

ORDINANCE NO 2024-O-126

AN ORDINANCE ORDERING AND PROCLAIMING A GENERAL CITY ELECTION TO BE HELD ON TUESDAY, NOVEMBER 5, 2024; FOR: THE ELECTION OF CITY OFFICIALS; DESIGNATING POLLING PLACES; PROVIDING FOR PUBLICATION; AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH WEBB COUNTY ELECTIONS OFFICE / ADMINISTRATOR IN THE AMOUNT OF \$116,217.07 FOR THE PURPOSE OF CONDUCTING A JOINT ELECTION WITH THE COUNTY OF WEBB, CITY OF RIO BRAVO, LAREDO COLLEGE, LAREDO INDEPENDENT SCHOOL DISTRICT, UNITED INDEPENDENT SCHOOL DISTRICT, AND THE WEBB CONSOLIDATED INDEPENDENT SCHOOL DISTRICT; AND ANY MATTERS RELATING THERETO.

WHEREAS, the Mayor and City Council of the City of Laredo, Webb County, Texas, by virtue of the authority vested by law, hereby proclaim, order and give notice of a General Election in and for the City of Laredo, to be held on Tuesday, the 5th day of November, 2024, for the purpose of electing the **CITY COUNCIL MEMBER FOR DISTRICTS: IV, V, VII, and VIII.**

WHEREAS, the Mayor and City Council of the City of Laredo, Webb County, Texas, authorize the City Manager to enter into a contract with the Webb County Elections Office / Administrator in the amount \$116,217.07 for the purpose of conducting a joint election with the County of Webb, City of Rio Bravo, Laredo College, Laredo Independent School District, United Independent School District, and any matters relating thereto.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAREDO, TEXAS THAT:

Section 1: That a general election be and the same is hereby ordered to be held and conducted within and for the City of Laredo on Tuesday, the 5th day of November, 2024, for the purpose of electing the aforementioned city officials:

CITY COUNCIL MEMBER FOR DISTRICTS: IV, V, VII, and VIII.

Section 2: That the mode and manner of holding and conducting said election shall be in accordance with the Texas Election Code and the City Charter of the City of Laredo, and that only resident qualified voters of the City of Laredo shall be eligible to vote at said election.

Section 3: That the polls at each designated polling place, as set forth in "Exhibit G" which is attached hereto and made a part of for all purposes, on said general election day shall be open from 7:00 a.m. to 7:00 p.m.

Section 4: That the Presiding Judges shall appoint not less than two qualified election clerks to serve and assist in conducting said election; provided that if the Presiding Judge actually serves as expected, the Alternate Presiding Judge shall be one of such clerk.

Section 5: That the period for early voting by personal appearance shall begin on October 21, 2024 and shall continue through the fourth day preceding the date of the election, November 5, 2024. The main polling place for early voting shall be the Billy Hall, Jr. Administrative Building, located at 1110 Washington St., Laredo, Texas and such other early voting and mobile voting places and dates as set forth in "Exhibit F" attached hereto. The main early voting polling place shall remain open from 8:00 a.m. to 5:00 p.m. on each day designated for early voting, except for Saturday, October 26, 2024, which shall be open from 8:00 a.m. to 8:00 p.m., Sunday, October 27, 2024 from 12:00 p.m. to 6:00 p.m., and Monday through Friday, October 28, 2024 to November 1, 2024 from 8:00 a.m. to 8:00 p.m. The designated polling places shall not be open on Saturdays, Sundays or official holidays, except as otherwise provided for in schedule of "Exhibit F".

Section 6: That the Early Voting Clerk for said election shall be appointed by the Webb County Elections Administrator.

Section 7: Application for ballots by mail shall be conducted by the Webb County Elections Administrator. All ballot applications and ballots voted by mail shall be sent to the Webb County Elections Administrator, 1110 Washington St., Suite 103, P.O. Box 29, Laredo, Texas 78042-029.

Section 8: That notice of said General Election shall be given by posting a substantial copy of this resolution at City Hall on the bulletin board used for posting notices of the meetings of the City Council, not later than October 15, 2024. A substantial copy of this resolution also shall be published in a newspaper of general circulation published in said City, the date of publication to be not earlier than the 30th day or later than the 10th day prior to the date set for said election.

Section 9: That said election shall be conducted at each designated voting place and the ballot to be used at such election be printed in the form required by the Texas Election Code and manufacturer's specifications with names of candidates and propositions printed thereon in full and prepared in such manner as specified by the Texas Election Code. That this election is to be conducted utilizing Election Systems and Software's ("ES&S") Express Vote Universal Machines, DS200 Precinct Scanner & Tabulator voting system to be used at each and every early voting and election day polling site in conjunction with the existing electronic ("DS450 high-speed Scanner & Tabular") voting system, currently owned and operated by the County of Webb in the conduct of elections, for its Joint General/Special Elections to be held Tuesday, November 5, 2024.

Section 10: That immediately after the votes at such General Election have been conducted and proper returns thereof made to the City Council, said City Council shall meet not later than the 11th day after election day and in accordance with the Texas Election Code, at the City Council Chambers, 1st floor, 1110 Houston St., to canvass the election and cause to be entered in the proper records of the City of Laredo, Texas, its official declaration of, or order showing the actual and true results of said general election.

Section 11: That in the event that a runoff election is required, it shall be held not earlier than the 20th day nor later than the 45th day after the date the final canvass of the main election is completed in accordance with the Texas Election Code.

Section 12: That this notice shall serve as authority for conducting a joint general election with the County of Webb, the Laredo College, the City of Rio Bravo, the Laredo Independent School District, the United Independent School District, and the Webb County Consolidated School District, with Jose Luis Castillo, Webb County Elections Administrator to the extent that the City of Laredo will use the same judges and clerks, where possible.

