO SERVERS (MAIN PD)\$6,616	6,616		
	LEXIPOOL MAINTENANCE-POLICY & MANAGEMENT TRAINING SOFTWARE	49,302		
	YOKA, INC, UPS AGREEMENT FOR BACKUP EMERGENCY COMM SYSTEM	4,386		
	SUPERION, LLC-ONE SOLUTION MOTOROLA COMMAND CENTRAL AWARE (RTCC)	6,200		
	SUPERION, LLC-CONTRACT INCREASE \$27,500 (17,875 PD-9,625 FIRE)REQUESTING PD PORTION	17,875		
	<b>Total Capital Outlay Requests</b>	<b>668,887</b>		

	<b>Total Police Requests</b>	<b>5,374,033</b>		
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FUND NUMBER	101 GENERAL FUND
DEPARTMENT NUMBER	23 POLICE
DIVISION NUMBER	10 ADMINISTRATION
	20 RECORDS/PROPERTY
	22 AUTOTHEFT
	25 DETECTIVE
	35 NARCOTICS/PIPELINE/K-9 DIVISION
	41 911 COMMUNICATIONS
	65 CRIMINAL INTELLIGENCE ACQUISITION UNIT
	66 PATROL DIVISION

**MISSION**

It is the mission of the Laredo Police Department to enhance the quality of life in Laredo by establishing a partnership with the community in an effort to preserve life, protect property and enforce the law. In order to continue providing the high quality of service to the citizens of Laredo, the Department has established strategic goals to accomplish this task.

The core values of the Laredo Police Department are intended to guide and inspire us in all we say and do. Making sure that our values become part of our day-to-day work life is our mandate, and they help to ensure that our personal and professional behavior can be a model for all to follow.

- Integrity
- Service
- Reverence for the Law
- Commitment to Leadership
- Excellence

**Integrity**

Drives us to do what is right even when no one is looking, it is the moral compass and the basis for the trust imperative in today’s law enforcement. It encompasses honesty, courage, justice, responsibility and accountability.

**Service**

Makes us realize that professional duties take precedence over personal desires. It is exhibited through rule following, discipline, respect and self-control. Our motto “To Protect and to Serve” is not a slogan – it is our way of life. There is no greater sense of pride than knowing that we have committed to a calling greater than ourselves, where we make an impact in our community with the people we encounter and help daily.

**Reverence for the Law**

We have been given the honor and privilege of enforcing the law. Our personal and professional behavior should be a model for all to follow. We will obey and support the letter and spirit of the law.

**Commitment to Leadership**

We believe the Laredo Police Department should be a leader in law enforcement. We also believe that each individual needs to be a leader in his or her areas of responsibility. Our mandate is that our stated values become part of our day-to-day work life. Through our work, we must each influence our co-workers, our professional colleagues and our community to earn the highest respect for the Laredo Police Department.

**Excellence**

It inspires us to develop a sustained passion for innovation, continuous improvement and superior performance at the individual and organizational levels.

FUND NUMBER

101 GENERAL FUND

DEPARTMENT NUMBER

23 POLICE

DIVISION NUMBER

10 ADMINISTRATION

20 RECORDS/PROPERTY

22 AUTOTHEFT

25 DETECTIVE

35 NARCOTICS/PIPELINE/K-9 DIVISION

41 911 COMMUNICATIONS

65 CRIMINAL INTELLIGENCE ACQUISITION UNIT

66 PATROL DIVISION

## OBJECTIVES & PLANNED ACCOMPLISHMENTS

- To provide efficient, effective and timely support to all Police Department Divisions.
- To improve our Records Management Section (RMS) in order to provide timely, reliable information to all divisions.
- To improve on the timely submission of criminal offense reporting documentation to all prosecutorial entities, implementing a more efficient method document distribution/submission, and allowing for better infrastructural growth.
- To empower our employees with training thus enhancing leadership skills.
- To create and sustain a safe environment in the workplace
- To continue seeking funding and applying for Federal and State Grants to support/augment funding to further department goals.
- To continue collaborating and coordinating long-term criminal investigations with Federal and State Law Enforcement Organizations.
- To continue training officers on Blue Courage, a philosophy designed for police officers' wellness allowing them to thrive in their careers and remain committed to the law enforcement profession. Training for Blue Courage began Fall of 2016 and will continue until every member of the department receives training.
- To increase transparency, improve community trust, and reduce complaints issued against police officers, through the continued deployment of body worn cameras.
- To continue improving officer safety through Speed Monitoring and Coaching System Application, the system monitors vehicle speed and alerts officers.
- To ensure and facilitate: (1) the preservation of community and personal safety; (2) enhance community services; and (3) increase departmental efficiencies.
- To continue the reduction of juvenile violence & vandalism in the community.
- To continue to reduce the incidence of property crime in our community (including burglaries, thefts, et al.).
- To increase departmental community outreach endeavors via community-based policing initiatives.
- To reduce the high number of traffic accidents through traffic laws enforcement and review of applicable engineering and design.
- To become a fully accredited and certified TPCA law enforcement agency. The accreditation program for public safety agencies is a coveted award that symbolizes professionalism, excellence, and competence through the Texas Police Chief Association Law Enforcement Best Practices Recognition Program; and implement an electronic policy development application in an effort to reduce liability and add accountability pertaining to policy and new legislative mandates.
- To hire additional sworn personnel in order to increase the number of sworn officers. LPD currently has 1.8 officers per 1,000 population and strives to reach the national average of 2.4 sworn officers per 1,000 populations.
- To continue to maintain and upgrade the firing range.
- To continue to utilize COMPSTAT (computer analysis to plan for and implement response to reported criminal activity in specific area) in the deployment of personnel to better address specific problems in the community and initiate the use of predictive analysis application to enhance operations and address criminal activity in identified areas.
- To enhance our Criminal Intel Unit by implementing the *Data-Driven Approaches to Crime and Traffic Safety* (DDACTS). DDACTS integrates location-based, calls for service and enforcement data, to establish effective and efficient methods for deploying our law enforcement resources.
- To acquire a Real Time Crime Center, a centralized technology monitoring center for the purpose of analysts providing field officers and detectives instant real time information to help identify patterns and stop emerging crime.
- To acquire technology such as a Digital Finger Print System, 3D laser scanner for crime scenes and automated license plate readers.
- To acquire and retain property through the LESO 1033 military surplus plan.

FUND NUMBER	101 GENERAL FUND
DEPARTMENT NUMBER	23 POLICE
DIVISION NUMBER	10 ADMINISTRATION
	20 RECORDS/PROPERTY
	22 AUTOTHEFT
	25 DETECTIVE
	35 NARCOTICS/PIPELINE/K-9 DIVISION
	41 911 COMMUNICATIONS
	65 CRIMINAL INTELLIGENCE ACQUISITION UNIT
	66 PATROL DIVISION

EXPENDITURES (2310)

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 19-20	PROPOSED 19-20
Personnel Services	3,716,263	4,208,150	4,303,504	4,681,425	4,598,425
Materials & Supplies	92,701	86,103	100,530	86,101	75,363
Contractual Services	395,202	368,545	697,369	680,402	405,233
Other Charges	566	17	308	316	300
Debt Service	-	417,169	420,000	420,347	420,000
<b>Total</b>	<b>4,204,732</b>	<b>5,079,984</b>	<b>5,521,711</b>	<b>5,868,591</b>	<b>5,499,321</b>

PERSONNEL POSITION LISTING (2310)

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
23	10	2	10076	R42	ASSISTANT POLICE CHIEF	167,770
23	10	3	10076	R42	ASSISTANT POLICE CHIEF	166,459
23	10	4	10122	R41	ADMINISTRATIVE PLANNER	97,299
23	10	1	10324	R41	DEPUTY POLICE CHIEF	152,127
23	10	1	11559	R45	POLICE CHIEF	186,378
23	10	19	20011	R28	CLERK IV	40,838
23	10	91	20013	R27	CLERK III	25,237
23	10	93	20013	R27	CLERK III	25,237
23	10	9	20014	R32	ADMINISTRATIVE ASSISTANT I	30,869
23	10	37	20015	R35	ADMINISTRATIVE ASSISTANT II	54,145
23	10	42	20015	R35	ADMINISTRATIVE ASSISTANT II	56,210
23	10	46	20015	R35	ADMINISTRATIVE ASSISTANT II	43,404
23	10	28	20018	R29	ADMINISTRATIVE SECRETARY	43,758
23	10	53	20018	R29	ADMINISTRATIVE SECRETARY	40,817
23	10	85	20018	R29	ADMINISTRATIVE SECRETARY	28,136
23	10	5	23002	R35	FINANCE/PERSONNEL SUPERVISOR	61,904
23	10	6	25004	R32	PERSONNEL ASSISTANT III	30,869
23	10	8	25004	R32	PERSONNEL ASSISTANT III	45,969
23	10	25	25004	R32	PERSONNEL ASSISTANT III	30,869
23	10	92	25004	R32	PERSONNEL ASSISTANT III	36,729
23	10	9	31553	74	POLICE LIEUTENANTS	115,235
23	10	161	31553	74	POLICE LIEUTENANTS	115,773
23	10	19	50857	72	POLICE INVESTIGATOR	96,088
23	10	23	50857	72	POLICE INVESTIGATOR	96,641

FUND NUMBER	101 GENERAL FUND
DEPARTMENT NUMBER	23 POLICE
DIVISION NUMBER	10 ADMINISTRATION
	20 RECORDS/PROPERTY
	22 AUTOTHEFT
	25 DETECTIVE
	35 NARCOTICS/PIPELINE/K-9 DIVISION
	41 911 COMMUNICATIONS
	65 CRIMINAL INTELLIGENCE ACQUISITION UNIT
	66 PATROL DIVISION

PERSONNEL LISTING (2310) - CONTINUED

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
23	10	24	50857	72	POLICE INVESTIGATOR	95,482
23	10	54	50857	72	POLICE INVESTIGATOR	93,772
23	10	171	50857	72	POLICE INVESTIGATOR	93,230
23	10	500	50857	72	POLICE INVESTIGATOR	95,983
23	10	761	50857	72	POLICE INVESTIGATOR	94,252
23	10	19	51559	73	POLICE SERGEANT	101,345
23	10	535	51559	73	POLICE SERGEANT	100,259
23	10	728	51559	73	POLICE SERGEANT	102,365
23	10	290	52001	70	PATROL OFFICER	88,476
23	10	367	52001	70	PATROL OFFICER	91,351
23	10	377	52001	70	PATROL OFFICER	90,749
23	10	493	52001	70	PATROL OFFICER	89,123
23	10	11	70195	R32	BLDG. MAINTENANCE SUPERVISOR	46,073
23	10	12	80288	R23	CUSTODIAN	23,527
23	10	14	80288	R23	CUSTODIAN	23,527
23	10	51	80288	R23	CUSTODIAN	25,446
23	10	52	80288	R23	CUSTODIAN	23,527
23	10	95	80288	R23	CUSTODIAN	31,015
23	10	528	80288	R23	CUSTODIAN	23,527
23	10	529	80288	R23	CUSTODIAN	23,527
23	10	530	80288	R23	CUSTODIAN	23,527
<b>COUNT</b>			<b>45</b>		<b>TOTAL</b>	<b>3,168,844</b>

PERFORMANCE MEASURES (2310)

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
Number of Employees Managed	558	577	605	605
Number of Employees Processed Though Payroll	14,508	15,002	15,730	15,730
Number of Internal Investigations Performed	261	182	200	220

FUND NUMBER	101 GENERAL FUND
DEPARTMENT NUMBER	23 POLICE
DIVISION NUMBER	10 ADMINISTRATION
	20 RECORDS/PROPERTY
	22 AUTO THEFT
	25 DETECTIVE
	35 NARCOTICS/PIPELINE/K-9 DIVISION
	41 911 COMMUNICATIONS
	65 CRIMINAL INTELLIGENCE ACQUISITION UNIT
	66 PATROL DIVISION

EXPENDITURES (2320)

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 19-20	PROPOSED 19-20
Personnel Services	1,221,362	1,263,287	1,328,725	1,474,614	1,484,258
Materials & Supplies	4,563	11,264	9,637	11,102	11,831
Contractual Services	225,451	198,437	246,996	244,945	219,432
<b>Total</b>	<b>1,451,376</b>	<b>1,472,988</b>	<b>1,585,358</b>	<b>1,730,661</b>	<b>1,715,521</b>

PERSONNEL POSITION LISTING (2320)

DEPT	DIV	AUTH #	POSITIO N NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
23	20	31	20013	R27	ADMINISTRATIVE ASSISTANT	30,869
23	20	28	20013	R27	CLERK III	27,260
23	20	30	20013	R27	CLERK III	37,084
23	20	66	20013	R27	CLERK III	38,002
23	20	89	20013	R27	CLERK III	25,237
23	20	90	20013	R27	CLERK III	25,654
23	20	94	20013	R27	CLERK III	25,237
23	20	95	20013	R27	CLERK III	35,103
23	20	96	20013	R27	CLERK III	25,237
23	20	110	20013	R27	CLERK III	47,700
23	20	1	23005	R29	RECORDS SUPERVISOR	49,223
23	20	1	41890	R28	EVIDENCE TECHNICIAN	34,456
23	20	2	41890	R28	EVIDENCE TECHNICIAN	36,375
23	20	66	51559	73	POLICE SERGEANT	99,551
23	20	707	51559	73	POLICE SERGEANT	100,928
23	20	18	52001	70	PATROL OFFICER	88,705
23	20	24	52001	70	PATROL OFFICER	88,309
23	20	165	52001	70	PATROL OFFICER	87,537
23	20	603	52001	70	PATROL OFFICER	90,991
<b>COUNT</b>			<b>19</b>		<b>TOTAL</b>	<b>993,458</b>

FUND NUMBER	101 GENERAL FUND
DEPARTMENT NUMBER	23 POLICE
DIVISION NUMBER	10 ADMINISTRATION
	20 RECORDS/PROPERTY
	22 AUTO THEFT
	25 DETECTIVE
	35 NARCOTICS/PIPELINE/K-9 DIVISION
	41 911 COMMUNICATIONS
	65 CRIMINAL INTELLIGENCE ACQUISITION UNIT
	66 PATROL DIVISION

PERFORMANCE MEASURES (2320)

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
Arrests Processed	6,975	6,917	4,243	4,243
RMS Citation Module	29,872	33,687	22,182	22,182
Data Entry	24,127	25,204	20,201	20,201
Liaison	4,502	4,246	2,865	2,865
Revenues	135,467	157,332	81,157	81,157
Customer Service Requests	15,782	16,328	9,356	9,356

EXPENDITURES (2322)

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 19-20	PROPOSED 19-20
Personnel Services	804,847	814,437	695,600	723,821	835,613
Materials & Supplies	10,713	16,637	12,870	13,600	17,044
Contractual Services	19,652	58,585	52,610	50,351	29,752
<b>Total</b>	835,212	889,659	761,080	787,772	882,409

PERSONNEL POSITION LISTING (2322)

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
23	22	59	50857	72	POLICE INVESTIGATOR	93,772
23	22	100	50857	72	POLICE INVESTIGATOR	93,543
23	22	156	50857	72	POLICE INVESTIGATOR	96,839
23	22	470	50857	72	POLICE INVESTIGATOR	94,356
23	22	760	50857	72	POLICE INVESTIGATOR	95,813
23	22	90	51559	73	POLICE SERGEANT	100,989
<b>COUNT</b>			<b>6</b>		<b>TOTAL</b>	<b>575,310</b>

FUND NUMBER	101 GENERAL FUND
DEPARTMENT NUMBER	23 POLICE
DIVISION NUMBER	10 ADMINISTRATION
	20 RECORDS/PROPERTY
	22 AUTOTHEFT
	25 DETECTIVE
	35 NARCOTICS/PIPELINE/K-9 DIVISION
	41 911 COMMUNICATIONS
	65 CRIMINAL INTELLIGENCE ACQUISITION UNIT
	66 PATROL DIVISION

PERFORMANCE MEASURES (2322)

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
Number of stolen vehicles	315	207	182	200
Number of arrests	310	227	232	255
Number of recovered vehicles	208	109	145	160
Value of vehicles recovered	\$951,960	\$1,482,860	\$834,666	\$1,112,666
Value of stolen auto parts recovered	\$13,205	\$800	\$0	\$880
68A Inspections	384	414	309	500
Dealership inspections	41	21	40	40
Bridge operations conducted	30	4	24	40
Public awareness events	55	90	40	40
Number of other Auto Theft cases investigated	1,565	1,085	875	962

EXPENDITURES (2325)

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 19-20	PROPOSED 19-20
Personnel Services	6,051,323	7,045,574	7,232,447	7,048,079	7,052,884
Materials & Supplies	75,954	91,676	91,323	87,200	97,127
Contractual Services	415,717	405,200	475,039	470,468	449,033
Other Charges	4,855	-	-	-	-
<b>Total</b>	<b>6,547,849</b>	<b>7,542,450</b>	<b>7,798,809</b>	<b>7,605,747</b>	<b>7,599,044</b>

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

101 GENERAL FUND  
23 POLICE  
10 ADMINISTRATION  
20 RECORDS/PROPERTY  
22 AUTOTHEFT  
25 DETECTIVE  
35 NARCOTICS/PIPELINE/K-9 DIVISION  
41 911 COMMUNICATIONS  
65 CRIMINAL INTELLIGENCE ACQUISITION UNIT  
66 PATROL DIVISION

PERSONNEL POSITION LISTING (2325)

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
23	25	33	20013	R27	CLERK III	35,249
23	25	3	31552	75	POLICE CAPTAINS	124,390
23	25	300	31553	74	POLICE LIEUTENANTS	111,396
23	25	721	31553	74	POLICE LIEUTENANTS	111,396
23	25	7	50857	72	POLICE INVESTIGATOR	93,063
23	25	9	50857	72	POLICE INVESTIGATOR	96,045
23	25	13	50857	72	POLICE INVESTIGATOR	95,670
23	25	13	50857	72	POLICE INVESTIGATOR	92,541
23	25	16	50857	72	POLICE INVESTIGATOR	94,961
23	25	22	50857	72	POLICE INVESTIGATOR	93,627
23	25	27	50857	72	POLICE INVESTIGATOR	93,543
23	25	31	50857	72	POLICE INVESTIGATOR	96,630
23	25	34	50857	72	POLICE INVESTIGATOR	92,667
23	25	37	50857	72	POLICE INVESTIGATOR	96,630
23	25	38	50857	72	POLICE INVESTIGATOR	94,085
23	25	53	50857	72	POLICE INVESTIGATOR	95,315
23	25	58	50857	72	POLICE INVESTIGATOR	94,001
23	25	61	50857	72	POLICE INVESTIGATOR	93,939
23	25	73	50857	72	POLICE INVESTIGATOR	94,961
23	25	81	50857	72	POLICE INVESTIGATOR	93,522
23	25	105	50857	72	POLICE INVESTIGATOR	94,711
23	25	109	50857	72	POLICE INVESTIGATOR	93,063
23	25	113	50857	72	POLICE INVESTIGATOR	93,772
23	25	123	50857	72	POLICE INVESTIGATOR	96,522
23	25	125	50857	72	POLICE INVESTIGATOR	96,942
23	25	134	50857	72	POLICE INVESTIGATOR	96,588
23	25	135	50857	72	POLICE INVESTIGATOR	93,814
23	25	136	50857	72	POLICE INVESTIGATOR	93,647
23	25	138	50857	72	POLICE INVESTIGATOR	93,000
23	25	139	50857	72	POLICE INVESTIGATOR	97,485
23	25	153	50857	72	POLICE INVESTIGATOR	96,475
23	25	168	50857	72	POLICE INVESTIGATOR	96,641
23	25	172	50857	72	POLICE INVESTIGATOR	93,021
23	25	173	50857	72	POLICE INVESTIGATOR	94,732
23	25	175	50857	72	POLICE INVESTIGATOR	93,814

FUND NUMBER	101 GENERAL FUND
DEPARTMENT NUMBER	23 POLICE
DIVISION NUMBER	10 ADMINISTRATION
	20 RECORDS/PROPERTY
	22 AUTOTHEFT
	25 DETECTIVE
	35 NARCOTICS/PIPELINE/K-9 DIVISION
	41 911 COMMUNICATIONS
	65 CRIMINAL INTELLIGENCE ACQUISITION UNIT
	66 PATROL DIVISION

PERSONNEL POSITION LISTING (2325) - CONTINUED

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
23	25	179	50857	72	POLICE INVESTIGATOR	96,212
23	25	200	50857	72	POLICE INVESTIGATOR	94,669
23	25	750	50857	72	POLICE INVESTIGATOR	96,709
23	25	755	50857	72	POLICE INVESTIGATOR	94,127
23	25	756	50857	72	POLICE INVESTIGATOR	96,296
23	25	757	50857	72	POLICE INVESTIGATOR	93,397
23	25	758	50857	72	POLICE INVESTIGATOR	94,773
23	25	4	51559	73	POLICE SERGEANT	97,985
23	25	17	51559	73	POLICE SERGEANT	98,965
23	25	24	51559	73	POLICE SERGEANT	101,531
23	25	75	51559	73	POLICE SERGEANT	103,763
23	25	415	51559	73	POLICE SERGEANT	102,491
23	25	418	51559	73	POLICE SERGEANT	105,140
23	25	419	51559	73	POLICE SERGEANT	100,634
23	25	727	51559	73	POLICE SERGEANT	100,926
<b>COUNT</b>			<b>50</b>		<b>TOTAL</b>	<b>4,795,476</b>

PERFORMANCE MEASURES (2325)

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
Murder	10	11	7	7
Sexual Assault	120	135	130	130
Aggravated Robbery	164	139	152	152
Aggravated Assault	608	549	590	590
Burglary	878	753	926	926
Theft - \$500 and over	1,216	868	658	658
Theft - \$50 to \$499	2,741	2,558	1,992	1,992
Theft - \$50 and under	1,660	2,172	2,431	2,431

FUND NUMBER  
 DEPARTMENT NUMBER  
 DIVISION NUMBER

101 GENERAL FUND  
 23 POLICE  
 10 ADMINISTRATION  
 20 RECORDS/PROPERTY  
 22 AUTOTHEFT  
 25 DETECTIVE  
 35 NARCOTICS/PIPELINE/K-9 DIVISION  
 41 911 COMMUNICATIONS  
 65 CRIMINAL INTELLIGENCE ACQUISITION UNIT  
 66 PATROL DIVISION

EXPENDITURES (2335)

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 19-20	PROPOSED 19-20
Personnel Services	3,310,831	3,145,388	3,095,428	2,729,210	2,939,847
Materials & Supplies	30,787	32,603	46,941	35,574	37,278
Contractual Services	156,903	130,989	132,747	124,286	118,955
<b>Total</b>	<b>3,498,521</b>	<b>3,308,980</b>	<b>3,275,116</b>	<b>2,889,070</b>	<b>3,096,080</b>

PERSONNEL POSITION LISTING (2335)

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
23	35	551	52002	69	POLICE CADET	54,395
23	35	3	52001	70	PATROL OFFICER	81,969
23	35	4	52001	70	PATROL OFFICER	84,617
23	35	39	52001	70	PATROL OFFICER	84,699
23	35	76	52001	70	PATROL OFFICER	91,158
23	35	145	52001	70	PATROL OFFICER	83,281
23	35	400	52001	70	PATROL OFFICER	88,121
23	35	420	52001	70	PATROL OFFICER	88,894
23	35	422	52001	70	PATROL OFFICER	89,329
23	35	435	52001	70	PATROL OFFICER	89,267
23	35	510	52001	70	PATROL OFFICER	89,246
23	35	518	52001	70	PATROL OFFICER	89,060
23	35	538	52001	70	PATROL OFFICER	78,294
23	35	607	52001	70	PATROL OFFICER	86,472
23	35	26	50857	72	POLICE INVESTIGATOR	94,356
23	35	29	50857	72	POLICE INVESTIGATOR	95,190
23	35	112	50857	72	POLICE INVESTIGATOR	94,140
23	35	150	50857	72	POLICE INVESTIGATOR	96,772
23	35	152	50857	72	POLICE INVESTIGATOR	95,315

FUND NUMBER	101 GENERAL FUND
DEPARTMENT NUMBER	23 POLICE
DIVISION NUMBER	10 ADMINISTRATION
	20 RECORDS/PROPERTY
	22 AUTOTHEFT
	25 DETECTIVE
	35 NARCOTICS/PIPELINE/K-9 DIVISION
	41 911 COMMUNICATIONS
	65 CRIMINAL INTELLIGENCE ACQUISITION UNIT
	66 PATROL DIVISION

PERSONNEL POSITION LISTING (2335) - CONTINUED

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
23	35	759	50857	72	POLICE INVESTIGATOR	95,879
23	35	110	51559	73	POLICE SERGEANT	100,866
23	35	710	51559	73	POLICE SERGEANT	98,694
<b>COUNT</b>			<b>22</b>		<b>TOTAL</b>	<b>1,950,015</b>

PERFORMANCE MEASURES (2335)

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
Number of pounds of marijuana seized	2,500	2,202	25,000	18,000
Number of pounds of cocaine seized	5	18.7	2	2
Number of pounds of heroin seized	1 lb.	2.64 lbs.	25 lbs.	10
Number of pounds of methamphetamines seized	0 lb.	307.5 lbs.	37 lbs.	10
Value of marijuana seized	\$500,000	\$660,660	\$7,500,000	\$6,300,000
Value of cocaine seized	\$125,000	\$204,000	\$21,818	\$24,000
Value of heroin seized	\$125,000	\$43,560	\$907,500	\$363,000
Value of methamphetamines seized	0	\$559,090	\$325,600	\$88,000
Amount of currency seized	\$1,600,000	\$2,390,365	\$2,000,000	\$1,000,000
Number of arrests	219	116	250	280

FUND NUMBER	101 GENERAL FUND
DEPARTMENT NUMBER	23 POLICE
DIVISION NUMBER	10 ADMINISTRATION
	20 RECORDS/PROPERTY
	22 AUTOTHEFT
	25 DETECTIVE
	35 NARCOTICS/PIPELINE/K-9 DIVISION
	41 911 COMMUNICATIONS
	65 CRIMINAL INTELLIGENCE ACQUISITION UNIT
	66 PATROL DIVISION

EXPENDITURES (2341)

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 19-20	PROPOSED 19-20
Personnel Services	2,608,373	2,663,506	3,217,266	2,837,373	2,861,198
Materials & Supplies	4,838	5,424	7,235	5,100	6,059
Contractual Services	76,343	65,966	72,840	72,190	73,845
<b>Total</b>	<b>2,689,554</b>	<b>2,734,896</b>	<b>3,297,341</b>	<b>2,914,663</b>	<b>2,941,102</b>

PERSONNEL POSITION LISTING (2341)

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
23	41	1	11201	R38	COMMUNICATIONS MANAGER	47,700
23	41	2	23003	R34	COMMUNICATIONS TECH SUPERVISOR	35,353
23	41	3	23003	R34	COMMUNICATIONS TECH SUPERVISOR	35,353
23	41	4	23003	R34	COMMUNICATIONS TECH SUPERVISOR	52,664
23	41	5	23003	R34	COMMUNICATIONS TECH SUPERVISOR	35,353
23	41	19	35011	R39	NETWORK ADMINISTRATOR	77,317
23	41	12	40077	R33	TELECOMMUNICATOR	33,059
23	41	31	40077	R33	TELECOMMUNICATOR	51,267
23	41	1	40260	R32	COMMUNICATIONS TECH. (911)	39,441
23	41	2	40260	R32	COMMUNICATIONS TECH. (911)	38,919
23	41	4	40260	R32	COMMUNICATIONS TECH. (911)	38,919
23	41	5	40260	R32	COMMUNICATIONS TECH. (911)	30,869
23	41	6	40260	R32	COMMUNICATIONS TECH. (911)	38,419
23	41	7	40260	R32	COMMUNICATIONS TECH. (911)	34,206
23	41	8	40260	R32	COMMUNICATIONS TECH. (911)	36,729
23	41	11	40260	R32	COMMUNICATIONS TECH. (911)	35,728
23	41	13	40260	R32	COMMUNICATIONS TECH. (911)	34,206
23	41	14	40260	R32	COMMUNICATIONS TECH. (911)	34,685
23	41	15	40260	R32	COMMUNICATIONS TECH. (911)	34,206
23	41	16	40260	R32	COMMUNICATIONS TECH. (911)	34,206

FUND NUMBER	101 GENERAL FUND
DEPARTMENT NUMBER	23 POLICE
DIVISION NUMBER	10 ADMINISTRATION
	20 RECORDS/PROPERTY
	22 AUTOTHEFT
	25 DETECTIVE
	35 NARCOTICS/PIPELINE/K-9 DIVISION
	41 911 COMMUNICATIONS
	65 CRIMINAL INTELLIGENCE ACQUISITION UNIT
	66 PATROL DIVISION

PERSONNEL POSITION LISTING (2341) - CONTINUED

23	41	17	40260	R32	COMMUNICATIONS TECH. (911)	40,004
23	41	18	40260	R32	COMMUNICATIONS TECH. (911)	30,869
23	41	20	40260	R32	COMMUNICATIONS TECH. (911)	34,206
23	41	21	40260	R32	COMMUNICATIONS TECH. (911)	34,206
23	41	22	40260	R32	COMMUNICATIONS TECH. (911)	50,120
23	41	23	40260	R32	COMMUNICATIONS TECH. (911)	34,206
23	41	24	40260	R32	COMMUNICATIONS TECH. (911)	34,206
23	41	25	40260	R32	COMMUNICATIONS TECH. (911)	37,522
23	41	26	40260	R32	COMMUNICATIONS TECH. (911)	34,206
23	41	27	40260	R32	COMMUNICATIONS TECH. (911)	34,206
23	41	28	40260	R32	COMMUNICATIONS TECH. (911)	39,629
23	41	32	40260	R32	COMMUNICATIONS TECH. (911)	34,206
23	41	33	40260	R32	COMMUNICATIONS TECH. (911)	48,660
23	41	34	40260	R32	COMMUNICATIONS TECH. (911)	36,896
23	41	35	40260	R32	COMMUNICATIONS TECH. (911)	44,488
23	41	36	40260	R32	COMMUNICATIONS TECH. (911)	47,054
23	41	37	40260	R32	COMMUNICATIONS TECH. (911)	34,373
23	41	38	40260	R32	COMMUNICATIONS TECH. (911)	34,206
23	41	538	40260	R32	COMMUNICATIONS TECH. (911)	30,869
23	41	539	40260	R32	COMMUNICATIONS TECH. (911)	34,685
23	41	540	40260	R32	COMMUNICATIONS TECH. (911)	34,685
23	41	29	40262	R27	COMPUTER OPERATOR	32,850
23	41	73	40262	R27	COMPUTER OPERATOR	33,517
23	41	77	40262	R27	COMPUTER OPERATOR	29,471
23	41	541	40262	R27	COMPUTER OPERATOR	25,237
23	41	44	52001	70	PATROL OFFICER	88,288
23	41	521	52001	70	PATROL OFFICER	90,749
23	41	3	40260	R32	COMMUNICATIONS TECH. (911)	-
23	41	9	40260	R32	COMMUNICATIONS TECH. (911)	-
23	41	10	40260	R32	COMMUNICATIONS TECH. (911)	-
<b>COUNT</b>			<b>50</b>		<b>TOTAL</b>	<b>1,882,211</b>

FUND NUMBER	101 GENERAL FUND
DEPARTMENT NUMBER	23 POLICE
DIVISION NUMBER	10 ADMINISTRATION
	20 RECORDS/PROPERTY
	22 AUTOTHEFT
	25 DETECTIVE
	35 NARCOTICS/PIPELINE/K-9 DIVISION
	41 911 COMMUNICATIONS
	65 CRIMINAL INTELLIGENCE ACQUISITION UNIT
	66 PATROL DIVISION

PERFORMANCE MEASURES (2341)

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
Number of emergency calls	170,172	153,314	156,380	159,508
Number of non-emergency calls	213,605	270,105	275,507	281,017
Number of calls dispatched	139,039	136,555	139,286	142,071
Number of 911 text calls			846	1,151

EXPENDITURES (2365)

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 19-20	PROPOSED 19-20
Personnel Services	464,736	1,022,144	1,131,551	1,653,577	1,594,553
Materials & Supplies	2,670	3,740	4,241	4,748	5,466
Contractual Services	35,873	41,144	38,500	37,580	33,142
<b>Total</b>	503,279	1,067,028	1,174,292	1,695,905	1,633,161

FUND NUMBER	101 GENERAL FUND
DEPARTMENT NUMBER	23 POLICE
DIVISION NUMBER	10 ADMINISTRATION
	20 RECORDS/PROPERTY
	22 AUTOTHEFT
	25 DETECTIVE
	35 NARCOTICS/PIPELINE/K-9 DIVISION
	41 911 COMMUNICATIONS
	65 CRIMINAL INTELLIGENCE ACQUISITION UNIT
	66 PATROL DIVISION

**PERSONNEL POSITION LISTING (2365)**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
23	65	1	45011	R32	INTELLIGENCE ANALYST	37,293
23	65	2	50857	72	POLICE INVESTIGATOR	97,005
23	65	12	50857	72	POLICE INVESTIGATOR	94,001
23	65	41	50857	72	POLICE INVESTIGATOR	95,128
23	65	51	50857	72	POLICE INVESTIGATOR	93,814
23	65	111	50857	72	POLICE INVESTIGATOR	94,001
23	65	169	50857	72	POLICE INVESTIGATOR	96,525
23	65	177	50857	72	POLICE INVESTIGATOR	94,669
23	65	753	50857	72	POLICE INVESTIGATOR	96,025
23	65	706	51559	73	POLICE SERGEANT	103,754
23	65	66	52002	69	POLICE CADET	60,547
23	65	2	45011	R32	INTELLIGENCE ANALYST	30,869
23	65	3	45011	R32	INTELLIGENCE ANALYST	30,869
23	65	4	45011	R32	INTELLIGENCE ANALYST	30,869
23	65	5	45011	R32	INTELLIGENCE ANALYST	30,869
<b>COUNT</b>			<b>15</b>		<b>TOTAL</b>	<b>1,086,235</b>

**PERFORMANCE MEASURES (2365)**

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
Number of reports generated	1,100	1,500	1,200	1,250
Number of individuals provided with customer service	950	875	800	850
Number of assignments requiring research (short/long term)	1,040	1,200	1,000	1,100
Number of reports generated thru Lexis Nexus	380	395	350	400
Number of customer service provided using DPS License Imaging and Retrieval System	500	485	400	450
Number of assists in E-Trace reports	425	400	425	450

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	20 RECORDS/PROPERTY
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	41 911 COMMUNICATIONS
	65 CRIMINAL INTELLIGENCE ACQUISITION UNIT
	66 PATROL DIVISION

EXPENDITURES (2366)

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 19-20	PROPOSED 19-20
Personnel Services	41,453,852	42,664,450	44,200,299	43,869,642	45,645,677
Materials & Supplies	1,308,057	1,577,658	1,743,383	1,491,915	1,561,489
Contractual Services	3,464,566	3,690,346	3,737,792	3,709,788	3,417,706
Other Charges	6,168	11,674	-	9,000	-
Capital Outlay	136,128	125	1,495	124	-
Debt Service	-	-	-	19,850	21,654
<b>Total</b>	46,368,771	47,944,253	49,682,969	49,100,319	50,646,526

PERSONNEL POSITION LISTING (2366)

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
23	66	8	52002	69	POLICE CADET	60,444
23	66	17	52002	69	POLICE CADET	59,047
23	66	33	52002	69	POLICE CADET	59,109
23	66	77	52002	69	POLICE CADET	62,966
23	66	91	52002	69	POLICE CADET	55,751
23	66	342	52002	69	POLICE CADET	58,171
23	66	368	52002	69	POLICE CADET	58,650
23	66	427	52002	69	POLICE CADET	55,751
23	66	439	52002	69	POLICE CADET	55,751
23	66	441	52002	69	POLICE CADET	55,751
23	66	449	52002	69	POLICE CADET	59,109
23	66	456	52002	69	POLICE CADET	58,650
23	66	492	52002	69	POLICE CADET	55,751
23	66	513	52002	69	POLICE CADET	55,751
23	66	520	52002	69	POLICE CADET	54,395
23	66	536	52002	69	POLICE CADET	55,751
23	66	608	52002	69	POLICE CADET	54,395
23	66	635	52002	69	POLICE CADET	55,751
23	66	802	52002	69	POLICE CADET	55,751
23	66	803	52002	69	POLICE CADET	55,751

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23 POLICE  
10 ADMINISTRATION  
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35 NARCOTICS/PIPELINE/K-9 DIVISION  
41 911 COMMUNICATIONS  
65 CRIMINAL INTELLIGENCE ACQUISITION UNIT  
66 PATROL DIVISION

PERSONNEL POSITION LISTING (2366) – CONTINUED

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
23	66	804	52002	69	POLICE CADET	55,751
23	66	805	52002	69	POLICE CADET	55,751
23	66	806	52002	69	POLICE CADET	55,751
23	66	807	52002	69	POLICE CADET	55,751
23	66	808	52002	69	POLICE CADET	55,751
23	66	1	52001	70	PATROL OFFICER	83,324
23	66	2	52001	70	PATROL OFFICER	84,824
23	66	5	52001	70	PATROL OFFICER	83,324
23	66	7	52001	70	PATROL OFFICER	86,182
23	66	9	52001	70	PATROL OFFICER	86,173
23	66	10	52001	70	PATROL OFFICER	84,430
23	66	11	52001	70	PATROL OFFICER	84,421
23	66	12	52001	70	PATROL OFFICER	83,157
23	66	13	52001	70	PATROL OFFICER	84,430
23	66	14	52001	70	PATROL OFFICER	87,955
23	66	15	52001	70	PATROL OFFICER	87,579
23	66	16	52001	70	PATROL OFFICER	81,781
23	66	19	52001	70	PATROL OFFICER	84,421
23	66	20	52001	70	PATROL OFFICER	75,294
23	66	21	52001	70	PATROL OFFICER	79,299
23	66	22	52001	70	PATROL OFFICER	81,781
23	66	25	52001	70	PATROL OFFICER	64,761
23	66	26	52001	70	PATROL OFFICER	90,803
23	66	29	52001	70	PATROL OFFICER	64,761
23	66	30	52001	70	PATROL OFFICER	88,288
23	66	31	52001	70	PATROL OFFICER	64,761
23	66	32	52001	70	PATROL OFFICER	62,050
23	66	34	52001	70	PATROL OFFICER	62,050
23	66	35	52001	70	PATROL OFFICER	84,513
23	66	37	52001	70	PATROL OFFICER	87,099
23	66	40	52001	70	PATROL OFFICER	81,781
23	66	42	52001	70	PATROL OFFICER	81,843
23	66	50	52001	70	PATROL OFFICER	84,951
23	66	55	52001	70	PATROL OFFICER	85,785

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23 POLICE  
10 ADMINISTRATION  
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22 AUTOTHEFT  
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35 NARCOTICS/PIPELINE/K-9 DIVISION  
41 911 COMMUNICATIONS  
65 CRIMINAL INTELLIGENCE ACQUISITION UNIT  
66 PATROL DIVISION

PERSONNEL POSITION LISTING (2366) – CONTINUED

23	66	57	52001	70	PATROL OFFICER	76,546
23	66	63	52001	70	PATROL OFFICER	81,781
23	66	64	52001	70	PATROL OFFICER	88,121
23	66	65	52001	70	PATROL OFFICER	84,055
23	66	68	52001	70	PATROL OFFICER	75,232
23	66	70	52001	70	PATROL OFFICER	64,761
23	66	78	52001	70	PATROL OFFICER	77,943
23	66	83	52001	70	PATROL OFFICER	88,288
23	66	86	52001	70	PATROL OFFICER	81,781
23	66	88	52001	70	PATROL OFFICER	84,421
23	66	89	52001	70	PATROL OFFICER	77,943
23	66	93	52001	70	PATROL OFFICER	88,705
23	66	94	52001	70	PATROL OFFICER	84,430
23	66	96	52001	70	PATROL OFFICER	87,162
23	66	116	52001	70	PATROL OFFICER	88,163
23	66	117	52001	70	PATROL OFFICER	81,781
23	66	126	52001	70	PATROL OFFICER	62,050
23	66	127	52001	70	PATROL OFFICER	91,167
23	66	128	52001	70	PATROL OFFICER	83,324
23	66	129	52001	70	PATROL OFFICER	88,351
23	66	131	52001	70	PATROL OFFICER	88,351
23	66	133	52001	70	PATROL OFFICER	88,351
23	66	136	52001	70	PATROL OFFICER	86,244
23	66	137	52001	70	PATROL OFFICER	69,559
23	66	147	52001	70	PATROL OFFICER	75,294
23	66	158	52001	70	PATROL OFFICER	75,232
23	66	161	52001	70	PATROL OFFICER	62,113
23	66	167	52001	70	PATROL OFFICER	90,991
23	66	169	52001	70	PATROL OFFICER	62,050
23	66	170	52001	70	PATROL OFFICER	75,294
23	66	172	52001	70	PATROL OFFICER	75,294
23	66	173	52001	70	PATROL OFFICER	88,705
23	66	181	52001	70	PATROL OFFICER	81,906
23	66	183	52001	70	PATROL OFFICER	88,518
23	66	185	52001	70	PATROL OFFICER	66,910
23	66	188	52001	70	PATROL OFFICER	77,881
23	66	189	52001	70	PATROL OFFICER	88,288

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101 GENERAL FUND  
23 POLICE  
10 ADMINISTRATION  
20 RECORDS/PROPERTY  
22 AUTOTHEFT  
25 DETECTIVE  
35 NARCOTICS/PIPELINE/K-9 DIVISION  
41 911 COMMUNICATIONS  
65 CRIMINAL INTELLIGENCE ACQUISITION UNIT  
66 PATROL DIVISION

PERSONNEL POSITION LISTING (2366) - CONTINUED

23	66	190	52001	70	PATROL OFFICER	88,288
23	66	191	52001	70	PATROL OFFICER	89,602
23	66	193	52001	70	PATROL OFFICER	88,059
23	66	194	52001	70	PATROL OFFICER	88,893
23	66	196	52001	70	PATROL OFFICER	89,832
23	66	199	52001	70	PATROL OFFICER	88,309
23	66	201	52001	70	PATROL OFFICER	89,477
23	66	202	52001	70	PATROL OFFICER	62,050
23	66	204	52001	70	PATROL OFFICER	62,050
23	66	213	52001	70	PATROL OFFICER	90,019
23	66	234	52001	70	PATROL OFFICER	77,943
23	66	239	52001	70	PATROL OFFICER	88,518
23	66	240	52001	70	PATROL OFFICER	89,832
23	66	242	52001	70	PATROL OFFICER	87,016
23	66	243	52001	70	PATROL OFFICER	77,881
23	66	245	52001	70	PATROL OFFICER	88,413
23	66	256	52001	70	PATROL OFFICER	88,163
23	66	259	52001	70	PATROL OFFICER	88,163
23	66	260	52001	70	PATROL OFFICER	75,294
23	66	261	52001	70	PATROL OFFICER	66,910
23	66	262	52001	70	PATROL OFFICER	84,618
23	66	263	52001	70	PATROL OFFICER	77,943
23	66	264	52001	70	PATROL OFFICER	91,167
23	66	286	52001	70	PATROL OFFICER	84,421
23	66	287	52001	70	PATROL OFFICER	76,608
23	66	288	52001	70	PATROL OFFICER	87,454
23	66	289	52001	70	PATROL OFFICER	76,254
23	66	292	52001	70	PATROL OFFICER	62,113
23	66	293	52001	70	PATROL OFFICER	87,412
23	66	295	52001	70	PATROL OFFICER	87,141
23	66	345	52001	70	PATROL OFFICER	75,294
23	66	346	52001	70	PATROL OFFICER	87,350
23	66	348	52001	70	PATROL OFFICER	87,350
23	66	349	52001	70	PATROL OFFICER	81,969
23	66	350	52001	70	PATROL OFFICER	91,413
23	66	351	52001	70	PATROL OFFICER	88,059
23	66	352	52001	70	PATROL OFFICER	90,291
23	66	364	52001	70	PATROL OFFICER	88,121

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DEPARTMENT NUMBER	23 POLICE
DIVISION NUMBER	10 ADMINISTRATION
	20 RECORDS/PROPERTY
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	25 DETECTIVE
	35 NARCOTICS/PIPELINE/K-9 DIVISION
	41 911 COMMUNICATIONS
	65 CRIMINAL INTELLIGENCE ACQUISITION UNIT
	66 PATROL DIVISION

PERSONNEL POSITION LISTING (2366) - CONTINUED

23	66	365	52001	70	PATROL OFFICER	68,224
23	66	366	52001	70	PATROL OFFICER	88,956
23	66	370	52001	70	PATROL OFFICER	89,123
23	66	374	52001	70	PATROL OFFICER	89,206
23	66	375	52001	70	PATROL OFFICER	81,906
23	66	376	52001	70	PATROL OFFICER	75,294
23	66	378	52001	70	PATROL OFFICER	76,608
23	66	379	52001	70	PATROL OFFICER	90,645
23	66	380	52001	70	PATROL OFFICER	87,496
23	66	381	52001	70	PATROL OFFICER	75,294
23	66	382	52001	70	PATROL OFFICER	87,892
23	66	383	52001	70	PATROL OFFICER	89,496
23	66	384	52001	70	PATROL OFFICER	89,018
23	66	385	52001	70	PATROL OFFICER	89,436
23	66	387	52001	70	PATROL OFFICER	83,262
23	66	389	52001	70	PATROL OFFICER	75,232
23	66	390	52001	70	PATROL OFFICER	90,875
23	66	391	52001	70	PATROL OFFICER	87,892
23	66	392	52001	70	PATROL OFFICER	87,996
23	66	393	52001	70	PATROL OFFICER	77,881
23	66	398	52001	70	PATROL OFFICER	89,832
23	66	399	52001	70	PATROL OFFICER	88,413
23	66	401	52001	70	PATROL OFFICER	87,267
23	66	402	52001	70	PATROL OFFICER	75,294
23	66	412	52001	70	PATROL OFFICER	88,121
23	66	413	52001	70	PATROL OFFICER	69,559
23	66	414	52001	70	PATROL OFFICER	66,910
23	66	419	52001	70	PATROL OFFICER	75,232
23	66	424	52001	70	PATROL OFFICER	87,829
23	66	425	52001	70	PATROL OFFICER	87,829
23	66	426	52001	70	PATROL OFFICER	75,294
23	66	429	52001	70	PATROL OFFICER	87,955
23	66	436	52001	70	PATROL OFFICER	86,595
23	66	437	52001	70	PATROL OFFICER	62,050
23	66	438	52001	70	PATROL OFFICER	87,767
23	66	440	52001	70	PATROL OFFICER	87,767
23	66	442	52001	70	PATROL OFFICER	62,113

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35 NARCOTICS/PIPELINE/K-9 DIVISION  
41 911 COMMUNICATIONS  
65 CRIMINAL INTELLIGENCE ACQUISITION UNIT  
66 PATROL DIVISION

PERSONNEL POSITION LISTING (2366) - CONTINUED

23	66	443	52001	70	PATROL OFFICER	62,113
23	66	444	52001	70	PATROL OFFICER	88,351
23	66	446	52001	70	PATROL OFFICER	88,101
23	66	447	52001	70	PATROL OFFICER	87,871
23	66	448	52001	70	PATROL OFFICER	87,955
23	66	450	52001	70	PATROL OFFICER	87,955
23	66	451	52001	70	PATROL OFFICER	89,373
23	66	454	52001	70	PATROL OFFICER	87,475
23	66	457	52001	70	PATROL OFFICER	87,955
23	66	458	52001	70	PATROL OFFICER	88,413
23	66	460	52001	70	PATROL OFFICER	88,059
23	66	461	52001	70	PATROL OFFICER	87,350
23	66	462	52001	70	PATROL OFFICER	87,955
23	66	463	52001	70	PATROL OFFICER	86,745
23	66	465	52001	70	PATROL OFFICER	88,288
23	66	466	52001	70	PATROL OFFICER	88,059
23	66	471	52001	70	PATROL OFFICER	83,262
23	66	472	52001	70	PATROL OFFICER	76,546
23	66	473	52001	70	PATROL OFFICER	75,232
23	66	474	52001	70	PATROL OFFICER	87,350
23	66	475	52001	70	PATROL OFFICER	90,457
23	66	476	52001	70	PATROL OFFICER	87,371
23	66	477	52001	70	PATROL OFFICER	87,809
23	66	479	52001	70	PATROL OFFICER	82,866
23	66	480	52001	70	PATROL OFFICER	87,371
23	66	481	52001	70	PATROL OFFICER	62,113
23	66	482	52001	70	PATROL OFFICER	87,809
23	66	483	52001	70	PATROL OFFICER	87,642
23	66	484	52001	70	PATROL OFFICER	87,371
23	66	485	52001	70	PATROL OFFICER	88,038
23	66	486	52001	70	PATROL OFFICER	83,595
23	66	487	52001	70	PATROL OFFICER	89,123
23	66	488	52001	70	PATROL OFFICER	62,113
23	66	489	52001	70	PATROL OFFICER	87,934
23	66	490	52001	70	PATROL OFFICER	87,809
23	66	491	52001	70	PATROL OFFICER	87,704
23	66	494	52001	70	PATROL OFFICER	87,704
23	66	495	52001	70	PATROL OFFICER	64,761

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23 POLICE  
10 ADMINISTRATION  
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22 AUTOTHEFT  
25 DETECTIVE  
35 NARCOTICS/PIPELINE/K-9 DIVISION  
41 911 COMMUNICATIONS  
65 CRIMINAL INTELLIGENCE ACQUISITION UNIT  
66 PATROL DIVISION

PERSONNEL POSITION LISTING (2366) - CONTINUED

23	66	496	52001	70	PATROL OFFICER	75,232
23	66	497	52001	70	PATROL OFFICER	84,430
23	66	498	52001	70	PATROL OFFICER	77,881
23	66	499	52001	70	PATROL OFFICER	66,910
23	66	500	52001	70	PATROL OFFICER	87,704
23	66	501	52001	70	PATROL OFFICER	86,235
23	66	502	52001	70	PATROL OFFICER	87,809
23	66	503	52001	70	PATROL OFFICER	62,113
23	66	504	52001	70	PATROL OFFICER	66,910
23	66	505	52001	70	PATROL OFFICER	62,113
23	66	506	52001	70	PATROL OFFICER	89,352
23	66	507	52001	70	PATROL OFFICER	77,881
23	66	508	52001	70	PATROL OFFICER	87,704
23	66	509	52001	70	PATROL OFFICER	87,704
23	66	511	52001	70	PATROL OFFICER	88,893
23	66	512	52001	70	PATROL OFFICER	89,060
23	66	514	52001	70	PATROL OFFICER	87,308
23	66	515	52001	70	PATROL OFFICER	75,294
23	66	516	52001	70	PATROL OFFICER	87,871
23	66	517	52001	70	PATROL OFFICER	62,113
23	66	519	52001	70	PATROL OFFICER	86,762
23	66	523	52001	70	PATROL OFFICER	77,881
23	66	524	52001	70	PATROL OFFICER	87,642
23	66	525	52001	70	PATROL OFFICER	77,943
23	66	526	52001	70	PATROL OFFICER	86,182
23	66	528	52001	70	PATROL OFFICER	81,906
23	66	529	52001	70	PATROL OFFICER	90,291
23	66	531	52001	70	PATROL OFFICER	87,475
23	66	532	52001	70	PATROL OFFICER	90,228
23	66	533	52001	70	PATROL OFFICER	87,475
23	66	534	52001	70	PATROL OFFICER	85,785
23	66	537	52001	70	PATROL OFFICER	84,609
23	66	539	52001	70	PATROL OFFICER	90,228
23	66	540	52001	70	PATROL OFFICER	62,113
23	66	541	52001	70	PATROL OFFICER	85,785
23	66	543	52001	70	PATROL OFFICER	87,412
23	66	544	52001	70	PATROL OFFICER	88,435
23	66	545	52001	70	PATROL OFFICER	85,785
23	66	546	52001	70	PATROL OFFICER	87,475

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23 POLICE  
10 ADMINISTRATION  
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22 AUTOTHEFT  
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35 NARCOTICS/PIPELINE/K-9 DIVISION  
41 911 COMMUNICATIONS  
65 CRIMINAL INTELLIGENCE ACQUISITION UNIT  
66 PATROL DIVISION

PERSONNEL POSITION LISTING (2366) – CONTINUED

23	66	547	52001	70	PATROL OFFICER	84,284
23	66	548	52001	70	PATROL OFFICER	75,232
23	66	549	52001	70	PATROL OFFICER	75,294
23	66	550	52001	70	PATROL OFFICER	87,579
23	66	552	52001	70	PATROL OFFICER	90,282
23	66	553	52001	70	PATROL OFFICER	88,956
23	66	554	52001	70	PATROL OFFICER	87,537
23	66	600	52001	70	PATROL OFFICER	85,890
23	66	601	52001	70	PATROL OFFICER	77,881
23	66	602	52001	70	PATROL OFFICER	75,294
23	66	604	52001	70	PATROL OFFICER	87,579
23	66	605	52001	70	PATROL OFFICER	88,038
23	66	606	52001	70	PATROL OFFICER	87,579
23	66	609	52001	70	PATROL OFFICER	83,262
23	66	610	52001	70	PATROL OFFICER	84,617
23	66	611	52001	70	PATROL OFFICER	87,579
23	66	612	52001	70	PATROL OFFICER	90,332
23	66	613	52001	70	PATROL OFFICER	75,232
23	66	614	52001	70	PATROL OFFICER	64,761
23	66	615	52001	70	PATROL OFFICER	75,232
23	66	616	52001	70	PATROL OFFICER	85,723
23	66	617	52001	70	PATROL OFFICER	87,412
23	66	618	52001	70	PATROL OFFICER	87,412
23	66	619	52001	70	PATROL OFFICER	87,412
23	66	620	52001	70	PATROL OFFICER	88,310
23	66	621	52001	70	PATROL OFFICER	90,165
23	66	622	52001	70	PATROL OFFICER	88,726
23	66	623	52001	70	PATROL OFFICER	62,113
23	66	624	52001	70	PATROL OFFICER	87,350
23	66	625	52001	70	PATROL OFFICER	75,294
23	66	626	52001	70	PATROL OFFICER	87,412
23	66	627	52001	70	PATROL OFFICER	90,157
23	66	628	52001	70	PATROL OFFICER	75,294
23	66	629	52001	70	PATROL OFFICER	76,546
23	66	630	52001	70	PATROL OFFICER	85,660
23	66	631	52001	70	PATROL OFFICER	87,350
23	66	632	52001	70	PATROL OFFICER	64,761

FUND NUMBER	101 GENERAL FUND
DEPARTMENT NUMBER	23 POLICE
DIVISION NUMBER	10 ADMINISTRATION
	20 RECORDS/PROPERTY
	22 AUTOTHEFT
	25 DETECTIVE
	35 NARCOTICS/PIPELINE/K-9 DIVISION
	41 911 COMMUNICATIONS
	65 CRIMINAL INTELLIGENCE ACQUISITION UNIT
	66 PATROL DIVISION

PERSONNEL POSITION LISTING (2366) – CONTINUED

23	66	633	52001	70	PATROL OFFICER	85,660
23	66	634	52001	70	PATROL OFFICER	62,113
23	66	636	52001	70	PATROL OFFICER	62,113
23	66	637	52001	70	PATROL OFFICER	62,113
23	66	638	52001	70	PATROL OFFICER	64,761
23	66	650	52001	70	PATROL OFFICER	88,351
23	66	651	52001	70	PATROL OFFICER	88,393
23	66	700	52001	70	PATROL OFFICER	62,113
23	66	701	52001	70	PATROL OFFICER	85,660
23	66	702	52001	70	PATROL OFFICER	85,660
23	66	703	52001	70	PATROL OFFICER	90,094
23	66	704	52001	70	PATROL OFFICER	75,232
23	66	716	52001	70	PATROL OFFICER	85,035
23	66	717	52001	70	PATROL OFFICER	76,546
23	66	724	52001	70	PATROL OFFICER	75,232
23	66	800	52001	70	PATROL OFFICER	77,568
23	66	802	52001	70	PATROL OFFICER	66,910
23	66	803	52001	70	PATROL OFFICER	66,910
23	66	804	52001	70	PATROL OFFICER	66,910
23	66	805	52001	70	PATROL OFFICER	86,203
23	66	806	52001	70	PATROL OFFICER	84,492
23	66	808	52001	70	PATROL OFFICER	83,533
23	66	809	52001	70	PATROL OFFICER	62,050
23	66	811	52001	70	PATROL OFFICER	77,881
23	66	812	52001	70	PATROL OFFICER	76,546
23	66	813	52001	70	PATROL OFFICER	62,113
23	66	815	52001	70	PATROL OFFICER	62,113
23	66	810	52002	70	POLICE CADET	59,047
23	66	816	52002	70	POLICE CADET	84,492
23	66	32	50857	72	POLICE INVESTIGATOR	93,982
23	66	39	50857	72	POLICE INVESTIGATOR	94,313
23	66	40	50857	72	POLICE INVESTIGATOR	93,836
23	66	51	50857	72	POLICE INVESTIGATOR	92,138
23	66	52	50857	72	POLICE INVESTIGATOR	94,859
23	66	62	50857	72	POLICE INVESTIGATOR	92,439
23	66	108	50857	72	POLICE INVESTIGATOR	92,501
23	66	114	50857	72	POLICE INVESTIGATOR	92,501
23	66	124	50857	72	POLICE INVESTIGATOR	95,267

FUND NUMBER	101 GENERAL FUND
DEPARTMENT NUMBER	23 POLICE
DIVISION NUMBER	10 ADMINISTRATION
	20 RECORDS/PROPERTY
	22 AUTO THEFT
	25 DETECTIVE
	35 NARCOTICS/PIPELINE/K-9 DIVISION
	41 911 COMMUNICATIONS
	65 CRIMINAL INTELLIGENCE ACQUISITION UNIT
	66 PATROL DIVISION

PERSONNEL POSITION LISTING (2366) – CONTINUED

23	66	151	50857	72	POLICE INVESTIGATOR	93,565
23	66	157	50857	72	POLICE INVESTIGATOR	90,979
23	66	158	50857	72	POLICE INVESTIGATOR	91,625
23	66	174	50857	72	POLICE INVESTIGATOR	92,856
23	66	175	50857	72	POLICE INVESTIGATOR	94,107
23	66	176	50857	72	POLICE INVESTIGATOR	93,543
23	66	350	50857	72	POLICE INVESTIGATOR	92,501
23	66	725	50857	72	POLICE INVESTIGATOR	95,983
23	66	726	50857	72	POLICE INVESTIGATOR	91,563
23	66	754	50857	72	POLICE INVESTIGATOR	91,625
23	66	6	51559	73	POLICE SERGEANT	99,489
23	66	18	51559	73	POLICE SERGEANT	99,134
23	66	27	51559	73	POLICE SERGEANT	96,402
23	66	36	51559	73	POLICE SERGEANT	97,611
23	66	44	51559	73	POLICE SERGEANT	102,263
23	66	48	51559	73	POLICE SERGEANT	101,157
23	66	59	51559	73	POLICE SERGEANT	95,818
23	66	60	51559	73	POLICE SERGEANT	97,611
23	66	62	51559	73	POLICE SERGEANT	95,964
23	66	68	51559	73	POLICE SERGEANT	100,928
23	66	69	51559	73	POLICE SERGEANT	96,485
23	66	71	51559	73	POLICE SERGEANT	96,485
23	66	71	51559	73	POLICE SERGEANT	102,263
23	66	72	51559	73	POLICE SERGEANT	99,614
23	66	74	51559	73	POLICE SERGEANT	99,134
23	66	80	51559	73	POLICE SERGEANT	101,345
23	66	81	51559	73	POLICE SERGEANT	100,928
23	66	84	51559	73	POLICE SERGEANT	98,875
23	66	92	51559	73	POLICE SERGEANT	100,031
23	66	121	51559	73	POLICE SERGEANT	99,176
23	66	343	51559	73	POLICE SERGEANT	100,928
23	66	400	51559	73	POLICE SERGEANT	99,235
23	66	705	51559	73	POLICE SERGEANT	99,906
23	66	708	51559	73	POLICE SERGEANT	97,236
23	66	709	51559	73	POLICE SERGEANT	96,193
23	66	711	51559	73	POLICE SERGEANT	98,779
23	66	751	51559	73	POLICE SERGEANT	97,985
23	66	752	51559	73	POLICE SERGEANT	102,617

FUND NUMBER	101 GENERAL FUND
DEPARTMENT NUMBER	23 POLICE
DIVISION NUMBER	10 ADMINISTRATION
	20 RECORDS/PROPERTY
	22 AUTOTHEFT
	25 DETECTIVE
	35 NARCOTICS/PIPELINE/K-9 DIVISION
	41 911 COMMUNICATIONS
	65 CRIMINAL INTELLIGENCE ACQUISITION UNIT
	66 PATROL DIVISION

PERSONNEL POSITION LISTING (2366) - CONTINUED

23	66	755	51559	73	POLICE SERGEANT	99,614
23	66	811	51559	73	POLICE SERGEANT	98,321
23	66	6	31553	74	POLICE LIEUTENANTS	112,545
23	66	8	31553	74	POLICE LIEUTENANTS	110,918
23	66	11	31553	74	POLICE LIEUTENANTS	113,630
23	66	15	31553	74	POLICE LIEUTENANTS	111,940
23	66	20	31553	74	POLICE LIEUTENANTS	111,627
23	66	21	31553	74	POLICE LIEUTENANTS	112,545
23	66	43	31553	74	POLICE LIEUTENANTS	109,187
23	66	60	31553	74	POLICE LIEUTENANTS	111,627
23	66	101	31553	74	POLICE LIEUTENANTS	109,896
23	66	718	31553	74	POLICE LIEUTENANTS	110,084
23	66	719	31553	74	POLICE LIEUTENANTS	109,771
23	66	720	31553	74	POLICE LIEUTENANTS	112,962
23	66	722	31553	74	POLICE LIEUTENANTS	113,313
23	66	723	31553	74	POLICE LIEUTENANTS	109,542
23	66	5	31552	75	POLICE CAPTAINS	112,337
23	66	10	31552	75	POLICE CAPTAINS	124,225
23	66	12	31552	75	POLICE CAPTAINS	124,705
23	66	810	31552	75	POLICE CAPTAINS	126,205
23	66	1	40538	R29	FINGERPRINT TECHNICIAN	32,975
23	66	2	40538	R29	FINGERPRINT TECHNICIAN	26,092
<b>COUNT</b>			<b>379</b>		<b>TOTAL</b>	<b>31,585,877</b>

PERFORMANCE MEASURES (2366)

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
Number of dispatched calls received	139,039	136,555	139,286	142,071
Number of case reports processed	32,343	31,180	18,504	18,504
Number of traffic citations issued	29,872	33,687	22,122	22,122
Number of arrests	6,975	1,917	4,243	4,243

**CITY OF LAREDO, TEXAS  
AUTO THEFT  
OPERATING FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>OPENING BALANCE</b>	<b>\$313,987</b>	<b>\$333,748</b>	<b>\$0</b>	<b>\$349,383</b>	<b>\$349,383</b>	<b>\$0</b>
<b>REVENUES</b>						
Intergovernmental Revenue	638,055	641,477	999,400	1,577,725	1,578,425	1,245,034
Rents, Royalties and Interest	284	343	700	700	400	200
Reimburse and Miscellaneous	89	14,120	0	0	9,720	16,000
Other Financing Sources	372,560	369,345	421,720	421,720	421,720	470,658
<b>TOTAL REVENUES</b>	<b>1,010,988</b>	<b>1,025,285</b>	<b>1,421,820</b>	<b>2,000,145</b>	<b>2,010,265</b>	<b>1,731,892</b>
<b>TOTAL AVAILABLE</b>	<b>1,324,975</b>	<b>1,359,033</b>	<b>1,421,820</b>	<b>2,349,528</b>	<b>2,359,648</b>	<b>1,731,892</b>
<b>EXPENDITURES</b>						
<b>AUTOTHEFT-LAREDO FY 16</b>						
Personnel Services	760,937	0	0	0	0	0
Contractual Services	138,958	0	0	0	0	0
<b>TOTAL AUTOTHEFT-LAREDO FY 16</b>	<b>899,896</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>AUTOTHEFT-LAREDO FY 17</b>						
Personnel Services	88,304	817,999	0	0	0	0
Contractual Services	3,028	97,782	0	0	0	0
<b>TOTAL AUTOTHEFT-LAREDO FY 17</b>	<b>91,332</b>	<b>915,781</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>AUTOTHEFT-LAREDO FY 18</b>						
Personnel Services	0	92,685	0	815,628	815,628	997,988
Contractual Services	0	1,183	0	97,617	97,617	0
Other Charges	0	0	0	0	24,583	0
<b>TOTAL AUTOTHEFT-LAREDO FY 18</b>	<b>0</b>	<b>93,869</b>	<b>0</b>	<b>913,245</b>	<b>937,828</b>	<b>997,988</b>

**CITY OF LAREDO, TEXAS  
 AUTO THEFT  
 OPERATING FUND  
 FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>AUTOTHEFT GRANT FY19</b>						
Personnel Services	0	0	968,616	968,616	968,616	0
Contractual Services	0	0	132,000	132,000	132,000	146,400
Other Charges	0	0	321,204	321,204	321,204	587,504
<b>TOTAL AUTOTHEFT GRANT FY19</b>	<b>0</b>	<b>0</b>	<b>1,421,820</b>	<b>1,421,820</b>	<b>1,421,820</b>	<b>733,904</b>
<b>TOTAL EXPENDITURES</b>	<b>991,228</b>	<b>1,009,650</b>	<b>1,421,820</b>	<b>2,335,065</b>	<b>2,359,648</b>	<b>1,731,892</b>
<b>CLOSING BALANCE</b>	<b>\$333,748</b>	<b>\$349,383</b>	<b>\$0</b>	<b>\$14,463</b>	<b>\$0</b>	<b>\$0</b>

FUND NUMBER  
 DEPARTMENT NUMBER  
 DIVISION NUMBER

222 AUTO THEFT TASK FORCE  
 23 POLICE  
 85 AUTO THEFT GRANT

**MISSION**

The Laredo Police Department Auto Theft Task Force Goals and Objectives for fiscal year 2019 consist of several methods which will assist us in reducing, preventing, and detecting auto theft/auto burglary, as well as educating the community in auto theft/auto burglary awareness by means of presentations, brochure drop offs, public service announcements, and auto-theft booth displays.

The task force will continue to work with other agencies such as DPS, NICB, US Customs, OCRA, and Mexican authorities in order to reduce, prevent, and detect auto theft/auto burglary in the border City of Laredo, Texas and Webb County.

