

**CITY OF LAREDO  
HISTORIC DISTRICT/LANDMARK BOARD  
PUBLIC NOTICE OF REGULAR MEETING**

**City of Laredo City Hall  
City Council Chambers  
1110 Houston Street  
Laredo, Texas  
November 10, 2021  
12:00 Noon**

**MEETING AGENDA**

1. CALL TO ORDER

2. ROLL CALL

3. CONSIDER APPROVAL OF MINUTES OF :

A. Regular Meeting of August 12, 2021.

B. Regular Meeting of October 14, 2021 (No Quorum).

4. **CITIZEN COMMENTS**

Citizens are required to fill out a witness card and submit it to the HBO, or designee, no later than 11:45 a.m. and identify themselves at the microphone. Comments are limited to three (3) minutes per speaker. No more than three (3) persons will be allowed to speak on any side of an issue. Should there be more than three (3) people who wish to speak on a particular issue, they need to select not more than three (3) representatives to speak for them and the presiding officer may limit the public comments further in the interest of an orderly meeting. Speakers may not pass their minutes to any other speaker. Comments should be relevant to City business and delivered in a professional manner. No derogatory remarks will be permitted.

5. DISCUSSION WITH POSSIBLE ACTION ON THE FOLLOWING:

A. Ordinance 2021-O-091 as approved by City Council on May 17th, 2021 (2nd reading) - which clarified which activities in the historic districts require Historic Board review, and specified that only activity which require a building permit and are not considered repair or maintenance require Historic Board review.

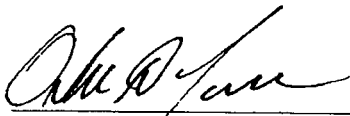
6. ADJOURNMENT

**THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET, LAREDO, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. SAID NOTICE WAS POSTED FRIDAY, NOVEMBER 5, 2021 BY 5:30 P.M.**

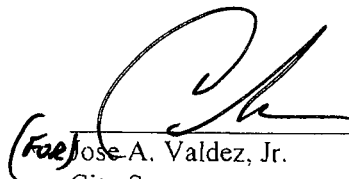
 **DISABILITY ACCESS STATEMENT** 

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid or services are requested to contact Deidre Garcia, Planner, at (956) 794-1613. [dgarcia1@ci.laredo.tx.us](mailto:dgarcia1@ci.laredo.tx.us), at least two working days prior to the meeting so that appropriate arrangements can be made. The accessible entrance and accessible parking spaces are located at City Hall, 1100 Victoria Ave.

**Información en Español:** Personas que planeen asistir a esta reunión y que requieran de servicios, auxiliares como: intérpretes para personas sordas o con discapacidad auditiva, lectores de letra grande o en Braille, o un traductor del idioma español, favor de comunicarse con Deidre Garcia del Departamento de Planificación y Zonificación de la Ciudad, 1120 San Bernardo Ave., al teléfono (956) 794-1613, o por correo electrónico a [dgarcia1@ci.laredo.tx.us](mailto:dgarcia1@ci.laredo.tx.us), dos días hábiles antes de la fecha en la cual se llevara a cabo dicha reunión, para que los arreglos apropiados puedan ser realizados. Materiales en español serán provistos mediante una petición, la cual deberá ser efectuada también anticipadamente.



Orlando D. Navarro  
Director of Planning



(Fae) Jose A. Valdez, Jr.  
City Secretary

REC'D CITY SEC OFF  
NOV 5 '21 PM4:06

**City of Laredo**

**Historic District/Landmark Board**

**Minutes of Regular Meeting of August 12, 2021**

The Historic District/Landmark Board of the City of Laredo convened in a regular meeting on Thursday, August 12, 2021 at 12:00 noon, at the City Council Chambers at 1110 Houston St., in Laredo, Texas 78040, to consider the following:

**I. CHAIRPERSON TO CALL MEETING TO ORDER**

Madam Chair Sepulveda, called the meeting to order at 12:07 p.m.

**II. CHAIRPERSON TO CALL ROLL**

Madam Chair Sepulveda, called roll and verified a quorum existed.

**Members present:** Rebecca Sepulveda  
Maria Elena Morales  
Wayne Nance  
Stanley Green  
Marc Gonzalez

**Members absent:** Justin Allen Hundsnurscher  
Robert David Gonzalez  
Christina Davila Villarreal  
Priscilla Iglesias

**Staff present:** Orlando Navarro  
Jason Hinojosa

**Others present:** Telissa Lueckenotte Molano  
Sandra Rocha Taylor  
William D. Taylor, Jr.  
William Taylor, III

**III. CONSIDER APPROVAL OF MINUTES OF: Regular meeting of July 8, 2021**

Bm. Nance made a motion to approve the minutes of July 8, 2021.

Second: Bm. Morales  
For: 5  
Against: 0  
Abstain: 0

Motion carried unanimously.

