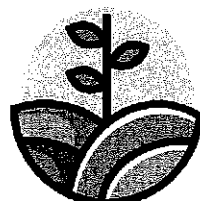


September 10, 2024

The
Honorable
Victor D.
Trevino
And Members of the Laredo
City Council 1110 Houston St.
Laredo, TX 78040



lcuas

Laredo Center
for Urban Agriculture
& Sustainability



Dear Mayor and Council Members:

The Laredo Center for Urban Agriculture and Sustainability would like to thank you for the opportunity to submit our biannual report that shows our progress in achieving our goals for the Laredo Community.

Organized as a City of Laredo Local Government Corporation, our board is uniquely comprised of a combination of City officials & private citizens to provide a dynamic collaboration of insights and efforts. As always, we hope that our work projects our best efforts to serve as City appointed officials in advising you, our elected officials, to move towards new standards of development of citywide programs for urban agriculture, sustainability, and food system initiatives.

The mission of LCUAS is dedicated to the creation of an urban food system by increasing access to local fresh food for low income citizens and the community at large; offering educational programs that surround urban agriculture, community gardens, home gardens, farmers markets, and farm to school programs; providing entrepreneurial opportunities for urban farmers; cultivating xeriscaping and sustainability practices; facilitating the Laredo Food Policy Council; and developing policy and incentives for the local food industry.

The second half of 2024 has provided an opportunity for the Laredo Center for Urban Agriculture and Sustainability to focus on the future with its Council approved 3 year contract and funding for capacity building and lease of the Canseco House property. LCUAS will more robustly continue creating and promoting an urban food system for the City of Laredo; offering educational programs for farmers, growers, gardeners, and consumers to learn; and participate in the development of local and regional food systems; developing community-supported agriculture; cultivating water, soil, and air sustainability opportunities; providing the on going implementation of a city-wide food security plan; and aiding in the creation of policies and incentives for the local food industry.

The LCUAS community garden has had 43 applicants for volunteering at the community garden, and has partnered with 18 organizations for the fulfillment of its commitments. It has continued to be a source of produce for the farmer's market. Additionally, the LCUAS has progressed in its facilitation of the Laredo Food Policy Council and together fostering a healthier food system. LCUAS and the Laredo Food Policy Council have held 6 total meetings and is currently teaming on the 2nd annual "Food Town" Laredo, Tx Symposium titled, Laredo's Culinary Culture.

LCUAS Board Members are optimistic about a future of great growth in the general education of community agriculture and sustainable food systems in our community.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Viviana Frank". The signature is fluid and cursive.

Viviana Frank
Interim Board President

Laredo Center of Urban Agriculture and Sustainability Committee

Attended	X
Did Not Attend	0
Forfeit	<input checked="" type="radio"/>
Meeting Cancelled	<input type="checkbox"/>

Member	District	Date Appointed	Date Expires	Date of Forfeit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
Christina Duarte			9/30/2024		X	X	X	X	X	X						
J.J. Gomez			9/30/2024		0	X	0	0	0	0						
Federico Elizondo			9/30/2024		X	X	X	X	X	X						
Viviana Frank			9/30/2024		X	X	X	0	X	X						
Roberto Gonzalez			9/30/2023		0	X	X	X	0	0						
Francisco Reyes			9/30/2023		0	0	X	0	0	0						
Ruby Rangel			9/30/2023		X	0	0	0	0	0						
Nydia Robles			9/30/2023		X	0	0	X	X	0						
Valerie Gonzalez			9/30/2023		X	X	0	X	X	X						
Myra G. Hernandez					X	X	X	X	X	0						

CITY OF LAREDO

REC'D CITY SEC OFF
JAN 12 '24 PM 4:50

Written notice is hereby given of a meeting to be held by the
LAREDO CENTER FOR URBAN AGRICULTURE AND SUSTAINABILITY
Of the City of Laredo to be held at the:

City of Laredo Health Department Auditorium
2600 Cedar Ave. Laredo, Texas 78040
On Thursday 01/18/2024 at 1:30pm-2:30pm

