

Laredo Housing Authority  
Regular Board of Commissioners Meeting  
<https://us02web.zoom.us/j/88602113681?pwd=TTBzNW9zWVNuUGoxWUhfMDZkOGhScz09>

Call in Number: 1-346-248-7799

Webinar ID: 886 0211 3681

LHA Board Room

2000 San Francisco Ave.

Laredo, Texas 78040

Thursday, February 22, 2024

11:00 A.M.

### **Board of Commissioners**

Cynthia Mares, Board Chair  
Silvia Madrid, Vice Chair  
Joe E. Aranda, Commissioner

Leo Flores, Commissioner  
Gloria Ann Freeman, Resident Commissioner

***The Board of Commissioners will convene for a Board meeting for discussion on the following matters (NOTE: A quorum of the Board will be physically present at this location, but up to two other Commissioners may attend by videoconferencing, as permitted by Tex. Gov't Code Section 551.127)***

**A-24-R-1**

**Agenda**

**February 22, 2024**

- 1. CALL TO ORDER**
- 2. INVOCATION PRAYER**
- 3. PLEDGE OF ALLEGIANCE**
- 4. ROLL CALL AND DECLARATION OF QUORUM**
- 5. WELCOME AND INTRODUCTION OF NEW BOARD OF COMMISSIONER**
- 6. ELECTION OF OFFICERS AND APPOINTMENT OF COMMITTEE MEMBERS**
- 7. CITIZENS COMMENTS**

This is the opportunity for visitors and guests to address the Board of Commissioners on any issue. The Board may not discuss any presented issue, nor may any action be taken on any issues at the time. There will be a 3-minute limitation per speaker. (Texas Attorney General Opinion-JC-0169)

- 8. PRESENTATION BY RESIDENT ADVISORY BOARD**
- 9. PRESENTATION BY GARZA/GONZALEZ & ASSOCIATES (No action to be taken)**

## **10. APPROVAL OF MINUTES**

- A. Approval of Minutes for Board of Commissioners meeting on October 26, 2023.
- B. Approval of Minutes for Special Board of Commissioners meeting on December 21, 2023.

## **11. BUDGET WORKSHOP**

Review and discuss the Laredo Housing Authority's annual operating budgets for fiscal year ending March 31, 2025. The workshop will provide an overview of the proposed budgets for the upcoming fiscal year.

## **12. STANDING REPORTS AND PRESENTATIONS (No Action to be taken on these items)**

- A. Executive Directors Report to include status of grant programs and ongoing construction projects.
- B. Unaudited Financials for the month of December 2023.

## **13. CONSENT AGENDA**

All of the following items may be acted upon by one motion. No separate discussion or action on any of the items is necessary unless desired by a commissioner.

- A. Consideration to approve the writing-off of non-collectable amounts for vacated Public Housing, Russell Terrace, Meadow Elderly, Farm Labor and Los Balcones units from April 1, 2023 through September 30, 2023, as recommended by staff.
- B. Consideration to authorize the Executive Director to extend the contract with Quantcorp Construction LLC for an additional year, as allowable by Contract No. 2022-0131-1, effective February 21, 2024 through February 20, 2025. This represents the third year of the contract maximum of five years.
- C. Consideration to adopt Resolution No. 24-R-01 and approve the Utility Allowance Schedules for the Housing Choice Voucher (HCV) and Project Based Voucher (PBV) Programs effective April 1, 2024, as recommended by staff.
- D. Consideration to adopt Resolution No. 24-R-02 and approve the Utility Allowance Schedules for the Public Housing Program effective April 1, 2024, as recommended by staff.
- E. Consideration to authorize a travel request of staff for the 2024 San Antonio HUD-VASH Summit: Homefront Horizons: Empowering Veteran Resilience in San Antonio, Texas on April 2-3, 2024.