#### IV. CITIZEN'S COMMENTS

None

#### V. PUBLIC HEARING AND CONSIDERATION OF THE FOLLOWING:

- a. **Public Hearing and consideration of a motion to write a letter in support of the nomination of Lots 1, 2, 3 & 10, 11, 12, Block 857, Western Division, located at 3301 San Bernardo Ave., property known as "Pan America Court & Café" (Case number: HD-011-2021).**

##### **Staff supports.**

Telissa Lueckenotte Molano and Sandra Rocha Taylor, spoke on behalf of the Laredo Cultural District. They informed the Board that in 2018 a group of people presented Laredo as a Cultural District to the Texas Commission to the Arts. If granted, Laredo would be designated a Cultural District at the State level, and would join 48 other cultural districts in Texas. Said designation would allow Laredo to apply for grants opportunities for non-profits and historical buildings.

Jason Hinojosa, Planning Staff, gave a brief presentation on the item.

Madame Chair Sepulveda, requested a motion to close the public hearing for HD-011-2021.

Bm. Morales made a motion to **close** the public hearing for HD-011-2021.

Second:	Bm. Nance
For:	5
Against:	0
Abstain:	0

Motion carried unanimously.

Madame Chair Sepulveda, requested a motion to approve the letter of support for the nomination of the Pan American Courts and Café to the National Register of Historic Place.

Bm. Morales made a motion to **approve** the letter of support for item HD-011-2021.

Second:	Bm. Nance
For:	5
Against:	0
Abstain:	0

Motion carried unanimously.

**VI. DISCUSSION WITH POSSIBLE ACTION ON THE FOLLOWING:**

- a. (COALITION of HISTORICAL ORGANIZATIONS in WEBB CO/Laredo) Presentation by Texas Historical Commission on the roles and responsibilities of Historic Landmark Board members and introduction to the Certified Local Government program.**

Jason Hinojosa, Planning Staff, gave a brief presentation on the Texas Historical Commission on Preservation Networking he attended.

**VII. DISCUSSION WITH NO ACTION ON THE FOLLOWING:**

- a. Discussion of policies development for the Historic Board.**  
**b. Further discuss the Executed Ordinance No. 2021-O-091, “Amending the City of Laredo Land Development Code, Section 24.66.4 to adjust the rules clarifying what requires historical district/landmark board approval” effective as of May 17, 2021.**

There was a brief discussion on this item.

Madam Chair Sepulveda requested an item be placed on the agenda for discussion regarding the above identified ordinance.

Bm. Nance, reminded the Board and Staff, that they had previously agreed on Staff sending out a copy of the Ordinance so that the Board could then give feed back on anything they did not agree on.

Bm. Gonzalez excused himself and left the meeting at 12:53 p.m.

**VIII. DIRECTOR’S COMMENTS.**

No comments were given at that time.

**IX. ADJOURNMENT**

Madam Chair Sepulveda, requested a motion to adjourn due to lack of quorum at 1:00 p.m.

---

Orlando D. Navarro,  
City Planning Director

---

Rebecca Sepulveda  
HDLB Chair

**CITY OF LAREDO**

**Historic District/Landmark Board**

**Minutes of Regular Meeting of October 14, 2021**

The Historic District/Landmark Board of the City of Laredo convened in a regular meeting on Thursday, October 14, 2021 at 12:00 noon, at the City Council Chambers at 1110 Houston St., in Laredo, Texas 78040, to consider the following:

**1. CALL TO ORDER**

Madam Chair Sepulveda, called the meeting to order at 12:29 p.m.

**2. ROLL CALL**

Deidre Garcia, Planning Staff, called roll and verified no quorum existed.

**Members present:** Rebecca Sepulveda  
Robert David Gonzalez  
Maria Elena Morales  
Wayne Nance

**Members absent:** Justin Allen Hundsnurscher  
Christina Davila Villarreal  
Stanley Green  
Priscilla Iglesias  
Marc Gonzalez

**Staff present:** Orlando Navarro  
Vanessa Guerra  
Deidre Garcia

**Others present:**

**3. CONSIDER APPROVAL OF MINUTES OF:**

**Regular meeting of August 12, 2021**

**4. CITIZEN'S COMMENTS**

**5. DISCUSSION WITH POSSIBLE ACTION ON THE FOLLOWING:**

**A. Ordinance 2021-O-091 as approved by City Council on May 17<sup>th</sup>, 2021 (2<sup>nd</sup> reading)  
– which clarified which activities in the historic districts require Historic Board**

**review, and specified that only activity which require a building permit and are not considered repair or maintenance require Historic Board review.**

**6. ADJOURNMENT**

Madam Chair Sepulveda, adjourned due to lack of quorum at 12:32 p.m.