**OBJECTIVES, GOALS & PLANNED ACCOMPLISHMENTS**

- **Goal 1:** To reduce the incidence of motor vehicle theft through enforcement strategies

**Strategy 1:** Conduct Activities that Result in the Arrest, Clearance, and Recoveries of Motor Vehicle Theft

**Activities:**

Activity	Measure	Target
Identify groups of auto theft offenders through intelligence gathering, crime analysis and the use of informants	Number of groups identified	10
Identify and document/record prolific motor vehicle theft offenders [Prolific is defined as "linked to MVT offenses three or more times"]	Number identified/documented offenders	25
Collaborate with the District Attorneys' offices regarding sentencing, case packets or addressing repeat offenders	Number of times collaborated	30
Conduct salvage yard inspections	Number of salvage yard inspections	24
Conduct repair shop/recycling center/used car dealership inspections	Number of businesses inspected	24
Conduct bait vehicle operations that target motor vehicle theft offenders	Number of bait vehicle deployments	0
Deploy license plate readers (LPR)	Number of times LPR deployed	100
Respond to license plate reader (LPR) alert notifications	Number of times responded to LPR alert notification	40
Conduct covert operations targeting motor vehicle theft offenders	Number of covert operations	40
Conduct Bridge/Port Operations	Number of operations	40
Conduct warrant "round-up" operations targeting auto crimes offenders, including those wanted for motor vehicle thefts, vehicle burglaries and the theft of vehicle parts	Number of operations	24

FUND NUMBER  
 DEPARTMENT NUMBER  
 DIVISION NUMBER

222 AUTO THEFT TASK FORCE  
 23 POLICE  
 85 AUTO THEFT GRANT

**Strategy 2: Conduct Collaborative Efforts that Result In Reduction of Incidents of Motor Vehicle Theft**

**Activities**

Activity	Measure	Target
Provide Agency-Assists-assist other agencies in obtaining port video, recovery and information	Number of agency assists	250
Collaborate with law enforcement units responsible for gateway crimes involved with motor vehicle theft investigations	Number of times collaborated	50
Collaborate with agencies/organizations that assist in the reduction of motor vehicle thefts	Number of times collaborated	250
Collaborate on investigations regarding stolen parts and other property	Number of cases investigated	100
Conduct intelligence information-sharing	Number of intelligence meetings attended; crime analysis bulletins disseminated	350

**Strategy 3: Prevent and Reduce the Incidence of Motor Vehicle Related Fraud Activities**

**Activities:**

Activity	Measure	Target
Collaborate with agencies relating to investigation and enforcement of vehicle insurance fraud	Number of collaborations	50
Conduct insurance fraud investigations	Number of insurance fraud cases	24
Conduct 68(A) inspections and VIN verification inspections	Number of inspections	500
Conduct vehicle title fraud investigations	Number of vehicle title fraud cases	20
Coordinate with TxDMV/Tax Offices relating to investigation and enforcement of fraudulent titles and registration of stolen vehicles	Number of collaborations	24

- **Goal 2:** To reduce the incidence of theft from motor vehicles through enforcement strategies

**Strategy 1:** Conduct Activities that Result in the Arrest, Clearance, and Recoveries of Burglary of Motor Vehicles and Theft of Vehicle Parts and Accessories

FUND NUMBER  
 DEPARTMENT NUMBER  
 DIVISION NUMBER

222 AUTO THEFT TASK FORCE  
 23 POLICE  
 85 AUTO THEFT GRANT

**Activities:**

Activity	Measure	Target
Conduct bait vehicle operations that target vehicle burglary offenders	Number of bait vehicle burglary deployments	0
Identify prolific BMV offenders through informants and intelligence [Prolific is defined as “linked to BMV and theft of vehicle parts and accessories offenses three or more times”]	Number of offenders identified	80
Conduct Bridge/Port operations	Number of bridge surveillance operations	40
Conduct salvage yard/repair shop/metal recyclers and resale location inspections	Number of business inspections	24
Conduct warrant “round-up” operations targeting auto crimes offenders, including those wanted for motor vehicle thefts, vehicle burglaries and the theft of vehicle parts	Number of “round up” operations	24

- **Goal 2:** To reduce the incidence of motor vehicle theft through enforcement strategies

**Strategy 2:** Conduct Collaborative Efforts that Result in the Reduction of Incidents of Theft from a Motor Vehicle

**Activities:**

Activity	Measure	Target
Provide Agency Assists	Number of agency assists	250
Collaborate on investigations with law enforcement units responsible for gateway crimes involving theft from a motor vehicle	Number of times collaborated	50
Collaborate with agencies/organizations that assist in the reduction of thefts from a motor vehicle	Number of times collaborated	200
Investigate cases regarding stolen parts and other property	Number of cases investigated	1200

FUND NUMBER  
 DEPARTMENT NUMBER  
 DIVISION NUMBER

222 AUTO THEFT TASK FORCE  
 23 POLICE  
 85 AUTO THEFT GRANT

- **Goal 3:** Educate/Train Citizens and Qualified Personnel in Detection and Prevention of Motor Vehicle Theft, Burglary of Motor Vehicles and Theft of Vehicle Parts and Accessories

**Strategy 1:** Conduct Public Awareness Related Activities Used to Educate Citizens

**Activities:**

Activity	Measure	Target
Conduct media outreach, including, public service announcements, press releases, and interviews	Number of outreaches	24
Conduct educational presentations to citizens	Number of presentations Number of participants	12 300
Operate trade show exhibits/booths at community events	Number of events	24
Conduct vehicle identification number (VIN) etchings	Number of etching events	0
Operate vehicle displays	Number of display events	12
Purchase advertisements in local outlets	Number of advertisements purchased	4
Write articles for local publications (e.g., neighborhood association newsletters)	Number of articles	2
Conduct vehicle report card initiatives.	Number report cards issued	200
Utilize social media outlets	Number of postings in social media outlets	50
Deploy outdoor public notification signage	Number of deployments per month (if sign remains several months, count as 1 deployment per month)	18

- **Goal 3:** Educate/Train Citizens and Qualified Personnel in Detection and Prevention of Motor Vehicle Theft, Burglary of Motor Vehicles and Theft of Vehicle Parts and Accessories

**Strategy 2:** Conduct Law Enforcement Training Activities to Educate Officers on Recognition and Apprehension of Stolen Vehicles and Property

**Activities:**

Activity	Measure	Target
Conduct law enforcement training (TCOLE)	Number of classes Number of participants	6 380
Conduct vehicle crimes presentations to law enforcement agencies (non TCOLE)	Number of classes Number of participants	5 100

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

222 AUTO THEFT TASK FORCE  
23 POLICE  
85 AUTO THEFT GRANT

EXPENDITURES

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	849,242	910,684	1,784,244	1,784,244	997,988
Contractual Services	141,986	98,965	229,617	229,617	146,400
Other Charges	-	-	321,204	345,787	587,504
<b>TOTAL</b>	\$ 991,228	\$ 1,009,649	\$ 2,335,065	\$ 2,359,648	\$ 1,731,892

PERSONNEL POSITION LISTING

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
23	56	179	20013	R27	CLERK III	27,093
23	56	522	31553	74	POLICE LIEUTENANTS	113,807
23	56	3	50857	72	POLICE INVESTIGATOR	95,190
23	56	140	50857	72	POLICE INVESTIGATOR	95,515
23	56	154	50857	72	POLICE INVESTIGATOR	93,292
23	56	178	50857	72	POLICE INVESTIGATOR	93,647
23	56	751	50857	72	POLICE INVESTIGATOR	94,001
23	56	752	50857	72	POLICE INVESTIGATOR	94,544
<b>COUN</b>			<b>8</b>		<b>TOTAL</b>	<b>707,089</b>

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
Number of stolen vehicles	315	207	182	200
Number of arrests	310	227	232	255
Number of recovered vehicles	208	109	145	160
Value of vehicles recovered	\$951,960	\$1,482,860	\$834,666	\$1,112,666
Value of stolen auto parts recovered	\$13,205	\$800	\$0	\$880
68A Inspections	384	414	309	500
Number of dealership inspections	41	21	40	40
Bridge operations conducted	30	4	24	40
Public awareness events	55	90	40	40
Number of other cases investigated associated with Auto Theft	1,565	1,085	875	962

**CITY OF LAREDO, TEXAS  
FINANCIAL TASK FORCE  
OPERATING FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>OPENING BALANCE</b>	<b>\$2,370,641</b>	<b>\$2,386,917</b>	<b>\$1,105,577</b>	<b>\$2,038,441</b>	<b>\$2,038,441</b>	<b>\$608,545</b>
<b>REVENUES</b>						
Intergovernmental Revenue	927,512	742,282	1,630,142	2,422,278	1,630,142	1,630,142
Rents, Royalties and Interest	19,830	34,675	42,000	42,000	42,800	0
Reimburse and Miscellaneous	39,695	1,800	320,000	564,332	320,000	0
<b>TOTAL REVENUES</b>	<b>987,037</b>	<b>778,757</b>	<b>1,992,142</b>	<b>3,028,610</b>	<b>1,992,942</b>	<b>1,630,142</b>
<b>TOTAL AVAILABLE</b>	<b>3,357,678</b>	<b>3,165,674</b>	<b>3,097,719</b>	<b>5,067,051</b>	<b>4,031,383</b>	<b>2,238,687</b>
<b>EXPENDITURES</b>						
<b>HIDTA RIO GRANDE 2016</b>						
Personnel Services	26,134	0	0	0	0	0
Materials and Supplies	1,304	0	0	0	0	0
Contractual Services	572	0	0	0	0	0
<b>TOTAL HIDTA RIO GRANDE 2016</b>	<b>28,011</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>HIDTA TASK FORCE 2015</b>						
Materials and Supplies	3,401	0	0	0	0	0
Capital Outlay	129,372	0	0	0	0	0
<b>TOTAL HIDTA TASK FORCE 2015</b>	<b>132,774</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FINANCIAL TF FY 19</b>						
Personnel Services	0	0	512,238	512,238	512,238	132,000
Materials and Supplies	0	0	23,995	23,995	23,995	29,010
Contractual Services	0	0	42,635	42,635	42,635	51,870
Other Charges	0	0	118,554	118,554	118,554	0
<b>TOTAL FINANCIAL TF FY 19</b>	<b>0</b>	<b>0</b>	<b>697,422</b>	<b>697,422</b>	<b>697,422</b>	<b>212,880</b>
<b>HIDTA WEBB-ZAPATA 2015</b>						
Personnel Services	43,844	0	0	0	0	0
<b>TOTAL HIDTA WEBB-ZAPATA 2015</b>	<b>43,844</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**CITY OF LAREDO, TEXAS  
FINANCIAL TASK FORCE  
OPERATING FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>FINANCIAL-COUNTIES FY19</b>						
Other Charges	0	0	259,584	259,584	259,584	262,181
<b>TOTAL FINANCIAL-COUNTIES FY19</b>	<b>0</b>	<b>0</b>	<b>259,584</b>	<b>259,584</b>	<b>259,584</b>	<b>262,181</b>
<b>PROGRAM INCOME</b>						
Personnel Services	43,249	34,952	0	42,000	42,000	0
Contractual Services	0	0	0	462,983	462,983	0
Other Charges	0	0	200,000	402,332	402,332	0
Capital Outlay	0	350,000	0	587,017	587,017	0
<b>TOTAL PROGRAM INCOME</b>	<b>43,249</b>	<b>384,952</b>	<b>200,000</b>	<b>1,494,332</b>	<b>1,494,332</b>	<b>0</b>
<b>HIDTA RIO GRANDE 2019</b>						
Personnel Services	0	0	27,652	27,652	27,700	0
Materials and Supplies	0	0	7,000	7,000	7,000	7,000
Contractual Services	0	0	12,900	12,900	12,900	12,900
<b>TOTAL HIDTA RIO GRANDE 2019</b>	<b>0</b>	<b>0</b>	<b>47,552</b>	<b>47,552</b>	<b>47,600</b>	<b>19,900</b>
<b>HIDTA TASK FORCE 2016</b>						
Personnel Services	221,226	0	0	0	0	0
Materials and Supplies	5,293	0	0	0	0	0
Contractual Services	20,235	0	0	0	0	0
Capital Outlay	17,539	0	0	0	0	0
<b>TOTAL HIDTA TASK FORCE 2016</b>	<b>264,294</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>HIDTA DEA 2016</b>						
Personnel Services	82,992	0	0	0	0	0
<b>TOTAL HIDTA DEA 2016</b>	<b>82,992</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>HIDTA DEA FY 19</b>						
Other Charges	0	0	130,620	130,620	130,620	0
<b>TOTAL HIDTA DEA FY 19</b>	<b>0</b>	<b>0</b>	<b>130,620</b>	<b>130,620</b>	<b>130,620</b>	<b>0</b>

**CITY OF LAREDO, TEXAS  
FINANCIAL TASK FORCE  
OPERATING FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>HIDTA WEBB/ZAPATA 2016</b>						
Personnel Services	155,183	0	0	0	0	0
<b>TOTAL HIDTA WEBB/ZAPATA 2016</b>	<b>155,183</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>HIDTA TASK FORCE 2017</b>						
Personnel Services	89,897	188,586	0	84,397	84,397	0
Materials and Supplies	1,976	8,376	0	32,592	32,592	0
Contractual Services	3,448	15,741	0	35,808	35,808	0
Capital Outlay	10,598	0	0	0	0	0
<b>TOTAL HIDTA TASK FORCE 2017</b>	<b>105,919</b>	<b>212,704</b>	<b>0</b>	<b>152,797</b>	<b>152,797</b>	<b>0</b>
<b>HIDTA WEBB/ZAPATA 2017</b>						
Personnel Services	66,164	175,340	0	63,798	63,798	0
<b>TOTAL HIDTA WEBB/ZAPATA 2017</b>	<b>66,164</b>	<b>175,340</b>	<b>0</b>	<b>63,798</b>	<b>63,798</b>	<b>0</b>
<b>HIDTA DEA 2017</b>						
Personnel Services	33,348	80,150	0	0	0	0
<b>TOTAL HIDTA DEA 2017</b>	<b>33,348</b>	<b>80,150</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>HIDTA RIO GRANDE 2017</b>						
Personnel Services	14,062	26,766	0	2,975	2,975	0
Materials and Supplies	636	1,603	0	1,561	1,561	0
Contractual Services	286	574	0	1,080	2,224	0
<b>TOTAL HIDTA RIO GRANDE 2017</b>	<b>14,984</b>	<b>28,943</b>	<b>0</b>	<b>5,616</b>	<b>6,760</b>	<b>0</b>
<b>HIDTA TASK FORCE 2018</b>						
Personnel Services	0	145,201	0	159,996	159,996	212,919
Materials and Supplies	0	3,314	0	27,081	27,081	27,081
Contractual Services	0	8,478	0	36,016	36,016	36,016
<b>TOTAL HIDTA TASK FORCE 2018</b>	<b>0</b>	<b>156,993</b>	<b>0</b>	<b>223,093</b>	<b>223,093</b>	<b>276,016</b>

**CITY OF LAREDO, TEXAS  
FINANCIAL TASK FORCE  
OPERATING FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>HIDTA WEBB/ZAPATA 2018</b>						
Personnel Services	0	36,970	0	233,158	233,158	0
<b>TOTAL HIDTA WEBB/ZAPATA 2018</b>	<b>0</b>	<b>36,970</b>	<b>0</b>	<b>233,158</b>	<b>233,158</b>	<b>0</b>
<b>HIDTA RIO GRANDE 2018</b>						
Personnel Services	0	10,649	0	17,050	17,050	0
Materials and Supplies	0	431	0	6,569	6,569	6,569
Contractual Services	0	287	0	12,613	12,613	12,613
<b>TOTAL HIDTA RIO GRANDE 2018</b>	<b>0</b>	<b>11,367</b>	<b>0</b>	<b>36,232</b>	<b>36,232</b>	<b>19,182</b>
<b>HIDTA DEA 2018</b>						
Personnel Services	0	39,817	0	77,442	77,442	132,640
<b>TOTAL HIDTA DEA 2018</b>	<b>0</b>	<b>39,817</b>	<b>0</b>	<b>77,442</b>	<b>77,442</b>	<b>132,640</b>
<b>TOTAL EXPENDITURES</b>	<b>970,761</b>	<b>1,127,234</b>	<b>1,335,178</b>	<b>3,421,646</b>	<b>3,422,838</b>	<b>922,799</b>
<b>CLOSING BALANCE</b>	<b>\$2,386,917</b>	<b>\$2,038,441</b>	<b>\$1,762,541</b>	<b>\$1,645,405</b>	<b>\$608,545</b>	<b>\$1,315,888</b>

FUND NUMBER	223 FINANCIAL TASK FORCE
DEPARTMENT NUMBER	23 POLICE
DIVISION NUMBER	13, 34, 46, 72, 73, 75, 76, 77, 79 HIDTA

EXPENDITURES

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	776,098	738,430	1,220,706	1,220,706	477,559
Materials & Supplies	12,610	13,724	98,798	98,798	69,660
Contractual Services	24,541	25,081	604,035	605,179	113,399
Other Charges	-	-	911,090	911,090	262,181
Capital Outlay	157,509	350,000	587,017	587,017	0
<b>TOTAL</b>	<b>\$ 970,758</b>	<b>\$ 1,127,235</b>	<b>\$ 3,421,646</b>	<b>\$ 3,422,838</b>	<b>\$ 922,799</b>

PERSONNEL POSITION LISTING

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
23	13	235	52001	70	PATROL OFFICER	91,355
23	76	15	50857	72	POLICE INVESTIGATOR	97,001
23	76	45	20015	R35	ADMINISTRATIVE ASSISTANT II	55,897
23	79	155	50857	72	POLICE INVESTIGATOR	96,334
<b>COUNT</b>			<b>4</b>		<b>TOTAL</b>	<b>340,587</b>

PERFORMANCE MEASURES – LAREDO POLICE DEPARTMENT H.I.D.T.A. TASK FORCE

Workload Measures	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
Marijuana Seized ( Value)	\$2,338,560	\$3,398,985	\$5,488,910	\$1,300,100
Assets Seized: Currency	\$4,760,034	\$55,770	\$11,510	\$15,000
Assets Forfeited: Currency	\$38,907	\$768,521	\$23,034	\$25,000
Cases	96	90	96	100
Arrests	85	24	39	35

**CITY OF LAREDO, TEXAS  
SPECIAL POLICE  
OPERATING GRANTS FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>OPENING BALANCE</b>	<b>\$9,957</b>	<b>\$2,334</b>	<b>\$2,334</b>	<b>\$8,307</b>	<b>\$8,307</b>	<b>\$342,119</b>
<b>REVENUES</b>						
Intergovernmental Revenue	1,517,999	2,761,803	4,064,962	4,164,518	4,200,573	6,028,774
Reimburse and Miscellaneous	8,307	0	0	0	11,961	0
Other Financing Sources	218,759	394,252	1,262,910	1,262,910	1,112,849	1,223,130
<b>TOTAL REVENUES</b>	<b>1,745,065</b>	<b>3,156,055</b>	<b>5,327,872</b>	<b>5,427,428</b>	<b>5,325,383</b>	<b>7,251,904</b>
<b>TOTAL AVAILABLE</b>	<b>1,755,022</b>	<b>3,158,390</b>	<b>5,330,206</b>	<b>5,435,735</b>	<b>5,333,690</b>	<b>7,594,023</b>
<b>EXPENDITURES</b>						
<b>CUSTOMS-NARCOTICS</b>						
Personnel Services	53,644	56,249	117,423	117,423	117,423	117,423
Materials and Supplies	26,000	0	0	0	0	0
<b>TOTAL CUSTOMS-NARCOTICS</b>	<b>79,644</b>	<b>56,249</b>	<b>117,423</b>	<b>117,423</b>	<b>117,423</b>	<b>117,423</b>
<b>CMV - STEP GRANT</b>						
Personnel Services	117,279	119,084	0	118,762	118,762	0
Other Charges	0	0	120,000	1,238	0	124,951
<b>TOTAL CMV - STEP GRANT</b>	<b>117,279</b>	<b>119,084</b>	<b>120,000</b>	<b>120,000</b>	<b>118,762</b>	<b>124,951</b>
<b>COMPREHENSIVE STEP</b>						
Personnel Services	153,309	146,366	0	145,163	145,163	0
Other Charges	0	0	145,200	37	0	162,000
<b>TOTAL COMPREHENSIVE STEP</b>	<b>153,309</b>	<b>146,366</b>	<b>145,200</b>	<b>145,200</b>	<b>145,163</b>	<b>162,000</b>
<b>VIOLENCE AGAINST WOMEN AC</b>						
Other Charges	0	0	0	0	0	147,358
<b>TOTAL VIOLENCE AGAINST WOMEN AC</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>147,358</b>

**CITY OF LAREDO, TEXAS  
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OPERATING GRANTS FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>CLICK IT OR TICKET</b>						
Personnel Services	9,001	20,213	0	0	0	0
Other Charges	0	0	24,000	24,000	24,328	25,000
<b>TOTAL CLICK IT OR TICKET</b>	<b>9,001</b>	<b>20,213</b>	<b>24,000</b>	<b>24,000</b>	<b>24,328</b>	<b>25,000</b>
<b>STONEGARDEN 16 GT-OFFICER</b>						
Personnel Services	14,941	848,835	0	0	0	0
Capital Outlay	0	125,184	0	0	0	0
<b>TOTAL STONEGARDEN 16 GT-OFFICER</b>	<b>14,941</b>	<b>974,019</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>OPSG / DISPATCH</b>						
Personnel Services	849	41,423	0	0	0	0
<b>TOTAL OPSG / DISPATCH</b>	<b>849</b>	<b>41,423</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>CBP TASK FORCE</b>						
Personnel Services	145,776	133,083	0	198,000	198,000	0
Other Charges	0	0	198,000	0	0	198,000
<b>TOTAL CBP TASK FORCE</b>	<b>145,776</b>	<b>133,083</b>	<b>198,000</b>	<b>198,000</b>	<b>198,000</b>	<b>198,000</b>
<b>US MARSHALS-SEX OFFENDERS</b>						
Personnel Services	3,735	0	0	0	0	0
Materials and Supplies	526	0	10,000	10,000	10,000	10,000
<b>TOTAL US MARSHALS-SEX OFFENDERS</b>	<b>4,260</b>	<b>0</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>
<b>GDEM/BORDER SECURITY FY17</b>						
Personnel Services	120,000	0	0	0	0	0
<b>TOTAL GDEM/BORDER SECURITY FY17</b>	<b>120,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**CITY OF LAREDO, TEXAS  
SPECIAL POLICE  
OPERATING GRANTS FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>BULLETPROOF VEST</b>						
Materials and Supplies	0	0	90,000	90,000	90,000	90,000
<b>TOTAL BULLETPROOF VEST</b>	<b>0</b>	<b>0</b>	<b>90,000</b>	<b>90,000</b>	<b>90,000</b>	<b>90,000</b>
<b>TEXAS ANTI-GANG CENTER PR</b>						
Other Charges	0	0	0	0	0	1,500,000
<b>TOTAL TEXAS ANTI-GANG CENTER PR</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,500,000</b>
<b>FBI-SAFE STREETS TF</b>						
Personnel Services	47,128	44,602	44,393	44,393	45,592	45,592
<b>TOTAL FBI-SAFE STREETS TF</b>	<b>47,128</b>	<b>44,602</b>	<b>44,393</b>	<b>44,393</b>	<b>45,592</b>	<b>45,592</b>
<b>DWI ENFORCEMENT</b>						
Personnel Services	40,557	48,876	0	60,531	60,531	0
Other Charges	0	0	69,500	8,969	0	69,500
<b>TOTAL DWI ENFORCEMENT</b>	<b>40,557</b>	<b>48,876</b>	<b>69,500</b>	<b>69,500</b>	<b>60,531</b>	<b>69,500</b>
<b>GDEM/BRDR SEC DISPATCH'18</b>						
Personnel Services	0	5,000	0	0	0	0
<b>TOTAL GDEM/BRDR SEC DISPATCH'18</b>	<b>0</b>	<b>5,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>JAG ANTI-GANG</b>						
Personnel Services	39,523	42,211	0	0	0	0
Contractual Services	4,771	0	0	0	0	0
Other Charges	0	0	80,000	80,000	40,000	0
<b>TOTAL JAG ANTI-GANG</b>	<b>44,294</b>	<b>42,211</b>	<b>80,000</b>	<b>80,000</b>	<b>40,000</b>	<b>0</b>
<b>LDO JOINT TERRORISM TF</b>						
Personnel Services	9,835	20,186	22,196	22,196	22,796	22,796
<b>TOTAL LDO JOINT TERRORISM TF</b>	<b>9,835</b>	<b>20,186</b>	<b>22,196</b>	<b>22,196</b>	<b>22,796</b>	<b>22,796</b>

**CITY OF LAREDO, TEXAS  
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FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>OCDETF-DEA</b>						
Personnel Services	44,386	39,861	45,062	45,062	46,279	46,279
<b>TOTAL OCDETF-DEA</b>	<b>44,386</b>	<b>39,861</b>	<b>45,062</b>	<b>45,062</b>	<b>46,279</b>	<b>46,279</b>
<b>OCDETF-FBI</b>						
Personnel Services	0	0	10,323	10,323	10,602	10,602
<b>TOTAL OCDETF-FBI</b>	<b>0</b>	<b>0</b>	<b>10,323</b>	<b>10,323</b>	<b>10,602</b>	<b>10,602</b>
<b>JAG GRANT-CITY FY 16</b>						
Personnel Services	522	0	0	0	0	0
<b>TOTAL JAG GRANT-CITY FY 16</b>	<b>522</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>JAG GRANT-WEBB FY 16</b>						
Personnel Services	2,410	0	0	0	0	0
Materials and Supplies	1,528	7,030	0	0	0	0
<b>TOTAL JAG GRANT-WEBB FY 16</b>	<b>3,938</b>	<b>7,030</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>RIFLE RESIST BODY ARMOR</b>						
Materials and Supplies	0	181,920	0	0	0	0
<b>TOTAL RIFLE RESIST BODY ARMOR</b>	<b>0</b>	<b>181,920</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>COPS GRANT 2015-2018</b>						
Personnel Services	0	655,534	940,696	940,696	940,696	1,070,548
Other Charges	0	0	68,033	68,033	0	379,232
<b>TOTAL COPS GRANT 2015-2018</b>	<b>0</b>	<b>655,534</b>	<b>1,008,729</b>	<b>1,008,729</b>	<b>940,696</b>	<b>1,449,780</b>
<b>COPS GRANT FY 19</b>						
Other Charges	0	0	675,453	675,453	0	675,453
<b>TOTAL COPS GRANT FY 19</b>	<b>0</b>	<b>0</b>	<b>675,453</b>	<b>675,453</b>	<b>0</b>	<b>675,453</b>

**CITY OF LAREDO, TEXAS  
SPECIAL POLICE  
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FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>2018 OPSG</b>						
Other Charges	0	0	1,500,000	1,376,419	1,376,419	0
<b>TOTAL 2018 OPSG</b>	<b>0</b>	<b>0</b>	<b>1,500,000</b>	<b>1,376,419</b>	<b>1,376,419</b>	<b>0</b>
<b>GDEM/BORDER SECURITY FY19</b>						
Personnel Services	0	0	0	140,500	140,500	0
Other Charges	0	0	500,000	359,500	0	500,000
<b>TOTAL GDEM/BORDER SECURITY FY19</b>	<b>0</b>	<b>0</b>	<b>500,000</b>	<b>500,000</b>	<b>140,500</b>	<b>500,000</b>
<b>OPERATION STONEGARDEN '17</b>						
Personnel Services	0	124,535	0	0	1,014,680	0
Other Charges	0	0	0	0	20,268	1,500,000
<b>TOTAL OPERATION STONEGARDEN '17</b>	<b>0</b>	<b>124,535</b>	<b>0</b>	<b>0</b>	<b>1,034,948</b>	<b>1,500,000</b>
<b>VIOLENCE OF CRIME ACT</b>						
Personnel Services	0	31,216	47,113	102,100	102,100	0
Materials and Supplies	0	11,386	0	14,000	14,000	0
Contractual Services	0	2,578	0	12,000	12,000	0
Other Charges	0	0	80,987	0	0	0
<b>TOTAL VIOLENCE OF CRIME ACT</b>	<b>0</b>	<b>45,180</b>	<b>128,100</b>	<b>128,100</b>	<b>128,100</b>	<b>0</b>
<b>EQUIPPED BOMB UNIT VEHICL</b>						
Capital Outlay	0	83,183	86,000	72,885	0	43,121
<b>TOTAL EQUIPPED BOMB UNIT VEHICL</b>	<b>0</b>	<b>83,183</b>	<b>86,000</b>	<b>72,885</b>	<b>0</b>	<b>43,121</b>
<b>BODY-WORN CAMERA-FEDERAL</b>						
Materials and Supplies	0	0	0	0	0	67,500
<b>TOTAL BODY-WORN CAMERA-FEDERAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>67,500</b>

**CITY OF LAREDO, TEXAS  
SPECIAL POLICE  
OPERATING GRANTS FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>JAG TRAFFIC EQUIPMENT</b>						
Materials and Supplies	0	0	0	0	0	61,643
<b>TOTAL JAG TRAFFIC EQUIPMENT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>61,643</b>
<b>BODY-WORN CAMERA-STATE</b>						
Other Charges	0	0	225,000	225,000	0	225,000
<b>TOTAL BODY-WORN CAMERA-STATE</b>	<b>0</b>	<b>0</b>	<b>225,000</b>	<b>225,000</b>	<b>0</b>	<b>225,000</b>
<b>LETPA-SWAT SAFETY GEAR</b>						
Materials and Supplies	0	0	0	0	0	53,450
<b>TOTAL LETPA-SWAT SAFETY GEAR</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>53,450</b>
<b>PROJECT SAFE NEIGHBORHOOD</b>						
Other Charges	0	0	0	0	0	80,000
<b>TOTAL PROJECT SAFE NEIGHBORHOOD</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>80,000</b>
<b>BOMB UNIT X-RAY UPGRADE</b>						
Materials and Supplies	0	0	0	13,115	13,115	0
<b>TOTAL BOMB UNIT X-RAY UPGRADE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>13,115</b>	<b>13,115</b>	<b>0</b>
<b>PUBL SAFETY FNDTN-FIREHSE</b>						
Other Charges	0	0	0	0	0	35,000
<b>TOTAL PUBL SAFETY FNDTN-FIREHSE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>35,000</b>
<b>JUSTICE ASST-CITY FY19</b>						
Personnel Services	0	0	76,694	60,830	60,830	76,305
Contractual Services	0	0	0	1,092	1,092	0
<b>TOTAL JUSTICE ASST-CITY FY19</b>	<b>0</b>	<b>0</b>	<b>76,694</b>	<b>61,922</b>	<b>61,922</b>	<b>76,305</b>

**CITY OF LAREDO, TEXAS  
SPECIAL POLICE  
OPERATING GRANTS FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>JUSTICE ASST GT-WEBB FY19</b>						
Materials and Supplies	0	0	0	7,921	7,921	0
Contractual Services	0	0	0	28,454	28,454	0
Other Charges	0	0	38,000	16,397	16,397	38,000
<b>TOTAL JUSTICE ASST GT-WEBB FY19</b>	<b>0</b>	<b>0</b>	<b>38,000</b>	<b>52,772</b>	<b>52,772</b>	<b>38,000</b>
<b>2015 STONEGARDEN</b>						
Personnel Services	419,608	0	0	0	0	0
Contractual Services	156	0	0	0	0	0
Capital Outlay	294,852	0	0	0	0	0
<b>TOTAL 2015 STONEGARDEN</b>	<b>714,616</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>JAG GRANT-CITY FY 17</b>						
Personnel Services	71,658	0	0	0	0	0
<b>TOTAL JAG GRANT-CITY FY 17</b>	<b>71,658</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>JAG GRANT-WEBB FY 17</b>						
Personnel Services	0	0	0	19,762	13,522	0
Materials and Supplies	3,371	3,558	0	5,994	12,234	0
Contractual Services	0	1,056	0	6,929	6,929	0
<b>TOTAL JAG GRANT-WEBB FY 17</b>	<b>3,371</b>	<b>4,615</b>	<b>0</b>	<b>32,685</b>	<b>32,685</b>	<b>0</b>
<b>2015 OPSG- DISPATCH</b>						
Personnel Services	17,287	0	0	0	0	0
<b>TOTAL 2015 OPSG- DISPATCH</b>	<b>17,287</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>ALCOHOL,TOBACCO &amp; FIREARM</b>						
Personnel Services	82,367	90,561	96,777	96,777	99,391	99,391
<b>TOTAL ALCOHOL,TOBACCO &amp; FIREARM</b>	<b>82,367</b>	<b>90,561</b>	<b>96,777</b>	<b>96,777</b>	<b>99,391</b>	<b>99,391</b>

**CITY OF LAREDO, TEXAS  
SPECIAL POLICE  
OPERATING GRANTS FUND  
FY 2019 - 2020**

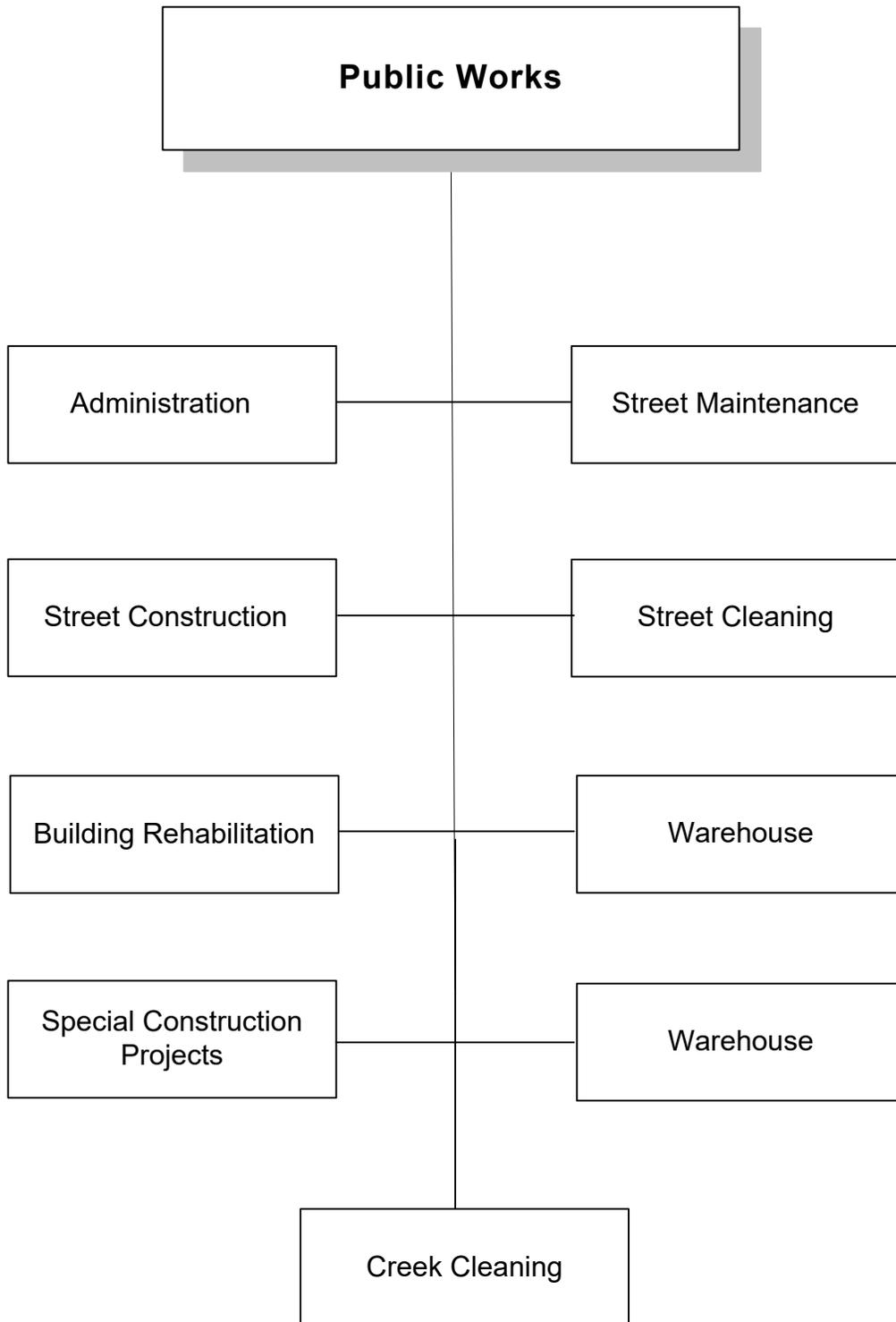
	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>FUG. APPREH.-US MARSHALS</b>						
Personnel Services	18,534	19,933	19,356	19,356	19,879	19,879
<b>TOTAL FUG. APPREH.-US MARSHALS</b>	<b>18,534</b>	<b>19,933</b>	<b>19,356</b>	<b>19,356</b>	<b>19,879</b>	<b>19,879</b>
<b>COPS COMM POLICING DEVLPT</b>						
Other Charges	0	0	0	0	0	100,000
<b>TOTAL COPS COMM POLICING DEVLPT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>100,000</b>
<b>AIRPORT STONEGARDEN 2015</b>						
Personnel Services	8,413	0	0	0	0	0
<b>TOTAL AIRPORT STONEGARDEN 2015</b>	<b>8,413</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>GDEM/BORDER SECURITY FY18</b>						
Personnel Services	0	132,000	0	0	0	0
<b>TOTAL GDEM/BORDER SECURITY FY18</b>	<b>0</b>	<b>132,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>JAG GRANT-CITY FY 18</b>						
Personnel Services	721	56,058	0	1,580	0	0
Other Charges	0	0	0	18,291	0	0
<b>TOTAL JAG GRANT-CITY FY 18</b>	<b>721</b>	<b>56,058</b>	<b>0</b>	<b>19,871</b>	<b>0</b>	<b>0</b>
<b>JAG GRANT-WEBB FY 18</b>						
Personnel Services	0	0	0	20,000	20,000	0
Materials and Supplies	0	0	0	16,058	16,058	0
Contractual Services	0	0	0	2,129	2,129	0
Other Charges	0	0	0	8,813	0	0
<b>TOTAL JAG GRANT-WEBB FY 18</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>47,000</b>	<b>38,187</b>	<b>0</b>

**CITY OF LAREDO, TEXAS  
SPECIAL POLICE  
OPERATING GRANTS FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>OPSG - JIM HOGG</b>						
Personnel Services	0	0	0	18,979	18,879	0
Capital Outlay	0	0	0	104,602	104,602	0
<b>TOTAL OPSG - JIM HOGG</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>123,581</b>	<b>123,481</b>	<b>0</b>
<b>OPSG '14 - JIM HOGG OFFIC</b>						
Personnel Services	0	58,360	0	0	0	0
<b>TOTAL OPSG '14 - JIM HOGG OFFIC</b>	<b>0</b>	<b>58,360</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENDITURES</b>	<b>1,752,688</b>	<b>3,150,082</b>	<b>5,330,206</b>	<b>5,429,762</b>	<b>4,991,571</b>	<b>7,594,023</b>
<b>CLOSING BALANCE</b>	<b>\$2,334</b>	<b>\$8,307</b>	<b>\$0</b>	<b>\$5,973</b>	<b>\$342,119</b>	<b>\$0</b>

**CITY OF LAREDO, TEXAS  
POLICE TRUST  
OPERATING FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>OPENING BALANCE</b>	<b>\$1,387,719</b>	<b>\$1,356,474</b>	<b>\$946,590</b>	<b>\$2,003,510</b>	<b>\$2,003,510</b>	<b>\$1,371,530</b>
<b>REVENUES</b>						
Rents, Royalties and Interest	13,202	22,265	18,000	18,000	46,200	36,000
Reimburse and Miscellaneous	591,249	986,509	350,000	350,000	358,297	300,000
<b>PROGRAM INCOME</b>						
Rents, Royalties and Interest	0	0	0	0	0	28,800
Reimburse and Miscellaneous	0	0	0	0	0	320,000
<b>TOTAL PROGRAM INCOME</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>348,800</b>
<b>TOTAL REVENUES</b>	<b>604,451</b>	<b>1,008,775</b>	<b>368,000</b>	<b>368,000</b>	<b>404,497</b>	<b>684,800</b>
<b>TOTAL AVAILABLE</b>	<b>1,992,170</b>	<b>2,365,248</b>	<b>1,314,590</b>	<b>2,371,510</b>	<b>2,408,007</b>	<b>2,056,330</b>
<b>EXPENDITURES</b>						
<b>TRUST FUND</b>						
Materials and Supplies	441,814	85,236	685,000	474,580	474,580	550,000
Contractual Services	81,399	186,851	225,000	321,205	321,205	295,000
Capital Outlay	41,472	89,651	0	240,692	240,692	0
Debt Service	71,012	0	0	0	0	0
<b>TOTAL TRUST FUND</b>	<b>635,697</b>	<b>361,738</b>	<b>910,000</b>	<b>1,036,477</b>	<b>1,036,477</b>	<b>845,000</b>
<b>PROGRAM INCOME</b>						
Other Charges	0	0	0	0	0	250,000
<b>TOTAL PROGRAM INCOME</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>250,000</b>
<b>TOTAL EXPENDITURES</b>	<b>635,697</b>	<b>361,738</b>	<b>910,000</b>	<b>1,036,477</b>	<b>1,036,477</b>	<b>1,095,000</b>
<b>CLOSING BALANCE</b>	<b>\$1,356,474</b>	<b>\$2,003,510</b>	<b>\$404,590</b>	<b>\$1,335,033</b>	<b>\$1,371,530</b>	<b>\$961,330</b>



**CITY OF LAREDO, TEXAS**  
**GENERAL FUND SUMMARY**  
**EXPENDITURES**  
**FY 2019-2020**

EXPENDITURES	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>PUBLIC WORKS</b>						
Administration						
Personnel Services	422,420	448,545	488,376	487,976	458,159	404,109
Materials and Supplies	7,842	12,333	10,458	11,560	11,142	13,721
Contractual Services	215,231	341,618	384,771	419,469	408,378	309,852
Other Charges	-	-	-	-	-	-
Subtotal Administration	645,493	802,496	883,605	919,005	877,679	727,682
Street Maintenance						
Personnel Services	433,058	377,924	753,331	682,231	508,107	512,829
Materials and Supplies	220,659	181,712	179,058	179,175	169,959	173,488
Contractual Services	186,091	152,371	185,197	185,197	185,197	173,265
Other Charges	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Subtotal Street Maintenance	839,808	712,007	1,117,586	1,046,603	863,263	859,582
Street Construction						
Personnel Services	160,352	149,673	287,711	287,711	193,034	1,137,724
Materials and Supplies	404,331	471,673	471,621	478,294	406,044	411,465
Contractual Services	518,947	466,914	491,206	491,206	491,206	504,660
Other Charges	-	-	5,500	5,500	-	4,500
Capital Outlay	-	-	-	-	-	-
Subtotal Street Construction	1,083,630	1,088,260	1,256,038	1,262,711	1,090,284	2,058,349
Street Cleaning						
Personnel Services	996,715	1,032,687	1,155,291	1,155,291	1,030,428	1,027,529
Materials and Supplies	98,426	97,847	148,825	149,303	93,784	120,285
Contractual Services	641,274	469,243	448,990	506,082	497,748	574,685
Other Charges	-	-	-	-	-	-
Subtotal Street Cleaning	1,736,415	1,599,777	1,753,106	1,810,676	1,621,960	1,722,499
Building Rehab						
Personnel Services	677,209	735,983	846,837	846,837	684,545	858,869
Materials and Supplies	32,421	30,959	33,369	34,525	27,262	34,787
Contractual Services	75,016	101,782	97,294	100,482	100,341	77,292
Capital Outlay	-	-	-	-	-	-
Subtotal Building Rehab	784,646	868,724	977,500	981,844	812,148	970,948
Warehouse						
Personnel Services	96,035	107,002	105,634	106,034	107,732	63,668
Materials and Supplies	63,638	59,294	41,647	49,485	49,401	61,264
Contractual Services	3,584	5,850	7,539	7,539	5,539	13,128
Other Charges	-	-	-	-	-	-
Subtotal Warehouse	163,257	172,146	154,820	163,058	162,672	138,060
Special Constr. Projects						
Personnel Services	976,378	1,141,026	1,018,622	1,018,622	1,296,808	1,018,622
Materials and Supplies	-	-	-	-	-	-
Contractual Services	-	-	-	-	-	-
Subtotal Constr. Projects	976,378	1,141,026	1,018,622	1,018,622	1,296,808	1,018,622
<b>TOTAL PUBLIC WORKS</b>	<b>6,229,627</b>	<b>6,384,436</b>	<b>7,161,277</b>	<b>7,202,519</b>	<b>6,724,814</b>	<b>7,495,742</b>

**City of Laredo, Texas  
Public Works Department  
Major Fund Changes  
FY2019 - 2020**

**EXPENDITURES**

Personnel (Changes in benefits, and employees hired at above entry level rates)	(19,476)
Cost of Living Adjustments 2.5%	77,907
Health Insurance Increase 3.5%	15,097
Transfer In (1) Administrative Assistant	56,252
Transfer In (2) Heavy Equipment Operator	106,417
Transfer In (2) Street Construction Supervisor	131,351
Vehicle Maintenance	74,550
800 MHz Radio System	4,786
Motor Fuel	(93,318)
I-Net Charges	(24,655)
Landfill Charges	2,000
To replace computers, software and licences	3,554
	<hr/>
<b>Total Net Change from FY2019 to FY2020</b>	<b><u>\$ 334,465</u></b>

# PUBLIC WORKS DEPARTMENT REQUESTS

## CAPITAL OUTLAY REQUEST

DIVISION	DESCRIPTION	AMOUNT	APPROVED (YES)/(NO)	FUNDING SOURCE
<b>Street Construction</b>	<b>Machinery &amp; Equipment</b>			
	To replace 2011 Unit 4275 with 2,364 hours with one CAT Roller CB24	52,000		
	One 16' utility trailer as a new addition to fleet	2,700		
	<b>Automotive</b>			
	To replace 2007 Unit 2401 with 80,631 miles with an F150 extended cab long bed 8 cylinder	26,938		
	To replace two backhoe units. Unit 6291, 2007 with 40,578 hours & unit 4221, 2007 with 3,815	160,000		
	To replace miling machine. 2004 unit 4206 with 8,200 hours	750,000		
	To replace F250 3/4 ton diesel extended cab and purchased a new additional to fleet. Replacing unit 2573 with 80,000 miles	72,622		
To replace Unit 2399 with 72,493 miles with F350 dually diesel ext cab with gooseneck	41,490			
<b>Street Cleaning</b>	<b>Automotive</b>			
	To replace 5 TYMCO sweepers	1,300,000		
<b>Total Capital Outlay Request</b>			<b>2,405,750</b>	
<b>Total Public Works Department Request</b>			<b>2,405,750</b>	

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

101 GENERAL FUND  
27 PUBLIC WORKS  
10 ADMINISTRATION

**MISSION**

The purpose of the Administration Division is to direct, supervise and support the daily operations of the Public Works Department.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- To manage, supervise and support all divisions within the Public Works Department in a productive and efficient manner.
- To properly account for all expenses.
- To have staff attend training sessions related to administration and computers.
- To improve customer service by providing prompt service to all complaints and requests.
- To complete all projects in a timely manner and within budget.
- To properly route all material and equipment purchases.
- To handle all personnel problems and vacancies in a timely manner.

**EXPENDITURES**

	<b>ACTUAL 16-17</b>	<b>ACTUAL 17-18</b>	<b>AMENDED 18-19</b>	<b>ESTIMATED 18-19</b>	<b>PROPOSED 19-20</b>
Personnel Services	422,420	448,545	487,976	458,159	404,109
Materials & Supplies	7,842	12,333	11,560	11,142	13,721
Contractual Services	215,231	341,618	419,469	408,378	308,852
<b>Total</b>	<b>645,493</b>	<b>802,496</b>	<b>919,005</b>	<b>877,679</b>	<b>726,682</b>

**PERSONNEL POSITION LISTING**

<b>DEPT</b>	<b>DIV</b>	<b>AUTH #</b>	<b>POSITION NO.</b>	<b>GRADE</b>	<b>POSITION TITLE</b>	<b>19-20 PROPOSED ANNUAL RATE</b>
27	10	140	80288	R23	CUSTODIAN	23,527
27	10	17	20011	R28	CLERK IV	39,316
27	10	2	20014	R32	ADMINISTRATIVE ASSISTANT I	37,960
27	10	59	20014	R32	ADMINISTRATIVE ASSISTANT I	36,104
27	10	35	20014	R32	ADMINISTRATIVE ASSISTANT I (Unfunded)	
27	10	1	11590	R43	PUBLIC WORKS DIRECTOR	149,314
<b>COUNT</b>			<b>6</b>		<b>TOTAL</b>	<b>286,220</b>

FUND NUMBER  
 DEPARTMENT NUMBER  
 DIVISION NUMBER

101 GENERAL FUND  
 27 PUBLIC WORKS  
 10 ADMINISTRATION

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of full-time equivalent employees (FTE)	6	6	6	6
<i>Outputs</i>				
Total dollars managed	7,884,330	7,765,260	8,520,492	9,648,453
<b>Efficiency Measures</b>				
Dollars managed per FTE	1,314,055	1,294,210	1,420,082	1,608,076

FUND NUMBER  
 DEPARTMENT NUMBER  
 DIVISION NUMBER

101 GENERAL FUND  
 27 PUBLIC WORKS  
 20 STREET MAINTENANCE

**MISSION**

The goal of the Street Maintenance Division is to make sure that all city streets are in appropriately safe traveling condition in order to maintain a safe and efficient movement of pedestrians, traffic, goods and emergency services.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Minimize long-term damage to the city's street infrastructure.
- Evaluate the affordability and effectiveness of various application options for the improved performance of street pothole patching.
- Repair utility street cuts in a more responsive manner.
- Encourage better trench compaction in all city street cuts.
- Constantly train all employees involved in pothole patching.
- Minimize repeat repairs on all potholes.

**EXPENDITURES**

	<b>ACTUAL 16-17</b>	<b>ACTUAL 17-18</b>	<b>AMENDED 18-19</b>	<b>ESTIMATED 18-19</b>	<b>PROPOSED 19-20</b>
Personnel Services	433,058	377,924	682,231	508,107	512,829
Materials & Supplies	220,659	181,712	179,175	169,959	173,488
Contractual Services	186,091	152,371	185,197	185,197	173,265
<b>Total</b>	<b>839,808</b>	<b>712,007</b>	<b>1,046,603</b>	<b>863,263</b>	<b>859,582</b>

**PERSONNEL POSITION LISTING**

<b>DEPT</b>	<b>DIV</b>	<b>AUTH #</b>	<b>POSITION NO.</b>	<b>GRADE</b>	<b>POSITION TITLE</b>	<b>19-20 PROPOSED ANNUAL RATE</b>
27	20	1	81101	R23	LABORER	23,527
27	20	40	81101	R23	LABORER	23,527
27	20	238	81101	R23	LABORER	23,527
27	20	1	81988	R26	HEAVY TRUCK DRIVER	28,866
27	20	2	81988	R26	HEAVY TRUCK DRIVER	28,866
27	20	3	81988	R26	HEAVY TRUCK DRIVER	28,866

FUND NUMBER	101 GENERAL FUND
DEPARTMENT NUMBER	27 PUBLIC WORKS
DIVISION NUMBER	20 STREET MAINTENANCE

PERSONNEL POSITION LISTING - CONTINUED

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	18-19 PROPOSED ANNUAL RATE
27	20	4	81988	R26	HEAVY TRUCK DRIVER	28,866
27	20	6	81988	R26	HEAVY TRUCK DRIVER	28,866
27	20	7	81988	R26	HEAVY TRUCK DRIVER	28,866
27	20	43	81988	R26	HEAVY TRUCK DRIVER	28,866
27	20	2	70003	R29	HEAVY EQUIPMENT OPERATOR II	33,538
<b>COUNT</b>			<b>11</b>		<b>TOTAL</b>	<b>306,183</b>

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Input</i>				
Number of pothole patching crews	5	5	5	5
Total budget – repairs	839,808	712,007	863,263	859,582
<i>Outputs</i>				
Number of potholes patched	25,620	17,592	22,300	22,300
Total square feet patched (potholes and utility service cuts)	136,510	86,376	110,000	110,000
<b>Efficiency Measures</b>				
Cost per square foot of patching	\$6.15	8.24	7.85	7.81
Square feet of patching per crew	27,302	17,275	22,000	22,000

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

101 GENERAL FUND  
27 PUBLIC WORKS  
30 STREET CONSTRUCTION

**MISSION**

The purpose of the Street Construction Division is to make sure that all city streets, sidewalks, curbs, gutters and valley gutters throughout the city streets are in appropriately safe traveling condition for all motor vehicles allowing for the efficient movement of pedestrians, traffic, goods and emergency services.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- To provide street repairs and street paving construction in a productive and efficient manner.
- To continue to train construction crews in new methods and professional street construction procedures.
- To respond to all street construction repairs and requests in a more systematic and efficient manner.

**EXPENDITURES**

	<b>ACTUAL 16-17</b>	<b>ACTUAL 17-18</b>	<b>AMENDED 18-19</b>	<b>ESTIMATED 18-19</b>	<b>PROPOSED 19-20</b>
Personnel Services	160,352	149,673	287,711	193,034	1,137,724
Materials & Supplies	404,331	471,673	478,294	406,044	411,465
Contractual Services	518,947	466,914	491,206	491,206	504,660
Other Charges	-	-	5,500	-	4,500
<b>Total</b>	<b>1,083,630</b>	<b>1,088,260</b>	<b>1,262,711</b>	<b>1,090,284</b>	<b>2,058,349</b>

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

101 GENERAL FUND  
27 PUBLIC WORKS  
30 STREET CONSTRUCTION

PERSONNEL POSITION LISTING

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
27	30	4	81101	R23	LABORER	23,527
27	30	23	81101	R23	LABORER	23,527
27	30	10	81988	R26	HEAVY TRUCK DRIVER	28,866
27	30	40	81988	R26	HEAVY TRUCK DRIVER	28,866
27	30	63	81988	R26	HEAVY TRUCK DRIVER	28,866
27	30	84	81988	R26	HEAVY TRUCK DRIVER	28,866
27	30	8	70201	R28	CARPENTER	28,804
27	30	9	70201	R28	CARPENTER	25,654
27	30	16	70221	R28	CEMENT FINISHER	28,220
27	30	235	70221	R28	CEMENT FINISHER	25,654
27	30	50	80006	R28	HEAVY TRUCK DRIVER III	29,930
27	30	1	70003	R29	HEAVY EQUIPMENT OPERATOR II	30,472
27	30	5	70003	R29	HEAVY EQUIPMENT OPERATOR II	39,733
27	30	13	70003	R29	HEAVY EQUIPMENT OPERATOR II	31,098
27	30	4	71884	R32	STREET CONSTRUCTION SUPERVISOR	48,409
27	30	6	71884	R32	STREET CONSTRUCTION SUPERVISOR	47,700
27	30	32	71884	R32	STREET CONSTRUCTION SUPERVISOR	39,545
27	30	55	71884	R32	STREET CONSTRUCTION SUPERVISOR	56,022
27	30	57	71884	R32	STREET CONSTRUCTION SUPERVISOR	57,149
27	30	1	15001	R37	CONSTRUCTION SUPERINTENDENT	70,038
<b>COUNT</b>			<b>20</b>		<b>TOTAL</b>	<b>720,948</b>

FUND NUMBER  
 DEPARTMENT NUMBER  
 DIVISION NUMBER

101 GENERAL FUND  
 27 PUBLIC WORKS  
 30 STREET CONSTRUCTION

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Total project budget	1,083,630	1,088,260	1,090,284	2,058,349
<i>Outputs</i>				
Number of projects completed under \$15,000	143	135	168	168
Number of projects completed over \$15,000	26	40	18	18
<b>Efficiency Measures</b>				
% of projects completed within budget (under and over \$15,000)	95%	95%	95%	95%
<b>Effectiveness Measures</b>				
% of projects constructed on schedule	95%	95%	95%	95%

FUND NUMBER  
 DEPARTMENT NUMBER  
 DIVISION NUMBER

101 GENERAL FUND  
 27 PUBLIC WORKS  
 40 STREET CLEANING

**MISSION**

The mission of the Street Cleaning Division is to keep all city streets and sidewalks free of debris in order to keep them aesthetically pleasing for all motor vehicles and pedestrians.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Maintain a street cleaning operation with the proper manpower and equipment necessary to keep the streets of Laredo as clean as possible.
- Set-up a schedule where all major thoroughfares, arterial and collector streets are cleaned in a systematic fashion.
- To continue with the weed cleaning operation along city street curbs and gutters with the use of environmentally acceptable herbicides.
- Keep the downtown streets and sidewalks clean of debris seven days of the year.

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	996,715	1,032,687	1,155,291	1,030,428	1,027,529
Materials & Supplies	98,426	97,847	149,303	93,784	120,285
Contractual Services	641,274	469,243	506,082	497,748	574,685
<b>Total</b>	1,736,415	1,599,777	1,810,676	1,621,960	1,722,499

**PERSONNEL POSITION LISTING**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
27	40	51	81101	R23	LABORER	23,527
27	40	7	81138	R25	LIGHT EQUIPMENT OPERATOR	24,382
27	40	5	70465	R27	HEAVY EQUIPMENT OPERATOR	32,266
27	40	7	70465	R27	HEAVY EQUIPMENT OPERATOR	32,266
27	40	8	70465	R27	HEAVY EQUIPMENT OPERATOR	31,661
27	40	54	70465	R27	HEAVY EQUIPMENT OPERATOR	40,025

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

101 GENERAL FUND  
27 PUBLIC WORKS  
40 STREET CLEANING

PERSONNEL POSITION LISTING - CONTINUED

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
27	40	56	70465	R27	HEAVY EQUIPMENT OPERATOR	32,746
27	40	58	70465	R27	HEAVY EQUIPMENT OPERATOR	36,396
27	40	62	70465	R27	HEAVY EQUIPMENT OPERATOR	29,388
27	40	87	70465	R27	HEAVY EQUIPMENT OPERATOR	46,741
27	40	88	70465	R27	HEAVY EQUIPMENT OPERATOR	48,117
27	40	89	70465	R27	HEAVY EQUIPMENT OPERATOR	29,388
27	40	236	70465	R27	HEAVY EQUIPMENT OPERATOR	29,388
27	40	237	70465	R27	HEAVY EQUIPMENT OPERATOR	29,388
27	40	238	70465	R27	HEAVY EQUIPMENT OPERATOR	32,266
27	40	239	70465	R27	HEAVY EQUIPMENT OPERATOR	31,661
27	40	240	70465	R27	HEAVY EQUIPMENT OPERATOR	31,661
27	40	241	70465	R27	HEAVY EQUIPMENT OPERATOR	31,661
27	40	1	70881	R32	STREET CLEANING SUPERVISOR	64,177
<b>COUNT</b>			<b>19</b>		<b>TOTAL</b>	<b>657,104</b>

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Total operating budget	1,736,415	1,599,777	1,621,960	1,559,375
<i>Outputs</i>				
Number of lane miles swept	41,090	41,090	41,090	41,090
<b>Efficiency Measures</b>				
Cost per lane of mile swept	42.26	38.93	39.47	41.92
<b>Effectiveness Measures</b>				
% of streets swept as scheduled	80%	80%	80%	80%

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

101 GENERAL FUND  
27 PUBLIC WORKS  
70 BUILDING REHABILITATION

**MISSION**

The purpose of the Building Rehabilitation Division is to maintain all city buildings in a satisfactory state of repair.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- To make necessary repairs in an efficient and timely manner.
- To respond to service requests within forty-eight hours.
- To improve record-keeping and cost accounting for all building repairs.
- To train and equip crews with the latest methods and procedures.

**EXPENDITURES**

	<b>ACTUAL 16-17</b>	<b>ACTUAL 17-18</b>	<b>AMENDED 18-19</b>	<b>ESTIMATED 18-19</b>	<b>PROPOSED 19-20</b>
Personnel Services	677,209	735,983	846,837	684,545	858,869
Materials & Supplies	32,421	30,959	34,525	27,262	34,787
Contractual Services	75,016	101,782	100,482	100,341	77,292
<b>Total</b>	<b>784,646</b>	<b>868,724</b>	<b>981,844</b>	<b>812,148</b>	<b>970,948</b>

**PERSONNEL POSITION LISTING**

<b>DEPT</b>	<b>DIV</b>	<b>AUTH #</b>	<b>POSITION NO.</b>	<b>GRADE</b>	<b>POSITION TITLE</b>	<b>19-20 PROPOSED ANNUAL RATE</b>
27	70	2	81101	R23	LABORER	23,527
27	70	5	81101	R23	LABORER	23,527
27	70	63	81101	R23	LABORER	23,527
27	70	247	81101	R23	LABORER	30,264
27	70	251	81101	R23	LABORER	23,527
27	70	252	81101	R23	LABORER	23,527
27	70	253	81101	R23	LABORER	23,527
27	70	182	81101	R23	LABORER (Unfunded)	
27	70	144	81101	R23	LABORER (Unfunded)	
27	70	254	81101	R23	LABORER (Unfunded)	
27	70	255	81101	R23	LABORER (Unfunded)	
27	70	8	70189	R28	BUILDING MAINTENANCE MECHANIC	29,513

FUND NUMBER  
 DEPARTMENT NUMBER  
 DIVISION NUMBER

101 GENERAL FUND  
 27 PUBLIC WORKS  
 70 BUILDING REHABILITATION

PERSONNEL POSITION LISTING - CONTINUED

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
27	70	2	70201	R28	CARPENTER	25,654
27	70	23	70201	R28	CARPENTER	46,407
27	70	1	71502	R28	PAINTER	39,211
27	70	2	70014	R31	AIR CONDITIONING MECHANIC	53,811
27	70	4	70014	R31	AIR CONDITIONING MECHANIC	42,069
27	70	3	71888	R32	MASTER ELECTRICIAN	63,969
27	70	8	71888	R32	MASTER ELECTRICIAN	36,625
27	70	31	70257	R34	PUBLIC BUILDINGS SUPERVISOR	46,574
<b>COUNT</b>			<b>20</b>		<b>TOTAL</b>	<b>555,259</b>

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of full-time equivalent employees (FTE)	19	19	19	20
<i>Outputs</i>				
Number of work orders completed	1,380	1,400	1,350	1,350
<b>Efficiency Measures</b>				
Number of work orders per FTE	73	74	71	68
<b>Effectiveness Measures</b>				
% of repair work orders completed within 3 working days	95%	95%	95%	95%

FUND NUMBER	101 GENERAL FUND
DEPARTMENT NUMBER	27 PUBLIC WORKS
DIVISION NUMBER	80 WAREHOUSE

**MISSION**

The purpose of the Warehouse Division is to make sure all Public Works Divisions have the proper tools and equipment in order to be able to continue with all projects and daily operations and to make sure that all supplies and equipment are properly inventoried.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- That every Public Works crew has all the tools and supplies needed before they begin a task.
- To manage the warehouse in a professional fashion.
- To be able to issue any type of supply when it is needed.
- To be sensitive to employee needs for items needed.