Section 13: That the City Council hereby authorizes the City Manager to enter into a contract agreement with the Webb County Elections Office / Administrator to conduct said General Election and accept the terms and conditions as set forth in the contract attached hereto and identified as "Exhibit A".

Section 14: That the City Council hereby authorizes and establishes a Central Counting Station, appointment of the Central Counting Station Presiding Judge, Manager, Tabulation Supervisor, and Counting Station Clerks as set forth in the contract agreement with the Webb County Elections Administrator.

Section 15: That the dates for filing an application for a place on the ballot on the General November 5, 2024 Election are from July 22, 2024 to August 19, 2024 at 5:00 p.m.

DULY PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR ON THIS THE 22nd DAY OF July, 2024.



**DR. VICTOR D. TREVIÑO
MAYOR**

ATTESTED:



**MARIO I. MALDONADO, JR.
CITY SECRETARY**

APPROVED AS TO FORM:



**DOANH T. NGUYEN
CITY ATTORNEY**



**ELECTION CONTRACT
AND COST ESTIMATE**

**CITY OF LAREDO
JOINT GENERAL ELECTION**

*(with: Webb County, City of Rio Bravo, Laredo College,
Laredo ISD, United ISD and Webb CISD)*

NOVEMBER 5, 2024

(Submitted: 06/12/2024)

**ELECTION SERVICES CONTRACT
WITH COUNTY ELECTIONS ADMINISTRATOR
COUNTY OF WEBB, STATE OF TEXAS**

THIS CONTRACT made on this ____ day of _____, **2024**, by and between the **City of Laredo**, hereinafter referred to as “Party,” and Jose Luis Castillo, County Elections Administrator for Webb County, Texas, hereinafter referred to as “Contracting Officer”, under the authority of Sections 31.092(a) and 271.002, Texas Election Code, and relating to the conduct and supervision of the **Joint General Election of November 5, 2024**, hereinafter referred to as the “election.”

THIS CONTRACT is subject to the written approval of the political subdivision involved in the election, and shall not be binding on the party until such written approval is obtained. An estimate for services to be rendered pursuant to the terms of the contract provided by the Contracting Officer are attached herewith and labeled exhibits **A** thru **G**. It is agreed that it is in the public interest of the **City of Laredo**, being one of several entities participating in this election that Jose Luis Castillo, Elections Administrator, serve as the Early Voting Clerk for all entities participating in this election.

THIS AGREEMENT is entered into for and in consideration of the mutual covenants and promises hereinafter set out, and for the purpose of ensuring that the Contracting Officer and the Party understand the tasks each is to perform in connection with the election:

DUTIES AND SERVICES OF CONTRACTING OFFICER The Contracting Officer shall be responsible for performing the following duties and shall furnish the following services and equipment in connection with the election:

- (a) Contact the owners or custodians of county-designated polling places and arrange for their use in the election.
- (b) Contact the owner or custodian of some other public place (or if unavailable, private building) in the election precinct and arrange for its use as a polling place if the county designated polling place in the precinct is unavailable for use in the election.
- (c) Procure, prepare, and distribute all necessary election supplies, including:
 - (1) ballots;
 - (2) qualification field systems – “Vote-Safe” laptops
 - (3) election kits,
 - (4) all necessary ADA compliant voting machines and equipment.
- (d) Notify election judges of the date, time, and place of any election school
- (e) Arrange for the use of a central counting station and for the tabulating personnel and equipment needed at the counting station and assist in the preparation of programs and test materials for the tabulation of the ballots to be used with electronic voting equipment.
- (f) Publish the legal notices of the date, time, and place of the test of the electronic tabulating equipment and conduct such test.
- (g) Assist in the general overall supervision of the election and provide advisory services in connection with the decisions to be made and the actions to be taken by the officers who are responsible for holding the election.
- (h) Prepare submission(s) of voting changes to the U.S. Department of Justice, if necessary, under the federal Voting Rights Act of 1965, as amended.

DUTIES AND SERVICES OF THE PARTY The Party shall be responsible for performing the following duties in connection with the election:

- (a) In accordance with Section 32.005(a), 32.033 (a), Texas Election Code, not later than at the signing of the election services contract, the political subdivision ordering the election shall appoint the election judges for each precinct in their election, the number of clerks to serve with the judge, appoint in accordance with Sections 127.002, 127.003, and 127.004, Texas Election Code, the central counting station manager, tabulation supervisor, and assistants to the tabulation supervisor that usually perform these functions for the county. If none is appointed, the contracting party may appoint at his discretion.
- (b) As soon as possible after the final candidate filing deadline, certify in writing to the Contracting Officer (i) the candidates' names (as they are to appear on the ballot) and offices, and (ii) any referenda under Section 172.087, Texas Election Code (in English, Spanish, and any other required languages) that are to appear on the ballot, to allow sufficient time to prepare the ballot and to conduct any necessary logic and accuracy testing.

GENERAL PROVISIONS

- (a) Nothing contained in this contract shall authorize or permit a change in the officer with whom or the place at which any document or record relating to the election is to be filed, the place at which any function is to be carried out, the officers who conduct the official canvass of the election returns, the officer to serve as custodian of the voted ballots or other election records, or any other nontransferable functions specified by section 31.096 of the Texas Election Code.
- (b) The Contracting Officer is the agent of the Entity for the purposes of contacting the third parties with respect to the election expenses within the scope of the Contracting Officer's duties, and the Contracting Officer is not liable for the Entities' failure to pay a claim.
- (c) The Contracting Officer shall file copies of this contract with the County Treasurer and the County Auditor of Webb County, Texas.
- (d) Only the actual expenses directly attributable to the Contract and Fees may be charged (Section 31.100), Texas Election Code). The County Elections Officer must submit the actual costs incurred pursuant to this Contract to the Governmental Entity within a reasonable amount of time after the election.