---

Orlando D. Navarro,  
City Planning Director

---

Rebecca Sepulveda  
HDLB Chair

NO QUORUM

## **Historic District/Landmark Board- Regular**

Meeting Date: 11/10/2021

Initiated by: Historic District Landmark Board Staff Source: Vanessa Guerra, Planner IV

Prior Action: On April 8th, 2021, the HDLB recommended approval of the proposed ordinance amendment as presented with the exception of doors, fencing, and paint. On June 10th, 2021, the HDLB discussed the ordinance again.

---

### SUBJECT:

Ordinance 2021-O-091 as approved by City Council on May 17th, 2021 (2nd reading) - which clarified which activities in the historic districts require Historic Board review, and specified that only activity which require a building permit and are not considered repair or maintenance require Historic Board review.

### BACKGROUND:

#### **Ordinance 2021-O-091 Adoption Schedule Summary**

##### **April 8th, 2021 – Historic District Landmark Board Meeting**

- Staff presented the proposed ordinance.
- In a 7 to 0 vote, the HDLB recommended approval of the proposed ordinance amendment as presented with the exception of doors, painting, and fencing.

##### **April 15, 2021 – Planning and Zoning Commission Meeting**

- Staff presented the proposed ordinance, as well as, the recommendation of the Historic Board.
- In a 5 to 0 vote, the Commission recommended approval of the proposed ordinance without changes.

##### **May 3rd, 2021 – City Council Meeting – Introduction of Ordinance**

- Staff presented the proposed ordinance, including the recommendations from both the Historic Board and the Planning and Zoning Commission.
- In a 8 to 0 vote, the City Council voted to introduce the proposed ordinance.

##### **May 17th, 2021 – City Council Meeting – Final Reading of Ordinance**

- In a 7 to 0 vote, the City Council voted waive the final reading of ordinance and adopt Ordinance 2021-O-091.

### STAFF COMMENTS:

Prior to the adoption of Ordinance 2021-O-091, there was significant confusion regarding which activities required Historic Board review. To clarify which activities required review and which activities were exempt, an ordinance amendment was proposed. The following language was proposed for addition to Laredo Land Development Code Section 24.66.4.2:

3. The following activities are exempt from Historic District/Landmark Board review:

- (a) The proposed use, interior arrangement, or interior design of any structure
- (b) Repairs and renovations to existing buildings which do not alter the exterior appearance
- (c) Activity which does not require a building permit
- (d) The addition, repair, or renovation of utilities and services such as power, water, sewer, and communication lines



4. The Historic District/Landmark Board may authorize staff to administratively approve activities which require Board approval.

STAFF RECOMMENDATION:

Staff recommended approval

---

Attachments

ORDINANCE

Staff Report PZ 2021.04.15

Staff Report CC 2021.05.03

Minutes - PZ 2021.04.15

Minutes - Intro City Council meeting

Minutes Final City Council

---

**ORDINANCE 2021-O-091**

**AMENDING THE CITY OF LAREDO LAND DEVELOPMENT CODE SECTION 24.66.4 TO ADJUST THE RULES CLARIFYING WHAT REQUIRES HISTORIC DISTRICT/LANDMARK BOARD APPROVAL; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION AND EFFECTIVE DATE.**

**WHEREAS**, the Laredo Land Development Code rules for what requires Historic District/Landmark Board approval need to be clarified due to conflicting interpretations; and,

**WHEREAS**, the amendments proposed herein provide for the orderly and healthful development of the City of Laredo; and,

**WHEREAS**, the creation of said requirements and standards have been deemed necessary and appropriate; and

**WHEREAS**, the Planning & Zoning Commission, after a discussion on April 15, 2021 recommended the City Council of the City of Laredo approve this amendment to the City of Laredo Land Development Code; and,

**WHEREAS**, the City Council has held a public hearing on May 3, 2021 on this amendment and finds the ordinance amendment appropriate and consistent with the General Plan of the City of Laredo and in the best interest of the public health safety and welfare.

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAREDO THAT:**

**Section 1.** City of Laredo Land Development Code Section 24.66.4 entitled “Provisions Relating to Historic Districts and Locally Significant Historic Landmarks” is hereby amended to read as follows:

**Section 24.66.4 PROVISIONS RELATING TO HISTORIC DISTRICTS AND LOCALLY SIGNIFICANT HISTORIC LANDMARKS**

1. No permit shall be issued for the alteration, construction or demolition of any structure located in a historic district or for any locally significant historic landmark without the approval of the Historic District/Landmark Board, provided, however, that immediate demolition may be ordered by the Building Official for any structure in imminent danger of collapse which in the opinion of the Building Official represents a significant threat to the public safety.

2. No permit shall be issued for the installation of any sign or monument in the historic district without the prior approval of the Historic District/Landmark Board.

3. The following activities are exempt from Historic District/Landmark Board review:

(a) The proposed use, interior arrangement, or interior design of any structure

(b) Repairs and renovations to existing buildings which do not alter the exterior appearance

(c) Activity which does not require a building permit

(d) The addition, repair, or renovation of utilities and services such as power, water, sewer, and communication lines

4. The Historic District/Landmark Board may authorize staff to administratively approve activities which require Board approval.