AGENDA

BOARD MEMBERS

**Health Department
Representative**
Christina D. Duarte

Parks Representative
J.J. Gomez

**Environmental Services
Representative**
Federico Elizondo - Secretary

**Planning & Zoning
Representative**
Orlando Navarro

Economic Development Advisor
Viviana Frank - Interim President

Sustainable Restaurateur
Roberto Gonzalez - Treasurer

**Private Sector Food
Representative**
Valerie Gonzalez

**Local Urban Agriculture
Representative**
Ruby Rangel


Farmers Market Representative
Nydia Robles

Apiculturist Representative
Francisco Reyes

Academic Sector Representative
Mayra G. Hernandez

- I. Call to order
- II. Roll Call
- III. Public Comments - Citizens are required to notify members of their intent to comment prior to the start of the meeting. Comments are limited to three (3) minutes per speaker. No more than three (3) persons will be allowed to speak on any side of an issue. Should there be more than three (3) people who wish to speak on a particular issue, they need to select not more than three (3) representatives to speak for them and the presiding officer may limit the public comments further in the interest of an orderly meeting. Speakers may not pass their minutes to any other speaker. Comments should be relevant to City business and delivered in a professional manner. No derogatory remarks will be permitted.
- IV. Interim President Report – Viviana Frank
- V. Secretary Report – Federico Elizondo
- VI. Treasurer Report – Roberto Gonzalez
- VII. Executive Director Report – Jose Luis Moreno
- VIII. EXECUTIVE SESSION The board reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any posted agenda item when authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and/or 551.086 (Economic Development). Following closed session, the open meeting will reconvene at which time action, if any, may be taken.
- IX. Food Policy Council Update
- X. Discussion with possible action on update on job description for a program coordinator.
- XI. Discussion with possible action on update on accountant / bookkeeper.
- XII. Discussion with possible action on signing the memorandum of understanding between LCUAS and Laredo College
- XIII. Discussion with possible action on Food Policy Council Meeting Scheduling
- XIV. Discussion with possible action on FF&E donations for office space.
- XV. Discussion with possible action on creating performance measures for 2024, budget and business plan for 2025, and scheduling a 2 hour workshop with LCUAS Board and Food Policy Council
- XVI. Nominations and election of officers with possible action.
- XVII. Adjourn

THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET IN LAREDO, TEXAS AND AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. THIS NOTICE WAS POSTED ON JANUARY 12, 2024 BY 5:00 P.M.



Jose A. Valdez, Jr.
City Secretary

CITY OF LAREDO
LAREDO CENTER FOR URBAN AGRICULTURE AND SUSTAINABILITY

MEETING MINUTES

Thursday 01/18/24 at 1:30pm - 2:30pm

City of Laredo Health Department Auditorium
Laredo, Texas 78040

- I. Call to Order**
 - A. Viviana Frank called the meeting to order at 1:55pm.
- II. Roll Call – See Sign In Sheet**
 - A. Present
 - 1. Christina D. Duarte – Health Department Representative
 - 2. Federico Elizondo (Secretary) – Environmental Services Representative
 - 3. Viviana Frank (Interim President) – Economic Development Advisor
 - 4. Valerie Gonzalez – Private Sector Food Representative
 - 5. Ruby Rangel – Local Urban Agriculture Representative
 - 6. Nydia Robles – Farmers Market Representative
 - 7. Mayra G. Hernandez – Academic Sector Representative
 - B. Not Present
 - 1. J.J. Gomez – Parks Representative
 - 2. Orlando Navarro – Planning & Zoning Representative
 - 3. Roberto Gonzalez (Treasurer) – Sustainable Restaurateur
 - 4. Francisco Reyes – Apiculturist Representative
 - C. Guests
 - 1. Jose Luis Moreno – Executive Director
 - 2. Deidra Hernandez – Health Department
 - 3. Amanda Del Toro – Laredo College, Program Coordinator
 - 4. Francisco Gutierrez – Laredo College, Student
 - 5. Alyssa Rodriguez – Laredo College, Student
- III. Public Comments – No Public Comments**
- IV. Interim President Report – Viviana Frank**
- V. Secretary Report – Federico Elizondo**
 - A. Motion to accept the Minutes as presented
 - 1. Moved by: Federico Elizondo

2. Seconded by: Mayra Hernandez
3. In Favor: All
4. Opposed: None

~~VI. Treasurer Report – Roberto Gonzalez~~

VII. Executive Director Report – Jose Luis Moreno

~~VIII. EXECUTIVE SESSION~~

IX. Food Policy Council Update

~~X. Discussion with possible action on update on job description for a program coordinator.~~

XI. Discussion with possible action on update on accountant/bookkeeper.

XII. Discussion with possible action on signing the memorandum of understanding between LCUAS and Laredo College

XIII. Discussion with possible action on Food Policy Council Meeting Scheduling

XIV. Discussion with possible action on FF&E donations for office space

XV. Discussion with possible action on creating performance measures for 2024, budget and business plan for 2025, and scheduling a 2 hour workshop with LCUAS Board and Food Policy Council

XVI. Nominations and election of officers with possible action.

XVII. Adjourn

A. Motion to adjourn at 2:34PM

1. Moved by: Viviana Frank
2. In Favor: All
3. Opposed: None

CITY OF LAREDO

Written notice is hereby given of a meeting to be held by the LAREDO CENTER FOR URBAN AGRICULTURE AND SUSTAINABILITY

Of the City of Laredo to be held at the

City of Laredo Health Department Auditorium
2600 Cedar Ave. Laredo, Texas 78040
On Thursday, February 15, 2024 at 1:30pm-2:30pm

