

Operational Travel

Budget					\$ 12,890.00
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Vendor	Date	Check #	PO#	Expense	Explanation of Purchase	Project Number/Travel
Dr. David Tyler King	3/8/2024	642633	n/a	\$ 3,030.60		
Total Operational Travel Expenses					\$ 3,030.60	

Operational Travel Balance					\$ 9,859.40
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City Promotion

Budget					\$ 23,633.00
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Vendor	Date	Check #	PO#	Expense	Explanation of Purchase	Project Number/Travel
United Independent School Dist.	10/31/2023	635780	Check Request	\$ 450.00	Golf Tournament Sponsorship	
Laredo Webb Co Bar Assoc	10/31/2023	635721	Check Request	\$ 250.00	Golf Tournament Sponsorship	
Arturo E Dominguez	10/30/2023	635845	383909	\$ 1,357.70	Medals for 5K	Dia de Los Muertos
Candy Toys Etc	10/24/2023	635355	382005	\$ 687.83	Glow items for 5K	Dia de Los Muertos
Oriental Trading Co	10/10/2023	635288	382098	\$ 438.87	Halloween Bags/Items	
Basket & Pottery Alley	10/2/2023	634874	382144	\$ 195.72	Papel Picado Banners	Dia de Los Muertos
Texas A&M International Univ .	10/1/2023	634663	382940	\$ 350.00	Mariachi Donation	Dia de Los Muertos
Gonzalez Bakery	11/29/2023	637152	385381	\$ 250.00	Christmas cookies	Light the Way for Christmas
Wreaths Across America	11/21/2023	636770	385057	\$ 500.00	Wreaths for Veteran's Donation	
Pet Alive Laredo	11/9/2023	636998	382252	\$ 600.00	Vaccine Clinic / Bordetella Shots	
Webb County	11/8/2023	636173	Check Request	\$ 250.00	United High School Football Sponsorship	
Esmeralda Estrada	11/6/2023	636452	Check Request	\$ 16.25	Items needed for Pozole Judges	Dia de Los Muertos
Tania Oliva	11/3/2023	635793	Check Request	\$ 100.00	Decorations for Altar	Dia de Los Muertos
Basket & Pottery Alley	11/3/2023	636616	382144	\$ 207.77	Mexican Decorations	Dia de Los Muertos
Ed's Trophies	11/3/2023	636648	384166	\$ 86.00	Trophies for 5K and Pozole Contest	Dia de Los Muertos
Walmart	11/3/2023	637443	384117	\$ 18.73	Balloon Pump	Dia de Los Muertos
Sam's	11/2/2023	637417	384171	\$ 247.49	Gift Cards for Pozole Contest	Dia de Los Muertos
Sam's	11/2/2023	637417	381739	\$ 13.48	Foil Sheets	Dia de Los Muertos
Sam's	11/2/2023	637417	384171	\$ 831.79	Gift Cards for Pozole Contest	Dia de Los Muertos
HEB	11/2/2023	637356	381969	\$ 108.67	Breakfast Tacos for Volunteers	Dia de Los Muertos
Walmart	11/2/2023	637443	384117	\$ 52.40	Balloons for Arc	Dia de Los Muertos
Adriani's Promotions	11/1/2023	636603	382245	\$ 2,510.00	5K T-Shirts	Dia de Los Muertos
Sam's	11/1/2023	637417	381739	\$ 413.75	Lunch and Refreshments for Volunteers	Dia de Los Muertos
HEB	11/1/2023	637356	381969	\$ 269.81	Items needed for Pozole Contest	Dia de Los Muertos
American Express-Today's Crafts	10/30/2023	636917	Credit Card	\$ 47.65	Flowers for Altar	Dia de Los Muertos
Sam's	10/26/2023	637417	381133	\$ 15.92	Water Donation for LARSEA	
American Express-Facebook	10/25/2023	636917	Credit Card	\$ 20.90	Advertising	Dia de Los Muertos
Sam's	10/16/2023	636139	381133	\$ 26.92	Refreshments and Items needed for Vaccine Clinic	