**EXPENDITURES**

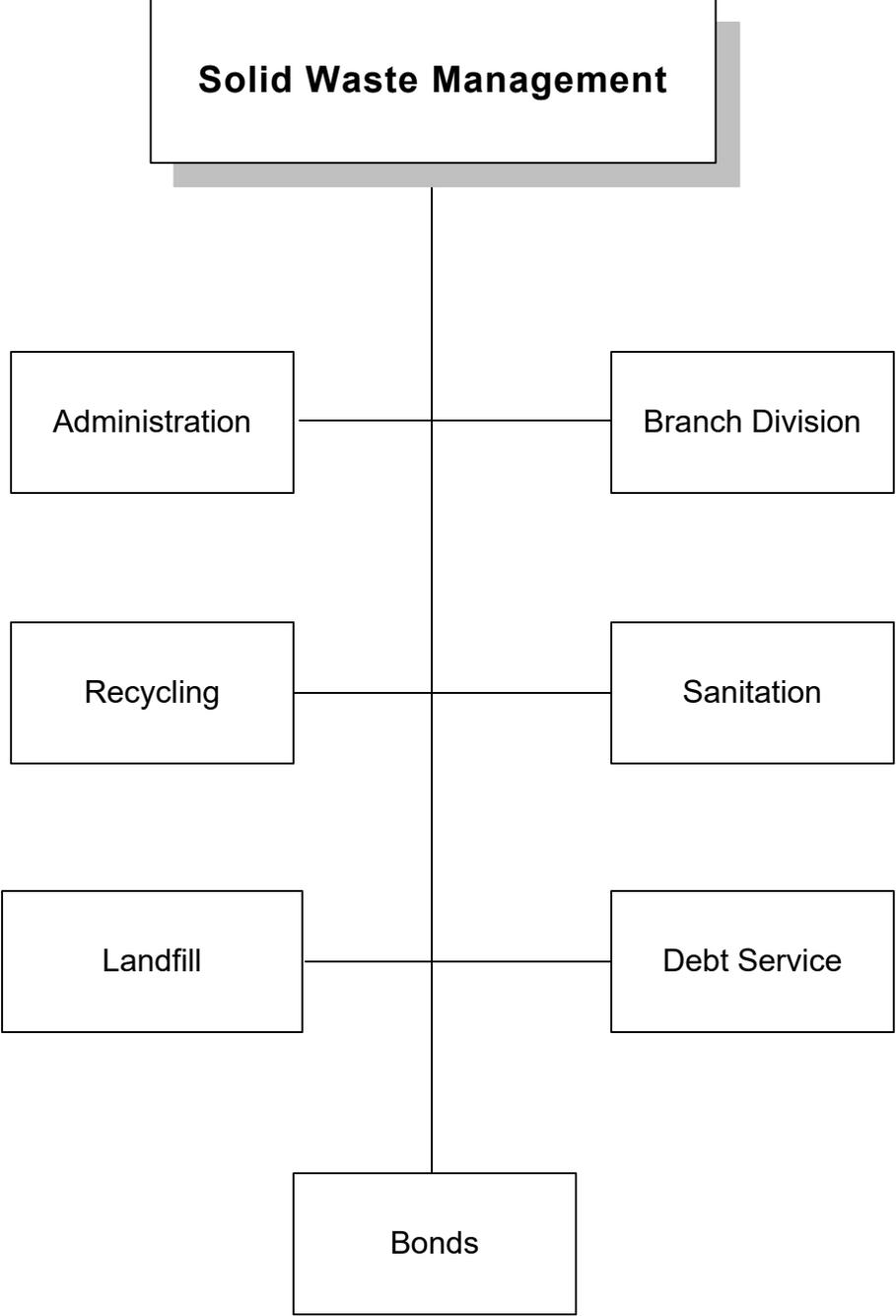
	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	96,035	107,002	106,034	107,732	63,668
Materials & Supplies	63,638	59,294	49,485	49,401	61,264
Contractual Services	3,584	5,850	7,539	5,539	13,128
<b>Total</b>	163,257	172,146	163,058	162,672	138,060

**PERSONNEL POSITION LISTING**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
27	80	1	72202	R29	WAREHOUSE SUPERVISOR	40,233
27	80	23	22201	R25	WAREHOUSE CLERK (UNFUNDED)	-
<b>COUNT</b>			<b>2</b>		<b>TOTAL</b>	<b>40,233</b>

**PERFORMANCE MEASURES**

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Total budget	163,256	172,146	162,672	94,640
<i>Outputs</i>				
Number of purchase requisitions processed	444	411	400	400
<b>Efficiency Measures</b>				
Cost per purchase requisition processed	368	419	407	237



**CITY OF LAREDO, TEXAS  
SOLID WASTE SERVICES  
OPERATING FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>OPENING BALANCE</b>	<b>\$23,687,419</b>	<b>\$24,384,006</b>	<b>\$24,955,083</b>	<b>\$28,678,542</b>	<b>\$28,678,542</b>	<b>\$27,880,080</b>
<b>REVENUES</b>						
Intergovernmental Revenue	0	1,740	0	0	0	0
Charges for Services	24,819,485	25,117,503	25,404,815	25,404,815	25,453,401	25,648,589
Rents, Royalties and Interest	351,468	652,892	527,013	527,013	901,605	720,353
Reimburse and Miscellaneous	99,887	1,170,751	0	0	443	15,000
<b>TOTAL REVENUES</b>	<b>25,270,840</b>	<b>26,942,885</b>	<b>25,931,828</b>	<b>25,931,828</b>	<b>26,355,449</b>	<b>26,383,942</b>
<b>TOTAL AVAILABLE</b>	<b>48,958,259</b>	<b>51,326,891</b>	<b>50,886,911</b>	<b>54,610,370</b>	<b>55,033,991</b>	<b>54,264,022</b>
<b>EXPENDITURES</b>						
<b>ADMINISTRATION</b>						
Personnel Services	772,309	58,258	417,746	417,746	413,141	335,232
Materials and Supplies	6,620	11,733	14,632	14,692	7,941	14,749
Contractual Services	45,693	56,416	81,580	81,520	51,423	89,340
Other Charges	500	846	0	0	0	0
<b>TOTAL ADMINISTRATION</b>	<b>825,122</b>	<b>127,253</b>	<b>513,958</b>	<b>513,958</b>	<b>472,505</b>	<b>439,321</b>
<b>BRANCH DIVISION</b>						
Personnel Services	523,896	617,872	552,332	552,332	625,599	602,404
Materials and Supplies	55,986	49,019	82,566	83,842	49,076	59,258
Contractual Services	27,575	24,321	27,406	27,406	25,505	38,362
<b>TOTAL BRANCH DIVISION</b>	<b>607,456</b>	<b>691,212</b>	<b>662,304</b>	<b>663,580</b>	<b>700,180</b>	<b>700,024</b>
<b>RECYCLING</b>						
Personnel Services	748,742	790,143	928,595	928,595	975,911	985,469
Materials and Supplies	53,196	74,628	101,796	107,243	43,187	84,217
Contractual Services	395,119	292,819	325,077	375,273	323,719	344,387
Capital Outlay	0	744	0	0	0	0
Intergovernmental Transfers	742,229	826,789	731,283	731,283	731,283	665,821
<b>TOTAL RECYCLING</b>	<b>1,939,286</b>	<b>1,985,122</b>	<b>2,086,751</b>	<b>2,142,394</b>	<b>2,074,100</b>	<b>2,079,894</b>

**CITY OF LAREDO, TEXAS  
SOLID WASTE SERVICES  
OPERATING FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>SANITATION</b>						
Personnel Services	3,808,724	4,112,234	4,668,128	4,668,128	5,131,225	5,293,241
Materials and Supplies	1,021,137	1,116,876	1,309,789	1,480,846	1,300,974	1,161,891
Contractual Services	2,876,788	3,176,547	3,547,550	3,501,823	3,350,701	3,554,587
Other Charges	92,011	93,903	358,183	300,000	0	579,800
Capital Outlay	6,424	29,773	1,000,000	1,000,000	0	1,000,000
Intergovernmental Transfers	1,977,256	2,346,633	2,669,714	2,669,714	2,669,714	2,486,515
<b>TOTAL SANITATION</b>	<b>9,782,341</b>	<b>10,875,966</b>	<b>13,553,364</b>	<b>13,620,511</b>	<b>12,452,614</b>	<b>14,076,034</b>
<b>LANDFILL</b>						
Personnel Services	1,176,488	1,227,533	1,316,166	1,316,166	1,359,160	1,388,650
Materials and Supplies	480,878	478,024	531,543	546,527	554,024	602,780
Contractual Services	2,864,246	3,336,291	3,709,712	4,682,197	4,503,332	3,625,238
Other Charges	3,961,004	556,776	1,000,000	1,000,000	800,307	1,000,000
Capital Outlay	265,692	47,350	1,150,000	1,157,680	1,157,680	196,000
Intergovernmental Transfers	3,049,899	3,012,544	2,954,176	2,954,176	3,080,009	2,897,262
<b>TOTAL LANDFILL</b>	<b>11,798,207</b>	<b>8,658,518</b>	<b>10,661,597</b>	<b>11,656,746</b>	<b>11,454,512</b>	<b>9,709,930</b>
<b>TOTAL EXPENDITURES</b>	<b>24,952,413</b>	<b>22,338,070</b>	<b>27,477,974</b>	<b>28,597,189</b>	<b>27,153,911</b>	<b>27,005,203</b>
<b>CLOSING BALANCE</b>	<b>\$24,005,847</b>	<b>\$28,988,821</b>	<b>\$23,408,937</b>	<b>\$26,013,181</b>	<b>\$27,880,080</b>	<b>\$27,258,819</b>
<b>ADJUSTMENTS</b>						
COMPENSATED ABSENCES	(29,589)	16,097	0	0	0	0
FUTURE LANDFILL PURCHASE	0	0	(15,000,000)	(15,000,000)	0	(20,000,000)
NET PENSION LIABILITY	407,748	(326,376)	0	0	0	0
<b>TOTAL ADJUSTMENTS</b>	<b>378,159</b>	<b>(310,279)</b>	<b>(15,000,000)</b>	<b>(15,000,000)</b>	<b>0</b>	<b>(20,000,000)</b>
<b>ADJUSTED CLOSING BALANCE</b>	<b>\$24,384,006</b>	<b>\$28,678,542</b>	<b>\$8,408,937</b>	<b>\$11,013,181</b>	<b>\$27,880,080</b>	<b>\$7,258,819</b>



## SOLID WASTE DEPARTMENT REQUESTS

### PERSONNEL REQUESTS

Division	Title	Grade	New	Est. Cost w/Benefits	Approved (Yes)/(No)
Sanitation	Route Specialist II	R31	2	103,447	
Sanitation	Route Specialist I	R29	1	50,342	
<b>Total Personnel Requests</b>			<b>3</b>	<b>153,789</b>	

### CAPITAL OUTLAY REQUESTS

Division	Description	Amount	Approved (Yes)/(No)	Funding Source
<b>Landfill</b>	<b>Automotive</b>			
	TO REPLACE 3 F350 CEW CAB, LONGBEDS 4X4.	135,000	Yes	Operations
	TO REPLACE 1 MOTOR GRADER.	327,000		
	TO REPLACE 1 WHEEL LOADER.	485,000		
	TO REPLACE 1 BACK HOE.	120,000		
	TO PURCHASE 1 WATER TRUCK.	180,000		
	TO PURCHASE 1 SWEEPER.	200,000		
	<b>Buildings</b>			
	OFFICE/SUPERVISORS BREAKROOM.	150,000		
	<b>Improve Other Than Buildings</b>			
	LANDFILL WASTEWATER EXTENSION TO SERVE LEACHATE TANK, PHASE 1, GRAVITY LINE SECTIONS WASTEWATER EXTENSION IMPROVEMENTS.	411,000		
<b>Sanitation</b>	<b>Automotive</b>			
	TO REPLACE 4 SIDE LOADERS.	1,100,000		
	TO REPLACE A REAR LOADER.	175,000		
	TO REPLACE ONE FRONT LOADER.	275,000		
	TO REPLACE ONE GRAPPLE TRUCK.	175,000		
	TO REPLACE AN F150 XL SUPERCAB, GASOLINE.	36,000	Yes	Operations
	TO REPLACE AN EQUINOX SUV FWD.	25,000	Yes	Operations
<b>Total Capital Outlay Requests</b>		<b>3,794,000</b>		

<b>Total Solid Waste Requests</b>		<b>3,947,789</b>		
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FUND NUMBER	556 SOLID WASTE
DEPARTMENT NUMBER	25 SOLID WASTE
DIVISION NUMBER	10 ADMINISTRATION

**MISSION**

Solid Waste Services Department’s goal is to provide excellent customer service in the most efficient manner possible.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Improve customer service by using the most efficient automated system at our disposal,
- By providing best service in garbage and recycle to our residential and commercial customers,
- Continue to plan, organize, and strategize for the future with the upmost swiftness in mind,

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	772,307	58,257	417,746	413,141	335,232
Materials & Supplies	6,620	11,733	14,692	7,941	14,749
Contractual Services	45,694	56,416	81,520	51,423	89,340
Other	500	846	-	-	-
<b>Total</b>	825,121	127,252	513,958	472,505	439,321

**PERSONNEL POSITION LISTING**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
25	10	8	41522	R30	PERSONNEL ASSISTANT II	35,228
25	10	1	20015	R35	ADMINISTRATIVE ASSISTANT II	37,834
25	10	11	16024	R40	SOLID WASTE ADMINISTRATOR	58,648
25	10	1	12211	R43	SOLID WASTE DIRECTOR	98,840
<b>COUNT</b>			<b>4</b>		<b>TOTAL</b>	<b>230,550</b>

FUND NUMBER	556 SOLID WASTE
DEPARTMENT NUMBER	25 SOLID WASTE
DIVISION NUMBER	10 ADMINISTRATION

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
Trash / Branch related calls per year	20,423	20,326	21,450	21,879
Recycle related calls per year	1,559	1,735	1,692	1,726
Request for information / new cans / repairs*	5,845	5,885	6,696	6,829

\*Requests for service include all calls to customer service for service or information.

FUND NUMBER

556 SOLID WASTE

DEPARTMENT NUMBER

25 SOLID WASTE

DIVISION NUMBER

14 BRANCH

## MISSION

The Mission of the Branch Division is to meet the expectation of our customers by servicing the City of Laredo by responding quickly and keeping the City of Laredo sparkling.

## OBJECTIVES &amp; PLANNED ACCOMPLISHMENTS

- The Solid Waste Service Department plan to promote educational awareness in accordance with City of Laredo Ordinance.
- The citizens are encouraged to participate by calling 311 and the branch division will plan and schedule the response with equipment and man power.

## EXPENDITURES

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	523,896	617,873	572,332	625,599	602,404
Materials & Supplies	55,986	49,019	83,842	49,076	59,258
Other Charges	27,575	24,321	27,406	25,505	38,362
<b>Total</b>	607,457	691,213	683,580	700,180	700,024

## PERSONNEL POSITION LISTING

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
25	14	18	70465	R29	HEAVY EQUIPMENT OPERATOR II	30,472
25	14	33	70465	R29	HEAVY EQUIPMENT OPERATOR II	30,472
25	14	97	70465	R29	HEAVY EQUIPMENT OPERATOR II	40,755
25	14	196	70465	R29	HEAVY EQUIPMENT OPERATOR II	32,038
25	14	301	70465	R29	HEAVY EQUIPMENT OPERATOR II	30,472
25	14	302	70465	R29	HEAVY EQUIPMENT OPERATOR II	30,472
25	14	303	70465	R29	HEAVY EQUIPMENT OPERATOR II	30,472
25	14	67	80001	R27	PREVENTIVE MAINT. SVC. WORKER	25,237
25	14	526	40323	R27	TELLER I	25,237
25	14	12	80006	R31	ROUTE SPECIALIST II	35,269
25	14	5	71805	R34	SOLID WASTE SUPERVISOR	46,447
<b>COUNT</b>			<b>11</b>		<b>TOTAL</b>	<b>357,343</b>

FUND NUMBER	556 SOLID WASTE
DEPARTMENT NUMBER	25 SOLID WASTE
DIVISION NUMBER	14 BRANCH

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of Grapple Crews	5	6	6	6
<i>Outputs</i>				
Total number of household customers	61,009	62,509	63,559	64,659
<b>Efficiency Measures</b>				
Fuel – Diesel gallons per month/vehicle	1,672	1,385	1,493	1,610
Grapples Branches Collected (Tons)	8,087	5,267	5,265	5,423

FUND NUMBER  
 DEPARTMENT NUMBER  
 DIVISION NUMBER

556 SOLID WASTE  
 25 SOLID WASTE  
 15 RECYCLING

**MISSION**

To provide recycling services to the community, to continue to commit our efforts towards environmental actions, and to educate the public about the importance of being environmental stewards.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Citizens will be encouraged to participate in recycling efforts by collecting recycling items in blue cans and place the cans out by curbside once a week for collection through educational channels and other promotions.
- Reduce material contamination through the promotion of educational awareness.
- Continue with programs to educate the youth of Laredo on sound recycling practices.

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	748,742	790,142	938,595	975,911	985,469
Materials & Supplies	53,196	74,629	107,243	43,187	84,217
Contractual Services	395,119	292,819	365,273	323,719	344,387
Capital Outlay	-	744	-	-	-
Transfers Out	742,229	826,789	731,283	731,283	665,821
<b>Total</b>	1,939,286	1,985,123	2,142,394	2,074,100	2,079,894

**PERSONNEL POSITION LISTING**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
25	15	9	80003	R28	SPECIAL REFUSE COLLECTOR	35,853
25	15	23	80003	R28	SPECIAL REFUSE COLLECTOR	33,392
25	15	36	80003	R28	SPECIAL REFUSE COLLECTOR	30,723
25	15	30	81721	R24	REFUSE COLLECTOR	23,944
25	15	35	81721	R24	REFUSE COLLECTOR	23,944
25	15	38	81721	R24	REFUSE COLLECTOR	32,579
25	15	61	81721	R24	REFUSE COLLECTOR	23,944
25	15	75	81721	R24	REFUSE COLLECTOR	23,944
25	15	85	81721	R24	REFUSE COLLECTOR	27,761
25	15	12	82211	R29	ROUTE SPECIALIST I	37,209
25	15	21	82211	R29	ROUTE SPECIALIST I	30,472
25	15	25	82211	R29	ROUTE SPECIALIST I	30,472
25	15	26	82211	R29	ROUTE SPECIALIST I	30,472
25	15	32	82211	R29	ROUTE SPECIALIST I	30,472

FUND NUMBER  
 DEPARTMENT NUMBER  
 DIVISION NUMBER

556 SOLID WASTE  
 25 SOLID WASTE  
 15 RECYCLING

PERSONNEL POSITION LISTING - CONTINUED

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
25	15	74	82211	R29	ROUTE SPECIALIST I	30,472
25	15	71	40322	R28	CUSTOMER SVC. REPRESENTATIVE	37,084
25	15	24	82212	R31	ROUTE SPECIALIST II	31,536
25	15	220	82212	R31	ROUTE SPECIALIST II	31,536
25	15	1	41735	R36	RECYCLING PROGRAM COORDINATOR	53,832
<b>COUNT</b>			<b>19</b>		<b>TOTAL</b>	<b>599,643</b>

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Total Number of households customers	61,009	62,509	63,559	64,659
<i>Outputs</i>				
Baled tonnage	7,073	7,056	7,148	7,219
<b>Efficiency Measures</b>				
Cost per ton baled	\$828.62	\$911.36	\$1,016.14	\$1,125.48
Cost per ton collected	\$511.55	\$562.55	\$630.23	\$698.01
Cost per household per month	\$96.06	\$102.87	\$114.28	\$125.66

FUND NUMBER

556 SOLID WASTE

DEPARTMENT NUMBER

25 SOLID WASTE

DIVISION NUMBER

50 SANITATION

**MISSION**

The mission of the Sanitation Division is to utilize personnel and equipment in the most safe and efficient way in order to provide residential and commercial customers a timely, organized and economical service.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Provide refuse collection services in the most efficient and cost effective method
- Improve the efficiency of brush collection methods throughout our city
- Use the most efficient methods to collect bulky refuse and white goods
- Respond to customer service requests quickly and efficiently

**EXPENDITURES**

	<b>ACTUAL 16-17</b>	<b>ACTUAL 17-18</b>	<b>AMENDED 18-19</b>	<b>ESTIMATED 18-19</b>	<b>PROPOSED 19-20</b>
Personnel Services	3,808,724	4,112,233	4,733,128	5,131,225	5,293,241
Materials & Supplies	1,021,137	1,116,876	1,508,586	1,300,974	1,161,891
Contractual Services	2,876,788	3,176,547	3,364,114	3,350,701	3,554,587
Other Charges	92,011	93,903	250,000	-	579,800
Capital Outlay	6,424	29,773	1,000,000	-	1,000,000
Transfer Out	1,977,256	2,346,633	2,669,714	2,669,714	2,486,515
<b>Total</b>	<b>9,782,340</b>	<b>10,875,965</b>	<b>13,525,542</b>	<b>12,452,614</b>	<b>14,076,034</b>

**PERSONNEL POSITION LISTING**

<b>DEPT</b>	<b>DIV</b>	<b>AUTH #</b>	<b>POSITION NO.</b>	<b>GRADE</b>	<b>POSITION TITLE</b>	<b>19-20 PROPOSED ANNUAL RATE</b>
25	50	8	20250	R23	CLERK I	23,527
25	50	59	20250	R23	CLERK I	23,527
25	50	126	80288	R23	CUSTODIAN	23,527
25	50	3	81721	R24	REFUSE COLLECTOR	23,944
25	50	4	81721	R24	REFUSE COLLECTOR	23,944
25	50	5	81721	R24	REFUSE COLLECTOR	30,285
25	50	10	81721	R24	REFUSE COLLECTOR	23,944

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

556 SOLID WASTE  
25 SOLID WASTE  
50 SANITATION

PERSONNEL POSITION LISTING - CONTINUED

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
25	50	17	81721	R24	REFUSE COLLECTOR	29,117
25	50	19	81721	R24	REFUSE COLLECTOR	23,944
25	50	20	81721	R24	REFUSE COLLECTOR	23,944
25	50	29	81721	R24	REFUSE COLLECTOR	23,944
25	50	33	81721	R24	REFUSE COLLECTOR	23,944
25	50	41	81721	R24	REFUSE COLLECTOR	23,944
25	50	43	81721	R24	REFUSE COLLECTOR	23,944
25	50	44	81721	R24	REFUSE COLLECTOR	33,038
25	50	50	81721	R24	REFUSE COLLECTOR	23,944
25	50	53	81721	R24	REFUSE COLLECTOR	41,297
25	50	54	81721	R24	REFUSE COLLECTOR	31,307
25	50	56	81721	R24	REFUSE COLLECTOR	33,559
25	50	63	81721	R24	REFUSE COLLECTOR	31,682
25	50	65	81721	R24	REFUSE COLLECTOR	30,806
25	50	66	81721	R24	REFUSE COLLECTOR	23,944
25	50	70	81721	R24	REFUSE COLLECTOR	28,449
25	50	72	81721	R24	REFUSE COLLECTOR	31,473
25	50	81	81721	R24	REFUSE COLLECTOR	30,556
25	50	86	81721	R24	REFUSE COLLECTOR	31,494
25	50	87	81721	R24	REFUSE COLLECTOR	29,555
25	50	250	81721	R24	REFUSE COLLECTOR	23,944
25	50	251	81721	R24	REFUSE COLLECTOR	23,944
25	50	252	81721	R24	REFUSE COLLECTOR	23,944
25	50	253	81721	R24	REFUSE COLLECTOR	23,944
25	50	254	81721	R24	REFUSE COLLECTOR	23,944
25	50	255	81721	R24	REFUSE COLLECTOR	23,944
25	50		81721	R24	REFUSE COLLECTOR	23,944
25	50		81721	R24	REFUSE COLLECTOR	23,944
25	50	11	82211	R29	ROUTE SPECIALIST I	30,472
25	50	35	82211	R29	ROUTE SPECIALIST I	30,472
25	50	50	82211	R29	ROUTE SPECIALIST I	30,472
25	50	77	82211	R29	ROUTE SPECIALIST I	30,472
25	50	87	82211	R29	ROUTE SPECIALIST I	30,472

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

556 SOLID WASTE  
25 SOLID WASTE  
50 SANITATION

PERSONNEL POSITION LISTING - CONTINUED

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
25	50	89	82211	R29	ROUTE SPECIALIST I	30,472
25	50	90	82211	R29	ROUTE SPECIALIST I	30,472
25	50	91	82211	R29	ROUTE SPECIALIST I	30,472
25	50	92	82211	R29	ROUTE SPECIALIST I	30,472
25	50		82211	R29	ROUTE SPECIALIST I	30,472
25	50	96	71803	R32	SOLID WASTE CREW LEADER	31,409
25	50	195	71803	R32	SOLID WASTE CREW LEADER	43,527
25	50	185	20011	R28	CLERK IV	26,489
25	50	68	40322	R28	CUSTOMER SVC. REPRESENTATIVE	28,908
25	50	1	80003	R28	SPECIAL REFUSE COLLECTOR	32,078
25	50	52	80003	R28	SPECIAL REFUSE COLLECTOR	26,343
25	50	84	80003	R28	SPECIAL REFUSE COLLECTOR	35,165
25	50	14	82212	R31	ROUTE SPECIALIST II	31,536
25	50	15	82212	R31	ROUTE SPECIALIST II	41,652
25	50	16	82212	R31	ROUTE SPECIALIST II	32,808
25	50	19	82212	R31	ROUTE SPECIALIST II	40,400
25	50	20	82212	R31	ROUTE SPECIALIST II	43,571
25	50	21	82212	R31	ROUTE SPECIALIST II	31,536
25	50	23	82212	R31	ROUTE SPECIALIST II	31,536
25	50	26	82212	R31	ROUTE SPECIALIST II	39,775
25	50	27	82212	R31	ROUTE SPECIALIST II	43,737
25	50	28	82212	R31	ROUTE SPECIALIST II	46,261
25	50	29	82212	R31	ROUTE SPECIALIST II	31,536
25	50	30	82212	R31	ROUTE SPECIALIST II	38,064
25	50	32	82212	R31	ROUTE SPECIALIST II	44,593
25	50	34	82212	R31	ROUTE SPECIALIST II	31,536
25	50	51	82212	R31	ROUTE SPECIALIST II	31,536
25	50	61	82212	R31	ROUTE SPECIALIST II	31,536
25	50	62	82212	R31	ROUTE SPECIALIST II	31,536
25	50	67	82212	R31	ROUTE SPECIALIST II	31,536
25	50	76	82212	R31	ROUTE SPECIALIST II	46,178
25	50	79	82212	R31	ROUTE SPECIALIST II	31,536
25	50	80	82212	R31	ROUTE SPECIALIST II	43,529
25	50	81	82212	R31	ROUTE SPECIALIST II	46,824

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

556 SOLID WASTE  
25 SOLID WASTE  
50 SANITATION

PERSONNEL POSITION LISTING - CONTINUED

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
25	50	82	82212	R31	ROUTE SPECIALIST II	37,877
25	50	83	82212	R31	ROUTE SPECIALIST II	31,536
25	50	85	82212	R31	ROUTE SPECIALIST II	40,755
25	50	89	82212	R31	ROUTE SPECIALIST II	31,536
25	50		82212	R31	ROUTE SPECIALIST II	31,536
25	50		82212	R31	ROUTE SPECIALIST II	31,536
25	50		82212	R31	ROUTE SPECIALIST II	31,536
25	50	99	82212	R31	ROUTE SPECIALIST II	31,536
25	50	214	82212	R31	ROUTE SPECIALIST II	31,536
25	50	215	82212	R31	ROUTE SPECIALIST II	31,536
25	50	216	82212	R31	ROUTE SPECIALIST II	36,166
25	50	217	82212	R31	ROUTE SPECIALIST II	31,536
25	50	218	82212	R31	ROUTE SPECIALIST II	31,536
25	50	219	82212	R31	ROUTE SPECIALIST II	31,536
25	50	300	82212	R31	ROUTE SPECIALIST II	31,536
25	50	301	82212	R31	ROUTE SPECIALIST II	31,536
25	50	302	82212	R31	ROUTE SPECIALIST II	31,536
25	50	73	40080	R31	CUSTOMER SVC.REPRESENTATIVE II	38,648
25	50	29	20014	R32	ADMINISTRATIVE ASSISTANT I	30,869
25	50	162	71808	R32	DIESEL MECHANIC I	31,472
25	50	163	71808	R32	DIESEL MECHANIC I	31,473
25	50	66	30062	R32	SAFETY SPECIALIST I	31,409
25	50	2	71805	R34	SOLID WASTE SUPERVISOR	44,361
25	50	2	71805	R34	SOLID WASTE SUPERVISOR	50,701
25	50	3	71805	R34	SOLID WASTE SUPERVISOR	43,652
25	50	90	71805	R34	SOLID WASTE SUPERVISOR	35,893
25	50	1	71800	R37	SOLID WASTE SUPERINTENDENT	67,221
<b>COUNT</b>			<b>101</b>		<b>TOTAL</b>	<b>3,251,527</b>

FUND NUMBER  
 DEPARTMENT NUMBER  
 DIVISION NUMBER

556 SOLID WASTE  
 25 SOLID WASTE  
 50 SANITATION

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Garbage Fee Revenue	13,457,723	13,761,599	13,904,234	14,043,279
Garbage Expenses	9,782,341	10,875,965	12,452,614	14,076,034
Number of residential collection trucks	40	40	44	44
<i>Outputs</i>				
Total number of household customers	61,009	62,509	63,559	64,659
Total waste collected residential- tons	91,378	92,327	95,754	96,712
<b>Efficiency Measures</b>				
Collection cost per ton for disposal B/E	\$107.05	\$117.80	\$130.05	\$145.55
Cost per Month – household B/D/12	\$13.36	\$14.50	\$16.33	\$18.14
Pounds of waste per house per day E/D*2000/365	8.21	8.09	8.25	8.20

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

556 SOLID WASTE  
25 SOLID WASTE  
60 LANDFILL

**MISSION**

To operate the Landfill in an environmentally responsible manner by protecting the health and environment of the citizens of Laredo.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

To continue to build new landfill cells which will allow the City to continue servicing its waste disposal needs for the purpose of keeping the City of Laredo clean and healthy and meeting its environmental responsibility.

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	1,176,488	1,227,533	1,316,166	1,359,160	1,388,650
Materials & Supplies	480,878	478,025	546,527	554,024	602,780
Contractual Services	2,864,246	3,336,290	4,682,197	4,503,332	3,625,238
Other Charges	3,961,004	556,776	1,000,000	800,307	1,000,000
Capital Outlay	265,692	47,350	1,157,680	1,157,680	196,000
Transfers Out	3,049,899	3,012,544	2,954,176	3,080,009	2,897,262
<b>Total</b>	11,798,207	8,658,518	11,656,746	11,454,512	9,709,930

**PERSONNEL POSITION LISTING**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
25	60	88	82203	R24	LANDFILL SPOTTER	35,311
25	60	234	82203	R24	LANDFILL SPOTTER	23,944
25	60	7	81721	R24	REFUSE COLLECTOR	23,944
25	60	39	81721	R24	REFUSE COLLECTOR	23,944
25	60	40	81721	R24	REFUSE COLLECTOR	23,944
25	60	64	81721	R24	REFUSE COLLECTOR	24,465
25	60	239	81721	R24	REFUSE COLLECTOR	23,944
25	60	249	81721	R24	REFUSE COLLECTOR	24,299
25	60	24	40323	R27	TELLER I	25,237
25	60	54	40323	R27	TELLER I	25,237
25	60	527	40323	R27	TELLER I	25,237
25	60	29	72226	R30	HEAVY EQUIPMENT OPERATOR III	30,994
25	60	49	72226	R30	HEAVY EQUIPMENT OPERATOR III	45,719
25	60	50	72226	R30	HEAVY EQUIPMENT OPERATOR III	40,776

FUND NUMBER

556 SOLID WASTE

DEPARTMENT NUMBER

25 SOLID WASTE

DIVISION NUMBER

60 LANDFILL

## PERSONNEL POSITION LISTING - CONTINUED

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
25	60	51	72226	R30	HEAVY EQUIPMENT OPERATOR III	34,539
25	60	52	72226	R30	HEAVY EQUIPMENT OPERATOR III	42,486
25	60	53	72226	R30	HEAVY EQUIPMENT OPERATOR III	34,727
25	60	106	72226	R30	HEAVY EQUIPMENT OPERATOR III	32,433
25	60	107	72226	R30	HEAVY EQUIPMENT OPERATOR III	30,994
25	60	182	72226	R30	HEAVY EQUIPMENT OPERATOR III	30,994
25	60	247	72226	R30	HEAVY EQUIPMENT OPERATOR III	30,994
25	60	183	71803	R32	SOLID WASTE CREW LEADER	31,409
25	60	1	71805	R34	SOLID WASTE SUPERVISOR	39,147
25	60	2	71805	R34	SOLID WASTE SUPERVISOR	38,959
25	60	301	71805	R34	SOLID WASTE SUPERVISOR	42,880
25	60	20	71800	R37	SOLID WASTE SUPERINTENDENT	54,497
<b>COUNT</b>			<b>26</b>		<b>TOTAL</b>	<b>841,053</b>

## PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<b>Inputs</b>				
Number of full-time equivalent employees (FTE)- Heavy Equip Operators & Laborers	25	25	26	26
Operational Cost	\$11,798,208	\$8,658,518	\$11,454,512	\$9,709,930
<b>Outputs</b>				
Amount of incoming waste (in tons)	377,653	356,560	350,423	357,431
Number of customers at landfill	140,932	136,804	130,548	133,159
Total tipping fees collected	\$6,148,168	\$6,066,165	6,156,455	\$6,211,131
<b>Efficiency Measures</b>				
Tons disposed per FTE ( C/A )	15,106	14,262	13,478	13,747
Tons per customer ( C/D )	2.68	2.61	2.68	2.68
Tipping fee per ton ( E/C )	\$16.28	\$17.01	\$17.57	\$17.38
Total operational cost / ton ( B/C)	\$31.24	\$24.28	\$32.69	\$27.17
* There is no landfill charge for residential garbage				

**CITY OF LAREDO, TEXAS  
SOLID WASTE SERVICES  
DEBT SERVICE FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>OPENING BALANCE</b>	\$0	\$0	\$0	\$0	\$0	\$0
<b>REVENUES</b>						
<b>DEBT SERVICE</b>						
Rents, Royalties and Interest	0	93,795	0	0	0	0
Other Financing Sources	5,769,386	6,891,965	6,355,173	6,355,173	6,481,006	6,049,598
<b>TOTAL DEBT SERVICE</b>	<b>5,769,386</b>	<b>6,985,760</b>	<b>6,355,173</b>	<b>6,355,173</b>	<b>6,481,006</b>	<b>6,049,598</b>
<b>TOTAL REVENUES</b>	<b>5,769,386</b>	<b>6,985,760</b>	<b>6,355,173</b>	<b>6,355,173</b>	<b>6,481,006</b>	<b>6,049,598</b>
<b>TOTAL AVAILABLE</b>	<b>5,769,386</b>	<b>6,985,760</b>	<b>6,355,173</b>	<b>6,355,173</b>	<b>6,481,006</b>	<b>6,049,598</b>
<b>EXPENDITURES</b>						
<b>DEBT SERVICE</b>						
Other Charges	0	0	750,000	750,000	0	865,000
Debt Service	5,769,385	6,985,760	5,605,173	5,605,173	6,481,006	5,184,598
<b>TOTAL DEBT SERVICE</b>	<b>5,769,385</b>	<b>6,985,760</b>	<b>6,355,173</b>	<b>6,355,173</b>	<b>6,481,006</b>	<b>6,049,598</b>
<b>TOTAL EXPENDITURES</b>	<b>5,769,385</b>	<b>6,985,760</b>	<b>6,355,173</b>	<b>6,355,173</b>	<b>6,481,006</b>	<b>6,049,598</b>
<b>CLOSING BALANCE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**CITY OF LAREDO, TEXAS  
SOLID WASTE SERVICES  
2014 PFFCO  
FY 2019 - 2020**

	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>OPENING BALANCE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$469,576</b>	<b>\$469,576</b>	<b>\$0</b>
<b>REVENUES</b>						
Rents, Royalties and Interest	335,283	345,143	0	8,428	8,428	5,218
Other Financing Sources	2,687,000	2,687,000	0	0	0	0
<b>TOTAL REVENUES</b>	<b>3,022,283</b>	<b>3,032,143</b>	<b>0</b>	<b>8,428</b>	<b>8,428</b>	<b>5,218</b>
<b>TOTAL AVAILABLE</b>	<b>3,022,283</b>	<b>3,032,143</b>	<b>0</b>	<b>478,004</b>	<b>478,004</b>	<b>5,218</b>
<b>EXPENDITURES</b>						
Contractual Services	903	1,378	0	0	0	0
Other Charges	0	0	0	17,636	17,636	5,218
Capital Outlay	2,253,606	2,507,613	0	460,368	460,368	0
Debt Service	53,576	53,576	0	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>2,308,085</b>	<b>2,562,567</b>	<b>0</b>	<b>478,004</b>	<b>478,004</b>	<b>5,218</b>
<b>CLOSING BALANCE</b>	<b>\$714,198</b>	<b>\$469,576</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**CITY OF LAREDO, TEXAS  
SOLID WASTE SERVICES  
2015 C.O. BOND  
FY 2019 - 2020**

	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>OPENING BALANCE</b>	\$0	\$0	\$0	\$417,056	\$417,056	\$0
<b>REVENUES</b>						
Rents, Royalties and Interest	414,292	420,647	0	3,920	3,920	7,819
Reimburse and Miscellaneous	4,477	4,477	0	0	0	474
Other Financing Sources	4,975,000	4,975,000	0	0	0	0
<b>TOTAL REVENUES</b>	<b>5,393,769</b>	<b>5,400,124</b>	<b>0</b>	<b>3,920</b>	<b>3,920</b>	<b>8,293</b>
<b>TOTAL AVAILABLE</b>	<b>5,393,769</b>	<b>5,400,124</b>	<b>0</b>	<b>420,976</b>	<b>420,976</b>	<b>8,293</b>
<b>EXPENDITURES</b>						
Contractual Services	458	933	0	0	0	0
Other Charges	0	0	0	9,149	9,149	8,293
Capital Outlay	4,908,222	4,908,222	0	411,827	411,827	0
Debt Service	73,913	73,913	0	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>4,982,593</b>	<b>4,983,068</b>	<b>0</b>	<b>420,976</b>	<b>420,976</b>	<b>8,293</b>
<b>CLOSING BALANCE</b>	<b>\$411,176</b>	<b>\$417,056</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**CITY OF LAREDO, TEXAS  
SOLID WASTE SERVICES  
2016 PFCO  
FY 2019 - 2020**

	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>OPENING BALANCE</b>	\$0	\$0	\$0	\$41,651	\$41,651	\$0
<b>REVENUES</b>						
Rents, Royalties and Interest	511,460	512,094	0	8,986	775	425
Reimburse and Miscellaneous	5,773	5,773	0	0	0	89
Other Financing Sources	2,881,000	2,881,000	0	0	0	0
<b>TOTAL REVENUES</b>	<b>3,398,233</b>	<b>3,398,867</b>	<b>0</b>	<b>8,986</b>	<b>775</b>	<b>514</b>
<b>TOTAL AVAILABLE</b>	<b>3,398,233</b>	<b>3,398,867</b>	<b>0</b>	<b>50,637</b>	<b>42,426</b>	<b>514</b>
<b>EXPENDITURES</b>						
Contractual Services	0	355	0	0	0	0
Other Charges	0	0	0	31,481	22,968	514
Capital Outlay	3,304,843	3,304,843	0	19,157	19,458	0
Debt Service	52,018	52,018	0	0	0	0
<b>TOTAL 2016 PFCO</b>	<b>3,356,861</b>	<b>3,357,216</b>	<b>0</b>	<b>50,638</b>	<b>42,426</b>	<b>514</b>
<b>TOTAL EXPENDITURES</b>	<b>3,356,861</b>	<b>3,357,216</b>	<b>0</b>	<b>50,638</b>	<b>42,426</b>	<b>514</b>
<b>CLOSING BALANCE</b>	<b>\$41,372</b>	<b>\$41,651</b>	<b>\$0</b>	<b>(\$1)</b>	<b>\$0</b>	<b>\$0</b>

**CITY OF LAREDO, TEXAS  
SOLID WASTE SERVICES  
2017 PFFCO  
FY 2019 - 2020**

	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>OPENING BALANCE</b>	\$0	\$0	\$0	\$1,562,219	\$1,562,219	\$0
<b>REVENUES</b>						
Rents, Royalties and Interest	0	559,034	0	1,522	1,523	31,484
Other Financing Sources	0	3,685,000	0	0	0	0
<b>TOTAL REVENUES</b>	<b>0</b>	<b>4,244,034</b>	<b>0</b>	<b>1,522</b>	<b>1,523</b>	<b>31,484</b>
<b>TOTAL AVAILABLE</b>	<b>0</b>	<b>4,244,034</b>	<b>0</b>	<b>1,563,741</b>	<b>1,563,742</b>	<b>31,484</b>
<b>EXPENDITURES</b>						
Other Charges	0	0	0	43,186	43,186	31,484
Capital Outlay	0	2,592,847	0	1,517,151	1,517,152	0
Debt Service	0	88,968	0	3,404	3,404	0
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>2,681,815</b>	<b>0</b>	<b>1,563,741</b>	<b>1,563,742</b>	<b>31,484</b>
<b>CLOSING BALANCE</b>	<b>\$0</b>	<b>\$1,562,219</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**CITY OF LAREDO, TEXAS  
SOLID WASTE SERVICES  
2018 PFCO  
FY 2019 - 2020**

	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>OPENING BALANCE</b>	\$0	\$0	\$0	\$0	\$0	\$0
<b>REVENUES</b>						
Rents, Royalties and Interest	0	0	0	233,920	233,920	24,693
Other Financing Sources	0	0	4,130,000	3,950,000	3,950,000	0
<b>TOTAL REVENUES</b>	<b>0</b>	<b>0</b>	<b>4,130,000</b>	<b>4,183,920</b>	<b>4,183,920</b>	<b>24,693</b>
<b>TOTAL AVAILABLE</b>	<b>0</b>	<b>0</b>	<b>4,130,000</b>	<b>4,183,920</b>	<b>4,183,920</b>	<b>24,693</b>
<b>EXPENDITURES</b>						
Other Charges	0	0	4,130,000	0	0	24,693
Capital Outlay	0	0	0	4,130,000	4,130,000	0
Debt Service	0	0	0	53,920	53,920	0
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>4,130,000</b>	<b>4,183,920</b>	<b>4,183,920</b>	<b>24,693</b>
<b>CLOSING BALANCE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Tax**

**CITY OF LAREDO, TEXAS**  
**GENERAL FUND SUMMARY**  
**EXPENDITURES**  
**FY 2019-2020**

<b>EXPENDITURES</b>	<b>ACTUAL FY 16-17</b>	<b>ACTUAL FY 17-18</b>	<b>ORIGINAL BUDGET FY 18-19</b>	<b>AMENDED BUDGET FY 18-19</b>	<b>TOTAL ESTIMATE FY 18-19</b>	<b>PROPOSED BUDGET FY 19-20</b>
<b>Tax Office</b>						
Personnel Services	1,038,443	1,082,335	1,128,709	1,128,709	1,215,540	1,075,233
Materials and Supplies	23,387	36,886	39,901	44,451	36,200	37,635
Contractual Services	131,188	174,884	209,788	219,900	200,857	241,413
Other Charges	(93)	(151)	500	500	-	500
Capital Outlay	-	-	-	50	50	-
<b>Total Tax Office</b>	<b>1,192,925</b>	<b>1,293,954</b>	<b>1,378,898</b>	<b>1,393,610</b>	<b>1,452,647</b>	<b>1,354,781</b>

**City of Laredo, Texas  
Tax Office  
Major Fund Changes  
FY2019- 2020**

**EXPENDITURES**

Personnel (Changes in benefits, and employees hired at above entry level rates)	(21,066)
Cost of Living Adjustment 2.5%	24,458
Health Insurance Increase 3.5%	3,536
Unfund (1) Revenue Collection Officer	(60,404)
I-Net Charges	(535)
Motor fuel	(101)
Support Services - Workright (Postal Coding Software)	10,148
Postage & Caller ID Fee	<u>19,847</u>
<b>Total Net Change from FY2019 to FY2020</b>	<b><u>\$ (24,117)</u></b>

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

101 GENERAL FUND  
18 TAX  
10 TAX COLLECTIONS

**MISSION**

To bill, collect, and receive funds for the City of Laredo in a fair, equal, and uniform manner; while providing accountability, compliance, and excellent customer service.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Continue to automate systems for processing of mail payments.
- Maintain Current Year Property Tax Collection Rate at 97% or better.
- Assure that all mail payments are processed within one business day.

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	1,038,444	1,082,335	1,128,709	1,215,540	1,075,233
Materials & Supplies	23,387	36,887	44,451	36,200	37,635
Contractual Services	131,190	174,885	219,900	200,857	241,413
Other Charges	(93)	(151)	500	-	500
Capital Outlay	-	-	50	50	-
<b>Total</b>	1,192,928	1,293,956	1,393,610	1,452,647	1,354,781

**PERSONNEL POSITION LISTING**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
18	10	5	40323	R27	TELLER I	28,908
18	10	12	40323	R27	TELLER I	25,237
18	10	38	40323	R27	TELLER I	26,906
18	10	40	40323	R27	TELLER I	25,237
18	10	15	40322	R28	CUSTOMER SVC. REPRESENTATIVE	35,165
18	10	21	40322	R28	CUSTOMER SVC. REPRESENTATIVE	37,063
18	10	33	40008	R29	TELLER II	26,322
18	10	2	40080	R31	CUSTOMER SVC.REPRESENTATIVE II	31,515
18	10	14	40080	R31	CUSTOMER SVC.REPRESENTATIVE II	31,369
18	10	13	20014	R32	ADMINISTRATIVE ASSISTANT I	41,005
18	10	44	52000	R32	FACILITIES SECURITY COORD.	49,723
18	10	1	40324	R33	TELLER SUPERVISOR	39,316
18	10	1	40324	R33	TELLER SUPERVISOR	48,076
18	10	36	20015	R35	ADMINISTRATIVE ASSISTANT II	45,135
18	10	1	25006	R35	REVENUE COLLECTION OFFICER(UNFUNDED)	-
18	10	1	30019	R37	PROPERTY TAX SUPERVISOR	64,261
18	10	1	15006	R40	ASSISTANT TAX COLLECTOR	83,595
18	10	1	11902	R43	TAX ASSESSOR/COLLECTOR	99,820
<b>COUNT</b>			<b>18</b>		<b>TOTAL</b>	<b>738,653</b>

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

101 GENERAL FUND  
18 TAX  
10 TAX COLLECTIONS

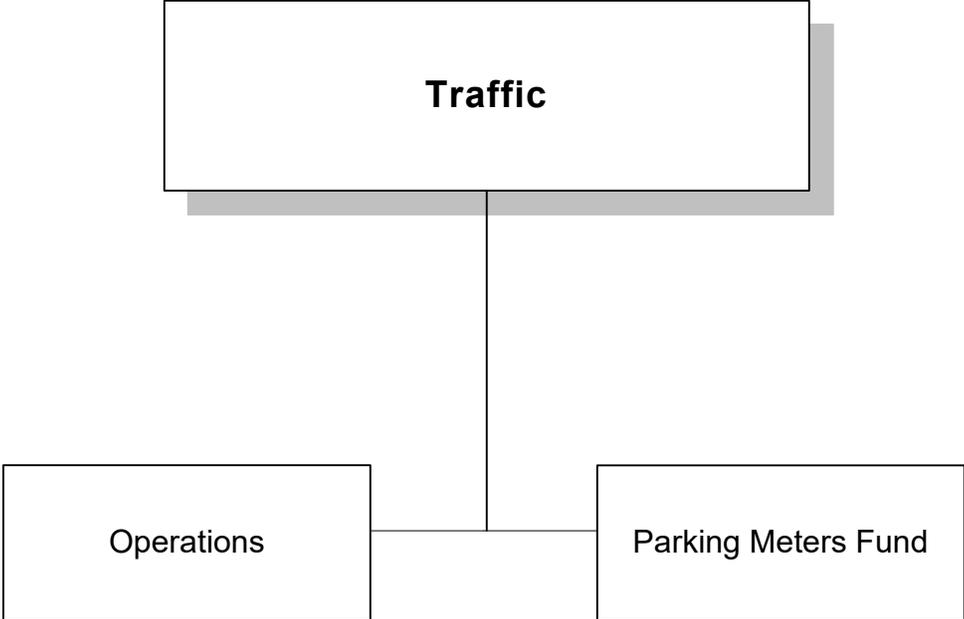
PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of full-time equivalent employees (includes 3 paid by Utilities)	21	21	21	21
<i>Outputs</i>				
Number of current tax accounts billed	86,952	88,251	89,804	93,396
Amount of Original Levy Billed	\$79,090,462	\$84,093,069	88,906,108	92,462,352
Amount of Current Taxes Collected	\$77,288,444	\$82,159,879	\$86,683,455	\$90,150,794
Amount of Delinquent Taxes Billed (Original)	\$5,088,510	\$5,076,982	\$5,127,752	\$5,179,029
Amount of Delinquent Taxes Collected	\$1,580,918	\$1,460,393	\$1,435,771	\$1,450,128
Number of Misc. Accounts Billed*	10,973	24,111	25,075	26,078
Amount of misc. accounts collected*	\$4,736,487	\$5,097,424	\$5,301,321	\$5,513,374
Amount of utility accounts collected**	\$94,541,112	\$98,536,878	\$102,478,353	\$106,577,487
<b>Efficiency Measures</b>				
Number current tax accounts billed per FTE	4,576	4,425	4,727	4,916
Amount current taxes collected per FTE	\$4,067,812	\$4,324,204	\$4,562,287	\$4,744,779
Number misc. accounts billed per FTE	3,658	6,000	8,358	8,693
Amount misc. accounts collected per FTE	\$249,288	\$268,285	\$279,017	\$290,178
Amount utility accounts collected per FTE	\$4,975,848	\$5,186,151	\$5,393,598	\$5,609,341
<b>Effectiveness Measures</b>				
% of current tax collected (Original Roll)	97.64%	98.14%	97.5%	97.50%
% of delinquent tax collected (Original Roll)	31.07%	29.35%	28%	28%

\* Other accounts: hotel motel, beer and wine, paving contracts, forced lot cleaning, demolition liens, hazardous materials, alarm systems, water contracts.

\*\* Utility accounts: water, sewer, garbage, federal/state mandates, NPDES mandates, and NPDES mandates-commercial.





**CITY OF LAREDO, TEXAS**  
**GENERAL FUND SUMMARY**  
**EXPENDITURES**  
**FY 2019-2020**

<b>EXPENDITURES</b>	<b>ACTUAL FY 16-17</b>	<b>ACTUAL FY 17-18</b>	<b>ORIGINAL BUDGET FY 18-19</b>	<b>AMENDED BUDGET FY 18-19</b>	<b>TOTAL ESTIMATE FY 18-19</b>	<b>PROPOSED BUDGET FY 19-20</b>
<b>Traffic</b>						
Administration						
Personnel Services	361,942	567,893	636,569	636,569	575,455	467,330
Materials and Supplies	38,008	31,456	29,212	29,850	26,064	31,859
Contractual Services	111,361	152,913	159,403	187,565	175,825	182,719
Other Charges	-	-	-	-	-	-
Capital Outlay	9,349	-	-	-	-	-
Subtotal Administration	<u>520,660</u>	<u>752,262</u>	<u>825,184</u>	<u>853,984</u>	<u>777,344</u>	<u>681,908</u>
Engineering						
Personnel Services	373,178	391,430	516,496	516,496	507,695	540,476
Materials and Supplies	762	3,363	4,141	4,141	1,800	3,996
Contractual Services	13,045	12,157	16,875	16,875	13,557	19,039
Subtotal Engineering	<u>386,985</u>	<u>406,950</u>	<u>537,512</u>	<u>537,512</u>	<u>523,052</u>	<u>563,511</u>
Signals						
Personnel Services	421,675	424,092	412,305	412,305	403,534	421,072
Materials and Supplies	172,019	198,486	183,543	191,234	171,439	188,385
Contractual Services	157,434	187,603	142,129	144,562	139,060	188,006
Capital Outlay	-	99,674	-	-	-	-
Subtotal Signals	<u>751,128</u>	<u>909,855</u>	<u>737,977</u>	<u>748,101</u>	<u>714,033</u>	<u>797,463</u>
Signs/Markings		-				
Personnel Services	326,580	416,830	565,640	565,640	485,482	590,638
Materials and Supplies	133,204	302,377	216,075	226,068	208,381	217,580
Contractual Services	44,532	55,627	45,558	45,558	56,304	59,449
Subtotal Signs/Markings	<u>504,316</u>	<u>774,834</u>	<u>827,273</u>	<u>837,266</u>	<u>750,167</u>	<u>867,667</u>
Street Lights						
Materials and Supplies	26,478	37,546	40,000	40,000	40,000	40,000
Contractual Services	2,243,106	2,180,182	2,317,921	2,320,082	2,060,000	2,317,921
Capital Outlay	-	-	-	-	-	-
Subtotal Street Lights	<u>2,269,584</u>	<u>2,217,728</u>	<u>2,357,921</u>	<u>2,360,082</u>	<u>2,100,000</u>	<u>2,357,921</u>
Total Traffic	<u>4,432,673</u>	<u>5,061,629</u>	<u>5,285,867</u>	<u>5,336,945</u>	<u>4,864,596</u>	<u>5,268,470</u>

**City of Laredo, Texas  
Traffic Department  
Major Fund Changes  
FY2019-2020**

**EXPENDITURES**

Personnel (Changes in benefits, and employees hired at above entry level rates)	(286,558)
Transfer In (1) Traffic Administration Manager	124,390
Cost of Living Adjustment 2.5%	41,745
Health Insurance Increase 3.5%	8,929
Motor Fuel	8,849
Vehicle Maintenance	65,320
I-Net Charges	6,915
800 MHz Radio System	1,376
Rental of Land	10,137
Support Services - Annual Contracts	<u>1,500</u>
<b>Total Net Change from FY2019-FY2020</b>	<b><u>\$ (17,397)</u></b>

# TRAFFIC DEPARTMENT REQUEST

## Capital Outlay Request

Dvision	Description	Amount	Approved (Yes)/(No)	Funding Sources
Signals	<b>Automotive</b>			
	To purchase a new bucket truck for daily duties and traffic emergencies. It will be replacing unit 2456, 2008 Ford F550 with 108,905 miles.	95,000		
Signs/Markings	<b>Machinery &amp; Equipment</b>			
	To replace one walk behind thermo and one paint striper needed for non-operational units for maintenance	23,300		
	To replace overused Graco line driver ride needed for the thermo paint striper	6,000		
	To replace one trailer mounted thermosplatic detail unit used for paving marking	85,000		
	To replace one atomized waterborne paint truck MRL 1-120 used to paint continuous lines on our roadways.	320,000		
<b>Total Capital Outlay Request</b>			<b>\$ 529,300</b>	
<b>Total Community Development Request</b>			<b>\$ 529,300</b>	

FUND NUMBER/NAME	101 GENERAL FUND
DEPARTMENT NUMBER	26 TRAFFIC
DIVISION NUMBER	10 ADMINISTRATION

**MISSION**

To provide administrative support to the Traffic Safety Department in order to effectively provide safe and efficient movement of vehicular and pedestrian traffic.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- To improve at providing administrative support to the Traffic Safety Department.
- To continue improving the use of the automated work order system acquired in 2006 by reducing the amount of manpower required for data entry and to periodically monitor data to enhance production of work order reports by September 30<sup>th</sup>.
- To maximize the use of the inventory system acquired in 2006 and enhance data entry in order to keep track of inventory more accurately by September 30<sup>th</sup>.

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	361,941	567,893	636,569	575,455	467,330
Materials & Supplies	38,008	31,456	29,850	26,064	31,859
Contractual Services	111,360	152,913	187,565	175,825	182,719
Capital Outlay	9,349	-	-	-	-
<b>Total</b>	520,658	752,262	853,984	777,344	681,908

**PERSONNEL POSITION LISTING**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
26	10	44	80288	R23	CUSTODIAN	23,527
26	10	25	22201	R25	WAREHOUSE CLERK	24,883
26	10	19	20011	R28	CLERK IV	37,689
26	10	347	20014	R32	ADMINISTRATIVE ASSISTANT I	31,409
26	10	1	15057	R38	TRAFFIC OPERATIONS SUPT.	47,700
26	10	1	16030	R40	TRAFFIC ADMINISTRATION MANAGER	87,931
26	10	1	15011	R43	TRAFFIC DIRECTOR @50%	61,664
26	10	8	72202	R29	WAREHOUSE SUPERVISOR (UNFUNDED)	-
<b>COUNT</b>			<b>8</b>		<b>TOTAL</b>	<b>314,803</b>

FUND NUMBER/NAME	101 GENERAL FUND
DEPARTMENT NUMBER	26 TRAFFIC
DIVISION NUMBER	11 ENGINEERING

**MISSION**

To identify and/or address traffic safety related issues within the City of Laredo by analyzing situations, recommending solutions, and designing plans for implementation aimed at minimizing the potential for traffic and pedestrian related accidents.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Implement traffic signs, traffic signals, and pavement marking improvements throughout the City to minimize accident potential.
- Reduce intersection delays at signalized intersections through implementation of improved signal timing.
- Complete construction of the Intelligent Transportation System (ITS) improvement project by September of 2012.

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	373,178	391,430	516,496	507,695	540,476
Materials & Supplies	762	3,363	4,141	1,800	3,996
Contractual Services	13,044	12,157	16,875	13,557	19,039
<b>Total</b>	<b>386,984</b>	<b>406,950</b>	<b>537,512</b>	<b>523,052</b>	<b>563,511</b>

**PERSONNEL POSITION LISTING**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
26	11	12	40366	R29	DRAFTING TECHNICIAN	30,574
26	11	2	40454	R32	CONSTRUCTION INSPECTOR	36,250
26	11	6	40458	R33	ENGINEERING TECHNICIAN	57,376
26	11	2	40465	R36	ENGINEERING TECHNICIAN II @75%	72,873
26	11	17	82210	R36	BICYCLE/PEDESTRIAN COORDINATOR	47,742
26	11	2	16031	R40	ENGINEERING SUPERINTENDENT @75%	71,189
26	11	3	40465	R38	ENGINEERING ASSOCIATE I (Unfunded)	-
26	11	3	35024	R40	ENGINEERING ASSOCIATE II	52,730
<b>COUNT</b>			<b>8</b>		<b>TOTAL</b>	<b>368,734</b>

FUND NUMBER/NAME  
DEPARTMENT NUMBER  
DIVISION NUMBER

101 GENERAL FUND  
26 TRAFFIC  
11 ENGINEERING

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of full time equivalent (FTE)-signal timing & synchronization	0.51	0.51	0.51	0.50
Number of full time equivalent (FTE)-drafting, design & work orders	1.25	1.25	1.25	1.0
Number of full time equivalent (FTE)-subdivision plan review/comment	0.75	0.75	0.75	0
Number of full time equivalent (FTE)-traffic studies	1.25	1.25	1.25	1.25
<i>Outputs</i>				
Number of traffic signals	252	254	257	256
Number of signals timed or synchronized	43	47	80	80
Number of designs prepared /work orders issued	100	222	250	250
Number of subdivision plans reviewed	75	145	150	0
Number of traffic studies conducted (in-house)	70	110	120	120
<b>Efficiency Measures</b>				
Number of signals synchronized per FTE	84	92	156	160
Number of designs prepared and work orders issued per FTE	80	178	200	250
Number of subdivisions plans reviewed/ FTE	100	193	200	0
Number of traffic studies conducted/FTE	70	88	96	96
<b>Effectiveness Measures</b>				
% of signals timed or synchronized	17%	19%	31%	31%

FUND NUMBER/NAME	101 GENERAL FUND
DEPARTMENT NUMBER	26 TRAFFIC
DIVISION NUMBER	13 SIGNALS

**MISSION**

Provide safe and efficient pedestrian and vehicular traffic movement to the public and minimize risk of liability to the City.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Maintain traffic signal and other warning flashing beacon equipment in good operating condition at all times.
- Provide proper training to Staff to reduce traffic signal and flashing equipment repair times.
- To maintain an on-going preventive maintenance program by performing at least one (1) preventive and one (1) routine maintenance field visit for each traffic signal and each flashing beacon within the City of Laredo by September 30<sup>th</sup>.
- To reduce the number of emergency maintenance calls by September 30<sup>th</sup>.
- Initiate a school flasher communication system upgrade to monitor flasher’s stored school schedules and operation.

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	421,675	424,092	412,305	403,534	421,072
Materials & Supplies	172,019	198,486	191,234	171,439	188,385
Contractual Services	157,434	187,603	144,562	139,060	188,006
Capital Outlay	-	99,674	-	-	-
<b>Total</b>	751,128	909,855	748,101	714,033	797,463

**PERSONNEL POSITION LISTING**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
26	13	4	40022	R29	TRAFFIC CTRL-SIGNAL TECH I	28,199
26	13	1	40081	R31	TRAFFIC CTRL-SIGNAL TECH II	43,550
26	13	2	40081	R31	TRAFFIC CTRL-SIGNAL TECH II	36,354
26	13	20	40081	R31	TRAFFIC CTRL-SIGNAL TECH II	32,454
26	13	2	70006	R33	TRAFFIC CTRL-SIGNAL TECH III	66,409
26	13	1	71968	R34	TRAFFIC SIGNAL SUPERVISOR	64,425
26	13	21	40022	R29	TRAFFIC CTRL-SIGNAL TECH I (UNFUNDED)	-
<b>COUNT</b>			<b>7</b>		<b>TOTAL</b>	<b>271,391</b>

FUND NUMBER/NAME  
DEPARTMENT NUMBER  
DIVISION NUMBER

101 GENERAL FUND  
26 TRAFFIC  
13 SIGNALS

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of full-time equivalent (FTE) Emergency repairs	1	1	1	1
Number of full-time equivalent (FTE) Preventive Maintenance Work Orders	4	4	4	4
Number of Traffic Signals	252	253	255	256
Number of Flashing Beacons	48	48	48	48
Number of School Flashers	142	149	149	151
<i>Outputs</i>				
Number of Emergency Work Orders	633	833	742	770
Number of Preventive Maintenance Work Orders	668	1298	932	900
<b>Efficiency Measures</b>				
Number of Emergency work orders completed per FTE	633	833	742	770
Number of Maintenance work orders completed per FTE	167	324	233	225
Number of Devices per FTE	111	113	113	113
<b>Effectiveness Measures</b>				
% of Maintenance Work Orders completed per FTE per Total # Devices	38%	72%	52%	50%

FUND NUMBER/NAME	101 GENERAL FUND
DEPARTMENT NUMBER	26 TRAFFIC
DIVISION NUMBER	23 SIGNS/ MARKINGS

**MISSION**

To effectively maintain traffic signs and pavement markings citywide in order to safely guide motorists and pedestrians utilizing our roadways and minimize accident potential and risk of liability to the City.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Inspect and identify traffic sign obstruction and traffic sign maintenance needs throughout the City.
- To guide and regulate the movement of pedestrian and vehicular traffic in order to provide for safe and orderly traffic flow.
- To properly maintain traffic signs and roadway markings throughout the City for safe guidance of motorists and pedestrians.

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	326,580	416,830	565,640	485,482	590,638
Materials & Supplies	133,202	302,377	226,068	208,381	217,580
Contractual Services	44,539	55,626	45,558	56,304	59,449
<b>Total</b>	504,321	774,833	837,266	750,167	867,667

**PERSONNEL POSITION LISTING**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
26	23	1	80008	R27	TRAFFIC CONTROL-SIGNS/MKGS I	25,237
26	23	2	80008	R27	TRAFFIC CONTROL-SIGNS/MKGS I	25,237
26	23	3	80008	R27	TRAFFIC CONTROL-SIGNS/MKGS I	25,237
26	23	4	80008	R27	TRAFFIC CONTROL-SIGNS/MKGS I	25,237
26	23	5	80008	R27	TRAFFIC CONTROL-SIGNS/MKGS I	25,237
26	23	6	80008	R27	TRAFFIC CONTROL-SIGNS/MKGS I	25,237
26	23	7	80008	R27	TRAFFIC CONTROL-SIGNS/MKGS I	25,237
26	23	8	80008	R27	TRAFFIC CONTROL-SIGNS/MKGS I	25,237
26	23	9	80008	R27	TRAFFIC CONTROL-SIGNS/MKGS I	25,237
26	23	10	80008	R27	TRAFFIC CONTROL-SIGNS/MKGS I	25,237
26	23	1	82205	R30	TRAFFIC CONTROL-SIGNS/MKGS II	27,114
26	23	2	82205	R30	TRAFFIC CONTROL-SIGNS/MKGS II	33,288
26	23	1	40021	R31	TRAFFIC CONTROL SIGNS/MKG SUPV	37,436
<b>COUNT</b>			<b>13</b>		<b>TOTAL</b>	<b>350,210</b>

FUND NUMBER/NAME  
DEPARTMENT NUMBER  
DIVISION NUMBER

101 GENERAL FUND  
26 TRAFFIC  
23 SIGNS/ MARKINGS

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of full-time equivalent employees (FTE) – Traffic Sign Maintenance	3.5	3.5	3.5	2.5
Number of full-time equivalent employees (FTE) – Pavement Markings Maintenance	5.5	7.5	7.5	7.5
Total cost of traffic sign maintenance	\$58,297	\$307,435	\$151,196	\$47,471
Total cost of pavement marking maintenance	\$35,096	\$161,258	\$117,451	\$118,000
<i>Outputs</i>				
Number of traffic sign maintenance work orders	1,089	3,055	1,921	2100
Number of linear feet of pavement markings striped	1,500,000	1,500,000	1,500,000	1,500,000
<b>Efficiency Measures</b>				
Number of traffic sign maintenance work orders per FTE	311	873	520	480
Number of linear feet of pavement markings striped per FTE	272,727	200,000	200,000	200,000
Cost per traffic sign maintenance work order	\$54	\$101	\$83	\$23
Cost per linear feet of pavement markings striped	\$0.02	\$0.11	\$0.08	\$0.08

FUND NUMBER  
 DEPARTMENT NUMBER  
 DIVISION NUMBER

101 GENERAL FUND  
 26 TRAFFIC  
 50 STREET LIGHTING

**MISSION**

To adequately illuminate intersections and major roadways within the City of Laredo for pedestrian and vehicular safety.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Review all subdivision plans for compliance of street light ordinances.
- Coordinate closely with AEP for processing proposals for the installation and upgrade of streetlights in a timely manner.
- To monitor streetlights and report any malfunctions to AEP in order to minimize down time.

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Materials & Supplies	26,478	37,546	40,000	40,000	40,000
Contractual Services	2,243,108	2,180,182	2,320,082	2,060,000	2,317,921
Capital Outlay	-	-	-	-	-
<b>Total</b>	2,269,586	2,217,728	2,360,082	2,100,000	2,357,921

**PERFORMANCE MEASURES**

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Total operating budget for street lights	\$2,269,586	\$2,238,836	\$2,000,000	\$2,238,836
<i>Outputs</i>				
Number of street lights in inventory	13,267	13,511	13,775	13,775
<b>Efficiency Measures</b>				
Average operating cost per street light in inventory	\$171	\$166	\$145	\$163

**CITY OF LAREDO, TEXAS  
PARKING METERS  
OPERATING FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>OPENING BALANCE</b>	<b>\$1,969,708</b>	<b>\$1,768,736</b>	<b>\$1,768,737</b>	<b>\$1,475,738</b>	<b>\$1,475,738</b>	<b>\$1,187,457</b>
<b>REVENUES</b>						
Licenses and Permits	9,207	5,412	7,211	7,211	4,280	6,135
Intergovernmental Revenue	300	572	300	300	300	300
Fines and Forfeits	483,174	473,562	600,000	600,000	497,240	520,918
Fees and Collections	1,344,067	1,105,193	1,313,523	1,313,523	1,078,043	1,210,239
Rents, Royalties and Interest	19,303	27,980	20,000	20,000	35,700	31,200
Reimburse and Miscellaneous	106	2,095	0	0	0	0
<b>TOTAL REVENUES</b>	<b>1,856,158</b>	<b>1,614,814</b>	<b>1,941,034</b>	<b>1,941,034</b>	<b>1,615,563</b>	<b>1,768,792</b>
<b>TOTAL AVAILABLE</b>	<b>3,825,866</b>	<b>3,383,551</b>	<b>3,709,771</b>	<b>3,416,772</b>	<b>3,091,301</b>	<b>2,956,249</b>
<b>EXPENDITURES</b>						
<b>PARKING</b>						
Personnel Services	896,404	927,895	1,345,662	1,345,662	984,251	1,137,103
Materials and Supplies	165,484	70,151	123,873	144,412	128,686	105,500
Contractual Services	420,177	374,921	440,162	553,319	481,841	405,582
Other Charges	140	(613)	314,049	314,049	0	100,000
Capital Outlay	35,417	20,221	100,000	100,000	18,472	0
Intergovernmental Transfers	436,032	439,689	187,861	187,861	187,861	190,554
<b>TOTAL PARKING</b>	<b>1,953,654</b>	<b>1,832,262</b>	<b>2,511,607</b>	<b>2,645,303</b>	<b>1,801,111</b>	<b>1,938,739</b>
<b>PERMITS</b>						
Personnel Services	97,980	69,301	105,003	105,003	94,790	104,111
Materials and Supplies	1,468	2,035	2,823	3,141	2,509	2,084
Contractual Services	4,028	4,215	5,459	6,803	5,434	5,943
<b>TOTAL PERMITS</b>	<b>103,476</b>	<b>75,551</b>	<b>113,285</b>	<b>114,947</b>	<b>102,733</b>	<b>112,138</b>
<b>TOTAL EXPENDITURES</b>	<b>2,057,130</b>	<b>1,907,813</b>	<b>2,624,892</b>	<b>2,760,250</b>	<b>1,903,844</b>	<b>2,050,877</b>
<b>CLOSING BALANCE</b>	<b>\$1,768,736</b>	<b>\$1,475,738</b>	<b>\$1,084,879</b>	<b>\$656,522</b>	<b>\$1,187,457</b>	<b>\$905,372</b>



FUND NUMBER	251 PARKING METERS
DEPARTMENT NUMBER	26 TRAFFIC
DIVISION NUMBER	20 PARKING

**MISSION**

To facilitate and improve parking availability by maintaining and properly enforcing parking regulations in the Central Business District.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- To more efficiently continue enforcing parking ordinance in the Central Business District (CBD).
- To maintain parking meters in proper working conditions at all times.
- Identify parking areas and provide for additional parking availability within Central Business District.

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	896,404	927,893	1,345,662	984,251	1,137,103
Materials & Supplies	165,484	70,151	144,412	128,686	105,500
Contractual Services	420,177	374,922	553,319	481,841	405,582
Other Charges	140	(613)	314,049	-	100,000
Capital Outlay	35,417	20,221	100,000	18,472	-
Transfer Out	436,032	439,689	187,861	187,861	190,554
<b>Total</b>	<b>1,953,654</b>	<b>1,832,263</b>	<b>2,645,303</b>	<b>1,801,111</b>	<b>1,938,739</b>

**PERSONNEL POSITION LISTING**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
26	20	7	80187	R25	MAINTENANCE WORKER	24,382
26	20	8	80187	R25	MAINTENANCE WORKER	25,571
26	20	5	51501	R26	PARKING ENFORCEMENT OFFICER I	25,759
26	20	6	51501	R26	PARKING ENFORCEMENT OFFICER I	24,799
26	20	10	51501	R26	PARKING ENFORCEMENT OFFICER I	26,801
26	20	13	51501	R26	PARKING ENFORCEMENT OFFICER I	24,799
26	20	2	40005	R27	PARKING METER TECHNICIAN	39,045

FUND NUMBER	251 PARKING METERS
DEPARTMENT NAME	TRANSPORTATION
DEPARTMENT NUMBER	26 TRAFFIC
DIVISION NUMBER	20 PARKING

PERSONNEL POSITION LISTING - CONTINUED

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
26	20	20	40005	R27	PARKING METER TECHNICIAN	27,031
26	20	4	21501	R27	PARKING TICKET CLERK	33,955
26	20	5	21501	R27	PARKING TICKET CLERK	25,237
26	20	41	40323	R27	TELLER I	25,237
26	20	42	40323	R27	TELLER I	25,237
26	20	43	40323	R27	TELLER I	25,237
26	20	44	40323	R27	TELLER I (UNFUNDED)	0
26	20	45	40323	R27	TELLER I	25,237
26	20	46	40323	R27	TELLER I	33,434
26	20	47	40323	R27	TELLER I (UNFUNDED)	0
26	20	48	40323	R27	TELLER I (UNDUNDED)	0
26	20	30	20011	R28	CLERK IV	35,103
26	20	4	50205	R28	PARKING ENFORCEMENT OFFICER II	29,805
26	20	7	50205	R28	PARKING ENFORCEMENT OFFICER II	35,666
26	20	1	40085	R33	PARK'G ENF/VEH. FOR HIRE SUPVR	47,114
26	20	1	25013	R35	HEARING OFFICER	37,835
26	20	2	15010	R38	PARKING/ VEHICLE FOR HIRE SUPT.	56,711
26	20	2	10457	R40	ENGINEERING SUPERINTENDENT @25%	23,730
26	20	3	15011	R43	TRAFFIC DIRECTOR @50%	61,664
<b>COUNT</b>			<b>26</b>		<b>TOTAL</b>	<b>739,388</b>

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

251 PARKING METERS  
26 TRAFFIC  
20 PARKING

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of full-time equivalent employees (FTE) – parking citations issued	5	5	5	5
Number of full-time equivalent employees (FTE) – meter malfunction repair	2	2	2	2
Number of full-time equivalent employees (FTE) – citations processed	4	4	4	4
<i>Outputs</i>				
Number of parking meters activated	1,013	1,013	1,015	1,030
Number of parking citations issued	18,257	18,257	21,060	25,000
Number of parking meters malfunctions repaired	1,951	1,951	1,900	1,800
Number of parking citations paid	17,174	17,174	17,349	22,000
Number of vehicles booted	354	354	329	350
<b>Efficiency Measures</b>				
Revenue per parking meter (daily)	2.23	2.23	2.03	2.15
Number of parking citations issued per FTE	3,651	3,651	4,212	5,000
Number of parking meter malfunctions repaired per FTE	975	975	950	800
Number of parking citations processed per FTE	4,564	4,564	5,265	5,500
<b>Effectiveness Measures</b>				
Total revenue collected – parking meters	\$806,605	\$806,605	\$733,918	\$808,292
Total revenue collected – parking citations	\$482,551	\$482,551	\$423,374	\$484,975
Total revenues –parking lots	\$530,807	\$530,807	\$279,957	\$285,000
% of Parking Citations collected	94%	94%	82%	88%

FUND NUMBER	251 PARKING METERS
DEPARTMENT NUMBER	26 TRAFFIC
DIVISION NUMBER	25 PERMITS

**MISSION**

To issue necessary taxicab permits, taxicab drivers licenses, oversize/overweight escorting permits and driver’s licenses to qualified applicants and enforce associated ordinances within the City of Laredo.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- To more efficiently continue enforcing the oversize permit ordinances in the City of Laredo.
- To continue providing professional customer services to all our patrons.

