

**CITY OF LAREDO  
HISTORIC DISTRICT/LANDMARK BOARD  
PUBLIC NOTICE OF REGULAR MEETING**

**City of Laredo Planning Department**

**Main Conference Room**

**1413 Houston Street**

**Laredo, Texas**

**April 14, 2022**

**12:00 p.m.**

**MEETING AGENDA**

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. CONSIDER APPROVAL OF MINUTES OF :

A. Regular Meeting of December 9, 2021.

B. Regular Meeting of February 10, 2022.

5. VIRTUAL MEETING REGARDING LEVERAGING PRESERVATION BENEFITS BY TEXAS HISTORICAL COMMISSION

6. ADJOURNMENT

REC'D CITY SEC OFF  
APR 8 '22 PM4:54

**THIS NOTICE WAS POSTED AT THE MUNICIPAL GOVERNMENT OFFICES, 1110 HOUSTON STREET, LAREDO, TEXAS, AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES. SAID NOTICE WAS POSTED FRIDAY, APRIL 8, 2022 BY 5:00 P.M.**

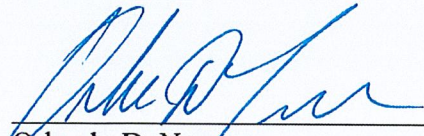
 **DISABILITY ACCESS STATEMENT** 

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid or services are requested to contact Laura R Garza, Planner, at (956) 794-1613, lrgarza @ci.laredo.tx.us., at least two working days prior to the meeting so that appropriate arrangements can be made. The accessible entrance and accessible parking spaces are located at City Hall, 1100 Victoria Ave. Out of consideration for all attendees of the meeting, please turn off all cellular phones and pagers, or place on inaudible signal Thank you for your consideration.

Pursuant to Section 30.06 Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H. Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun.

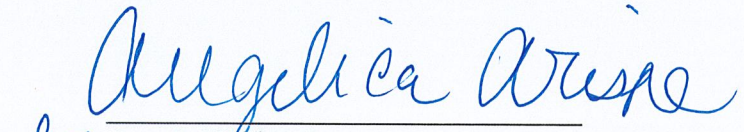
Pursuant to Section 30.07 Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.

**Información en Español:** Personas que planeen asistir a esta reunión y que requieran de servicios, auxiliares como: intérpretes para personas sordas o con discapacidad auditiva, lectores de letra grande o en Braille, o un traductor del idioma español, favor de comunicarse con Laura R. Garza, del Departamento de Planificación y Zonificación de la Ciudad, 1413 Houston Street., al teléfono (956) 794-1613, o por correo electrónico a, lrgarza@ci.laredo.tx.us, cinco días hábiles antes de la fecha en la cual se llevara a cabo dicha reunión, para que los arreglos apropiados puedan ser realizados. Materiales en español serán provistos mediante una petición, la cual deberá ser efectuada también anticipadamente.



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Orlando D. Navarro  
Director of Planning



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fw: Jose A. Valdez, Jr.  
City Secretary

**City of Laredo**

**Historic District/Landmark Board**

**Minutes of Regular Meeting of December 9, 2021**

The Historic District/Landmark Board of the City of Laredo convened in a regular meeting on Thursday, December 9, 2021 at 12:00 noon, at the City Council Chambers at 1110 Houston St., in Laredo, Texas 78040, to consider the following:

**1. CALL TO ORDER**

Madam Chair Sepulveda, called the meeting to order at 12:05 p.m.

**2. ROLL CALL**

Madam Chair Sepulveda, called roll and verified a **quorum** existed.