- F. Consideration to authorize a travel request of staff for a scheduled All Competitive Grantee in Person Meeting with the San Antonio HUD Field Office of Community Planning and Development staff in San Antonio, Texas on April 3-4, 2024.
- G. Consideration to authorize a travel request of staff and/or Board for the 2024 Nelrod Consortium Conference in Las Vegas, Nevada on April 10-12, 2024.
- H. Consideration to authorize the Executive Director to extend the landscaping contract with Airstream Professional Misting Systems for an additional year, as allowable by Contract 2023-0412-1, effective April 12, 2024 through April 11, 2025. This represents the second year of the contract maximum of five years.
- I. Consideration to authorize the Executive Director to extend the contract with JD's Pest Control for an additional year, as allowable by Contract 2023-0412-2, effective April 12, 2024 through April 11, 2025. This represents the second year of the contract maximum of five years.
- J. Consideration to authorize the Executive Director to extend the contract with Slay Architecture for an additional year, as allowable by Contract 2022-0516-1, effective May 16, 2024 through May 15, 2025. This represents the third year of the contract maximum of five years.
- K. Consideration to authorize the Executive Director to extend the contract with Architect Plus, Inc. for an additional year, as allowable by Contract 2022-0516-2, effective May 16, 2024 through May 15, 2025. This represents the third year of the contract maximum of five years.
- L. Consideration to authorize the Executive Director to extend the contract with Able City for an additional year, as allowable by Contract 2022-0516-3, effective May 16, 2024 through May 15, 2025. This represents the third year of the contract maximum of five years.
- M. Consideration to authorize the Executive Director to extend the contract with Redline Architecture for an additional year, as allowable by Contract 2022-0516-4, effective May 16, 2024 through May 15, 2025. This represents the third year of the contract maximum of five years.

#### **14. ACTION ITEM**

- A. Discussion and possible action to accept into public record the audited financial statements for fiscal year ending March 31, 2023.
- B. Discussion and possible action to award RFQ No. 2023-1211-1 Annual Audit Services and authorize the Executive Director to finalize negotiations and contract with selected firm.

- C. Discussion and possible action on amending the Laredo Housing Authority's lobby hours to provide employees with uninterrupted time to complete work tasks.
- D. Discussion and possible action to adopt Resolution No. 24-R-03 and approve the updated Personnel Policy for the Laredo Housing Authority effective February 22, 2024.
- E. Discussion and possible action on approving an amendment to the Fiscal Year 2023-2024 Operating Budget and adopt Resolution No. 24-R-04.
- F. Discussion and possible action to approve the Operating Budget for Fiscal Year ending March 31, 2025, for the Laredo Housing Authority and adopt Resolution No. 24-R-05.
- G. Discussion and possible action on determining the date and time for our next Board of Commissioners meeting.

**15. EXECUTIVE SESSION IN ACCORDANCE WITH THE TEXAS GOVERNMENT CODE**

The Board of Commissioners for the Housing Authority of the City of Laredo reserve the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on the posted agenda, above, as authorized by the Texas Government Code, including Sections 551.071 (consultation with attorneys), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.086 (economic development).

**16. ACTION ON ANY EXECUTIVE SESSION ITEM**

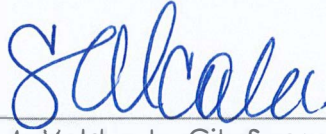
**17. ADJOURNMENT**

  
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 Mary Gaona, Executive Director

Laredo Housing Authority is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal access to communications will be provided to those who provide notice to the Executive Director at (956) 722-4521 at least 48 hours in advance. This meeting site is accessible to disabled persons. Disabled parking is provided in the north parking lot adjacent to the Administration Building, and disabled building access is located at the main entrance.

**CERTIFICATION**

This notice was posted at the Municipal Government Offices, 1110 Houston Street, Laredo, Texas, at a place convenient and readily ADA/accessible to the public at all times. Said notice was posted on Friday, February 16, 2024 at 4:30 p.m.



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Jose A. Valdez Jr., City Secretary

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