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	97,981	69,300	105,003	94,790	104,111
Materials & Supplies	1,468	2,036	3,141	2,509	2,084
Contractual Services	4,028	4,215	6,803	5,434	5,943
Total	103,477	75,551	114,947	102,733	112,138

**PERSONNEL POSITION LISTING**

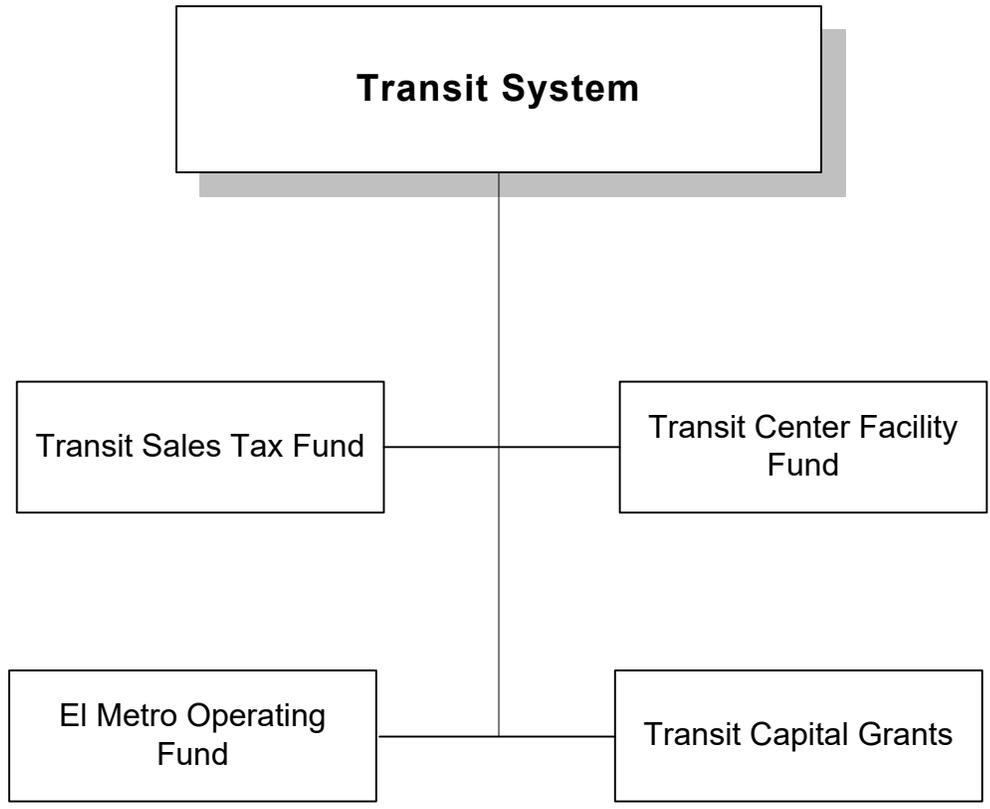
DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
26	25	1	25002	R26	TAXI-CAB STARTER/INSPECTOR	24,799
26	25	57	20013	R27	CLERK III	41,089
<b>COUNT</b>			<b>2</b>		<b>TOTAL</b>	<b>65,888</b>

FUND NUMBER	251 PARKING METERS
DEPARTMENT NUMBER	26 TRAFFIC
DIVISION NUMBER	25 PERMITS

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of full-time equivalent employees (FTE) – Taxicab permits	.5	.5	.5	.5
Number of full-time equivalent employees (FTE) – Taxicab driver’s license	.5	.5	.5	.5
Number of full-time equivalent employees (FTE) – Taxicab inspections	1	1	1	1
<i>Outputs</i>				
Number of taxicab permits processed	66	66	63	60
Number of taxicab driver license processed	98	98	95	88
Number of taxicab inspections	98	98	63	82
<b>Efficiency Measures</b>				
Number of taxicab permit processed per FTE	66	66	63	60
Number of taxicab driver license processed by per FTE	98	98	95	88
Number of taxicabs inspected per FTE	98	98	63	82





**CITY OF LAREDO, TEXAS  
TRANSIT SYSTEM  
SALES TAX FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>OPENING BALANCE</b>	<b>\$3,424,246</b>	<b>\$1,606,689</b>	<b>\$395,363</b>	<b>\$612,933</b>	<b>\$612,933</b>	<b>\$545,683</b>
<b>REVENUES</b>						
<b>SALES TAX</b>						
Taxes	7,592,193	8,025,224	8,163,086	8,163,086	8,271,780	8,395,857
Rents, Royalties and Interest	31,259	23,246	30,400	30,400	35,700	18,000
Reimburse and Miscellaneous	6,705	0	0	0	0	0
Other Financing Sources	0	0	240,800	240,800	240,800	0
<b>TOTAL SALES TAX</b>	<b>7,630,157</b>	<b>8,048,470</b>	<b>8,434,286</b>	<b>8,434,286</b>	<b>8,548,280</b>	<b>8,413,857</b>
<b>TOTAL REVENUES</b>	<b>7,630,157</b>	<b>8,048,470</b>	<b>8,434,286</b>	<b>8,434,286</b>	<b>8,548,280</b>	<b>8,413,857</b>
<b>TOTAL AVAILABLE</b>	<b>11,054,403</b>	<b>9,655,159</b>	<b>8,829,649</b>	<b>9,047,219</b>	<b>9,161,213</b>	<b>8,959,540</b>
<b>EXPENDITURES</b>						
<b>SALES TAX</b>						
Contractual Services	3,310	32,400	0	3,600	3,600	0
Capital Outlay	602,531	73,813	240,800	247,034	247,034	0
Debt Service	1,307,767	1,174,065	712,697	712,697	712,697	942,557
Intergovernmental Transfers	6,878,257	7,080,352	7,876,152	7,876,152	7,652,199	8,016,983
<b>TOTAL SALES TAX</b>	<b>8,791,864</b>	<b>8,360,630</b>	<b>8,829,649</b>	<b>8,839,483</b>	<b>8,615,530</b>	<b>8,959,540</b>
<b>TOTAL EXPENDITURES</b>	<b>8,791,864</b>	<b>8,360,630</b>	<b>8,829,649</b>	<b>8,839,483</b>	<b>8,615,530</b>	<b>8,959,540</b>
<b>CLOSING BALANCE</b>	<b>\$2,262,539</b>	<b>\$1,294,529</b>	<b>\$0</b>	<b>\$207,736</b>	<b>\$545,683</b>	<b>\$0</b>

**CITY OF LAREDO, TEXAS  
TRANSIT SYSTEM  
SALES TAX FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>ADJUSTMENTS</b>						
CHANGE IN LONG TERM DEBT	(23,350)	(22,532)	0	0	0	0
COMPENSATED ABSENCES	(7,767)	10,169	0	0	0	0
NET PENSION LIABILITY	(624,733)	(669,233)	0	0	0	0
<b>TOTAL ADJUSTMENTS</b>	<b>(655,850)</b>	<b>(681,596)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED CLOSING BALANCE</b>	<b>\$1,606,689</b>	<b>\$612,933</b>	<b>\$0</b>	<b>\$207,736</b>	<b>\$545,683</b>	<b>\$0</b>



**CITY OF LAREDO, TEXAS  
TRANSIT SYSTEM  
TRANSIT CENTER FACILITY FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>OPENING BALANCE</b>	<b>\$109,183</b>	<b>\$153,173</b>	<b>\$84,284</b>	<b>\$157,182</b>	<b>\$157,182</b>	<b>\$72,209</b>
<b>REVENUES</b>						
<b>TRANSIT CENTER FACILITY</b>						
Rents, Royalties and Interest	622,453	638,036	626,139	626,139	610,121	645,627
Reimburse and Miscellaneous	125	0	300	300	300	300
<b>TOTAL TRANSIT CENTER FACILITY</b>	<b>622,578</b>	<b>638,036</b>	<b>626,439</b>	<b>626,439</b>	<b>610,421</b>	<b>645,927</b>
<b>TOTAL REVENUES</b>	<b>622,578</b>	<b>638,036</b>	<b>626,439</b>	<b>626,439</b>	<b>610,421</b>	<b>645,927</b>
<b>TOTAL AVAILABLE</b>	<b>731,761</b>	<b>791,208</b>	<b>710,723</b>	<b>783,621</b>	<b>767,603</b>	<b>718,136</b>
<b>EXPENDITURES</b>						
<b>BUILDING/GROUNDS</b>						
Personnel Services	196,360	235,689	233,576	261,078	221,511	201,922
Materials and Supplies	56,170	88,366	54,100	63,666	59,920	60,600
Contractual Services	250,034	225,828	323,852	290,780	320,017	335,635
Other Charges	0	0	10,000	10,000	0	26,713
<b>TOTAL BUILDING/GROUNDS</b>	<b>502,565</b>	<b>549,883</b>	<b>621,528</b>	<b>625,524</b>	<b>601,448</b>	<b>624,870</b>
<b>TRANSIT CENTER FACILITY</b>						
Personnel Services	64,034	67,852	66,798	73,323	69,549	70,706
Materials and Supplies	1,562	550	2,100	2,100	2,100	1,500
Contractual Services	10,430	15,708	19,747	21,047	21,747	20,860
Other Charges	(3)	34	550	550	550	200
<b>TOTAL TRANSIT CENTER FACILITY</b>	<b>76,024</b>	<b>84,144</b>	<b>89,195</b>	<b>97,020</b>	<b>93,946</b>	<b>93,266</b>
<b>TOTAL EXPENDITURES</b>	<b>578,589</b>	<b>634,026</b>	<b>710,723</b>	<b>722,544</b>	<b>695,394</b>	<b>718,136</b>
<b>CLOSING BALANCE</b>	<b>\$153,173</b>	<b>\$157,182</b>	<b>\$0</b>	<b>\$61,077</b>	<b>\$72,209</b>	<b>\$0</b>

**City of Laredo, Texas  
Transit Center Facility  
Major Fund Changes  
FY 2019-2020**

**REVENUES**

**Total Net Change from FY 2019 to FY 2020** \$ 19,488 3.1%

**Major Revenue Changes**

	Variance	% Change
Transit Center Rent	15,448	6.3%
Transit Center Parking	4,000	1.1%

**EXPENDITURES**

Personnel (COLA, changes in benefits, and employees hired at above entry level rates)	(27,746)
Restricted Reserve	16,363
Security Services Fees	12,665
Minor Apparatus and Tools	5,900
I-Net & I-Series	231
	231

<b>Total Net Change from FY 2019 to FY 2020</b>	<b>\$ 7,413</b>
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FUND NUMBER	518 TRANSIT SYSTEM
DEPARTMENT NUMBER	54 TRANSIT CENTER FACILITY
DIVISION NUMBER	30 BUILDINGS/GROUNDS MAINT.

**MISSION**

Provide a safe, efficient and sustainable Transit Center Facility.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Perform on-time preventive for all equipment as per TAMP.
- Ensure compliance with local, state and federal regulations (DOT & FTA).
- Meet deadlines for Public Transit Agency Safety Plan (PTASP) of July 2020
- Maintain safe, clean and neat facilities.
- Develop plan to upgrade restroom facilities.
- Evaluate security needs to include armed security officers.
- Develop plan to upgrade bus arrival and departures electronic boards.
- Develop a plan to include alternative funding to replace aging elevators (3).
- Develop a plan and seek funding to complete a structural evaluation study for the Transit Center that includes recommendations on façade repairs.
- Continue to pursue revenue thru new long-term parking clients.
- Pursue revenue through new tenants including antenna installs and leasing available office space.
- Seek alternative funding to improve façade to include illumination that enhances the downtown area – Jarvis Plaza area along Farragut Street.
- Procure (Bid) new real time bus tracking system.

**EXPENDITURES (5430)**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	196,360	235,689	261,078	221,511	201,922
Materials & Supplies	56,170	88,366	63,666	59,920	60,600
Contractual Services	250,034	225,828	290,780	320,017	335,635
Other Charges	-	-	10,000	-	26,713
<b>TOTAL</b>	<b>502,564</b>	<b>549,883</b>	<b>625,524</b>	<b>601,448</b>	<b>624,870</b>

FUND NUMBER	518 TRANSIT SYSTEM
DEPARTMENT NUMBER	54 TRANSIT CENTER FACILITY
DIVISION NUMBER	50 TRANSIT CENTER FACILITY

**MISSION**

Provide a safe, efficient and sustainable Transit Center Facility.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Perform on-time preventive for all equipment as per TAMP.
- Ensure compliance with local, state and federal regulations (DOT & FTA).
- Meet deadlines for Public Transit Agency Safety Plan (PTASP) of July 2020
- Maintain safe, clean and neat facilities.
- Develop plan to upgrade restroom facilities.
- Evaluate security needs to include armed security officers.
- Develop plan to upgrade bus arrival and departures electronic boards.
- Develop a plan to include alternative funding to replace aging elevators (3).
- Develop a plan and seek funding to complete a structural evaluation study for the Transit Center that includes recommendations on façade repairs.
- Continue to pursue revenue thru new long-term parking clients.
- Pursue revenue through new tenants including antenna installs and leasing available office space.
- Seek alternative funding to improve façade to include illumination that enhances the downtown area – Jarvis Plaza area along Farragut Street.
- Procure (Bid) new real time bus tracking system.

**EXPENDITURES (5450)**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	64,034	67,852	73,323	69,549	70,706
Materials & Supplies	1,562	550	2,100	2,100	1,500
Contractual Services	10,430	15,708	21,047	21,747	20,860
Other	(3)	34	550	550	200
<b>TOTAL</b>	76,023	84,144	97,020	93,946	93,266

**CITY OF LAREDO, TEXAS  
TRANSIT SYSTEM  
EL METRO OPERATING FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>OPENING BALANCE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>REVENUES</b>						
Charges for Services	3,219,222	3,639,077	3,908,980	3,908,980	3,883,407	3,902,494
Fees and Collections	1,612	1,603	1,700	1,700	1,493	1,700
Rents, Royalties and Interest	501	361	300	300	197	300
Reimburse and Miscellaneous	10,798,265	11,751,239	11,789,659	11,789,659	11,630,283	11,795,381
Other Financing Sources	0	0	175,200	175,200	0	0
<b>TOTAL REVENUES</b>	<b>14,019,601</b>	<b>15,392,280</b>	<b>15,875,839</b>	<b>15,875,839</b>	<b>15,515,380</b>	<b>15,699,875</b>
<b>TOTAL AVAILABLE</b>	<b>14,019,601</b>	<b>15,392,280</b>	<b>15,875,839</b>	<b>15,875,839</b>	<b>15,515,380</b>	<b>15,699,875</b>
<b>EXPENDITURES</b>						
<b>OPT-FIXED ROUTE</b>						
Personnel Services	5,909,321	6,696,174	6,855,552	6,864,552	6,800,002	6,673,013
Materials and Supplies	778,797	909,470	938,218	955,038	973,550	962,000
Contractual Services	510,697	510,247	561,218	567,401	542,749	579,835
Other Charges	67,216	45,146	260,788	261,878	69,000	214,845
<b>TOTAL OPT-FIXED ROUTE</b>	<b>7,266,031</b>	<b>8,161,037</b>	<b>8,615,776</b>	<b>8,648,869</b>	<b>8,385,301</b>	<b>8,429,693</b>
<b>OPT-PARA TRANSIT</b>						
Personnel Services	1,480,515	1,522,118	1,493,058	1,483,058	1,448,987	1,354,771
Materials and Supplies	100,444	126,253	122,595	143,742	133,006	132,200
Contractual Services	157,469	200,161	171,106	170,166	166,666	173,371
Other Charges	9,291	11,854	13,008	17,403	17,500	18,500
<b>TOTAL OPT-PARA TRANSIT</b>	<b>1,747,719</b>	<b>1,860,385</b>	<b>1,799,767</b>	<b>1,814,369</b>	<b>1,766,159</b>	<b>1,678,842</b>
<b>MAINT-FIXED ROUTE</b>						
Personnel Services	1,756,641	1,689,033	1,645,972	1,679,972	1,714,205	1,830,026
Materials and Supplies	873,061	1,149,488	908,572	862,104	855,597	864,000
Contractual Services	223,867	257,565	430,633	394,613	300,596	374,126
<b>TOTAL MAINT-FIXED ROUTE</b>	<b>2,853,569</b>	<b>3,096,086</b>	<b>2,985,177</b>	<b>2,936,689</b>	<b>2,870,398</b>	<b>3,068,152</b>

**CITY OF LAREDO, TEXAS  
TRANSIT SYSTEM  
EL METRO OPERATING FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>MAINT-PARATRANSIT</b>						
Personnel Services	264,283	270,254	244,375	255,725	266,018	240,280
Materials and Supplies	86,787	88,649	104,983	109,124	105,365	103,900
Contractual Services	43,207	45,417	34,477	53,605	52,755	32,410
<b>TOTAL MAINT-PARATRANSIT</b>	<b>394,277</b>	<b>404,321</b>	<b>383,835</b>	<b>418,454</b>	<b>424,138</b>	<b>376,590</b>
<b>TRAINING AND SAFETY</b>						
Personnel Services	72,780	71,403	72,869	72,869	76,550	79,503
Materials and Supplies	7,900	14,724	15,750	15,799	14,899	14,350
Contractual Services	1,318	2,908	1,700	1,700	1,700	16,537
<b>TOTAL TRAINING AND SAFETY</b>	<b>81,998</b>	<b>89,035</b>	<b>90,319</b>	<b>90,368</b>	<b>93,149</b>	<b>110,390</b>
<b>BUILDING/GROUNDS</b>						
Personnel Services	311,183	302,265	286,882	272,882	271,512	246,508
Materials and Supplies	35,104	36,510	45,430	56,018	44,097	47,097
Contractual Services	226,642	206,731	337,636	363,812	295,383	357,520
<b>TOTAL BUILDING/GROUNDS</b>	<b>572,930</b>	<b>545,506</b>	<b>669,948</b>	<b>692,712</b>	<b>610,992</b>	<b>651,125</b>
<b>BUS STOPS/SHELTERS</b>						
Personnel Services	89,448	79,818	76,865	79,665	77,173	85,577
Materials and Supplies	11,841	30,709	24,820	73,378	73,378	73,378
Contractual Services	11,729	38,158	43,685	36,535	36,535	36,535
<b>TOTAL BUS STOPS/SHELTERS</b>	<b>113,018</b>	<b>148,685</b>	<b>145,370</b>	<b>189,578</b>	<b>187,086</b>	<b>195,490</b>

**CITY OF LAREDO, TEXAS  
TRANSIT SYSTEM  
EL METRO OPERATING FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>GENERAL ADMINISTRATION</b>						
Personnel Services	345,830	424,951	407,225	414,425	489,014	478,641
Materials and Supplies	25,147	30,070	27,865	30,707	28,952	27,690
Contractual Services	619,075	632,205	720,557	717,487	660,191	683,262
Other Charges	6	0	30,000	30,000	0	0
<b>TOTAL GENERAL ADMINISTRATION</b>	<b>990,059</b>	<b>1,087,225</b>	<b>1,185,647</b>	<b>1,192,619</b>	<b>1,178,157</b>	<b>1,189,593</b>
<b>TOTAL EXPENDITURES</b>	<b>14,019,601</b>	<b>15,392,280</b>	<b>15,875,839</b>	<b>15,983,658</b>	<b>15,515,380</b>	<b>15,699,875</b>
<b>CLOSING BALANCE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$107,819)</b>	<b>\$0</b>	<b>\$0</b>



FUND NUMBER

558 EL METRO OPERATIONS

DEPARTMENT NUMBER

58 TRANSIT SYSTEM

DIVISION NUMBER

11 OPERATIONS – FIXED ROUTE

**MISSION**

To provide safe reliable and efficient public transportation system that meets the needs of our community.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- To improve service reliability and frequency for high demand routes.
- Comply with CBA requirements and improve union-company working relationship.
- Ensure compliance with local, state and federal regulations (DOT & FTA).
  - Meet deadlines for Public Transit Agency Safety Plan (PTASP) of July 2020.
- Pursue partnership with Rural Agency (El Aguila), and graduate schools for joint grant applications.
- Continue to expand the safety training portfolio for senior employees.
- Bring up to date El Metro’s 5 Year Transit Plan: Route frequency improvement, low-performing route adjustment of services, revenue vehicle re-assignment to areas without transit services and continue with the implementation of neighborhood circulators - to enable multi-modal mobility - to pursue local state or MPO funds to build a North and South Laredo Transfer Centers.

**EXPENDITURES (5811)**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	5,909,321	6,696,174	6,864,552	6,800,002	6,673,013
Materials & Supplies	778,797	909,470	955,038	973,550	962,000
Contractual Services	510,697	510,247	567,401	542,749	579,835
Other Charges	67,216	45,146	261,878	69,000	214,845
<b>TOTAL</b>	7,266,031	8,161,037	8,648,869	8,385,301	8,429,693

**PERFORMANCE MEASURES**

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
Number of passenger/Ridership	2,985,047	2,748,267	2,548,000	2,575,000
Number of miles	1,704,376	1,692,254	1,700,000	1,700,100
Number of hours	148,261	147,646	149,700	149,950
Total operating revenue	\$3,126,918	\$3,507,410	\$3,751,255	\$3,770,014
Total operating expenditures	\$7,266,031	\$8,161,037	\$8,385,301	\$8,429,693
<b>Efficiency Measures</b>				
Number of passengers per total mile	1.75	1.62	1.50	1.51
Number of passengers per hour	20.14	18.61	17.02	17.17
Farebox Recovery Rate	43.03%	42.98%	44.74%	44.72%
Cost per passenger	\$2.43	\$2.97	\$3.29	\$3.27
Cost per hour	\$49.01	\$55.27	\$56.01	\$56.22
<b>Effectiveness Measures</b>				
% change in cost per passenger	1.74%	21.99%	10.82%	-0.52%
% change in cost per hour	.53%	12.79%	1.34%	0.36%
% change in passenger per mile	-0.64%	-7.27%	-7.71%	1.05%

FUND NUMBER	558 EL METRO OPERATIONS
DEPARTMENT NUMBER	58 TRANSIT SYSTEM
DIVISION NUMBER	12 OPERATIONS – PARA TRANSIT

**MISSION**

To provide efficient, safe and reliable Para Transit services to eligible passengers.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Ensure compliance with local, state and federal regulations (ADA, DOT & FTA).
  - Meet deadlines for Public Transit Agency Safety Plan (PTASP) of July 2020.
- Provide reliable, efficient and safe Para-transit public transportation.
- Improve operational efficiencies by completing daily service optimization.
  - Effective utilization of the RouteMatch scheduling software and Customer Web Portal.
- Continue sensitivity training - El Lift van operators and dispatchers.
- Comply with CBA requirements and improve union-company working relationship.
- Support the Para-transit Advisory Committee initiatives.

**EXPENDITURES (5812)**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	1,480,515	1,522,118	1,483,058	1,448,987	1,354,771
Materials & Supplies	100,444	126,253	143,742	133,006	132,200
Contractual Services	157,469	200,161	170,166	166,666	173,371
Other Charges	9,291	11,854	17,403	17,500	18,500
<b>TOTAL</b>	<b>1,747,719</b>	<b>1,860,385</b>	<b>1,814,369</b>	<b>1,766,159</b>	<b>1,678,842</b>

**PERFORMANCE MEASURES**

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
Number of passenger/Ridership	51,740	45,071	45,084	45,500
Number of miles	266,945	261,744	257,750	258,250
Number of hours	27,374	24,721	23,800	24,000
Total operating revenue	\$39,357	\$64,385	\$62,258	\$62,750
Total operating expenditures	\$1,747,719	\$1,860,385	\$1,766,159	\$1,678,842
<b>Efficiency Measures</b>				
Number of passengers per total mile	.19	.17	.17	.18
Number of passengers per hour	1.89	1.82	1.89	1.9
Farebox Recovery Rate	2.25%	3.46%	3.53%	3.74%
Cost per passenger	\$33.78	\$41.28	\$39.17	\$36.90
Cost per hour	\$63.85	\$75.26	\$74.21	\$69.95
<b>Effectiveness Measures</b>				
% change in cost per passenger	-4.23%	17.03%	15.97%	-10.61%
% change in cost per hour	2.91%	21.30%	16.23%	-7.05%
% change in passenger per mile	5.49%	-6.28%	-9.76%	2.32%

FUND NUMBER	558 EL METRO OPERATIONS
DEPARTMENT NUMBER	58 TRANSIT SYSTEM
DIVISION NUMBER	13 MAINTENANCE – FIXED ROUTE

**MISSION**

To provide better service, reduce road calls, increase reliability and provide safe vehicles for customers.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Ensure compliance with local, state and federal regulations (DOT & FTA).
  - Meet deadlines for Public Transit Agency Safety Plan (PTASP) of July 2020.
  - Maintain Transit Asset Management Plan (TAMP).
    - Complete scheduled preventive maintenance inspections (PMI) on-time.
- Continue re-branding revenue fleet to provide more appealing transportation services.
- Continue to procure and install new three-position bike racks for all Gillig buses.
- Continue to up-grade revenue fleet with added blinking stoplights to reduce rear-end collisions.
- Complete monthly Environmental Inspections On Site. (EIOS)
- Maintain the fleet replacement plan needs to include fixed route buses and paratransit vans.
  - Initiate procurement program to include 35, and 40 foot buses to better serve all areas of the city.
  - Accept and place into revenue service one (1) new 35 ft., CNG replacement bus.
  - Order one (1) new 35 ft., CNG bus using Grant 5339 – Buses and Bus Facilities Grant Program.
  - Perform Bus Line Inspection on one Gillig 35ft. CNG bus to meet Buy America Requirements, 49 of the CFR, Part 663.
  - Evaluate funding opportunities for zero emission buses and related expenses including required maintenance, technical staff, facilities, and required recharging stations.
- Comply with CBA requirements and improve union-company working relationship.

**EXPENDITURES (5813)**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	1,756,641	1,689,033	1,679,972	1,714,205	1,830,026
Materials & Supplies	873,061	1,149,488	862,104	855,597	864,000
Contractual Services	223,867	257,565	394,613	300,596	374,126
<b>TOTAL</b>	<b>2,853,569</b>	<b>3,096,086</b>	<b>2,936,689</b>	<b>2,870,398</b>	<b>3,068,152</b>

FUND NUMBER	558 EL METRO OPERATIONS
DEPARTMENT NUMBER	58 TRANSIT SYSTEM
DIVISION NUMBER	14 MAINTENANCE – PARATRANSIT

**MISSION**

To provide better service, reduce road calls, increase reliability and provide safe vehicles for customers

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Ensure compliance with local, state and federal regulations (DOT & FTA).
  - Meet deadlines for Public Transit Agency Safety Plan (PTASP) of July 2020.
  - Maintain Transit Asset Management Plan (TAMP).
    - Complete scheduled preventive maintenance inspections (PMI) on-time for all Demand Response vehicles.
- Provide reliable revenue vehicles for passengers with special mobility needs.
  - Successfully have all van’s lifts 100% operational.
- Maintain the fleet replacement plan for Para-Transit services.
  - Take delivery of three (3) vans and place them in service.
  - Order replacement vans funded by Federal Grant 5310 – Enhanced Mobility of Seniors & Individuals with Disabilities.
- Comply with CBA requirements and improve union-company working relationship.

**EXPENDITURES (5814)**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	264,283	270,254	255,725	266,018	240,280
Materials & Supplies	86,787	88,649	109,124	105,365	103,900
Contractual Services	43,207	45,417	53,605	52,755	32,410
TOTAL	394,277	404,321	418,454	424,138	376,590

FUND NUMBER  
DEPARTMENT NUMBER  
DIVISION NUMBER

558 EL METRO OPERATIONS  
58 TRANSIT SYSTEM  
15 TRAINING & SAFETY

**MISSION**

To ensure a safe public transportation services for our community and to instill safety in the work place

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Ensure compliance with local, state and federal regulations (DOT & FTA).
  - Meet deadlines for Public Transit Agency Safety Plan (PTASP) of July 2020.
- Reduce preventable accidents/incidents.
  - Provide employees with new safety training materials (TAPCO).
  - Continue to support the Safety and Planning Union-Company Committee initiatives.
    - Implement a Post-Accident Review Committee.
  - Continue with implementation of Personal Protective Equipment Policy (PPE).
  - Implement revised Hazardous Communication Plan, Bloodborne Pathogens Communication Plan, and the Be Safe Program to further reduce risk.
  - Implement OSHA level facility inspections.
- Complete monthly Facility Safety Inspections.

**EXPENDITURES (5815)**

	<b>ACTUAL 16-17</b>	<b>ACTUAL 17-18</b>	<b>AMENDED 18-19</b>	<b>ESTIMATED 18-19</b>	<b>PROPOSED 19-20</b>
Personnel Services	72,780	71,403	72,689	76,550	79,503
Materials & Supplies	7,900	14,724	15,799	14,899	14,350
Contractual Services	1,318	2,908	1,700	1,700	16,537
<b>TOTAL</b>	<b>81,998</b>	<b>89,035</b>	<b>90,368</b>	<b>93,149</b>	<b>110,390</b>

FUND NUMBER  
 DEPARTMENT NUMBER  
 DIVISION NUMBER

558 EL METRO OPERATIONS  
 58 TRANSIT SYSTEM  
 30 BUILDING/GROUNDS MAINT.

**MISSION**

To provide efficient and safe facilities for customers, tenants and employees

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Ensure compliance with local, state and federal regulations (DOT & FTA).
  - Meet deadlines for Public Transit Agency Safety Plan (PTASP) of July 2020.
- Continue to develop and implement a Preventive Maintenance Plan for asset equipment.
- Continue to perform monthly Environmental Inspection On-Site (EIOS) and safety inspection.
- Provide higher levels of customer satisfaction by improving bus stop boarding areas. Provide Customer friendly Bus Stops. Seek additional funding for the bus stop enhancement program to include canopies, schedule holders on all major bus stops, rebranding bus stop signs / benches, bus stop route identification and building additional Bike & Ride Plazas.
- Continue to develop and implement FTA’s State of Good Repair (SGR) Program and Procedures Manual.
- Continue to develop and implement FTA’

**EXPENDITURES (5830)**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	311,183	302,265	272,882	271,512	246,508
Materials & Supplies	35,104	36,510	56,018	44,097	47,097
Contractual Services	226,642	206,731	363,812	295,383	357,520
TOTAL	572,929	545,506	692,712	610,992	651,125

FUND NUMBER	558 EL METRO OPERATIONS
DEPARTMENT NUMBER	58 TRANSIT SYSTEM
DIVISION NUMBER	31 BUS STOPS/SHELTERS

**MISSION**

To provide safe and clean bus shelters for our passengers

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Ensure compliance with local, state and federal regulations (DOT & FTA).
  - Meet deadlines for Public Transit Agency Safety Plan (PTASP) of July 2020.
- Pursue funding opportunities for complete bus stops: to include canopies, schedule holders, rebrand old bus stops signs / benches, complete bus stop route identification and build additional Bike & Ride Plazas.
- Continue to refurbish bus shelters and bus benches.
- Re-brand system bus stop signs with new colors and route numbers.
- Continue to partner with the City of Laredo Council, businesses, and local organizations for bus stop location improvements.
- Seek alternative funding to improve transit connectivity with existing and future bike trails.
- Continue and partner with Bike Laredo and other local organizations to help promote a multimodal transportation system that connects pedestrians, bike users and transit.

**EXPENDITURES (5831)**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	89,448	79,818	79,665	77,173	85,577
Materials & Supplies	11,841	30,709	73,378	73,378	73,378
Contractual Services	11,729	38,158	36,535	36,535	36,535
TOTAL	113,018	148,685	189,578	187,086	195,490

FUND NUMBER

558 EL METRO OPERATIONS

DEPARTMENT NUMBER

58 TRANSIT SYSTEM

DIVISION NUMBER

60 GENERAL ADMINISTRATION

**MISSION**

To promote Public Transportation: Transit - as a valuable resource to enhance the quality of life of residents, to reduce traffic congestion and possibly delay related infrastructure needs, to reduce energy consumption, to provide a means of transportation for students and workers and to residents in general that cannot afford a vehicle, to improve the overall health of the community by promoting a more active life style that includes walking and bike riding, and in general by helping the City of Laredo to meet its multimodal mobility goals and objectives.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Continue to improve customer satisfaction and overall operational efficiencies.
- Continue and pursue funding sources to further improve the frequency and quality of public transportation services to the City of Laredo.
  - Pursue advertisement revenues to meet the needs to complete Bus stops.
- Pursue Local, State, Federal, MPO / LUTS capital funds to support the implementation of the 5 year Transit Development Plan and that of the construction of the new El Metro Operations and Maintenance Facility to be built at Jacaman Road.
  - Seek alternative funding opportunities to improve transit connectivity, to evaluate park and ride feasibility, and to fund planning tools that can improve current efficiencies.
  - Continue and outreach and to promote Public Transportation as a tool to reduce traffic congestion and to reduce related emissions.
- Ensure compliance with local, state and federal regulations (DOT & FTA).
  - Meet deadlines for Public Transit Agency Safety Plan (PTASP) of July 2020.
- Ensure compliance with Collective Bargaining Agreement through improved union-company communications.
- Reduce risk exposure for improved safety ratings.
- Continue and support the Para Transit Advisory Committee initiatives.
- Promote Travel Training services.
- Complete a Transit Center facility evaluation for possible structural repairs and appearance upgrades.

**EXPENDITURES (5860)**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	345,830	424,951	414,425	489,014	478,641
Materials & Supplies	25,147	30,070	30,707	28,952	27,690
Contractual Services	619,075	632,205	717,487	660,191	683,262
Other Charges	6	-	30,000	-	-
<b>TOTAL</b>	<b>990,058</b>	<b>1,087,225</b>	<b>1,192,619</b>	<b>1,178,157</b>	<b>1,189,593</b>

**CITY OF LAREDO, TEXAS  
TRANSIT SYSTEM  
CAPITAL GRANTS FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>OPENING BALANCE</b>	<b>\$1,069,161</b>	<b>\$821,189</b>	<b>\$195,023</b>	<b>\$821,985</b>	<b>\$821,985</b>	<b>\$190,025</b>
<b>REVENUES</b>						
<b>CAPITAL GRANTS - REVENUES</b>						
Intergovernmental Revenue	1,166,536	633,222	605,581	13,267,469	13,021,888	605,581
Reimburse and Miscellaneous	0	12,706	0	34,429	34,429	0
Other Financing Sources	31,451	128,785	112,778	112,778	112,778	312,778
<b>TOTAL CAPITAL GRANTS - REVENUES</b>	<b>1,197,987</b>	<b>774,713</b>	<b>718,359</b>	<b>13,414,676</b>	<b>13,169,095</b>	<b>918,359</b>
<b>TOTAL REVENUES</b>	<b>1,197,987</b>	<b>774,713</b>	<b>718,359</b>	<b>13,414,676</b>	<b>13,169,095</b>	<b>918,359</b>
<b>TOTAL AVAILABLE</b>	<b>2,267,148</b>	<b>1,595,902</b>	<b>913,382</b>	<b>14,236,661</b>	<b>13,991,080</b>	<b>1,108,384</b>
<b>EXPENDITURES</b>						
<b>FTA 2015 OPERATING CAP</b>						
Capital Outlay	40,850	0	0	0	0	0
<b>TOTAL FTA 2015 OPERATING CAP</b>	<b>40,850</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTA CAP GRANT TX-34-0021</b>						
Capital Outlay	434,528	0	0	0	0	0
<b>TOTAL FTA CAP GRANT TX-34-0021</b>	<b>434,528</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTA TX-2016-009-00</b>						
Capital Outlay	0	390,888	0	0	0	0
<b>TOTAL FTA TX-2016-009-00</b>	<b>0</b>	<b>390,888</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTA GRANT TX-2016-052</b>						
Personnel Services	0	0	0	33,060	33,060	0
Materials and Supplies	0	0	0	59,124	59,124	0
Capital Outlay	209,392	0	0	6	6	0
<b>TOTAL FTA GRANT TX-2016-052</b>	<b>209,392</b>	<b>0</b>	<b>0</b>	<b>92,190</b>	<b>92,190</b>	<b>0</b>

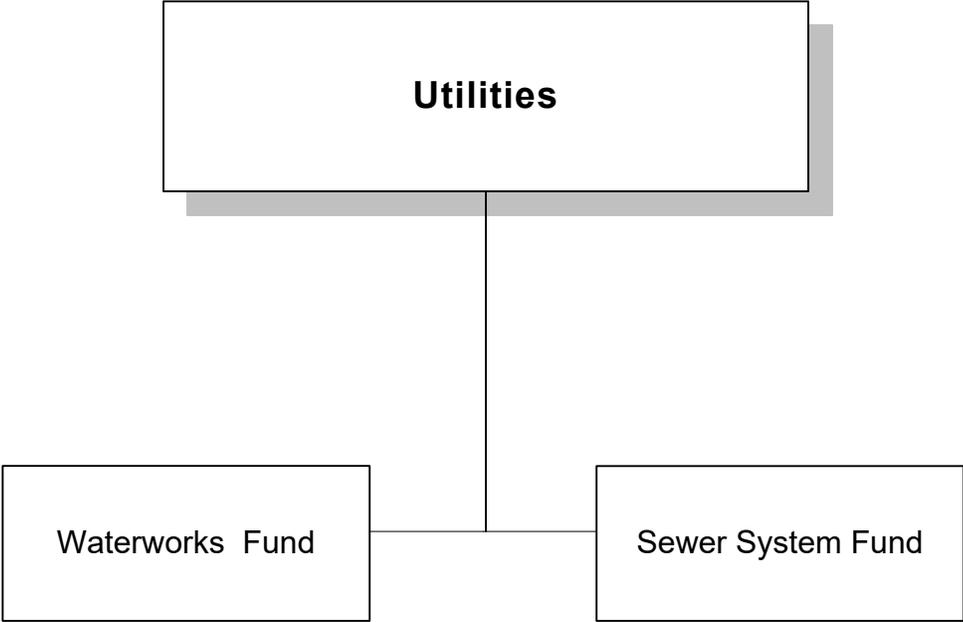
**CITY OF LAREDO, TEXAS  
TRANSIT SYSTEM  
CAPITAL GRANTS FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>FTA GRANT TX-2017-024</b>						
Materials and Supplies	9,442	0	0	0	0	0
Contractual Services	0	84,706	0	0	0	0
Capital Outlay	0	197,078	0	0	0	0
<b>TOTAL FTA GRANT TX-2017-024</b>	<b>9,442</b>	<b>281,784</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTA GRANT TX-2017-066-00</b>						
Capital Outlay	0	0	0	377,408	377,408	0
<b>TOTAL FTA GRANT TX-2017-066-00</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>377,408</b>	<b>377,408</b>	<b>0</b>
<b>CAPITAL GRANTS - REVENUES</b>						
Other Charges	0	0	718,359	718,359	0	918,359
<b>TOTAL CAPITAL GRANTS - REVENUES</b>	<b>0</b>	<b>0</b>	<b>718,359</b>	<b>718,359</b>	<b>0</b>	<b>918,359</b>
<b>FTA CAP GRANT #TX-04-0055</b>						
Contractual Services	139,810	0	0	12,781	12,781	0
Capital Outlay	0	0	0	2,309,207	2,309,207	0
<b>TOTAL FTA CAP GRANT #TX-04-0055</b>	<b>139,810</b>	<b>0</b>	<b>0</b>	<b>2,321,988</b>	<b>2,321,988</b>	<b>0</b>
<b>5339(B) TX-2018-080-00</b>						
Contractual Services	0	0	0	1,600,000	1,600,000	0
Capital Outlay	0	0	0	8,275,083	8,275,083	0
<b>TOTAL 5339(B) TX-2018-080-00</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9,875,083</b>	<b>9,875,083</b>	<b>0</b>
<b>TX 2019-057 FTA</b>						
Capital Outlay	0	0	0	0	472,779	0
<b>TOTAL TX 2019-057 FTA</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>472,779</b>	<b>0</b>

**CITY OF LAREDO, TEXAS  
TRANSIT SYSTEM  
CAPITAL GRANTS FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>CAPITAL GRANT TX-03-0274</b>						
Contractual Services	22,805	0	0	0	0	0
Capital Outlay	0	0	0	0	514,564	0
<b>TOTAL CAPITAL GRANT TX-03-0274</b>	<b>22,805</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>514,564</b>	<b>0</b>
<b>FTA CAPITAL GRANT X299</b>						
Materials and Supplies	2,049	0	0	0	0	0
<b>TOTAL FTA CAPITAL GRANT X299</b>	<b>2,049</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTA CAP. GRANT TX-04-0047</b>						
Materials and Supplies	2,620	35,095	0	21,199	21,199	0
Contractual Services	574,257	8,295	0	31,343	31,343	0
Capital Outlay	0	30,037	0	23,665	23,665	0
<b>TOTAL FTA CAP. GRANT TX-04-0047</b>	<b>576,878</b>	<b>73,427</b>	<b>0</b>	<b>76,207</b>	<b>76,207</b>	<b>0</b>
<b>FTA CAP #TX-34-0005</b>						
Contractual Services	0	0	0	1,123	1,123	0
Capital Outlay	0	26,130	0	69,713	69,713	0
<b>TOTAL FTA CAP #TX-34-0005</b>	<b>0</b>	<b>26,130</b>	<b>0</b>	<b>70,836</b>	<b>70,836</b>	<b>0</b>
<b>FTA 2014 OPERATING CAP.</b>						
Materials and Supplies	6,945	1,688	0	0	0	0
Contractual Services	3,260	0	0	0	0	0
<b>TOTAL FTA 2014 OPERATING CAP.</b>	<b>10,205</b>	<b>1,688</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENDITURES</b>	<b>1,445,959</b>	<b>773,917</b>	<b>718,359</b>	<b>13,532,071</b>	<b>13,801,055</b>	<b>918,359</b>
<b>CLOSING BALANCE</b>	<b>\$821,189</b>	<b>\$821,985</b>	<b>\$195,023</b>	<b>\$704,590</b>	<b>\$190,025</b>	<b>\$190,025</b>





**CITY OF LAREDO, TEXAS  
WATERWORKS SYSTEM  
OPERATING FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>OPENING BALANCE</b>	<b>\$28,271,732</b>	<b>\$33,540,629</b>	<b>\$38,449,357</b>	<b>\$40,581,131</b>	<b>\$40,581,131</b>	<b>\$43,504,401</b>
<b>REVENUES</b>						
Licenses and Permits	3,285	3,295	3,376	3,376	2,595	2,647
Charges for Services	39,526,105	41,288,759	41,182,703	41,182,703	41,240,765	47,951,639
Fees and Collections	877,402	961,108	911,124	911,124	1,033,510	799,596
Rents, Royalties and Interest	292,605	604,670	581,994	581,994	900,606	779,378
Reimburse and Miscellaneous	6,740,972	5,372,632	5,287,038	5,287,038	5,263,418	5,262,859
<b>TOTAL REVENUES</b>	<b>47,440,370</b>	<b>48,230,463</b>	<b>47,966,235</b>	<b>47,966,235</b>	<b>48,440,894</b>	<b>54,796,119</b>
<b>TOTAL AVAILABLE</b>	<b>75,712,102</b>	<b>81,771,093</b>	<b>86,415,592</b>	<b>88,547,366</b>	<b>89,022,025</b>	<b>98,300,520</b>
<b>EXPENDITURES</b>						
<b>ADMINISTRATION &amp; GENERAL</b>						
Personnel Services	1,827,934	740,321	1,104,083	1,104,083	1,013,318	1,083,190
Materials and Supplies	32,864	37,143	176,386	337,892	238,796	253,473
Contractual Services	3,077,161	3,508,342	3,673,953	3,782,994	3,656,508	4,124,259
Other Charges	177,278	158,047	247,004	247,504	104,144	344,204
Capital Outlay	26,244	0	0	0	0	0
Intergovernmental Transfers	16,675,349	15,827,215	17,712,431	17,712,431	18,272,956	18,960,730
<b>TOTAL ADMINISTRATION &amp; GENERAL</b>	<b>21,816,831</b>	<b>20,271,068</b>	<b>22,913,857</b>	<b>23,184,904</b>	<b>23,285,722</b>	<b>24,765,856</b>
<b>G.I.S.</b>						
Personnel Services	320,276	334,674	389,162	389,162	341,372	397,750
Materials and Supplies	3,652	8,389	25,798	13,327	11,788	6,775
Contractual Services	36,349	60,337	104,457	90,216	59,316	52,625
Capital Outlay	13,282	0	0	0	0	0
<b>TOTAL G.I.S.</b>	<b>373,559</b>	<b>403,400</b>	<b>519,417</b>	<b>492,705</b>	<b>412,476</b>	<b>457,150</b>
<b>ENGINEERING</b>						
Personnel Services	1,047,852	1,003,266	1,348,141	1,348,141	981,419	1,428,531
Materials and Supplies	21,467	54,765	46,323	27,779	21,732	25,275
Contractual Services	105,966	106,346	142,756	130,681	106,504	93,812
Other Charges	938	0	0	0	0	0
<b>TOTAL ENGINEERING</b>	<b>1,176,224</b>	<b>1,164,377</b>	<b>1,537,220</b>	<b>1,506,601</b>	<b>1,109,655</b>	<b>1,547,618</b>

**CITY OF LAREDO, TEXAS  
WATERWORKS SYSTEM  
OPERATING FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>UTILITY BILLING</b>						
Personnel Services	2,274,901	2,260,743	2,639,587	2,639,587	2,327,261	2,744,228
Materials and Supplies	1,047,328	1,007,146	1,126,445	1,128,928	1,192,977	1,047,913
Contractual Services	1,134,173	1,193,892	1,392,461	1,441,888	1,351,422	1,363,796
Other Charges	15,756	1,349	0	0	0	0
Capital Outlay	25,070	40,068	0	0	0	0
<b>TOTAL UTILITY BILLING</b>	<b>4,497,227</b>	<b>4,503,197</b>	<b>5,158,493</b>	<b>5,210,403</b>	<b>4,871,660</b>	<b>5,155,937</b>
<b>ASSET MANAGEMENT</b>						
Personnel Services	308,699	318,066	353,844	353,844	427,201	308,896
Materials and Supplies	25,480	14,644	36,306	26,102	24,965	20,453
Contractual Services	41,854	56,793	92,624	83,114	68,921	54,755
<b>TOTAL ASSET MANAGEMENT</b>	<b>376,034</b>	<b>389,503</b>	<b>482,774</b>	<b>463,060</b>	<b>521,087</b>	<b>384,104</b>
<b>WATER TREATMENT</b>						
Personnel Services	3,110,558	3,047,592	3,018,569	3,018,569	2,956,818	3,133,948
Materials and Supplies	1,786,599	1,688,866	1,619,300	1,749,932	1,878,811	1,575,567
Contractual Services	4,612,444	4,221,629	5,060,932	5,440,967	5,373,839	4,346,214
Other Charges	0	0	0	0	0	717,276
Capital Outlay	18,629	0	0	0	0	0
<b>TOTAL WATER TREATMENT</b>	<b>9,528,230</b>	<b>8,958,087</b>	<b>9,698,801</b>	<b>10,209,468</b>	<b>10,209,468</b>	<b>9,773,005</b>
<b>TRANSMISSION &amp; DISTRIBUTION</b>						
Personnel Services	2,346,515	2,215,087	2,821,603	2,821,603	2,194,095	3,170,256
Materials and Supplies	903,721	987,308	826,088	809,320	765,026	804,509
Contractual Services	954,989	1,221,498	1,272,791	1,347,899	1,347,899	1,233,587
Other Charges	(41,689)	(2,578)	0	0	0	0
Capital Outlay	381,143	0	0	0	0	0
<b>TOTAL TRANSMISSION &amp; DISTRIBUTION</b>	<b>4,544,678</b>	<b>4,421,314</b>	<b>4,920,482</b>	<b>4,978,822</b>	<b>4,307,020</b>	<b>5,208,352</b>

**CITY OF LAREDO, TEXAS  
WATERWORKS SYSTEM  
OPERATING FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>WATER POLLUTION CONTROL</b>						
Personnel Services	505,996	572,630	691,176	691,176	618,618	707,211
Materials and Supplies	23,310	26,606	80,822	61,003	37,150	42,690
Contractual Services	43,895	52,112	109,546	130,187	124,588	115,609
Other Charges	9,200	9,000	36,684	19,464	20,180	12,400
<b>TOTAL WATER POLLUTION CONTROL</b>	<b>582,401</b>	<b>660,349</b>	<b>918,228</b>	<b>901,830</b>	<b>800,536</b>	<b>877,910</b>
<b>TOTAL EXPENDITURES</b>	<b>42,895,183</b>	<b>40,771,295</b>	<b>46,149,272</b>	<b>46,947,793</b>	<b>45,517,624</b>	<b>48,169,932</b>
<b>CLOSING BALANCE</b>	<b>\$32,816,918</b>	<b>\$40,999,798</b>	<b>\$40,266,320</b>	<b>\$41,599,573</b>	<b>\$43,504,401</b>	<b>\$50,130,588</b>
<b>ADJUSTMENTS</b>						
COMPENSATED BALANCES	8,215	5,928	0	0	0	0
NET PENSION LIABILITY	715,496	(424,595)	0	0	0	0
<b>TOTAL ADJUSTMENTS</b>	<b>723,711</b>	<b>(418,667)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED CLOSING BALANCE</b>	<b>\$33,540,629</b>	<b>\$40,581,131</b>	<b>\$40,266,320</b>	<b>\$41,599,573</b>	<b>\$43,504,401</b>	<b>\$50,130,588</b>

**City of Laredo, Texas**  
**Utilities Department (Water System - Operations)**  
**Major Fund Changes**  
**FY 2019-2020**

**REVENUES**

<b>Total Net Change from FY 2019-2020</b>	\$ 6,829,884	14.24%
<b><u>Major Revenue Changes</u></b>	<b><u>Variance</u></b>	<b><u>% Change</u></b>
Metered Water Sales	6,616,161	17.36%
Interest Earnings	197,384	33.92%
Collection Fees	149,243	6.13%
Credit Card Fees	73,666	10.15%
Meter Installation	22,746	5.37%
Other Permits (Fire Hydrant, pavement)	7,909	64.40%
Taps & Other	7,398	4.46%
Sale of Materials	3,502	260.95%
Permits	(729)	-21.59%
LUE'S	(1,683)	-100.00%
Engineering Charges	(14,521)	-62.65%
Line Extension Fees	(20,000)	-100.00%
Reimbursements	(27,681)	-37.61%
Land Development Fees	(183,511)	-100.00%

**EXPENDITURES**

Personnel (current year adjustments such as new employees being hired at entry level or above, transfers, change in benefits i.e. health insurance, reclassifications, and salary adjustments)	253,154
Cost of Living Adjustment 2.5%	261,310
Health Insurance Increase 3%	50,180
Delete One (1) Executive Director at 25%	(44,868)
Transfer In (1) Utility Systems Crew Leader	45,598
Transfer In (1) Utility Maintenance Worker	36,667
Transfer In (1) Heavy Equipment Operator	45,920
Fund One (1) Heavy Equipment Operator I	(40,116)
Transfer to Operating Debt Service	213,299
Transfer to Waterworks Construction	1,035,000
Reserve	97,200
Administrative Charges	93,826
Vehicle Maintenance	63,750
Bank Service Fees	29,103
Support Services	8,736
I-net & i-Series	5,557
800MHZ Radios	3,207
Consultant Fees	1,626
Insurance	(24,253)
Motor Fuel	(29,571)
Furnishings	(116,665)
Audit Fees	32,000
<b>Total Net Change from FY 2019 to 2020</b>	<b><u><u>\$ 2,020,660</u></u></b>

FUND NUMBER	557 WATERWORKS SYSTEM
DEPARTMENT NAME	UTILITIES
DEPARTMENT NUMBER	41 WATERWORKS
DIVISION NUMBER	10 ADMINISTRATION

## MISSION

Provide the Utilities Department with the resources, policies, and guidance to facilitate the provision of potable water.

## OBJECTIVES & PLANNED ACCOMPLISHMENTS

- Utilize the department's resources at maximum efficiency to provide a level of service that satisfies customer expectations.
- Foster and maintain a work climate that is conducive to employee development and empowerment.
- Provide a level of service that satisfies customer expectations.
- To conduct all activities needed for the proper and effective operation of the department while, at the same time, remaining within the budget.
- To utilize the employee development activity budget, the school tuition reimbursement, professional development and operational travel to obtain maximum growth in employee training.

## EXPENDITURES

	<b>ACTUAL 16-17</b>	<b>ACTUAL 17-18</b>	<b>AMENDED 18-19</b>	<b>ESTIMATED 18-19</b>	<b>PROPOSED 19-20</b>
Personnel Services	1,827,934	740,320	1,104,083	1,013,318	1,083,190
Materials & Supplies	32,864	37,144	337,892	238,796	253,473
Contractual Services	3,077,161	3,508,342	3,782,994	3,656,508	4,092,259
Other Charges	177,278	158,046	247,504	104,144	344,204
Capital Outlay	26,244	-	-	-	-
Intergovernmental Transfers	16,675,349	15,827,215	17,712,431	17,246,738	18,960,730
<b>Total</b>	<b>21,816,830</b>	<b>20,271,067</b>	<b>23,184,904</b>	<b>22,259,504</b>	<b>24,733,856</b>

FUND NUMBER  
 DEPARTMENT NAME  
 DEPARTMENT NUMBER  
 DIVISION NUMBER

557 WATERWORKS SYSTEM  
 UTILITIES  
 41 WATERWORKS  
 10 ADMINISTRATION

PERSONNEL POSITION LISTING

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
41	10	3	10080	R42	UTILITIES OPERATIONS MANAGER	96,420
41	10	2	12204	R45	UTILITIES DIRECTOR	174,950
41	10	112	12207	R43	ASSISTANT UTILITIES DIRECTOR	127,852
41	10	113	15029	R41	COMPLIANCE MANAGER	59,777
41	10	115	20014	R32	ADMINISTRATIVE ASSISTANT I	38,815
41	10	48	20015	R35	ADMINISTRATIVE ASSISTANT II	37,835
41	10	8	20018	R29	ADMINISTRATIVE SECRETARY	48,618
41	10	11	21221	R23	MESSENGER	27,800
41	10	206	30269	R34	SAFETY SPECIALIST II	39,543
41	10	523	80288	R23	CUSTODIAN	23,527
41	10	40	81203	R27	MAINTENANCE CREW LEADER	46,363
<b>COUNT</b>			<b>11</b>		<b>TOTAL</b>	<b>721,500</b>

FUND NUMBER	557 WATERWORKS SYSTEM
DEPARTMENT NAME	UTILITIES
DEPARTMENT NUMBER	41 WATERWORKS
DIVISION NUMBER	12 ENGINEERING

**MISSION**

To review, approve and inspect all water and wastewater systems constructed for the City of Laredo and assure their integrity by implementing the City’s standards and specifications in their design and construction phases.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- To manage the department’s infrastructure improvement projects assuring time lines and cost estimates.
- To provide a higher level of quality in all systems constructed for the City of Laredo through the platting process and by expanding and improving water and sewer projects for our service area.
- To finalize plat reviews within the stipulated time frame as per the One-Stop Shop.
- To meet time lines in all projects and keep costs within budgeted amounts.

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	1,047,852	1,003,267	1,348,141	981,419	1,428,531
Materials & Supplies	21,467	54,766	27,779	21,732	25,275
Contractual Services	105,966	106,347	130,681	106,504	93,812
Other Charges	938	-	-	-	-
<b>Total</b>	1,176,223	1,164,380	1,506,601	1,109,655	1,547,618

**PERSONNEL POSITION LISTING**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
41	12	73	16029	R42	ENGINEERING MANAGER (P.E.)	109,104
41	12	93	20015	R35	ADMINISTRATIVE ASSISTANT II	43,299
41	12	7	35024	R40	ENGINEERING ASSOCIATE II	55,355
41	12	8	35026	R42	CIVIL ENGINEER II (P.E.)	102,365
41	12	22	35026	R42	CIVIL ENGINEER II (P.E.)	91,435
41	12	74	35026	R42	CIVIL ENGINEER II (P.E.)	104,450
41	12	75	35026	R42	CIVIL ENGINEER II (P.E.)	104,450
41	12	213	35027	R38	ENGINEERING ASSOCIATE I	47,700
41	12	1	35027	R38	ENGINEERING ASSOCIATE I	47,700
41	12	109	40322	R28	CUSTOMER SVC. REPRESENTATIVE	25,654
41	12	1	40454	R32	CONSTRUCTION INSPECTOR	35,747
41	12	21	40454	R32	CONSTRUCTION INSPECTOR	32,785
41	12	24	40454	R32	CONSTRUCTION INSPECTOR	30,994

FUND NUMBER	557 WATERWORKS SYSTEM
DEPARTMENT NAME	UTILITIES
DEPARTMENT NUMBER	41 WATERWORKS
DIVISION NUMBER	12 ENGINEERING

PERSONNEL POSITION LISTING CONTINUED

DEPT	DIV	AUTH #	POSITIO N NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
41	12	72	40454	R32	CONSTRUCTION INSPECTOR	34,057
41	12	76	40454	R32	CONSTRUCTION INSPECTOR	30,994
41	12	13	40458	R33	ENGINEERING TECHNICIAN	36,352
41	12	77	40460	R34	SENIOR CONSTRUCTION INSPECTOR	38,792
<b>COUNT</b>			<b>17</b>		<b>TOTAL</b>	<b>971,234</b>

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Number of Engineers	5	5	5	5
Number of Engineering Assistants	1	1	1	1
Number of Engineer Technicians	0	0	0	0
Number of GIS Technicians	0	0	0	0
Number of Construction Inspectors	5	5	5	5
Number of Customer Service Representative	1	1	1	1
Number of Plats, Replats and Projects received	142	134	47	91
Number of Water & Wastewater Agreements, Water Availability, Annexation & Reimbursement Contracts received	93	88	28	54
Number of Technical Review Board Projects, Utility Coordination Projects received	142	134	47	91
Number of Pre-Construction Meetings, Final Inspections for Plats, Replats and Projects received	142	134	47	91
Building Permits received	-		700	700
<i>Outputs</i>				
Number of Plats, Replats and Projects reviewed	142	134	47	91
Number of Water & Wastewater Agreements, Water Availability, Annexation & Reimbursement Contracts reviewed	93	88	28	54
Number of Technical review Board Projects, Utility Coordination Projects reviewed	142	134	47	91
Number of Pre-Construction Meetings, Final Inspections for Plats, Replats and Projects received	142	134	47	91
Building Permits reviewed	-		700	700
<b>Effectiveness Measures</b>				
Number of Plats, Replats and Projects reviewed	100%	100%	100%	100%

FUND NUMBER	557 WATERWORKS SYSTEM
DEPARTMENT NAME	UTILITIES
DEPARTMENT NUMBER	41 WATERWORKS
DIVISION NUMBER	12 ENGINEERING

PERFORMANCE MEASURES - CONTINUED

Number of Water & Wastewater Agreements, Water Availability, Annexation & Reimbursement Contracts reviewed	100%	100%	100%	100%
Number of Pre-Construction Meetings, Final Inspections for Plats, Replats and Projects received reviewed	100%	100%	100%	100%
Number of Technical review Board Projects, Utility Coordination Projects reviewed	100%	100%	100%	100%
Number of building permits received and reviewed	-			

FUND NUMBER

557 WATERWORKS SYSTEM

DEPARTMENT NAME

UTILITIES

DEPARTMENT NUMBER

41 WATERWORKS

DIVISION NUMBER

15 UTILITY BILLING

**MISSION**

To provide excellent customer service and accurate billing and to maximize the collection of all utility accounts.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- To reduce the abandon call rate for the Call Center to 6.0% by the end of the fiscal year.
- To maintain the percentage of monthly meter reading accuracy at 99.8% or above.
- To maintain monthly receivables over 60 days to 1% or less of the total of all accounts.

