

A RESOLUTION NO. 95-R-046

ADOPTING THE BYLAWS OF THE LAREDO COMMISSION FOR WOMEN.

WHEREAS, on April 4, 1994, the City Council passed a motion to create a Laredo Commission for Women;

WHEREAS, the Commission was created to promote women's equality in legal, social, political economic, and educational opportunity and advancement for all women throughout the City of Laredo;

WHEREAS, there is a need to adopt a formal set of bylaws in order to provide an effective structure for the Commission to carry out their work.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAREDO THAT:

- 1. The City Council approves the Laredo Commission for Women Bylaws, attached hereto as Exhibit A.

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR ON THIS THE 6<sup>th</sup> DAY OF March, 1995.

BY: Cecilia Moreno CECILIA MAY MORENO  
 FOR/S/ SAUL N. RAMIREZ, JR. MAYOR PRO-TEM  
 MAYOR

ATTEST:

Gustavo Guevara, Jr.  
 GUSTAVO GUEVARA, JR.  
 CITY SECRETARY

APPROVED AS TO FORM:

Jerry Bruce Cain  
 JERRY BRUCE CAIN  
 ACTING CITY ATTORNEY

LAREDO COMMISSION FOR WOMEN  
BYLAWS  
February 27, 1995

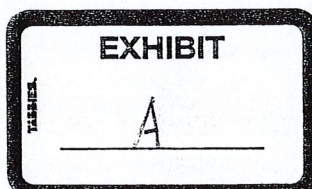
Article I.  
Name

The name of this commission shall be the Laredo Commission for Women, hereinafter designated as the Commission.

Article II.  
Creation and Purpose

The purpose of the Commission is to promote equality in legal, social, political, economic, and educational opportunity and advancement for all women throughout the City of Laredo. The Commission shall:

1. Identify the needs and concerns of women, develop and assess strategies, including community outreach activities, public-private partnerships, coordination of community and state resources, and recommend assistance and services to improve the status of women in Laredo;
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3. Monitor federal and state legislation, and city policies (ordinances and resolutions) relating to issues affecting women;
4. Aid the City Council in finding and recommending qualified women for appointive office, other commissions and boards, etc;
5. Develop a Hall of Fame for women and programs to honor and promote women during Women's History Month in March; and
6. Seek assistance from the City Council as needed to fulfill its charge.





**Article III.**  
**Membership**

The Commission shall be composed of 18 members appointed and ratified by the Mayor and City Council (2 members each). The Commission members shall serve for the duration of the Mayor's or City Council's elected term. The members of the Commission shall serve without pay, but are entitled to travel expenses when representing the Commission. Members are responsible for the following:

Section 1. Members are expected to attend all regularly scheduled meetings.

Section 2. If any member is absent from more than two (2) unexcused consecutive regularly scheduled meetings, the Commission Chair may recommend to the appropriate elected official that another person be appointed.

Section 3. Members are expected to participate in Commission projects, activities, and committees.

Section 4. Terms of service are not limited.

Section 5. Resignation shall be tendered in writing.

**Article IV.**  
**Commission Officer**

Section 1. Chair -- The Chair is elected by the members and presides over Commission meetings, represents the Commission as necessary, appoints special and standing committees, and serves as ex-officio member of all committees.

Section 2. Vice-Chair -- The Vice-Chair is elected by the members and represents the chair in her absence.

Section 3. Recorder -- The Recorder is elected by the members and maintains accurate records of all Commission meetings.

Section 4. Parliamentarian -- The Parliamentarian is elected by the members and assists the Commission in parliamentary law.

Section 5. Terms of office -- All elected officers shall serve for a period of one year beginning in June.

Section 6. Committee Chairs -- Committee Chairs may be appointed by the Chair or designated by the committee.

**Article V.**  
**Committees**

Special and standing committees may be created as needed to support the Commission projects and activities. The Chair may designate committee members or Commission members may volunteer for the committee of their choice.

