

City of Laredo Commissions, Boards, Committees Semi-Annual Report, January – June 2024 Max A. Mandel Golf Course Advisory Committee

Max A. Mandel Golf Course Advisory Committee 2201 Piedra China Laredo, Texas 78043

August 14, 2024

The Honorable Dr. Victor Treviño & Members of the Laredo City Council 1110 Houston Street Laredo, Texas 78040

Dear Honorable Mayor Dr. Treviño and Council Members:

Thank you for the opportunity to submit to you our semi-annual report from the Max A. Mandel Golf Course Advisory Committee.

The Committee is invaluable as they represent each one of you and your vision for our city. They are your liaisons and your task to them articulates expectations and establishes requirements while strengthening relationships and produces success.

As requested we are providing you the copies of agendas and the minutes on the meetings held for the prior six months.

Feel free to call us if we can provide additional information or whenever you deem it necessary to expand our charge. We are delighted to join you in serving our citizens and looking forward to our continued partnership, cooperation, communication and participation for the remainder of the year.

Respectfully submitted,

Juan J. Gomez Jr., Director

Parks and Recreation Department



City of Laredo Commissions Boards, Committees Member/Staff Directory August 14, 2024 Max A. Mandel Golf Course Advisory Committee

Members Directory

Member	Address	Telephones: Home/Work	Cell Phone	Appointing Official
Bernal F Slight bfslight@howlandcompanies.com	706 Boise Way	W (956) 722-4411	(956)235-2243	Mayor Dr. Victor Trevino
VACANT		W		CM Gilbert Gonzalez, Dist. 1
Pedro Fabian Palomo pedropalomo@altushospice.com	2320 Alegria St.	W (956) 718-3000	(956)693-3083	CM Ricardo Rangel Dist. 2
VACANT		H		CM Melissa Cigarroa Dist. 3
Gary Jacobs – Chair gary@jesssea.com	P.O. Box 119	W (956) 724-3911	(956) 237-1151	CM Albert Torres Jr. Dist. 4
Ricardo Rivas Rodriguez paisano@netscorp.net	410 St James Drive	W (956)726-1906	(956) 337-7555	CM Ruben Gutierrez, Jr. Dist. 5
Luis V. Gutierrez Luis gcorp@hotmail.com	3205 Muños St		(956) 337-0075	CM Dr. Tyler King Dist. 6
Fernando J. Rodriguez fer011361@hotmail.com	210 Green Jay Lane	W (956) 796-1420	(956) 242-1886	CM Vanessa Perez Dist. 7
Rogelio Soto Jr. rogelio725@gmail.com	3725 Josefina Dr.	W (956) 523-4900	(956) 337-3394	CM Alyssa Cigarroa Dist. 8

Staff/Liaison

Gloria Landin, Liaison Krissian Calderon

Semi-Annual Report of Meeting Attendance January thru June 2024 Attendance Status

Report Date: August 14, 2024

Max A. Mandel Golf Course Advisory Committee

Member	Times present/ Meetings	Excused Absence	Unexcused Absence	Comments
1. Mayor Dr. Victor Treviño Bernal F. Slight	2/3	1		Attended two of the scheduled meetings
2. District I CM Gilbert Gonzalez VACANT				VACANT
3. District II CM Ricardo Rangel Pedro Fabian Palomo	2/3	1		Attended two the scheduled meetings
4. District III CM Melissa Cigarroa VACANT				VACANT
5. District IV CM Alberto Torres Gary Jacobs, Chair	1/3	2		Attended one of the scheduled meetings
6. District V CM Ruben Gutierrez, Jr Ricardo Rivas Rodriguez	2/3			Attended two of the scheduled meetings – Sworn in on May 14, 2024
7. District VI CM Dr. Tyler King Luis V. Gutierrez	2/3	1		Attended two of the scheduled meetings
8. District VII CM Vanessa Perez Fernando J. Rodriguez	2/3	1		Attended two of the scheduled meetings
9. District VIII CM Alyssa Cigarroa Rogelio Soto Jr.	3/3			Attended all the scheduled meetings

Comments:

We have two Vacancies: District I, and District III

Out of three scheduled meetings only two materialized: February 29 and June 13, 2024



MAX A. MANDEL GOLF COURSE ADVISORY COMMITTEE MINUTES OF MEETING HELD ON THURSDAY, JUNE 13, 2024

I. <u>CALL MEETING TO ORDER:</u>

Meeting called to order by Gary Jacobs, Chair at 12:13 p.m.