**Section 2.** This ordinance shall be cumulative of all provisions of ordinances of the City of Laredo Texas, except where the provisions of this ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed.

**Section 3.** It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

**Section 4.** The City Secretary of the City of Laredo is hereby directed to publish the proposed Ordinance as required by Section 2.09 of the Charter of the City of Laredo.

**Section 5.** The publishers of the City Code of Laredo, Texas are authorized to amend said code to reflect the changes adopted herein and to correct typographical errors and to index, format and number paragraphs to conform to the existing code.

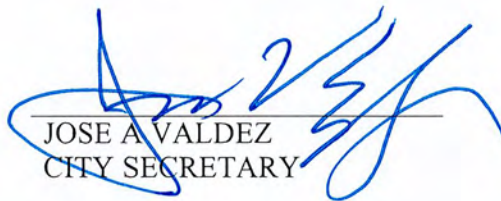
**Section 6.** This Ordinance shall become effective from and after its adoption and publication in accordance with the provisions of the Charter of the City of Laredo.

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR ON THE

17 DAY OF May 2021.


  
\_\_\_\_\_  
PETE SAENZ  
MAYOR

ATTEST:

  
\_\_\_\_\_  
JOSE A. VALDEZ  
CITY SECRETARY



APPROVED AS TO FORM:

  
\_\_\_\_\_  
RENE BENAVIDES  
CITY ATTORNEY

**City Council-Regular**

**19.**

Meeting Date: 05/17/2021

Staff Source: James Kirby Snideman, Planning & Zoning Director

Staff Source: Vanessa Guerra, Planner IV

Initiated by: Planning Department

Prior Action: This item was introduced at the City Council meeting of 05/03/21.

---

**SUBJECT:**

**2021-O-091** Amending the City of Laredo Land Development Code Section 24.66.4 to adjust the rules of the Historic District. This amendment will allow minor improvement and rehabilitation projects while still protecting historic structures. The ordinance will also allow the Historic Board to authorize staff to administratively approve items which do require Board approval, expediting selected activities.

**BACKGROUND:**

At the Historic District Landmark Board meeting of April 8, 2021, staff presented the proposed ordinance. In a 7 to 0 vote the Historic District Landmark Board recommended to approve the item as presented except for doors, painting, and fencing.

At the Planning and Zoning Commission meeting of April 15, 2021, staff presented the proposed ordinance as well as the recommendation of the Historic Board. In a 5 to 0 vote recommended approval without changes of the proposed ordinance amendment.

**STAFF COMMENTS:**

The following activities are currently exempt from Historic District/Landmark Board review:

- (a) The proposed use, interior arrangement, or interior design of any structure
- (b) Repairs and renovations to existing buildings which do not alter the exterior appearance

The ordinance proposes to exempt the following activities from Historic District/Landmark Board review:

- (c) Activity which does not require a building permit
- (d) The addition, repair, or renovation of utilities and services such as power, water, sewer, and communication lines.

The ordinance will also allow the Historic Board to delegate staff to administratively approve items which do require Historic District/Landmark Board review, thus expediting the process further.

**P&Z RECOMMENDATION:**

The Planning and Zoning Commission in a 5 to 0 vote recommended approval without changes of the proposed ordinance amendment.

**STAFF RECOMMENDATION:**

Staff recommends approval of the proposed amendment without changes.

**IMPACT ANALYSIS**

These changes will have a positive impact on the Historic District, where investment is often discouraged due to the confusion and uncertainty over what will require approval from the Historic Board.

---

---

Attachments

ORDINANCE

---

---

e got to play de-  
aid Leonard after  
**Announcements**

stuff to go all the way.  
Beating the Clippers

**ANGELA'S CLEANING SERVICE**  
Residential/Commercial  
(956) 482-1575

**Rent/Lease**

House for Rent. \$755  
Depo. Stove. No CAH.  
Drinks. Housing OK. No  
(956) 744-4294 o 727-1296

**Rent/Lease**

MENT - For Rent 1,  
Bd. APTS. Also 3  
3a HOMES for Rent.  
re Information Call:  
(956) 722-2084

MENT - SPECIAL Rent  
Off North Laredo, 2  
ns, 3bedrooms, 1 bath.  
paid, W/D hookups.  
Call: (956) 712-2527

- 3/BD, 2/bth, North  
o 5810 Longoria Ln.,  
00/mo, \$800/dep.  
June 2 (956) 740-3611

Big Condo, 2bed/2bath,  
Tilden. NO PETS by  
ment 1(281) 450-1549

sional offices - 401 E.  
Rd. 1 or 3 offices. All  
aid incl. internet. Gina  
ealtor (956) 740-6266

**Homes for Sale**

ES SE VENDEN. MEJOR  
\$169K. PARA MAS  
CION (956) 722-7376  
40-5838.