COST OF SERVICES

- (a) In consideration for the services provided by the Contracting Officer, the Party agrees to pay Webb County their share of the cost of the **November 5, 2024 Joint General Election** in accordance with the following schedule:

August 30, 2024:	\$ 92,973.66
December 20, 2024:	\$ <u>23,243.41</u>
	\$ 116,217.07

- (b) Payment shall be made payable to **Webb County Elections Administrator** and hand-delivered to:

1110 Washington St., Suite 103
Laredo, Texas 78040

Or mailed to:

P. O. Box 29
Laredo, Texas 78042-0029

ACKNOWLEDGMENT OF SHARED ELECTION

The Party acknowledges that the election is a Joint Election under Section 172.126, Texas Election Code and that the Contracting Officer, in accordance with Section 31.092(e), Texas Election Code, may enter into a similar Joint Election Services Contract with other political subdivision(s) in the county. In such event, the Party agrees to share common polling places, the cost of ballots and programming, voting equipment, and the common set of election workers with the other political subdivision(s).

GENERAL CONDITIONS

- (a) This contract shall be construed under and in accordance with applicable Federal and State laws, and all obligations of the parties created hereunder are performable in Webb County, Texas.
- (b) In case any one or more of the provisions contained in this contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof, and this contract shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.
- (c) It is understood that in the case of an election contest solely challenging this Party’s election results, the cost of such contest, challenge, or litigation will be borne by the Party.
- (d) It is further understood that in the case of a runoff election due to undecided races on the election, the cost of such runoff election will also be borne by the party and will be contracted for at such time.
- (e) It is also further understood that in a joint election all participating parties share in the cost of such election. Therefore, if one or more parties withdraws, has unopposed candidates, or has circumstances which change the precincts or districts involved in the election, the cost to the other parties will inevitably be affected and will be adjusted and itemized in the final Actual Cost Report.
- (f) This contract constitutes the sole and only agreement of the parties hereto and supersedes any prior understanding of written or oral agreement between the parties respecting the written subject matter. By affixing his/her signature at the bottom of this contract, the party acknowledges, accepts and approves all resolutions, documents and attachments included as part of this contract.
- (g) No amendment, modification, or alteration of the terms hereof shall be binding unless the same is in writing, dated subsequent to the date hereof, and duly executed by the parties hereof.

WITNESS the following signatures and seal:

By _____ Date _____
City of Laredo

By _____ Date _____
Jose Luis Castillo, Elections Administrator

EXHIBIT A
CITY OF LAREDO
COST ESTIMATE FOR NOVEMBER 5, 2024
JOINT GENERAL ELECTION

1. STATISTICAL INFORMATION

A. PROJECTIONS

November 5, 2024 - Joint General Election

<i>Early Voting:</i>	24,650
<i>Election Day:</i>	13,000
<i>Total voter turnout:</i>	37,650
<i>Registered voters:</i>	139,652
<i>Turnout percentage:</i>	27.0%

B. ACTUAL TURNOUT

<i>Early Voting:</i>	0
<i>Election Day:</i>	0
<i>Total voter turnout:</i>	0
<i>Registered voters:</i>	840
<i>Turnout percentage:</i>	0.00%

C. Number of election day polling sites:	40	
D. Number of polling sites shared with other entities:	40	
E. Number of Charge based on Registered voter 38.23%	29	
F. Number of Public Buildings used as Election Day sites:	13	
G. Number of Permanent / Temporary Early Voting Branch Sites:	10	
H. Number of Mobile Early Voting Branch Sites:	0	
I. Voting system to be used in:		
1. Early Voting:		Express Vote
		DS200 & DS450
2. Election Day:		Express Vote
		DS200 & DS450
J. Number of ballots ordered (including additional sheets) (Not including sample ballots or test deck):		80,000