II. ROLL CALL: APPOINTED BY:

*Members Present:

Ricardo R. Rodriguez

Rogelio Soto, Jr.

District V, CM Ruben Gutierrez, Jr

District VIII, CM Alyssa Cigarroa

District VIII, CM Vanessa Perez

Bernal Slight

Mayor Dr. Victor D. Treviño

Gary Jacobs, Chair District IV, CM Alberto Torres

**Quorum (Five members or more present)

*Members Absent:

Pedro F. Palomo District II, CM Ricardo Rangel

Luis V. Gutierrez District VI, CM Dr. David Tyler King

Vacant District III, Melissa R. Cigarroa Vacant District I, CM Gilbert Gonzalez

Guests:

Jeremiah Cabrera, Max Mandel General Manager Erick Arredondo, Max Mandel Assistant Manager John Taylor, Max Mandel Superintendent Tony Tellez, Max Mandel Assistant Superintendent Greg Jacobs

Staff Members:

Juan J. Gomez, Director Tomas Ramirez, III, Assistant Director Gloria Landin, Committee Liaison

III. APPROVAL OF MINUTES:

Motion made by: Ricardo Rodriguez, approve Minutes of: February 29, 2024 Motion seconded by: Rogelio Soto, Vote: In favor: 5, Against: 0. Motion passes.

IV. PUBLIC COMMENTS:

None.



V. COMMUNICATIONS / ANOUNCEMENTS:

Mr. Gomez complimented the golf course's management company for their great work and customer service.

VI. <u>DISCUSSION AND POSSIBLE ACTION ITEMS:</u>

1. Machinery and equipment update

Mr. Gomez informed the committee of the option to buy the golf course maintenance equipment through a leasing package that offers a \$1.00 buyout at the end of the lease term. The equipment package cost will be presented to council during the upcoming fiscal year's budget in August.

- Equipment Package cost \$1,000,000.00
- Monthly lease amount \$19,000.00

VII. STAFF REPORT:

Greens and golf course maintenance update
 Mr. Cabrera presented the report for the month of June:

 Golf operations:

- A small area of the Pro shop was converted to a full service club repair center which now allows for basic club repair services.
- An evaluation of the electrical system showed some electrical outlets were not functioning properly.

Grounds:

• Some of the lights on the parking lot have been replaced and/or repaired. Other areas being addressed are the club house ambient lighting, flooring, appliances, fire suppression and wireless internet connectivity.

Golf course maintenance:

- The grass project starting date was the week of May 27. Work is anticipated to be completed in 6 weeks (wrapping up the week of July 10). The new putting surfaces should be grown by the first week of October.
- Golf carts are currently on a lease term plan. Mr. Cabrera highly recommended purchasing instead.
- He also provided a 10 year operations plan showing the equipment needed for the golf course operations. Including some Capital Improvement Projects such as a maintenance building to house the equipment, range building to house a concession and restroom area and ball room renovation.
- Mr. Gomez informed the committee of the current water restrictions the city of Laredo has in place. He then asked Mr. Jacobs to share with the committee the golf course's water resource. Mr. Jacobs explained that the golf course water permit from the Texas Commission on Environmental Quality (TCEQ) of five hundred (500) acre-feet (Class A, a perpetual water right) was given to the city by the Mandel family when the land was donated for the golf course. However, it is stipulated in the gift deed that the water rights will go back to the family after thirty years. In addition, the city has a twelve hundred and fifty (1,250) acre-feet of



(Class A) irrigation water rights. These water rights are not connected to the municipal water system.

VIII.	<i>ADJOURN</i>	MENT:

Motion made by: <u>Gary Jacobs</u>, to adjourn the meeting.

Motion seconded by: Fernando Rodriguez, Vote: In favor 5, Against: 0.

Motion passes.

Meeting adjourned at: 1:13 p.m.