**Legals/Public Notices**

**-O-092**  
THE BOUNDARY  
DO, ANNEXING  
6 ACRES, MORE  
LOOP 20 (BOB  
OF E. DEL MAR  
EFFECTIVE DATE OF  
THE CITY MAN-  
CT ADOPTING A  
ED TERRITORY.  
ZONING OF B-3  
DISTRICT).

**Homes for Sale**

**MICHELLE GUERRA**  
Re/Max Real Estate Services  
(956) 324-2427

**Land**

275 ac. Ranch for Sale in  
Freer, Texas (956) 645-3238

**FARM - Ranch For Sale. 417**  
Acres, 6 miles from Loop 20  
on 359, electricity available.  
Reduced to \$3,100/ acre  
(956) 235-0673

**Legals/Public Notices**

**ORDINANCE NO. 2021-O-093**  
ALTERING AND EXTENDING THE BOUNDARY  
LIMITS OF THE CITY OF LAREDO, ANNEXING AD-  
DITIONAL TERRITORY OF 15.556 ACRES, MORE  
OR LESS, LOCATED SOUTH OF FM 1472 (MINES  
RD) AND SOUTHWEST OF VERDE RD. PROVID-  
ING FOR THE EFFECTIVE DATE OF THE ORDI-  
NANCE, AUTHORIZING THE CITY MANAGER TO  
EXECUTE A CONTRACT ADOPTING A SERVICE  
PLAN FOR THE ANNEXED TERRITORY, AND ES-  
TABLISHING THE INITIAL ZONING OF M-1 (LIGHT  
MANUFACTURING DISTRICT).  
L-45

**Legals/Public Notices**

**ORDINANCE NO. 2021-O-095**  
ALTERING AND EXTENDING THE BOUNDARY  
LIMITS OF THE CITY OF LAREDO, ANNEXING AD-  
DITIONAL TERRITORY OF 0.09 ACRES, MORE OR  
LESS, LOCATED NORTH OF FM 1472 (MINES RD)  
AND WEST OF COPPER MINE RD. PROVIDING  
FOR THE EFFECTIVE DATE OF THE ORDINANCE,  
AUTHORIZING THE CITY MANAGER TO EXECUTE  
A CONTRACT ADOPTING A SERVICE PLAN FOR  
THE ANNEXED TERRITORY, AND ESTABLISHING  
THE INITIAL ZONING OF M-1 (LIGHT MANUFAC-  
TURING DISTRICT).  
L-47

**Land**

**THORNTON RANCH SALES**

- Zapata County 2,500 ac. Ranch, Brush, Tanks \$1,195/ac
- Zapata County 941 ac. Farmland, River

**Land**

**CASA VERDE 8.12 ACRES**  
AIRPORT AREA. \$1.4 Mil.  
Call (573) 353-5550

**FOR SALE- Botines, prime**  
frontage property, 18.4 acres on  
83 located next to Vaquero  
Village. (312) 497-3663

**LARGE LOTS FOR SALE\***  
69x138 each Zone R2: 2905,  
2907 Bayard, \$74,000 each.  
RE/MAX Real estate services  
(956) 415-3648 Mark A.  
Dominguez/ (956) 740-0700

**Legals/Public Notices**

**ORDINANCE NO. 2021-O-094**  
ALTERING AND EXTENDING THE BOUNDARY  
LIMITS OF THE CITY OF LAREDO, ANNEXING AD-  
DITIONAL TERRITORY OF 2.7906 ACRES, MORE  
OR LESS, LOCATED SOUTH OF FM 1472 (MINES  
RD) AND SOUTHWEST OF VERDE RD. PROVID-  
ING FOR THE EFFECTIVE DATE OF THE ORDI-  
NANCE, AUTHORIZING THE CITY MANAGER TO  
EXECUTE A CONTRACT ADOPTING A SERVICE  
PLAN FOR THE ANNEXED TERRITORY, AND ES-  
TABLISHING THE INITIAL ZONING OF M-1 (LIGHT  
MANUFACTURING DISTRICT).  
L-46

**Legals/Public Notices**

**ORDINANCE NO. 2021-O-094**  
ALTERING AND EXTENDING THE BOUNDARY  
LIMITS OF THE CITY OF LAREDO, ANNEXING AD-  
DITIONAL TERRITORY OF 2.7906 ACRES, MORE  
OR LESS, LOCATED SOUTH OF FM 1472 (MINES  
RD) AND SOUTHWEST OF VERDE RD. PROVID-  
ING FOR THE EFFECTIVE DATE OF THE ORDI-  
NANCE, AUTHORIZING THE CITY MANAGER TO  
EXECUTE A CONTRACT ADOPTING A SERVICE  
PLAN FOR THE ANNEXED TERRITORY, AND ES-  
TABLISHING THE INITIAL ZONING OF M-1 (LIGHT  
MANUFACTURING DISTRICT).  
L-46