**Article VI.**  
**Meetings**

The Commission shall meet once a month or at the call of the Chair. The meetings will be held at a time and place designated by the Chair. A majority of the membership (10) shall constitute a quorum. On all questions of parliamentary law not addressed by these bylaws, Robert Rules of Order Newly Revised shall govern.

**Article VII.**  
**Reports**

The Commission shall make a complete written report of its findings, activities and recommendations to the Mayor and City Council as needed.



*city*  
**Article VIII.**  
Commission Liaison

A liaison, selected by the City Manager, shall provide assistance to the Commission.

**Article IX.**  
Finances

The Commission shall request funds from the City of Laredo for projects and special needs. The Commission may also seek other sources of revenue.

*amend  
to address  
3rd party  
funding  
request*

**Article X.**  
Amendments

Section 1. The bylaws may be amended at any regular meeting of the Commission by a two-thirds vote of the Commission members present, provided that notice of any proposed amendment is sent to every Commission member 14 days prior to the meeting at which a vote is scheduled.

Section 2. Any amendment to the bylaws shall become effective immediately upon their review and approval by the City Council of the City of Laredo.

**LAREDO INDEPENDENT SCHOOL DISTRICT  
FAX  
TRANSMISSION**

**DATE:** February 7, 2000

**TO:** Mr. Gustavo Guevara / City Hall

**FAX NO:** (512) 791-7491

**Mrs. Cynthia G. Conchas**

**Administrative Assistant for Academics (Communication)**

**OFFICE NO: (956) 795-3456**

**FAX NO: (956) 795-3453**

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Dear Mr. Guevara,

Enclosed please find information for the Laredo Commission for Women's Poster Contest. If you have any questions, please call me.

Thanks.

**Total No. of pages including title page: 5**

**Please call if you experience any transmission problems.**

February 4, 2000

Dear Campus Principal,

The Laredo Commission for Women will host its Sixth Annual Laredo Women's "Hall of Fame" reception on Sunday, March 5, 2000. Prior to this function, a poster contest which involves our Laredo youth will be held. Cash prizes will be awarded to the winners.

In addition, the Grand Prize winning poster will be featured on the cover of the tabloid that is prepared for this historical event.

The women's commission is seeking for your school's participation in this poster contest.

Enclosed you will find a packet of information with the contest rules. Please provide your art teachers or campus designees with copies.

Let's showcase the talented work of our students!

If you have any questions, please feel free to contact Cynthia Conchas at 795-3456.  
Thank you.

Sincerely,

*Cynthia G. Conchas*

Cynthia G. Conchas

Laredo Commission for Women, poster contest chairperson

**Laredo Commission  
for Women**

**Sixth Annual  
Laredo Women's Hall of Fame**

**2000  
Poster Contest**



**Laredo Commission for Women  
Sixth Annual  
Laredo Women's Hall of Fame**

**POSTER CONTEST**

**Grand Prize  
\$200.00**

**Additional Prizes Include Media Coverage  
and**

**High School Division  
\$50.00**

**Middle School Division  
\$50.00**

**Elementary Division  
\$50.00**

Submit the winning entry for the Sixth Annual Laredo Women's Hall of Fame poster and be part of history. Anyone may enter the contest. Judge's decision will be final. The City of Laredo and the Laredo Commission for Women reserve the right to use the winning entry in any manner they wish.

**CONTEST RULES**

1. Submit your original poster by Friday, February 18, 2000 to Gustavo Guevara or Joseph Mendiola, City of Laredo.
2. Black and white or color poster is acceptable.
3. Art work must be hand-drawn.
4. Size of art must be 22" x 28".
5. Art must include the words:

**Laredo Commission for Women  
Sixth Annual  
Laredo Women's Hall of Fame**

Suggestions for creating design that depicts Laredo Women

**1. The Laredo Commission for Women will be honoring women in the following categories:**

- |  |                          |
|--|--------------------------|
| 1. Agriculture/Ranching                  | 8. Financial             |
| 2. Arts                                  | 9. Government Service    |
| 3. Athletics/Physical Fitness Recreation | 10. Health/Environment   |
| 4. Business/Professional                 | 11. Law Enforcement      |
| 5. Civic/Volunteer                       | 12. Legal                |
| 6. Education                             | 13. Manufacturing        |
| 7. Family                                | 14. Media/Communications |
|  | 15. Politics             |