Minutes Approved by:	
 -	
Date:	

CITY OF LAREDO MAX A. MANDEL GOLF COURSE ADVISORY COMMITTEE NOTICE OF MEETING

AGENDA

REO'D GITY SEC OFF JUN 10 '24 AM11:31

WRITTEN NOTICE IS HEREBY GIVEN OF A MEETING OF THE CITY OF LAREDO MAX A. MANDEL GOLF COURSE ADVISORY COMMITTEE TO BE HELD ON THURSDAY, JUNE 13, 2024, AT THE LAREDO INTERNATIONAL AIRPORT CONFERENCE ROOM 2ND FLOOR, 5210 BOB BULLOCK LOOP, LAREDO, TEXAS AT 12:00 P.M. FOR THE FOLLOWING ITEMS OF BUSINESS:

- I. CALL MEETING TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. APPROVAL OF MINUTES FOR THE MEETING OF: FEBRUARY 29, 2024

PUBLIC COMMENTS

Citizens must identify themselves to the Committee Chair and advice the Committee Chair of the intent to speak and to be recognized during public comments prior to the start of the meeting. The comments should be delivered in a professional manner. No derogatory remarks will be permitted.

- V. COMMUNICATIONS / ANOUNCEMENTS:
- VI. ITEMS FOR DISCUSSION WITH POSSIBLE ACTION:
 - 1. Machinery and equipment update
- VII. STAFF REPORTS:
 - 2. Greens and golf course maintenance update
- VII. ITEMS FOR NEXT MEETING
- VIII. ADJOURNMENT

THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET, LAREDO, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. SAID NOTICE WAS POSTED ON JUNE 10, 2024 AT 12:00 PM.

Mario I. Maldonado Jr., City Secretary



MAX A. MANDEL GOLF COURSE ADVISORY COMMITTEE MEETING



MEETING DATE: JUNE 13, 2024

Bernal Slight

Dist I

Vacant

Dist II

Pedro Fabian Palomo

Dist III

Vacant

Dist IV

Gary Jacobs, Chair

Dist V

Ricardo R. Rodriguez

Dist VI

Luis V. Gutierrez

Dist VII

Fernando J. Rodriguez

Dist VIII

Rogelio Soto, Jr.

Guests:

Jeremiah Cabrera, Max Mandel General Manager

Erick Arredondo, Max Mandel Assistant Manager

John Taylor, Max Mandel Superintendent

Tony Tellez, Max Mandel Asst. Superintendent

Greg Jacobs

Staff:

Juan J. Gomez, Jr., Director

Tomas Ramirez, III, Assistant Director

Gloria Landin, Committee Liaison

LOW BY

Son for

Absent



MAX A. MANDEL GOLF COURSE ADVISORY COMMITTEE MINUTES OF MEETING HELD ON THURSDAY, FEBRUARY 29, 2024

I. CALL MEETING TO ORDER:

Meeting called to order by Rogelio Soto, Acting Chair at 12:13 p.m.

II. ROLL CALL:

APPOINTED BY:

*Members Present:

Peter Palomo

District II, CM Ricardo Rangel

Luis V. Gutierrez

District VI, CM Dr. David Tyler King

Rogelio Soto, Jr.

District VIII, CM Alyssa Cigarroa

Fernando J. Rodriguez

District VII, CM Vanessa Perez

Bernal Slight

Mayor Dr. Victor D. Treviño

**Quorum (Five members or more present)

*Members Absent:

Ricardo Francisco Contreras

District V, CM Ruben Gutierrez, Jr

Gary Jacobs, Chair

District IV, CM Alberto Torres

Vacant

District III, Melissa R. Cigarroa

Vacant

District I, CM Gilbert Gonzalez

Guests:

Ricardo Garza

Jeremiah Cabrera, Max Mandel General Manager

Erick Arredondo, Max Mandel Assistant Manager

Staff Members:

Juan J. Gomez, Director

Tomas Ramirez, III, Assistant Director

Gloria Landin, Committee Liaison

Motion made by: Bernal Slight, to appoint Rogelio Soto as Acting Chair

Motion seconded by: Luis Gutierrez, Vote: In favor: 5, Against: 0.

Motion passes.