BOARD MEMBERS

Health Department
Representative
Christina D. Duarte

Parks Representative
J.J. Gomez

Environmental Services
Representative
Federico Elizondo - Secretary

Planning & Zoning
Representative
Orlando Navarro

Economic Development Advisor
Viviana Frank -- Interim President

Sustainable Restaurateur
Roberto Gonzalez - Treasurer

Private Sector Food
Representative
Valerie Gonzalez

Local Urban Agriculture
Representative
Ruby Rangel

Farmers Market Representative
Nydia Robles

Apiculturist Representative
Francisco Reyes

Academic Sector Representative

AGENDA


REC'D CITY SEC OFF
FEB 8 '24 PM 4:12

- I. Call to order
- II. Roll Call
- III. Public Comments - Citizens are required to notify members of their intent to comment prior to the start of the meeting. Comments are limited to three (3) minutes per speaker. No more than three (3) persons will be allowed to speak on any side of an issue. Should there be more than three (3) people who wish to speak on a particular issue, they need to select not more than three (3) representatives to speak for them and the presiding officer may limit the public comments further in the interest of an orderly meeting. Speakers may not pass their minutes to any other speaker. Comments should be relevant to City business and delivered in a professional manner. No derogatory remarks will be permitted
- IV. Interim President Report – Viviana Frank
- V. Secretary Report – Federico Elizondo
- VI. Treasurer Report – Roberto Gonzalez
- VII. Executive Director Report – Jose Luis Moreno
- VIII. EXECUTIVE SESSION The board reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any posted agenda item when authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and/or 551.086 (Economic Development). Following the closed session, the open meeting will reconvene at which time action, if any, may be taken.
- IX. Food Policy Council Update
- X. Discussion with possible action on update on accountant / bookkeeper.
- XI. Discussion and possible action on Food Town, Laredo Symposium
- XII. Discussion and possible action on confirmation of Directors and Slate of Officers.
- XIII. Discussion and possible action - Slate of Officers.

XIV. Discussion and possible Action on a name change from Laredo Center of Urban Agriculture and Sustainability -LCUAS- to Laredo Urban Center for Agriculture and Sustainability -LUCAS

XV. Adjourn

THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET IN LAREDO, TEXAS AND AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. THIS NOTICE WAS POSTED ON February 8, 2024 by 5:00 p.m.


Jose A. Valdez, Jr.
City Secretary

CITY OF LAREDO
LAREDO CENTER FOR URBAN AGRICULTURE AND SUSTAINABILITY

MEETING MINUTES

Thursday 02/15/24 at 1:30pm - 2:30pm

City of Laredo Health Department Auditorium
Laredo, Texas 78040

I. Call to Order

A. Viviana Frank called the meeting to order at 1:32pm.

II. Roll Call – See Sign In Sheet

A. Present

1. Christina D. Duarte – Health Department Representative
2. J.J. Gomez – Parks Representative
3. Federico Elizondo (Secretary) – Environmental Services Representative
4. Viviana Frank (Interim President) – Economic Development Advisor
5. Roberto Gonzalez (Treasurer) – Sustainable Restaurateur
6. Valerie Gonzalez – Private Sector Food Representative
7. Mayra G. Hernandez – Academic Sector Representative
8. Elizabeth Carrera as Proxy for J.J. Gomez – Parks Representative

B. Not Present

1. Orlando Navarro – Planning & Zoning Representative
2. Ruby Rangel – Local Urban Agriculture Representative
3. Nydia Robles – Farmers Market Representative
4. Francisco Reyes – Apiculturist Representative

C. Guests

1. Jose Luis Moreno – Executive Director
2. Dr. Marissa Guerrero – Laredo College, Program Director/ Faculty Member
3. Amanda Del Toro – Laredo College, Program Coordinator
4. Jaime Perez – City of Laredo Health Department
5. Sabrina Lopez – Able City
6. Kristina Ramos – Laredo College, Intern

III. Public Comments – No Public Comments

IV. Interim President Report – Viviana Frank

V. Secretary Report – Federico Elizondo

A. Motion to accept Minutes as presented

1. Moved by: Federico Elizondo
2. Seconded by: Roberto Gonzalez
3. In Favor: All
4. Opposed: None

VI. Treasurer Report – Roberto Gonzalez

A. Motion to accept the Treasurer's Report as presented

1. Moved by: J.J. Gomez
2. Seconded by: Christina Duarte
3. In Favor: All
4. Opposed: None

VII. Executive Director Report – Jose Luis Moreno

VIII. EXECUTIVE SESSION

A. Motion to enter Executive Session

1. Moved by: Viviana Frank
2. Seconded by: Mayra Hernandez
3. In Favor: All
4. Opposed: None

B. Motion to exit Executive Session

1. Moved by: Roberto Gonzalez
2. Seconded by: Mayra Hernandez
3. In Favor: All
4. Opposed: None

IX. Food Policy Council Update

A. Motion to move item IX to next meeting

1. Moved by: Mayra Hernandez
2. Seconded by: Roberto Gonzalez
3. In Favor: All
4. Opposed: None

X. Discussion with possible action on update on accountant/bookkeeper

A. Motion to move item IX for X

1. Moved by: Roberto Gonzalez
2. Seconded by: Mayra Hernandez
3. In Favor: All

4. Opposed: None

- XI. Discussion with possible action on Food Town, Laredo Symposium**
- XII. Discussion with possible action on Food Policy Council Meeting Scheduling**
- XIII. Discussion with possible action on confirmation of Directors and Slate of Officers**
- XIV. Discussion with possible action – Slate of Officers**
 - A. Motion to move item XIV to next meeting
 - 1. Moved by: Mayra Hernandez
 - 2. In Favor: All
 - 3. Opposed: None
- XV. Discussion with possible action on a name change from Laredo Center for Urban Agriculture and Sustainability (LCUAS) to Laredo Urban Center for Agriculture and Sustainability (LUCAS)**
 - A. Motion to explore the name change at the next meeting
 - 1. Moved by: Mayra Hernandez
 - 2. In Favor: All
 - 3. Opposed: None
- XVI. Adjourn**
 - A. Motion to adjourn at 2:50PM
 - 1. Moved by: Christina Duarte
 - 2. In Favor: All
 - 3. Opposed: None