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	2,274,900	2,260,742	2,639,587	2,327,261	2,744,228
Materials & Supplies	1,047,327	1,007,147	1,128,928	1,192,977	1,047,913
Contractual Services	1,134,174	1,193,894	1,441,888	1,351,422	1,363,796
Other Charges	15,755	1,348	-	-	-
Capital Outlay	25,070	40,068	-	-	-
<b>Total</b>	4,497,226	4,503,199	5,210,403	4,871,660	5,155,937

**PERSONNEL POSITION LISTING**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
41	15	4	10044	R36	ASSISTANT SUPERINTENDENT	58,901
41	15	5	10044	R36	ASSISTANT SUPERINTENDENT	68,954
41	15	169	10044	R36	ASSISTANT SUPERINTENDENT	74,562
41	15	1	10046	R38	CUSTOMER SERVICE SUPT.	92,603
41	15	5	20015	R35	ADMINISTRATIVE ASSISTANT II	37,835
41	15	27	20250	R23	CLERK I	28,908
41	15	21	20251	R25	CLERK II	24,382
41	15	522	20251	R25	CLERK II	24,382
41	15	523	20251	R25	CLERK II	24,382
41	15	5	40080	R31	CUSTOMER SVC.REPRESENTATIVE II	28,866
41	15	72	40080	R31	CUSTOMER SVC.REPRESENTATIVE II	33,288
41	15	69	40322	R28	CUSTOMER SVC. REPRESENTATIVE	25,654
41	15	70	40322	R28	CUSTOMER SVC. REPRESENTATIVE	25,654
41	15	71	40322	R28	CUSTOMER SVC. REPRESENTATIVE	25,654
41	15	73	40322	R28	CUSTOMER SVC. REPRESENTATIVE	36,542

FUND NUMBER  
DEPARTMENT NAME  
DEPARTMENT NUMBER  
DIVISION NUMBER

557 WATERWORKS SYSTEM  
UTILITIES  
41 WATERWORKS  
15 UTILITY BILLING

PERSONNEL POSITION LISTING - CONTINUED

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
41	15	74	40322	R28	CUSTOMER SVC. REPRESENTATIVE	39,232
41	15	75	40322	R28	CUSTOMER SVC. REPRESENTATIVE	25,654
41	15	76	40322	R28	CUSTOMER SVC. REPRESENTATIVE	25,654
41	15	78	40322	R28	CUSTOMER SVC. REPRESENTATIVE	44,488
41	15	80	40322	R28	CUSTOMER SVC. REPRESENTATIVE	25,654
41	15	81	40322	R28	CUSTOMER SVC. REPRESENTATIVE	25,654
41	15	82	40322	R28	CUSTOMER SVC. REPRESENTATIVE	25,654
41	15	83	40322	R28	CUSTOMER SVC. REPRESENTATIVE	25,654
41	15	84	40322	R28	CUSTOMER SVC. REPRESENTATIVE	25,654
41	15	520	40322	R28	CUSTOMER SVC. REPRESENTATIVE	25,654
41	15	90	40323	R27	TELLER I	25,237
41	15	91	40323	R27	TELLER I	25,237
41	15	2	40325	R34	CUSTOMER SERVICE SUPERVISOR	51,079
41	15	9	71898	R32	UTILITY SYSTEMS SUPERVISOR	43,028
41	15	25	71898	R32	UTILITY SYSTEMS SUPERVISOR	46,678
41	15	33	71897	R28	UTILITY SYSTEMS CREW LEADER	25,654
41	15	31	80288	R23	CUSTODIAN	11,763
41	15	3	82202	R26	WATER METER SERVICER I	24,799
41	15	4	82202	R26	WATER METER SERVICER I	24,799
41	15	14	82202	R26	WATER METER SERVICER I	41,339
41	15	15	82202	R26	WATER METER SERVICER I	24,799
41	15	16	82202	R26	WATER METER SERVICER I	24,799
41	15	17	82202	R26	WATER METER SERVICER I	24,799
41	15	18	82202	R26	WATER METER SERVICER I	24,799
41	15	19	82202	R26	WATER METER SERVICER I	37,001
41	15	19	82202	R26	WATER METER SERVICER I	29,054
41	15	20	82202	R26	WATER METER SERVICER I	24,799
41	15	21	82202	R26	WATER METER SERVICER I	24,799
41	15	22	82202	R26	WATER METER SERVICER I	24,799
41	15	23	82202	R26	WATER METER SERVICER I	24,799
41	15	25	82202	R26	WATER METER SERVICER I	24,799
41	15	28	82202	R26	WATER METER SERVICER I	27,990
41	15	37	82202	R26	WATER METER SERVICER I	24,799
41	15	85	82202	R26	WATER METER SERVICER I	24,799
41	15	86	82202	R26	WATER METER SERVICER I	24,799
41	15	87	82202	R26	WATER METER SERVICER I	24,799
41	15	88	82202	R26	WATER METER SERVICER I	33,622
41	15	2	82209	R28	WATER METER SERVICER II	26,030
41	15	10	82209	R28	WATER METER SERVICER II	25,988

FUND NUMBER	557 WATERWORKS SYSTEM
DEPARTMENT NAME	UTILITIES
DEPARTMENT NUMBER	41 WATERWORKS
DIVISION NUMBER	15 UTILITY BILLING

PERSONNEL POSITION LISTING - CONTINUED

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
41	15	92	82209	R28	WATER METER SERVICER II	28,428
<b>COUNT</b>			<b>55</b>		<b>TOTAL</b>	<b>1,749,638</b>

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
<i>Inputs</i>				
Average number of calls received per month	12,611	11,810	11,159	12,159
Average number of meters read per month	71,278	71,338	73,035	74,235
<i>Outputs</i>				
Average number of abandoned calls per month	1,758	1,554	2,112	2,338
Average number of meters estimated per month	455	1,053	426	400
Average number of delinquent accounts 60 days and older per month	811	949	794	650
Average number of meters read incorrectly per month	27	11	4	10
<i>Service Quality</i>				
% of abandoned calls per month	13.9%	13.2%	18.9%	19.2%
% of meter reading accuracy per month	99.96%	99.98%	99.99%	99.99%
% of total accounts over 60 days on the aged receivables per month	1.1%	1.3%	1.1%	0.9%

FUND NUMBER  
DEPARTMENT NAME  
DEPARTMENT NUMBER  
DIVISION NUMBER

557 WATERWORKS SYSTEM  
UTILITIES  
41 WATERWORKS  
20 WATER TREATMENT

**MISSION**

To provide safe drinking water to customers that meets all state and federal regulations for Jefferson, El Pico, and Columbia WTP. Also, to effectively and efficiently manage the treatment and production through the operation and maintenance to meet water supply needs.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Continue to improve the efficiency of chemical usage, electrical usage, equipment maintenance, and grounds maintenance to the existing operations and equipment performances
- Continue to improve the efficiency of operations through proper training and employee involvement
- To review the design and construction of the three water facilities to ensure the system reliability

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	3,110,558	3,047,591	3,018,569	2,956,818	3,133,948
Materials & Supplies	1,786,599	1,688,866	1,749,932	1,878,811	1,575,567
Contractual Services	4,612,445	4,221,631	5,440,967	5,373,839	4,346,214
Capital Outlay	18,629	-	-	-	-
Other Charges	-	-	-	-	717,276
<b>Total</b>	9,528,231	8,958,088	10,209,468	10,209,468	9,773,005

**PERSONNEL POSITION LISTING**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
41	20	168	10044	R36	ASSISTANT SUPERINTENDENT	58,085
41	20	1	12205	R38	WATER TREATMENT SUPERINTENDENT	89,308
41	20	1	15056	R34	PLANT OPERATIONS SUPERVISOR	35,353
41	20	167	20014	R32	ADMINISTRATIVE ASSISTANT I	42,111
41	20	300	40073	R30	PROJECT SPECIALIST	27,654
41	20	177	45010	R32	ELECTRICAL & CTRL SYSTEM SUPVR	61,779
41	20	7	70188	R34	BUILDING & GROUNDS SUPERVISOR	46,762
41	20	10	70450	R28	ELECTRICIAN JOURNEYMAN	38,961
41	20	77	70465	R27	HEAVY EQUIPMENT OPERATOR	38,085
41	20	89	70465	R27	HEAVY EQUIPMENT OPERATOR	31,515
41	20	300	70465	R27	HEAVY EQUIPMENT OPERATOR	29,847
41	20	11	71544	R33	PLANT OPERATOR III	44,926
41	20	16	71544	R33	PLANT OPERATOR III	49,577
41	20	22	71544	R33	PLANT OPERATOR III	40,859
41	20	27	71544	R33	PLANT OPERATOR III	44,405
41	20	174	71544	R33	PLANT OPERATOR III	33,538
41	20	8	71544	R33	PLANT OPERATOR III	36,542
41	20	1	71550	R27	PLANT OPERATOR I	25,777

FUND NUMBER	557 WATERWORKS SYSTEM
DEPARTMENT NAME	UTILITIES
DEPARTMENT NUMBER	41 WATERWORKS
DIVISION NUMBER	20 WATER TREATMENT

PERSONNEL POSITION LISTING - CONTINUED

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
41	20	13	71550	R27	PLANT OPERATOR I	25,237
41	20	14	71550	R27	PLANT OPERATOR I	25,237
41	20	231	71550	R27	PLANT OPERATOR I	25,237
41	20	234	71550	R27	PLANT OPERATOR I	28,762
41	20	235	71550	R27	PLANT OPERATOR I	25,237
41	20	236	71550	R27	PLANT OPERATOR I	25,237
41	20	2	71551	R30	PLANT OPERATOR II	27,114
41	20	5	71551	R30	PLANT OPERATOR II	30,869
41	20	15	71551	R30	PLANT OPERATOR II	28,157
41	20	21	71551	R30	PLANT OPERATOR II	32,264
41	20	25	71551	R30	PLANT OPERATOR II	45,948
41	20	169	71551	R30	PLANT OPERATOR II	27,740
41	20	228	71551	R30	PLANT OPERATOR II	29,096
41	20	229	71551	R30	PLANT OPERATOR II	29,096
41	20	230	71551	R30	PLANT OPERATOR II	28,553
41	20	232	71551	R30	PLANT OPERATOR II	30,639
41	20	233	71551	R30	PLANT OPERATOR II	30,869
41	20	237	71551	R30	PLANT OPERATOR II	27,511
41	20	28	71897	R28	UTILITY SYSTEMS CREW LEADER	43,881
41	20	29	71897	R28	UTILITY SYSTEMS CREW LEADER	35,434
41	20	226	71897	R28	UTILITY SYSTEMS CREW LEADER	36,602
41	20	176	72222	R33	PLANT MAINTENANCE SUPERVISOR	57,587
41	20	118	80666	R23	GROUNDSKEEPER	28,533
41	20	119	80666	R23	GROUNDSKEEPER	23,527
41	20	269	80666	R23	GROUNDSKEEPER	25,008
41	20	282	80666	R23	GROUNDSKEEPER	23,527
41	20	11	81969	R25	UTILITY SYSTEMS MECHANIC	24,382
41	20	27	81969	R25	UTILITY SYSTEMS MECHANIC	33,684
41	20	28	81969	R25	UTILITY SYSTEMS MECHANIC	24,382
41	20	30	81969	R25	UTILITY SYSTEMS MECHANIC	26,781
41	20	38	81969	R25	UTILITY SYSTEMS MECHANIC	30,577
41	20	39	81969	R25	UTILITY SYSTEMS MECHANIC	24,382
41	20	170	81969	R25	UTILITY SYSTEMS MECHANIC	24,382
41	20	171	81969	R25	UTILITY SYSTEMS MECHANIC	27,657
41	20	172	81969	R25	UTILITY SYSTEMS MECHANIC	25,508
41	20	173	81969	R25	UTILITY SYSTEMS MECHANIC	27,823
41	20	230	81969	R25	UTILITY SYSTEMS MECHANIC	25,905
41	20	237	81969	R25	UTILITY SYSTEMS MECHANIC	24,903
41	20	238	81969	R25	UTILITY SYSTEMS MECHANIC	24,966
41	20	239	81969	R25	UTILITY SYSTEMS MECHANIC	24,382
<b>COUNT</b>			<b>58</b>		<b>TOTAL</b>	<b>1,930,924</b>

FUND NUMBER	557 WATERWORKS SYSTEM
DEPARTMENT NAME	UTILITIES
DEPARTMENT NUMBER	41 WATERWORKS
DIVISION NUMBER	20 WATER TREATMENT

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
Treated Monthly Average (MG)	1,162.046	1,020.970	1,030.646	1,050.000
Total Chemical Cost/MG	\$185.00	190.00	200.00	195.00
<b>Efficiency Measures</b>				
Cost per million gallons treated	\$820.00	880.00	960.00	940.00

FUND NUMBER	557 WATERWORKS SYSTEM
DEPARTMENT NAME	UTILITIES
DEPARTMENT NUMBER	41 WATERWORKS
DIVISION NUMBER	30 TRANSMISSION & DISTRIBUTION

**MISSION**

To increase customer satisfaction by providing uninterrupted service, sufficient output and adequate pressure at all times.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- To provide a continuous amount of potable water with ample pressure to all residential, commercial, and industrial water consumers as well for fire fighters in their fire extinguishing efforts
- To improve water pressure by looping the main lines and restructuring the various pressure zones.
- To provide expedient service and cultivate customer satisfaction.
- To provide employees with the necessary training to obtain their CDL driver’s license and the required certification from the Texas Commission of Environmental Quality
- To reduce service interruptions caused by line breaks by servicing and replacing water mains

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	2,346,515	2,215,087	2,821,603	2,194,095	3,170,256
Materials & Supplies	903,722	987,310	809,320	765,026	804,509
Contractual Services	954,988	1,221,498	1,347,899	1,347,899	1,233,587
Other Charges	(41,689)	(2,578)	-	-	-
Capital Outlay	381,143	-	-	-	-
<b>Total</b>	4,544,679	4,421,317	4,978,822	4,307,020	5,208,352

**PERSONNEL POSITION LISTING**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
41	30	1	10044	R36	ASSISTANT SUPERINTENDENT	60,194
41	30	1	12203	R38	WATER DISTRIBUTION SPTDT	69,121
41	30	114	20013	R27	CLERK III	34,602
41	30	111	20013	R27	CLERK III	40,484
41	30	17	70003	R29	HEAVY EQUIPMENT OPERATOR II	30,472
41	30	90	70003	R29	HEAVY EQUIPMENT OPERATOR II	26,092
41	30	1	70465	R27	HEAVY EQUIPMENT OPERATOR	29,388
41	30	5	70465	R27	HEAVY EQUIPMENT OPERATOR	29,388
41	30	6	70465	R27	HEAVY EQUIPMENT OPERATOR	31,015
41	30	11	70465	R27	HEAVY EQUIPMENT OPERATOR	29,388
41	30	12	70465	R27	HEAVY EQUIPMENT OPERATOR	32,579

FUND NUMBER	557 WATERWORKS SYSTEM
DEPARTMENT NAME	UTILITIES
DEPARTMENT NUMBER	41 WATERWORKS
DIVISION NUMBER	30 TRANSMISSION & DISTRIBUTION

PERSONNEL POSITION LISTING - CONTINUED

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
41	30	86	70465	R27	HEAVY EQUIPMENT OPERATOR	29,388
41	30	91	70465	R27	HEAVY EQUIPMENT OPERATOR	30,139
41	30	92	70465	R27	HEAVY EQUIPMENT OPERATOR	29,388
41	30	94	70465	R27	HEAVY EQUIPMENT OPERATOR	29,388
41	30	95	70465	R27	HEAVY EQUIPMENT OPERATOR	29,388
41	30	200	70465	R27	HEAVY EQUIPMENT OPERATOR	29,388
41	30	207	70465	R27	HEAVY EQUIPMENT OPERATOR	29,388
41	30	212	70465	R27	HEAVY EQUIPMENT OPERATOR	45,197
41	30	215	70465	R27	HEAVY EQUIPMENT OPERATOR	29,388
41	30	216	70465	R27	HEAVY EQUIPMENT OPERATOR	29,388
41	30	217	70465	R27	HEAVY EQUIPMENT OPERATOR	29,388
41	30	223	70465	R27	HEAVY EQUIPMENT OPERATOR	29,388
41	30	301	70465	R27	HEAVY EQUIPMENT OPERATOR	30,764
41	30	302	70465	R27	HEAVY EQUIPMENT OPERATOR	29,388
41	30	18	71897	R28	UTILITY SYSTEMS CREW LEADER	39,211
41	30	20	71897	R28	UTILITY SYSTEMS CREW LEADER	38,815
41	30	22	71897	R28	UTILITY SYSTEMS CREW LEADER	39,003
41	30	23	71897	R28	UTILITY SYSTEMS CREW LEADER	29,826
41	30	27	71897	R28	UTILITY SYSTEMS CREW LEADER	30,431
41	30	31	71897	R28	UTILITY SYSTEMS CREW LEADER	46,428
41	30	32	71897	R28	UTILITY SYSTEMS CREW LEADER	36,062
41	30	34	71897	R28	UTILITY SYSTEMS CREW LEADER	37,459
41	30	36	71897	R28	UTILITY SYSTEMS CREW LEADER	35,895
41	30	220	71897	R28	UTILITY SYSTEMS CREW LEADER	36,062
41	30	222	71897	R28	UTILITY SYSTEMS CREW LEADER	36,062
41	30	3	71898	R32	UTILITY SYSTEMS SUPERVISOR	38,919
41	30	5	71898	R32	UTILITY SYSTEMS SUPERVISOR	44,363
41	30	6	71898	R32	UTILITY SYSTEMS SUPERVISOR	50,806
41	30	221	81201	R23	UTILITY MAINTENANCE WORKER	23,527
41	30	1	81201	R23	UTILITY MAINTENANCE WORKER	23,527
41	30	9	81201	R23	UTILITY MAINTENANCE WORKER	23,527
41	30	15	81201	R23	UTILITY MAINTENANCE WORKER	23,527
41	30	16	81201	R23	UTILITY MAINTENANCE WORKER	23,527
41	30	17	81201	R23	UTILITY MAINTENANCE WORKER	23,527
41	30	18	81201	R23	UTILITY MAINTENANCE WORKER	23,527
41	30	20	81201	R23	UTILITY MAINTENANCE WORKER	23,527
41	30	22	81201	R23	UTILITY MAINTENANCE WORKER	23,527
41	30	24	81201	R23	UTILITY MAINTENANCE WORKER	23,527

FUND NUMBER	557 WATERWORKS SYSTEM
DEPARTMENT NAME	UTILITIES
DEPARTMENT NUMBER	41 WATERWORKS
DIVISION NUMBER	30 TRANSMISSION & DISTRIBUTION

PERSONNEL POSITION LISTING - CONTINUED

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
41	30	25	81201	R23	UTILITY MAINTENANCE WORKER	23,527
41	30	218	81201	R23	UTILITY MAINTENANCE WORKER	23,527
41	30	219	81201	R23	UTILITY MAINTENANCE WORKER	23,527
41	30	13	81969	R25	UTILITY SYSTEMS MECHANIC	24,695
41	30	14	81969	R25	UTILITY SYSTEMS MECHANIC	24,382
41	30	16	81969	R25	UTILITY SYSTEMS MECHANIC	27,949
41	30	23	81969	R25	UTILITY SYSTEMS MECHANIC	27,949
41	30	36	81969	R25	UTILITY SYSTEMS MECHANIC	24,987
41	30	37	81969	R25	UTILITY SYSTEMS MECHANIC	31,077
41	30	38	81969	R25	UTILITY SYSTEMS MECHANIC	24,382
41	30	231	81969	R25	UTILITY SYSTEMS MECHANIC	24,695
41	30	232	81969	R25	UTILITY SYSTEMS MECHANIC	24,382
<b>COUNT</b>			<b>61</b>		<b>TOTAL</b>	<b>1,921,775</b>

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
Number of Work Order completed within 24 hrs.	3,000	3,000	3,000	2,500
Number of Work Orders completed greater than one day but less than 3 days	320	320	320	300
Number of Work Orders completed greater than three days but less than 5 days	700	700	700	650
Number of feet of Water Line replaced per year	20,000	12,035	20,000	15,000
Number of Water Line breaks repaired 3" and larger	300	295	300	250
Number of Water Line breaks repaired 5/8" to 2"	250	270	250	225
Number of Fire Hydrants replaced/repared	200	59	200	200
Number of Fire Hydrants Painted	2,000	2,000	2,000	3,000
<b>Efficiency Measures</b>				
% of Work Orders completed in 24 Hrs.	85%	85%	85%	90%
% of Work Orders completed in 3 days	50%	50%	50%	60%
% of Work Orders completed in 5 days	50%	50%	50%	60%

FUND NUMBER	557 WATERWORKS SYSTEM
DEPARTMENT NAME	UTILITIES
DEPARTMENT NUMBER	41 WATERWORKS
DIVISION NUMBER	35 WATER POLLUTION CONTROL

**MISSION**

Monitor the environmental requirements for continued compliance for the department’s water and wastewater regulations. Also, to effectively and efficiently manage the inspections, education, complaint investigations, and enforcement of local and federal regulations in order to protect water quality.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- *INDUSTRIAL PRETREATMENT PROGRAM*: Provide annual inspection and sampling to each permittee. Obtain surcharge recovery for all discharges above the normal domestic waste loading limitations. Incorporate dental facilities into program.
- *CROSS CONNECTION CONTROL PROGRAM*: Submit for approval an ordinance. Establish specific policy and guidelines for inspection and device testing.
- *WATER CONSERVATION PROGRAM*: Administer an annual water conservation educational program and prepare the required federal annual reports.
- License staff and provide adequate training to ensure qualified personnel.

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	505,995	572,631	691,176	618,618	707,211
Materials & Supplies	23,311	26,606	61,003	37,150	42,690
Contractual Services	43,894	52,113	130,187	124,588	115,609
Other Charges	9,200	9,000	19,464	20,180	12,400
<b>Total</b>	582,400	660,350	901,830	800,536	877,910

**PERSONNEL POSITION LISTING**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
41	35	1	10025	R38	WATER POLLUTION SUPERINTENDENT	69,475
41	35	69	20013	R27	CLERK III	25,237
41	35	5	30022	R35	WATER CONSERVATION PLANNER I	37,835
41	35	2	40004	R27	WATER POLL. CONTROL FIELD INSP	25,777
41	35	12	40004	R27	WATER POLL. CONTROL FIELD INSP	27,135
41	35	13	40004	R27	WATER POLL. CONTROL FIELD INSP	25,237
41	35	1	40086	R32	PRETREATMENT COORDINATOR	38,020
41	35	3	40459	R29	ENVIRONMENTAL TECHNICIAN	27,779
41	35	10	40459	R29	ENVIRONMENTAL TECHNICIAN	26,987
41	35	11	40459	R29	ENVIRONMENTAL TECHNICIAN	26,632
41	35	116	40459	R29	ENVIRONMENTAL TECHNICIAN	27,029

FUND NUMBER	557 WATERWORKS SYSTEM
DEPARTMENT NAME	UTILITIES
DEPARTMENT NUMBER	41 WATERWORKS
DIVISION NUMBER	35 WATER POLLUTION CONTROL

PERSONNEL POSITION LISTING - CONTINUED

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
41	35	48	41808	R34	SANITARIAN II	37,770
41	35	117	51960	R28	WATER CONSERVATION INSPECTOR	31,200
41	35	119	51960	R28	WATER CONSERVATION INSPECTOR	26,194
<b>COUNT</b>			<b>14</b>		<b>TOTAL</b>	<b>452,308</b>

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
Cross connection Program Inspections	335	335	400	400
Ind. Pretreatment Program Inspections	2,332	2,125	2,500	2,400
Distribution sampling & WQ Complaints	1,972	1,976	1,990	1,900
Pretreatment sampling events	450	450	1,000	1,000
Liquid Waste Haulers & Industrial User Permits	16	16	17	17
Haulers Manifests & TAMR	6,240	6,200	6,500	6,300
Number of Complaints investigated	87	76	80	85
Number of Plans Reviewed	65	92	60	70
<b>Efficiency Measures</b>				
Inspections Per FTE	1,208	1,186	1,262	1,224

**CITY OF LAREDO, TEXAS  
WATERWORKS SYSTEM  
DEBT SERVICE FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>OPENING BALANCE</b>	\$12,143,393	\$12,109,404	\$11,795,165	\$12,104,559	\$12,104,559	\$11,781,616
<b>REVENUES</b>						
<b>WATERWORKS DEBT SERVICE</b>						
Rents, Royalties and Interest	109,137	5,270,550	166,347	166,347	245,237	181,935
Reimburse and Miscellaneous	832,959	814,461	0	0	0	814,461
Other Financing Sources	16,015,444	52,916,179	16,809,726	16,809,726	17,835,944	17,023,025
<b>TOTAL WATERWORKS DEBT SERVICE</b>	<b>16,957,539</b>	<b>59,001,190</b>	<b>16,976,073</b>	<b>16,976,073</b>	<b>18,081,181</b>	<b>18,019,421</b>
<b>TOTAL REVENUES</b>	<b>16,957,539</b>	<b>59,001,190</b>	<b>16,976,073</b>	<b>16,976,073</b>	<b>18,081,181</b>	<b>18,019,421</b>
<b>TOTAL AVAILABLE</b>	<b>29,100,932</b>	<b>71,110,595</b>	<b>28,771,238</b>	<b>29,080,632</b>	<b>30,185,740</b>	<b>29,801,037</b>
<b>EXPENDITURES</b>						
<b>WATERWORKS DEBT SERVICE</b>						
Other Charges	0	0	0	0	0	1,952,147
Debt Service	16,991,528	59,006,036	17,241,538	17,241,538	18,404,124	16,684,010
<b>TOTAL WATERWORKS DEBT SERVICE</b>	<b>16,991,528</b>	<b>59,006,036</b>	<b>17,241,538</b>	<b>17,241,538</b>	<b>18,404,124</b>	<b>18,636,157</b>
<b>TOTAL EXPENDITURES</b>	<b>16,991,528</b>	<b>59,006,036</b>	<b>17,241,538</b>	<b>17,241,538</b>	<b>18,404,124</b>	<b>18,636,157</b>
<b>CLOSING BALANCE</b>	<b>\$12,109,404</b>	<b>\$12,104,559</b>	<b>\$11,529,700</b>	<b>\$11,839,094</b>	<b>\$11,781,616</b>	<b>\$11,164,880</b>

**CITY OF LAREDO, TEXAS  
WATERWORKS SYSTEM  
CONSTRUCTION FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>OPENING BALANCE</b>	\$152,236	\$464,485	\$0	\$130,454	\$130,454	\$0
<b>REVENUES</b>						
<b>WATERWORKS CONSTRUCTION</b>						
Reimburse and Miscellaneous	362,062	95,881	0	0	0	0
Other Financing Sources	1,039,905	190,748	1,282,705	1,282,705	817,012	2,317,705
<b>TOTAL WATERWORKS CONSTRUCTION</b>	<b>1,401,968</b>	<b>286,628</b>	<b>1,282,705</b>	<b>1,282,705</b>	<b>817,012</b>	<b>2,317,705</b>
<b>TOTAL REVENUES</b>	<b>1,401,968</b>	<b>286,628</b>	<b>1,282,705</b>	<b>1,282,705</b>	<b>817,012</b>	<b>2,317,705</b>
<b>TOTAL AVAILABLE</b>	<b>1,554,204</b>	<b>751,113</b>	<b>1,282,705</b>	<b>1,413,159</b>	<b>947,466</b>	<b>2,317,705</b>
<b>EXPENDITURES</b>						
<b>WATERWORKS CONSTRUCTION</b>						
Personnel Services	0	0	0	100,000	100,000	0
Materials and Supplies	90,102	0	3,120	20,513	17,136	1,003,000
Contractual Services	687,928	454,719	122,000	179,605	169,605	75,000
Other Charges	0	0	516,560	383,006	151,414	598,680
Capital Outlay	244,562	0	0	0	0	0
Projects	67,127	165,940	641,025	730,035	509,311	641,025
<b>TOTAL WATERWORKS CONSTRUCTION</b>	<b>1,089,719</b>	<b>620,659</b>	<b>1,282,705</b>	<b>1,413,159</b>	<b>947,466</b>	<b>2,317,705</b>
<b>TOTAL EXPENDITURES</b>	<b>1,089,719</b>	<b>620,659</b>	<b>1,282,705</b>	<b>1,413,159</b>	<b>947,466</b>	<b>2,317,705</b>
<b>CLOSING BALANCE</b>	<b>\$464,485</b>	<b>\$130,454</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**CITY OF LAREDO, TEXAS  
WATERWORKS SYSTEM  
WATER AVAILABILITY FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>OPENING BALANCE</b>	<b>\$1,213,722</b>	<b>\$830,048</b>	<b>\$1,389,689</b>	<b>\$1,631,513</b>	<b>\$1,631,513</b>	<b>\$3,705,518</b>
<b>REVENUES</b>						
<b>WATER AVAILABILITY FUND</b>						
Licenses and Permits	20	0	0	0	0	0
Charges for Services	1,333,289	1,917,029	2,816,786	2,816,786	2,496,323	2,816,786
Rents, Royalties and Interest	58,982	84,171	80,286	80,286	99,016	109,772
<b>TOTAL WATER AVAILABILITY FUND</b>	<b>1,392,291</b>	<b>2,001,201</b>	<b>2,897,072</b>	<b>2,897,072</b>	<b>2,595,339</b>	<b>2,926,558</b>
<b>TOTAL REVENUES</b>	<b>1,392,291</b>	<b>2,001,201</b>	<b>2,897,072</b>	<b>2,897,072</b>	<b>2,595,339</b>	<b>2,926,558</b>
<b>TOTAL AVAILABLE</b>	<b>2,606,013</b>	<b>2,831,249</b>	<b>4,286,761</b>	<b>4,528,585</b>	<b>4,226,852</b>	<b>6,632,076</b>
<b>EXPENDITURES</b>						
<b>WATER AVAILABILITY FUND</b>						
Materials and Supplies	2,000	0	728	728	0	0
Contractual Services	18,965	19,378	60,000	70,457	40,457	60,000
Other Charges	0	12,858	0	0	0	0
Capital Outlay	1,375,000	787,500	1,000,000	1,100,877	100,877	1,000,000
Intergovernmental Transfers	380,000	380,000	380,000	380,000	380,000	380,000
<b>TOTAL WATER AVAILABILITY FUND</b>	<b>1,775,965</b>	<b>1,199,736</b>	<b>1,440,728</b>	<b>1,552,062</b>	<b>521,334</b>	<b>1,440,000</b>
<b>TOTAL EXPENDITURES</b>	<b>1,775,965</b>	<b>1,199,736</b>	<b>1,440,728</b>	<b>1,552,062</b>	<b>521,334</b>	<b>1,440,000</b>
<b>CLOSING BALANCE</b>	<b>\$830,048</b>	<b>\$1,631,513</b>	<b>\$2,846,033</b>	<b>\$2,976,523</b>	<b>\$3,705,518</b>	<b>\$5,192,076</b>

**CITY OF LAREDO, TEXAS  
WATERWORKS SYSTEM  
2013 C.O.BONDS  
FY 2019 - 2020**

	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>OPENING BALANCE</b>	\$0	\$0	\$0	\$2,275,598	\$2,275,598	\$0
<b>REVENUES</b>						
<b>2013 C.O.</b>						
Rents, Royalties and Interest	1,142,212	1,181,627	0	17,677	17,677	56,280
Reimburse and Miscellaneous	10,334	10,334	0	0	0	0
Other Financing Sources	13,085,000	13,085,000	0	0	0	0
<b>TOTAL REVENUES</b>	<b>14,237,546</b>	<b>14,276,961</b>	<b>0</b>	<b>17,677</b>	<b>17,677</b>	<b>56,280</b>
<b>TOTAL AVAILABLE</b>	<b>14,237,546</b>	<b>14,276,961</b>	<b>0</b>	<b>2,293,275</b>	<b>2,293,275</b>	<b>56,280</b>
<b>EXPENDITURES</b>						
<b>2013 C.O.</b>						
Personnel Services	0	0	0	0	0	0
Contractual Services	1,385	1,385	0	0	0	0
Debt Service	157,611	157,611	0	0	0	0
Intergovernmental Transfers	4,000,000	4,000,000	0	0	0	0
Projects	7,548,901	7,842,367	0	2,293,276	2,293,276	56,280
<b>TOTAL 2013 C.O.</b>	<b>11,707,897</b>	<b>12,001,363</b>	<b>0</b>	<b>2,293,276</b>	<b>2,293,276</b>	<b>56,280</b>
<b>TOTAL EXPENDITURES</b>	<b>11,707,897</b>	<b>12,001,363</b>	<b>0</b>	<b>2,293,276</b>	<b>2,293,276</b>	<b>56,280</b>
<b>CLOSING BALANCE</b>	<b>\$2,529,649</b>	<b>\$2,275,598</b>	<b>\$0</b>	<b>(\$1)</b>	<b>(\$1)</b>	<b>\$0</b>
Rounding	-	-	-	1	1	-
Total Adjustments	-	-	-	1	1	-
<b>ADJUSTED CLOSING BALANCE</b>	<b>2,529,649</b>	<b>2,275,598</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**CITY OF LAREDO, TEXAS  
WATERWORKS SYSTEM  
2013 REVENUE BOND  
FY 2019 - 2020**

	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>OPENING BALANCE</b>	\$0	\$0	\$0	\$66,946	\$66,946	\$0
<b>REVENUES</b>						
<b>2013 WATER REVENUE BOND</b>						
Rents, Royalties and Interest	68,258	74,000	0	6,364	1,156	825
Reimburse and Miscellaneous	26,756	26,756	0	0	0	0
Other Financing Sources	17,560,000	17,560,000	0	0	0	0
<b>TOTAL REVENUES</b>	<b>17,655,014</b>	<b>17,660,756</b>	<b>0</b>	<b>6,364</b>	<b>1,156</b>	<b>825</b>
<b>TOTAL AVAILABLE</b>	<b>17,655,014</b>	<b>17,660,756</b>	<b>0</b>	<b>73,310</b>	<b>68,102</b>	<b>825</b>
<b>EXPENDITURES</b>						
<b>2013 WATER REVENUE BOND</b>						
Personnel Services	0	0	0	0	0	0
Contractual Services	1,385	1,860	0	460	0	0
Capital Outlay	198,360	198,360	0	0	0	0
Debt Service	148,788	148,788	0	0	0	0
Intergovernmental Transfers	9,010,499	9,010,499	0	0	0	0
Projects	7,831,546	8,234,303	0	116,894	68,102	825
<b>TOTAL 2013 WATER REVENUE BOND</b>	<b>17,190,578</b>	<b>17,593,810</b>	<b>0</b>	<b>117,354</b>	<b>68,102</b>	<b>825</b>
<b>TOTAL EXPENDITURES</b>	<b>17,190,578</b>	<b>17,593,810</b>	<b>0</b>	<b>117,354</b>	<b>68,102</b>	<b>825</b>
<b>CLOSING BALANCE</b>	<b>\$464,436</b>	<b>\$66,946</b>	<b>\$0</b>	<b>(\$44,044)</b>	<b>\$0</b>	<b>\$0</b>

**CITY OF LAREDO, TEXAS  
WATERWORKS SYSTEM  
2014 REVENUE BOND  
FY 2019 - 2020**

	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>OPENING BALANCE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$257,071</b>	<b>\$257,071</b>	<b>\$0</b>
<b>REVENUES</b>						
<b>14 WW/SW REV BOND \$11.58M</b>						
Rents, Royalties and Interest	18,015	27,911	0	9,919	2,784	1,985
Reimburse and Miscellaneous	0	1,145,782	0	89,160	89,160	0
Other Financing Sources	5,675,000	5,675,000	0	0	0	0
<b>TOTAL REVENUES</b>	<b>5,693,015</b>	<b>6,848,693</b>	<b>0</b>	<b>99,079</b>	<b>91,944</b>	<b>1,985</b>
<b>TOTAL AVAILABLE</b>	<b>5,693,015</b>	<b>6,848,693</b>	<b>0</b>	<b>356,150</b>	<b>349,015</b>	<b>1,985</b>
<b>EXPENDITURES</b>						
<b>14 WW/SW REV BOND \$11.58M</b>						
Personnel Services	0	0	0	0	0	0
Contractual Services	428	428	0	0	0	0
Other Charges	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Debt Service	97,069	97,069	0	0	0	0
Intergovernmental Transfers	119,940	119,940	0	0	0	0
Projects	5,467,372	6,374,185	0	356,149	349,015	1,985
<b>TOTAL 14 WW/SW REV BOND \$11.58M</b>	<b>5,684,809</b>	<b>6,591,622</b>	<b>0</b>	<b>356,149</b>	<b>349,015</b>	<b>1,985</b>
<b>TOTAL EXPENDITURES</b>	<b>5,684,809</b>	<b>6,591,622</b>	<b>0</b>	<b>356,149</b>	<b>349,015</b>	<b>1,985</b>
<b>CLOSING BALANCE</b>	<b>\$8,206</b>	<b>\$257,071</b>	<b>\$0</b>	<b>\$1</b>	<b>\$0</b>	<b>\$0</b>
Rounding	-	-	-	(1)	-	-
Total Adjustments	-	-	-	(1)	-	-
<b>ADJUSTED CLOSING BALANCE</b>	<b>-</b>	<b>257,071</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**CITY OF LAREDO, TEXAS  
WATERWORKS SYSTEM  
2015 REVENUE BOND  
FY 2019 - 2020**

	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>OPENING BALANCE</b>	\$0	\$0	\$0	\$663,529	\$663,529	\$0
<b>REVENUES</b>						
<b>2015 WATER REVENUE BOND</b>						
Rents, Royalties and Interest	74,783	93,630	0	13,884	1,821	1,299
Reimburse and Miscellaneous	8,931	8,931	0	0	0	276
Other Financing Sources	8,600,000	8,600,000	0	0	0	0
<b>TOTAL REVENUES</b>	<b>8,683,714</b>	<b>8,702,561</b>	<b>0</b>	<b>13,884</b>	<b>1,821</b>	<b>1,575</b>
<b>TOTAL AVAILABLE</b>	<b>8,683,714</b>	<b>8,702,561</b>	<b>0</b>	<b>677,413</b>	<b>665,350</b>	<b>1,575</b>
<b>EXPENDITURES</b>						
<b>2015 WATER REVENUE BOND</b>						
Personnel Services	0	0	0	0	0	0
Contractual Services	458	933	0	525	525	0
Capital Outlay	160,577	160,577	0	0	0	0
Debt Service	145,458	145,458	0	0	0	0
Intergovernmental Transfers	487,406	487,406	0	0	0	0
Projects	6,386,092	7,244,658	0	676,758	664,825	1,575
<b>TOTAL 2015 WATER REVENUE BOND</b>	<b>7,179,991</b>	<b>8,039,032</b>	<b>0</b>	<b>677,283</b>	<b>665,350</b>	<b>1,575</b>
<b>TOTAL EXPENDITURES</b>	<b>7,179,991</b>	<b>8,039,032</b>	<b>0</b>	<b>677,283</b>	<b>665,350</b>	<b>1,575</b>
<b>CLOSING BALANCE</b>	<b>\$1,503,723</b>	<b>\$663,529</b>	<b>\$0</b>	<b>\$130</b>	<b>\$0</b>	<b>\$0</b>

**CITY OF LAREDO, TEXAS  
WATERWORKS SYSTEM  
2015 SUBORDINATE REVENUE BOND  
FY 2019 - 2020**

	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>OPENING BALANCE</b>	\$0	\$0	\$0	\$2,043,889	\$2,043,889	\$0
<b>REVENUES</b>						
<b>2015 WWSS REV \$5.5M-TWDB</b>						
Rents, Royalties and Interest	18,535	80,764	0	56,946	25,810	18,410
Reimburse and Miscellaneous	0	0	0	0	0	0
Other Financing Sources	5,500,000	5,500,000	0	0	0	0
<b>TOTAL REVENUES</b>	<b>5,518,535</b>	<b>5,580,764</b>	<b>0</b>	<b>56,946</b>	<b>25,810</b>	<b>18,410</b>
<b>TOTAL AVAILABLE</b>	<b>5,518,535</b>	<b>5,580,764</b>	<b>0</b>	<b>2,100,835</b>	<b>2,069,699</b>	<b>18,410</b>
<b>EXPENDITURES</b>						
<b>2015 WWSS REV \$5.5M-TWDB</b>						
Personnel Services	0	0	0	0	0	0
Contractual Services	0	0	0	1,900	1,900	0
Capital Outlay	0	0	0	0	0	0
Debt Service	121,777	121,777	0	0	0	0
Intergovernmental Transfers	245,297	245,297	0	0	0	0
Projects	0	3,169,801	0	2,098,934	2,067,799	18,410
<b>TOTAL 2015 WWSS REV \$5.5M-TWDB</b>	<b>367,074</b>	<b>3,536,875</b>	<b>0</b>	<b>2,100,834</b>	<b>2,069,699</b>	<b>18,410</b>
<b>TOTAL EXPENDITURES</b>	<b>367,074</b>	<b>3,536,875</b>	<b>0</b>	<b>2,100,834</b>	<b>2,069,699</b>	<b>18,410</b>
<b>CLOSING BALANCE</b>	<b>\$5,151,461</b>	<b>\$2,043,889</b>	<b>\$0</b>	<b>\$1</b>	<b>\$0</b>	<b>\$0</b>

**CITY OF LAREDO, TEXAS  
WATERWORKS SYSTEM  
2016 REVENUE BOND  
FY 2019 - 2020**

	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>OPENING BALANCE</b>	\$0	\$0	\$0	\$7,017,180	\$7,017,180	\$0
<b>REVENUES</b>						
<b>2016 REVENUE BOND</b>						
Rents, Royalties and Interest	1,058,961	1,178,974	0	55,005	55,002	177,557
Reimburse and Miscellaneous	3,298	3,298	0	0	0	0
Other Financing Sources	9,125,000	9,125,000	0	0	0	0
<b>TOTAL REVENUES</b>	<b>10,187,259</b>	<b>10,307,272</b>	<b>0</b>	<b>55,005</b>	<b>55,002</b>	<b>177,557</b>
<b>TOTAL AVAILABLE</b>	<b>10,187,259</b>	<b>10,307,272</b>	<b>0</b>	<b>7,072,185</b>	<b>7,072,182</b>	<b>177,557</b>
<b>EXPENDITURES</b>						
<b>2016 REVENUE BOND</b>						
Personnel Services	0	0	0	0	0	0
Contractual Services	0	118	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Debt Service	98,716	98,716	0	0	0	0
Intergovernmental Transfers	0	0	0	0	0	0
Projects	1,013,366	3,191,258	0	7,072,182	7,072,182	177,557
<b>TOTAL 2016 REVENUE BOND</b>	<b>1,112,082</b>	<b>3,290,092</b>	<b>0</b>	<b>7,072,182</b>	<b>7,072,182</b>	<b>177,557</b>
<b>TOTAL EXPENDITURES</b>	<b>1,112,082</b>	<b>3,290,092</b>	<b>0</b>	<b>7,072,182</b>	<b>7,072,182</b>	<b>177,557</b>
<b>CLOSING BALANCE</b>	<b>\$9,075,177</b>	<b>\$7,017,180</b>	<b>\$0</b>	<b>\$3</b>	<b>\$0</b>	<b>\$0</b>
Rounding	-	-	-	(3)	(3)	-
Total Adjustments	-	-	-	(3)	(3)	-
<b>ADJUSTED CLOSING BALANCE</b>	<b>9,075,177</b>	<b>7,017,180</b>	<b>-</b>	<b>-</b>	<b>(3)</b>	<b>-</b>

**CITY OF LAREDO, TEXAS  
WATERWORKS SYSTEM  
2018 PFFCO  
FY 2019 - 2020**

	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>OPENING BALANCE</b>	\$0	\$0	\$0	\$0	\$0	\$0
<b>REVENUES</b>						
<b>2018 PFFCO</b>						
Rents, Royalties and Interest	0	0	0	199,987	199,987	92,308
Reimburse and Miscellaneous	0	0	0	0	0	0
Other Financing Sources	0	0	0	2,404,820	2,404,820	0
<b>TOTAL REVENUES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,604,807</b>	<b>2,604,807</b>	<b>92,308</b>
<b>TOTAL AVAILABLE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,604,807</b>	<b>2,604,807</b>	<b>92,308</b>
<b>EXPENDITURES</b>						
<b>2018 PFFCO</b>						
<b>Other Charges</b>	0	0	0	0	0	92,308
Capital Outlay	0	0	0	2,571,980	2,571,980	0
Debt Service	0	0	0	32,827	32,827	0
<b>TOTAL 2018 PFFCO</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,604,807</b>	<b>2,604,807</b>	<b>92,308</b>
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,604,807</b>	<b>2,604,807</b>	<b>92,308</b>
<b>CLOSING BALANCE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**CITY OF LAREDO, TEXAS  
SEWER SYSTEM  
OPERATING FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>OPENING BALANCE</b>	<b>\$31,362,260</b>	<b>\$33,494,838</b>	<b>\$33,864,163</b>	<b>\$36,329,207</b>	<b>\$36,329,207</b>	<b>\$39,754,820</b>
<b>REVENUES</b>						
Intergovernmental Revenue	0	1,849	0	0	0	0
Charges for Services	32,670,580	33,452,820	34,688,556	34,688,556	33,956,348	40,065,158
Fees and Collections	354,403	371,206	258,907	258,907	231,707	0
Rents, Royalties and Interest	272,051	519,514	534,043	534,043	724,716	707,235
Reimburse and Miscellaneous	20,605	9,040	10,144	10,144	542	0
<b>TOTAL REVENUES</b>	<b>33,317,639</b>	<b>34,354,430</b>	<b>35,491,650</b>	<b>35,491,650</b>	<b>34,913,313</b>	<b>40,772,393</b>
<b>TOTAL AVAILABLE</b>	<b>64,679,899</b>	<b>67,849,268</b>	<b>69,355,813</b>	<b>71,820,857</b>	<b>71,242,520</b>	<b>80,527,213</b>
<b>EXPENDITURES</b>						
<b>ADMINISTRATION</b>						
Materials and Supplies	0	0	100,000	138,499	135,000	48,551
Contractual Services	7,814,077	7,510,168	7,613,050	7,646,736	7,613,363	7,881,246
Other Charges	169,619	135,177	75,194	64,109	20,880	175,194
Intergovernmental Transfers	10,869,117	12,064,326	11,890,379	11,890,379	10,759,905	14,698,875
<b>TOTAL ADMINISTRATION</b>	<b>18,852,813</b>	<b>19,709,672</b>	<b>19,678,623</b>	<b>19,739,723</b>	<b>18,529,148</b>	<b>22,803,866</b>
<b>WASTEWATER TREATMENT</b>						
Personnel Services	3,053,150	2,651,075	3,122,296	3,122,296	3,000,592	3,274,210
Materials and Supplies	660,430	694,211	774,786	798,564	870,843	759,619
Contractual Services	3,955,981	3,769,113	4,149,278	4,343,045	4,336,436	4,131,070
Capital Outlay	23,228	0	0	0	0	0
<b>TOTAL WASTEWATER TREATMENT</b>	<b>7,692,789</b>	<b>7,114,399</b>	<b>8,046,360</b>	<b>8,263,905</b>	<b>8,207,871</b>	<b>8,164,899</b>

**CITY OF LAREDO, TEXAS  
SEWER SYSTEM  
OPERATING FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>WASTEWATER COLLECTION</b>						
Personnel Services	2,311,127	2,572,925	2,969,705	2,969,705	2,740,761	2,932,762
Materials and Supplies	726,235	705,107	833,024	880,223	715,911	842,917
Contractual Services	1,318,863	1,164,696	1,497,746	1,647,010	1,294,009	1,360,133
Other Charges	1,519	(1,185)	0	0	0	0
Capital Outlay	136,139	0	0	24,980	0	0
<b>TOTAL WASTEWATER COLLECTION</b>	<b>4,493,883</b>	<b>4,441,543</b>	<b>5,300,475</b>	<b>5,521,918</b>	<b>4,750,681</b>	<b>5,135,812</b>
<b>TOTAL EXPENDITURES</b>	<b>31,039,485</b>	<b>31,265,614</b>	<b>33,025,458</b>	<b>33,525,546</b>	<b>31,487,700</b>	<b>36,104,577</b>
<b>CLOSING BALANCE</b>	<b>\$33,640,414</b>	<b>\$36,583,655</b>	<b>\$36,330,355</b>	<b>\$38,295,311</b>	<b>\$39,754,820</b>	<b>\$44,422,636</b>
<b>ADJUSTMENTS</b>						
COMPENSATED ABSENCES	8,929	4,738	0	0	0	0
NET PENSION LIABILITY	213,310	(259,186)	0	0	0	0
PRIOR PERIOD ADJ	(367,815)	0	0	0	0	0
<b>TOTAL ADJUSTMENTS</b>	<b>(145,576)</b>	<b>(254,448)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>ADJUSTED CLOSING BALANCE</b>	<b>\$33,494,838</b>	<b>\$36,329,207</b>	<b>\$36,330,355</b>	<b>\$38,295,311</b>	<b>\$39,754,820</b>	<b>\$44,422,636</b>



FUND NUMBER	559 SEWER SYSTEM
DEPARTMENT NAME	UTILITIES
DEPARTMENT NUMBER	42 SEWER SYSTEM
DIVISION NUMBER	10 WASTEWATER TREATMENT

**MISSION**

Protect the water quality of the Rio Grande by receiving streams treating spent wastewater from the city.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Improve the South Plant sludge Dewatering System’s Operations by maximizing solids concentrations while minimizing chemical consumption.
- Minimize foul odors from treatment plants by identifying source and implementing solutions.
- Optimize the cost effectiveness of treatment per million gallons of sewage by evaluating treatment processes and equipment efficiencies..
- Achieve a proper level of certification for employees by increasing training opportunities

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	3,053,150	2,651,075	3,122,296	3,000,592	3,274,210
Materials & Supplies	660,428	694,210	798,564	870,843	759,619
Contractual Services	3,955,980	3,769,113	4,343,045	4,336,436	4,131,070
Capital Outlay	23,228	-	-	-	-
<b>Total</b>	7,692,786	7,114,398	8,263,905	8,207,871	8,164,899

**PERSONNEL POSITION LISTING**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
42	10	2	10044	R36	ASSISTANT SUPERINTENDENT	56,729
42	10	1	12202	R38	WASTEWATER TREATMENT SUPDT	88,620
42	10	24	15056	R34	PLANT OPERATIONS SUPERVISOR	42,423
42	10	220	15056	R34	PLANT OPERATIONS SUPERVISOR	52,477
42	10	51	20015	R35	ADMINISTRATIVE ASSISTANT II	62,446
42	10	194	20251	R25	CLERK II	32,600
42	10	1	40466	R30	LABORATORY ANALYST	27,511
42	10	2	40466	R30	LABORATORY ANALYST	27,114
42	10	5	40466	R30	LABORATORY ANALYST	27,114
42	10	3	41589	R29	BUYER I	35,958
42	10	1	45014	R32	LABORATORY COORDINATOR	41,235
42	10	205	70003	R29	HEAVY EQUIPMENT OPERATOR II	41,005
42	10	213	70003	R29	HEAVY EQUIPMENT OPERATOR II	30,472
42	10	224	70003	R29	HEAVY EQUIPMENT OPERATOR II	39,545
42	10	245	70450	R28	ELECTRICIAN JOURNEYMAN	25,654
42	10	242	70465	R27	HEAVY EQUIPMENT OPERATOR	25,237
42	10	243	70465	R27	HEAVY EQUIPMENT OPERATOR	25,237

FUND NUMBER  
DEPARTMENT NAME  
DEPARTMENT NUMBER  
DIVISION NUMBER

559 SEWER SYSTEM  
UTILITIES  
42 SEWER SYSTEM  
10 WASTEWATER TREATMENT

PERSONNEL POSITION LISTING - CONTINUED

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
42	10	12	71544	R33	PLANT OPERATOR III	42,799
42	10	18	71544	R33	PLANT OPERATOR III	46,511
42	10	29	71544	R33	PLANT OPERATOR III	40,400
42	10	9	71550	R27	PLANT OPERATOR I	25,237
42	10	10	71550	R27	PLANT OPERATOR I	25,362
42	10	17	71550	R27	PLANT OPERATOR I	25,237
42	10	26	71550	R27	PLANT OPERATOR I	25,237
42	10	28	71550	R27	PLANT OPERATOR I	29,388
42	10	218	71550	R27	PLANT OPERATOR I	25,237
42	10	225	71550	R27	PLANT OPERATOR I	25,237
42	10	226	71550	R27	PLANT OPERATOR I	25,237
42	10	227	71550	R27	PLANT OPERATOR I	25,237
42	10	238	71550	R27	PLANT OPERATOR I	25,237
42	10	239	71550	R27	PLANT OPERATOR I	25,237
42	10	240	71550	R27	PLANT OPERATOR I	25,237
42	10	241	71550	R27	PLANT OPERATOR I	25,487
42	10	242	71550	R27	PLANT OPERATOR I	25,237
42	10	243	71550	R27	PLANT OPERATOR I	25,237
42	10	244	71550	R27	PLANT OPERATOR I	25,237
42	10	23	71551	R30	PLANT OPERATOR II	36,771
42	10	215	71551	R30	PLANT OPERATOR II	27,365
42	10	216	71551	R30	PLANT OPERATOR II	27,907
42	10	217	71551	R30	PLANT OPERATOR II	27,114
42	10	219	71551	R30	PLANT OPERATOR II	29,909
42	10	4	71888	R32	MASTER ELECTRICIAN	39,337
42	10	5	71888	R32	MASTER ELECTRICIAN	46,073
42	10	12	71897	R28	UTILITY SYSTEMS CREW LEADER	27,469
42	10	24	71897	R28	UTILITY SYSTEMS CREW LEADER	37,897
42	10	223	71897	R28	UTILITY SYSTEMS CREW LEADER	25,654
42	10	35	71897	R28	UTILITY SYSTEMS CREW LEADER	25,654
42	10	221	71898	R32	UTILITY SYSTEMS SUPERVISOR	50,266
42	10	41	80006	R28	HEAVY TRUCK DRIVER III	25,654
42	10	204	80288	R23	CUSTODIAN	23,527
42	10	37	81201	R23	UTILITY MAINTENANCE WORKER	23,527
42	10	108	81966	R24	BUILDING MAINTENANCE WORKER	23,944
42	10	31	81969	R25	UTILITY SYSTEMS MECHANIC	30,201
42	10	32	81969	R25	UTILITY SYSTEMS MECHANIC	28,324
42	10	33	81969	R25	UTILITY SYSTEMS MECHANIC	28,324
42	10	35	81969	R25	UTILITY SYSTEMS MECHANIC	24,903

FUND NUMBER	559 SEWER SYSTEM
DEPARTMENT NAME	UTILITIES
DEPARTMENT NUMBER	42 SEWER SYSTEM
DIVISION NUMBER	10 WASTEWATER TREATMENT

PERSONNEL POSITION LISTING - CONTINUED

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
42	10	222	81969	R25	UTILITY SYSTEMS MECHANIC	24,778
42	10	223	81969	R25	UTILITY SYSTEMS MECHANIC	24,382
42	10	229	81969	R25	UTILITY SYSTEMS MECHANIC	24,382
42	10	240	81969	R25	UTILITY SYSTEMS MECHANIC	24,382
42	10	241	81969	R25	UTILITY SYSTEMS MECHANIC	24,382
42	10	1	40000	R27	UTILITY SYSTEM TECHNICIAN	27,385
<b>COUNT</b>			<b>62</b>		<b>TOTAL</b>	<b>1,978,921</b>

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
Amount of wastewater treated in million gallons	6,911	6,873	7,010	7,080
Total cost	\$7,666,681	7,114,398	8,207,871	8,372,086
<b>Efficiency Measures</b>				
Cost per million gallons treated	1,109	1,035	1,171	1,182
<b>Effectiveness Measures</b>				
% change in cost per million gallons treated	5.5%	-7	13.1	1

FUND NUMBER	559 SEWER SYSTEM
DEPARTMENT NAME	UTILITIES
DEPARTMENT NUMBER	42 SEWER SYSTEM
DIVISION NUMBER	20 WASTEWATER COLLECTION

**MISSION**

Provide uninterrupted sanitary sewer service to all residential and commercial customers.

**OBJECTIVES & PLANNED ACCOMPLISHMENTS**

- Develop a well-rounded preventive and corrective maintenance program for sewer collections lines in order to reduce the number of wastewater spills.
- Perform repairs on the collection system utilizing the most effective method that minimizes the public’s exposure to untreated wastewater.
- Provide a safe working environment for all employees to minimizing and /or eliminate the potential of work related injuries.
- Achieve a proper level of employee certification by increasing the amount of training opportunities.
- Investigate and eliminate illicit sewer connections that pose community health risks.

**EXPENDITURES**

	ACTUAL 16-17	ACTUAL 17-18	AMENDED 18-19	ESTIMATED 18-19	PROPOSED 19-20
Personnel Services	2,311,128	2,572,925	2,969,705	2,740,761	2,932,762
Materials & Supplies	726,234	705,107	880,223	715,911	842,917
Contractual Services	1,318,864	1,164,695	1,647,010	1,294,009	1,360,133
Other Charges	1,519	(1,185)	-	-	-
Capital Outlay	136,139	-	24,980	-	-
<b>Total</b>	4,493,884	4,441,542	5,521,918	4,750,681	5,135,812

**PERSONNEL POSITION LISTING**

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
42	20	170	10044	R36	ASSISTANT SUPERINTENDENT	56,085
42	20	2	12208	R38	WASTEWATER COLLECTION SUPDPT	67,471
42	20	4	20013	R27	CLERK III	25,237
42	20	8	20015	R35	ADMINISTRATIVE ASSISTANT II	54,569
42	20	2	40000	R27	UTILITY SYSTEM TECHNICIAN	25,237
42	20	3	40000	R27	UTILITY SYSTEM TECHNICIAN	28,762
42	20	4	40000	R27	UTILITY SYSTEM TECHNICIAN	25,237
42	20	5	40000	R27	UTILITY SYSTEM TECHNICIAN	32,537
42	20	8	70003	R29	HEAVY EQUIPMENT OPERATOR II	33,765
42	20	8	70003	R29	HEAVY EQUIPMENT OPERATOR II	31,932
42	20	197	70003	R29	HEAVY EQUIPMENT OPERATOR II	26,092

FUND NUMBER	559 SEWER SYSTEM
DEPARTMENT NAME	UTILITIES
DEPARTMENT NUMBER	42 SEWER SYSTEM
DIVISION NUMBER	20 WASTEWATER COLLECTION

PERSONNEL POSITION LISTING - CONTINUED

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
42	20	199	70003	R29	HEAVY EQUIPMENT OPERATOR II	37,710
42	20	200	70003	R29	HEAVY EQUIPMENT OPERATOR II	33,392
42	20	201	70003	R29	HEAVY EQUIPMENT OPERATOR II	30,472
42	20	202	70003	R29	HEAVY EQUIPMENT OPERATOR II	44,676
42	20	203	70003	R29	HEAVY EQUIPMENT OPERATOR II	30,472
42	20	208	70003	R29	HEAVY EQUIPMENT OPERATOR II	33,538
42	20	209	70003	R29	HEAVY EQUIPMENT OPERATOR II	30,472
42	20	210	70003	R29	HEAVY EQUIPMENT OPERATOR II	47,054
42	20	211	70003	R29	HEAVY EQUIPMENT OPERATOR II	30,472
42	20	218	70003	R29	HEAVY EQUIPMENT OPERATOR II	35,624
42	20	11	70450	R28	ELECTRICIAN JOURNEYMAN	42,778
42	20	26	70450	R28	ELECTRICIAN JOURNEYMAN	25,654
42	20	7	70465	R27	HEAVY EQUIPMENT OPERATOR	25,237
42	20	227	70465	R27	HEAVY EQUIPMENT OPERATOR	25,237
42	20	244	70465	R27	HEAVY EQUIPMENT OPERATOR	25,237
42	20	2	71897	R28	UTILITY SYSTEMS CREW LEADER	40,690
42	20	19	71897	R28	UTILITY SYSTEMS CREW LEADER	39,399
42	20	224	71897	R28	UTILITY SYSTEMS CREW LEADER	37,666
42	20	225	71897	R28	UTILITY SYSTEMS CREW LEADER	35,371
42	20	228	71897	R28	UTILITY SYSTEMS CREW LEADER	25,654
42	20	4	71898	R32	UTILITY SYSTEMS SUPERVISOR	41,255
42	20	8	71898	R32	UTILITY SYSTEMS SUPERVISOR	54,497
42	20	37	71898	R32	UTILITY SYSTEMS SUPERVISOR	30,869
42	20	222	71898	R32	UTILITY SYSTEMS SUPERVISOR	36,894
42	20	7	81201	R23	UTILITY MAINTENANCE WORKER	23,527
42	20	13	81201	R23	UTILITY MAINTENANCE WORKER	23,527
42	20	14	81201	R23	UTILITY MAINTENANCE WORKER	24,067
42	20	198	81201	R23	UTILITY MAINTENANCE WORKER	23,527
42	20	214	81201	R23	UTILITY MAINTENANCE WORKER	23,527
42	20	215	81201	R23	UTILITY MAINTENANCE WORKER	23,527
42	20	216	81201	R23	UTILITY MAINTENANCE WORKER	25,508
42	20	220	81201	R23	UTILITY MAINTENANCE WORKER	23,527
42	20	4	81969	R25	UTILITY SYSTEMS MECHANIC	29,596
42	20	10	81969	R25	UTILITY SYSTEMS MECHANIC	27,592
42	20	15	81969	R25	UTILITY SYSTEMS MECHANIC	24,382

FUND NUMBER	559 SEWER SYSTEM
DEPARTMENT NAME	UTILITIES
DEPARTMENT NUMBER	42 SEWER SYSTEM
DIVISION NUMBER	20 WASTEWATER COLLECTION

PERSONNEL POSITION LISTING - CONTINUED

DEPT	DIV	AUTH #	POSITION NO.	GRADE	POSITION TITLE	19-20 PROPOSED ANNUAL RATE
42	20	29	81969	R25	UTILITY SYSTEMS MECHANIC	24,382
42	20	233	81969	R25	UTILITY SYSTEMS MECHANIC	24,382
42	20	234	81969	R25	UTILITY SYSTEMS MECHANIC	24,903
42	20	235	81969	R25	UTILITY SYSTEMS MECHANIC	24,382
42	20	236	81969	R25	UTILITY SYSTEMS MECHANIC	25,631
42	20	9	81988	R26	HEAVY TRUCK DRIVER	24,799
42	20	10	81988	R26	HEAVY TRUCK DRIVER	24,799
42	20	96	81988	R26	HEAVY TRUCK DRIVER	24,799
<b>COUNT</b>			<b>54</b>		<b>TOTAL</b>	<b>1,717,632</b>

PERFORMANCE MEASURES

	ACTUAL 16-17	ACTUAL 17-18	ESTIMATED 18-19	PROPOSED 19-20
<b>Workload Measures</b>				
Length of Lines Cleaned (500,000f t./yr)	658,279	1,014,758	800,000	1,000,000
Number of employees assigned	10	10	8	10
<b>Efficiency Measures</b>				
Length of line clean per number of employees	65,828	101,476	100,000	100,000
<b>Effectiveness Measures</b>				
% of targeted sewer lines cleaned	105%	110	80	100

**CITY OF LAREDO, TEXAS  
SEWER SYSTEM  
DEBT SERVICE FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>OPENING BALANCE</b>	\$8,988,271	\$8,936,526	\$8,936,525	\$10,109,541	\$10,109,541	\$8,992,924
<b>REVENUES</b>						
<b>SEWER DEBT SERVICE</b>						
Rents, Royalties and Interest	73,379	409,785	123,571	123,571	219,845	183,995
Reimburse and Miscellaneous	3,082	0	0	0	0	0
Other Financing Sources	10,380,731	14,799,587	11,271,794	11,271,794	10,370,746	13,710,290
<b>TOTAL SEWER DEBT SERVICE</b>	<b>10,457,192</b>	<b>15,209,372</b>	<b>11,395,365</b>	<b>11,395,365</b>	<b>10,590,591</b>	<b>13,894,285</b>
<b>TOTAL REVENUES</b>	<b>10,457,192</b>	<b>15,209,372</b>	<b>11,395,365</b>	<b>11,395,365</b>	<b>10,590,591</b>	<b>13,894,285</b>
<b>TOTAL AVAILABLE</b>	<b>19,445,463</b>	<b>24,145,898</b>	<b>20,331,890</b>	<b>21,504,906</b>	<b>20,700,132</b>	<b>22,887,209</b>
<b>EXPENDITURES</b>						
<b>SEWER DEBT SERVICE</b>						
Other Charges	0	0	0	0	0	2,281,160
Debt Service	10,508,937	14,036,357	11,374,158	11,374,158	11,707,208	11,894,415
<b>TOTAL SEWER DEBT SERVICE</b>	<b>10,508,937</b>	<b>14,036,357</b>	<b>11,374,158</b>	<b>11,374,158</b>	<b>11,707,208</b>	<b>14,175,575</b>
<b>TOTAL EXPENDITURES</b>	<b>10,508,937</b>	<b>14,036,357</b>	<b>11,374,158</b>	<b>11,374,158</b>	<b>11,707,208</b>	<b>14,175,575</b>
<b>CLOSING BALANCE</b>	<b>\$8,936,526</b>	<b>\$10,109,541</b>	<b>\$8,957,732</b>	<b>\$10,130,748</b>	<b>\$8,992,924</b>	<b>\$8,711,634</b>

**CITY OF LAREDO, TEXAS  
SEWER SYSTEM  
CONSTRUCTION FUND  
FY 2019 - 2020**

	<u>ACTUAL FY 16-17</u>	<u>ACTUAL FY 17-18</u>	<u>ORIGINAL BUDGET FY 18-19</u>	<u>AMENDED BUDGET FY 18-19</u>	<u>TOTAL ESTIMATE FY 18-19</u>	<u>PROPOSED BUDGET FY 19-20</u>
<b>OPENING BALANCE</b>	\$19,297	\$224,802	\$0	\$159,824	\$159,824	\$0
<b>REVENUES</b>						
<b>SEWER CONSTRUCTION</b>						
Fees and Collections	0	31,313	350,000	350,000	26,161	0
Other Financing Sources	488,386	124,649	618,585	618,585	389,159	988,585
<b>TOTAL SEWER CONSTRUCTION</b>	<b>488,386</b>	<b>155,962</b>	<b>968,585</b>	<b>968,585</b>	<b>415,320</b>	<b>988,585</b>
<b>TOTAL REVENUES</b>	<b>488,386</b>	<b>155,962</b>	<b>968,585</b>	<b>968,585</b>	<b>415,320</b>	<b>988,585</b>
<b>TOTAL AVAILABLE</b>	<b>507,683</b>	<b>380,764</b>	<b>968,585</b>	<b>1,128,409</b>	<b>575,144</b>	<b>988,585</b>
<b>EXPENDITURES</b>						
<b>SEWER CONSTRUCTION</b>						
Materials and Supplies	0	0	1,000	1,000	0	86,000
Contractual Services	194,401	220,941	90,031	213,592	196,115	90,000
Other Charges	0	0	226,037	226,037	0	161,068
Capital Outlay	28,926	0	0	0	0	0
Projects	59,553	0	651,517	656,467	379,029	651,517
<b>TOTAL SEWER CONSTRUCTION</b>	<b>282,880</b>	<b>220,941</b>	<b>968,585</b>	<b>1,097,096</b>	<b>575,144</b>	<b>988,585</b>
<b>TOTAL EXPENDITURES</b>	<b>282,880</b>	<b>220,941</b>	<b>968,585</b>	<b>1,097,096</b>	<b>575,144</b>	<b>988,585</b>
<b>CLOSING BALANCE</b>	<b>\$224,802</b>	<b>\$159,824</b>	<b>\$0</b>	<b>\$31,313</b>	<b>\$0</b>	<b>\$0</b>

**CITY OF LAREDO, TEXAS  
SEWER SYSTEM  
2010 REVENUE BOND  
FY 2019 - 2020**

	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>OPENING BALANCE</b>	\$0	\$0	\$0	\$537,642	\$537,642	\$0
<b>REVENUES</b>						
<b>2010 REVENUE BOND</b>						
Rents, Royalties and Interest	859,986	867,563	0	3,360	3,360	6,926
Reimburse and Miscellaneous	1,410,571	1,485,571	0	22,040	22,040	0
Other Financing Sources	11,135,000	11,135,000	0	0	0	0
<b>TOTAL REVENUES</b>	<b>13,405,557</b>	<b>13,488,134</b>	<b>0</b>	<b>25,400</b>	<b>25,400</b>	<b>6,926</b>
<b>TOTAL AVAILABLE</b>	<b>13,405,557</b>	<b>13,488,134</b>	<b>0</b>	<b>563,042</b>	<b>563,042</b>	<b>6,926</b>
<b>EXPENDITURES</b>						
<b>2010 REVENUE BOND</b>						
Personnel Services	0	0	0	0	0	0
Materials and Supplies	0	0	0	0	0	0
Contractual Services	15,593	16,068	0	720	720	0
Other Charges	0	0	0	0	0	0
Capital Outlay	1,846,397	2,951,602	0	0	0	0
Debt Service	124,952	124,952	0	0	0	0
Intergovernmental Transfers	466,959	466,959	0	0	0	0
Projects	9,153,406	9,390,911	0	562,320	562,320	6,926
<b>TOTAL 2010 REVENUE BOND</b>	<b>11,607,307</b>	<b>12,950,492</b>	<b>0</b>	<b>563,040</b>	<b>563,040</b>	<b>6,926</b>
<b>TOTAL EXPENDITURES</b>	<b>11,607,307</b>	<b>12,950,492</b>	<b>0</b>	<b>563,040</b>	<b>563,040</b>	<b>6,926</b>
<b>CLOSING BALANCE</b>	<b>\$1,798,250</b>	<b>\$537,642</b>	<b>\$0</b>	<b>\$2</b>	<b>\$2</b>	<b>\$0</b>
Rounding	-	-	-	(2)	(2)	-
Total Adjustments	-	-	-	(2)	(2)	-
<b>ADJUSTED CLOSING BALANCE</b>	<b>1,798,250</b>	<b>537,642</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**CITY OF LAREDO, TEXAS  
SEWER SYSTEM  
2011 REVENUE BOND  
FY 2019 - 2020**

	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>OPENING BALANCE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,664,316</b>	<b>\$1,664,316</b>	<b>\$0</b>
<b>REVENUES</b>						
<b>2011 SEWER REVENUE BOND</b>						
Rents, Royalties and Interest	282,310	336,307	0	31,854	31,854	14,581
Other Financing Sources	13,860,000	13,860,000	0	0	0	0
<b>TOTAL REVENUES</b>	<b>14,142,310</b>	<b>14,196,307</b>	<b>0</b>	<b>31,854</b>	<b>31,854</b>	<b>14,581</b>
<b>TOTAL AVAILABLE</b>	<b>14,142,310</b>	<b>14,196,307</b>	<b>0</b>	<b>1,696,170</b>	<b>1,696,170</b>	<b>14,581</b>
<b>EXPENDITURES</b>						
<b>2011 SEWER REVENUE BOND</b>						
Personnel Services	0	0	0	0	0	0
Contractual Services	2,375	2,750	0	375	375	0
Other Charges	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Debt Service	236,845	236,845	0	0	0	0
Intergovernmental Transfers	745,726	745,726	0	0	0	0
Projects	8,715,316	11,546,670	0	1,695,788	1,695,788	14,581
<b>TOTAL 2011 SEWER REVENUE BOND</b>	<b>9,700,262</b>	<b>12,531,991</b>	<b>0</b>	<b>1,696,163</b>	<b>1,696,163</b>	<b>14,581</b>
<b>TOTAL EXPENDITURES</b>	<b>9,700,262</b>	<b>12,531,991</b>	<b>0</b>	<b>1,696,163</b>	<b>1,696,163</b>	<b>14,581</b>
<b>CLOSING BALANCE</b>	<b>\$4,442,048</b>	<b>\$1,664,316</b>	<b>\$0</b>	<b>\$7</b>	<b>\$7</b>	<b>\$0</b>
Rounding	-	-	-	(7)	(7)	-
Total Adjustments	-	-	-	(7)	(7)	-
<b>ADJUSTED CLOSING BALANCE</b>	<b>4,442,048</b>	<b>1,664,316</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**CITY OF LAREDO, TEXAS  
SEWER SYSTEM  
2012 SEWER REVENUE BOND  
FY 2019 - 2020**

	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>OPENING BALANCE</b>	\$0	\$0	\$0	\$136,581	\$136,581	\$0
<b>REVENUES</b>						
<b>2012 SEWER REVENUE BOND</b>						
Rents, Royalties and Interest	334,035	343,496	0	3,009	3,009	2,221
Other Financing Sources	8,767,000	8,767,000	0	0	0	0
<b>TOTAL REVENUES</b>	<b>9,101,035</b>	<b>9,110,496</b>	<b>0</b>	<b>3,009</b>	<b>3,009</b>	<b>2,221</b>
<b>TOTAL AVAILABLE</b>	<b>9,101,035</b>	<b>9,110,496</b>	<b>0</b>	<b>139,590</b>	<b>139,590</b>	<b>2,221</b>
<b>EXPENDITURES</b>						
<b>2012 SEWER REVENUE BOND</b>						
Personnel Services	0	0	0	0	0	0
Contractual Services	1,860	1,860	0	660	660	0
Other Charges	0	0	0	0	0	0
Debt Service	136,864	136,864	0	0	0	0
Intergovernmental Transfers	469,753	469,753	0	0	0	0
Projects	7,757,776	8,365,438	0	138,928	138,928	2,221
<b>TOTAL 2012 SEWER REVENUE BOND</b>	<b>8,366,253</b>	<b>8,973,915</b>	<b>0</b>	<b>139,588</b>	<b>139,588</b>	<b>2,221</b>
<b>TOTAL EXPENDITURES</b>	<b>8,366,253</b>	<b>8,973,915</b>	<b>0</b>	<b>139,588</b>	<b>139,588</b>	<b>2,221</b>
<b>CLOSING BALANCE</b>	<b>\$734,782</b>	<b>\$136,581</b>	<b>\$0</b>	<b>\$2</b>	<b>\$2</b>	<b>\$0</b>
Rounding	-	-	-	(2)	(2)	-
Total Adjustments	-	-	-	(2)	(2)	-
<b>ADJUSTED CLOSING BALANCE</b>	<b>734,782</b>	<b>136,581</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**CITY OF LAREDO, TEXAS  
SEWER SYSTEM  
2013 SEWER REVENUE BOND  
FY 2019 - 2020**