III. APPROVAL OF MINUTES:

Motion made by: <u>Rogelio Soto</u>, approve Minutes of:

October 19, 2023

Motion seconded by: <u>Luis Gutierrez</u>, Vote: In favor: <u>5</u>, Against: <u>0</u>.



IV. Public Comments

None

COMMUNICATIONS

None

VI. DISCUSSION AND POSSIBLE ACTION ITEMS

None

VII. STAFF REPORTS:

1. Report and Update of the course maintenance and the greens.

Mr. Cabrera presented the following:

- Overview a special greens committee meeting was called to review Dustin Stricklands, Troon's Agronomy Director evaluation of the Max Mandel Golf Course.
- Test Results a complete series of tests were performed to determine the greens' overall health, water quality and soil conditions. All results from accredited laboratories showed all values to be within acceptable ranges. The positive results would allow for a less expensive option for the greens renovation.
- Through the soil testing and a good maintenance program, there are significant cost savings. Upgrading the greens putting surfaces from Tif-dwarf to Tif-eagle will give new greens and are easier to maintain.
- \$210,000- Troon's recommendation Sprigging (individual strands of grass) of Tif-Eagle (hardier grass) w/o soil adjustments
- Time sensitive To adhere to the growing season timeline the project should start in May with a 25% deposit to secure the sprigs
- Irrigation and Connectivity issues are currently being addressed with the city's department of Information Technology to ensure a more stable connection and a consistent irrigation system.
- Bunker sculpting in house work

Mr. Gomez informed the committee that even though he had discussed the time sensitive issue with management to start the process the item still needed to be placed in the City Council agenda for their approval. He urged the committee for their support of the item. A vote was then taken for the record.

Motion made by: <u>Fernando Rodriguez</u>, to support Troon's recommendation Motion seconded by: <u>Bernal Slight</u>, Vote: In favor <u>5</u>, Against: <u>0</u>. Motion passes.

2. Food and Beverage Report

Mr. Cabrera presented some pictures of the kitchen, restaurant, and other areas of the club house that are being worked on. He also mentioned a few changes to the menu items and its presentation

Next meeting discussion item: Equipment and Machinery

Motion made by: Fernando Rodriguez, to set next meeting date as March 28, 2024

Motion seconded by: Pedro Palomo, Vote: In favor 5, Against: 0.



Motion made by: <u>Rogelio Soto</u>, to change next meeting's date to March 21, 2024 Motion seconded by: <u>Bernal Slight</u>, Vote: In favor 5, Against: <u>0</u>. Motion passes.

IX. ADJOURNMENT:

Motion made by: Pedro Palomo, to adjourn the meeting.

Motion seconded by: Fernando Rodriguez, Vote: In favor 5, Against: 0.

Motion passes.

Meeting adjourned at: 1:13 p.m.

Minutes Approved by:/

CITY OF LAREDO MAX A. MANDEL GOLF COURSE ADVISORY COMMITTEE NOTICE OF MEETING AGENDA

WRITTEN NOTICE IS HEREBY GIVEN OF A MEETING OF THE CITY OF LAREDO MAX A. MANDEL GOLF COURSE ADVISORY COMMITTEE TO BE HELD ON THURSDAY, MAY 23, 2024, AT THE LAREDO INTERNATIONAL AIRPORT CONFERENCE ROOM 2ND FLOOR, 5210 BOB BULLOCK LOOP, LAREDO, TEXAS AT 12:00 P.M. FOR THE FOLLOWING ITEMS OF BUSINESS:

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- I. CALL MEETING TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. APPROVAL OF MINUTES FOR THE MEETING OF: FEBRUARY 29, 2024

PUBLIC COMMENTS

Citizens must identify themselves to the Committee Chair and advice the Committee Chair of the intent to speak and to be recognized during public comments prior to the start of the meeting. The comments should be delivered in a professional manner. No derogatory remarks will be permitted.

- V. COMMUNICATIONS / ANOUNCEMENTS:
- VI. STAFF REPORTS:
 - 1. Update on the greens and golf course maintenance
 - 2. Machinery and equipment update
- VII. ITEMS FOR NEXT MEETING
- VIII. ADJOURNMENT

THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET, LAREDO, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. SAID NOTICE WAS POSTED ON MAY 15, 2024 AT 12:00 PM.