**2. Consider the historical aspects of Laredo and their influence on Laredo Women**

(Republica del Rio Grande, Seven Flags, Fort McIntosh, St. Augustine Church, Laredo Community College, Texas A & M International University, City Hall, Webb County Justice Center, etc.)

**3. Geographic location and its impact on Laredo women**

(Rio Grande River and Gateway to Mexico)

**4. Diverse cultural aspects of Laredo women**

**Turn in entries by February 18, 2000 in person or by mail to:**

Gustavo Guevara or Joseph Mendiola  
Laredo Commission for Women Poster Contest  
City of Laredo  
1110 Houston  
P.O. Box 579  
Laredo, Texas 78041

*Include your name, address and telephone number on the back of your entry. Entries will not be returned. The winner will be announced by Friday, February 25, 2000.*

CITY OF LAREDO  
Budget Allocation Inquiry

Account number . : 101-1100-513.55-79  
WOMEN'S COMMISSION

EXPENDITURE

Month	Fiscal year 2000		Fiscal year 1999	
	Budget	Actual	Budget	Actual
1	666	1,000.00	666	.00
2	666	.00	666	.00
3	666	.00	666	.00
4	666	670.00-	666	.00
5	666	.00	666	1,220.00
6	666	.00	666	.00
7	666	.00	666	.00
8	666	.00	666	2,730.24
9	666	.00	666	39.82
10	666	.00	666	225.00
11	666	.00	666	.00
12	674	.00	3,111-	.00
	8,000	330.00	4,215	4,215.06

F3=Exit F12=Cancel

*Actual*

CITY OF LAREDO  
Budget Allocation Inquiry

Account number . : 101-1100-513.55-79  
WOMEN'S COMMISSION

EXPENDITURE

Month	Fiscal year 1999		Fiscal year 1998	
	Budget	Actual	Budget	Actual
1	666	.00	667	.00
2	666	.00	667	.00
3	666	.00	667	82.95
4	666	.00	667	312.50
5	666	1,220.00	667	.00
6	666	.00	667	.00
7	666	.00	667	3,430.23
8	666	2,730.24	667	.00
9	666	39.82	667	.00
10	666	225.00	667	.00
11	666	.00	667	.00
12	3,111-	.00	3,511-	.00
	4,215	4,215.06	3,826	3,825.68

F3=Exit F12=Cancel

*Actual*



FUND 101 GENERAL FUND		TRANSACTION		D E S C R I P T I O N		YTD/CURRENT	YTD/CURRENT	TRANSACTION	CURRENT
CD	DATE	ACCTG	PER.	CD	DATE	NUMBER	ESTIM/APPROP	AMOUNT	BALANCE
EJ	09/30/98	12/98	BA	09/30/98	BA	EOY-98	3,826	3,825.68	.32
PURCHASED PROF. SERVICES WOMEN'S COMMISSION									
END OF YEAR BUDGET AMMEN-									
DMENT 1998									
EJ	05/01/98	07/98	AP	04/07/98	0236085			200.00	
CONTEST WINNER /POSTER									
EJ	05/01/98	07/98	AP	04/06/98	0235936			14.99	
REIMB./VIDEO TAPES									
EJ	05/01/98	07/98	AP	04/06/98	0236084			50.00	
CONTEST WINNER /POSTER									
EJ	05/01/98	07/98	AP	04/06/98	0236083			50.00	
POSTER CONTEST WINNER									
EJ	05/01/98	07/98	AP	03/31/98	0235723			2,600.22	
MBR.#9957 LD0.COMM.WOMEN									
EJ	05/01/98	07/98	AP	02/25/98	0235894			222.00	
INV.#6190 2/25/98									
EJ	05/01/98	07/98	AP	02/06/98	0235935			293.02	
INV.#123511 2/6/98									
EJ	01/31/98	04/98	AP	12/17/97	0228985			225.00	
REF:BEG47486 ACCT#1899									
EJ	12/31/97	03/98	AP	12/16/97	0227144			82.95	
EXPENSES REIMB.									
EJ	10/31/97	01/98	EN	10/16/97	800765		87.50		
PI P.O. ENTRY									
EJ	01/28/98	04/98	AP	10/16/97	0229476		87.50	87.50	
OFFICE SUPPLIES									

