

**CITY OF LAREDO
NOTICE OF REGULAR MEETING OF THE
AIRPORT ADVISORY BOARD
LAREDO INTERNATIONAL AIRPORT
5210 BOB BULLOCK LOOP
LAREDO, TEXAS 78041
October 16, 2024 at 12:00 PM**

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. MINUTES

- Approval of minutes for regular scheduled meeting September 11, 2024.

Citizen comments

Citizens are required to fill out a witness card and submit it to the Chairperson no later than 12:15 p.m. and identify themselves at the meeting before speaking to the corporation. Comments are limited to three (3) minutes per speaker. No more than three (3) persons will be allowed to speak on any side of an issue. Should there be more than three (3) people who wish to speak on a particular issue, they need to select not more than three (3) representatives to speak for them and the presiding officer may limit the public comments further in the interest of an orderly meeting. Speakers may not pass their minutes to any other speaker. Comments should be relevant to Corporation business and delivered in a professional manner. No derogatory remarks will be permitted.

V. STAFF REPORTS

- Passenger Activity Report
- Cargo Activity Report
- FIS Activity Report
- Fuel Flow Activity Report
- Delinquent Rent Report
- Marketing Report
- Foreign Trade Zone Report
- Status of construction for Terminal Rehabilitation Project
- Status of construction for Taxiways J1 & J2
- General Staff Comments

VI. ACTION ITEMS

- Consideration to recommend to the Mayor and City Council to authorize the City Manager to amend the City of Laredo FY2025 Airport Operations Budget to accept and appropriate revenues and expenses by the amount of \$1,532,905.00, for Federal Aviation Administration Grant No. 3-48-0136-107-2024. Said grant will be used for

the purpose of preparing an airport master plan update and a pavement management program for the Laredo International Airport. Local match is \$170,323.00; funding will be allocated in the Airport Fund; total project cost is \$1,703,228.00; providing for severability; and providing for an effective date.

- Consideration to recommend to the Mayor and City Council a Resolution of the City Council of the City of Laredo, Texas, authorizing the City Manager to ratify the acceptance of Grant No. 3-48-0136-107-2024 from the Federal Aviation Administration in the amount of \$1,532,905.00, for the Laredo International Airport with a local match of is \$170,323.00 for a total project cost of \$1,703,228.00, for the purposes of developing an Airport Master Plan Update and A Pavement Management Program. Funding will be allocated in the Airport Fund; Providing for severability; and providing for an effective date.
- Consideration to recommend to the Mayor and City Council to award contract FY24-106 to GRA Incorporated, Alexandria, VA and Merchant Aviation LLC, a Groupe ADP (Aéroports De Paris) company, Summit, NJ for air service development and consulting services, each contract shall not to exceed \$75,000.00. The term of this agreement shall be for one year with two options to renew, with each option being for an additional one year term upon mutual agreement of the parties. Funding is available through the Laredo International Airport Operations Fund.
- Consideration to recommend to the Mayor and City Council to award contract FY24-105 to sole bidder, Hubpoint Strategic Advisers, LLC, Charlotte, NC in the amount of \$65,000.00 for professional consulting for air cargo service development. The term of this agreement shall be for one year with two options to renew, with each option being for an additional one year term upon mutual agreement of the parties. Funding is available through the Laredo International Airport Operations Fund.
- Consideration to recommend to the Mayor and City Council to amend an Ordinance of the City of Laredo Texas, amending Chapter Four “Airport”, Article I, “In General”, Section 4-14.5 “Security Fees”, of The City Of Laredo Code Of Ordinances, by updating security fees for services conducted by the Airport Security Division, in an effort to offset operating costs for said services and to enhance the flow of revenue for airport operations; and providing for an effective date.

- Consideration to recommend to the Mayor and City Council to amend an Ordinance No. 91-O-242 of the City of Laredo Texas, amending Chapter Four “Airport”, Article I, “In General”, Section 4-6 “Passenger Facility Charge”, of The City Of Laredo Code Of Ordinances, by updating the Passenger Facility Charge per Emplaned Passenger from \$3.00 to \$4.50; providing for publication; and providing for an effective date.

VII. REQUESTS

- Updates on Aerus Operations at LRD – Request by Carlos Gordillo, Board Member
- Report on LRD passenger data, including passenger leakage information – Request by Carlos Gordillo, Board Member

VIII. ADJOURNMENT

This notice was posted at the Municipal Government Offices, 1110 Houston Street, Laredo, Texas at a place convenient and readily accessible to the public at all times. Said notice was posted on Friday, October 11, 2024 before 5:00 p.m.



Mario I. Maldonado, Jr
City Secretary

REC'D CITY SEC OFF
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