CITY OF LAREDO

Written notice is hereby given of a meeting to be held by the LAREDO CENTER FOR URBAN AGRICULTURE AND SUSTAINABILITY

Of the City of Laredo to be held at the
City of Laredo Public Health Department
Auditorium 2600 Cedar Ave. Laredo, Texas 78040
On Thursday, March 21, 2024 at 1:30pm-2:30pm

AGENDA

REC'D CITY SEC OFF
MAR 15 '24 PM 12:08

BOARD MEMBERS

**Health Department
Representative
Christina D. Duarte**

**Parks Representative
J.J. Gomez**

**Environmental Services
Representative
Federico Elizondo - Secretary**

**Planning & Zoning
Representative
Orlando Navarro**

**Economic Development Advisor
Viviana Frank - Interim President**

**Sustainable Restaurateur
Roberto Gonzalez - Treasurer**

**Private Sector Food
Representative
Valerie Gonzalez**

**Local Urban Agriculture
Representative
Ruby Rangel**


**Farmers Market Representative
Nydia Robles**

**Apiculturist Representative
Francisco Reyes**

**Academic Sector Representative
Mayra G. Hernandez**

- I. Call to order
- II. Roll Call
- III. Public Comments - Citizens are required to notify members of their intent to comment prior to the start of the meeting. Comments are limited to three (3) minutes per speaker. No more than three (3) persons will be allowed to speak on any side of an issue. Should there be more than three (3) people who wish to speak on a particular issue, they need to select not more than three (3) representatives to speak for them and the presiding officer may limit the public comments further in the interest of an orderly meeting. Speakers may not pass their minutes to any other speaker. Comments should be relevant to City business and delivered in a professional manner. No derogatory remarks will be permitted.
- IV. Interim President Report – Viviana Frank
- V. Secretary Report – Federico Elizondo
- VI. Treasurer Report – Roberto Gonzalez
- VII. Executive Director Report – Jose Luis Moreno
- VIII. EXECUTIVE SESSION The board reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any posted agenda item when authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and/or 551.086 (Economic Development). Following closed session, the open meeting will reconvene at which time action, if any, may be taken.
- IX. Food Policy Council Update
- X. Discussion with possible action on update on job description for a program coordinator.
- XI. Discussion with possible action on update on accountant / bookkeeper.
- XII. Discussion with possible action on signing the memorandum of understanding between LCUAS and Laredo College.
- XIII. Discussion with possible action on Food Policy Council Meeting Scheduling.
- XIV. Discussion with possible action on FF&E donations for office space.
- XV. Discussion with possible action on creating performance measures for 2024, budget and business plan for 2025, and scheduling a 2 hour workshop with LCUAS Board and Food Policy Council.
- XVI. Nominations and election of officers with possible action.
- XVII. Discussion and possible action on purchasing insurance for 501c3
- XVIII. Adjourn

THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET IN LAREDO, TEXAS AND AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. THIS NOTICE WAS POSTED ON MARCH 15, 2024 by 5:00 p.m.


For Jose A. Valdez, Jr.
City Secretary

CITY OF LAREDO
LAREDO CENTER FOR URBAN AGRICULTURE AND SUSTAINABILITY

MEETING MINUTES

Thursday 03/21/24 at 1:30pm - 2:30pm

City of Laredo Health Department Auditorium

Laredo, Texas 78040

I. Call to Order

A. Viviana Frank called the meeting to order at 1:42pm.

II. Roll Call – See Sign In Sheet

A. Present

1. Christina D. Duarte – Health Department Representative
2. Elizabeth Carrera (Proxy for J.J. Gomez) – Parks Representative
3. Federico Elizondo (Secretary) – Environmental Services Representative
4. Viviana Frank (Interim President) – Economic Development Advisor
5. Roberto Gonzalez (Treasurer) – Sustainable Restaurateur
6. Valerie Gonzalez – Private Sector Food Representative
7. Francisco Reyes – Apiculturist Representative

B. Not Present

1. Orlando Navarro – Planning & Zoning Representative
2. Ruby Rangel – Local Urban Agriculture Representative
3. Nydia Robles – Farmers Market Representative
4. Mayra G. Hernandez – Academic Sector Representative

C. Guests

1. Jose Luis Moreno – Executive Director

III. Public Comments – No Public Comments

IV. Interim President Report – Viviana Frank

V. Secretary Report – Federico Elizondo

A. Motion to accept Minutes as presented

1. Moved by: Federico Elizondo
2. Seconded by: Roberto Gonzalez
3. In Favor: All
4. Opposed: None

VI. Treasurer Report – Roberto Gonzalez

A. Motion to move Item XI up on the agenda

1. Moved by: Roberto Gonzalez
2. Seconded by: Viviana Frank
3. In Favor: All
4. Opposed: None

VII. Executive Director Report – Jose Luis Moreno

VIII. EXECUTIVE SESSION

IX. Food Policy Council Update

X. Discussion with possible action on update on accountant/bookkeeper.

A. Motion to resume agenda

1. Moved by: Roberto Gonzalez
2. Seconded by: Federico Elizondo
3. In Favor: All
4. Opposed: None

XI. Discussion and possible action on update on job description for a program coordinator.

~~**XII. Discussion with possible action on signing the memorandum of understanding between LCUAS and Laredo College.**~~

XIII. Discussion with possible action on Food Policy Council Meeting Scheduling.

XIV. Discussion with possible action on FF&E donations for office space.

XV. Discussion with possible action on creating performance measures for 2024, budget and business plan for 2025, and scheduling a 2 hour workshop with LCUAS Board and Food Policy Council.