ACCOUNT TOTAL

3,826 .00 3,825.68 .32

FUND TOTAL

3,826 .00 3,825.68

GRAND TOTAL

3,826 .00 3,825.68

FUND 101 GENERAL FUND		-----TRANSACTION-----		D E S C R I P T I O N		YTD/CURRENT	YTD/CURRENT	TRANSACTION	CURRENT
JOURNAL	ACCTG	CD	DATE	PER.	NUMBER	ESTIM/APPROP	ENCUMBRANCE	AMOUNT	BALANCE
CD	DATE	PER.	DATE	CD	NUMBER	ESTIM/APPROP	ENCUMBRANCE	AMOUNT	BALANCE
EJ	09/30/99	12/99	BA	09/30/99	EOY BA	4,215	.00	4,215.06	.06-
						3,785-			
EJ	07/23/99	10/99	AP	07/12/99	0023869			225.00	
					INV.#123514/CLAY POTS				
EJ	05/31/99	08/99	AP	03/31/99	0017405			2,730.24	
					LAREDO COUNTRY CLUB				
EJ	06/29/99	09/99	AP	03/05/99	0019756			39.82	
					THE FRAME HOUSE				
EJ	02/24/99	05/99	AP	02/01/99	0010336			1,220.00	
					INV.#1858				
					LAREDO COMMISSION FOR WOMEN C				
					REQ.#5321				
					AUSTIN,TX CONFERENCE				
ACCOUNT TOTAL						4,215	.00	4,215.06	.06-
FUND TOTAL						4,215	.00	4,215.06	
GRAND TOTAL						4,215	.00	4,215.06	

CD	DATE	PER.	CD	DATE	NUMBER	DESCRIPTION	YTD/CURRENT ESTIM/APPROP	YTD/CURRENT ENCUMBRANCE	TRANSACTION AMOUNT	CURRENT BALANCE
FUND 101 GENERAL FUND										
-----TRANSACTION-----										
EJ	01/31/00	04/00	CR	01/11/00	DEPO 01-05	WOMEN'S COMMISSION LCFW CONFERENCE 3/1/99 REFUND	8,000	.00	330.00	7,670.00
EJ	10/30/99	01/00	EN	10/28/99	000616	LAREDO COUNTRY CLUB		1,000.00	670.00-	
EJ	10/31/99	01/00	AP	10/09/99	0032230	MISC SERVICES LAREDO COUNTRY CLUB		1,000.00-	1,000.00	
MISC SERVICES							8,000	.00	330.00	7,670.00
ACCOUNT TOTAL							8,000	.00	330.00	7,670.00
FUND TOTAL							8,000	.00	330.00	
GRAND TOTAL							8,000	.00	330.00	

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FOR/S/ SAUL N. RAMIREZ, JR. MAYOR PRO-TEM  
MAYOR

ATTEST:

Gustavo Guevara, Jr.  
GUSTAVO GUEVARA, JR.  
CITY SECRETARY

APPROVED AS TO FORM:

Jerry Bruce Cain  
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**LAREDO COMMISSION FOR WOMEN**  
**BYLAWS**  
**February 27, 1995**

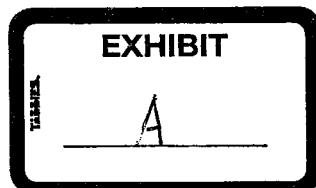
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**Article III.**  
**Membership**

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CITY OF LAREDO  
REGULAR CITY COUNCIL MEETING

CITY COUNCIL CHAMBERS  
1110 HOUSTON STREET  
LAREDO, TEXAS  
5:30 P.M.

