



**MUNICIPAL CIVIL SERVICE COMMISSION**  
**NOTICE OF MUNICIPAL CIVIL SERVICE COMMISSION**  
**HEARING**

City Hall – 1<sup>st</sup> Floor, Conference Room  
1110 Houston Street  
Laredo, Texas 78040

REC'D CITY SEC OFF  
OCT 19 '23 PM4:56


Wednesday, October 25, 2023 at 5:30 PM

Live Webb Link:

[HTTP://laredotx.swagit.com/live](http://laredotx.swagit.com/live)

**AGENDA**

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL AND DECLARATION OF QUORUM**
- IV. APPROVAL OF MINUTES (September 6, 2023)**
- V. PUBLIC COMMENTS**  
Citizens are required to fill out a witness card and submit their comments in writing at <https://forms.gle/G2ASKeN5Ttj82WSk8> no later than 5:30 PM the day of the meeting. Comments limited to three (3) minutes per speaker. No more than three (3) persons will be allowed to speak on any side of an issue. Should there be more than three (3) people who wish to speak on a particular issue, they need to select not more than three (3) representatives to speak for them and the presiding officer may limit the public comments further in the interest of an orderly meeting. Speakers may not pass their minutes to any other speaker. Comments should be relevant to Commission business and delivered in a professional manner. No derogatory remarks will be permitted.
- VI. Municipal Civil Service Commissioners will nominate and elect a secretary for the commission.**
- VII. The Municipal Civil Service Commissioners will review the timeline and process for the election of two (2) City of Laredo Employee representatives to serve on the Municipal Civil Service Commission.**
- VIII. Review all rules and policies that apply to Municipal Civil Service Commissioners.**
- IX. The Municipal Civil Service Commissioners will discuss and vote on a monthly date and time for Municipal Civil Service Meetings.**
- X. The Municipal Civil Service Commissioners will review, discuss and modify the MCS Hearing Script and MCS hearing processes and procedures as needed.**
- XI. ADJOURNMENT**

  
for: **Jose A. Valdez Jr.**  
**City Secretary**

The Municipal Civil Service Commission reserves the right to go into closed session to discuss this under Texas Government Code, Chapter 551; Open Meetings, Section 551.074 Personnel Matters; Closed Meetings. After the closed session, the Municipal Civil Service Commission will reconvene in open session and take appropriate action, if any, it deems appropriate.

This notice was posted at the City of Laredo Municipal Government Offices at 1110 Houston Street, Laredo, Texas, in a place convenient and readily accessible to the public at all times. Said notice was posted on Thursday, October 19, 2023 by 5:00 p.m.