**Land**

**Autos**



2000 Chevy Suburban 181k  
miles, great condition. \$2,700.  
(956) 269-8631



2012 Nissan Sentra for Sale.  
A/C, Good Cond. \$2,500.  
SOLD

**Legals/Public Notices**

**Autos & More**

**Autos**



2014 Nissan Sentra SR 51k  
Miles, extra clean, Blue, \$8,900.  
SOLD

CAR for Sale 1995 Old. 6 cyl.  
leather seats, 59,000 Original  
Miles, Like new. Asking \$5,000.  
Call (956) 724-7190

**Legals/Public Notices**

**ORDINANCE 2021-O-091**  
AMENDING THE CITY OF LAREDO LAND  
DEVELOPMENT CODE SECTION 24.66.4  
TO ADJUST THE RULES CLARIFYING  
WHAT REQUIRES HISTORIC DISTRICT/  
LANDMARK BOARD APPROVAL; PRO-  
VIDING THAT THIS ORDINANCE SHALL  
BE CUMULATIVE; PROVIDING A SEVER-  
ABILITY CLAUSE; PROVIDING FOR PUB-  
LICATION AND EFFECTIVE DATE.  
L-43

**ORDINANCE NO. 2021-O-094**  
ALTERING AND EXTENDING THE BOUNDARY  
LIMITS OF THE CITY OF LAREDO, ANNEXING AD-  
DITIONAL TERRITORY OF 2.7906 ACRES, MORE  
OR LESS, LOCATED SOUTH OF FM 1472 (MINES  
RD) AND SOUTHWEST OF VERDE RD. PROVID-  
ING FOR THE EFFECTIVE DATE OF THE ORDI-  
NANCE, AUTHORIZING THE CITY MANAGER TO  
EXECUTE A CONTRACT ADOPTING A SERVICE  
PLAN FOR THE ANNEXED TERRITORY, AND ES-  
TABLISHING THE INITIAL ZONING OF M-1 (LIGHT  
MANUFACTURING DISTRICT).  
L-46

**GENERAL HELP**

**EL BUFALO**  
  
**EL BUFALO PAWN is HIRING!**

## **Planning and Zoning Commission- Regular**

Meeting Date: 04/15/2021

Staff Source: James Kirby Snideman, Planning & Zoning Director

Staff Source: Rafael Vidaurri, Planner IV

Initiated by: Planning Department

Prior Action: None

---

### **SUBJECT:**

Discussion and recommendation regarding an amendment to Section 24.66.4 of the Laredo Land Development Code, to clarify the scope of improvements that require Historic District/Landmark Board approval.

### **BACKGROUND:**

At the Historic District/Landmark Board meeting of April 8, 2021, the Board made recommendations to clarify the scope of improvements that require approval by the HDLB in order to facilitate/expedite minor improvement/rehabilitation projects.

### **STAFF COMMENTS:**

The ordinance proposes to exempt the following activities from Historic District/Landmark Board review:

- (a) The proposed use, interior arrangement, or interior design of any structure
- (b) Repairs and renovations to existing buildings which do not alter the exterior appearance
- (c) Activity which does not require a building permit
- (d) The addition, repair, or renovation of utilities and services such as power, water, sewer, and communication lines.

### **P&Z RECOMMENDATION:**

### **STAFF RECOMMENDATION:**

Staff recommends this commission send a positive recommendation to council on the proposed amendment.

### **IMPACT ANALYSIS**

The amendment will help facilitate and expedite minor improvement/rehabilitation projects within the historic districts of Laredo.

---



## Attachments

Proposed Ordinance

---

## City Council-Regular

4.

Meeting Date: 05/03/2021

Staff Source: James Kirby Snideman, Planning & Zoning Director

Staff Source: Vanessa Guerra, Planner IV

Initiated by: Planning Department

Prior Action: None

---

### SUBJECT:

**Public Hearing and Introductory Ordinance** amending the City of Laredo Land Development Code Section 24.66.4 to adjust the rules of the Historic District. This amendment will allow minor improvement and rehabilitation projects while still protecting historic structures. The ordinance will also allow the Historic Board to authorize staff to administratively approve items which do require Board approval, expediting selected activities.

The Historic Landmark Board recommended approval of the proposed ordinance with changes. The Planning and Zoning Commission recommended approval of the proposed ordinance without changes. Staff recommends approval without changes.

### BACKGROUND:

At the Historic District Landmark Board meeting of April 8, 2021, staff presented the proposed ordinance. In a 7 to 0 vote the Historic District Landmark Board recommended to **approve** the item as presented except for doors, painting, and fencing.

At the Planning and Zoning Commission meeting of April 15, 2021, staff presented the proposed ordinance as well as the recommendation of the Historic Board. In a 5 to 0 vote recommended **approval** without changes of the proposed ordinance amendment.

