

**CITY OF LAREDO  
NOTICE OF REGULAR MEETING OF THE  
AIRPORT ADVISORY BOARD  
LAREDO INTERNATIONAL AIRPORT  
5210 BOB BULLOCK LOOP  
LAREDO, TEXAS 78041  
October 11, 2023 at 12:00 PM**

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

**IV. MINUTES**

- Approval of minutes for regular scheduled meeting May 10, 2023 and August 9, 2023.

**Citizen comments**

Citizens are required to fill out a witness card and submit it to the Chairperson no later than 12:15 p.m. and identify themselves at the meeting before speaking to the corporation. Comments are limited to three (3) minutes per speaker. No more than three (3) persons will be allowed to speak on any side of an issue. Should there be more than three (3) people who wish to speak on a particular issue, they need to select not more than three (3) representatives to speak for them and the presiding officer may limit the public comments further in the interest of an orderly meeting. Speakers may not pass their minutes to any other speaker. Comments should be relevant to Corporation business and delivered in a professional manner. No derogatory remarks will be permitted.

**V. STAFF REPORTS**

- Passenger Activity Report
- Cargo Activity Report
- FIS Activity Report
- Fuel Flow Activity Report
- Delinquent Rent Report
- Marketing Report
- Status of construction for Taxiways G1 & G2
- General Staff Comments

**VI. ACTION ITEMS**

- Consideration to recommend to the Mayor and City Council to authorize the City Manager to execute a lease amendment between the City of Laredo, as LESSOR, and Barker Aeromotive, as LESSEE, approved by Ordinance No. 2021-O-161 dated September 7, 2021 amending Section 1.03, Leases Premises, increasing leased premises from 33,482 square feet to 35,647.05 square feet located at 4207

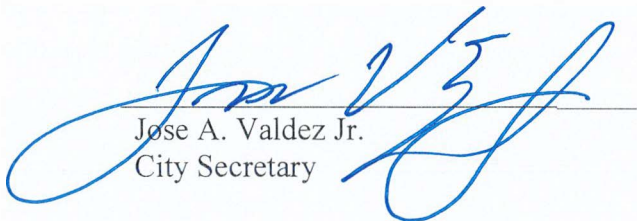
N. Jarvis Avenue at the Laredo International Airport. Monthly rent shall increase from \$11,667.55 to \$12,425.32. Additionally amending the lease term to include two (2) options to renew for an additional five (5) years each, ending in September 30, 2046 and September 30, 2051. All other terms and conditions remain unchanged and in effect; providing for severability; providing for an effective date.

- Consideration to recommend to the Mayor and City Council to authorize the City Manager to execute an amendment to the lease agreement between City of Laredo, as LESSOR, and General Services Administration (GSA), as LESSEE, approved by Ordinance No. 2020-O-094 dated August 03, 2020 for approximately 1,533 square feet constituting office space occupied by the Transportation Security Administration (TSA) located at 5210 Bob Bullock Loop at the Laredo International Airport. An amendment to this lease is to extend for five (5) years for a term beginning on November 18, 2023, and expiring on November 18, 2028. The total annual rent shall be \$64,703.52. Total annual rent consists of \$58,851.87 of Shall Rent and \$5,851.65 of Operating Rent. All other terms and conditions of the lease agreement remain unchanged and in effect; providing for an effective date.
- Consideration to authorize a professional service contract with Zartico, Inc., Salt Lake City, UT, in the amount not to exceed \$25,000. The purpose is to provide certain technology services in support of air service development at the Laredo International Airport, to include data regarding PAX Volume (catchment & inbound), passenger insights, normalized geolocation data, and marketing and website analysis. The contract is a one-year term commencing on November 1, 2023, and ending October 31, 2024. Funding is available under the Airport Operation Funds

## **VII. REQUESTS**

## **VIII. ADJOURNMENT**

This notice was posted at the Municipal Government Offices, 1110 Houston Street, Laredo, Texas at a place convenient and readily accessible to the public at all times. Said notice was posted on Friday, October 6, 2023 before 5:00 p.m.

  
Jose A. Valdez Jr.  
City Secretary