2. COST OF ELECTION OPERATIONS

		Cost		Cost per Precinct	No. of Precincts	TOTAL
		↓			↓	
A. BALLOTS						
1	Official	\$ 75,000.00	38 23	\$ 1,961.81	29	\$ 56,892.49
2	Coding	\$ 3.90	38 23	\$ 0.10	29	\$ 2.96
3	Sample	\$ 350.00	38 23	\$ 9.16	29	\$ 265.50
4	Test	\$ 450.00	38 23	\$ 11.77	29	\$ 341.35
5	Shipping	\$ 139.00	38 23	\$ 3.64	29	\$ 105.44
B. PROGRAMMING						
1	Layout	\$ 4,000.00	38 23	\$ 104.63	29	\$ 3,034.27
2	Coding	\$ -	38 23	\$ -	29	\$ -
3	Audio	\$ 8,000.00	38 23	\$ 209.26	29	\$ 6,068.53
4	Preventive Maintenance	\$ -	38 23	\$ -	29	\$ -
5	Site Support	\$ 5,000.00	38 23	\$ 130.79	29	\$ 3,792.83
C. PROGRAMMING SERVICES FOR DS200/450/850						
1	Base charge per equipment type	\$ 1,200.00	293	\$ 4.10	2	\$ 8.19
2	Base charge per equipment ERM file	\$ 600.00	293	\$ 2.05	2	\$ 4.10
3	Ballot Types	\$ 90.00	293	\$ 0.31	2	\$ 0.61
4	Precincts	\$ 870.75	293	\$ 2.97	2	\$ 5.94
5	Splits	\$ -	293	\$ -	2	\$ -
6	Ballot Faces	\$ 1,559.25	293	\$ 5.32	2	\$ 10.64
7	Contests/issues	\$ 693.00	293	\$ 2.37	2	\$ 4.73
8	Candidate Responses	\$ 621.00	293	\$ 2.12	2	\$ 4.24
9	Electronic File Transfers	\$ -	293	\$ -	2	\$ -
10	Media Burns	\$ 2,440.14	293	\$ 8.33	2	\$ 16.66
11	Media Rental	\$ -	293	\$ -	2	\$ -
12	Shipping Estimate \$30.00 Per Box	\$ 235.56	293	\$ 0.80	2	\$ 1.61
D. RENT						
1	Tabulation/ DRE Equipment	\$ 4,274.40	38 23	\$ 111.81	29	\$ 3,242.42
2	ED Site - Pct. 405	\$ 150.00	38 23	\$ 3.92	29	\$ 113.78
3	ED Site - Pct. 310	\$ 150.00	38 23	\$ 3.92	29	\$ 113.78
4	ED Site - Pct. 221	\$ 150.00	38 23	\$ 3.92	29	\$ 113.78
5	ED Site - Pct. 124	\$ 150.00	38 23	\$ 3.92	29	\$ 113.78
6	ED Site - Pct. 227	\$ 150.00	38 23	\$ 3.92	29	\$ 113.78
7	ED Site - Pct. 128	\$ 150.00	38 23	\$ 3.92	29	\$ 113.78
8	ED Site - Pct. 239	\$ 150.00	38 23	\$ 3.92	29	\$ 113.78
9	ED Site - Pct. 344	\$ 150.00	38 23	\$ 3.92	29	\$ 113.78
10	ED Site - Pct. 255	\$ 150.00	38 23	\$ 3.92	29	\$ 113.78
11	ED Site - Pct. 457	\$ 150.00	293	\$ 0.51	2	\$ 1.02
12	ED Site - Pct. 460	\$ 150.00	293	\$ 0.51	2	\$ 1.02
13	ED Site - Pct. 272	\$ 150.00	38 23	\$ 3.92	29	\$ 113.78

E. KITS

1	Early Voting	\$ 349.10	38.23	\$ 9.13	29	\$ 264.82
2	Election Day	\$ 1,288.40	38.23	\$ 33.70	29	\$ 977.34
3	Ballot Board	\$ 1,545.56	38.23	\$ 40.43	29	\$ 1,172.41
4	Shipping	\$ 2,300.00	38.23	\$ 60.16	29	\$ 1,744.70

F. MISCELLANEOUS

1	Publication - Testing of Equipment	\$ 318.60	38.23	\$ 8.33	29	\$ 241.68
2	Publication - Notice of Election	\$ 1,132.08	38.23	\$ 29.61	29	\$ 858.76
3	Early Voting Supplies	\$ 9,079.00	38.23	\$ 237.48	29	\$ 6,887.03
4	Election Day Supplies	\$ 12,756.19	38.23	\$ 333.67	29	\$ 9,676.42
5	Gasoline - EV Vehicles	\$ 800.00	38.23	\$ 20.93	29	\$ 606.85
6	Postage - Mail Ballots	\$ -	38.23	\$ -	29	\$ -

G. AT&T WIFI CONNECTIVITY/INTERNET USAGE-HOTSPOT

1	AT&T Wifi Usage Hotspot	\$ 3,429.56	38.23	\$ 89.71	29	\$ 2,601.55
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H. EXPRESSVOTE MAINTENANCE

1	Expressvote Maintenance Fees	\$ -	295	\$ -	2	\$ -
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I. PAPER BALLOT LAYOUT SERVICES

1	Ballot Faces	\$ -	295	\$ -	2	\$ -
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3. PAPER BALLOT PRINTING SERVICES

1	Base charge per ballot	\$ 0.25	38.23	\$ 0.01	2	\$ 0.01
2	2 sided ballot	\$ 0.30	293	\$ 0.00	2	\$ 0.00
3	Numbering and/or Stub	\$ 0.30	293	\$ 0.00	2	\$ 0.00
4	Packaging	\$ 0.10	293	\$ 0.00	2	\$ 0.00
5	Color Bar down right side of Ballot	\$ 0.20	293	\$ 0.00	2	\$ 0.00
6	Shipping Estimate \$30.00 per box	\$ 95.31	293	\$ 0.33	2	\$ 0.65

4. PROGRAMMING SERVICES FOR EXPRESSVOTE

1	English Set-Up Charge	\$ 400.00	291	\$ 1.37	2	\$ 2.73
2	Spanish Set-Up Charge	\$ 400.00	293	\$ 1.37	2	\$ 2.73
3	All other languages Set-Up Charge	\$ -	293	\$ -	2	\$ -
4	Political Parties	\$ -	293	\$ -	2	\$ -
5	Ballot Faces	\$ 108.00	295	\$ 0.37	2	\$ 0.74
6	Constests	\$ -	293	\$ -	2	\$ -
7	Candidates/Responses	\$ 336.00	291	\$ 1.15	2	\$ 2.29
8	Propositions/Amendments/Instructions	\$ 336.00	293	\$ 1.15	2	\$ 2.29
9	Price per word over 1200 words	\$ -	293	\$ -	2	\$ -
10	Media Rental	\$ -	293	\$ -	2	\$ -
11	Media Burns	\$ 71.25	293	\$ 0.24	2	\$ 0.49
12	Shipping Estimate (about \$30.00 per box)	\$ 118.25	293	\$ 0.40	2	\$ 0.81