### STAFF COMMENTS:

The following activities are currently exempt from Historic District/Landmark Board review:

- (a) The proposed use, interior arrangement, or interior design of any structure
- (b) Repairs and renovations to existing buildings which do not alter the exterior appearance

The ordinance proposes to exempt the following activities from Historic District/Landmark Board review:

- (c) Activity which does not require a building permit
- (d) The addition, repair, or renovation of utilities and services such as power,

water, sewer, and communication lines.

The ordinance will also allow the Historic Board to delegate staff to administratively approve items which do require Historic District/Landmark Board review, thus expediting the process further.

**P&Z RECOMMENDATION:**

The Planning and Zoning Commission in a 5 to 0 vote recommended **approval without changes** of the proposed ordinance amendment.

**STAFF RECOMMENDATION:**

Staff recommends approval of the proposed amendment without changes.

**IMPACT ANALYSIS**

These changes will have a positive impact on the Historic District, where investment is often discouraged due to the confusion and uncertainty over what will require approval from the Historic Board.

---

**Attachments**

**ORDINANCE**

---

**PI-100-2021**

**District VI - Cm. Dr. Marte A. Martinez**

Cm. Narvaez made a motion to **approve** the item.

Second:	Cm. Dueñas
In Favor:	5
Opposed:	0
Abstained:	0

Motion Carried Unanimously

**11. CONSIDERATION OF MODEL SUBDIVISION COMPLIANCE:**

- A. Consideration of the Model Subdivision Rule Compliance for the plat of Lot 8, Block 10, Crown Ridge Subdivision Phase 1, and 0.04 acre tract of land into Lots 8-A, 8-B, and 8-C, Block 10, Crown Ridge Subdivision, Phase 1. The purpose of this replat is to incorporate 1.04 acres and subdivide 1 lot into 3. The intent is residential.**

**PL-097-2021**

**District VI - Cm. Dr. Marte A. Martinez**

Rafael Vidaurri, Planning Staff, provided a brief overview on the item.

Cm. Dovalina made a motion to **approve** the item.

Second:	Cm. Narvaez
In Favor:	5
Opposed:	0
Abstained:	0

Motion Carried Unanimously

**12. DISCUSSION AND RECOMMENDATION:**

- A. Discussion and recommendation regarding an amendment to Section 24.66.4 of the Laredo Land Development Code, to clarify the scope of improvements that require Historic District/Landmark Board approval**

J. Kirby Snideman, Planning Director, provided a brief overview on the item.

Cm. Dovalina made a motion to send a **positive** recommendation to the City Council.

**CITY OF LAREDO  
CITY COUNCIL MEETING  
M2021-R-08  
LIVE WEB LINK: <http://laredotx.swagit.com/live>  
CITY COUNCIL CHAMBERS  
1110 HOUSTON STREET  
LAREDO, TEXAS 78040  
May 3, 2021  
5:30 P.M.**

**I. CALL TO ORDER**

Mayor Pete Saenz called the meeting to order.

**II. PLEDGE OF ALLEGIANCE**

Mayor Pete Saenz led in the pledge of allegiance.

**III. MOMENT OF SILENCE**

Mayor Pete Saenz led in a moment of silence, remembering Judge George P. Kazen, who recently passed away.

**IV. ROLL CALL**

In attendance:

Pete Saenz	Mayor
Rudy Gonzalez, Jr.	District I, Mayor Pro Tempore
Vidal Rodriguez	District II
Mercurio "Merc" Martinez, III	District III
Alberto Torres, Jr.	District IV
Ruben Gutierrez, Jr.	District V
Dr. Marte Martinez	District VI
Vanessa Perez	District VII
Alyssa Cigarroa	District VIII
Jose A. Valdez, Jr.	City Secretary
Robert Eads	City Manager
Rosario Cabello	Deputy City Manager
Kristina L. Hale	Assistant City Manager
Riazul Mia	Assistant City Manager
Rene Benavides	City Attorney

Cm. Rodriguez joined at 5:34 p.m.

Dr. Marte Martinez joined at 5:44 p.m.

Moved: Cm. Torres

Second: Cm. Mercurio Martinez

For: 6

Against: 0

Abstain: 0

Cm. Rodriguez and Dr. Marte Martinez were not present.

Public Hearing and Introductory Ordinance ratifying the execution of a contract from the Texas Department of State Health Services (DSHS), amending the FY 2020-2021 budget by appropriating revenues and expenditures in the amount of \$3,106,637.00 and amending the FY 2020-2021 Full Time Equivalent (FTE) Position Listing by adding one (1) Registered Nurse II, R38 position, four (4) Medical Office Assistant I, R28 positions, four (4) Clerk III, R27 positions, one (1) Management Information Application Analyst, R36 position, one (1) Program Coordinator, R33 position, and one (1) Budget Analyst I, R33 position for the City of Laredo Health Department (CLHD) COVID-19 Vaccination Capacity program for the term period from April 22, 2021 through June 30, 2024.