XVI. Nominations and election of officers with possible action.

XVII. Discussion and possible action on purchasing insurance for 501c3.

XVIII. Adjourn

A. Motion to adjourn at 3:13PM

1. Moved by: Christina Duarte
2. In Favor: All
3. Opposed: None

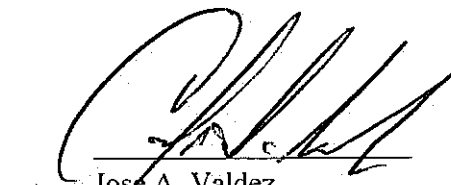
CITY OF LAREDO

Written notice is hereby given of a regular meeting to be held by the
LAREDO CENTER FOR URBAN AGRICULTURE AND SUSTAINABILITY
of the City of Laredo to be held at the
City of Laredo Public Health Department Conference Room
2600 Cedar Ave. Laredo, Texas 78040
On Tuesday, April 2, 2024 at 1:30pm – 2:30pm.

AGENDA

- I. Call the meeting to order
- II. Roll call
- III. Public Comments – Citizens are required to notify members of their intent to comment prior to the start of the meeting. Comments are limited to three (3) minutes per speaker. No more than three (3) persons will be allowed to speak on any side of an issue. Should there be more than three (3) people who wish to speak on a particular issue, they need to select not more than three (3) representatives to speak for them and the presiding officer may limit the public comments further in the interest of an orderly meeting. Speakers may not pass their minutes to any other speaker. Comments should be relevant to City business and delivered in a professional manner. No derogatory remarks will be permitted.
- IV. Discussion with possible action on drafting and/or approving budget.
- V. Adjournment

THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET IN LAREDO, TEXAS AND AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. THIS NOTICE WAS POSTED ON MARCH 27, 2024 BY 5:00PM.


(FOR) Jose A. Valdez
City Secretary

REC'D CITY SEC OFF
MAR 27 '24 PM 3:13

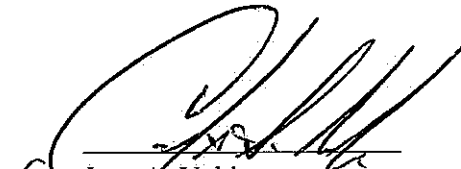
CITY OF LAREDO

Written notice is hereby given of a regular meeting to be held by the
LAREDO CENTER FOR URBAN AGRICULTURE AND SUSTAINABILITY
of the City of Laredo to be held at the
City of Laredo Public Health Department Conference Room
2600 Cedar Ave. Laredo, Texas 78040
On Thursday, April 11, 2024 at 1:30pm – 2:30pm.

AGENDA

- I. Call the meeting to order
- II. Roll call
- III. Public Comments – Citizens are required to notify members of their intent to comment prior to the start of the meeting. Comments are limited to three (3) minutes per speaker. No more than three (3) persons will be allowed to speak on any side of an issue. Should there be more than three (3) people who wish to speak on a particular issue, they need to select not more than three (3) representatives to speak for them and the presiding officer may limit the public comments further in the interest of an orderly meeting. Speakers may not pass their minutes to any other speaker. Comments should be relevant to City business and delivered in a professional manner. No derogatory remarks will be permitted.
- IV. Discussion with possible action on drafting and/or approving budget.
- V. Adjournment

THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET IN LAREDO, TEXAS AND AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. THIS NOTICE WAS POSTED ON APRIL 02, 2024 BY 5:00PM.


Jose A. Valdez
City Secretary

REC'D CITY SEC OFF
APR 2 '24 PM 1:43

CITY OF LAREDO

Written notice is hereby given of a meeting to be held by the LAREDO CENTER FOR URBAN AGRICULTURE AND SUSTAINABILITY

Of the City of Laredo to be held at the
City of Laredo Public Health Department
Auditorium 2600 Cedar Ave. Laredo, Texas 78040
On Thursday, April 25, 2024 at 1:30pm-2:30pm

AGENDA

I. Call to order

II. Roll Call

III. Public Comments - Citizens are required to notify members of their intent to comment prior to the start of the meeting. Comments are limited to three (3) minutes per speaker. No more than three (3) persons will be allowed to speak on any side of an issue. Should there be more than three (3) people who wish to speak on a particular issue, they need to select not more than three (3) representatives to speak for them and the presiding officer may limit the public comment further in the interest of an orderly meeting. Speakers may not pass their minutes to any other speaker. Comments should be relevant to City business and delivered in a professional manner. No derogatory remarks will be permitted.

V. Interim President Report – Viviana Frank

V. Secretary Report – Federico Elizondo

VI. Treasurer Report – Roberto Gonzalez

II. Executive Director Report – Jose Luis Moreno

III. EXECUTIVE SESSION The board reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any posted agenda item when authorized by Texas Government Code Sections 551.07 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and/or 551.086 (Economic Development). Following closed session, the open meeting will reconvene at which time action, if any, may be taken.