American Express-Facebook	10/9/2023	636917	Credit Card	\$ 13.34	Advertising	Dia de Los Muertos
American Express-Facebook	10/9/2023	636917	Credit Card	\$ 1.26	Advertising	Dia de Los Muertos
Sam's	10/4/2023	636139	381133	\$ 7.96	Waters for Vaccine Clinic	
Sam's	10/4/2023	636139	382097	\$ 300.28	Candies for Halloween	
HEB	10/2/2023	636476	381969	\$ 24.48	Pozole Items Needed	Dia de Los Muertos Interview KGENS
United High School Band Booster	12/6/2023	637675	Check Request	\$ 100.00	5K Jolly Run Walk Sponsorship	
HEB	12/5/2023	638720	385198	\$ 11.20	Mini Marshmallow	Light the Way for Christmas
HEB	12/4/2023	638720	385198	\$ 151.52	Chocolate Milk	Light the Way for Christmas
American Express-Facebook	11/9/2023	637685	Credit Card	\$ 13.59	Advertising	Dia de Los Muertos
American Express-Dollar Tree	11/4/2023	637685	Credit Card	\$ 77.50	Bags for packet Pick-up	Dia de Los Muertos
American Express-Basket & Pottery	11/4/2023	637685	Credit Card	\$ 70.16	Decorations for Kiosk	Dia de Los Muertos
American Express-Dollar Tree	11/4/2023	637685	Credit Card	\$ 30.00	Decorations for Kiosk	Dia de Los Muertos
Jennifer Lozano	1/3/2024	638606	386615	\$ 500.00	Funding for Olympic travel	
Sam's	12/4/2023	638772	385199	\$ 69.00	Hot Dogs for Volunteers	Light the Way for Christmas
Sam's	12/4/2023	638772	385199	\$ 83.67	Drinks for Volunteers	Light the Way for Christmas
Laredo Morning Times	12/1/2023	639383	Check Request	\$ 250.00	Advertising Christmas Event	Light the Way for Christmas
Streetguard Empowering Donation	2/26/2024	Journal	Check Request	\$ 147.00	Donation for Overdose Awareness Campaign	
Sam's	2/16/2024	641597	381652	\$ 18.96	Tote Bins for Parade Items	
Sam's	2/15/2024	641597	381652	\$ 3.98	Waters for the Parade	
Esmeralda Estrada	2/14/2024	640992	Check Request	\$ 15.00	Reimbursement for Ballons	Kataleya's Kiosk Ribbon Cutting
Sam's	2/13/2024	641597	381652	\$ 108.86	Roses and Refreshments	Kataleya's Kiosk Ribbon Cutting
Women's City Club	3/22/2024	642688	Check Request	\$ 350.00	Sponsorship 20th Annual Memorial Day Golf Tournament	
Candy Toys Etc	3/7/2024	641801	389352	\$ 140.40	Kites	Kite Festival
Laredo Country Club	3/19/2024	642942	Check Request	\$ 613.80	Room & Refreshments	Plantation Neighborhood Town Hall
Mercy Ministries	4/9/2024	643598	Check Request	\$ 250.00	Bowling Tournament Sponsorship	
Smiles from Heaven	5/1/2024	644751	391226	\$ 250.00	Pure Imagination Gala Sponsorship	
Sam's	5/2/2024	646598	381133	\$ 26.44	Drinks	San Isidro Town Hall
HEB	5/6/2024	646771	381651	\$ 59.96	Sandwich Tray's	San Isidro Town Hall
Sam's	5/6/2024	646598	381133	\$ 37.96	Pastries	San Isidro Town Hall
UHS Football	6/18/2024	647584	Check Request	\$ 250.00	Sponsorship "2nd Annual Loghorn Football Booster Club Golf Scramble"	
Total Promotional Expenses					\$ 14,293.97	

Pending PO's						
HEB	9/12/2023		381651	\$ 390.04	Open for future District event's	
Sam's	9/12/2023		381652	\$ 318.20	Open for future District event's	
Total Promotional Pending PO's					\$ 708.24	

Total City Promotion Balance					\$ 8,630.79
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