	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>OPENING BALANCE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$135,223</b>	<b>\$135,223</b>	<b>\$0</b>
<b>REVENUES</b>						
<b>2013 SEWER REVENUE BOND</b>						
Rents, Royalties and Interest	51,995	55,234	0	6,426	2,722	2,165
Reimburse and Miscellaneous	9,748	9,748	0	0	0	0
Other Financing Sources	16,695,000	16,695,000	0	0	0	0
<b>TOTAL REVENUES</b>	<b>16,756,743</b>	<b>16,759,982</b>	<b>0</b>	<b>6,426</b>	<b>2,722</b>	<b>2,165</b>
<b>TOTAL AVAILABLE</b>	<b>16,756,743</b>	<b>16,759,982</b>	<b>0</b>	<b>141,649</b>	<b>137,945</b>	<b>2,165</b>
<b>EXPENDITURES</b>						
<b>2013 SEWER REVENUE BOND</b>						
Personnel Services	0	0	0	0	0	0
Contractual Services	1,385	1,860	0	778	778	0
Other Charges	0	0	0	0	0	0
Capital Outlay	27,505	27,505	0	0	0	0
Debt Service	148,669	148,669	0	0	0	0
Intergovernmental Transfers	8,150,035	8,150,035	0	0	0	0
Projects	8,124,527	8,296,690	0	140,870	137,166	2,165
<b>TOTAL 2013 SEWER REVENUE BOND</b>	<b>16,452,121</b>	<b>16,624,759</b>	<b>0</b>	<b>141,648</b>	<b>137,944</b>	<b>2,165</b>
<b>TOTAL EXPENDITURES</b>	<b>16,452,121</b>	<b>16,624,759</b>	<b>0</b>	<b>141,648</b>	<b>137,944</b>	<b>2,165</b>
<b>CLOSING BALANCE</b>	<b>\$304,622</b>	<b>\$135,223</b>	<b>\$0</b>	<b>\$1</b>	<b>\$1</b>	<b>\$0</b>
Rounding	-	-	-	(1)	(1)	-
Total Adjustments	-	-	-	(1)	(1)	-
<b>ADJUSTED CLOSING BALANCE</b>	<b>304,622</b>	<b>135,223</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**CITY OF LAREDO, TEXAS  
SEWER SYSTEM  
2014 SEWER REVENUE BOND  
FY 2019 - 2020**

	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>OPENING BALANCE</b>	\$0	\$0	\$0	\$1,239,344	\$1,239,344	\$0
<b>REVENUES</b>						
<b>14 WW/SW REV BOND \$11.58M</b>						
Rents, Royalties and Interest	39,114	58,068	0	4,338	4,338	35,315
Reimburse and Miscellaneous	0	537,212	0	43,903	43,903	0
Other Financing Sources	5,910,000	5,910,000	0	0	0	0
<b>TOTAL REVENUES</b>	<b>5,949,114</b>	<b>6,505,280</b>	<b>0</b>	<b>48,241</b>	<b>48,241</b>	<b>35,315</b>
<b>TOTAL AVAILABLE</b>	<b>5,949,114</b>	<b>6,505,280</b>	<b>0</b>	<b>1,287,585</b>	<b>1,287,585</b>	<b>35,315</b>
<b>EXPENDITURES</b>						
<b>14 WW/SW REV BOND \$11.58M</b>						
Personnel Services	0	0	0	0	0	0
Contractual Services	903	1,378	0	720	720	0
Other Charges	0	0	0	0	0	0
Capital Outlay	0	0	0	145,303	145,303	0
Debt Service	101,071	101,071	0	0	0	0
Intergovernmental Transfers	124,886	124,886	0	0	0	0
Projects	4,647,766	5,038,601	0	1,141,560	1,141,560	35,315
<b>TOTAL 14 WW/SW REV BOND \$11.58M</b>	<b>4,874,626</b>	<b>5,265,936</b>	<b>0</b>	<b>1,287,583</b>	<b>1,287,583</b>	<b>35,315</b>
<b>TOTAL EXPENDITURES</b>	<b>4,874,626</b>	<b>5,265,936</b>	<b>0</b>	<b>1,287,583</b>	<b>1,287,583</b>	<b>35,315</b>
<b>CLOSING BALANCE</b>	<b>\$1,074,488</b>	<b>\$1,239,344</b>	<b>\$0</b>	<b>\$2</b>	<b>\$2</b>	<b>\$0</b>
Rounding	-	-	-	(2)	(2)	-
Total Adjustments	-	-	-	(2)	(2)	-
<b>ADJUSTED CLOSING BALANCE</b>	<b>1,074,488</b>	<b>1,239,344</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**CITY OF LAREDO, TEXAS  
SEWER SYSTEM  
2015 SEWER REVENUE BOND  
FY 2019 - 2020**

	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>OPENING BALANCE</b>	\$0	\$0	\$0	\$5,491,810	\$5,491,810	\$0
<b>REVENUES</b>						
<b>2015 SEWER REVENUE BOND</b>						
Rents, Royalties and Interest	104,599	202,845	0	41,969	41,969	176,114
Reimburse and Miscellaneous	6,694	6,694	0	0	0	207
Other Financing Sources	6,445,000	6,445,000	0	0	0	0
<b>TOTAL REVENUES</b>	<b>6,556,293</b>	<b>6,654,539</b>	<b>0</b>	<b>41,969</b>	<b>41,969</b>	<b>176,321</b>
<b>TOTAL AVAILABLE</b>	<b>6,556,293</b>	<b>6,654,539</b>	<b>0</b>	<b>5,533,779</b>	<b>5,533,779</b>	<b>176,321</b>
<b>EXPENDITURES</b>						
<b>2015 SEWER REVENUE BOND</b>						
Personnel Services	0	0	0	0	0	0
Contractual Services	458	933	0	1,440	1,440	0
Capital Outlay	0	0	0	250,000	250,000	0
Debt Service	109,017	109,017	0	0	0	0
Intergovernmental Transfers	365,299	365,299	0	0	0	0
Projects	585,850	687,480	0	5,282,340	5,282,340	176,321
<b>TOTAL 2015 SEWER REVENUE BOND</b>	<b>1,060,624</b>	<b>1,162,729</b>	<b>0</b>	<b>5,533,780</b>	<b>5,533,780</b>	<b>176,321</b>
<b>TOTAL EXPENDITURES</b>	<b>1,060,624</b>	<b>1,162,729</b>	<b>0</b>	<b>5,533,780</b>	<b>5,533,780</b>	<b>176,321</b>
<b>CLOSING BALANCE</b>	<b>\$5,495,669</b>	<b>\$5,491,810</b>	<b>\$0</b>	<b>(\$1)</b>	<b>(\$1)</b>	<b>\$0</b>
Rounding	-	-	-	1	1	-
Total Adjustments	-	-	-	1	1	-
<b>ADJUSTED CLOSING BALANCE</b>	<b>5,495,669</b>	<b>5,491,810</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**CITY OF LAREDO, TEXAS  
SEWER SYSTEM  
2015B SEWER REVENUE BOND TWDB  
FY 2019 - 2020**

	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>OPENING BALANCE</b>	\$0	\$0	\$0	\$3,756,041	\$3,756,041	\$0
<b>REVENUES</b>						
<b>15B SW REV \$22.075M-TWDB</b>						
Rents, Royalties and Interest	73,419	221,354	0	98,424	45,082	35,855
Other Financing Sources	22,075,000	22,075,000	0	0	0	0
<b>TOTAL REVENUES</b>	<b>22,148,419</b>	<b>22,296,354</b>	<b>0</b>	<b>98,424</b>	<b>45,082</b>	<b>35,855</b>
<b>TOTAL AVAILABLE</b>	<b>22,148,419</b>	<b>22,296,354</b>	<b>0</b>	<b>3,854,465</b>	<b>3,801,123</b>	<b>35,855</b>
<b>EXPENDITURES</b>						
<b>15B SW REV \$22.075M-TWDB</b>						
Debt Service	401,720	401,720	0	0	0	0
Intergovernmental Transfers	921,458	921,458	0	0	0	0
Projects	6,832,835	17,217,135	0	3,854,464	3,801,122	35,855
<b>TOTAL 15B SW REV \$22.075M-TWDB</b>	<b>8,156,013</b>	<b>18,540,313</b>	<b>0</b>	<b>3,854,464</b>	<b>3,801,122</b>	<b>35,855</b>
<b>TOTAL EXPENDITURES</b>	<b>8,156,013</b>	<b>18,540,313</b>	<b>0</b>	<b>3,854,464</b>	<b>3,801,122</b>	<b>35,855</b>
<b>CLOSING BALANCE</b>	<b>\$13,992,406</b>	<b>\$3,756,041</b>	<b>\$0</b>	<b>\$1</b>	<b>\$1</b>	<b>\$0</b>
Rounding	-	-	-	(1)	(1)	-
Total Adjustments	-	-	-	(1)	(1)	-
<b>ADJUSTED CLOSING BALANCE</b>	<b>13,992,406</b>	<b>3,756,041</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**CITY OF LAREDO, TEXAS  
SEWER SYSTEM  
2017 SEWER REVENUE BOND  
FY 2019 - 2020**

	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>OPENING BALANCE</b>	\$0	\$0	\$0	\$18,906,419	\$18,906,419	\$0
<b>REVENUES</b>						
<b>2017 SEWER REVENUE BOND</b>						
Rents, Royalties and Interest	0	3,163,926	0	172,577	172,577	425,878
Reimburse and Miscellaneous	0	0	0	0	0	0
Other Financing Sources	0	18,155,000	0	0	0	0
<b>TOTAL REVENUES</b>	<b>0</b>	<b>21,318,926</b>	<b>0</b>	<b>172,577</b>	<b>172,577</b>	<b>425,878</b>
<b>TOTAL AVAILABLE</b>	<b>0</b>	<b>21,318,926</b>	<b>0</b>	<b>19,078,996</b>	<b>19,078,996</b>	<b>425,878</b>
<b>EXPENDITURES</b>						
<b>2017 SEWER REVENUE BOND</b>						
Personnel Services	0	0	0	0	0	0
Contractual Services	0	0	0	1,150	1,150	0
Capital Outlay	0	1,304,167	0	1,695,832	1,695,832	0
Debt Service	0	300,809	0	8,064	8,064	0
Intergovernmental Transfers	0	720,462	0	0	0	0
Projects	0	87,069	0	17,373,949	17,373,949	425,878
<b>TOTAL 2017 SEWER REVENUE BOND</b>	<b>0</b>	<b>2,412,507</b>	<b>0</b>	<b>19,078,995</b>	<b>19,078,995</b>	<b>425,878</b>
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>2,412,507</b>	<b>0</b>	<b>19,078,995</b>	<b>19,078,995</b>	<b>425,878</b>
<b>CLOSING BALANCE</b>	<b>\$0</b>	<b>\$18,906,419</b>	<b>\$0</b>	<b>\$1</b>	<b>\$1</b>	<b>\$0</b>
Rounding	-	-	-	(1)	(1)	-
Total Adjustments	-	-	-	(1)	(1)	-
<b>ADJUSTED CLOSING BALANCE</b>	<b>-</b>	<b>18,906,419</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**CITY OF LAREDO, TEXAS  
SEWER SYSTEM  
2018 PPFCO  
FY 2019 - 2020**

	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>OPENING BALANCE</b>	\$0	\$0	\$0	\$0	\$0	\$0
<b>REVENUES</b>						
<b>2018 PPFCO</b>						
Rents, Royalties and Interest	0	0	0	188,829	188,829	93,360
Reimburse and Miscellaneous	0	0	0	0	0	0
Other Financing Sources	0	0	0	2,270,180	2,270,180	0
<b>TOTAL REVENUES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,459,009</b>	<b>2,459,009</b>	<b>93,360</b>
<b>TOTAL AVAILABLE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,459,009</b>	<b>2,459,009</b>	<b>93,360</b>
<b>EXPENDITURES</b>						
<b>2018 PPFCO</b>						
Personnel Services	0	0	0	0	0	0
Contractual Services	0	0	0	0	0	0
Capital Outlay	0	0	0	2,428,020	2,428,020	0
Debt Service	0	0	0	30,989	30,989	0
Intergovernmental Transfers	0	0	0	0	0	0
Projects	0	0	0	0	0	93,360
<b>TOTAL 2017 SEWER REVENUE BOND</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,459,009</b>	<b>2,459,009</b>	<b>93,360</b>
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,459,009</b>	<b>2,459,009</b>	<b>93,360</b>
<b>CLOSING BALANCE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



## **Capital Projects**

**CITY OF LAREDO, TEXAS  
CAPITAL PROJECTS  
CONTRACTUAL OBLIGATIONS FUND  
FY 2019 - 2020**

	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>OPENING BALANCE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,393,109</b>	<b>\$1,393,109</b>	<b>\$0</b>
<b>REVENUES</b>						
<b>2010 PPFCO</b>						
Intergovernmental Revenue	0	0	0	0	0	0
Rents, Royalties and Interest	1,702	0	0	0	0	0
Reimburse and Miscellaneous	4,154	0	0	0	0	0
Other Financing Sources	510,629	0	0	0	0	0
<b>TOTAL 2010 PPFCO</b>	<b>516,485</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>2012 PPFCO</b>						
Rents, Royalties and Interest	60,925	0	0	0	0	0
Other Financing Sources	3,800,000	0	0	0	0	0
<b>TOTAL 2012 PPFCO</b>	<b>3,860,925</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>2013 PPFCO</b>						
Rents, Royalties and Interest	486,310	509,232	0	6,480	6,480	37,921
Reimburse and Miscellaneous	4,478	4,478	0	0	0	0
Other Financing Sources	4,115,000	4,115,000	0	0	0	0
<b>TOTAL 2013 PPFCO</b>	<b>4,605,788</b>	<b>4,628,710</b>	<b>0</b>	<b>6,480</b>	<b>6,480</b>	<b>37,921</b>
<b>2014 PPFCO</b>						
Rents, Royalties and Interest	505,824	509,296	0	1,348	1,343	700
Reimburse and Miscellaneous	42,102	42,102	0	0	0	0
Other Financing Sources	4,093,000	4,093,000	0	0	0	0
<b>TOTAL 2014 PPFCO</b>	<b>4,640,926</b>	<b>4,644,398</b>	<b>0</b>	<b>1,348</b>	<b>1,343</b>	<b>700</b>

**CITY OF LAREDO, TEXAS  
CAPITAL PROJECTS  
CONTRACTUAL OBLIGATIONS FUND  
FY 2019 - 2020**

	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>2016 PPFCO</b>						
Rents, Royalties and Interest	895,836	895,836	0	0	0	0
Reimburse and Miscellaneous	10,421	10,421	0	0	0	0
Other Financing Sources	5,199,000	5,199,000	0	0	0	0
<b>TOTAL 2016 PPFCO</b>	<b>6,105,257</b>	<b>6,105,257</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>2018 PPFCO</b>						
Rents, Royalties and Interest	0	0	0	321,753	354,682	21,900
Other Financing Sources	0	0	0	3,425,000	3,425,000	0
<b>TOTAL 2018 PPFCO</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,746,753</b>	<b>3,779,682</b>	<b>21,900</b>
<b>TOTAL REVENUES</b>	<b>19,729,381</b>	<b>15,378,365</b>	<b>0</b>	<b>3,754,581</b>	<b>3,787,505</b>	<b>60,521</b>
<b>TOTAL AVAILABLE</b>	<b>19,729,381</b>	<b>15,378,365</b>	<b>0</b>	<b>5,147,690</b>	<b>5,180,614</b>	<b>60,521</b>
<b>EXPENDITURES</b>						
<b>2010 PPFCO</b>						
Materials and Supplies	3,080	0	0	0	0	0
Contractual Services	4,879	0	0	0	0	0
Other Charges	0	0	0	0	0	0
Capital Outlay	497,867	0	0	0	0	0
Debt Service	10,629	0	0	0	0	0
Intergovernmental Transfers	29	0	0	0	0	0
<b>TOTAL 2010 PPFCO</b>	<b>516,484</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**CITY OF LAREDO, TEXAS  
CAPITAL PROJECTS  
CONTRACTUAL OBLIGATIONS FUND  
FY 2019 - 2020**

	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>2012 PPFCO</b>						
Materials and Supplies	57,028	0	0	0	0	0
Contractual Services	1,703	0	0	0	0	0
Other Charges	0	0	0	0	0	0
Capital Outlay	3,712,664	0	0	0	0	0
Debt Service	89,530	0	0	0	0	0
<b>TOTAL 2012 PPFCO</b>	<b>3,860,925</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>2013 PPFCO</b>						
Materials and Supplies	350,812	350,812	0	1	1	0
Contractual Services	4,020	5,225	0	63	63	0
Other Charges	0	0	0	48,868	48,868	37,921
Capital Outlay	2,691,362	2,867,450	0	1,294,478	1,294,478	0
Debt Service	68,290	68,290	0	0	0	0
<b>TOTAL 2013 PPFCO</b>	<b>3,114,484</b>	<b>3,291,777</b>	<b>0</b>	<b>1,343,410</b>	<b>1,343,410</b>	<b>37,921</b>
<b>2014 PPFCO</b>						
Materials and Supplies	193,676	202,426	0	0	0	0
Contractual Services	1,322	1,838	0	29	29	0
Other Charges	0	0	0	3,212	3,212	700
Capital Outlay	4,022,285	4,302,346	0	49,361	49,361	0
Debt Service	81,613	81,613	0	4,917	4,917	0
<b>TOTAL 2014 PPFCO</b>	<b>4,298,896</b>	<b>4,588,223</b>	<b>0</b>	<b>57,519</b>	<b>57,519</b>	<b>700</b>
<b>2016 PPFCO</b>						
Contractual Services	31	31	0	0	0	0
Other Charges	0	0	0	0	0	0
Capital Outlay	6,000,000	6,000,000	0	0	0	0
Debt Service	93,894	93,894	0	0	0	0
Intergovernmental Transfers	11,331	11,331	0	0	0	0
<b>TOTAL 2016 PPFCO</b>	<b>6,105,256</b>	<b>6,105,256</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**CITY OF LAREDO, TEXAS  
CAPITAL PROJECTS  
CONTRACTUAL OBLIGATIONS FUND  
FY 2019 - 2020**

	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>2018 PFFCO</b>						
Materials and Supplies	0	0	0	435,000	435,000	0
Contractual Services	0	0	0	10	10	0
Other Charges	0	0	0	0	0	21,900
Capital Outlay	0	0	0	3,265,000	3,297,932	0
Debt Service	0	0	0	46,743	46,743	0
<b>TOTAL 2018 PFFCO</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,746,753</b>	<b>3,779,685</b>	<b>21,900</b>
<b>TOTAL EXPENDITURES</b>	<b>17,896,045</b>	<b>13,985,256</b>	<b>0</b>	<b>5,147,682</b>	<b>5,180,614</b>	<b>60,521</b>
<b>CLOSING BALANCE</b>	<b>\$1,833,336</b>	<b>\$1,393,109</b>	<b>\$0</b>	<b>\$8</b>	<b>\$0</b>	<b>\$0</b>

**CITY OF LAREDO, TEXAS  
CAPITAL PROJECTS  
CAPITAL IMPROVEMENT FUND  
FY 2019 - 2020**

	<u>ACTUAL</u> <u>FY 16-17</u>	<u>ACTUAL</u> <u>FY 17-18</u>	<u>ORIGINAL</u> <u>BUDGET</u> <u>FY 18-19</u>	<u>AMENDED</u> <u>BUDGET</u> <u>FY 18-19</u>	<u>TOTAL</u> <u>ESTIMATE</u> <u>FY 18-19</u>	<u>PROPOSED</u> <u>BUDGET</u> <u>FY 19-20</u>
<b>OPENING BALANCE</b>	\$0	\$0	\$0	\$39,524,591	\$39,524,591	\$0
<b>REVENUES</b>						
Intergovernmental Revenue	5,339,213	6,645,558	0	898,008	898,008	2,554,241
Rents, Royalties and Interest	5,821,006	5,284,201	0	52,024	52,024	1,699,978
Reimburse and Miscellaneous	15,070,476	13,405,503	0	309,754	175,000	10,400
Other Financing Sources	43,681,493	26,266,265	0	2,086,514	1,229,881	6,990,089
<b>CIP CONTRIBUTIONS</b>						
Reimburse and Miscellaneous	4,065,598	4,065,598	0	72,276	0	7,642,862
<b>TOTAL CIP CONTRIBUTIONS</b>	<b>4,065,598</b>	<b>4,065,598</b>	<b>0</b>	<b>72,276</b>	<b>0</b>	<b>7,642,862</b>
<b>TOTAL REVENUES</b>	<b>73,977,786</b>	<b>55,667,125</b>	<b>0</b>	<b>3,418,576</b>	<b>2,354,913</b>	<b>18,897,570</b>
<b>TOTAL AVAILABLE</b>	<b>73,977,786</b>	<b>55,667,125</b>	<b>0</b>	<b>42,943,167</b>	<b>41,879,504</b>	<b>18,897,570</b>
<b>EXPENDITURES</b>						
<b>SPECIAL CONSTR. PROJECTS</b>						
Capital Outlay	0	0	0	23,000	23,000	0
<b>TOTAL SPECIAL CONSTR. PROJECTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>23,000</b>	<b>23,000</b>	<b>0</b>
<b>STREET IMPROVEMENTS</b>						
Materials and Supplies	1,321,223	105,175	0	125,161	125,161	1,250,000
Contractual Services	1,478,560	176,447	0	493,086	493,086	1,000,000
Other Charges	487,828	26,669	0	16,565,819	16,493,543	3,187,359
Capital Outlay	2,995,324	744,136	0	1,046,021	911,267	0
Intergovernmental Transfers	18,626,067	4,576,673	0	28,432,601	19,672,816	13,000,000
<b>TOTAL STREET IMPROVEMENTS</b>	<b>24,909,002</b>	<b>5,629,100</b>	<b>0</b>	<b>46,662,688</b>	<b>37,695,873</b>	<b>18,437,359</b>

**CITY OF LAREDO, TEXAS  
CAPITAL PROJECTS  
CAPITAL IMPROVEMENT FUND  
FY 2019 - 2020**

<b>CIP CONTRIBUTIONS</b>						
Capital Outlay	3,600,225	3,600,225	0	528,064	528,064	0
<b>TOTAL CIP CONTRIBUTIONS</b>	<b>3,600,225</b>	<b>3,600,225</b>	<b>0</b>	<b>528,064</b>	<b>528,064</b>	<b>0</b>
<b>TRAFFIC DEPT. PROJECTS</b>						
Capital Outlay	224,966	0	0	125,354	125,354	0
<b>TOTAL TRAFFIC DEPT. PROJECTS</b>	<b>224,966</b>	<b>0</b>	<b>0</b>	<b>125,354</b>	<b>125,354</b>	<b>0</b>
<b>PARKS &amp; RECREATION PROJ.</b>						
Capital Outlay	5,131,328	3,817,993	0	1,747,855	1,747,855	60,211
<b>TOTAL PARKS &amp; RECREATION PROJ.</b>	<b>5,131,328</b>	<b>3,817,993</b>	<b>0</b>	<b>1,747,855</b>	<b>1,747,855</b>	<b>60,211</b>
<b>OTHER CONSTRUCTION PROJ.</b>						
Other Charges	0	0	0	0	0	0
Capital Outlay	8,674,779	3,087,716	0	1,751,858	1,751,858	400,000
<b>TOTAL OTHER CONSTRUCTION PROJ.</b>	<b>8,674,779</b>	<b>3,087,716</b>	<b>0</b>	<b>1,751,858</b>	<b>1,751,858</b>	<b>400,000</b>
<b>CONSTRUCT/DISTRICT 02-03</b>						
Capital Outlay	0	0	0	0	0	0
<b>TOTAL CONSTRUCT/DISTRICT 02-03</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>CONSTRUCTION/DIST.FY 2004</b>						
Capital Outlay	27,986	7,500	0	7,500	7,500	0
<b>TOTAL CONSTRUCTION/DIST.FY 2004</b>	<b>27,986</b>	<b>7,500</b>	<b>0</b>	<b>7,500</b>	<b>7,500</b>	<b>0</b>
<b>TOTAL EXPENDITURES</b>	<b>42,568,286</b>	<b>16,142,534</b>	<b>0</b>	<b>50,846,319</b>	<b>41,879,504</b>	<b>18,897,570</b>
<b>CLOSING BALANCE</b>	<b>\$31,409,500</b>	<b>\$39,524,591</b>	<b>\$0</b>	<b>(\$7,903,152)</b>	<b>\$0</b>	<b>\$0</b>

**CITY OF LAREDO, TEXAS  
2009 CERTIFICATE OF OBLIGATION  
CAPITAL PROJECTS FUND  
FY 2019 - 2020**

	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>OPENING BALANCE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$147,788</b>	<b>\$147,788</b>	<b>\$0</b>
<b>REVENUES</b>						
<b>OTHER</b>						
Rents, Royalties and Interest	862,496	865,232	0	933	1,422	3,215
Reimburse and Miscellaneous	37,513	37,513	0	0	0	0
Other Financing Sources	13,282,500	13,282,500	0	0	0	0
<b>TOTAL OTHER</b>	<b>14,182,509</b>	<b>14,185,245</b>	<b>0</b>	<b>933</b>	<b>1,422</b>	<b>3,215</b>
<b>OTHER</b>						
Rents, Royalties and Interest	131,712	131,929	0	520	0	0
Reimburse and Miscellaneous	34,431	34,431	0	0	0	0
Other Financing Sources	13,465,000	13,465,000	0	0	0	0
<b>TOTAL OTHER</b>	<b>13,631,143</b>	<b>13,631,360</b>	<b>0</b>	<b>520</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUES</b>	<b>27,813,652</b>	<b>27,816,605</b>	<b>0</b>	<b>1,453</b>	<b>1,422</b>	<b>3,215</b>
<b>TOTAL AVAILABLE</b>	<b>27,813,652</b>	<b>27,816,605</b>	<b>0</b>	<b>149,241</b>	<b>149,210</b>	<b>3,215</b>
<b>EXPENDITURES</b>						
<b>OTHER</b>						
Materials and Supplies	2,045	2,045	0	0	0	0
Contractual Services	11,030	12,011	0	1,667	1,667	0
Other Charges	0	0	0	3,192	3,192	3,215
Capital Outlay	1,931,097	1,931,097	0	143,832	143,832	0
Debt Service	239,390	239,390	0	0	0	0
<b>TOTAL OTHER</b>	<b>2,183,562</b>	<b>2,184,543</b>	<b>0</b>	<b>148,691</b>	<b>148,691</b>	<b>3,215</b>

**CITY OF LAREDO, TEXAS  
2009 CERTIFICATE OF OBLIGATION  
CAPITAL PROJECTS FUND  
FY 2019 - 2020**

	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>PARKS PROJECTS</b>						
Capital Outlay	2,671,608	2,681,926	0	0	0	0
<b>STREET PROJECTS</b>						
Personnel Services	0	0	0	0	0	0
Capital Outlay	6,184,923	6,184,923	0	17	17	0
<b>TOTAL STREET PROJECTS</b>	<b>6,184,923</b>	<b>6,184,923</b>	<b>0</b>	<b>17</b>	<b>17</b>	<b>0</b>
<b>BUILDING IMPROVEMENTS</b>						
Capital Outlay	2,986,066	2,986,066	0	0	0	0
<b>OTHER</b>						
Materials and Supplies	47,104	47,104	0	0	0	0
Contractual Services	12,704	12,706	0	3	3	0
Other Charges	0	0	0	499	499	0
Capital Outlay	173,803	173,803	0	0	0	0
Debt Service	240,857	240,857	0	0	0	0
<b>TOTAL OTHER</b>	<b>474,468</b>	<b>474,470</b>	<b>0</b>	<b>502</b>	<b>502</b>	<b>0</b>
<b>PARKS PROJECTS</b>						
Capital Outlay	5,896,374	5,896,374	0	0	0	0
<b>DRAINAGE PROJECTS</b>						
Capital Outlay	0	0	0	0	0	0
<b>STREET PROJECTS</b>						
Capital Outlay	2,676,802	2,677,227	0	0	0	0
<b>BUILDING IMPROVEMENTS</b>						
Capital Outlay	4,583,288	4,583,288	0	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>27,657,091</b>	<b>27,668,817</b>	<b>0</b>	<b>149,210</b>	<b>149,210</b>	<b>3,215</b>
<b>CLOSING BALANCE</b>	<b>\$156,561</b>	<b>\$147,788</b>	<b>\$0</b>	<b>\$31</b>	<b>\$0</b>	<b>\$0</b>

**CITY OF LAREDO, TEXAS  
2012 CERTIFICATE OF OBLIGATION  
CAPITAL PROJECTS FUND  
FY 2019 - 2020**

	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>OPENING BALANCE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$301,232</b>	<b>\$301,232</b>	<b>\$0</b>
<b>REVENUES</b>						
Rents, Royalties and Interest	52,654	57,103	9,275	1,316	1,316	7,935
Reimburse and Miscellaneous	30,499	30,499	30,499	0	0	280
Other Financing Sources	7,685,617	7,685,617	0	0	0	0
<b>TOTAL REVENUES</b>	<b>7,768,770</b>	<b>7,773,219</b>	<b>39,774</b>	<b>1,316</b>	<b>1,316</b>	<b>8,215</b>
<b>TOTAL AVAILABLE</b>	<b>7,768,770</b>	<b>7,773,219</b>	<b>39,774</b>	<b>302,548</b>	<b>302,548</b>	<b>8,215</b>
<b>EXPENDITURES</b>						
<b>OTHER</b>						
Materials and Supplies	86,423	86,423	0	0	0	0
Contractual Services	7,888	8,523	0	2,604	2,604	0
Other Charges	0	0	39,774	39,774	39,774	8,215
Capital Outlay	1,979,720	1,979,720	0	74,722	74,722	0
Debt Service	166,174	166,174	0	0	0	0
Intergovernmental Transfers	3,739,836	3,739,836	0	185,442	185,442	0
<b>TOTAL OTHER</b>	<b>5,980,041</b>	<b>5,980,676</b>	<b>39,774</b>	<b>302,542</b>	<b>302,542</b>	<b>8,215</b>
<b>PARKS PROJECTS</b>						
Capital Outlay	837,358	837,358	0	0	0	0
<b>STREET PROJECTS</b>						
Capital Outlay	651,803	653,953	0	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>7,469,202</b>	<b>7,471,987</b>	<b>39,774</b>	<b>302,542</b>	<b>302,542</b>	<b>8,215</b>
<b>CLOSING BALANCE</b>	<b>299,568</b>	<b>301,232</b>	<b>0</b>	<b>6</b>	<b>6</b>	<b>0</b>

**CITY OF LAREDO, TEXAS  
2012 CERTIFICATE OF OBLIGATION  
CAPITAL PROJECTS FUND  
FY 2019 - 2020**

	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>ADJUSTMENTS</b>						
Rounding	0	0	0	(6)	(6)	0
Total Adjustments	0	0	0	(6)	(6)	0
<b>ADJUSTED CLOSING BALANCE</b>	<b>\$299,568</b>	<b>\$301,232</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**CITY OF LAREDO, TEXAS  
2014 CERTIFICATE OF OBLIGATION  
CAPITAL PROJECTS FUND  
FY 2019 - 2020**

	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>OPENING BALANCE</b>	\$0	\$0	\$0	\$386,070	\$386,070	\$0
<b>REVENUES</b>						
Rents, Royalties and Interest	564,004	570,350	0	2,030	2,030	8,736
Reimburse and Miscellaneous	0	0	0	0	0	5,200
Other Financing Sources	5,600,000	5,600,000	0	0	0	0
<b>TOTAL REVENUES</b>	<b>6,164,004</b>	<b>6,170,350</b>	<b>0</b>	<b>2,030</b>	<b>2,030</b>	<b>13,936</b>
<b>TOTAL AVAILABLE</b>	<b>6,164,004</b>	<b>6,170,350</b>	<b>0</b>	<b>388,100</b>	<b>388,100</b>	<b>13,936</b>
<b>EXPENDITURES</b>						
<b>OTHER</b>						
Contractual Services	2,877	3,897	0	1,661	1,661	0
Other Charges	0	0	0	10,373	10,373	13,936
Debt Service	128,366	128,366	0	7,000	7,000	0
<b>TOTAL OTHER</b>	<b>131,243</b>	<b>132,263</b>	<b>0</b>	<b>19,034</b>	<b>19,034</b>	<b>13,936</b>
<b>PARKS PROJECTS</b>						
Other Charges	0	0	0	0	0	0
Capital Outlay	525,662	545,819	0	19,721	19,721	0
<b>TOTAL PARKS PROJECTS</b>	<b>525,662</b>	<b>545,819</b>	<b>0</b>	<b>19,721</b>	<b>19,721</b>	<b>0</b>
<b>STREET PROJECTS</b>						
Capital Outlay	5,091,746	5,102,198	0	349,340	349,340	0
<b>BUILDING IMPROVEMENTS</b>						
Capital Outlay	2,750	4,000	0	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>5,751,401</b>	<b>5,784,280</b>	<b>0</b>	<b>388,095</b>	<b>388,095</b>	<b>13,936</b>

**CITY OF LAREDO, TEXAS  
2014 CERTIFICATE OF OBLIGATION  
CAPITAL PROJECTS FUND  
FY 2019 - 2020**

	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>CLOSING BALANCE</b>	\$412,603	\$386,070	\$0	\$5	\$5	\$0
<hr/>						
<b>ADJUSTMENTS</b>						
Rounding	-	-	-	(5)	(5)	-
<hr/>						
Total Adjustments	-	-	-	(5)	(5)	-
<hr/>						
<b>ADJUSTED CLOSING BALANCE</b>	412,603	386,070	-	-	-	-
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**CITY OF LAREDO, TEXAS  
2015 CERTIFICATE OF OBLIGATION  
CAPITAL PROJECTS FUND  
FY 2019 - 2020**

	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>OPENING BALANCE</b>	\$0	\$0	\$0	\$4,802,265	\$4,802,265	\$0
<b>REVENUES</b>						
Rents, Royalties and Interest	1,081,473	1,174,831	0	26,331	26,331	133,948
Reimburse and Miscellaneous	145,581	145,581	0	0	0	35,049
Other Financing Sources	14,790,000	14,790,000	0	0	0	0
<b>TOTAL REVENUES</b>	<b>16,017,054</b>	<b>16,110,412</b>	<b>0</b>	<b>26,331</b>	<b>26,331</b>	<b>168,997</b>
<b>TOTAL AVAILABLE</b>	<b>16,017,054</b>	<b>16,110,412</b>	<b>0</b>	<b>4,828,596</b>	<b>4,828,596</b>	<b>168,997</b>
<b>EXPENDITURES</b>						
<b>TRAFFIC</b>						
Personnel Services	0	0	0	0	0	0
Capital Outlay	0	0	0	955	955	0
<b>TOTAL TRAFFIC</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>955</b>	<b>955</b>	<b>0</b>
<b>SPECIAL CONSTR. PROJECTS</b>						
Personnel Services	0	0	0	0	0	0
Capital Outlay	0	0	0	8,307	8,307	0
<b>TOTAL SPECIAL CONSTR. PROJECT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>8,307</b>	<b>8,307</b>	<b>0</b>
<b>CONSTRUCTION</b>						
Personnel Services	0	0	0	0	0	0
Capital Outlay	0	0	0	834	834	0
<b>TOTAL CONSTRUCTION</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>834</b>	<b>834</b>	<b>0</b>

**CITY OF LAREDO, TEXAS  
2015 CERTIFICATE OF OBLIGATION  
CAPITAL PROJECTS FUND  
FY 2019 - 2020**

	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>OTHER</b>						
Materials and Supplies	89,583	89,583	0	948	948	0
Contractual Services	3,503	5,031	0	976	976	0
Other Charges	0	0	0	114,990	114,990	168,997
Capital Outlay	3,569,851	3,801,352	0	147,690	147,690	0
Debt Service	219,742	219,742	0	0	0	0
Intergovernmental Transfers	864,984	908,994	0	1,447,758	1,447,758	0
<b>TOTAL OTHER</b>	<b>4,747,663</b>	<b>5,024,702</b>	<b>0</b>	<b>1,712,362</b>	<b>1,712,362</b>	<b>168,997</b>
<b>PARKS PROJECTS</b>						
Capital Outlay	1,576,915	1,875,319	0	566,139	566,139	0
<b>DRAINAGE PROJECTS</b>						
Capital Outlay	0	0	0	450,000	450,000	0
<b>STREET PROJECTS</b>						
Capital Outlay	2,341,412	2,779,275	0	1,007,591	1,007,591	0
<b>BUILDING IMPROVEMENTS</b>						
Capital Outlay	1,580,076	1,628,851	0	92,357	92,357	0
<b>LAND &amp; IMPROVEMENTS</b>						
Capital Outlay	0	0	0	990,028	990,028	0
<b>TOTAL EXPENDITURES</b>	<b>10,246,066</b>	<b>11,308,147</b>	<b>0</b>	<b>4,828,573</b>	<b>4,828,573</b>	<b>168,997</b>
<b>CLOSING BALANCE</b>	<b>\$5,770,988</b>	<b>\$4,802,265</b>	<b>\$0</b>	<b>\$23</b>	<b>\$23</b>	<b>\$0</b>
<b>ADJUSTMENTS</b>						
Rounding	-	-	-	(23)	(23)	-
Total Adjustments	-	-	-	(23)	(23)	-
<b>ADJUSTED CLOSING BALANCE</b>	<b>5,770,988</b>	<b>4,802,265</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**CITY OF LAREDO, TEXAS  
2016A CERTIFICATE OF OBLIGATION  
CAPITAL PROJECTS FUND  
FY 2019 - 2020**

	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>OPENING BALANCE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$12,115,119</b>	<b>\$12,115,119</b>	<b>\$0</b>
<b>REVENUES</b>						
Rents, Royalties and Interest	0	0	0	0	0	0
Reimburse and Miscellaneous	0	0	0	0	0	0
<b>OTHER</b>						
Rents, Royalties and Interest	18,900	51,859	0	9,474	9,474	56,874
Reimburse and Miscellaneous	8,324	8,324	0	0	0	94
Other Financing Sources	3,075,000	3,075,000	0	0	0	0
<b>TOTAL OTHER</b>	<b>3,102,224</b>	<b>3,135,183</b>	<b>0</b>	<b>9,474</b>	<b>9,474</b>	<b>56,968</b>
<b>OTHER</b>						
Rents, Royalties and Interest	3,369,106	3,565,807	0	67,853	67,820	159,524
Reimburse and Miscellaneous	29,354	30,354	0	0	0	562
Other Financing Sources	18,303,000	18,303,000	0	0	0	0
<b>TOTAL OTHER</b>	<b>21,701,460</b>	<b>21,899,161</b>	<b>0</b>	<b>67,853</b>	<b>67,820</b>	<b>160,086</b>
<b>TOTAL REVENUES</b>	<b>24,803,684</b>	<b>25,034,344</b>	<b>0</b>	<b>77,327</b>	<b>77,294</b>	<b>217,054</b>
<b>TOTAL AVAILABLE</b>	<b>24,803,684</b>	<b>25,034,344</b>	<b>0</b>	<b>12,192,446</b>	<b>12,192,413</b>	<b>217,054</b>
<b>EXPENDITURES</b>						
<b>TRAFFIC</b>						
Personnel Services	0	0	0	0	0	0
Capital Outlay	0	0	0	250,391	250,391	0
<b>TOTAL TRAFFIC</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>250,391</b>	<b>250,391</b>	<b>0</b>

**CITY OF LAREDO, TEXAS  
2016A CERTIFICATE OF OBLIGATION  
CAPITAL PROJECTS FUND  
FY 2019 - 2020**

	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>SPECIAL CONSTR. PROJECTS</b>						
Personnel Services	0	0	0	0	0	0
Capital Outlay	0	0	0	23,395	23,395	0
<b>TOTAL SPECIAL CONSTR. PROJE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>23,395</b>	<b>23,395</b>	<b>0</b>
<b>CONSTRUCTION</b>						
Personnel Services	0	0	0	0	0	0
Materials and Supplies	0	0	0	2,340	2,340	0
Capital Outlay	0	0	0	52,734	52,734	0
<b>TOTAL CONSTRUCTION</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>55,074</b>	<b>55,074</b>	<b>0</b>
<b>OTHER</b>						
Contractual Services	395	754	0	246	246	0
Other Charges	0	0	0	68,657	68,657	56,968
Capital Outlay	909,235	909,235	0	2,090,765	2,090,765	0
Debt Service	75,000	75,000	0	0	0	0
<b>TOTAL OTHER</b>	<b>984,630</b>	<b>984,989</b>	<b>0</b>	<b>2,159,668</b>	<b>2,159,668</b>	<b>56,968</b>
<b>OTHER</b>						
Contractual Services	3,714	6,717	0	1,678	1,678	0
Other Charges	0	0	0	535,580	535,580	0
Capital Outlay	3,199,347	3,816,052	0	535,242	535,242	160,086
Debt Service	264,481	264,481	0	0	0	0
Intergovernmental Transfers	15,000	38,183	0	96,816	96,816	0
<b>TOTAL OTHER</b>	<b>3,482,542</b>	<b>4,125,433</b>	<b>0</b>	<b>1,169,316</b>	<b>1,169,316</b>	<b>160,086</b>

**CITY OF LAREDO, TEXAS  
2016A CERTIFICATE OF OBLIGATION  
CAPITAL PROJECTS FUND  
FY 2019 - 2020**

	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>PARKS PROJECTS</b>						
Capital Outlay	365,383	1,435,206	0	443,471	443,471	0
<b>STREET PROJECTS</b>						
Capital Outlay	743,614	2,173,234	0	6,760,005	6,760,005	0
<b>BUILDING IMPROVEMENTS</b>						
Capital Outlay	1,886,481	4,200,363	0	1,331,093	1,331,093	0
<b>TOTAL EXPENDITURES</b>	<b>7,462,650</b>	<b>12,919,225</b>	<b>0</b>	<b>12,192,413</b>	<b>12,192,413</b>	<b>217,054</b>
<b>CLOSING BALANCE</b>	<b>\$17,341,034</b>	<b>\$12,115,119</b>	<b>\$0</b>	<b>\$33</b>	<b>\$0</b>	<b>\$0</b>
<b>ADJUSTMENTS</b>						
Rounding	-	-	-	(33)	-	-
Total Adjustments	-	-	-	(33)	-	-
<b>ADJUSTED CLOSING BALANCE</b>	<b>17,341,034</b>	<b>12,115,119</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**CITY OF LAREDO, TEXAS  
2017 CERTIFICATE OF OBLIGATION  
CAPITAL PROJECTS FUND  
FY 2019 - 2020**

	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>OPENING BALANCE</b>	\$0	\$0	\$0	\$10,123,688	\$10,123,688	\$0
<b>REVENUES</b>						
Rents, Royalties and Interest	0	2,498,562	0	148,462	148,732	140,558
Other Financing Sources	0	14,810,000	0	0	0	0
<b>TOTAL REVENUES</b>	<b>0</b>	<b>17,308,562</b>	<b>0</b>	<b>148,462</b>	<b>148,732</b>	<b>140,558</b>
<b>TOTAL AVAILABLE</b>	<b>0</b>	<b>17,308,562</b>	<b>0</b>	<b>10,272,150</b>	<b>10,272,420</b>	<b>140,558</b>
<b>EXPENDITURES</b>						
<b>TRAFFIC</b>						
Capital Outlay	0	0	0	142,037	142,037	0
<b>SPECIAL CONSTR. PROJECTS</b>						
Capital Outlay	0	0	0	317,738	317,738	0
<b>CONSTRUCTION</b>						
Materials and Supplies	0	0	0	9,900	9,900	0
Capital Outlay	0	0	0	609,308	609,308	0
<b>TOTAL CONSTRUCTION</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>619,208</b>	<b>619,208</b>	<b>0</b>
<b>OTHER</b>						
Contractual Services	0	2,178	0	1,561	1,561	0
Other Charges	0	0	0	336,171	336,171	140,558
Capital Outlay	0	5,181,752	0	4,148,743	4,148,743	0
Debt Service	0	236,232	0	7,181	7,181	0
<b>TOTAL OTHER</b>	<b>0</b>	<b>5,420,162</b>	<b>0</b>	<b>4,493,656</b>	<b>4,493,656</b>	<b>140,558</b>

**CITY OF LAREDO, TEXAS  
2017 CERTIFICATE OF OBLIGATION  
CAPITAL PROJECTS FUND  
FY 2019 - 2020**

	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>PARKS PROJECTS</b>						
Capital Outlay	0	529,884	0	2,882,362	2,882,632	0
<b>STREET PROJECTS</b>						
Capital Outlay	0	653,641	0	564,119	564,119	0
<b>BUILDING IMPROVEMENTS</b>						
Capital Outlay	0	581,187	0	1,253,013	1,253,013	0
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>7,184,874</b>	<b>0</b>	<b>10,272,133</b>	<b>10,272,403</b>	<b>140,558</b>
<b>CLOSING BALANCE</b>	<b>\$0</b>	<b>\$10,123,688</b>	<b>\$0</b>	<b>\$17</b>	<b>\$17</b>	<b>\$0</b>
<b>ADJUSTMENTS</b>						
Rounding	0	0	0	(17)	(17)	0
Total Adjustments	0	0	0	(17)	(17)	0
<b>ADJUSTED CLOSING BALANCE</b>	<b>0</b>	<b>10,123,688</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>0</b>

**CITY OF LAREDO, TEXAS  
2018 CERTIFICATE OF OBLIGATION  
CAPITAL PROJECTS FUND  
FY 2019 - 2020**

	ACTUAL FY 16-17	ACTUAL FY 17-18	ORIGINAL BUDGET FY 18-19	AMENDED BUDGET FY 18-19	TOTAL ESTIMATE FY 18-19	PROPOSED BUDGET FY 19-20
<b>OPENING BALANCE</b>	\$0	\$0	\$0	\$0	\$0	\$0
<b>REVENUES</b>						
Rents, Royalties and Interest	0	0	0	876,475	876,475	215,900
Other Financing Sources	0	0	0	11,640,000	11,640,000	0
<b>TOTAL REVENUES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>12,516,475</b>	<b>12,516,475</b>	<b>215,900</b>
<b>TOTAL AVAILABLE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>12,516,475</b>	<b>12,516,475</b>	<b>215,900</b>
<b>EXPENDITURES</b>						
<b>TRAFFIC</b>						
Capital Outlay	0	0	0	1,376,503	1,376,503	0
<b>SPECIAL CONSTR. PROJECTS</b>						
Capital Outlay	0	0	0	6,001,189	6,001,189	0
<b>CONSTRUCTION</b>						
Capital Outlay	0	0	0	353,941	353,941	0
<b>OTHER</b>						
Contractual Services	0	0	0	2,000	2,000	0
Other Charges	0	0	0	26,126	26,126	0
Capital Outlay	0	0	0	1,500,000	1,500,000	215,900
Debt Service	0	0	0	188,349	188,349	0
<b>TOTAL OTHER</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,716,475</b>	<b>1,716,475</b>	<b>215,900</b>
<b>PARKS PROJECTS</b>						
Capital Outlay	0	0	0	2,946,838	2,946,838	0
<b>STREET PROJECTS</b>						
Capital Outlay	0	0	0	121,529	121,529	0
<b>TOTAL EXPENDITURES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>12,516,475</b>	<b>12,516,475</b>	<b>215,900</b>
<b>CLOSING BALANCE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



**CITY OF LAREDO  
WAGE SCHEDULE  
PROPOSED EFFECTIVE 10-01-19**

	Grd	Minimum	Midpoint	Maximum
HOURLY	R23	11.28	15.23	19.18
BI-WEEKLY		902.40	1,218.40	1,534.40
MONTHLY		1,955.20	2,639.87	3,324.53
ANNUAL		23,462.40	31,678.40	39,894.40
HOURLY	R24	11.48	15.50	19.52
BI-WEEKLY		918.40	1,240.00	1,561.28
MONTHLY		1,989.87	2,686.67	3,383.47
ANNUAL		23,878.40	32,240.00	40,601.60
HOURLY	R25	11.69	15.78	19.87
BI-WEEKLY		935.20	1,262.40	1,589.60
MONTHLY		2,026.27	2,735.20	3,444.13
ANNUAL		24,315.20	32,822.40	41,329.60
HOURLY	R26	11.89	16.05	20.21
BI-WEEKLY		951.20	1,284.00	1,616.80
MONTHLY		2,060.93	2,782.00	3,503.07
ANNUAL		24,731.20	33,384.00	42,036.80
HOURLY	R27	12.10	16.34	20.57
BI-WEEKLY		968.00	1,307.20	1,645.60
MONTHLY		2,097.33	2,832.27	3,565.47
ANNUAL		25,168.00	33,987.20	42,785.60
HOURLY	R28	12.30	16.61	20.91
BI-WEEKLY		984.00	1,328.80	1,672.80
MONTHLY		2,132.00	2,879.07	3,624.40
ANNUAL		25,584.00	34,548.80	43,492.80
HOURLY	R29	12.51	16.89	21.27
BI-WEEKLY		1,000.80	1,351.20	1,701.60
MONTHLY		2,168.40	2,927.60	3,686.80
ANNUAL		26,020.80	35,131.20	44,241.60
HOURLY	R30	13.00	17.55	22.10
BI-WEEKLY		1,040.00	1,404.00	1,768.00
MONTHLY		2,253.33	3,042.00	3,830.67
ANNUAL		27,040.00	36,504.00	45,968.00
HOURLY	R31	13.84	18.69	23.53
BI-WEEKLY		1,107.20	1,495.20	1,882.40
MONTHLY		2,398.93	3,239.60	4,078.53
ANNUAL		28,787.20	38,875.20	48,942.40
HOURLY	R32	14.80	19.98	25.16
BI-WEEKLY		1,184.00	1,598.40	2,012.80
MONTHLY		2,565.33	3,463.20	4,361.07
ANNUAL		30,784.00	41,558.40	52,332.80
HOURLY	R33	15.85	21.40	26.95
BI-WEEKLY		1,268.00	1,712.00	2,156.00
MONTHLY		2,747.33	3,709.33	4,671.33
ANNUAL		32,968.00	44,512.00	56,056.00
HOURLY	R34	16.95	22.89	28.82
BI-WEEKLY		1,356.00	1,831.20	2,305.60
MONTHLY		2,938.00	3,967.60	4,995.47
ANNUAL		35,256.00	47,611.20	59,945.60
HOURLY	R35	18.14	24.49	30.84
BI-WEEKLY		1,451.20	1,959.20	2,467.20
MONTHLY		3,144.27	4,244.93	5,345.60
ANNUAL		37,731.20	50,939.20	64,147.20

	Grd	Minimum	Midpoint	Maximum
HOURLY	R36	19.60	26.46	33.32
BI-WEEKLY		1,568.00	2,116.80	2,665.60
MONTHLY		3,397.33	4,586.40	5,775.47
ANNUAL		40,768.00	55,036.80	69,305.60
HOURLY	R37	21.18	28.60	36.01
BI-WEEKLY		1,694.40	2,288.00	2,880.80
MONTHLY		3,671.20	4,957.33	6,241.73
ANNUAL		44,054.40	59,488.00	74,900.80
HOURLY	R38	22.87	30.88	38.88
BI-WEEKLY		1,829.60	2,470.40	3,110.40
MONTHLY		3,964.13	5,352.53	6,739.20
ANNUAL		47,569.60	64,230.40	80,870.40
HOURLY	R39	24.70	33.35	41.99
BI-WEEKLY		1,976.00	2,668.00	3,359.20
MONTHLY		4,281.33	5,780.67	7,278.27
ANNUAL		51,376.00	69,368.00	87,339.20
HOURLY	R40	26.54	35.83	45.12
BI-WEEKLY		2,123.20	2,866.40	3,609.60
MONTHLY		4,600.27	6,210.53	7,820.80
ANNUAL		55,203.20	74,526.40	93,849.60
HOURLY	R41	28.66	38.69	48.72
BI-WEEKLY		2,292.80	3,095.20	3,897.60
MONTHLY		4,967.73	6,706.27	8,444.80
ANNUAL		59,612.80	80,475.20	101,337.60
HOURLY	R42	30.96	41.80	52.63
BI-WEEKLY		2,476.80	3,344.00	4,210.40
MONTHLY		5,366.40	7,245.33	9,122.53
ANNUAL		64,396.80	86,944.00	109,470.40
HOURLY	R43	33.42	45.12	56.81
BI-WEEKLY		2,673.60	3,609.60	4,544.80
MONTHLY		5,792.80	7,820.80	9,847.07
ANNUAL		69,513.60	93,849.60	118,164.80
HOURLY	R44	36.09	48.72	61.35
BI-WEEKLY		2,887.20	3,897.60	4,908.00
MONTHLY		6,255.60	8,444.80	10,634.00
ANNUAL		75,067.20	101,337.60	127,608.00
HOURLY	W44	37.54	50.68	63.82
BI-WEEKLY		3,003.20	4,054.40	5,105.60
MONTHLY		6,506.93	8,784.53	11,062.13
ANNUAL		78,083.20	105,414.40	132,745.60
HOURLY	R45	39.04	52.71	66.37
BI-WEEKLY		3,123.20	4,216.80	5,309.60
MONTHLY		6,766.93	9,136.40	11,504.13
ANNUAL		81,203.20	109,636.80	138,049.60
HOURLY	W45	40.60	54.81	69.02
BI-WEEKLY		3,248.00	4,384.80	5,521.60
MONTHLY		7,037.33	9,500.40	11,963.47
ANNUAL		84,448.00	114,004.80	143,561.60

DEPT. DIV.	DIVISION NAME	POSITION TITLE	GRADE	AMENDED FY 16-17	AMENDED FY 17-18	ADOPTED FY 18-19	AMENDED FY 18-19	PROPOSED FY 19-20
1100	City Council	Administrative Intern (2@.48 & 1FT)	R29	1.96	1.96	0	0	0
1101	City Council District 1	Council Member	65	1	1	1	1	1
1102	City Council District 2	Council Member	65	1	1	1	1	1
1103	City Council District 3	Council Member	65	1	1	1	1	1
1104	City Council District 4	Council Member	65	1	1	1	1	1
1105	City Council District 5	Council Member	65	1	1	1	1	1
1106	City Council District 6	Council Member	65	1	1	1	1	1
1107	City Council District 7	Council Member	65	1	1	1	1	1
1108	City Council District 8	Council Member	65	1	1	1	1	1
1109	Mayor	Mayor	65	1	1	1	1	1
	<b>Mayor &amp; City Council Total</b>			<b>10.96</b>	<b>10.96</b>	<b>9</b>	<b>9</b>	<b>9</b>
1120	Internal Audit	Internal Auditor	R41	0	1	1	1	1
1120	Internal Audit	Compliance Auditor	R38	0	1	1	1	1
1120	Internal Audit	Auditor II	R35	0	2	2	1	1
1120	Internal Audit	Auditor I	R33	0	1	1	2	2
	<b>Internal Audit Total</b>			<b>0</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>
1200	City Manager	City Manager	50	1	1	1	1	1
1200	City Manager	Deputy City Manager	W45	1	1	1	1	1
1200	City Manager	Assistant City Manager	W45	2	1	1	2	2
1200	City Manager	Executive Director	R45	0	0	4	0	0
1200	City Manager	Traffic Director	R43	0	0	0	0	0
1200	City Manager	Data Officer	R43	0	1	0	0	0
1200	City Manager	Chief Innovation Officer	R43	0	1	1	1	0
1200	City Manager	Grants Administrator	R40	0	0	0	0	1
1200	City Manager	Administrative Assistant II	R35	1	1	1	1	1
1200	City Manager	Executive Secretary	R32	1	1	1	1	1
1200	City Manager	Clerk III	R27	2	2	2	2	2
	<b>City Manager Total</b>			<b>8</b>	<b>9</b>	<b>12</b>	<b>9</b>	<b>9</b>
1210	Internal Audit	Internal Auditor	R41	1	0	0	0	0
1210	Internal Audit	Auditor II	R35	2	0	0	0	0
1210	Internal Audit	Auditor I	R33	1	0	0	0	0
	<b>Internal Audit Total</b>			<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
1225	Council Support	Executive Ass't. to the City Manager	R41	1	1	1	1	1
1225	Council Support	Legislative Assistant	R35	1	1	1	1	1
1225	Council Support	Administrative Assistant II	R35	1	1	1	1	1
1225	Council Support	Administrative Assistant I	R32	2	2	2	2	4
	<b>Council Support Total</b>			<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>7</b>
1230	Public Information	Public Information Officer (CM only)	R41	0	1	0	0	1
1230	Public Information	Public Information Officer (CM only)	R37	1	0	0	0	0
1230	Public Information	Administrative Assistant II	R35	0	1	0	0	1
1230	Public Information	Program Coordinator	R33	0	0	0	0	1
1230	Public Information	Administrative Assistant I	R32	1	0	0	0	0
	<b>Public Information Total</b>			<b>2</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>3</b>
1231	Communication	Public Access-Media Svcs. Mgr.	R41	0	0	1	1	0
1231	Communication	Public Information Officer (CM only)	R41	0	0	1	1	0
1231	Communication	Grants Administrator	R40	0	0	0	1	0
1231	Communication	Administrative Assistant II	R35	0	0	1	1	0
1231	Communication	Program Coordinator	R33	0	0	1	1	0
1231	Communication	Audio Visual Technician Supervisor	R32	0	0	1	1	0
1231	Communication	Administrative Assistant I	R32	0	0	1	1	0
1231	Communication	Audio Visual Technician II	R30	0	0	1	0	0
1231	Communication	Audio Visual Technician I	R28	0	0	2	2	0
	<b>Communication Total</b>			<b>0</b>	<b>0</b>	<b>9</b>	<b>9</b>	<b>0</b>
1250	City Hall Maintenance	Bldg. Maintenance Supervisor	R32	0	0	0	1	1
1250	City Hall Maintenance	Maintenance & Event Supervisor	R28	0	0	1	0	0
1250	City Hall Maintenance	Maintenance Worker	R25	0	0	1	1	1
1250	City Hall Maintenance	Building Maintenance Worker	R24	0	0	0	0	1
1250	City Hall Maintenance	Custodian	R23	0	0	3	3	3
	<b>City Hall Maintenance Total</b>			<b>0</b>	<b>0</b>	<b>5</b>	<b>5</b>	<b>6</b>
1300	Budget	Executive Director	R45	0	1	0	0	0
1300	Budget	Budget Director	R43	1	1	1	1	1
1300	Budget	Budget Analyst III	R37	3	2	2	0	0
1300	Budget	Budget Analyst II	R35	0	0	0	1	1
1300	Budget	Budget Analyst I	R33	0	2	2	3	3

DEPT. DIV.	DIVISION NAME	POSITION TITLE	GRADE	AMENDED FY 16-17	AMENDED FY 17-18	ADOPTED FY 18-19	AMENDED FY 18-19	PROPOSED FY 19-20
1300	Budget	Administrative Assistant I	R32	0	0	0	1	1
1300	Budget	Instrument Technician	R25	0	0	0	0	0
	<b>Budget Total</b>			<b>4</b>	<b>6</b>	<b>5</b>	<b>6</b>	<b>6</b>
1400	Municipal Court	Municipal Court Clerk	R43	1	1	1	1	1
1400	Municipal Court	Assistant City Attorney III	R42	0	0	0	1	1
1400	Municipal Court	Deputy Municipal Court Clerk II	R37	1	1	1	0	0
1400	Municipal Court	Administrative Assistant I	R32	1	1	1	1	1
1400	Municipal Court	Deputy Municipal Court Clerk	R32	1	0	0	0	0
1400	Municipal Court	Municipal Court Bailiff	R32	1	2	2	0	0
1400	Municipal Court	Assistant Court Clerk	R27	16	16	16	19	19
1400	Municipal Court	Custodian	R23	1	1	1	1	1
1400	Municipal Court	Municipal Court Judge	19	1	1	1	1	1
1400	Municipal Court	Associate Municipal Court Judge (2 @.25)	18	0.5	0.5	0.5	0.5	0.5
	<b>Municipal Court Total</b>			<b>23.5</b>	<b>23.5</b>	<b>23.5</b>	<b>24.5</b>	<b>24.5</b>
1510	Building Inspections	Executive Director	R45	0	1	0	0	0
1510	Building Inspections	Building Development Services Director	R43	1	1	1	1	1
1510	Building Inspections	Building Official	R42	1	1	1	1	1
1510	Building Inspections	Construction Superintendent	R37	1	0	0	0	0
1510	Building Inspections	Building Inspection Superintendent	R37	1	1	1	1	1
1510	Building Inspections	Building Plans Examiner Supervisor	R35	1	1	1	0	0
1510	Building Inspections	Building Plans Examiner II	R35	2	2	2	3	3
1510	Building Inspections	Electrical Inspector II	R34	2	2	2	1	1
1510	Building Inspections	Plumbing Inspector II	R34	2	2	2	2	2
1510	Building Inspections	Building Plans Examiner I	R32	0	1	1	1	1
1510	Building Inspections	Administrative Assistant I	R32	1	1	1	1	1
1510	Building Inspections	Building Inspector	R32	3	3	3	4	4
1510	Building Inspections	Electrical Inspector I	R32	1	1	1	1	1
1510	Building Inspections	Plumbing Inspector I	R32	1	1	1	1	1
1510	Building Inspections	Clerk IV	R28	1	1	1	1	1
1510	Building Inspections	Clerk III	R27	1	1	1	1	1
1510	Building Inspections	Clerk II	R25	1	1	1	1	1
1510	Building Inspections	Clerk-Typist	R24	1	1	1	1	1
1510	Building Inspections	Custodian	R23	1	1	1	1	1
	<b>Building Inspections Total</b>			<b>22</b>	<b>23</b>	<b>22</b>	<b>22</b>	<b>22</b>
1515	Development Review	Civil Engineer II (PE)	R42	2	2	2	2	2
1515	Development Review	Engineering Associate II	R40	1	1	1	1	1
1515	Development Review	Utilities Coordination Manager	R39	0	0	0	1	1
1515	Development Review	Engineering Associate I	R38	1	1	1	0	0
1515	Development Review	Construction Inspector	R32	2	2	2	2	2
	<b>Development Review Total</b>			<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>
1520	Code Enforcement	Zoning Enforcement Supervisor	R34	1	1	1	1	1
1520	Code Enforcement	Building Plans Examiner I	R32	1	0	0	0	0
1520	Code Enforcement	Zoning Enforcement Officer I	R31	4	4	4	4	4
	<b>Code Enforcement Total</b>			<b>6</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>
1530	Public Right of Way	Engineering Associate II	R40	0	0	0	1	1
1530	Public Right of Way	Public Right of Way Manager	R39	1	1	1	0	0
1530	Public Right of Way	Utilities Coordination Manager	R39	0	0	0	0	0
1530	Public Right of Way	Administrative Assistant I	R32	0	0	0	1	1
1530	Public Right of Way	Street Cut Inspector	R32	2	2	2	1	1
	<b>Public Right of Way Total</b>			<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>
1535	Geographic Info System	Geographic Inf. Systems Analyst	R36	3	3	3	2	2
1535	Geographic Info System	Street Cut Inspector	R32	0	0	0	1	1
1535	Geographic Info System	Building Plans Examiner I	R32	0	0	0	0	0
	<b>Geographic Info System Total</b>			<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>
1610	City Attorney	City Attorney	R45	1	1	1	1	1
1610	City Attorney	Assistant City Attorney III	R42	3	2	2	2	2
1610	City Attorney	First Assistant City Attorney	R42	1	1	1	0	0
1610	City Attorney	Assistant City Attorney II	R41	2	3	3	3	3
1610	City Attorney	Assistant City Attorney I	R40	0	0	0	1	1
1610	City Attorney	Paralegal	R32	1	1	1	1	1
1610	City Attorney	Administrative Assistant I	R32	1	1	1	1	1
1610	City Attorney	Clerk III	R27	1	1	1	1	1
	<b>City Attorney Total</b>			<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>
1700	City Secretary	City Secretary	R43	1	1	1	1	1

DEPT. DIV.	DIVISION NAME	POSITION TITLE	GRADE	AMENDED FY 16-17	AMENDED FY 17-18	ADOPTED FY 18-19	AMENDED FY 18-19	PROPOSED FY 19-20
1700	City Secretary	Micro Computer Specialist	R33	1	1	1	1	1
1700	City Secretary	Deputy City Secretary IV	R31	1	1	1	1	1
1700	City Secretary	Deputy City Secretary III	R29	2	1	1	1	1
1700	City Secretary	Deputy City Secretary II	R27	0	1	1	1	1
	<b>City Secretary Total</b>			<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>
1730	City Hall Maintenance	Building Maintenance Supervisor	R32	1	1	0	0	0
1730	City Hall Maintenance	Maintenance & Event Supervisor	R28	1	1	0	0	0
1730	City Hall Maintenance	Maintenance Worker	R25	1	1	0	0	0
1730	City Hall Maintenance	Custodian	R23	3	3	0	0	0
	<b>City Hall Maintenance Total</b>			<b>6</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>0</b>
1810	Tax	Tax Assessor/Collector	R43	1	1	1	1	1
1810	Tax	Assistant Tax Collector	R40	1	1	1	1	1
1810	Tax	Property Tax Supervisor	R37	1	1	1	1	1
1810	Tax	Administrative Assistant II	R35	1	1	1	1	1
1810	Tax	Revenue Collection Officer	R35	1	1	1	1	1
1810	Tax	Teller Supervisor	R33	2	2	2	2	2
1810	Tax	Facilities Security Coordinator	R32	1	1	1	1	1
1810	Tax	Administrative Assistant I	R32	1	1	1	1	1
1810	Tax	Customer Svc. Representative II	R31	2	2	2	2	2
1810	Tax	Teller II	R29	1	1	1	1	1
1810	Tax	Customer Svc. Representative	R28	2	2	2	2	2
1810	Tax	Teller I	R27	4	4	4	4	4
	<b>Tax Total</b>			<b>18</b>	<b>18</b>	<b>18</b>	<b>18</b>	<b>18</b>
1910	Accounting	Financial Services Director	R43	1	1	1	1	1
1910	Accounting	Ass't Financial Svcs Director	R41	1	1	1	1	1
1910	Accounting	Chief Accountant	R40	1	1	1	1	1
1910	Accounting	Accounting Supervisor	R39	2	1	1	2	2
1910	Accounting	Accountant III	R37	1	1	1	0	0
1910	Accounting	Accountant II	R35	1	1	1	1	1
1910	Accounting	Accountant I	R33	4	3	3	3	3
1910	Accounting	Administrative Secretary	R29	1	1	1	1	1
1910	Accounting	Senior Accounting Technician	R29	1	3	3	3	3
1910	Accounting	Clerk III	R27	3	2	2	2	2
	<b>Accounting Total</b>			<b>16</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>
1920	Purchasing	Purchasing Agent	R40	1	1	1	1	1
1920	Purchasing	Administrative Assistant II	R35	3	3	3	2	2
1920	Purchasing	Buyer II	R31	2	2	2	2	2
1920	Purchasing	Buyer I	R29	1	1	1	2	2
	<b>Purchasing Total</b>			<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>
1930	Payroll	Payroll Manager	R39	1	1	1	1	1
1930	Payroll	Payroll Specialist	R33	2	2	2	2	2
	<b>Payroll Total</b>			<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>
1960	Accounts Payable	Accounts Payable Supervisor	R36	1	1	1	1	1
1960	Accounts Payable	Administrative Assistant I	R32	0	1	1	1	1
1960	Accounts Payable	Clerk IV	R28	3	3	3	1	1
1960	Accounts Payable	Clerk III	R27	1	0	0	0	0
1960	Accounts Payable	Clerk II	R25	1	1	1	3	3
	<b>Accounts Payable Total</b>			<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>
2010	Personnel	Executive Director	R45	0	0	0	0	0
2010	Personnel	Human Resources Director	R43	1	1	1	1	1
2010	Personnel	Human Resources Officer	R41	1	1	1	1	1
2010	Personnel	Training Coordinator	R36	0	1	0	0	0
2010	Personnel	Human Resources Analyst II	R35	0	0	0	1	1
2010	Personnel	Administrative Assistant I	R32	1	1	1	1	1
2010	Personnel	Human Resources Assistant III-HR	R32	1	1	1	1	1
2010	Personnel	Human Resources Assistant II-HR	R30	2	2	2	1	1
2010	Personnel	Human Resources Assistant I-HR	R28	0	0	0	2	2
2010	Personnel	Clerk II	R25	1	1	1	0	0
2010	Personnel	Clerk I	R23	1	1	1	0	0
	<b>Personnel Total</b>			<b>8</b>	<b>9</b>	<b>8</b>	<b>8</b>	<b>8</b>
2015	Civil Service	Human Resources Supervisor	R39	1	1	1	1	1
2015	Civil Service	Administrative Assistant II	R35	1	1	1	1	1
2015	Civil Service	Human Resources Assistant III- H.R	R32	0	0	0	1	1
2015	Civil Service	Human Resources Assistant II- H.R	R30	1	1	1	0	0