MINUTES

M-94-R-11

APRIL 18, 1994

I. CALL TO ORDER

With a quorum present, Mayor Saul N. Ramirez, Jr., called the meeting to order.

II. PLEDGE OF ALLEGIANCE

Mayor Saul N. Ramirez, Jr. led in the Pledge of Allegiance.

III. ROLL CALL

IN ATTENDANCE:

SAUL N. RAMIREZ, JR.,	MAYOR	
JOSE R. PEREZ,	COUNCILMEMBER,	DISTRICT I
JACINTO P. JUAREZ,	"	, DISTRICT II
ARLENE RASH ALDRIDGE,	"	, DISTRICT III
CECILIA MAY MORENO,	"	, DISTRICT IV
BLAS CASTANEDA,	"	, DISTRICT V
EDUARDO PERALES,	"	, DISTRICT VI
JOSE GERARDO (JERRY) PEREZ,	"	, DISTRICT VII
FELIPE CARDENAS,	"	, DISTRICT VIII
GUSTAVO GUEVARA, JR.,	CITY SECRETARY	
PETER H. VARGAS,	CITY MANAGER	
JESUS NAVA,	ASST. CITY MANAGER	
JOSE SALVADOR TELLEZ,	CITY ATTORNEY	

IV. APPROVAL OF MINUTES

2. Regular City Council Meeting of March 21, 1994 Special City Council Meeting of March 28, 1994 Regular City Council Meeting of April 4, 1994

Motion to approve.

Moved : Cm. Juarez

Second: Cm. Perez

For: 8

Against: 0

Abstain: 0

Mr. Vargas stated that an inventory is being taken to identify the areas, identify the individuals and that they are trying to attack this graffiti problems by either discouraging the actual graffiti by apprehending the individuals and discouraging them either through counseling or through prosecution of graffiti damage. They have also changed some of the specifications when they bid out projects for this type of work, so that in fact there is a chemical compounds that is incorporated into the construction that facilitates the cleaning. He concluded by saying that they are also using the park patrol.

Cw. Aldridge suggested that maybe the Youth Commission would help in doing the cleaning.

Cm. Castaneda asked for the support for the Youth Commission at budget time on their need because they will be needing a full time coordinator. In regards to the graffiti, Cm. Castaneda stated that we need to make sure that they can go as stiff as they can on the prevention of this particular problem. He asked council to ask the help of our City Manager, our Municipal Court Judge to see how we can fine line this particular enforcement. He strongly encouraged that Mr. Vargas work with the Municipal Court Judge and the City Attorney to see how they can facilitate some of these things.

Cm. Castaneda stated that there also has to be a closer coordination between the Police Department and Mr. Castillo in terms of where he is getting all the problems and how we can better improve on how we need to utilize these officers.

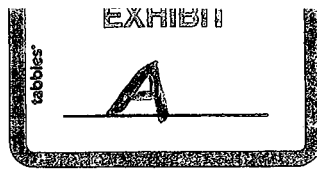
3. Discussion and possible action concerning the creation of a Laredo Commission for Women.

Cw. Moreno stated that these are commissions established by cities. This would be an organization that would study issues that directly affect women or families, generally they do this by establishing a commission and have a task of doing that one item. With this commission they would also make recognitions of women that contributed to their society or the state in some fashion or another.

Motion to establish a Local Women's Commission; name Cw. Moreno to head the formation of this commission; and that she meet with staff to establish the rules and regulations.

Moved : Cm. Perales  
Second: Cm. G. Perez  
For: 8

Against: 0                      Abstain: 0



**LAREDO COMMISSION FOR WOMEN**  
***BYLAWS***  
February 21, 2011  
*As Amended*

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- Section 3. Members are expected to participate in Commission projects, activities, and committees.
- Section 4. Terms of service *in any particular project, activity or committee* are not limited.
- Section 5. Resignation shall be tendered in writing.