**Members present:** Rebecca Sepulveda  
Robert David Gonzalez  
Christina Davila Villarreal  
Wayne Nance  
Stanley Green  
Priscilla Iglesias  
Marc Gonzalez

**Members absent:** Council District I - Vacant  
Maria Elena Morales

**Staff present:** Orlando Navarro  
Vanessa Guerra

**Others present:** Jason Hinojosa

**3. PLEDGE OF ALLEGIANCE**

**4. CONSIDER APPROVAL OF MINUTES OF:**

**A. Regular meeting of August 12, 2021**

**B. Regular Meeting of October 14, 2021**

**C. Regular Meeting of November 10, 2021**

Bm. Nance made a motion to **approve** the minutes of August 12, 2021, October 14, 2021 and November 10, 2021.

Minutes of the HDLB meeting of December 9, 2021

Second: Bm. Villarreal  
For: 7  
Against: 0  
Abstain: 0

Motion carried unanimously.

## 5. CITIZEN'S COMMENTS

None

## 6. PUBLIC HEARING AND CONSIDERATION OF THE FOLLOWING:

- A. Public Hearing and consideration of a motion to consider new site improvements to an existing historic property on the east one-half of Lot 4 and Lot 5, Block 122 located at 1802 Houston Street in the Saint Peter's Historic District.**

**HD-002-2022**

**District VIII – Cm. Alyssa Cigarroa**

**Staff recommends approval.**

Vanessa Guerra, Planning Staff, gave a presentation on the item. In general, the applicant proposed the placement of a number of solar panels on the south, east, and west sides of the roof of the primary structure.

Mr. Navarro, Planning Director, explained that Staff had consulted with the Texas Historical Commission, who advised that placement of the solar panels on historic structures is only recommended in cases where the panels are placed in such a manner that they are not visible from the street. The primary concern is the preservation of the historic character of the building.

Madame Chair Sepulveda, confirmed that the item was opened for public hearing on HD-002-2022.

Jason Hinojosa, Applicant, spoke in favor of the item and gave a brief presentation and answered questions.

The Board expressed its support for the addition of solar panels on historic structures on a case by case basis, where the panels are placed such that they are not visible from the street.

Bm. Iglesias made a motion to **close** the public hearing and **approve** the solar panels as presented on the site plan exhibit on page 20 of the packet which identified 6 panels (3 over 3) on the Sta. Cleotilde side of the structure.

Second:	Bm. M. Gonzalez
For:	7
Against:	0
Abstain:	0

Motion carried unanimously.

**7. DISCUSSION WITH POSSIBLE ACTION ON THE FOLLOWING:**

- A. Ordinance 2021-O-091 as approved by City Council on May 17<sup>th</sup>, 2021 (2<sup>nd</sup> reading) – which clarified which activities in the historic districts require Historic Board review, and specified that only activity which require a building permit and are not considered repair or maintenance require Historic Board review.**

After a brief discussion, the Board requested Staff develop a draft listing of administrative approval activities and place them on the next Historic Board meeting agenda for review. Madam Chair Sepulveda provided a draft to Staff to share with the rest of the board members. Board would like to continue discussion of the ordinance in the next meeting. Furthermore, the Board requested Staff provide information on incentives and/or resources available to historic property owner to assist in the preservation of their properties.

**8. ADJOURNMENT**

Madam Chair Sepulveda, requested a motion to adjourn the meeting at 1:11 p.m.

Bm. Nance made a motion to **adjourn** the meeting.

Second:	Bm. Villarreal
For:	7
Against:	0
Abstain:	0

Motion carried unanimously.

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Orlando D. Navarro,  
City Planning Director

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Rebecca Sepulveda  
HDLB Chair

**City of Laredo**

**Historic District/Landmark Board**

**Minutes of Regular Meeting of February 10, 2022**

The Historic District/Landmark Board of the City of Laredo convened in a regular meeting on Thursday, February 10, 2022 at 12:00 noon, at the City Council Chambers at 1110 Houston St., in Laredo, Texas 78040, to consider the following:

**1. CALL TO ORDER**

Madam Chair Sepulveda, called the meeting to order at 12:05 p.m.

**2. ROLL CALL**

Madam Chair Sepulveda, called roll and verified a **quorum** existed.