DEPT. DIV.	DIVISION NAME	POSITION TITLE	GRADE	AMENDED FY 16-17	AMENDED FY 17-18	ADOPTED FY 18-19	AMENDED FY 18-19	PROPOSED FY 19-20
	<b>Civil Service Total</b>			<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>
2025	Training	Human Resources Officer	R41	1	1	1	1	1
2025	Training	Assistant Human Resources Director	R41	0	0	0	1	1
2025	Training	Human Resource Recruiter	R37	0	0	0	1	1
2025	Training	Training Coordinator	R36	0	0	1	0	0
2025	Training	Administrative Assistant I	R32	0	0	0	0	0
2025	Training	Human Resources Assistant II-HR	R30	3	2	2	2	2
2025	Training	Administrative Intern (2@.35)	R29	0.7	0.7	0.7	0.7	0.7
2025	Training	Clerk II	R25	0	0	0	0	0
2025	Training	Clerk (CO-OP/ICT) (7@.25)	R20	1.75	1.75	1.75	1.75	1.75
2025	Training	Playground Asst., (CO-OP) (7@.25)	R20	1.75	1.75	1.75	1.75	1.75
	<b>Training Total</b>			<b>8.2</b>	<b>7.2</b>	<b>8.2</b>	<b>9.2</b>	<b>9.2</b>
2035	Self Insurance	Human Resources Analyst II-HR	R35	1	1	1	1	1
2035	Self Insurance	Human Resources Assistant II-HR	R30	1	1	1	1	1
2035	Self Insurance	Human Resources Assistant III-HR	R32	0	0	0	0	0
	<b>Self Insurance Total</b>			<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>
2060	Risk Management	Risk Manager	R41	1	1	1	1	1
2060	Risk Management	Registered Nurse II	R38	1	1	1	1	1
2060	Risk Management	Risk Analyst II	R35	0	0	0	1	1
2060	Risk Management	Administrative Assistant II	R35	0	0	0	0	0
2060	Risk Management	Safety & Loss Control Spec. II	R34	3	2	2	2	2
2060	Risk Management	Safety & Loss Control Spec. I	R32	0	1	1	1	1
2060	Risk Management	Administrative Assistant I	R32	1	1	1	1	1
2060	Risk Management	Senior Claims Analyst	R32	1	1	1	1	1
2060	Risk Management	Workers' Compensation Coordinator	R30	1	1	1	1	1
2060	Risk Management	Human Resources Assistant II-HR	R30	1	2	2	1	1
2060	Risk Management	Human Resources Assistant I-HR	R28	1	0	0	0	0
2060	Risk Management	Custodian	R23	1	1	1	1	1
	<b>Risk Management Total</b>			<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>
2062	Employee Health & Wellness	Employee Health Manager	R40	1	1	1	1	1
2062	Employee Health & Wellness	Registered Nurse II	R38	1	1	1	1	1
2062	Employee Health & Wellness	Administrative Assistant II	R35	0	0	0	1	1
2062	Employee Health & Wellness	Licensed Vocational Nurse II	R31	1	1	1	1	1
2062	Employee Health & Wellness	Medical Office Assistant	R28	1	1	1	1	1
2062	Employee Health & Wellness	Clerk III	R27	1	1	1	0	0
	<b>Employee Health &amp; Wellness</b>			<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>
2110	Planning & Zoning	Planning Director	R45	1	1	1	1	1
2110	Planning & Zoning	Planner III-Current	R39	1	1	1	1	1
2110	Planning & Zoning	Planner II	R36	6	6	6	6	6
2110	Planning & Zoning	Cemetery Superintendent	R35	0	0	0	0	0
2110	Planning & Zoning	Data/Mapping Coordinator	R33	1	1	1	1	1
2110	Planning & Zoning	Administrative Assistant I	R32	1	1	1	1	1
2110	Planning & Zoning	Administrative Secretary	R29	1	1	1	1	1
2110	Planning & Zoning	Drafting Technician	R29	2	2	2	1	2
2110	Planning & Zoning	Clerk IV	R28	1	1	1	1	1
	<b>Planning &amp; Zoning Total</b>			<b>14</b>	<b>14</b>	<b>14</b>	<b>13</b>	<b>14</b>
2210	Administration	City Engineer	R45	1	1	1	1	1
2210	Administration	Assistant City Engineer (PE)	R42	1	1	1	1	1
2210	Administration	Administrative Secretary	R29	1	1	1	1	1
2210	Administration	Clerk II	R25	2	2	2	1	2
2210	Administration	Clerk-Typist	R24	1	1	1	1	1
	<b>Administration Total</b>			<b>6</b>	<b>6</b>	<b>6</b>	<b>5</b>	<b>6</b>
2220	Design & Surveying	Civil Engineer II (PE)	R42	2	2	2	2	2
2220	Design & Surveying	Engineering Associate II	R40	1	0	0	1	1
2220	Design & Surveying	Engineering Associate I	R38	2	3	3	3	3
2220	Design & Surveying	Engineering Technician	R33	1	1	1	1	1
2220	Design & Surveying	Engineering Assistant	R32	1	0	0	0	0
2220	Design & Surveying	Administrative Secretary	R29	0	1	1	1	1
2220	Design & Surveying	Drafting Technician	R29	1	1	1	1	1
2220	Design & Surveying	Survey Party Chief	R29	3	3	3	2	2
2220	Design & Surveying	Instrument Technician	R25	3	3	3	2	3
	<b>Design &amp; Surveying Total</b>			<b>14</b>	<b>14</b>	<b>14</b>	<b>13</b>	<b>14</b>
2230	Construction Inspection	Senior Construction Inspector	R34	1	1	1	1	1
2230	Construction Inspection	Construction Inspector	R32	6	6	6	6	6

DEPT. DIV.	DIVISION NAME	POSITION TITLE	GRADE	AMENDED FY 16-17	AMENDED FY 17-18	ADOPTED FY 18-19	AMENDED FY 18-19	PROPOSED FY 19-20
2230	Construction Inspection	Clerk-Typist	R24	1	1	1	1	1
	<b>Construction Inspection Total</b>			<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>
2310	Administration	Police Chief	R45	1	1	1	1	1
2310	Administration	Assistant Police Chief	R42	2	2	2	2	2
2310	Administration	Administrative Planner	R41	1	1	1	1	1
2310	Administration	Deputy Police Chief	R41	2	2	2	2	2
2310	Administration	Administrative Assistant II	R35	3	3	3	3	3
2310	Administration	Finance/Personnel Supervisor	R35	1	1	1	1	1
2310	Administration	Administrative Assistant I	R32	0	0	0	1	1
2310	Administration	Building Maintenance Supervisor	R32	1	1	1	1	1
2310	Administration	Personnel Assistant III	R32	3	3	3	4	4
2310	Administration	Administrative Secretary	R29	2	3	3	3	3
2310	Administration	Clerk IV	R28	1	1	1	1	1
2310	Administration	Crime Prevention Specialist	R28	1	1	1	0	0
2310	Administration	Clerk III	R27	4	3	3	2	2
2310	Administration	Custodian	R23	5	5	5	5	8
2310	Administration	Police Lieutenants	74	1	2	2	2	2
2310	Administration	Police Sergeant	73	2	2	2	3	3
2310	Administration	Police Investigator	72	5	7	7	6	6
2310	Administration	Patrol Officer / Cadet	71	0	0	0	0	0
2310	Administration	Patrol Officer	70	2	4	4	5	5
2310	Administration	Police Cadet	69	1	0	0	0	0
	<b>Administration Total</b>			<b>38</b>	<b>42</b>	<b>42</b>	<b>43</b>	<b>46</b>
2313	Financial TF FY19	Patrol Officer	70	0	0	0	0	1
	<b>Financial TF FY19 Total</b>			<b>6</b>	<b>5</b>	<b>5</b>	<b>0</b>	<b>1</b>
2320	Records	Records Supervisor	R32	1	1	1	1	1
2320	Records	Administrative Assistant I	R32	0	0	0	1	1
2320	Records	Administrative Secretary	R29	1	0	0	0	0
2320	Records	Evidence Technician	R28	2	2	2	2	2
2320	Records	Clerk III	R27	9	10	10	9	9
2320	Records	Police Sergeant	73	2	2	2	2	2
2320	Records	Patrol Officer / Cadet	71	0	0	0	0	0
2320	Records	Patrol Officer	70	3	3	3	4	4
	<b>Records Total</b>			<b>18</b>	<b>18</b>	<b>18</b>	<b>19</b>	<b>19</b>
2322	ATTF In-Kind	Police Sergeant	73	1	1	1	1	1
2322	ATTF In-Kind	Police Investigator	72	5	4	4	5	5
	<b>ATTF In-Kind Total</b>			<b>6</b>	<b>5</b>	<b>5</b>	<b>6</b>	<b>6</b>
2325	Detective	Clerk III	R27	1	1	1	1	1
2325	Detective	Police Captains	75	1	1	1	1	1
2325	Detective	Police Lieutenants	74	2	2	2	2	2
2325	Detective	Police Sergeant	73	7	7	7	7	7
2325	Detective	Police Investigator	72	38	42	42	42	42
	<b>Detective Total</b>			<b>49</b>	<b>53</b>	<b>53</b>	<b>53</b>	<b>53</b>
2335	Narcotics Pipeline K9	Police Sergeant	73	3	2	2	2	2
2335	Narcotics Pipeline K9	Police Investigator	72	7	5	5	4	4
2335	Narcotics Pipeline K9	Patrol Officer / Cadet	71	0	0	0	0	0
2335	Narcotics Pipeline K9	Patrol Officer	70	15	16	16	13	13
2335	Narcotics Pipeline K9	Police Cadet	69	1	0	0	1	1
	<b>Narcotics Pipeline K9 Total</b>			<b>26</b>	<b>23</b>	<b>23</b>	<b>20</b>	<b>20</b>
2341	911 Communications	Network Administrator	R39	1	1	1	1	1
2341	911 Communications	Communications Manager	R38	1	1	1	1	1
2341	911 Communications	Communications Tech. Supervisor	R34	4	4	4	4	4
2341	911 Communications	Telecommunicators	R33	2	2	2	2	2
2341	911 Communications	Communications Technicians (911)	R32	37	37	37	37	37
2341	911 Communications	Computer Operator	R27	2	4	4	4	4
2341	911 Communications	Police Lieutenants	74	1	1	1	0	0
2341	911 Communications	Patrol Officer / Cadet	71	0	0	0	0	0
2341	911 Communications	Patrol Officer	70	2	2	2	2	2
	<b>911 Communications Total</b>			<b>50</b>	<b>52</b>	<b>52</b>	<b>51</b>	<b>51</b>
2351	HIDTA DEA FY19	Police Investigator	72	0	0	0	1	1
	<b>HIDTA DEA FY19 Total</b>			<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
2353	Cops Grant 2015-2018	Patrol Officers	69	0	1	1	12	12
2353	Cops Grant 2015-2018	Police Cadet	69	0	11	11	0	0
	<b>Cops Grant 2015-2018 Total</b>			<b>0</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>

DEPT. DIV.	DIVISION NAME	POSITION TITLE	GRADE	AMENDED FY 16-17	AMENDED FY 17-18	ADOPTED FY 18-19	AMENDED FY 18-19	PROPOSED FY 19-20
2356	Auto Theft- Laredo FY18	Police Lieutenants	74	1	1	1	1	1
2356	Auto Theft- Laredo FY18	Police Investigator	72	6	6	6	6	6
2356	Auto Theft- Laredo FY18	Clerk III	R27	1	1	1	1	1
	<b>Auto Theft-Laredo FY18 Total</b>			<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>
2360	Violence of Crime Act Total	Crime Victims Service Coordinator	R31	0	1	1	1	1
	<b>Violence of Crime Act Total</b>			<b>0</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
2365	Criminal Int. Acquisition	Administrative Assistant II	R35	0	0	0	0	0
2365	Criminal Int. Acquisition	Intelligence Analyst	R32	1	1	1	1	5
2365	Criminal Int. Acquisition	Police Sergeant	73	1	1	1	1	1
2365	Criminal Int. Acquisition	Police Investigator	72	1	6	6	10	10
2365	Criminal Int. Acquisition	Patrol Officer / Cadet	71	0	0	0	0	0
2365	Criminal Int. Acquisition	Patrol Officer	70	1	1	1	0	0
2365	Criminal Int. Acquisition	Police Cadet	69	0	0	0	1	1
	<b>Criminal Int. Acquisition Total</b>			<b>4</b>	<b>9</b>	<b>9</b>	<b>13</b>	<b>17</b>
2366	Patrol	Fingerprint Technician	R29	1	1	1	1	2
2366	Patrol	Police Captains	75	4	4	4	4	4
2366	Patrol	Police Lieutenants	74	14	13	13	14	14
2366	Patrol	Police Sergeant	73	31	32	32	31	31
2366	Patrol	Police Investigator	72	17	18	18	15	15
2366	Patrol	Patrol Officer / Cadet	71	0	0	0	0	0
2366	Patrol	Patrol Officer	70	290	281	281	285	284
2366	Patrol	Police Cadet	69	12	28	28	24	24
	<b>Patrol Total</b>			<b>369</b>	<b>377</b>	<b>377</b>	<b>374</b>	<b>374</b>
2376	HIDTA Task Force 2018	Police Investigator	72	2	2	2	2	2
2376	HIDTA Task Force 2018	Administrative Assistant II	R35	1	1	1	1	1
	<b>HIDTA Task Force 2018 Total</b>			<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>
2374	HIDTA DEA 2018	Police Investigator	72	1	1	1	0	0
	<b>HIDTA DEA 2018 Total</b>			<b>1</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>
2380	Justice Asst -City FY19	Network Specialist	R36	1	1	1	1	0
	<b>Justice Asst-City FY19 Total</b>			<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>0</b>
2381	Justice Asst GT-Webb FY19	Network Specialist	R36	0	0	0	0	1
	<b>Justice Asst GT-Webb FY19 Total</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>
2410	Fire	Fire Chief	R45	1	1	1	1	1
2410	Fire	Assistant Fire Chief	F8	1	1	1	1	1
2410	Fire	Deputy Fire Chief	F7	2	2	2	2	2
2410	Fire	Fire District Chief	F6	11	11	11	11	11
2410	Fire	Fire Captains	F5	53	53	53	52	52
2410	Fire	Fire Driver	F4	52	52	52	52	52
2410	Fire	Fire Assistant Driver	F3	50	50	50	50	50
2410	Fire	Firefighter	F2	98	124	124	121	121
2410	Fire	Firefighter Cadet	F1	34	8	8	11	11
	<b>Fire Total</b>			<b>302</b>	<b>302</b>	<b>302</b>	<b>301</b>	<b>301</b>
2415	EMS	Deputy Fire Chief	F7	1	1	1	1	1
2415	EMS	Fire District Chief	F6	2	2	2	2	2
2415	EMS	Fire Captains	F5	11	11	11	11	11
2415	EMS	Fire Driver	F4	1	1	1	1	1
2415	EMS	Firefighter	F2	37	35	35	34	34
2415	EMS	Firefighter Cadet	F1	1	3	3	4	4
	<b>EMS Total</b>			<b>53</b>	<b>53</b>	<b>53</b>	<b>53</b>	<b>53</b>
2420	Civilians	Senior Programmer/Analyst	R37	1	1	1	0	0
2420	Civilians	Network Specialist II	R37	0	0	0	1	1
2420	Civilians	Emergency Vehicle Maint. Supvr	R36	1	1	1	1	1
2420	Civilians	Administrative Assistant II	R35	2	2	2	2	2
2420	Civilians	Emergency Management Coordinator	R33	0	0	0	0	1
2420	Civilians	Diesel Mechanic I	R32	2	2	2	2	2
2420	Civilians	Automotive Mechanic I	R29	1	1	1	1	1
2420	Civilians	Personnel Assistant I	R28	4	4	4	4	4
2420	Civilians	Computer Operator	R27	3	3	3	3	3
2420	Civilians	Building Maintenance Worker	R24	1	1	1	1	1
2420	Civilians	Clerk I	R23	4	4	4	4	4
	<b>Civilians Total</b>			<b>19</b>	<b>19</b>	<b>19</b>	<b>19</b>	<b>20</b>
2425	Prevention & Arson	Fire Marshal	F7	1	1	1	1	1
2425	Prevention & Arson	Fire District Chief	F6	1	1	1	1	1
2425	Prevention & Arson	Fire Captains	F5	2	2	2	3	3

DEPT. DIV.	DIVISION NAME	POSITION TITLE	GRADE	AMENDED FY 16-17	AMENDED FY 17-18	ADOPTED FY 18-19	AMENDED FY 18-19	PROPOSED FY 19-20
2425	Prevention & Arson	Fire Driver	F4	2	2	2	2	2
2425	Prevention & Arson	Fire Assistant Driver	F3	3	3	3	3	3
2425	Prevention & Arson	Firefighter	F2	6	6	6	4	4
2425	Prevention & Arson	Firefighter Cadet	FAZ	0	0	0	1	1
	<b>Prevention &amp; Arson Total</b>			<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>
2430	Airport	Fire Captains	F5	3	3	3	3	3
2430	Airport	Fire Driver	F4	3	3	3	3	3
2430	Airport	Firefighter	F2	3	3	3	3	3
	<b>Airport Total</b>			<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>
2435	Training In House	Fire District Chief	F6	1	1	1	1	1
2435	Training In House	Fire Captains	F5	1	1	1	1	1
2435	Training in House	Fire Assistant Driver	F3	1	1	1	1	1
2435	Training In House	Firefighter	F2	1	1	1	1	1
	<b>Training In House Total</b>			<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>
2486	Fire Safer Grant	Firefighter Cadet	F1	0	24	24	25	25
	<b>Fire Safer Grant Total</b>			<b>0</b>	<b>24</b>	<b>24</b>	<b>25</b>	<b>25</b>
2510	Administration	Solid Waste Director	R43	1	1	1	1	1
2510	Administration	Solid Waste Administrator	R40	0	1	1	1	1
2510	Administration	Administrative Assistant II	R35	2	1	1	1	1
2510	Administration	Personnel Assistant II	R30	0	1	1	1	1
2510	Administration	Secretary	R27	1	0	0	0	0
	<b>Administration Total</b>			<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>
2514	Branch Division	Solid Waste Supervisor	R34	0	0	0	1	1
2514	Branch Division	Solid Waste Supervisor	R32	1	1	1	0	0
2514	Branch Division	Solid Waste Crew Leader	R32	0	0	0	0	0
2514	Branch Division	Route Specialist II	R31	0	0	0	1	0
2514	Branch Division	Heavy Truck Driver III	R28	1	1	1	0	0
2514	Branch Division	Solid Waste Crew Leader	R27	0	2	0	0	0
2514	Branch Division	Preventive Maintenance Service Worker	R27	0	1	1	1	1
2514	Branch Division	Heavy Equipment Operator II	R29	0	0	0	7	7
2514	Branch Division	Heavy Equipment Operator	R27	7	7	7	0	0
2514	Branch Division	Teller I	R27	0	2	1	1	1
2514	Branch Division	Clerk II	R25	2	0	0	0	0
	<b>Branch Total</b>			<b>11</b>	<b>14</b>	<b>11</b>	<b>11</b>	<b>10</b>
2515	Recycling	Recycling Program Coordinator	R36	1	1	1	1	1
2515	Recycling	Route Specialist II	R31	0	0	0	2	2
2515	Recycling	Route Specialist I	R29	0	0	0	6	6
2515	Recycling	Special Refuse Collector	R28	0	0	0	3	3
2515	Recycling	Heavy Truck Driver III	R28	2	2	2	0	0
2515	Recycling	Customer Service Representative	R28	1	1	1	1	1
2515	Recycling	Heavy Truck Driver II	R27	6	6	6	0	0
2515	Recycling	Refuse Collector	R24	9	9	10	7	6
	<b>Recycling Total</b>			<b>19</b>	<b>19</b>	<b>20</b>	<b>20</b>	<b>19</b>
2550	Sanitation	Assistant Solid Waste Director	R41	0	0	0	0	0
2550	Sanitation	Solid Waste Superintendent	R37	1	1	1	1	1
2550	Sanitation	Solid Waste Supervisor	R34	0	0	0	4	4
2550	Sanitation	Solid Waste Crew Leader	R32	0	0	0	2	2
2550	Sanitation	Administrative Assistant I	R32	1	1	1	1	1
2550	Sanitation	Solid Waste Supervisor	R32	4	4	4	0	0
2550	Sanitation	Diesel Mechanic I	R32	0	0	2	2	2
2550	Sanitation	Safety Specialist I	R32	0	1	1	1	1
2550	Sanitation	Customer Service Representative II	R31	1	1	1	1	1
2550	Sanitation	Route Specialist II	R31	0	0	0	36	40
2550	Sanitation	Route Specialist I	R29	0	0	0	9	10
2550	Sanitation	Customer Service Representative	R28	1	1	1	1	1
2550	Sanitation	Heavy Truck Driver III	R28	34	33	36	0	0
2550	Sanitation	Clerk IV	R28	0	1	1	1	1
2550	Sanitation	Special Refuse Collector	R28	1	1	1	3	3
2550	Sanitation	Solid Waste Crew Leader	R27	0	0	2	0	0
2550	Sanitation	Heavy Truck Driver II	R27	7	7	9	0	0
2550	Sanitation	Clerk II	R25	1	0	0	0	0
2550	Sanitation	Refuse Collector	R24	28	28	32	30	32
2550	Sanitation	Clerk I	R23	2	2	2	2	2
2550	Sanitation	Custodian	R23	1	1	1	1	1

DEPT. DIV.	DIVISION NAME	POSITION TITLE	GRADE	AMENDED FY 16-17	AMENDED FY 17-18	ADOPTED FY 18-19	AMENDED FY 18-19	PROPOSED FY 19-20
	<b>Sanitation Total</b>			<b>82</b>	<b>82</b>	<b>95</b>	<b>95</b>	<b>102</b>
2560	Landfill	Solid Waste Superintendent	R37	1	1	1	1	1
2560	Landfill	Solid Waste Supervisor	R34	0	0	0	3	3
2560	Landfill	Solid Waste Supervisor	R32	2	3	3	0	0
2560	Landfill	Solid Waste Crew Leader	R32	0	0	0	1	1
2560	Landfill	S.W.Heavy Equipment Operator III	R30	0	0	0	10	10
2560	Landfill	Heavy Equipment Operator II	R29	11	10	10	0	0
2560	Landfill	Solid Waste Crew Leader	R27	1	1	1	0	0
2560	Landfill	Teller I	R27	0	2	3	3	3
2560	Landfill	Clerk II	R25	2	0	0	0	0
2560	Landfill	Refuse Collector	R24	6	6	5	5	6
2560	Landfill	Landfill Spotter	R24	2	2	2	2	2
	<b>Landfill Total</b>			<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>26</b>
2610	Traffic	Traffic Director	R43	1	1	1	2	2
2610	Traffic	Assistant Traffic Director	R41	0	1	1	0	0
2610	Traffic	Traffic Administration Manager	R40	0	0	0	0	1
2610	Traffic	Traffic Operations Manager	R40	1	1	1	0	0
2610	Traffic	Traffic Operations Superintendent	R38	0	0	0	1	1
2610	Traffic	Administrative Assistant I	R32	0	1	1	1	1
2610	Traffic	Warehouse Supervisor	R29	1	1	1	1	1
2610	Traffic	Warehouse Clerk	R25	0	1	1	1	1
2610	Traffic	Clerk IV	R28	1	1	1	1	1
2610	Traffic	Custodian	R23	1	1	1	1	1
	<b>Traffic Total</b>			<b>5</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>9</b>
2611	Engineering	Engineering Superintendent	R40	0	1	1	1	1
2611	Engineering	Engineering Associate II	R40	2	1	1	1	1
2611	Engineering	Engineering Associate I	R38	0	1	1	1	1
2611	Engineering	Engineering Technician II	R36	2	1	1	1	1
2611	Engineering	Bicycle/Pedestrian Coordinator	R36	0	1	1	1	1
2611	Engineering	Engineering Technician	R33	1	2	2	1	1
2611	Engineering	Construction Inspector	R32	1	0	0	1	1
2611	Engineering	Drafting Technician	R29	1	1	1	1	1
	<b>Engineering Total</b>			<b>7</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>
2613	Signals	Traffic Signal Supervisor	R34	1	1	1	1	1
2613	Signals	Traffic Ctrl-Signal Technician III	R33	1	1	1	1	1
2613	Signals	Traffic Ctrl-Signal Technician II	R31	3	3	3	3	3
2613	Signals	Traffic Ctrl-Signal Technician I	R29	2	2	2	2	2
	<b>Signals Total</b>			<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>
2620	Parking	Traffic Administration Manager	R40	0	1	1	1	0
2620	Parking	Parking/Vehicle for Hire Supt.	R38	1	1	1	1	1
2620	Parking	Hearing Officer	R35	1	1	1	1	1
2620	Parking	Park'g Enf./Veh. for Hire Supvr.	R33	1	1	1	1	1
2620	Parking	Teller Supervisor	R33	1	0	0	0	0
2620	Parking	Clerk IV	R28	1	1	1	1	1
2620	Parking	Parking Enforcement Officer II	R28	2	2	2	2	2
2620	Parking	Parking Meter Technician	R27	2	2	2	2	2
2620	Parking	Parking Ticket Clerk	R27	2	2	2	2	2
2620	Parking	Teller I	R27	8	8	8	8	8
2620	Parking	Parking Enforcement Officer I	R26	4	4	4	4	4
2620	Parking	Maintenance Worker	R25	2	2	2	2	2
	<b>Parking Total</b>			<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>24</b>
2623	Signs/Markings	Traffic Control Signs/Mkg Supv.	R31	1	1	1	1	1
2623	Signs/Markings	Traffic Control-Signs Marking II	R30	2	2	2	2	2
2623	Signs/Markings	Traffic Control-Signs Marking I	R27	7	10	10	10	10
	<b>Signs/Markings Total</b>			<b>10</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>
2625	Permits	Clerk III	R27	1	1	1	1	1
2625	Permits	Taxi-Cab Starter/Inspector	R26	1	1	1	1	1
	<b>Permits Total</b>			<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>
2710	Administration	Public Works Director	R43	1	1	1	1	1
2710	Administration	Construction Superintendent	R37	1	1	1	1	0
2710	Administration	Administrative Assistant I	R32	2	2	2	2	3
2710	Administration	Clerk IV	R28	1	1	1	1	1
2710	Administration	Custodian	R23	1	1	1	1	1
	<b>Administration Total</b>			<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>

DEPT. DIV.	DIVISION NAME	POSITION TITLE	GRADE	AMENDED FY 16-17	AMENDED FY 17-18	ADOPTED FY 18-19	AMENDED FY 18-19	PROPOSED FY 19-20
2720	Street Maintenance	Public Buildings Supervisor	R34	0	0	0	1	0
2720	Street Maintenance	Master Electrician	R32	1	1	1	1	0
2720	Street Maintenance	Heavy Equipment Operator II	R29	2	2	2	2	1
2720	Street Maintenance	Carpenter	R28	1	1	1	0	0
2720	Street Maintenance	Heavy Equipment Operator	R27	1	1	1	1	0
2720	Street Maintenance	Heavy Truck Driver	R26	8	8	8	8	7
2720	Street Maintenance	Laborer	R23	4	4	4	4	3
	<b>Street Maintenance Total</b>			<b>17</b>	<b>17</b>	<b>17</b>	<b>17</b>	<b>11</b>
2730	Street Construction	Construction Superintendent	R37	0	0	0	0	1
2730	Street Construction	Administrative Assistant II	R35	0	0	0	0	0
2730	Street Construction	Street Construction Supervisor	R32	0	0	0	0	5
2720	Street Construction	Heavy Equipment Operator II	R29	0	0	0	0	3
2730	Street Construction	Cement Finisher	R28	1	1	1	1	2
2730	Street Construction	Carpenter	R28	0	0	0	0	2
2730	Street Construction	Heavy Truck Driver III	R28	1	1	1	1	1
2730	Street Construction	Heavy Truck Driver	R26	3	3	3	3	4
2730	Street Construction	Laborer	R23	2	2	2	2	2
	<b>Street Construction Total</b>			<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>20</b>
2740	Street Cleaning	Street Cleaning Supervisor	R32	1	1	1	1	1
2740	Street Cleaning	Street Construction Supervisor	R32	2	2	2	2	0
2740	Street Cleaning	Cement Finisher	R28	1	1	1	1	0
2740	Street Cleaning	Heavy Equipment Operator	R27	15	15	15	15	16
2740	Street Cleaning	Light Equipment Operator	R25	1	1	1	1	1
2740	Street Cleaning	Laborer	R23	1	1	1	1	1
	<b>Street Cleaning Total</b>			<b>21</b>	<b>21</b>	<b>21</b>	<b>21</b>	<b>19</b>
2770	Building Rehab	Public Building Supervisor	R34	1	1	1	0	1
2770	Building Rehab	Master Electrician	R32	1	1	1	1	2
2770	Building Rehab	Street Construction Supervisor	R32	1	1	1	1	0
2770	Building Rehab	Air Conditioning Mechanic	R31	2	2	2	2	2
2770	Building Rehab	Building Maintenance Mechanic	R28	0	0	0	0	1
2770	Building Rehab	Carpenter	R28	4	4	4	4	2
2770	Building Rehab	Painter	R28	1	1	1	1	1
2770	Building Rehab	Laborer	R23	9	9	9	10	11
	<b>Building Rehab Total</b>			<b>19</b>	<b>19</b>	<b>19</b>	<b>19</b>	<b>20</b>
2780	Warehouse	Warehouse Supervisor	R29	1	1	1	1	1
2780	Warehouse	Building Maintenance Mechanic	R28	1	1	1	1	0
2780	Warehouse	Warehouse Clerk	R25	1	1	1	1	1
	<b>Warehouse Total</b>			<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>2</b>
2799	Pubic Works Bond Funded	Administrative Assistant I	R32	1	2	2	2	1
2799	Pubic Works Bond Funded	Street Construction Supervisor	R32	2	2	2	2	0
2799	Pubic Works Bond Funded	Heavy Equipment Operator II	R29	12	12	12	12	10
2799	Pubic Works Bond Funded	Carpenter	R28	2	2	2	2	2
2799	Pubic Works Bond Funded	Cement Finisher	R28	5	5	5	6	6
2799	Pubic Works Bond Funded	Heavy Truck Driver III	R28	3	3	3	3	3
2799	Pubic Works Bond Funded	Heavy Truck Driver	R26	5	4	4	4	4
2799	Pubic Works Bond Funded	Laborer	R23	15	15	15	14	14
	<b>Bond Funded Total</b>			<b>45</b>	<b>45</b>	<b>45</b>	<b>45</b>	<b>40</b>
2810	Maintenance Shop	Fleet Management Director	R43	1	1	1	1	1
2810	Maintenance Shop	Fleet Maintenance Superintendent	R37	1	1	1	1	1
2810	Maintenance Shop	Diesel Mechanic II	R34	3	4	4	4	4
2810	Maintenance Shop	Heavy Equipment Mechanic Supvr.	R34	2	2	2	2	2
2810	Maintenance Shop	Welder II	R34	1	1	1	1	1
2810	Maintenance Shop	Automotive Mechanic Supervisor	R32	1	3	3	4	4
2810	Maintenance Shop	Diesel Mechanic I	R32	7	7	7	7	7
2810	Maintenance Shop	Automotive Mechanic I	R29	11	10	10	10	10
2810	Maintenance Shop	Paint & Body Shop Specialist	R29	0	0	0	0	0
2810	Maintenance Shop	Warehouse Supervisor	R29	1	1	1	1	1
2810	Maintenance Shop	Welder	R28	1	1	1	1	1
2810	Maintenance Shop	Clerk III	R27	3	3	3	3	3
2810	Maintenance Shop	Preventive Maint. Svc. Worker	R27	10	9	9	9	9
2810	Maintenance Shop	Warehouse Clerk	R25	3	3	3	2	2
2810	Maintenance Shop	Custodian	R23	1	0	0	0	0
	<b>Maintenance Shop Total</b>			<b>46</b>	<b>46</b>	<b>46</b>	<b>46</b>	<b>46</b>
2910	Administration	Health Director	R45	1	1	1	1	1

DEPT. DIV.	DIVISION NAME	POSITION TITLE	GRADE	AMENDED FY 16-17	AMENDED FY 17-18	ADOPTED FY 18-19	AMENDED FY 18-19	PROPOSED FY 19-20
2910	Administration	Chief of Epidemiology	R41	1	1	1	1	1
2910	Administration	Network Specialist	R36	1	1	0	0	0
2910	Administration	Administrative Assistant II	R35	1	1	1	1	1
2910	Administration	Micro Computer Specialist	R33	1	1	0	0	0
2910	Administration	Administrative Assistant I	R32	1	1	1	1	1
2910	Administration	Building Maintenance Supervisor	R32	1	1	1	1	1
2910	Administration	Administrative Secretary	R29	1	1	1	1	1
2910	Administration	Building Maintenance Mechanic	R28	1	1	1	1	1
2910	Administration	Clerk/Courier	R28	0	1	1	1	1
2910	Administration	Clerk III	R27	1	1	1	1	1
2910	Administration	Clerk II	R25	1	0	0	0	0
2910	Administration	Custodian	R23	3	3	3	3	3
2910	Administration	Groundskeeper	R23	1	1	1	1	1
	<b>Administration Total</b>			<b>15</b>	<b>15</b>	<b>13</b>	<b>13</b>	<b>13</b>
2912	Vital Statistics	Deputy Registrar	R33	1	1	1	1	1
2912	Vital Statistics	Clerk III	R27	0	1	1	1	1
2912	Vital Statistics	Clerk II	R25	3	2	2	2	2
	<b>Vital Statistics Total</b>			<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>
2913	Ambulance	Senior Medical Billing Specialist	R31	0	0	0	1	1
2913	Ambulance	Medical Billing Specialist II	R29	0	0	0	1	1
2913	Ambulance	Medical Office Assistant	R28	1	0	0	0	0
2913	Ambulance	Medical Billing Specialist I	R27	0	0	0	3	3
2913	Ambulance	Clerk III	R27	4	5	5	0	0
	<b>Ambulance Total</b>			<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>
2914	STD Clinic	Clerk III	R27	1	1	1	1	1
	<b>STD Clinic Total</b>			<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
2922	Immunization	Registered Nurse II	R38	1	1	1	1	1
2922	Immunization	Clerk III	R27	0	1	1	1	1
2922	Immunization	Clerk II	R25	2	1	1	1	1
	<b>Immunization Total</b>			<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>
2923	TB	X-Ray Technician	R30	0.48	0.48	0.48	0.48	0.48
2923	TB	Clerk II	R25	1	1	1	1	1
	<b>TB Total</b>			<b>1.48</b>	<b>1.48</b>	<b>1.48</b>	<b>1.48</b>	<b>1.48</b>
2924	Adult Care	Clerk-Typist	R24	1	1	1	1	1
	<b>Adult Care Total</b>			<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
2926	Laboratory	Laboratory Manager	R39	0	0	0	0	0
2926	Laboratory	Chief of Laboratory Services	R39	1	1	1	1	1
2926	Laboratory	Senior Medical Technologist	R33	1	1	1	1	1
2926	Laboratory	Medical Technician	R31	2	2	2	2	2
2926	Laboratory	Pharmacy Technician	R29	1	1	1	1	1
2926	Laboratory	Phlebotomist	R28	1	1	1	1	1
2926	Laboratory	Medical Office Assistant	R28	1	1	1	1	1
	<b>Laboratory Total</b>			<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>
2927	PHS	Clerk III	R27	0	0	0	0	0
2927	PHS	Secretary	R27	1	1	1	0	0
	<b>PHS Total</b>			<b>1</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>
2928	Budget & Grant Mgmt.	Chief, Grant and Budget	R39	1	1	1	1	1
2928	Budget & Grant Mgmt.	Budget Analyst III	R37	0	1	1	1	1
2928	Budget & Grant Mgmt.	Billing and Cash Handling Supervisor	R37	0	0	0	1	1
2928	Budget & Grant Mgmt.	Administrative Assistant II	R35	1	0	0	0	0
2928	Budget & Grant Mgmt.	Revenue Collections Supervisor	R35	1	1	1	0	0
2928	Budget & Grant Mgmt.	Senior Accounting Technician	R29	1	1	1	1	1
2928	Budget & Grant Mgmt.	Medical Billing Specialist II	R29	0	0	0	1	1
2928	Budget & Grant Mgmt.	Clerk III	R27	1	1	1	0	0
2928	Budget & Grant Mgmt.	Clerk II	R25	1	1	1	1	1
	<b>Budget &amp; Grant Mgmt. Total</b>			<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>
2930	Protective Services	Sanitarian III	R36	1	1	1	1	1
2930	Protective Services	Sanitarian II	R34	5	5	5	5	5
2930	Protective Services	Sanitarian I	R33	2	2	2	2	2
2930	Protective Services	Sanitation Inspector II	R31	3	3	3	3	3
2930	Protective Services	Sanitation Inspector I	R29	1	1	1	1	1
2930	Protective Services	Clerk III	R27	0	0	0	1	1
2930	Protective Services	Clerk II	R25	1	1	1	1	1
	<b>Protective Services Total</b>			<b>13</b>	<b>13</b>	<b>13</b>	<b>14</b>	<b>14</b>

DEPT. DIV.	DIVISION NAME	POSITION TITLE	GRADE	AMENDED FY 16-17	AMENDED FY 17-18	ADOPTED FY 18-19	AMENDED FY 18-19	PROPOSED FY 19-20
2999	Health Grant Employees	Chief Public Health Nutrition	R41	0	0	0	0	0
2999	Health Grant Employees	Chief of Environmental Health Svc.	R40	1	1	1	1	1
2999	Health Grant Employees	RN, Nurse Supervisor	R39	0	0	0	0	0
2999	Health Grant Employees	Health Educator Supervisor	R38	0	0	0	0	0
2999	Health Grant Employees	Administrative Assistant II	R35	0	0	0	0	0
2999	Health Grant Employees	Caseworker	R34	0	0	0	0	0
2999	Health Grant Employees	Licensed Vocational Nurse II	R31	0	0	0	0	0
2999	Health Grant Employees	Medical Office Assistant	R28	0	0	0	0	0
	<b>Health Grant Employees Total</b>			<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
3110	Parks Administration	Parks and Leisure Svcs. Director	R43	1	1	1	1	1
3110	Parks Administration	Ass't Parks & Leisure Svcs Dir.	R41	0	0	0	0	0
3110	Parks Administration	Administrative Assistant II	R35	0	1	1	1	1
3110	Parks Administration	Athletics Superintendent	R37	1	1	1	1	1
3110	Parks Administration	Administrative Assistant I	R32	3	2	2	2	2
3110	Parks Administration	Administrative Secretary	R29	0	0	0	1	1
3110	Parks Administration	Clerk I	R23	1	1	1	1	1
3110	Parks Administration	Personnel Assistant I	R28	0	1	1	0	0
	<b>Parks Administration Total</b>			<b>6</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>
3112	Uni-Trade Operations	Building & Grounds Supervisor	R34	0	0	0	2	2
3112	Uni-Trade Operations	Parks Crew Leader	R27	1	1	1	1	1
3112	Uni-Trade Operations	Groundskeeper	R23	4	3	3	2	2
3112	Uni-Trade Operations	Custodian	R23	0	1	1	0	1
	<b>Uni-Trade Operations Total</b>			<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>6</b>
3115	Parks Maintenance	Parks Superintendent	R37	2	2	2	2	2
3115	Parks Maintenance	Building & Grounds Supervisor	R34	3	3	3	3	3
3115	Parks Maintenance	City Forester	R33	1	1	0	0	0
3115	Parks Maintenance	Warehouse Supervisor	R29	1	1	1	1	1
3115	Parks Maintenance	Administrative Secretary	R29	0	1	1	1	1
3115	Parks Maintenance	Clerk IV	R28	1	1	1	1	1
3115	Parks Maintenance	Parks Crew Leader	R27	14	14	14	14	14
3115	Parks Maintenance	Heavy Equipment Operator	R27	2	2	2	2	2
3115	Parks Maintenance	Building Maintenance Worker	R24	1	1	1	1	1
3115	Parks Maintenance	Maintenance & Event Worker	R24	1	1	1	1	1
3115	Parks Maintenance	Clerk I	R23	1	0	0	0	0
3115	Parks Maintenance	Groundskeeper	R23	49	47	45	45	45
	<b>Parks Maintenance Total</b>			<b>76</b>	<b>74</b>	<b>71</b>	<b>71</b>	<b>71</b>
3118	Construction	Construction Superintendent	R37	1	1	1	1	1
3118	Construction	Building & Grounds Supervisor	R34	1	1	1	1	1
3118	Construction	Air Conditioning Mechanic	R31	1	1	1	1	1
3118	Construction	Plumber	R30	1	1	1	1	1
3118	Construction	Heavy Equipment Operator II	R29	1	1	1	1	1
3118	Construction	Building Maintenance Mechanic	R28	1	1	1	1	1
3118	Construction	Carpenter	R28	3	3	3	3	3
3118	Construction	Cement Finisher	R28	4	4	4	4	4
3118	Construction	Electrician Journeyman	R28	1	1	1	1	1
3118	Construction	Painter	R28	1	1	1	1	1
3118	Construction	Welder	R28	1	1	1	1	1
3118	Construction	Heavy Equipment Operator	R27	1	1	1	1	1
3118	Construction	Building Maintenance Worker	R24	5	5	5	5	5
	<b>Construction Total</b>			<b>22</b>	<b>22</b>	<b>22</b>	<b>22</b>	<b>22</b>
3119	Horticulture/Forestry	Construction Superintendent	R37	0	0	1	1	1
3119	Horticulture/Forestry	City Forester	R33	0	0	1	1	1
3119	Horticulture/Forestry	Groundskeeper	R23	0	0	2	2	2
	<b>Horticulture/Forestry Total</b>			<b>0</b>	<b>0</b>	<b>4</b>	<b>4</b>	<b>4</b>
3120	Aquatics	Assistant Parks & Leisure Services Director	R41	1	1	1	1	1
3120	Aquatics	Recreation and Special Event Coordinator	R34	0	1	1	1	1
3120	Aquatics	Aquatic Manager	R35	0	1	1	1	1
3120	Aquatics	Building and Grounds Supervisor	R34	0	1	1	1	1
3120	Aquatics	Aquatic Supervisor	R28	1	0	0	0	0
3120	Aquatics	Clerk IV	R28	0	0	0	0	0
3120	Aquatics	Personnel Assistant I	R28	1	0	0	0	0
3120	Aquatics	Clerk III	R27	1	0	0	0	0
3120	Aquatics	Parks Crew Leader	R27	2	1	1	1	1
3120	Aquatics	Pool Supervisor	R24	1	1	1	1	1

DEPT. DIV.	DIVISION NAME	POSITION TITLE	GRADE	AMENDED FY 16-17	AMENDED FY 17-18	ADOPTED FY 18-19	AMENDED FY 18-19	PROPOSED FY 19-20
3120	Aquatics	Pool Supervisor (Seasonal) (9@.31)	R24	2.17	2.79	2.79	2.79	2.79
3120	Aquatics	Clerk I (Seasonal) (7@.31)	R23	1.55	2.17	2.17	2.17	2.17
3120	Aquatics	Clerk I (PT) (1@.48)	R23	0.48	0.48	0.48	0.48	0.48
3120	Aquatics	Groundskeeper	R23	2	6	6	6	6
3120	Aquatics	Lifeguard	R23	1	1	1	1	1
3120	Aquatics	Lifeguard (Seasonal) (52@.31) (5@.28)	R23	10.85	16.12	16.12	16.12	17.52
3120	Aquatics	Lifeguard (PT) (10@.48)	R23	4.8	4.8	4.8	4.8	4.8
	<b>Aquatics Total</b>			<b>29.85</b>	<b>39.36</b>	<b>39.36</b>	<b>39.36</b>	<b>40.76</b>
3125	Recreation Centers	Assistant Parks & Leisure Services Director	R41	1	1	1	1	1
3125	Recreation Centers	Parks Superintendent	R37	0	0	0	0	0
3125	Recreation Centers	Construction Superintendent	R37	1	1	0	0	0
3125	Recreation Centers	Recreation Superintendent	R39	1	1	1	1	1
3125	Recreation Centers	Recreation Center Manager	R35	2	2	2	2	2
3125	Recreation Centers	Special Events Manager	R35	0	1	1	1	1
3125	Recreation Centers	Administrative Assistant II	R35	1	1	1	1	1
3125	Recreation Centers	Building & Grounds Supervisor	R34	0	0	0	1	1
3125	Recreation Centers	Assistant Recreation Center Mgr.	R33	4	4	4	4	4
3125	Recreation Centers	Administrative Assistant I	R32	1	1	1	1	1
3125	Recreation Centers	Recreation Center Supervisor	R32	0	6	6	6	6
3125	Recreation Centers	Recreation Center Leader	R30	0	4	4	4	4
3125	Recreation Centers	Recreation Center Supervisor	R29	6	0	0	0	0
3125	Recreation Centers	Building Maintenance Mechanic	R28	2	2	2	2	2
3125	Recreation Centers	Clerk IV	R28	1	0	0	0	0
3125	Recreation Centers	Personnel Assistant I	R28	0	0	0	0	0
3125	Recreation Centers	Recreation Center Leader	R28	4	0	0	0	0
3125	Recreation Centers	Clerk III	R27	1	2	2	2	2
3125	Recreation Centers	Recreation Specialist	R27	11	12	12	16	16
3125	Recreation Centers	Recreation Specialist (PT) (36@.48)	R27	21.12	20.16	20.16	16.32	16.32
3125	Recreation Centers	Building Maintenance Worker	R24	2	2	2	1	1
3125	Recreation Centers	Maintenance & Event Worker	R24	1	1	1	1	1
3125	Recreation Centers	Playground Leader (Seasonal) (9@.26)	R24	2.34	2.34	2.34	2.34	2.34
3125	Recreation Centers	Lay Community Service Aide (PT) (8@.10)	R23	0.8	0.8	0.8	0.8	0.8
3125	Recreation Centers	Playground Assistant (Seasonal) (38@.26)(2@.22)(2@.18)	R23	10.4	10.32	10.32	10.16	10.16
3125	Recreation Centers	Groundskeeper (PT) (2@.04)	R23	0	0	0	0	0
3125	Recreation Centers	Custodian (PT) (2@.48)	R23	0.96	0.96	0.96	0.96	0.96
3125	Recreation Centers	Custodian	R23	9	8	8	8	8
	<b>Recreation Centers Total</b>			<b>83.62</b>	<b>83.58</b>	<b>82.58</b>	<b>82.58</b>	<b>82.58</b>
3130	Cemetery	Assistant City Attorney II	R42	0	0	0	0	0
3130	Cemetery	Cemetery Superintendent	R35	1	1	1	1	1
3130	Cemetery	Administrative Assistant I	R32	1	1	1	1	1
3130	Cemetery	Maintenance & Events Supervisor	R28	1	1	1	1	1
3130	Cemetery	Heavy Equipment Operator	R27	1	1	1	1	1
3130	Cemetery	Clerk III	R27	0	0	0	0	0
3130	Cemetery	Building Maintenance Worker	R24	1	1	1	1	1
3130	Cemetery	Groundskeeper	R23	2	3	3	3	3
3130	Cemetery	Groundskeeper (PT) (2@.48)	R23	0.96	0	0	0	0
	<b>Cemetery Total</b>			<b>7.96</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>
3510	Main Branch	Library Director	R43	1	1	1	1	1
3510	Main Branch	Assistant Library Director	R41	1	1	1	1	1
3510	Main Branch	Librarian IV	R40	1	1	1	1	1
3510	Main Branch	Librarian III	R38	3	3	3	3	3
3510	Main Branch	Senior Programmer Analyst	R37	1	1	0	0	0
3510	Main Branch	Librarian II	R36	2	2	2	2	2
3510	Main Branch	Network Specialist	R36	1	1	0	0	0
3510	Main Branch	Librarian I	R35	2	2	2	2	2
3510	Main Branch	Administrative Assistant I	R32	1	1	1	1	1
3510	Main Branch	Circulation Supervisor	R31	1	1	1	1	1
3510	Main Branch	Library Technician III	R29	4	4	4	4	4
3510	Main Branch	Library Technician II	R27	2	2	2	2	2
3510	Main Branch	Maintenance Crew Leader	R27	1	1	1	1	1
3510	Main Branch	Library Technician I	R25	5	5	5	5	5
3510	Main Branch	Building Maintenance Worker	R24	1	1	1	1	1
3510	Main Branch	Clerk I	R23	6	6	6	6	5
3510	Main Branch	Custodian	R23	2	2	2	2	2

DEPT. DIV.	DIVISION NAME	POSITION TITLE	GRADE	AMENDED FY 16-17	AMENDED FY 17-18	ADOPTED FY 18-19	AMENDED FY 18-19	PROPOSED FY 19-20
	<b>Main Branch Total</b>			<b>35</b>	<b>35</b>	<b>33</b>	<b>33</b>	<b>32</b>
3515	Santo Niño Branch	Librarian IV	R40	1	1	1	1	1
3515	Santo Niño Branch	Librarian III	R38	1	1	1	1	1
3515	Santo Niño Branch	Network Specialist	R36	1	1	0	0	0
3515	Santo Niño Branch	Circulation Supervisor	R31	1	1	1	1	1
3515	Santo Niño Branch	Library Technician II	R27	1	1	1	1	1
3515	Santo Niño Branch	Library Technician I	R25	1	1	1	1	1
3515	Santo Niño Branch	Building Maintenance Worker	R24	1	1	1	1	1
3515	Santo Niño Branch	Custodian	R23	1	1	1	1	1
3515	Santo Niño Branch	Clerk I	R23	2	2	2	2	3
3515	Santo Niño Branch	Clerk I (PT N/B) 3@.48	R23	1.44	1.44	1.44	1.44	1.44
	<b>Santo Niño Branch Total</b>			<b>11.44</b>	<b>11.44</b>	<b>10.44</b>	<b>10.44</b>	<b>11.44</b>
3520	Bruin Plaza Branch	Circulation Supervisor	R31	1	1	1	1	1
3520	Bruni Plaza Branch	Clerk I	R23	1	1	1	1	1
3520	Bruni Plaza Branch	Clerk I (PT N/B) 1@.48	R23	0.48	0.48	0.48	0.48	0.48
	<b>Bruni Plaza Branch Total</b>			<b>2.48</b>	<b>2.48</b>	<b>2.48</b>	<b>2.48</b>	<b>2.48</b>
3525	Bookmobile Unit	Circulation Supervisor	R31	1	1	1	1	1
	<b>Bookmobile Unit Total</b>			<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
3530	North West Library Branch	Librarian II	R36	1	1	1	1	1
3530	North West Library Branch	Library Technician I	R25	1	1	1	1	1
3530	North West Library Branch	Clerk I (PT N/B) 2@.48	R23	0.96	0.96	0.96	0.96	0.96
	<b>North West Library Branch Total</b>			<b>2.96</b>	<b>2.96</b>	<b>2.96</b>	<b>2.96</b>	<b>2.96</b>
3560	Inner City Branch	Librarian II	R36	1	1	1	1	1
3560	Inner City Branch	Library Technician III	R29	1	1	1	1	1
3560	Inner City Branch	Clerk I (PT N/B) 1@.48	R23	0.48	0.48	0.48	0.48	0.48
	<b>Inner City Branch Total</b>			<b>2.48</b>	<b>2.48</b>	<b>2.48</b>	<b>2.48</b>	<b>2.48</b>
3605	Administration	Airport Director	R43	1	1	1	1	1
3605	Administration	Assistant Airport Director	R41	1	2	2	2	2
3605	Administration	Airport Operations Manager	R39	1	0	0	0	0
3605	Administration	Marketing Manager	R39	0	0	0	0	0
3605	Administration	Administrative Assistant II	R35	1	1	1	1	1
3605	Administration	Administrative Assistant I	R32	2	2	2	2	2
3605	Administration	Teller II	R29	1	1	1	1	1
3605	Administration	Administrative Secretary	R29	0	0	0	0	0
3605	Administration	Customer Service Representative	R28	1	1	1	1	1
3605	Administration	Clerk IV	R28	1	1	1	1	1
3605	Administration	Secretary	R27	0	0	0	0	0
	<b>Administration Total</b>			<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>
3610	Building Maintenance	Toll Equipment Technician	R36	0	1	1	0	0
3610	Building Maintenance	Airport Facility Supervisor	R35	1	1	1	0	0
3610	Building Maintenance	Building & Grounds Supervisor	R34	0	0	0	1	1
3610	Building Maintenance	Building Maintenance Supervisor	R32	1	1	1	1	1
3610	Building Maintenance	Customer Service Representative	R28	1	0	0	0	0
3610	Building Maintenance	Building Maintenance Mechanic	R28	3	3	3	4	4
3610	Building Maintenance	Electrician Journeyman	R28	2	1	1	1	1
3610	Building Maintenance	Maintenance Worker	R25	2	2	2	2	2
3610	Building Maintenance	Custodian	R23	6	6	6	6	6
	<b>Building Maintenance Total</b>			<b>16</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>
3620	Ground Maintenance	Airport Facility Supervisor	R35	0	1	1	1	1
3620	Ground Maintenance	Airfield Supervisor	R34	1	0	0	0	0
3620	Ground Maintenance	Heavy Equipment Operator	R27	4	4	4	4	4
3620	Ground Maintenance	Light Equipment Operator	R25	2	2	2	2	2
3620	Ground Maintenance	Groundskeeper	R23	1	1	1	1	1
	<b>Ground Maintenance Total</b>			<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>
3635	Airport Police	Airport Security Manager	R39	1	1	1	1	1
3635	Airport Police	Airport Security Officer Supervisor	R33	5	5	5	5	5
3635	Airport Police	Airport Security Officer	R31	14	14	14	14	14
3635	Airport Police	Customer Service Representative	R28	1	2	2	2	2
	<b>Airport Police Total</b>			<b>21</b>	<b>22</b>	<b>22</b>	<b>22</b>	<b>22</b>
3645	Federal Inspection Services	Customer Service Representative	R28	4	4	4	4	4
3645	Federal Inspection Services	Custodian	R23	2	2	2	2	2
	<b>Airport Federal Inspection Total</b>			<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>
3686	Leased Building	Maintenance Supervisor	R34	1	1	1	1	1
3686	Leased Building	Building Maintenance Mechanic	R28	4	4	4	4	4

DEPT. DIV.	DIVISION NAME	POSITION TITLE	GRADE	AMENDED FY 16-17	AMENDED FY 17-18	ADOPTED FY 18-19	AMENDED FY 18-19	PROPOSED FY 19-20
3686	Leased Building	Clerk III	R27	1	1	1	1	1
3686	Leased Building	Building Maintenance Worker	R24	1	1	1	1	1
3686	Leased Building	Groundskeeper	R23	1	1	1	1	1
	<b>Leased Building Total</b>			<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>
3810	Administration	Environmental Services Director	R43	1	1	1	1	1
3810	Administration	Administrative Secretary	R29	1	1	1	1	1
3810	Administration	Clerk III	R27	1	1	1	1	1
	<b>Administration Total</b>			<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>
3835	Creek Cleaning	Creek Maintenance Supervisor	R32	1	1	1	1	1
3835	Creek Cleaning	Heavy Equipment Operator II	R29	4	4	4	4	4
3835	Creek Cleaning	Creek Maintenance Crew Leader	R27	1	1	1	0	0
3835	Creek Cleaning	Heavy Equipment Operator	R27	1	1	1	1	1
3835	Creek Cleaning	Heavy Truck Driver	R26	3	3	3	3	3
3835	Creek Cleaning	Laborer	R23	14	14	14	15	15
	<b>Creek Cleaning Total</b>			<b>24</b>	<b>24</b>	<b>24</b>	<b>24</b>	<b>24</b>
3840	Stormwater	Assistant Environmental Svcs. Director	R41	1	1	1	1	1
3840	Stormwater	Engineering Associate I	R38	1	1	1	1	1
3840	Stormwater	Environmental Specialist	R35	1	3	3	3	3
3840	Stormwater	Program Coordinator	R33	1	1	1	1	1
3840	Stormwater	Environmental Enforcement Inv.	R32	2	1	1	2	2
3840	Stormwater	Stormwater System Supervisor	R32	1	0	0	0	0
3840	Stormwater	Environmental Technician II	R32	1	1	1	1	1
3840	Stormwater	Environmental Technician	R29	2	2	2	2	2
3840	Stormwater	Heavy Equipment Operator II	R29	1	1	2	2	2
3840	Stormwater	Laborer	R23	2	2	2	2	2
	<b>Stormwater Total</b>			<b>13</b>	<b>13</b>	<b>14</b>	<b>15</b>	<b>15</b>
3845	KLB Inc. Administration	Exec. Dir. "Keep Ldo Beautiful"	R37	1	1	1	1	1
	<b>KLB Inc. Administration Total</b>			<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
3846	Canseco House	Program Coordinator	R33	0	0	1	1	1
3846	Canseco House	Food Policy Council Facilitator	R23	0	0	1	1	1
	<b>Canseco House Total</b>			<b>0</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>2</b>
3860	Hazardous Materials	Environmental Specialist	R35	1	1	1	1	1
3860	Hazardous Materials	Environmental Enforcement Inv.	R32	2	2	2	1	1
	<b>Hazardous Materials Total</b>			<b>3</b>	<b>3</b>	<b>3</b>	<b>2</b>	<b>2</b>
3910	Housing Airport	Municipal Housing Executive Director	R39	1	1	1	1	1
3910	Housing Airport	Maintenance Supervisor	R34	1	1	1	1	1
3910	Housing Airport	Property Compliance Inspector	R29	1	1	1	1	1
3910	Housing Airport	Building Maintenance Mechanic	R28	5	5	5	5	5
3910	Housing Airport	Clerk III	R27	1	1	1	1	1
3910	Housing Airport	Clerk II	R25	1	1	1	1	1
3910	Housing Airport	Warehouse Clerk	R25	1	1	1	1	1
	<b>Housing Airport Total</b>			<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>
3920	Housing West Laredo	Building Maintenance Mechanic	R28	1	1	1	1	1
3920	Housing West Laredo	Groundskeeper	R23	1	1	1	1	1
	<b>Housing West Laredo Total</b>			<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>
4010	Bridge System	Executive Director	R45	0	1	0	0	0
4010	Bridge System	Bridge Director	R44	1	0	0	0	0
4010	Bridge System	Assistant Bridge Director	R41	0	1	1	1	1
4010	Bridge System	Bridge Cashier Superintendent	R40	1	1	1	1	1
4010	Bridge System	Bridge Operations Superintendent	R39	1	0	0	0	0
4010	Bridge System	Toll Equipment Technician	R36	2	2	2	2	2
4010	Bridge System	Bridge Financial Analyst	R33	1	1	1	1	1
4010	Bridge System	Bridge Shift Supervisor	R32	5	5	5	5	5
4010	Bridge System	Bridge Cashier/Teller	R28	4	4	4	4	4
4010	Bridge System	Bridge Officer/Collector	R27	25	25	25	25	25
4010	Bridge System	Maintenance Crew Leader	R27	1	1	1	1	1
4010	Bridge System	Bridge Officer/Traffic	R26	12	12	12	12	12
4010	Bridge System	Building Maintenance Worker	R24	3	2	2	2	2
4010	Bridge System	Custodian	R23	0	1	1	1	1
	<b>Bridge System Total</b>			<b>56</b>	<b>56</b>	<b>55</b>	<b>55</b>	<b>55</b>
4012	Bridge II	Bridge Director	R44	0	1	1	1	1
4012	Bridge II	Assistant Bridge Director	R41	1	0	0	0	0
4012	Bridge II	Toll Equipment Technician	R36	1	1	1	1	1
4012	Bridge II	Bridge Shift Supervisor	R32	7	7	7	7	7

DEPT. DIV.	DIVISION NAME	POSITION TITLE	GRADE	AMENDED FY 16-17	AMENDED FY 17-18	ADOPTED FY 18-19	AMENDED FY 18-19	PROPOSED FY 19-20
4012	Bridge II	Bridge Cashier/Teller	R28	5	5	5	5	5
4012	Bridge II	Clerk IV	R28	2	2	2	2	2
4012	Bridge II	Bridge Officer/Collector	R27	20	20	20	20	20
4012	Bridge II	Bridge Officer/Traffic	R26	12	12	12	12	12
4012	Bridge II	Building Maintenance Worker	R24	5	5	5	5	5
	<b>Bridge II Total</b>			<b>53</b>	<b>53</b>	<b>53</b>	<b>53</b>	<b>53</b>
4015	Colombia Bridge Operation	Bridge Shift Supervisor	R32	5	5	5	5	5
4015	Colombia Bridge Operation	Bridge Cashier/Teller	R28	2	2	2	2	2
4015	Colombia Bridge Operation	Bridge Officer/Collector	R27	9	9	9	9	9
4015	Colombia Bridge Operation	Clerk III	R27	1	1	1	1	1
4015	Colombia Bridge Operation	Bridge Officer/Traffic	R26	6	6	6	6	6
4015	Colombia Bridge Operation	Building Maintenance Worker	R24	3	3	3	3	3
	<b>Colombia Bridge Operation Total</b>			<b>26</b>	<b>26</b>	<b>26</b>	<b>26</b>	<b>26</b>
4061	Fourth Bridge	Bridge Network Analyst	R39	1	1	1	1	1
4061	Fourth Bridge	Bridge Operations Superintendent	R39	1	1	1	1	1
4061	Fourth Bridge	Toll Equipment Technician	R36	1	1	1	1	1
4061	Fourth Bridge	Bridge Shift Supervisor	R32	4	4	4	4	4
4061	Fourth Bridge	Administrative Secretary	R29	1	1	1	1	1
4061	Fourth Bridge	Bridge Cashier/Teller	R28	13	13	13	13	13
4061	Fourth Bridge	Clerk IV	R28	1	1	1	1	1
4061	Fourth Bridge	Bridge Officer/Collector	R27	21	21	21	21	21
4061	Fourth Bridge	Bridge Officer/Traffic	R26	9	9	9	9	9
4061	Fourth Bridge	Building Maintenance Worker	R24	2	2	2	2	2
	<b>Fourth Bridge Total</b>			<b>54</b>	<b>54</b>	<b>54</b>	<b>54</b>	<b>54</b>
4110	Administration & General	Utilities Director	R45	1	1	1	1	1
4110	Administration & General	Assistant Utilities Director	R43	1	1	1	1	1
4110	Administration & General	Utilities Operations Manager	R42	1	1	1	1	1
4110	Administration & General	Compliance Manager	R41	0	0	0	1	1
4110	Administration & General	Utilities Network Administrator	R39	2	1	0	0	0
4110	Administration & General	Superintendent-Const. Special Projects	R38	1	1	1	0	0
4110	Administration & General	Utilities Information Systems Administrator	R37	0	0	0	0	0
4110	Administration & General	Utilities Network Specialist	R36	0	1	0	0	0
4110	Administration & General	Administrative Assistant II	R35	1	1	1	1	1
4110	Administration & General	Water Conservation Planner I	R35	0	0	0	0	0
4110	Administration & General	Safety Specialist II	R34	0	0	0	1	1
4110	Administration & General	Micro-Computer Specialist	R33	2	2	0	0	0
4110	Administration & General	Administrative Assistant I	R32	0	1	1	1	1
4110	Administration & General	Safety Specialist I	R32	1	1	1	0	0
4110	Administration & General	Geographic Information Systems Technician	R31	0	0	0	0	0
4110	Administration & General	Administrative Secretary	R29	1	1	1	1	1
4110	Administration & General	Water Conservation Inspectors	R28	0	0	0	0	0
4110	Administration & General	Clerk III	R27	2	1	1	1	0
4110	Administration & General	Maintenance Crew leader	R27	1	1	1	1	1
4110	Administration & General	Custodian	R23	1	1	1	1	1
4110	Administration & General	Messenger	R23	1	1	1	1	1
	<b>Administration &amp; General Total</b>			<b>16</b>	<b>16</b>	<b>12</b>	<b>12</b>	<b>11</b>
4111	G.I.S.	Administrative Planner	R41	1	1	1	1	1
4111	G.I.S.	Engineering Technician	R33	2	2	2	2	2
4111	G.I.S.	Geographic Information Systems Technician	R31	3	3	3	3	3
	<b>GIS Total</b>			<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>
4112	Engineering	Civil Engineer II (P.E.)	R42	5	4	4	4	4
4112	Engineering	Engineering Manager (P.E.)	R42	0	1	1	1	1
4112	Engineering	Engineering Associate II	R40	2	2	2	1	1
4112	Engineering	Engineering Associate I	R38	1	1	1	2	2
4112	Engineering	Administrative Assistant II	R35	0	1	1	1	1
4112	Engineering	Senior Construction Inspector	R34	1	1	1	1	1
4112	Engineering	Engineering Technician	R33	0	1	1	1	1
4112	Engineering	Construction Inspector	R32	5	5	5	5	5
4112	Engineering	Administrative Assistant I	R32	0	0	0	0	0
4112	Engineering	Drafting Technician	R29	1	0	0	0	0
4112	Engineering	Customer Service Representative	R28	2	1	1	1	1
4112	Engineering	Clerk III	R27	1	0	0	0	0
4112	Engineering	Building Maintenance Worker	R24	0	1	0	0	0
	<b>Engineering Total</b>			<b>18</b>	<b>18</b>	<b>17</b>	<b>17</b>	<b>17</b>