X. Food Policy Council Update

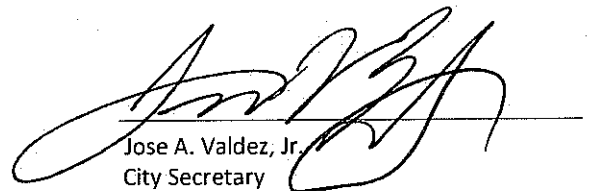
X. Discussion with possible action on accounting service / bookkeeper or auditor.

XI. Discuss with possible action on lease agreement for Casa Canseco

II. Discussion with possible action on creating performance measures for 2024, budget and business plan for 2025, and scheduling a 2-hour workshop with LCUAS Board and Food Policy Council.

II. Adjourn

NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET IN LAREDO, TEXAS AND AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. THIS NOTICE WAS POSTED ON April 15, 2024 by 5:00 p.m.


Jose A. Valdez, Jr.
City Secretary

REC'D CITY REC OFF
APR 15 '24 4:40:4

BOARD MEMBERS	
Public Health Department Representative	Christina D. Duarte
Parks Representative	J.J. Gomez
Environmental Services Representative	Federico Elizondo - Secretary
Planning & Zoning Representative	Vacant *
Economic Development Advisor	Viviana Frank – Interim President
Sustainable Restaurateur	Roberto Gonzalez - Treasurer
Private Sector Food Representative	Valerie Gonzalez
Local Urban Agriculture Representative	Rudy Rangel
Farmers Market Representative	Nydia Robles
Apiculturist Representative	Francisco Reyes
Academic Sector Representative	Mayra G. Hernandez

CITY OF LAREDO

LAREDO CENTER FOR URBAN AGRICULTURE AND SUSTAINABILITY

MEETING MINUTES

Thursday 04/25/24 at 1:30pm - 2:30pm

City of Laredo Health Department Auditorium

Laredo, Texas 78040

I. Call to Order

A. Federico Elizondo called the meeting to order at 1:34pm.

II. Roll Call – See Sign In Sheet

A. Present

1. Christina D. Duarte – Health Department Representative
2. Federico Elizondo (Secretary) – Environmental Services Representative
3. Roberto Gonzalez (Treasurer) – Sustainable Restaurateur
4. Valerie Gonzalez – Private Sector Food Representative
5. Nydia Robles – Farmers Market Representative
6. Mayra G. Hernandez – Academic Sector Representative

B. Not Present

1. J.J. Gomez – Parks Representative
2. Viviana Frank (Interim President) – Economic Development Advisor
3. Ruby Rangel – Local Urban Agriculture Representative
4. Francisco Reyes – Apiculturist Representative

C. Guests

1. Jose Luis Moreno – Executive Director of LCUAS
2. Jaime Perez – City of Laredo Health Department
3. Marilyn Bautista – Laredo Main Street

III. Public Comments – No Public Comments

~~**IV. Interim President Report – Viviana Frank**~~

V. Secretary Report – Federico Elizondo

A. Motion to accept Minutes as presented

1. Moved by: Federico Elizondo
2. Seconded by: Roberto Gonzalez
3. In Favor: All
4. Opposed: None

VI. Treasurer Report – Roberto Gonzalez

- A. Motion to move Item X up on the agenda
 - 1. Moved by: Roberto Gonzalez
 - 2. Seconded by: Federico Elizondo
 - 3. In Favor: All
 - 4. Opposed: None
- B. Motion to revisit Item X after Executive Session
 - 1. Moved by: Federico Elizondo
 - 2. Seconded by: Roberto Gonzalez
 - 3. In Favor: All
 - 4. Opposed: None
- VII. Executive Director Report – Jose Luis Moreno**
- VIII. EXECUTIVE SESSION**
 - A. Motion to go into Executive Session
 - 1. Moved by: Federico Elizondo
 - 2. Seconded by: Mayra Hernandez
 - 3. In Favor: All
 - 4. Opposed: None
 - B. Motion to exit Executive Session
 - 1. Moved by: Roberto Gonzalez
 - 2. Seconded: Federico Elizondo
 - 3. In Favor: All
 - 4. Opposed: None
- IX. Food Policy Council Update**
- X. Discussion with possible action on update on accounting service/ bookkeeper or auditor.**
- XI. Discussion and possible action on lease agreement for Casa Canseco.**
 - A. Motion to table Item XI to next session
 - 1. Moved by: Roberto Gonzalez
 - 2. Seconded by: Federico Elizondo
 - 3. In Favor: All
 - 4. Opposed: None
- XII. Discussion with possible action on creating performance measures for 2024, budget and business plan for 2025, and scheduling a 2 hour workshop with LCUAS Board and Food Policy Council.**
- XIII. Adjourn**

A. Motion to adjourn at 2:35PM

1. Moved by: Roberto Gonzalez
2. Seconded: Nydia
3. In Favor: All
4. Opposed: None

CITY OF LAREDO

Written notice is hereby given of a meeting to be held by the LAREDO CENTER FOR URBAN AGRICULTURE AND SUSTAINABILITY