ELECTION OPERATIONS	\$ 99,986.71
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5. COST OF EARLY VOTING PERSONNEL

		Cost ↓		Cost per Precinct		No. of Precincts ↓		TOTAL
A. MAIN SITE								
1	Webb County Administrative Building	\$ 6,540.00	38 23	\$ 171.07		2		\$ 342.14
B. PERMANENT BRANCH SITES								
2	Barbara Fasken	\$ 6,540.00	38 23	\$ 171.07		2		\$ 342.14
3	Laredo Fire Department	\$ 11,000.81	38 23	\$ 287.75		2		\$ 575.51
4	City Hall Annex	\$ 6,540.00	38 23	\$ 171.07		2		\$ 342.14
5	Cigarroa Rec Center	\$ 9,513.88	38 23	\$ 248.86		2		\$ 497.72
C. TEMPORARY BRANCH SITE								
6	Laredo Medical Center	\$ 6,540.00	38 23	\$ 171.07		2		\$ 342.14
7	Doctor's Hospital	\$ 6,540.00	294	\$ 22.32		2		\$ 44.64
8	Marcos A. Rec. Center & Box G.	\$ 6,540.00	293	\$ 22.32		2		\$ 44.64
9	Rio Bravo Comm. Ctr.	\$ 6,540.00	293	\$ 22.32		2		\$ 44.64
10	Bruni Comm. Center	\$ 6,540.00	38 23	\$ 171.07		2		\$ 342.14
E. BALLOTS BY MAIL								
13	Mail-In Ballots	\$ 1,200.00	38 23	\$ 31.39		2		\$ 62.78
F. EV SUPPORT:								
1	Coding Installation	\$ -	38 23	\$ -		2		\$ -
2	Testing & Preparation	\$ 1,782.13	38 23	\$ 46.62		2		\$ 93.23
3	L & A Testing	\$ -	38 23	\$ -		2		\$ -
4	EV Security Personnel	\$ -	38 23	\$ -		2		\$ -

EARLY VOTING PERSONNEL	\$ 3,073.86
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6. COST OF ELECTION DAY PERSONNEL

		Cost		Cost per Precinct	No. of Precincts	TOTAL
		↓			↓	
A. PRESIDING JUDGES AND CLERKS						
1	ED-Judges	\$ 6,720.00	38.23	\$ 175.78	2	\$ 351.56
2	ED-Clerks	\$ 24,480.00	38.23	\$ 640.33	2	\$ 1,280.67
B. C.C. STATION & EV BALLOT BOARD						
1	CCS Manager	\$ 220.00	38.23	\$ 5.75	2	\$ 11.51
2	Judge	\$ 300.00	38.23	\$ 7.85	2	\$ 15.69
3	Tabulation Supervisor	\$ 353.19	38.23	\$ 9.24	2	\$ 18.48
4	Tabulation Team Members	\$ 276.00	38.21	\$ 7.22	2	\$ 14.44
5	Signature Verification	\$ 600.00	38.23	\$ 15.69	2	\$ 31.39
6	CCS Clerks	\$ 1,200.00	38.23	\$ 31.39	2	\$ 62.78
C. SUPPORT PERSONNEL						
1	Administrative	\$ 5,000.00	293	\$ 17.06	2	\$ 34.13
2	Technical On-Site Support	\$ 8,000.00	293	\$ 27.30	2	\$ 54.61
3	Phone Support	\$ -	38.23	\$ -	1	\$ -
4	Maintenance Clerks	\$ -	38.23	\$ -	2	\$ -
5	Security Personnel	\$ -	38.23	\$ -	2	\$ -
6	Election Day Clerk Overtime	\$ 5,992.11	38.27	\$ 156.74	2	\$ 313.48

ELECTION DAY PERSONNEL	\$ 2,188.73
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7. TOTALS

A. ELECTION OPERATIONS	\$ 99,986.71
B. EARLY VOTING PERSONNEL	\$ 3,073.86
C. ELECTION DAY PERSONNEL	\$ 2,188.73
	\$ 105,249.30

D. * FICA TAXES

1	Early voting	7.65% x \$ 3,073.86	\$ 235.15	
2	Election day	7.65% x \$ 2,188.73	\$ 167.44	
			<u>\$ 402.59</u>	\$ 402.59

* Projected amount employees will earn over \$ 1,000.00 in a single year.

E. SUBTOTAL OF CONTRACT	\$ 105,651.89
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F. COUNTY ADMINISTRATIVE FEE (10% of E)	\$ 10,565.19
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G. TOTAL ESTIMATED COST:

\$ 116,217.07

EXHIBIT B

**RESOLUTION
FOR JOINT ELECTIONS**

WHEREAS, the **CITY COUNCIL OF THE CITY OF LAREDO** desires to enter into a Joint Election Services Contract with Webb County and the Webb County Elections Administrator as the County Election Officer and Early Voting Clerk; and

WHEREAS, the Commissioners Court of the County of Webb, in order to share the cost among the participating entities and make the voting process easier and more accessible to the voters and taxpayers of the county, also desires to conduct its election jointly;

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAREDO AND THE COUNTY OF WEBB, TEXAS, THAT:

Said City Council gives authorization to conduct its General Election jointly with the County of Webb, the City of Rio Bravo, the Laredo College, the Laredo Independent School District, the United Independent School District, and the Webb Consolidated Independent School District with Jose Luis Castillo, Webb County Elections Administrator, serving as Early Voting Clerk and managing the conduct and supervision of the **Joint General Elections** to be held **November 5, 2024**.

PASSED AND APPROVED THIS _____ DAY OF _____, 2024.