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4115	Utilities Billing	Customer Service Superintendent	R38	1	1	1	1	1
4115	Utilities Billing	Utility Billing Supervisor	R36	1	0	0	0	0
4115	Utilities Billing	Assistant Superintendent	R36	1	3	3	3	3
4115	Utilities Billing	Administrative Assistant II	R35	1	1	1	1	1
4115	Utilities Billing	Customer Service Supervisor	R34	1	1	1	1	1
4115	Utilities Billing	Utility Collection Supervisor	R34	1	0	0	0	0
4115	Utilities Billing	Utility Systems Supervisor	R32	0	2	2	2	2
4115	Utilities Billing	Administrative Assistant I	R32	1	1	1	0	0
4115	Utilities Billing	Customer Service Representative II	R31	1	1	1	2	2
4115	Utilities Billing	Customer Svc. Representative	R28	14	14	14	14	14
4115	Utilities Billing	Utility Systems Crew Leader	R28	1	0	0	0	1
4115	Utilities Billing	Water Meter Servicer II	R28	0	3	3	3	3
4115	Utilities Billing	Utility Systems Technician	R27	2	0	0	0	0
4115	Utilities Billing	Teller I	R27	2	2	2	2	2
4115	Utilities Billing	Water Meter Reader Crew Leader	R27	1	0	0	0	0
4115	Utilities Billing	Water Meter Reader	R26	8	0	0	0	0
4115	Utilities Billing	Water Meter Servicer I	R26	13	20	20	20	20
4115	Utilities Billing	Clerk II	R25	3	3	3	3	3
4115	Utilities Billing	Clerk I	R23	1	1	1	1	1
	<b>Utilities Billing Total</b>			<b>53</b>	<b>53</b>	<b>53</b>	<b>53</b>	<b>54</b>
4116	Asset Management	Asset Management Coordinator	R38	1	1	1	1	1
4116	Asset Management	Administrative Assistant I	R32	1	1	1	1	1
4116	Asset Management	Project Specialist	R30	1	1	1	1	1
4116	Asset Management	Warehouse Supervisor	R29	1	1	1	1	1
4116	Asset Management	Warehouse Clerk	R25	1	1	1	1	1
	<b>Asset Management Total</b>			<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>
4120	Water Treatment	Water Treatment Superintendent	R38	1	1	1	1	1
4120	Water Treatment	Assistant Superintendent	R36	1	1	1	1	1
4120	Water Treatment	Building & Grounds Supervisor	R34	1	1	1	1	1
4120	Water Treatment	Plant Operations Supervisor	R34	1	1	1	1	1
4120	Water Treatment	Plant Maintenance Supervisor	R33	1	1	1	1	1
4120	Water Treatment	Plant Operator III	R33	7	6	6	5	5
4120	Water Treatment	Administrative Assistant I	R32	1	1	1	1	1
4120	Water Treatment	Electrical & Controls System Supervisor	R32	1	1	1	1	1
4120	Water Treatment	Project Specialist	R30	0	1	1	1	1
4120	Water Treatment	Plant Operator II	R30	11	10	10	12	12
4120	Water Treatment	Electrician Journeyman	R28	1	1	1	1	1
4120	Water Treatment	Utility Systems Crew Leader	R28	3	3	3	3	3
4120	Water Treatment	Heavy Equipment Operator	R27	3	3	3	3	3
4120	Water Treatment	Plant Operator I	R27	7	9	9	8	8
4120	Water Treatment	Utility Systems Mechanic	R25	14	14	14	14	14
4120	Water Treatment	Groundskeeper	R23	4	4	4	4	4
	<b>Water Treatment Total</b>			<b>57</b>	<b>58</b>	<b>58</b>	<b>58</b>	<b>58</b>
4130	Transmission & Distribution	Water Distribution Superintendent	R38	1	1	1	1	1
4130	Transmission & Distribution	Assistant Superintendent	R36	1	1	1	1	1
4130	Transmission & Distribution	Utility Systems Supervisor	R32	2	3	3	3	3
4130	Transmission & Distribution	Heavy Equipment Operator II	R29	1	1	1	1	2
4130	Transmission & Distribution	Utility Systems Crew Leader	R28	11	11	11	11	11
4130	Transmission & Distribution	Clerk IV	R28	0	0	0	1	1
4130	Transmission & Distribution	Clerk III	R27	1	1	1	0	1
4130	Transmission & Distribution	Heavy Equipment Operator	R27	8	8	8	19	19
4130	Transmission & Distribution	Heavy Truck Driver	R26	9	11	11	0	0
4130	Transmission & Distribution	Utility Systems Mechanic	R25	6	9	9	9	9
4130	Transmission & Distribution	Utility Maintenance Worker	R23	12	12	12	12	13
	<b>Transmission &amp; Distribution Total</b>			<b>52</b>	<b>58</b>	<b>58</b>	<b>58</b>	<b>61</b>
4135	Water Pollution Control	Water Pollution Superintendent	R38	1	1	1	1	1
4135	Water Pollution Control	Water Conservation Planner I	R35	1	1	1	1	1
4135	Water Pollution Control	Pretreatment Coordinator	R32	1	1	1	1	1
4135	Water Pollution Control	Construction Inspector	R32	0	0	0	0	0
4135	Water Pollution Control	Water Pollution Control Compliance Officer	R31	0	0	0	0	0
4135	Water Pollution Control	Project Specialist	R30	0	0	0	0	0
4135	Water Pollution Control	Environmental Technician	R29	3	3	3	4	4
4135	Water Pollution Control	Water Conservation Inspector	R28	4	3	3	2	2
4135	Water Pollution Control	Clerk III	R27	0	1	1	1	1

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4135	Water Pollution Control	Water Poll. Control Field Insp.	R27	3	3	3	3	3
	<b>Water Pollution Control Total</b>			<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>
4185	2008 B Tax./Rev. Cert.	Engineering Technician	R33	0	0	0	0	0
4185	2009 B Tax./Rev. Cert.	Heavy Equipment Operator II	R29	0	0	0	0	0
4185	2008 B Tax./Rev. Cert.	Utility System Crew Leader	R28	0	0	0	0	0
4185	2008 B Tax./Rev. Cert.	Heavy Equipment Operator	R27	1	0	0	0	0
4185	2008 B Tax./Rev. Cert.	Heavy Truck Driver	R26	2	0	0	0	0
4185	2008 B Tax./Rev. Cert.	Utility System Mechanic	R25	3	0	0	0	0
	<b>2008 B Tax./Rev. Cert. Total</b>			<b>6</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
4210	Wastewater Treatment	Wastewater Treatment Supt.	R38	1	1	1	1	1
4210	Wastewater Treatment	Assistant Superintendent	R36	1	1	1	1	1
4210	Wastewater Treatment	Administrative Assistant II	R35	1	1	1	1	1
4210	Wastewater Treatment	Plant Operations Supervisor	R34	1	2	2	2	2
4210	Wastewater Treatment	Plant Operator III	R33	4	3	3	3	3
4210	Wastewater Treatment	Laboratory Coordinator	R32	1	1	1	1	1
4210	Wastewater Treatment	Master Electrician	R32	2	2	2	2	2
4210	Wastewater Treatment	Utility Systems Supervisor	R32	1	1	1	1	1
4210	Wastewater Treatment	Laboratory Analyst	R30	2	2	2	3	3
4210	Wastewater Treatment	Plant Operator II	R30	4	3	3	5	5
4210	Wastewater Treatment	Heavy Equipment Operator II	R29	0	1	1	3	3
4210	Wastewater Treatment	Buyer I	R29	1	1	1	1	1
4210	Wastewater Treatment	Electrician Journeyman	R28	1	1	1	1	1
4210	Wastewater Treatment	Utility Systems Crew Leader	R28	3	3	3	3	4
4210	Wastewater Treatment	Heavy Truck Driver III	R28	3	3	3	1	1
4210	Wastewater Collection	Utility System Technician	R27	0	0	0	0	1
4210	Wastewater Treatment	Laboratory Sampler	R27	1	1	1	0	0
4210	Wastewater Treatment	Heavy Equipment Operator	R27	3	2	2	2	2
4210	Wastewater Treatment	Plant Operator I	R27	17	18	18	16	16
4210	Wastewater Treatment	Clerk II	R25	1	1	1	1	1
4210	Wastewater Treatment	Utility Systems Mechanic	R25	9	9	9	9	9
4210	Wastewater Treatment	Building Maintenance Worker	R24	0	0	1	1	1
4210	Wastewater Treatment	Custodian	R23	1	1	1	1	1
4210	Wastewater Treatment	Utility Maintenance Worker	R23	1	1	1	1	1
	<b>Wastewater Treatment Total</b>			<b>59</b>	<b>59</b>	<b>60</b>	<b>60</b>	<b>62</b>
4220	Wastewater Collection	Wastewater Collection Superintendent	R38	1	1	1	1	1
4220	Wastewater Collection	Assistant Superintendent	R36	1	1	1	1	1
4220	Wastewater Collection	Administrative Assistant II	R35	1	0	0	0	0
4220	Wastewater Collection	Administrative Assistant I	R32	1	0	0	0	0
4220	Wastewater Collection	Utility Systems Supervisor	R32	4	4	4	4	4
4220	Wastewater Collection	Heavy Equipment Operator II	R29	14	14	14	14	13
4220	Wastewater Collection	Utility Systems Crew Leader	R28	6	9	9	7	5
4220	Wastewater Collection	Electrician Journeyman	R28	1	1	1	2	2
4220	Wastewater Collection	Heavy Equipment Operator	R27	1	2	2	3	3
4220	Wastewater Collection	Clerk III	R27	0	1	1	1	1
4220	Wastewater Collection	Utility System Technician	R27	5	5	5	5	4
4220	Wastewater Collection	Heavy Truck Driver	R26	3	3	3	3	3
4220	Wastewater Collection	Utility System Mechanic	R25	3	8	8	8	8
4220	Wastewater Collection	Utility Maintenance Worker	R23	9	9	9	9	8
	<b>Wastewater Collection Total</b>			<b>50</b>	<b>58</b>	<b>58</b>	<b>58</b>	<b>53</b>
4284	Sewer 2010 Revenue Bond	Utility System Crew Leader	R28	3	0	0	0	0
4284	Sewer 2010 Revenue Bond	Heavy Equipment Operator	R27	1	0	0	0	0
4284	Sewer 2010 Revenue Bond	Heavy Truck Driver	R26	0	0	0	0	0
4284	Sewer 2010 Revenue Bond	Utility System Mechanic	R25	5	0	0	0	0
	<b>Sewer 2010 Revenue Bond Total</b>			<b>9</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
5310	Administration	Executive Director	R45	0	1	0	0	0
5310	Administration	Convention & Visitors Bureau Dir.	R43	1	1	1	1	1
5310	Administration	Marketing Manager	R39	1	0	0	0	0
5310	Administration	CVB Sales Manager	R36	0	1	1	1	1
5310	Administration	Tourism Sales Manager	R36	1	0	0	0	0
5310	Administration	CVB Marketing Manager	R36	0	1	1	1	1
5310	Administration	CVB Services Coordinator	R33	0	1	1	1	1
5310	Administration	CVB Project Coordinator	R33	1	0	0	0	0
5310	Administration	Administrative Assistant I	R32	3	2	2	2	2
5310	Administration	Administrative Secretary	R29	1	1	1	1	1

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5310	Administration	Clerk III	R27	1	1	1	1	1
5310	Administration	Clerk I	R23	2	2	2	2	2
5310	Administration	Messenger	R23	1	1	1	1	1
	<b>Administration Total</b>			<b>12</b>	<b>12</b>	<b>11</b>	<b>11</b>	<b>11</b>
5507	311 Program	Customer Service Coordinator	R33	1	1	1	1	1
5507	311 Program	Customer Service Representative	R28	5	5	5	5	5
5507	311 Program	Customer Service Representative(PT)1@.48	R28	0.48	0.48	0.48	0.48	0.48
	<b>311 Program Total</b>			<b>6.48</b>	<b>6.48</b>	<b>6.48</b>	<b>6.48</b>	<b>6.48</b>
5510	Telecommunication	Info. Svcs & Telecom Director	R45	1	1	1	1	1
5510	Telecommunication	Administrative Assistant I	R32	1	1	1	1	1
5510	Telecommunication	Custodian	R23	2	0	0	0	0
	<b>Telecommunication Total</b>			<b>4</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>
5515	Radio Communication	Radio Manager	R39	1	1	1	1	1
	<b>Radio Communication Total</b>			<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
5520	Mainframe	Mgmt. Info. Systems Analyst	R39	1	1	1	2	2
5520	Mainframe	Mgmt. Info. Application Analyst	R36	2	2	2	1	1
5520	Mainframe	Computer Operator	R27	1	2	2	2	1
5520	Mainframe	Clerk I	R23	1	0	0	0	0
	<b>Mainframe Total</b>			<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>4</b>
5525	Network	Network Administrator	R39	1	1	1	1	1
5525	Network	Network Specialist	R36	3	3	5	5	5
5525	Network	Micro Computer Specialist	R33	0	0	3	3	3
5525	Network	Computer Operator	R27	1	1	1	1	2
	<b>Network Total</b>			<b>5</b>	<b>5</b>	<b>10</b>	<b>10</b>	<b>11</b>
5530	I-Net	Network Systems Manager	R39	1	1	1	1	1
5530	I-Net	Utilities Network Admin.	R39	0	0	1	1	1
5530	I-Net	Senior Programmer Analyst	R37	0	0	1	0	0
5530	I-Net	Network Specialist II	R37	0	0	0	1	1
5530	I-Net	Utilities Network Specialist	R36	0	0	1	1	1
5530	I-Net	Network Specialist	R36	2	2	3	3	3
	<b>I-Net Total</b>			<b>3</b>	<b>3</b>	<b>7</b>	<b>7</b>	<b>7</b>
5537	City Hall Annex	Bldg. Maintenance Supervisor	R32	0	0	1	1	1
5537	City Hall Annex	Custodian	R23	0	2	2	2	2
	<b>City Hall Annex Total</b>			<b>0</b>	<b>2</b>	<b>3</b>	<b>3</b>	<b>3</b>
5538	Open Data	Chief Innovation Officer	R43	0	0	0	0	1
5538	Open Data	Data Officer	R38	0	0	1	1	1
	<b>Open Data Total</b>			<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>2</b>
5540	Public Access Center	Public Access-Media Svcs. Mgr.	R41	1	1	0	0	1
5540	Public Access Center	Program Coordinator	R33	0	1	0	0	0
5540	Public Access Center	Audio Visual Technician Supervisor	R32	1	1	0	0	1
5540	Public Access Center	Administrative Assistant I	R32	1	1	0	0	1
5540	Public Access Center	Audio Visual Technician II	R30	1	1	0	0	0
5540	Public Access Center	Audio Visual Technician I	R28	3	2	0	0	2
	<b>Public Access Center Total</b>			<b>7</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>5</b>
5568	911 Regional-Other	911 Program Manager	R39	1	1	1	1	1
5568	911 Regional-Other	Geographic Info System Analyst	R36	1	1	1	1	1
5568	911 Regional-Other	911 Program Specialist	R33	2	2	2	2	2
5568	911 Regional-Other	911 Mapping & Database Maint. Specialist	R33	1	1	1	1	1
5568	911 Regional-Other	Administrative Assistant I	R32	1	1	1	1	1
	<b>911 Regional-Other Total</b>			<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>
6002	HIV Prevention	AIDS Program Coordinator	R36	1	0	0	0	0
6002	HIV Prevention	Health Educator II	R32	3	2	2	4	4
6002	HIV Prevention	Health Educator I	R29	1	1	1	0	0
	<b>HIV Prevention Total</b>			<b>5</b>	<b>3</b>	<b>3</b>	<b>4</b>	<b>4</b>
6003	TB Federal	Registered Nurse II	R38	0	1	1	1	1
6003	TB Federal	Medical Technician	R31	1	0	0	0	0
6003	TB Federal	Medical Office Assistant II	R30	0	1	1	1	1
6003	TB Federal	Medical Office Assistant	R28	1	1	1	1	1
	<b>TB Federal Total</b>			<b>2</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>
6004	Primary Health Care	Program Coordinator	R33	0	0	0	1	1
6004	Primary Health Care	Licensed Vocational Nurse III	R33	1	1	1	0	0
6004	Primary Health Care	Medical Office Assistant	R28	1	1	1	1	1
	<b>Primary Health Care Total</b>			<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>
6005	TB Elimination	Community Service Aide	R23	1	1	1	1	1

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	<b>TB Elimination Total</b>			<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
6006	Immunization Action Plan	RN, Nurse Supervisor	R39	1	1	1	1	1
6006	Immunization Action Plan	Health Educator I	R29	2	2	2	2	2
6006	Immunization Action Plan	Clerk II	R25	0	0	0	1	1
6006	Immunization Action Plan	Clerk-Typist	R24	2	2	2	1	1
6006	Immunization Action Plan	Community Service Aide	R23	1	1	1	1	1
	<b>Immunization Action Plan Total</b>			<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>
6007	O.P.H.P.	Chief of Prevention Health Services	R41	0	0	0	1	1
6007	O.P.H.P.	RN,Nurse Practitioner Supvr.	R40	1	1	1	1	1
6007	O.P.H.P.	Chief of Health Education	R39	1	1	1	0	0
6007	O.P.H.P.	Registered Nurse II	R38	0	0	0	1	1
6007	O.P.H.P.	Sanitarian II	R34	1	1	1	1	1
6007	O.P.H.P.	Licensed Vocational Nurse III	R33	2	2	2	1	1
6007	O.P.H.P.	Licensed Vocational Nurse II	R31	1	1	1	1	1
6007	O.P.H.P.	Sanitation Inspector II	R31	1	0	0	1	1
	<b>O.P.H.P. Total</b>			<b>7</b>	<b>6</b>	<b>6</b>	<b>7</b>	<b>7</b>
6008	WIC	Health Educator Supervisor	R38	1	1	1	2	2
6008	WIC	WIC Supervisor	R37	4	4	4	2	2
6008	WIC	Nutritionist	R36	6	5	5	7	7
6008	WIC	Micro Computer Specialist	R36	0	1	1	1	1
6008	WIC	Administrative Secretary	R29	1	1	1	1	1
6008	WIC	Health Educator I	R29	0	0	0	1	1
6008	WIC	Clerk IV	R28	1	1	1	1	1
6008	WIC	Clerk II	R25	4	4	4	4	4
6008	WIC	Breastfeeding Peer Lay Educator	R24	6	5	5	5	5
6008	WIC	Clerk-Typist	R24	2	2	2	2	2
6008	WIC	Clerk I	R23	6	6	6	5	5
6008	WIC	Community Service Aide	R23	1	1	1	1	1
6008	WIC	Custodian	R23	5	5	5	5	5
6008	WIC	Groundskeeper	R23	1	1	1	1	1
6008	WIC	Nutrition Aide	R23	29	27	27	30	30
	<b>WIC Total</b>			<b>67</b>	<b>64</b>	<b>64</b>	<b>68</b>	<b>68</b>
6009	WIC - Expansion	WIC Supervisor	R37	1	1	1	1	1
6009	WIC - Expansion	Nutritionist	R36	5	5	5	5	5
6009	WIC - Expansion	Licensed Vocational Nurse III	R33	1	1	1	1	1
6009	WIC - Expansion	Breastfeeding Peer Lay Educator	R24	1	0	0	0	0
6009	WIC - Expansion	Clerk II	R25	3	3	3	3	3
6009	WIC - Expansion	Clerk I	R23	2	2	2	2	2
6009	WIC - Expansion	Nutrition Aide	R23	6	5	5	5	5
	<b>WIC - Expansion Total</b>			<b>19</b>	<b>17</b>	<b>17</b>	<b>17</b>	<b>17</b>
6010	Bioterrorism	Epidemiologist Supervisor	R39	1	1	1	1	1
6010	Bioterrorism	Epidemiologist	R38	1	1	1	1	1
6010	Bioterrorism	Public Health Technician	R36	2	2	2	2	2
	<b>Bioterrorism Total</b>			<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>
6018	Title V / Prenatal Services	Clerk II	R25	1	1	1	1	1
	<b>Title V / Prenatal Services</b>			<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
6019	H.O.P.W.A	Health Educator II	R32	0	0	0	1	1
	<b>H.O.P.W.A Total</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>
6020	HIV Ryan White	Public Health Technician	R36	0	0	0	1	1
6020	HIV Ryan White	Caseworker	R34	2	2	2	1	1
	<b>HIV Ryan White Total</b>			<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>
6021	HIV Services	Administrative Assistant I	R32	1	1	1	1	1
6021	HIV Services	Health Educator I	R29	1	1	1	1	1
6021	HIV Services	Clerk IV	R28	1	1	1	0	0
6021	HIV Services	Clerk III	R27	1	0	0	0	0
	<b>HIV Services Total</b>			<b>4</b>	<b>3</b>	<b>3</b>	<b>2</b>	<b>2</b>
6027	Healthy Texas Babies	Public Health Technician	R36	0	1	1	1	1
	<b>Healthy Texas Babies Total</b>			<b>0</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
6029	Hospital Preparedness	Health Educator Supervisor	R38	1	1	0	0	0
6029	Hospital Preparedness	Planner II - Health	R36	1	1	0	0	0
	<b>Hospital Preparedness Total</b>			<b>2</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>
6031	Health-TX Dept. Health SVC	Sanitation Inspector II	R31	0	0	0	0	0
	<b>Health-TX Dept Health SVC Total</b>			<b>1</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>
6033	Ebola Surveillance	Epidemiologist	R38	1	1	1	1	1

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	<b>Ebola Surveillance Total</b>			<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
6035	TX Adolescent Initiative	Health Educator Supervisor	R38	1	1	1	1	0
6035	TX Adolescent Initiative	Public Health Technician	R36	1	1	1	1	0
	<b>TX Adolescent Initiative Total</b>			<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>0</b>
6036	Zika PPHR Grant	Microbiologist I	R37	1	1	1	1	1
6036	Zika PPHR Grant	Planner II - Health	R36	1	1	1	1	1
6036	Zika PPHR Grant	Senior Medical Technologist	R33	1	1	1	1	1
6036	Zika PPHR Grant	Sanitation Inspector II	R31	1	2	2	1	1
	<b>Zika PPHR Grant Total</b>			<b>4</b>	<b>5</b>	<b>5</b>	<b>4</b>	<b>4</b>
6037	Obesity Prevention Program	Chief of Health Education	R39	0	1	1	1	1
	<b>Obesity Prevention Program Total</b>			<b>0</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
6038	Zika Health Care SVS Program	Public Health Technician	R36	0	2	2	2	2
6038	Zika Health Care SVS Program	Health Educator I	R29	0	2	2	3	3
	<b>Zika Health Care SVS Program Total</b>			<b>0</b>	<b>4</b>	<b>4</b>	<b>5</b>	<b>5</b>
6039	Hurricane Crisis Response	Public Health Technician	R36	0	0	0	1	1
	<b>Hurricane Crisis Response Total</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>
6099	Health Grant Employees	Chief Public Health Nutrition	R41	1	1	1	1	1
6099	Health Grant Employees	RN, Nurse Supervisor	R39	1	1	1	1	1
6099	Health Grant Employees	Health Educator Supervisor	R38	1	0	1	1	1
6099	Health Grant Employees	Registered Nurse II	R38	1	1	1	1	1
6099	Health Grant Employees	AIDS Program Coordinator	R36	0	1	1	1	1
6099	Health Grant Employees	Nutritionist	R36	1	1	1	1	1
6099	Health Grant Employees	Caseworker	R34	1	2	2	2	2
6099	Health Grant Employees	Administrative Assistant I	R32	0	0	0	1	1
6099	Health Grant Employees	Licensed Vocational Nurse II	R31	1	1	1	1	1
6099	Health Grant Employees	Medical Office Assistant I	R28	1	1	1	2	2
6099	Health Grant Employees	Clerk II	R25	1	1	1	1	0
	<b>Health Grant Employees Total</b>			<b>9</b>	<b>10</b>	<b>11</b>	<b>13</b>	<b>12</b>
6104	Nurse Family Partnership	RN Nurse Supervisor	R39	1	1	1	1	1
6104	Nurse Family Partnership	Registered Nurse II	R38	5	5	4	4	4
6104	Nurse Family Partnership	Administrative Secretary	R29	0	1	1	1	1
6104	Nurse Family Partnership	Clerk III	R27	1	0	0	0	0
	<b>Nurse Family Partnership Total</b>			<b>7</b>	<b>7</b>	<b>6</b>	<b>6</b>	<b>6</b>
6106	1115 Waiver	RN, Nurse Practitioner Supervisor	R40	1	1	1	1	1
6106	1115 Waiver	Network Systems Manager	R39	1	1	1	1	1
6106	1115 Waiver	Sanitarian III	R36	1	1	1	1	1
6106	1115 Waiver	Caseworker	R34	1	0	0	0	0
6106	1115 Waiver	Medical Office Assistant II	R30	1	1	1	1	1
6106	1115 Waiver	Health Educator I	R29	1	1	1	1	1
6106	1115 Waiver	Building Maintenance Mechanic	R28	1	1	1	1	1
6106	1115 Waiver	Medical Office Assistant I	R28	1	1	1	1	1
6106	1115 Waiver	Clerk II	R25	1	1	1	0	0
	<b>1115 Waiver Total</b>			<b>9</b>	<b>8</b>	<b>8</b>	<b>7</b>	<b>7</b>
6107	HIV & Mental Health	Health Educator Supervisor	R38	1	1	0	0	0
6107	HIV & Mental Health	License Professional Counselor	R37	1	1	1	0	0
6107	HIV & Mental Health	Public Health Technician	R36	1	1	1	0	0
6107	HIV & Mental Health	Caseworker	R34	1	1	1	1	0
6107	HIV & Mental Health	Health Educator I	R29	1	1	0	0	0
6107	HIV & Mental Health	Clerk II	R25	1	1	1	1	0
	<b>HIV &amp; Mental Health Total</b>			<b>6</b>	<b>6</b>	<b>4</b>	<b>2</b>	<b>0</b>
6109	Healthy Texas Women	RN, Nurse Practitioner Supervisor	R40	1	1	1	1	1
6109	Healthy Texas Women	Caseworker	R34	1	1	1	1	1
6109	Healthy Texas Women	Clerk III	R27	1	1	1	1	1
	<b>Healthy Texas Women Total</b>			<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>
6110	Family Planning-Open Enrollment	Medical Office Assistant II	R30	1	1	1	1	1
	<b>Family Planning-Open Enrollment Total</b>			<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
6111	HIV Ryan White Part C	Health Educator Supervisor	R38	0	0	0	0	0
6111	HIV Ryan White Part C	Licensed Professional Counselor	R37	0	0	0	1	1
6111	HIV Ryan White Part C	Public Health Technician	R36	0	0	0	1	1
	<b>HIV Ryan White Part C Total</b>			<b>1</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>2</b>
6203	WHFPT-Title X	Medical Office Assistant	R28	1	1	1	1	1
	<b>WHFPT-Title X Total</b>			<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
6406	TAMIU-SI Texas	Physician Assistant	R40	1	1	1	1	1
6406	TAMIU-SI Texas	Licensed Professional Counselor	R37	1	1	0	0	0

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6406	TAMIU-SI Texas	Public Health Promotion Program Supvr.	R35	1	1	0	0	0
6406	TAMIU-SI Texas	Caseworker	R34	1	1	1	2	2
6406	TAMIU-SI Texas	Medical Office Assistant II	R30	1	1	1	1	1
	<b>TAMIU-SI Texas Total</b>			<b>5</b>	<b>5</b>	<b>3</b>	<b>4</b>	<b>4</b>
6507	Tackle HIV/HCV People	Health Educator II	R32	0	1	1	1	0
6507	Tackle HIV/HCV People	Health Educator I	R29	0	0	1	0	0
	<b>Tackle HIV/HCV People Total</b>			<b>0</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>0</b>
6508	Pillar-High Risk HIV	Licensed Professional Counselor	R37	0	0	0	1	1
6508	Pillar-High Risk HIV	Health Educator II	R32	0	0	0	1	1
6508	Pillar-High Risk HIV	Caseworker	R34	1	0	0	0	1
	<b>Pillar-High Risk HIV</b>			<b>0</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>3</b>
6963	Affordable Home Program	Administrative Assistant I	R32	1	1	1	1	1
	<b>Affordable Home Program Total</b>			<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
7510	Administration	Economic Development Director	R44	0	1	1	1	1
7510	Administration	Administrative Assistant I	R32	0	1	1	1	1
	<b>Administration Total</b>			<b>0</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>
7610	Animal Care & Facility	Animal Care Services Director	R43	1	1	1	1	1
7610	Animal Care & Facility	Veterinarian	R42	1	1	0	0	0
7610	Animal Care & Facility	Administrative Assistant II	R35	1	1	1	1	3
7610	Animal Care & Facility	Animal Control Program Supervisor	R35	1	1	1	1	1
7610	Animal Care & Facility	Animal Control Supervisor	R34	2	2	2	2	0
7610	Animal Care & Facility	Program Coordinator	R33	1	1	1	1	1
7610	Animal Care & Facility	Animal Control Officer III	R33	1	1	1	1	1
7610	Animal Care & Facility	Animal Control Officer II	R31	3	3	3	3	3
7610	Animal Care & Facility	Veterinarian Technician	R30	0	0	0	2	2
7610	Animal Care & Facility	Animal Control Officer I	R29	12	12	12	12	12
7610	Animal Care & Facility	Administrative Secretary	R29	0	0	0	1	1
7610	Animal Care & Facility	Dispatcher	R28	1	1	1	0	0
7610	Animal Care & Facility	Kennel Worker	R27	5	7	7	9	9
7610	Animal Care & Facility	Clerk II	R25	2	2	2	2	3
7610	Animal Care & Facility	Clerk I	R23	0	0	0	0	2
7610	Animal Care & Facility	Custodian	R23	0	0	0	1	1
	<b>Animal Care &amp; Facility Total</b>			<b>31</b>	<b>33</b>	<b>32</b>	<b>37</b>	<b>40</b>
8035	Code Enforcement (GF)	Property Codes Enforce Insp II	R31	3	3	3	3	3
	<b>Code Enforcement (GF) Total</b>			<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>
8035	Code Enforcement (Fund #249)	Property Codes Enforce Insp II	R31	1	1	1	1	1
	<b>Code Enforcement (Fund #249) Total</b>			<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
8040	Center for Non-Profit Mgmt.	Non-Profit & Volunteer Ctr. Coord.	R35	1	1	1	1	1
	<b>Center for Non-Profit Mgmt. Total</b>			<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
8041	Real Estate	Land Acquisition Manager	R41	1	0	0	0	0
8041	Real Estate	Land Acquisition Manager	R38	0	1	1	1	1
8041	Real Estate	Noise Abatement Specialist	R35	1	2	2	2	2
8041	Real Estate	Administrative Assistant I	R32	1	1	1	1	1
8041	Real Estate	Land Acquisition Negotiator	R32	5	3	3	4	4
	<b>Real Estate Total</b>			<b>8</b>	<b>7</b>	<b>7</b>	<b>8</b>	<b>8</b>
8910	Administration	Community Development Director	R43	1	1	1	1	1
8910	Administration	Program Administrator	R41	1	1	1	1	1
8910	Administration	Compliance Officer	R38	1	1	1	1	1
8910	Administration	Housing Manager	R37	1	1	1	1	1
8910	Administration	Administrative Assistant II	R35	2	2	2	2	2
8910	Administration	Clerk II	R25	1	1	1	1	1
8910	Administration	Custodian	R23	0.48	0.48	0.48	0.48	0.48
	<b>Administration Total</b>			<b>7.48</b>	<b>7.48</b>	<b>7.48</b>	<b>7.48</b>	<b>7.48</b>
8920	Housing Rehab.	Housing Rehab Inspector	R32	3	3	3	3	3
8920	Housing Rehab.	Housing Eligibility Technician	R28	1	1	1	1	1
	<b>Housing Rehab. Total</b>			<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>
8930	Code Enforcement	Property Codes Enforce Supvr	R34	1	2	2	1	1
8930	Code Enforcement	Land Acquisition Negotiator	R32	0	0	0	0	0
8930	Code Enforcement	Property Codes Enforce Insp II	R31	6	6	6	6	6
8930	Code Enforcement	Clerk II	R25	1	1	1	1	1
	<b>Code Enforcement Total</b>			<b>8</b>	<b>9</b>	<b>9</b>	<b>8</b>	<b>8</b>
8931	Graffiti Removal	Maintenance Worker	R25	1	1	1	1	1
	<b>Graffiti Removal Total</b>			<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
8932	Downtown Elderly Rec. Prg.	Recreation Center Supervisor	R32	0	1	1	1	1

DEPT. DIV.	DIVISION NAME	POSITION TITLE	GRADE	AMENDED FY 16-17	AMENDED FY 17-18	ADOPTED FY 18-19	AMENDED FY 18-19	PROPOSED FY 19-20
8932	Downtown Elderly Rec. Prg.	Recreation Center Leader	R30	0	1	1	1	1
8932	Downtown Elderly Rec. Prg.	Recreation Center Supervisor	R29	1	0	0	0	0
8932	Downtown Elderly Rec. Prg.	Recreation Center Leader	R28	1	0	0	0	0
8932	Downtown Elderly Rec. Prg.	Recreation Specialists	R27	1	1	1	1	1
	<b>Downtown Elderly Rec. Prg. Total</b>			<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>
	<b>Grand Total</b>			<b>2,874.89</b>	<b>2,955.40</b>	<b>2,961.44</b>	<b>2,973.44</b>	<b>2,994.84</b>

## Transit / El Metro Full-Time Equivalent Positions

Fund	Dept	Dept Div	Position	AMENDED FY 16-17	AMENDED FY 17-18	ADOPTED FY 18-19	AMENDED FY 18-19	PROPOSED FY 19-20
518	54	30	Facilities Administrator	0	0	0	0	0
518	54	30	Lead Building & Grounds Person	1	1	1	1	1
518	54	30	Transit Cleaner	3	3	3	3	3
518	54	30	Operations & Admin Office Assistant	1	0	0	0	0
518	54	30	Utility Workers	4	4	4	4	4
			<b>Total-5430-Transit / Building &amp; Grounds</b>	<b>9</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>
518	54	50	Transit Center Coordinator	1	1	1	1	1
			<b>Total-5450-Transit / Metro TR. CTR.</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
558	58	11	Data Entry Clerk	1	1	1	1	1
558	58	11	Operations Manager	1	1	1	1	1
558	58	11	Transit Bus Operators	86	86	86	86	86
558	58	11	Transit Bus Operators* (18PT@.90)	16.2	16.2	16.2	16.2	16.2
558	58	11	Operations & Admin Office Assistant	0	1	1	1	1
558	58	11	Revenue Counter/Messenger	0	1	1	1	1
558	58	11	Transit Road Supervisor	5	5	5	5	5
558	58	11	Dispatchers	3	3	3	3	3
			<b>Total- 5811-El Metro / OPT- Fix Route</b>	<b>112.2</b>	<b>114.2</b>	<b>114.2</b>	<b>114.2</b>	<b>114.2</b>
558	58	12	Para Transit Agent	5	5	5	5	5
558	58	12	Paratransit Manager	1	1	1	1	1
558	58	12	Paratransit Supervisor	1	1	1	1	1
558	58	12	Transit Van Operator	13	13	13	13	13
			<b>Total- 5812-El Metro / OPT Para Transit</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>20</b>
558	58	13	Buyer	1	1	1	1	1
558	58	13	GFI Technician	0	0	0	0	0
558	58	13	Electronic Technician	1	1	1	1	1
558	58	13	Journeyman Tech	1	1	1	1	1
558	58	13	Lead - Service Person	1	1	1	1	1
558	58	13	Maintenance Manager	1	1	1	1	1
558	58	13	Administrative Assistant	1	1	1	1	1
558	58	13	Mechanic "A" Technician	1	1	1	1	1
558	58	13	Mechanic "AA" Technician	4	3	3	3	3
558	58	13	Mechanic "B" Technician	1	1	1	1	1
558	58	12	Mechanic "C" Technician	0	2	2	2	2
558	58	13	Body Man "AA" Technician	1	1	1	1	1
558	58	13	Service Attendant	6	5	5	5	5
558	58	13	Assistant Maintenance Manager	1	1	1	1	1
558	58	13	Administrative Utility Assistance	1	1	1	1	1
558	58	13	Lead Mechanic	3	3	3	3	3
558	58	13	Transit Procurement Specialist	1	1	1	1	1
558	58	13	Revenue Counter/Messenger	1	0	0	0	0
			<b>Total- 5813- El Metro / Maint. - Fixed Route</b>	<b>26</b>	<b>25</b>	<b>25</b>	<b>25</b>	<b>25</b>
558	58	14	Mechanic "AA" Technician	2	2	2	2	2
			<b>Total- 5814-El Metro / Maint. - Paratransit</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>
558	58	15	Training/Safety Coordinator	1	1	1	1	1
			<b>Total- 5815-El Metro / Training and Safety</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
558	58	30	Transit Cleaner (1PT@.90)	0.9	0.9	0.9	0.9	0.9
558	58	30	Transit Cleaner	3	3	3	3	3
			<b>Total-5830-El Metro / Building Grounds</b>	<b>3.9</b>	<b>3.9</b>	<b>3.9</b>	<b>3.9</b>	<b>3.9</b>
558	58	60	Administrative Assistant	1	1	1	1	1
558	58	60	Administrative Assistant II	0	1	1	1	1
558	58	60	Customer Service Agents	2	2	2	2	2
558	58	60	Payroll / Benefits Coordinator	1	1	1	1	1
558	58	60	Public Relations/Marketing Coordinator	1	0	1	0	0
558	58	60	Community Outreach Coordinator	0	1	0	1	1
558	58	60	Planning & Marketing Manager	1	1	1	1	1
			<b>TOTAL-5860-El Metro / General Admin.</b>	<b>6</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>
			<b>Total Transit &amp; El Metro</b>	<b>181.1</b>	<b>182.1</b>	<b>182.1</b>	<b>182.1</b>	<b>182.1</b>

# CITY OF LAREDO, TEXAS

## Budget and Finance Terminology

### GLOSSARY

To assist the reader of the 2011-2012 City of Laredo Annual Budget, this glossary details both specialized and technical terminology that is essential to sound financial and budgetary management in day-to-day operations. The following abbreviations are used throughout this glossary:

ADA	American Disability Act	GFOA	Government Finance Officers Association
ADDI	American Dream Down Payment Initiative	GLW	Gross Landed Weight
AEP	American Electric Power	GO	General Obligation
AHEC	Area Health Education Center	HAZ-MAT	Hazardous Materials
AIDS	Acquired Immune Deficiency Syndrome	HETCAT	Health Education Training Centers Alliance of TX
AOA	Active Operations Area	HIV	Human Immunodeficiency Virus
BCCP	Breast & Cervical Cancer Control Program	HOPWA	Housing Opportunities for Persons with Aids
BECC	Border Environment Cooperation Commission	HSDA	Health Service Delivery Area
BEIF	Border Environment Infrastructure Fund	HWY	Highway
BEST	Bringing Everyone Special Together	IMF	Infrastructure Maintenance Fund
CAA	Community Action Agency	I-NET	Internet
CALEA	Certified Fully Accredited Law Enforcement Agency	IPP	Industrial Pretreatment Program
CAMS	Continuous air monitoring stations	LCC	Laredo Community College
CASA	Clinic Assessment Software Application	LCVB	Laredo Convention & Visitors Bureau
CAFR	Comprehensive Annual Financial Report	LEOSE	Law Enforcement Officers Standards & Education
CBD	Central Business District	LGC	Local Government Code
CDBG	Community Development Block Grant	LIFE	Laredo International Fair & Exposition
CDC	Centers for Disease Control & Prevention	LISD	Laredo Independent School District
CESQG	Conditionally Exempt Small Quantity Generator	LLEBG	Local Law Enforcement Block Grant
CHDO	Community Development Housing Organization	LOPAC	Laredo Obesity Prevention & Control
CHIP	Child Health Insurance Program	LULAC	League of United Latin American Citizens
CHL	Central Hockey League	MCH	Maternal & Child Health
CIF	Capital Improvement Fund	MDC	Mobile Data Computers
CIP	Capital Improvement Program	MDR	Multiple Drug Resistant
CLIA	Clinical Laboratory Improvement Amendments	MDTS	Mobile Data Terminals
CMI	Correctional Management Institute	MPO	Laredo Urban Transportation Plan
CO	Certificate of Obligation	MTP	Metropolitan Transportation Plan
COPC	Community Oriented Public Health	NHS	Laredo Neighborhood Housing System
CP&L	Central Power & Light	NIH	National Institutes of Health
DHS	Department of Homeland Security	OCDETF	Organized Crime Drug Enforcement Task Force
DIS	Disease Intervention Specialist	OPHP	Office of Public Health Practice
DOPT	Directly Observed Preventive Therapy	ORAS	Office of Regional Administrative Services
DOT	Directly Observed Therapy	PAC	Public Access Channel
DPW	Department of Public Works	PCPE	Prevention, Counseling
ECC	Emergency Communications Center	PHC	Primary Health Services
EDAP	Economically Distressed Areas Program	PHS	Personal Health Services
EMS	Emergency Medical System	PPFCO	Personal Property Finance Contractual Obligations
EPA	U.S. Environmental Protection Agency	PRC	Passenger Facility Charge
EPR	Emergency Preparedness & Response	PSA	Public Service Announcement
ETJ	Extraterritorial Jurisdiction	PSA	Probate Screening
FAA	Federal Aviation Administration	PSAP	Public Safety Answering Points
FAR	Federal Aviation Regulations	PSHIP	Prevention Services for HIV Infected Persons
FEMA	Federal Emergency Management Act	PTC	Property Tax Code
FIS	Federal Inspection Services	RAC	Regional Advisory Council
FTA	Federal Transport Agency	RB	Revenue Bonds
FTE	Full Time Equivalent	RMS	Records Management Section
GAAP	Generally Accepted Accounting Principles	SCAN	Serving Children & Adolescents in Need

SCHIP State Child Health Insurance Program  
 SIDA Security Identification Display Area  
 SRO School Resource Officer  
 STCADA South Texas Council on Alcohol & Drug Abuse  
 STD Sexually Transmitted Disease  
 STEP Selective Traffic Enforcement Program  
 TAMIU Texas A&M International University  
 TBRA Tenant Based Rental Assistance  
 TCEQ Texas Commission on Environmental Quality  
 TDH Texas Department of Health  
 TMRS Texas Municipal Retirement System  
 TNRCC Texas Natural Resources Conservation Commission  
 TSA Transportation Security Administration  
 TXDOT Texas Department of Transportation  
 UISD United Independent School District  
 UTHSC University of Texas Health Science Center  
 UTSA University of Texas at San Antonio  
 VCTF Violent Crime Task Force  
 WBCA Washington's Birthday Celebration Association  
 WIC Women Infant Children

**A**  
**ACCOUNTING SYSTEM**-The total set of records and procedures which are used to record, classify, and report information on the financial status and operations of an entity.

**ACCRUAL ACCOUNTING**-A basis of accounting in which revenues are recognized in the period in which they are earned and expenses are recognized in the period incurred, regardless of the timing of related cash flows.

**ACTIVITY**-A special unit of work or service performed.

**ADMINISTRATIVE TRANSFER**-See "Transfer".

**ADOPTED BUDGET** - See "Budget".

**AD VALOREM TAX**-This form of tax is based "according to value" of property and is used as the source of revenue to pay general obligation debt and to support the General Fund.

**ALL FUNDS SUMMARY**-The comprehensive summary of all budgeted funds.

**ALLOTMENT**-To allot is to divide an appropriation into amounts that may be encumbered or expended during a time period.

**AMENDED BUDGET**-Represents the original adopted budget plus any amendments passed after October 1<sup>st</sup> of the respective fiscal year. This figure does not include prior year encumbrances or re-appropriation.

**APPROPRIATION**-(1) A legal authorization granted by the City Council to establish legal authority for City officials to make expenditures and/or expenses or incur obligations for specific purposes. It does not include prior year encumbrances or re-appropriations. (2) An authorization made by the City Council which permits officials to incur obligations against and to make expenditures of

governmental resources. Appropriations are usually made for fixed amounts and typically granted for a one-year period.

**APPROVED BUDGET**-As used in fund summaries and department summaries within the budget document, represents the budget as originally adopted by the City Council. It does not include prior year encumbrances or re-appropriations.

**ASSESSED VALUATION**-A value that is established for real or personal property for use as a basis for levying property taxes. An assessed valuation represents the appraised valuation less any exemptions.

**ASSETS**-Property owned by the City which has monetary value.

**AUDIT**-A comprehensive examination as to the manner in which the government's resources were actually utilized concluding in a written report of its findings. (1) A financial audit is a review of the accounting system and financial information to determine how government funds were spent and whether expenditures were in compliance with the legislative body's appropriations. (2) A performance audit consists of a review of how well the government met its stated goals. (3) An accounting audit is intended to ascertain whether financial statements fairly present financial positions and results of operations.

**B**  
**BAD DEBT**-In the United States, the National Bank Act defines a bad debt as an unsecured debt on which interest or payment is past due and unpaid for six months and which is not in process of collection. In some instances, an entity will set aside a reserve on their books to off-set losses from bad debts.

**BALANCED BUDGET**-is one in which total financial resources available for a given fiscal year, including projected revenues plus the unreserved balance from the prior year, are equal to or greater than the appropriations for that year.

**BANK DEPOSITORY AGREEMENT**-A contract between a municipality and a depository, negotiated and entered into in accordance with the specifications of the Local Government Code, of which sets forth the agreements between the parties regarding banking services.

**BALANCE SHEET**-A financial statement that discloses the financial position of an entity by disclosing its assets, liabilities and equity as of a specific date.

**BASE BUDGET**-An on-going expense for personnel, contractual services and the replacement of supplies and equipment required to maintain service levels previously authorized by the City Council.

**BEGINNING BALANCE**-The beginning balance is the residual non-restricted funds brought forward from the previous fiscal year or ending balance.

**BOND**-A debt instrument embodying a written promise to pay a specified sum of money, the face value or principal, at a specific date or dates in the future (maturity date), together with periodic

interest at a specified rate. The most common types of bonds are general obligation and revenue bonds. Bonds are typically used for long-term debt to pay for specific capital expenditures, e.g. buildings, streets and bridges or utility expansion and/or repair.

**BOND-GENERAL OBLIGATION (G.O.)**-A bond which is secured by the full faith and credit of the issuer. G.O. bonds issued by local units of government are secured by a pledge of the issuer's ad-valorem taxing power. They are usually issued to pay for general capital improvement projects, e.g. parks and street construction. In Texas, G.O. bonds must be authorized by a public referendum.

**BOND PROCEEDS**-Funds derived from the sale of bonds for the purpose of constructing major capital facilities.

**BOND REVENUE**-Bonds whose principal and interest are paid from earnings of an enterprise fund.

**BUDGET**-A budget is a plan of financial operation embodying an estimate of proposed expenditures and the means of financing them. The term generally indicates a financial plan for a single fiscal year and is used in either of two ways: (1) the term can designate the financial plan which is to be presented to the appropriating body for adoption, a.k.a. Proposed Budget, or (2) can designate the financial plan which has been approved by the governing body, a.k.a. Adopted Budget.

**BUDGET ADJUSTMENT**-A legal procedure utilized during the fiscal year by the City staff and City Council to revise any given budget appropriation. City staff has the prerogative to adjust expenditures within its particular departmental budget.

**BUDGET DOCUMENT**-The instrument used by the budget-making authority to present a comprehensive financial program to the City Council. The adopted budget document presents the authorization made by the City Council for City officials to obligate and expend appropriated resources.

**BUDGET MESSAGE**-The opening section of the budget that provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the views and recommendations derived from annual budget negotiations.

**BUDGET ORDINANCE**-The official enactment by the City Council establishing the legal authority for City officials to obligate and expend resources.

**BUDGETARY CONTROL**-The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

**BUDGETED FUNDS**-Funds that are planned for certain uses but have not been formally or legally appropriated by

the legislative body. The proposed budget document that is submitted for City Council approval is composed of budget funds.

## C

**CAPITAL ASSETS**-City assets of significant value that having a useful product life of 10 years or more. These assets are also known as fixed assets.

**CAPITAL EQUIPMENT BUDGET - CAPITAL OUTLAY**-The portion of the annual operating that appropriates funds for the purchase of capital equipment items. These expenditures are often separated from regular operating items, e.g. salaries, utilities and office supplies. The Capital Outlay Budget includes funds for capital equipment purchases, e.g. typewriters, vehicles, furniture, machinery, building improvements, micro-computers and special tools, which are usually distinguished from operating items according to their value and projected useful product life.

**CAPITAL IMPROVEMENT PROGRAM**-An account of all capital improvements which are intended to provide long-lasting physical value and are proposed to be undertaken over a five-year fiscal period. The plan includes the anticipated beginning and ending dates for each project, the corresponding amount to be expended in each year and the method of financing each improvement.

**CAPITAL IMPROVEMENT PROGRAM BUDGET**-A financial plan that is separate from the operating budget but, rather, is an account of the estimated costs associated with construction projects designed to improve the value of government assets, e.g. street improvements, sewer lines, buildings, recreational facilities and large scale remodeling.

**CAPITAL IMPROVEMENT PROJECT**-Capital improvement projects tend to be one-time capital investments, including the purchase of land and facilities, and engineering and construction costs related to infrastructure items (e.g. streets, bridges, drainage and street lighting), having an estimated useful life of five years or more. Generally, maintenance activities, e.g. street maintenance, replacement of vehicles-equipment and minor remodeling of facilities commonly associated with on-going operations for public purposes, are not considered Capital Improvements.

**CAPITAL IMPROVEMENT PROJECT ACTIVITY**-Any one of the following groups:

A. **PLANNING & ENGINEERING**: Includes architectural and engineering services, cultural resource surveys, real estate appraisal services, and special studies which may include cost-benefit analysis and conceptual design alternatives.

B. **RIGHT-OF-WAY ACQUISITION**: Includes the purchase or acquisition of easements, land for right-of-way, and sites for construction, appraisal and relocation costs and demolition for site clearance.

C. **UTILITY RELOCATION**: Includes relocation costs necessary to replace utility capital improvements to prepare a site or right-of-way for construction or other appropriate project activities, with such costs commonly paid for by appropriate utility revenues.

**D. CONSTRUCTION:** Includes costs for construction or re-construction of capital improvements, e.g. buildings, streets, bridges, curbs, sidewalks, storm drains, flood control facilities and recreation facilities.

**E. OTHER:** Includes costs for initial capital equipment, e.g. fire fighting apparatus, major recreational equipment and library books normally associated with development of a municipal facility.

**CAPITAL OUTLAY**-real or personal property that has a value equal to or greater than the capitalization threshold for the particular classification of the asset with an estimated life of greater than one year. Capital assets include land, buildings and improvements, machinery and equipment, computer equipment, vehicles and office furniture.

**CASH BASIS ACCOUNTING**-A basis of accounting that recognizes transactions for revenues when received and expenditures when paid.

**CASH MANAGEMENT**-The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management involves forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships and investing funds in order to achieve the highest interest and return available for temporary cash balances.

**CERTIFICATE OF DEPOSIT**-A negotiable or non-negotiable receipt for monies deposited in a bank or financial institution for a specified period for a specified interest rate.

**CERTIFICATE OF OBLIGATION**-Debt instruments secured by the ad-valorem taxing power of a city for short-term or long-term debt, pending on the particular project, which is authorized by the City Council and does not require prior voter approval.

**CHARACTER CODE**-A basis for distinguishing types of expenditures. The five major characters used by the City are: 01-Personnel Services, 02-Materials & Supplies; 03-Contractual Services; 04-Other and 05-Capital Outlay. The City utilizes a fourteen digit account code to identify line items. Digits 1-3 represent the fund number, digits 4-5 represent the department number, digits 6-7 represent the division number, digits 8-9 represent the activity basic, digit 10 represents the sub activity, digits 11-12 represent the element and digits 13-14 represent the object code.

**CHART OF ACCOUNTS**-A chart detailing the system of general ledger accounts.

**CITY COUNCIL**-The current elected officials of the City as set forth in the City's Charter.

**CITY MANAGER**-The individual appointed by the City Council who is responsible for the administration of the affairs of the City.

**CLOSING ORDINANCE**-A document detailing the closure

of all funds and accounts and providing for necessary adjustments at the Department level at the end of a fiscal budget year.

**COMMERCIAL PAPER**-A short-term unsecured promissory note, supported by a bank line or letter of credit, which has a maturity of one to 270 calendar days.

**COMMODITIES**-Items of expenditure in the operating budget which, after use, are consumed or show a material change in their physical condition, and are characterized as having limited value and rapid depreciation, e.g. office supplies and motor fuel.

**CONTINGENCY**-A budgetary reserve set aside for emergencies or un-foreseen expenditures not otherwise budgeted.

**CONTRACTUAL SERVICES**-Goods and services acquired under contract which the City receives from an internal service fund or an outside company. Professional services, utilities, rentals and insurance are examples of contractual services.

**COMPETITIVE BIDDING PROCESS**-The process under Texas State Law which requires cities to advertise, solicit and publicly open sealed bids from prospective vendors for purchases of \$10,000 or more. After a review period, the City Council awards the bid to the successful bidder.

**COUNCIL PRIORITIES**-Together with the financial estimates and revenue forecasts, serves as the foundation for the development of the proposed annual budget.

**CURRENT TAXES**- Taxes that are levied and due within one year.

## **D**

**DEBT SERVICES**-The City's obligation to pay the principal and interest of all outstanding debt instruments according to a pre-determined payment schedule.

**DEBT SERVICE RATE**-See "Property Tax Rate".

**DEBT SERVICE RESERVE**-The fund which may be used to pay debt services of revenue bonds if the sources of the pledged revenues do not generate sufficient funds to satisfy the debt service requirements. The reserve fund is either funded in whole or in part from the proceeds of the bonds or is allowed to gradually accumulate over a period of years through required payments of pledged revenues. If the reserve fund is used in whole or in part to pay the debt service, the issuer usually is required to replenish the reserve fund from the first available funds or revenues. A typical reserve requirement might be the maximum annual debt service requirement for any year remaining until the bonds reach maturity.

**DEFICIT**-A deficit is the excess of expenditures over revenues during a single accounting period, in the case of proprietary funds, the excess of expenses over income during an accounting period.

**DELINQUENT TAXES**-Taxes which remain unpaid on and after the date on which a penalty for non-payment is imposed.

**DEPRECIATION**-(1) Expiration in the service life of capital assets attributable to normal wear and tear, deterioration and in-adequacy or obsolescence. (2) That portion of the cost of a capital asset which is charged as an expense during a particular period.

**DISBURSEMENT**-Payment for goods and services in the form of cash or by check.

**DIVISION**-An organizational unit within a department's structure representing the major functional divisions of work.

## E

**EFFECTIVE TAX RATE**-The rate which will generate the same tax levy next year from the properties on this year's tax roll.

**ENCUMBRANCE**-Funds which are set aside or committed for a future expenditure. Encumbrances include obligations in the form of purchase orders, contracts or salary commitments which are chargeable to an appropriation and for which a part of the appropriation is reserved.

**ENTERPRISE FUND**-A governmental accounting fund used to account for operations that are financed and operated similarly to private business enterprises where the intent of the governing body is to recover the cost of providing goods through user fees. Rate schedules for these services are established to insure that revenues are adequate to meet all necessary expenditures.

**ESTIMATED REVENUE**-The amount of projected revenue to be collected during the fiscal year. It may also be defined as the proposed financing sources estimated to finance the proposed projected expenditures.

**EXPENDITURE**-Decrease in the use of net financial resources for the purpose of acquiring and providing goods and services.

**EXPENSES**-Outflows, the expiring of assets, incurring liabilities during a period by delivering or producing goods, rendering services and/or carrying out other activities that constitute the entity's ongoing major or central operations.

## F

**FIDUCIARY FUNDS**-Funds used to report assets held in a trustee or agency capacity for others and which therefore cannot be used to support the government's own programs.

The fiduciary fund category includes pension (and other employee benefit) trust funds, investment trust funds, private-purpose trust funds, and agency funds.

**FISCAL YEAR**-The twelve month period designated by the City signifying the beginning and ending period for recording financial transactions. The City of Laredo has specified October 1st to September 30th as its fiscal year.

**FIXED ASSET**-Assets of a long-term nature that are intended to continue to be held or used, such as land,

buildings, machinery, furniture and other equipment.

**FIXED COST**-A fixed cost, e.g. rent, which does not change with increases or decreases in the amount of services provided.

**FULL FAITH AND CREDIT**-A pledge of the general taxing power of a government to repay debt obligations, typically used in reference of bonds.

**FULL TIME EQUIVALENT-(FTE)** The number of working hours that represents one full-time employee during a fixed time period, such as one month or one year. For the City of Laredo one FTE is equivalent to one employee designed to work 2080 during our fiscal year.

**FUND**-An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein. Each fund is segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations. Eight major fund types and two account groups are commonly used: General Fund, Special Revenue Funds, Debt Service Fund, Capital Projects Funds, Enterprise Funds, Internal Service Funds, Expendable Trust Funds, Pension Trust Fund, General Fixed Assets account group and General Long-Term Debt account group.

**FUND BALANCE**-A positive fund balance or excess of assets over liabilities is a surplus fund. A negative fund balance is called a deficit.

**FUND SCHEDULE**-A financial forecasting statement that combines beginning and ending balances, and includes estimated revenues for any period of time.

**FUNDING SOURCE**-A funding source is the specifically identified dollars allocated to meet budgeted requirements and expenses.

**FUNDING STATEMENT**-Usually pertains to a detailed breakdown of revenue or expenditures, e.g. grants and other awards.

**FUND SUMMARY**-See "Fund Schedule".

## G

**GENERALLY ACCEPTED ACCOUNTING PROCEDURES (GAAP)**-Uniform minimum standards of and guidelines to financial accounting and reporting.

**GENERAL & ADMINISTRATIVE COST**-Cost associated with the administration of City services.

**GENERAL FUND**-The largest fund within the City, it accounts for all financial resources of the government except for those required to be accounted for in another fund. General Fund revenues include property taxes, licenses & permits, local taxes, service charges, and other types of revenue. This fund includes the basic operating services of the City.

**GENERAL GOVERNMENT**-Refers to a group of activities associated with the administrative function of the City.

**GENERAL LEDGER**-A file that contains a listing of the various accounts necessary to reflect the financial position and results of operation of the government.

**GENERAL OBLIGATION BONDS**-See "Bond - General Obligation".

**GOVERNMENT FINANCE OFFICERS ASSOCIATION (GFOA)**-The organization that awards the Distinguished Budget Presentation Award.

**GOVERNMENTAL FUNDS**-Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital projects funds, and permanent funds.

**GRANT**-A contribution by one government unit or funding source to another unit. The contribution is usually made to aid in a part of a specified function, but it is sometimes also for general purposes.

**GRANT MATCH**-City costs for "in-kind" services required to match Federal or State grants and programs.

**I**  
**INDIRECT COST**-A necessary expense for the functioning of the organization as a whole that cannot be directly assigned to one service.

**INTER-FUND TRANSFERS**-Amounts transferred from one fund to another.

**INTER-GOVERNMENTAL GRANT**-See "Grant".

**INTER-GOVERNMENTAL REVENUE**-See "Revenue - Inter-governmental".

**INTERNAL SERVICE FUND**-A fund used to account for the financing of goods or services provided by one department to another department on a cost reimbursement basis.

**INVENTORY**-A detailed listing of property currently held by the City showing quantities, descriptions and values of the property, and units of measure and unit prices.

**INVESTMENT**-Securities and real estate purchased and held for the production of revenues in the form of interest, dividends, rentals and/or base payments.

**L**  
**LEVY**-To impose taxes, special assessments or service charges for the support of City activities.

**LIABILITY**-Debt and other legal obligations arising from transactions which must be paid, renewed or refunded at some future date. The term does not include encumbrances.

**LINE-ITEM BUDGET**-A budget that lists each expenditure category separately along with the dollar amount budgeted for each specified category.

**LONG-TERM DEBT**-Debt with a maturity of more than one year after the date of issuance.

**M**  
**MAINTENANCE & OPERATION RATE**-See "Property Tax Rate".

**MAJOR FUND**-Any fund whose revenues or expenditures, excluding other financing sources and uses, constitute more than 10 percent of the revenues or expenditures of the appropriated budget.

**MANDATE**-(1) Defines changes to the current level of service which is required to comply with Federal, State and Local laws and/or ordinances. (2) A contractual obligation or the operation and maintenance requirement for a completed capital improvement.

**MATURITIES**-The dates on which the principal or stated values of investments or debt obligations mature and may be reclaimed.

**MODIFIED ACCRUAL BASIS OF ACCOUNTING**-A basis of accounting that combines accrual and cash basis of accounting. It recognizes revenues in the accounting period in which they become measurable and available to pay current liabilities., Expenditures are recorded in the period that the liabilities are incurred. This accounting basis is the standard for most governmental funds.

**N**  
**NET WORKING CAPITAL**-Current assets less current liabilities.

**NON-RECURRING REVENUE**-Resources recognized by the City that are unique and occur only one time or without distinct pattern.

**O**  
**OFFICIAL BUDGET**-The annual budget as is adopted by the City Council.

**OPERATING BUDGET**-The portion of the budget that pertains to daily operations that provide basic services for the fiscal year.

**OPERATING EXPENSE**-Operating expenses are proprietary fund expenses that directly relate to the fund's primary service activities.

**OPERATING FUND**-Resources derived from recurring revenue sources used to finance the General Fund, Enterprise Funds and "pay-as-you-go" Capital Improvement Projects.

**ORDINANCE**-A formal legislative enactment by the governing body of a municipality. If it is not in conflict with any higher form of law or ordinance, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

**OVERHEAD**-The element of cost necessary in the production of an article or the performance of a service which are of such a nature that the amount applicable to the product or service cannot be determined readily. Typically, overhead relates to those objects of City expenditures that do not become an integral part of the finished product or service, e.g. rent, electricity, supplies, management and supervision.

## **P**

**PERFORMANCE BUDGET**-A budget that focuses upon activities rather than line items. Work load and unit cost data are collected in order to assess the efficiency of services. Typical data collected might include: miles of street paved per year, cost of paved streets per mile, tons of garbage collected per man hour, or cost per man hour of garbage collection.

**PERFORMANCE MEASURES**-Specific quantitative and qualitative measures of work performed as an object of the department. Quantitative measures are defined as observable and are displayed in numerical format. Qualitative measures are defined as non-observable and are displayed in narrative format.

**PERMANENT FUNDS**-Governmental fund type used to report resources that are legally restricted to the extent that only earnings, and not principal, may be used for purposes that support the reporting government's programs.

**PERSONNEL SERVICES**-All cost related to compensating employees of the City including employee benefit costs, e.g. City contributions for retirement, social security, and health & life insurance.

**POSITIONS AUTHORIZED**-Full-time and part-time positions budgeted in the personnel services category and included in the Departmental Position Listing that was approved by Council for the fiscal year.

**PROGRAM BUDGET**-A budget that focuses upon the goals and objectives of an agency or jurisdiction rather than upon its organizational budget units or object classes or expenditures.

**PROPERTY TAX (AD-VALOREM TAX)**-Property taxes are levied on both real and personal property according to the property's value and the tax rate. Property values are established by the Webb County Appraisal District.

**PROPERTY TAX RATE**-The property tax rate consists of two elements: (1) the maintenance and operation rate (MOR) and (2) the debt service rate (DSR). In MOR, revenues received are deposited in the General Fund and can be used for any public purpose. MOR is subject to the provisions of State statute and an increase in the effective rate greater than 8% is subject to a voter initiated "roll-back" election. DSR is set based upon the City's debt service requirements. In DSR, funds received from this rate are deposited in the Debt Service Fund and are used solely to pay the principal and interest on present and projected debt. MOR and DSR yield the total property tax rate for the current fiscal year.

**PROPOSED BUDGET**-See "Budget".

**PROPRIETARY FUND**-An account that shows actual financial position and operations as distinguished from budgetary accounts, e.g. actual assets, liabilities, reserves, fund balances, and revenues & expenditures.

**PURCHASE ORDER SYSTEM**-A City's system for authorizing the purchase of specified merchandise or services and creating the charge for them.

## **R**

**RATING**-The creditworthiness of a City as evaluated by an independent agency, such as Moody's or Standard & Poors.

**RE-APPROPRIATION**-By City Council action, an Operating Budget spending authorization lapses on September 30th of each fiscal year. Any authorization not expended or encumbered is no longer legally allowed to be expended, and the dollars associated with the authorization "fall" to the ending balance. Those items that are seen as important are brought to the City Council to be "re-appropriated" in the new fiscal year.

**RECONCILIATION**-A detailed analysis of changes of revenue or expenditure balances within a fund.

**REDUCTION**-To reduce line item expenses due to budgetary constraints.

**REFUNDING**-A procedure whereby an issuer re-finances an outstanding bond issue by issuing new bonds. Reasons for refunding are to reduce the issuer's interest cost or to remove a burdensome or restrictive covenant imposed by the terms of the bonds being re-financed. The proceeds of the new bonds are either deposited in escrow to pay the debt service on the outstanding obligations when due, or they are used to immediately retire the outstanding obligations. The new obligations are referred to as the "refunding bonds" and the new outstanding obligations being re-financed are referred to as the "refunded bonds" or the "prior issue."

**REPLACEMENT COSTS**-The cost of a property on a certain date which can render similar service that does not necessitate the same structural form as the property to be replaced.

**REQUISITION**-A written request from a department to the purchasing office for specified goods or services. This action precedes the authorization of a purchase order.

**RESERVE**-(1) An account used to indicate that a portion of a fund's equity is legally restricted for a specific purpose and is therefore not available for general appropriations [designated]. (2) An account used to indicate a portion of a fund's equity is legally restricted, yet not for a specific purpose [un-designated].

**RESOURCE**-Total dollars available for appropriations, including estimated revenues, fund transfers and beginning fund balances.

**RETAINED EARNINGS**-The equity account reflecting the accumulated earnings of the various Utility Funds.

**REVENUE**-Increases in the net current assets of a fund due to the performance of a service or the sale of goods. They include items such as tax payments, fees for a specific service, fines, forfeitures, grants, receipts from other funds and interest income. Revenues are recognized when they become measurable and reasonably assured to be available to support operations.

**REVENUE BONDS**-When a government issues bonds which do not pledge the full faith and credit of the jurisdiction, it issues limited liability revenue bonds. Typically, pledges are made to dedicate one specific revenue source to repay these bonds.

**REVENUE ESTIMATE**-An estimate of how much revenue will be earned from a specific revenue source for some future period, typically a future fiscal year.

**REVENUE – INTERGOVERNMENTAL**-Revenue received from another government entity for a specific purpose.

**REVENUE – SPECIAL**-Specific revenues that are legally restricted to expenditures for specific purposes.

**RISK MANAGEMENT**-(1) An organized attempt to protect a governmental entity against accidental loss in the most economical method. (2) The liability, either realized or potential, related the City's day-to-day operations.

**S**  
**SINKING FUND**-A sinking fund is an account into which a debt issuer makes periodic deposits to ensure the timely availability of sufficient monies for the payment of debt service requirements. The revenues to be deposited into the sinking fund and payments are determined by the terms of the bond contract.

**SPECIAL REVENUE FUNDS**-Governmental fund type used to account for the proceeds of specific revenue sources (other than for major capital projects) that are legally restricted to expenditures for specified purposes.

**T**  
**TAXES**-Taxes are compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits, such as special assessments. The term does not include charges for services rendered only to those paying such charges, e.g. sewer services.

**TAX LEVY**-The total amount of funds to be raised by general property taxes for operating and debt service purposes specified in the Annual Tax Ordinance that is determined by the Webb County Appraisal District.

**TAX RATE**-The amount of tax levied for each \$100.00 of assessed property valuation.

**TAX RATE LIMIT**-The maximum legal property tax rate at which a municipality may levy a tax. The limit may apply to

taxes raised for a particular or general purpose.

**TRANSFERS**-(1) Transfers are the authorized exchanges of cash or other resources between funds. (2) The General Fund supports central services for other funds or departments; the reimbursement of these services to the General Fund is an Administrative Transfer.

**TRUST FUNDS**-Accounting entities used to account for monies held by the City in a trustee capacity for organizations, programs or other funds.

**U**  
**UN-DESIGNATED FUND BALANCE**-That portion of a fund balance that is unencumbered from any obligation of the City.

**UN-ENCUMBERED BALANCE**-The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount money still available for future purchases.

**UNIT COST**-The cost required to produce a specific product or unit of service, i.e. the cost to purify one thousand gallons of water.

**USER CHARGES - USER BASED FEES**-The payment of a fee for direct receipt of a public service by the party benefiting from the service.

**UTILITY FUNDS**-The funds used to account for operations of the City's electric, water, sanitary sewer and solid waste disposal activities.

**V**  
**VOUCHER**-A document indicating that a transaction has occurred. It usually contains the accounts related to the transaction.

**Y**  
**YIELD**-The rate earned on a monetary investment.