Of the City of Laredo to be held at the

City of Laredo Health Department Auditorium
2600 Cedar Ave. Laredo, Texas 78040
On Thursday 05/16/2024 at 1:30pm-2:30pm

AGENDA

BOARD MEMBERS

Health Department
Representative
Christina D. Duarte

Parks Representative
J.J. Gomez

Environmental Services
Representative
Federico Elizondo - Secretary

Planning & Zoning
Representative
Vacant*

Economic Development Advisor
Viviana Frank - Interim President

Sustainable Restaurateur
Roberto Gonzalez - Treasurer

Private Sector Food
Representative
Valerie Gonzalez

Local Urban Agriculture
Representative
Ruby Rangel

Farmers Market Representative
Nydia Robles

Apiculturist Representative
Francisco Reyes

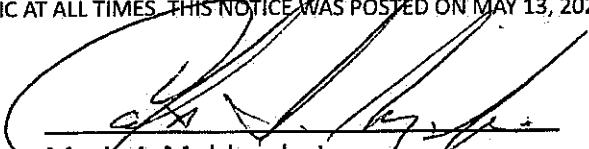
Academic Sector Representative
Mayra G. Hernandez

- I. Call to order
- II. Roll Call
- III. Public Comments - Citizens are required to notify members of their intent to comment prior to the start of the meeting. Comments are limited to three (3) minutes per speaker. No more than three (3) persons will be allowed to speak on any side of an issue. Should there be more than three (3) people who wish to speak on a particular issue, they need to select not more than three (3) representatives to speak for them and the presiding officer may limit the public comments further in the interest of an orderly meeting. Speakers may not pass their minutes to any other speaker. Comments should be relevant to City business and delivered in a professional manner. No derogatory remarks will be permitted
- IV. Interim President Report - Viviana Frank
- V. Secretary Report - Federico Elizondo
- VI. Treasurer Report - Roberto Gonzalez
- VII. Executive Director Report - Jose Luis Moreno
- VIII. EXECUTIVE SESSION The board reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any posted agenda item when authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and/or 551.086 (Economic Development). Following closed session, the open meeting will reconvene at which time action, if any, may be taken.
- IX. Discussion with possible action on update on accountant / bookkeeper.
- X. Discussion with possible action on Food Policy Council Meeting Scheduling
- XI. Discussion with possible action on creating performance measures for 2024, budget and business plan for 2025, and scheduling a 2 hour workshop with LCUAS Board and Food Policy Council
- XII. Nominations and election of officers with possible action.
- XIII. Discussion and possible action on purchasing insurance for 501c3

XIV. Adjourn

THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET IN LAREDO, TX AND AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. THIS NOTICE WAS POSTED ON MAY 13, 2024 BY 1:00 P.M.

(FOR)


Mario I. Maldonado Jr.
City Secretary

REC'D CITY SEC OFF
MAY 13 '24 PM 12:42

CITY OF LAREDO

LAREDO CENTER FOR URBAN AGRICULTURE AND SUSTAINABILITY

MEETING MINUTES

Thursday 05/16/24 at 1:30pm - 2:30pm

City of Laredo Health Department Auditorium

Laredo, Texas 78040

I. Call to Order

A. Viviana Frank called the meeting to order at 1:43pm.

II. Roll Call – See Sign In Sheet

A. Present

1. Christina D. Duarte – Health Department Representative
2. Federico Elizondo (Secretary) – Environmental Services Representative
3. Viviana Frank (Interim President) – Economic Development Advisor
4. Valerie Gonzalez – Private Sector Food Representative
5. Nydia Robles – Farmers Market Representative
6. Mayra G. Hernandez – Academic Sector Representative

B. Not Present

1. J.J. Gomez – Parks Representative
2. Roberto Gonzalez (Treasurer) – Sustainable Restaurateur
3. Ruby Rangel – Local Urban Agriculture Representative
4. Francisco Reyes – Apiculturist Representative

C. Guests

1. Jose Luis Moreno – Executive Director of LCUAS
2. Jaime Perez – City of Laredo Health Department

III. Public Comments – No Public Comments

IV. Interim President Report – Viviana Frank

V. Secretary Report – Federico Elizondo

A. Motion to accept Minutes as presented

1. Moved by: Federico Elizondo
2. Seconded by: Christina D. Duarte
3. Opposed: Viviana Frank

B. Motion to edit minutes to reflect that Federico Elizondo called the meeting:

1. Moved by: Federico Elizondo
2. Seconded by: Mayra Hernandez

3. In Favor: All
4. Opposed: None

VI. Treasurer Report

VII. Executive Director Report – Jose Luis Moreno

VIII. EXECUTIVE SESSION - None

IX. Discussion with possible action on update on accounting service/ bookkeeper or auditor.

- A. Motion for proposed accountant to meet with Executive Director and Treasurer to go over our Quickbooks, to allow Bobby and Jose Moreno to make a decision on whether the hours and/or services are correct, and move forward if they do.

1. Moved by: Nydia Robles
2. Seconded by: Valerie Gonzalez
3. In Favor: All
4. Opposed: None

X. Discussion with possible action on Food Policy Council Meeting Scheduling.

XI. Discussion with possible action on creating performance measures for 2024, budget and business plan for 2025, and scheduling a 2-hour workshop with LCUAS Board and Food Policy Council.