City of Laredo

EXHIBIT C

RESOLUTION
VOTING SYSTEM

RESOLUTION AND ORDER FOR THE **CITY OF LAREDO** TO APPROVE AND ADOPT ELECTION SYSTEMS AND SOFTWARE'S ("ES&S"), EXPRESSVOTE UNIVERSAL MACHINES, (*DS200 PRECINCT SCANNER & TABULATOR*) VOTING SYSTEM TO BE USED IN CONJUNCTION WITH THE ELECTRONIC ("DS450 HIGH-SPEED SCANNER & TABULATOR") VOTING SYSTEM AT EACH AND EVERY EARLY VOTING AND ELECTION DAY SITE FOR THEIR **NOVEMBER 05, 2024 JOINT GENERAL ELECTION** UNDER THE SUPERVISION OF THE WEBB COUNTY ELECTIONS ADMINISTRATOR IN ORDER TO COMPLY WITH THE FEDERAL HELP AMERICA VOTE ACT ("HAVA").

WHEREAS, the **CITY OF LAREDO** recognizes that it must comply with public law by approving and adopting a voting system to comply with the Help America Vote Act ("HAVA") requirements; and

WHEREAS, the Commissioners Court of the County of Webb, in its regular meeting of February 14, 2005, approved the creation of a Direct Record Electronic Committee to review voting systems certified by the State of Texas, Office of the Secretary of State, and recommended a voting system to be used in Webb County that complied with said HAVA requirements; and

WHEREAS, upon the DRE Committee's recommendation, the Commissioners Court of the County of Webb, on their regular meeting of OCTOBER 26, 2020, unanimously passed and approved Election Systems and Software's EXPRESS VOTE UNIVERSAL MACHINES, *DS200 PRECINCT SCANNER & TABULATOR* voting system which not only provides a viable alternative voting system while also enhancing the county's current electronic ("DS450 HIGH-SPEED SCANNER & TABULATOR") voting system but complies with HAVA requirements and with the Americans with Disabilities Act ("ADA") requirements as well; and

WHEREAS, the **CITY OF LAREDO**, the authority in charge of its **2024 General Election**, has contracted with the Webb County Elections Administrator for the conduct and supervision of its General Election to be held on the **5th day of November, 2024** jointly with the County of Webb, City of Rio Bravo, Laredo College, Laredo Independent School District, United Independent School District, and the Webb Consolidated Independent School District;

THEREFORE, BE IT RESOLVED AND ORDERED BY THE CITY COUNCIL OF THE CITY OF LAREDO, that said City Council approves and adopts Election Systems and Software's ("ES&S") *Express Vote Universal Machines, DS200 Precinct Scanner & Tabulator* voting system to be used at each and every early voting and election day polling site in conjunction with the existing electronic ("DS450 High-speed Scanner & Tabulator") voting system, currently owned and operated by the County of Webb in the conduct of elections, for its General Election to be held **November 5th, 2024**.

City of Laredo

EXHIBIT D

RESOLUTION

AUTHORIZING AND ESTABLISHING SALARIES FOR ELECTION DAY PRESIDING JUDGES AND CLERKS; APPOINTING OF ELECTION DAY PRESIDING JUDGES; AND ESTABLISHING THE MAXIMUM NUMBER OF ELECTION DAY CLERKS FOR EACH ELECTION PRECINCT PURSUANT TO SECTIONS 32.091(a), 32.005 & 32.033, TEXAS ELECTION CODE, FOR THE NOVEMBER 5, 2024 JOINT GENERAL ELECTIONS

WHEREAS the provisions of Section 32.091 (a), Texas Election Code, state that a political subdivision’s governing body has the authority to set election workers’ compensation rate at or above the federal minimum wage; and

WHEREAS the provisions of Section 32.005, Texas Election Code, state that election judges shall be appointed for each election ordered by the political subdivision; and

WHEREAS the provisions of Section 32.033, Texas Election Code, state that the political subdivision shall prescribe the maximum number of clerks that each presiding judge may appoint for their election precinct; and

WHEREAS the City Council of the **CITY OF LAREDO** believes that in order to provide the voters of the city with professional and exceptional service, a fair and reasonable wage is important and should be provided to election judges and clerks serving in this election; and

THEREFORE, BE IT RESOLVED AND ORDERED by the City Council of the **CITY OF LAREDO**, that pursuant to Section 32.091 (a), Texas Election Code, the compensation rate for election day presiding judges and clerks for the November 5, 2024 Joint General Elections, and any subsequent runoff election, is established and approved as follows:

Election Day and Early Voting Presiding Judges: \$ 14.00 / Hr.
Election Day and Early Voting Clerks: \$ 12.00 / Hr.

BE IT FURTHER RESOLVED AND ORDERED by the City Council of the **CITY OF LAREDO**, that pursuant to Sections 32.005 & 32.033, the following be appointed to serve as election day presiding judges in their respective precincts with the maximum number of clerks to assist in the November 5, 2024 Joint General Elections, and any subsequent runoff election, as follows:

Pct.	Location	Judge	Max # of Clerks
401	City Hall of Laredo	Jacqueline Castillo	4
402	Macdonell Elementary	Elena Perez	4
403	Shirley Field Sports Complex	Anita Garza	4
405	Piedra Angular Templo Cristiano	Isabel Ramirez	4
407	35 Plaza LLC.	Isabel Almanza	4
310	Christ Miracle Center	Leslie Young	4
312	LISD Transportation	Ones Medina	4
413	Margarito Benavides Rec. Center	Teresita Ramirez	4
415	Memorial Middle School	Maricela Arriaga	4
417	Heights Elementary School	Claudia Munoz	4
221	Christ Church Episcopal	Jahami Guerrero	4