Mario I. Maldonado Jr., City Secretary



MAX A. MANDEL GOLF COURSE ADVISORY COMMITTEE MEETING



MEETING DATE: MAY 23, 2024

NO

Mayor

Bernal Slight

Dist I

Vacant

Dist II

Pedro Fabian Palomo

Dist III

Vacant

Dist IV

Gary Jacobs, Chair

Dist V

Ricardo R. Rodriguez

Dist VI

Luis V. Gutierrez

Dist VII

Fernando J. Rodriguez

Dist VIII

Rogelio Soto, Jr.

Guests:

Jeremiah Cabrera, Max Mandel General Manager

Erick Arredondo, Max Mandel Assistant Manager

Conrado M. Hein, JR., Islitas Farms

Staff:

Juan J. Gomez, Jr., Director

Tomas Ramirez, III, Assistant Director

Gloria Landin, Committee Liaison

John Taylor, Max Mandel Superintendent

JMD 7

CITY OF LAREDO MAX A. MANDEL GOLF COURSE ADVISORY COMMITTEE NOTICE OF MEETING AGENDA

WRITTEN NOTICE IS HEREBY GIVEN OF A MEETING OF THE CITY OF LAREDO MAX A. MANDEL GOLF COURSE ADVISORY COMMITTEE TO BE HELD ON THURSDAY, FEBRUARY 29, 2024, AT THE LAREDO PUBLIC WORKS DEPARTMENT CONFERENCE ROOM, 5512 THOMAS AVENUE, LAREDO, TEXAS AT 12:00 P.M. FOR THE FOLLOWING ITEMS OF BUSINESS:

- I. CALL MEETING TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. APPROVAL OF MINUTES FOR THE MEETING OF: OCTOBER 19, 2023

PUBLIC COMMENTS

Citizens must identify themselves to the Committee Chair and advice the Committee Chair of the intent to speak and to be recognized during public comments prior to the start of the meeting. The comments should be delivered in a professional manner. No derogatory remarks will be permitted.

- V. COMMUNICATIONS / ANOUNCEMENTS:
- VI. STAFF REPORTS:
 - 1. Report and Update of the course maintenance and the greens.
 - 2. Food and Beverage Report
- VII. ITEMS FOR NEXT MEETING

VIII. ADJOURNMENT

THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET, LAREDO, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. SAID NOTICE WAS POSTED ON FEBRUARY 26, 2024 AT 11:00 A.M.

Jose A. Valdez, Jr., City Secretary

FEB 26 '24 AMID: 26



MAX A. MANDEL GOLF COURSE ADVISORY COMMITTEE MEETING



MEETING DATE: FEBRUARY 29, 2024

Ahsent

Absent

Mayor

Bernal Slight

Dist I

Vacant

Dist II

Pedro Fabian Palomo

Dist III

Vacant

Dist IV

Gary Jacobs, Chair

Dist V

Ricardo F. Contreras

Dist VI

Luis V. Gutierrez

Dist VII

Fernando J. Rodriguez

Dist VIII

Rogelio Soto, Jr.

Guests:

Jeremiah Cabrera, Max Mandel General Manager

Ricardo Garza

Erick Arredondo, Max Mandel Assistant Manager

Staff:

Juan J. Gomez, Jr., Director

Tomas Ramirez, III, Assistant Director

Gloria Landin, Committee Liaison

Down Landin



MAX A. MANDEL GOLF COURSE ADVISORY COMMITTEE MINUTES OF MEETING HELD ON THURSDAY, OCTOBER 19, 2023

I. CALL MEETING TO ORDER:

Meeting called to order by Gary Jacobs, Chair at 12:20 p.m.

II. ROLL CALL:

*Members Present:

Gary Jacobs, Chair Ricardo Garza, Vice Chair

Luis V. Gutierrez Rogelio Soto, Jr.