There was no public input.

Motion to close public hearing and introduce.

Moved: Cm. Torres

Second: Cm. Rodriguez

For: 7

Against: 0

Abstain: 0

Dr. Marte Martinez was not present.

4. Motion to open public hearing #4.

Moved: Cm. Torres

Second: Cm. Mercurio Martinez

For: 6

Against: 0

Abstain: 0

Cm. Rodriguez and Dr. Marte Martinez were not present.

Public Hearing and Introductory Ordinance amending the City of Laredo Land Development Code Section 24.66.4 to adjust the rules of the Historic District. This amendment will allow minor improvement and rehabilitation projects while still protecting historic structures. The ordinance will also allow the Historic Board to authorize staff to administratively approve items which do require Board approval, expediting selected activities.

The Historic Landmark Board recommended approval of the proposed ordinance with changes. The Planning and Zoning Commission recommended approval of the proposed ordinance without changes. Staff recommends approval without changes.

Sadigh Yahya, Jamshid Yeroushalmi, Ana Volpe, Gary Skoien, Angel Velazquez, Luis Vela, Marilyn Gonzalez, Jasveer Malik, Terri Deutsch, Luis Ludsky, Lawrence

Friedman, Hank Sames, Flint Bourgeois, and Jorge Santana voiced their support of this rule change.

Motion to close public hearing and introduce.

Moved: Cm. Torres

Second: Cm. Gutierrez

For: 8

Against: 0

Abstain: 0

5. Motion to open public hearing #5.

Moved: Cm. Torres

Second: Cm. Mercurio Martinez

For: 6

Against: 0

Abstain: 0

Cm. Rodriguez and Dr. Marte Martinez were not present.

Public Hearing and Introductory Ordinance concerning a voluntary annexation application by EMA Commercial Investments LLC, altering and extending the boundary limits of the City of Laredo by annexing additional territory of 9.961 acres, more or less, located east of Loop 20 (Bob Bullock Loop) and north of East Del Mar Blvd., providing for the effective date of the ordinance, authorizing the City Manager to execute a contract adopting a service plan for the annexed territory, and establishing the initial zoning of B-3.

The Planning and Zoning Commission recommended approval of the annexation and initial zoning and staff supports the application. AN-010-021 District VI

There was no public input.

Motion to close public hearing and introduce.

Moved: Cm. Torres

Second: Cm. Rodriguez

For: 7

Against: 0

Abstain: 0

Dr. Marte Martinez was not present.

6. Motion to open public hearing #6.

Moved: Cm. Torres

Second: Cm. Mercurio Martinez

For: 6

Against: 0

Abstain: 0

Cm. Rodriguez and Dr. Marte Martinez were not present.

Public Hearing and Introductory Ordinance concerning a voluntary annexation application by Emerald Riverview Development LTD, altering and extending the boundary limits of the City of Laredo by annexing additional territory of 15.556

These minutes are preliminary and subject to change.  
They are considered unofficial until approved at the next City Council meeting.

Health Department (CLHD) Immunization Action Plan (IAP) Program for COVID-19 activities for the term period upon execution through August 31, 2022. No grant match required.

Motion to adopt Ordinance 2021-O-089.

Moved: Dr. Marte Martinez

Second: Cm. Gutierrez

For: 7

Against: 0

Abstain: 0

MPT Gonzalez was not present.

18. 2021-O-090 Ratifying the execution of a contract from the Texas Department of State Health Services (DSHS), amending the FY 2020-2021 budget by appropriating revenues and expenditures in the amount of \$3,106,637.00 and amending the FY 2020-2021 Full Time Equivalent (FTE) Position Listing by adding one (1) Registered Nurse II, R38 position, four (4) Medical Office Assistant I, R28 positions, four (4) Clerk III, R27 positions, one (1) Management Information Application Analyst, R36 position, one (1) Program Coordinator, R33 position, and one (1) Budget Analyst I, R33 position for the City of Laredo Health Department (CLHD) COVID-19 Vaccination Capacity program for the term period from April 22, 2021 through June 30, 2024.

Motion to adopt Ordinance 2021-O-090.

Moved: Dr. Marte Martinez

Second: Cm. Gutierrez

For: 7

Against: 0

Abstain: 0

MPT Gonzalez was not present.

19. 2021-O-091 Amending the City of Laredo Land Development Code Section 24.66.4 to adjust the rules of the Historic District. This amendment will allow minor improvement and rehabilitation projects while still protecting historic structures. The ordinance will also allow the Historic Board to authorize staff to administratively approve items which do require Board approval, expediting selected activities.

Motion to adopt Ordinance 2021-O-091.

Moved: Dr. Marte Martinez

Second: Cm. Gutierrez

For: 7

Against: 0

Abstain: 0

MPT Gonzalez was not present.

20. 2021-O-092 An Ordinance concerning a voluntary annexation application by EMA Commercial Investments LLC, altering and extending the boundary