124	St. Joseph Church Hall	Connie Villalobos	4
226	UISD Service Center	John Stabile	4
227	Iglesia Senda de Gloria	Sandra Gonzalez	3
128	Templo Revelación	Loana Arriaga	4
130	Cigarroa Recreation Center	Rosario Zamarron	4
132	UISD Family Matters Center	Arlene Solis	4
134	Rio Bravo Community Ctr.	Sylvia Palomares	4
135	El Cenizo Community Ctr.	Maria D. Heard	3
136	E. Salinas Community Ctr.	Daniel Perales	3
237	Bruni Community Center	Juan Duenas	3
238	Sta. Teresita Community Ctr.	Stephanie Garcia	3
239	Laredo First Assembly Church	Lizette Mendive	3
342	J.P. Precinct 4 Office	Lupita Rivas	4
343	Laredo Fire Department	Luis Gonzalez	4
344	Church of the Crossroads	Mona Perales	4
448	F & A Bruni Comm. Center	Andrea Morales	3
250	UISD SAC	Andres Padon	4
251	Laredo Medical Center	Graciela Ramos	4
252	United South High School	Anita Trejo	4
453	L-B-V Inner City Park	Zoe Zee Pottin	4
154	LBJ High School	Veronica Villanueva	4
255	Iglesia Cristiana Misericordia	Andrea Vega	4
457	Long Branch Saloon	Miguel Valdez	2
458	Barbara Fasken Recreation Ctr.	Miriam Chapa	4
359	Doctors Hospital	Roberto Cavazos	4
460	Gallagher Garden Apts.	Alejandra Martinez	4
266	City Hall Annex Bldg.	Reynaldo Gonzalez	4
272	Guerra Building	Grace Guerrero	4
274	Bonnie Garcia Elem. School	Maria Palencia	4

City of Laredo

EXHIBIT E

RESOLUTION CENTRAL COUNTING STATION PERSONNEL

WHEREAS the provisions of Section 127.001(a), Texas Election Code, authorize the processing of electronic voting system results in a central counting station and set guidelines to the establishment and organization of said central counting station; and

WHEREAS the City Council of the **City of Laredo** desires to establish a central counting station and appoint personnel to process optical scan mail ballots, early vote and election day ballots as well as early voting and election day ballots cast electronically on the Express Vote & DS200 Precinct Scanner & DS450 Precinct Tabulator voting units for the **November 5, 2024 Joint General Elections**, in accordance with Chapter 127, Texas Election Code; and

WHEREAS said City Council of the **City of Laredo** believes that the processing of these ballots in a central counting station will ensure that they will be processed in a fair and impartial manner thus securing the purity of the election; and

THEREFORE, BE IT RESOLVED AND ORDERED by the City Council of the **City of Laredo** that pursuant to Chapter 127, Texas Election Code, a central counting station is hereby established at the following location, that the following personnel be appointed to serve as stated in said central counting station, and that their respective salaries be established and approved as follows:

(127.001) Central Counting Station Location:	Billy Hall, Jr. Administrative Building 1st Floor Conference Room (1A) 1110 Washington St. Laredo, Texas 78040	
(127.002) Central Counting Station Manager:	Jose Luis Castillo	NO FEE
(127.003) Tabulation Supervisor:	Gustavo Ornelas	\$ 30.29 hr.
(127.004) Assistant Tabulation Supervisors:	Priscilla Hernandez Joseph Hernandez	\$ 25.79 hr. \$ 29.92 hr.
(127.005) Presiding Judge of Counting Station:	Armando X. Lopez	\$20.00 hr.

City of Laredo

EXHIBIT F

NOVEMBER 5, 2024 JOINT GENERAL ELECTION EARLY VOTING SITES

**(Temporary sites subject to change as per Commissioner's approvals)*

MAIN EARLY VOTING SITE

Billy Hall, Jr. Administrative Building, 1110 Washington St.

Monday, October 21 thru Friday, October 25, 2024	8:00 am to 5:00 pm
Saturday, October 26, 2024	8:00 am to 8:00 pm
Sunday, October 27, 2024	12:00 pm to 6:00 pm
Monday, October 28 thru Friday, November 1, 2024	8:00 am to 8:00 pm

PERMANENT BRANCH EARLY VOTING SITES

Barbara Fasken Recreation Center, 15201 Cerralvo Dr.

Monday, October 21 thru Friday, October 25, 2024	8:00 am to 5:00 pm
Saturday, October 26, 2024	8:00 am to 8:00 pm
Sunday, October 27, 2024	12:00 pm to 6:00 pm
Monday, October 28 thru Friday, November 1, 2024	8:00 am to 8:00 pm

Laredo Fire Dept. Administrative Ctr, 616 E. Del Mar Blvd.

Monday, October 21 thru Friday, October 25, 2024	8:00 am to 5:00 pm
Saturday, October 26, 2024	8:00 am to 8:00 pm
Sunday, October 27, 2024	12:00 pm to 6:00 pm
Monday, October 28 thru Friday, November 1, 2024	8:00 am to 8:00 pm

City Hall Annex Building, 1102 Bob Bullock Loop

Monday, October 21 thru Friday, October 25, 2024	8:00 am to 5:00 pm
Saturday, October 26, 2024	8:00 am to 8:00 pm
Sunday, October 27, 2024	12:00 pm to 6:00 pm
Monday, October 28 thru Friday, November 1, 2024	8:00 am to 8:00 pm

Cigarroa Recreation Center, 2201 Zacatecas St.

Monday, October 21 thru Friday, October 25, 2024	8:00 am to 5:00 pm
Saturday, October 26, 2024	8:00 am to 8:00 pm
Sunday, October 27, 2024	12:00 pm to 6:00 pm
Monday, October 28 thru Friday, November 1, 2024	8:00 am to 8:00 pm

TEMPORARY BRANCH EV SITES

Laredo Medical Center, 1700 E. Saunders Ave.