### Article IV Commission Officer

A nominating committee (established under the provisions of Article V) consisting of three (3) Commission members shall be appointed by the Chair prior to the end of the current office terms. The nominating committee will submit recommendations for each of the officer positions for vote by the general membership. Members of the nominating committee are not eligible for an elected office.

- Section 1. Chair: The Chair is elected by the members and presides over Commission meetings, represents the Commission as necessary, appoints special and standing committees, and serves as ex-officio member of all committees.
- Section 2. ~~Vice Chair~~ ~~The Vice Chair~~ *Chair-elect* ~~The Chair-elect~~ is elected by the members and represents the chair in her absence.
- Section 3. Recorder -- The Recorder is elected by the members and maintains accurate records of all Commission meetings.

- Section 4. Parliamentarian -- The Parliamentarian is elected by the members and assists the Commission in parliamentary law.
- Section 5. Terms of office -- All elected officers shall serve for a period of one year ~~beginning in June.~~ Commencing on October 1. Elected officers may be re-elected.
- Section 6. Committee Chairs -- Committee Chairs may be appointed by the Chair or designated by the committee.
- Section 7. Resignation – Resignation from an elected officer position must be in writing and presented at a regular monthly meeting prior to the vacancy fo the office, when possible. Replacement of the officer will be left to the discretion of the remaining officers with the confirmation of the Commission. Appointments for vacancies will be for the unexpired term.
- Section 8. The Commission may establish such other officers as the Commission may deem necessary.

#### Article V Committees

Special and standing committees may be created as needed to support the Commission projects and activities. The Chair may designate committee members or Commission members may volunteer for the committee of their choice.

#### Article VI Meetings

The Commission shall meet once a month or at the call of the Chair. The meetings will be held at a time and place designated by the Chair. ~~A majority of the membership (10)~~ Seven (7) members of the Commission shall constitute a quorum. On all questions of parliamentary law not addressed by these bylaws, Robert Rules of Order Newly Revised shall govern.

#### Article VII Reports

The Commission shall make a complete written report of its findings, activities and recommendations to the Mayor and City Council as needed.

**Article VIII**  
**Commission Liaison**

A liaison, selected by the City Manager, shall provide assistance to the Commission.

**Article IX**  
**Finances**

The Commission shall request funds from the City of Laredo for projects and special needs. The Commission may also seek other sources of revenue.

**Article X**  
**Amendments**

- Section 1. The bylaws may be amended at any regular meeting of the Commission by a two-thirds vote of the Commission members present, provided that notice of any proposed amendment is sent to every Commission member 14 days prior to the meeting at which a vote is scheduled.
- Section 2. Any amendment to the bylaws shall become effective immediately upon their review and approval by the City Council of the City of Laredo.

## COUNCIL COMMUNICATION

<b>DATE:</b>  03/21/2011	<b>SUBJECT: RESOLUTION 2011-R-019</b>  AMENDING RESOLUTION 95-R-046 OF THE BYLAWS OF THE LAREDO COMMISSION FOR WOMEN BY AMENDING ARTICLE III, IV, AND VI.
<b>INITIATED BY:</b> Laredo Commission for Women	<b>STAFF SOURCE:</b> Christy Lara - Liaison City Secretary's Office
<b>PREVIOUS COUNCIL ACTION:</b>  The City Council created the Commission for Women's Committee on April 4, 1994 and approved their bylaws on March 6, 1995.	
<b>ACTION PROPOSED:</b>  The Commission for Women request amending Articles III, IV and VI as highlighted in Resolution 2011-R-019. The major change is lowering the quorum for meetings from 10 to 7 because they are having a very difficult time meeting due to not having a quorum present at their scheduled meetings.	
<b>FINANCIAL:</b> None	
<b>RECOMMENDATION:</b>  Staff recommends motion approval.	