**Members present:** Rebecca Sepulveda  
Maria Elena Morales  
Christina Davila Villarreal  
Wayne Nance  
Stanley Green  
Priscilla Iglesias

**Members absent:** Council District I - Vacant  
Robert David Gonzalez  
Marc Gonzalez

**Staff present:** Orlando Navarro  
Vanessa Guerra  
Laura “Roxy” Garza

**Others present:** Jorge Santana, Jr.  
Sergio Madrigales

**3. PLEDGE OF ALLEGIANCE**

**4. CONSIDER APPROVAL OF MINUTES OF:**

**A. Regular meeting of December 9, 2021**

Bm. Nance made a motion to **approve** the minutes of December 9, 2021 **as amended**.

Second: Bm. Iglesias

Minutes of the HDLB meeting of December 9, 2021

Orlando Navarro, Planning Director, introduced Laura “Roxy” Garza to the Board.

For: 6  
Against: 0  
Abstain: 0

Motion carried unanimously.

**5. CITIZEN’S COMMENTS**

None

**6. PUBLIC HEARING AND CONSIDERATION OF THE FOLLOWING:**

- A. Public Hearing and consideration of a motion to consider new site improvements to an existing historic property on Lot 3, Block 166, located at 1814 Victoria Street in the Saint Peter’s Historic District.**

**HD-003-2022**

**District VIII – Cm. Alyssa Cigarroa**

**Staff recommends approval, conditional to comments.**

Laura Garza, Planning Staff, provided a brief overview on the item.

Bm. Morales, requested a motion to open the public hearing for HD-003-2022.

Second: Bm. Davila  
For: 6  
Against: 0  
Abstain: 0

Motion carried unanimously.

Sergio Madrigales, neighbor, spoke against the item stating that the new construction (terrace) was not originally part of the building and that it invades his and his family’s privacy.

Jorge Santana, Jr., Owner/ Applicant, explained to the Commission that he extended the roof to the terrace of his home, in order to protect two historic doors that lead to the outside in order to protect them from the elements, since they are indoor doors.

Bm. Morales made a motion to close the public hearing for HD-003-2022.

Second: Bm. Davila  
For: 6

Against: 0  
Abstain: 0

Motion carried unanimously.

Discussion.

Bm. Morales made a motion to **approve** item HD-003-2022 as recommended by staff without the lattes.

Second: Bm. Davila  
For: 6  
Against: 0  
Abstain: 0

Motion carried unanimously.

## **7. DISCUSSION ON THE FOLLOWING:**

### **A. Laredo Land Development Code Section 24.66.4.4 which states that “the Historic District/Landmark Board may authorize staff to administratively approve activities which require Board approval.”**

Laura Garza, Planning Staff, provided a brief overview on the item.

Draft provided by Madam Chair Sepulveda includes purposed revisions to the ordinance.

Board would like to the administratively approve activities that will allow the process to be expedited for property owners.

The Historic District Landmark Board application will be sent to the Board for reviewing purposes to provide comments on the wording of the application. Board has expressed the recommendation of reducing or removing the application fee for property owners.

### **B. Laredo Land Development Code Section 24-84, entitled Ad Valorem Tax Exemptions for Certified Historic Rehabilitation Projects.**

Laura Garza, Planning Staff, provided a brief overview on the item.

Board is asking if we could provide the Ad Valorem Tax Exemption for Certified Historic Rehabilitation Projects information on our website.

Mr. Navarro mentioned the new Economic Development Director can possibly provide a presentation on different incentives and opportunities for property owners.

Social media was an option to provide information as a platform for community outreach.



## **8. ADJOURNMENT**

Madam Chair Sepulveda, adjourn the meeting at 1:34 p.m. All were in consent with adjournment.

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Orlando D. Navarro,  
City Planning Director

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Rebecca Sepulveda  
HDLB Chair