Monday, October 21 thru Friday, October 25, 2024	8:00 am to 5:00 pm
Saturday, October 26, 2024	8:00 am to 8:00 pm
Sunday, October 27, 2024	12:00 pm to 6:00 pm
Monday, October 28 thru Friday, November 1, 2024	8:00 am to 8:00 pm

Doctors Hospital, 10700 McPherson Rd.

Monday, October 21 thru Friday, October 25, 2024	8:00 am to 5:00 pm
Saturday, October 26, 2024	8:00 am to 8:00 pm
Sunday, October 27, 2024	12:00 pm to 6:00 pm
Monday, October 28 thru Friday, November 1, 2024	8:00 am to 8:00 pm

Marcos Aranda Recreation & Boxing Gym, 4418 Old Sta. Maria Rd.

Monday, October 21 thru Friday, October 25, 2024	8:00 am to 5:00 pm
Saturday, October 26, 2024	8:00 am to 8:00 pm
Sunday, October 27, 2024	12:00 pm to 6:00 pm
Monday, October 28 thru Friday, November 1, 2024	8:00 am to 8:00 pm

Rio Bravo Community Center, 1600 Orquidia Ln., Rio Bravo, TX

Monday, October 21 thru Friday, October 25, 2024	8:00 am to 5:00 pm
Saturday, October 26, 2024	8:00 am to 8:00 pm
Sunday, October 27, 2024	12:00 pm to 6:00 pm
Monday, October 28 thru Friday, November 1, 2024	8:00 am to 8:00 pm

Bruni Community Center, 303 E. 12th St., Bruni, TX.

Monday, October 21 thru Friday, October 25, 2024	8:00 am to 5:00 pm
Saturday, October 26, 2024	8:00 am to 8:00 pm
Sunday, October 27, 2024	12:00 pm to 6:00 pm
Monday, October 28 thru Friday, November 1, 2024	8:00 am to 8:00 pm

EXHIBIT G

NOVEMBER 5, 2024

JOINT GENERAL ELECTION

ELECTION DAY CENTERS

VOTERS CAN VOTE ANYWHERE

Pct. (Pcto)	Location (Ubicación)	Address (Dirección)	City (Ciudad)
401	City Hall of Laredo	1110 Houston St.	Laredo
402	Macdonell Elementary School	1606 Benavides St.	Laredo
403	Shirley Field Sports Complex	2002 San Bernardo Ave.	Laredo
405	Piedra Angular Templo Cristiano	4050 Santa Maria Ave.	Laredo
407	35 Plaza LLC.	5810 San Bernardo Ave.	Laredo
310	Christ Miracle Center	4400 Sanders Ave.	Laredo
312	LISD Transportation	3302 Springfield Ave.	Laredo
413	Margarito Benavides Rec. Center	2902 Tilden Ave.	Laredo
415	Memorial Middle School	2002 Marcella Ave.	Laredo
417	Heights Elementary School	1208 Market St.	Laredo
221	Christ Episcopal Church	2320 E. Lane St.	Laredo
124	St. Joseph Church Hall	110 N. Meadow Ave.	Laredo
226	UISD Service Center	3501 E. Saunders St.	Laredo
227	Iglesia Senda de Gloria	125 W. Mendoza St.	Laredo
128	Templo Revelacion	1102 S. Meadow Ave.	Laredo
130	Cigarroa Recreation Center	2201 Zacatecas St.	Laredo
132	UISD Family Matters Center	4906 US-83	Laredo
134	Rio Bravo Community Center	1600 Orquidia Ln	Rio Bravo
135	El Cenizo Community Center	3519 Cecilia Ln.	El Cenizo
136	E. Salinas Community Center.	917 N. Main	Mirando
237	Bruni Community Center	303 E. 12 th St.	Bruni
238	Santa Teresita Community Ctr.	15014 Hwy. 59	Laredo
239	Laredo First Assembly Church	6103 McPherson Rd.	Laredo
342	JP Precinct 4 Building	8501 San Dario Ave.	Laredo
343	Laredo Fire Department	616 E. Del Mar Blvd.	Laredo
344	Church of the Crossroads	1301 International Blvd.	Laredo
448	F&A Bruni Comm. Ctr.	452 Rancho Penitas Rd.	Laredo
250	UISD SAC	5208 Santa Claudia Ln.	Laredo
251	Laredo Medical Center	1700 E. Saunders St.	Laredo
252	United South High School	4001 Ave. Los Presidentes	Laredo
453	Lamar Bruni Vergara Park	202 W. Plum St.	Laredo

154	LB Johnson High School	5626 Cielito Lindo Blvd.	Laredo
255	Iglesia Cristiana Misericordia	4519 E. Del Mar Blvd.	Laredo
457	Long Branch Saloon	15811 U.S. Hwy 83 N.	Laredo
458	Barbara Fasken Recreation Ctr.	15201 Cerralvo Dr.	Laredo
359	Doctors Hospital	10700 McPherson Rd.	Laredo
460	Gallagher Garden Apts.	5118 Gallagher Ave.	Laredo
266	City Hall Annex Bldg.	1102 Bob Bullock Loop	Laredo
272	Guerra Building	6402 N. Bartlett	Laredo
274	Bonnie Garcia Elem. School	1453 Concord Hills Blvd.	Laredo

COMMITTEE RECOMMENDATION

None

STAFF RECOMMENDATION

Staff is recommending to proceed and comply with City Charter to order and proclaim a General City Election to be held on November 5, 2024.

Fiscal Impact

Fiscal Year:	2023 - 2024
Budgeted Y/N?:	Yes
Source of Funds:	City Secretary - Election Services
Account #:	101-1720-513-55-96
Change Order: Exceeds 25% Y/N:	Click or tap here to enter text.

FINANCIAL IMPACT:

Funding in the amount of \$116,217.07 is available in General Fund City Secretary Election Services