Louis Pellegrin

APPOINTED BY:

District IV, CM Alberto Torres

District II, CM Daisy Campos Rodriguez District VI, CM Dr. David Tyler King District VIII, CM Alyssa Cigarroa

District III, Melissa R. Cigarroa

**Quorum (Five members or more present)

*Members Absent:

Fernando J. Rodriguez Ricardo Francisco Contreras

Bernal Slight Vacant District VII, CM Vanessa Perez District V, CM Ruben Gutierrez, Jr

Mayor Dr. Victor D. Treviño

District I, CM Gilbert Gonzalez

Guests:

Mitch Harrell, Troon Senior Vice President, Operations (Zoom attendee)

Rafael Orduña, Laredo Customs Broker

Council Member Dr. David Tyler King

Jose A. Valdez, Assistant City Manager

Robert J. Garza, Transit General Manager

Jose Magaña, Jr., Finance

Joaquin A. Rodriguez, Assistant City Attorney

Amber Holmes, Assistant City Attorney

Xavier Charles, Assistant City Attorney

Staff Members:

Juan J. Gomez, Director

Tomas Ramirez, III, Assistant Director

Gloria Landin, Committee Liaison

Cynthia Bryand, Parks and Recreation

III. APPROVAL OF MINUTES:

Motion made by: <u>Ricardo Garza</u>, approve Minutes of:

May 31, 2023

Motion seconded by: Louis Pellegrin, Vote: In favor: 5, Against: 0.



IV. Public Comments

Mr. Rafael Orduña- inquired on the status of the golf course for his yearly golf tournament to be held in November.

Mr. Gomez- welcomed Mr. Orduña to our meeting and invited him to stay for the new management's presentation of the golf course. His concerns were addressed.

V. COMMUNICATIONS

1. Introduction of the new Golf Course Management Company

Mr. Gomez introduced Troon Golf LLC as the new management company for the Max Mandel Golf Course - Mr. Mitch Harrell, Senior Vice President of Operations attended the meeting via zoom.

VI. DISCUSSION AND POSSIBLE ACTION ITEMS

None.

VII. STAFF REPORTS:

1. Troon's Evaluation and Assessment Report

Mr. Harrell spoke about:

- Overview Troon's official date of service was as of October 1, 2023. Setting up new Vendor Accounts, Payroll and other pertinent accounts
- Golf Operations Staff training, implementation of new uniforms, golf shop and merchandise
- Sales and Marketing- websites, Facebook, Drone footage marketing plans, added the Max to Troon.com
- Golf Course Maintenance Operations initiated tests on the greens (soil, water, and nematode)-results expected in three (3) weeks, will perform an irrigation system audit, equipment evaluation-develop a rolling five (5) year equipment replacement plan
- Other issues sewer gas bad order in the building, technology, restaurant
- 2. Plan of Action on the Greens Restructuring

Option 1 -

Sod everything and try to maintain during the winter time - underlying issues may still continue to affect the greens and the money would have been wasted \$50,000

Option 2 -

Do nothing to the greens until next year: prepare once issues and test results order sod and supplies for next spring

Option 3 -

- Over seed greens to improve conditions during non-growing season.
- Cost Estimate: Seed \$11,000, Fertilizer \$2,000, Sand \$2,000
- · Re sod after issues have been identified and addressed

Motion made by: Gary Jacobs, to go with option 3.

Motion seconded by: Louis Pellegrin, Vote: In favor 5, Against: 0.

- 3. Purchase of equipment from Landscapes Golf Management
 - A copy of the invoice and listing of equipment (Landscapes Golf) presented to the committee.



- Initially the equipment was leased through John Deere directly it later changed during Covid-19 leasing the equipment from the then management company, Landscapes Golf
- Buyout price was composed of all the fleet package (equipment) needed to run daily operations at the Max- new that equipment would be around or over a million dollars (\$1,000,000)

Motion made by: Gary Jacobs, to set Thursday, November 16, 2023 as the next meeting date.

Motion seconded by: Ricardo Garza, Vote: In favor 5, Against: 0.

Motion passes.

IX. ADJOURNMENT:

Motion made by: Gary Jacobs, to adjourn meeting.

Motion seconded by: Ricardo Garza, Vote: In favor 5, Against: 0.

Motion passes.

Meeting adjourned at: 1:13 p.m.

Minutes Approved by:

Date: 2/29/2024