~~**XII. Nominations and election of officers with possible action.**~~

XIII. Discussion and possible action on purchasing insurance for 501(c)3.

- A. Motion to approve the purchasing of insurance for 501(c)3 to include volunteer/ board insurance.

1. Moved by: Mayra Hernandez
2. Seconded by: Nydia Robles
3. In Favor: All
4. Opposed: None

XIV. Adjourn

- A. Motion to adjourn at 2:42PM

1. Moved by: Mayra Gonzalez
2. Seconded: Federico Elizondo
3. In Favor: All
4. Opposed: None

CITY OF LAREDO

Written notice is hereby given of a meeting to be held by the LAREDO CENTER FOR URBAN AGRICULTURE AND SUSTAINABILITY

Of the City of Laredo to be held at the

City of Laredo Public Health Department Auditorium
2600 Cedar Ave. Laredo, Texas 78040
On Thursday 06/20/2024 at 1:30pm-2:30pm

AGENDA

BOARD MEMBERS

Health Department
Representative
Christina D. Duarte

Parks Representative
J.J. Gomez

Environmental Services
Representative
Federico Elizondo - Secretary

Planning & Zoning
Representative
Vacant*

Economic Development Advisor
Viviana Frank - Interim President

Sustainable Restaurateur
Roberto Gonzalez - Treasurer

Private Sector Food
Representative
Valerie Gonzalez

Local Urban Agriculture
Representative
Ruby Rangel

Farmers Market Representative
Nydia Robles


Apiculturist Representative
Francisco Reyes

Academic Sector Representative
Mayra G. Hernandez

- I. Call to order
- II. Roll Call
- III. Public Comments - Citizens are required to notify members of their intent to comment prior to the start of the meeting. Comments are limited to three (3) minutes per speaker. No more than three (3) persons will be allowed to speak on any side of an issue. Should there be more than three (3) people who wish to speak on a particular issue, they need to select not more than three (3) representatives to speak for them and the presiding officer may limit the public comments further in the interest of an orderly meeting. Speakers may not pass their minutes to any other speaker. Comments should be relevant to City business and delivered in a professional manner. No derogatory remarks will be permitted
- IV. Interim President Report – Viviana Frank
- V. Secretary Report – Federico Elizondo
- VI. Treasurer Report – Roberto Gonzalez
- VII. Executive Director Report – Jose Luis Moreno
- VIII. EXECUTIVE SESSION The board reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any posted agenda item when authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), and/or 551.086 (Economic Development): Following the closed session, the open meeting will reconvene at which time action, if any, may be taken.
- IX. City Secretary updates/ renewal
- X. Accountant / bookkeeper update
- XI. Food Policy Council updates
- XII. Discussion to approve name change for LCUAS
- XIII. Discussion with possible action regarding city funding

XIV. Adjourn

THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET IN LAREDO, TX AND AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. THIS NOTICE WAS POSTED ON JUNE 13, 2024 BY 5:00 P.M.



Mario I. Maldonado, Jr.
City Secretary

REC'D CITY SEC OFF
JUN 13 '24 PM 4:31

CITY OF LAREDO
LAREDO CENTER FOR URBAN AGRICULTURE AND SUSTAINABILITY

MEETING MINUTES

Thursday 06/20/24 at 1:30pm - 2:30pm
City of Laredo Health Department Auditorium
Laredo, Texas 78040

I. Call to Order

A. Viviana Frank called the meeting to order at 1:32pm.

II. Roll Call – See Sign In Sheet

A. Present

1. Christina D. Duarte – Health Department Representative
2. Elizabeth Carrera (Proxy for J.J. Gomez) – Parks Representative
3. Federico Elizondo (Secretary) – Environmental Services Representative
4. Viviana Frank (Interim President) – Economic Development Advisor
5. Valerie Gonzalez – Private Sector Food Representative

B. Not Present

1. Roberto Gonzalez (Treasurer) – Sustainable Restaurateur
2. Ruby Rangel – Local Urban Agriculture Representative
3. Nydia Robles – Farmers Market Representative
4. Francisco Reyes – Apiculturist Representative
5. Mayra G. Hernandez – Academic Sector Representative

C. Guests

1. Jose Luis Moreno – Executive Director of LCUAS
2. Aryana Valdez – WIC Program Administrator

III. Public Comments – No Public Comments

IV. Interim President Report – Viviana Frank

V. Secretary Report – Federico Elizondo

A. Motion to accept Minutes as presented

1. Moved by: Federico Elizondo
2. Seconded by: Christina D. Duarte
3. Opposed: Viviana Frank

B. Motion to edit minutes to reflect that Federico Elizondo called the meeting:

1. Moved by: Federico Elizondo
2. Seconded by: Mayra Hernandez

3. In Favor: All

4. Opposed: None

- VI. Treasurer Report**
- VII. Executive Director Report – Jose Luis Moreno**
- VIII. EXECUTIVE SESSION - None**
- IX. City Secretary updates/ renewal**
- X. Accountant/ bookkeeper update**
- XI. Food Policy Council updates**
- XII. Discussion to approve name change for LCUAS**
- XIII. Discussion with possible action regarding city funding**
- XIV. Adjourn**
 - A. Meeting adjourned at 2:12PM